

CHAIRPERSON  
BRYAN CRENSHAW

VICE-CHAIRPERSON  
RYAN SEBOLT

VICE-CHAIRPERSON PRO-TEM  
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE  
TODD TENNIS, CHAIR  
CHRIS TRUBAC  
RYAN SEBOLT  
THOMAS MORGAN  
DERRELL SLAUGHTER  
EMILY STIVERS  
ROBIN NAEYAERT

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, OCTOBER 14, 2019 AT 6:30 P.M., IN CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [September 30, 2019 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Parks Department – Resolution Approving the [Scoring Criteria](#) for the Trails and Parks Millage Grants
2. Health Department
  - a. Resolution to Authorize an Agreement with [Larder Data Consulting, LLC](#)
  - b. Resolution to Convert [Charge Nurse](#) Position
  - c. Resolution to Authorize an Agreement with Michigan State University Department of Psychiatry to Provide [Psychiatric Services](#) for Inmates at the Ingham County Jail
3. Controller’s Office – Resolution to Authorize Positions, Contracts and Other Expenses to Increase Treatment Programming as Authorized by the [Justice Millage](#)
4. Michigan Department of Health and Human Services – Resolution to Authorize a Cooperative Cash Match Agreement with [Michigan Rehabilitation Services](#)
5. Discussion – Tobacco and Smoke Free Campus
6. Board Referral – Resolution 2019-08-89 from the [Eaton County](#) Board of Commissioners to Request Waiver of Health and Rehabilitation Services Medicaid Audit Takeback

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

HUMAN SERVICES COMMITTEE  
September 30, 2019  
Draft Minutes

Members Present: Tennis, Trubac, Morgan, Naeyaert, Sebolt, Slaughter, and Stivers

Members Absent: None

Others Present: Jared Cypher, Tim Morgan, Coe Emens, Tim Buckley, Alexander Woods, Autumn Holmes, Ryan Buck, and others

The meeting was called to order by Chairperson Tennis at 6:32 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the September 16, 2019 Minutes

CHAIRPERSON TENNIS STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE SEPTEMBER 16, 2019 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN.

Additions to the Agenda

4. Health Department
  - b. Resolution to Accept Grant Funds through Mid-State Health Network

Limited Public Comment

None.

MOVED BY COMM. MORGAN, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Capital Area Transportation Authority – Resolution Authorizing the Fifth Amendment to the Agreement with the Capital Area Transportation Authority Dated January 1, 2016 through December 31, 2020
3. Parks Department
  - a. Resolution to Authorize a Contract with L. J. Trumble Builders, LLC
  - b. Resolution to Authorize a Purchase Order with Tomco Asphalt, Inc.
4. Health Department
  - a. Resolution to Authorize an Extension of the Agreement with Ionia County Health Department
  - b. Resolution to Accept Grant Funds through Mid-State Health Network
  - c. Resolution to Authorize an Agreement with Intelligent Medical Objects, Inc.
  - d. Resolution to Accept Integrated Behavioral Health Plan

- e. Resolution to Authorize an Agreement with Michigan State University's College of Osteopathic Medicine, Department of Family and Community Medicine
  - f. Resolution to Accept Quality Improvement Funding Award from HRSA
  - g. Resolution to Amend Resolution #18-385 with Otech for Usign/Ustart Software
  - h. Resolution to Authorize an Agreement with Uber Health
5. Controller's Office – Resolution Authorizing Adjustments to the 2019 Ingham County Budget

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Board of Health – Interviews

Autumn Holmes interviewed for appointment to the Board of Health.

Alexander Woods interviewed for appointment to the Board of Health.

3. Parks Department  
c. Parks Ranger (*Discussion*)

Chairperson Tennis stated that this discussion item arose during the 2020 budget development process when an additional parks ranger position requested, but did not make it onto the finalized budget that the commissioners would be considering soon. He further stated that there was a question about whether the trails and parks millage could fund this position.

Tim Morgan, Parks Department Director, presented on this topic. He stated that the position met the criteria of the millage language. Mr. Morgan introduced Assistant Park Managers Coe Emens and Tim Buckley to the Committee.

Commissioner Sebolt asked how much of the Trails and Parks Millage Program Coordinator position was funded by the millage.

Mr. Morgan stated that the millage funded 95% of the position.

Commissioner Sebolt stated that there was already a precedence to fund positions with millage funds.

Commissioner Morgan asked whether this was a more generalized position or one that would only work at parks that qualified for millage funding.

Mr. Morgan stated that they had not discussed the details as of yet. He further stated that if the millage were to fund the position, it was more likely than not the position would end up at a park that qualified for millage funding.

Commissioner Morgan stated that he recognized the need for this position. He further stated that it was getting a little cute to try to fund the position that was pretty general with millage funds. Commissioner Morgan questioned whether it was the intent of the voters to fund a position that performed general duties out of the millage funds. He stated that preferred to offer the Parks Department more flexibility by funding the position through the general fund.

Mr. Morgan stated that the Parks Department would be satisfied with whatever decision the Board of Commissioners would make.

Commissioner Morgan stated that for the record, the idea to fund the position with millage funds did not arise out of the Parks Department.

Commissioner Naeyaert stated that it was important to sufficiently staff the parks, however the commissioners did need to draw a line where funding would or would not be permitted. She further stated that this position appeared to be worth receiving millage funds.

Commissioner Stivers asked whether the general fund could still fund this position.

Chairperson Tennis stated that the commissioners could adopt a resolution to fund this position out of the general fund.

Jared Cypher, Deputy Controller, provided different options to the commissioners with respect to funding the position out of the general fund.

Mr. Cypher provided background on current millage money allocations and 2019 contingency funds. He recommended that if the commissioners were to fund a position out of contingency funds, that they should fund the 2020 position with 2020 contingency funds as opposed to 2019 contingency funds.

There was a discussion regarding available contingency funds.

Commissioner Morgan asked whether Mr. Morgan knew of any alternate solutions with respect to altering or removing existing positions, so that this position could be funded.

Mr. Morgan answered no.

Commissioner Slaughter stated that it appeared that the Parks Department wanted the position, but it was not an urgent request. He further stated that perhaps this would be better part of the 2021 budget development process.

Commissioner Stivers stated that she would support using millage funds to fund the position.

Commissioner Trubac stated that if he were to ask voters what their intent was in supporting the millage, it would be to have great trails and parks. He further stated that he did not think it would

inappropriate or go against their expectations to fund a position that would support having great trails and parks.

**Chairperson Tennis asked that a resolution be prepared that would fund the position with millage funds, so that the Committee could consider it at their next committee meeting.**

Mr. Morgan stated that he would prepare the resolution language in consultation with Mr. Cypher.

#### Commissioner Announcements

Chairperson Tennis announced that Governor Gretchen Whitmer vetoed 174 line items of the budget, signed all 16 budgets, and vetoed \$14 million in road funding.

#### Public Comment

None.

#### Adjournment

The meeting was adjourned at 7:18 p.m.

# OCTOBER 14, 2019 HUMAN SERVICES AGENDA

## STAFF REVIEW SUMMARY

### ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. Parks Department – *Resolution Approving the Scoring Criteria for the Trails and Parks Millage Grants*

This resolution authorizes the scoring criteria for the upcoming round of applications for Trails and Parks millage funding.

2. Health Department

a. *Resolution to Authorize an Agreement with Larder Data Consulting, LLC*

This resolution authorizes an agreement with Larder Data Consulting, LLC, for conducting a feasibility study and determining a strategic plan to provide Medication Assisted Treatment (MAT) within Ingham County Jail, effective October 30, 2019 through January 31, 2020. The cost of \$18,000 will be funded through an agreement with Blue Cross Blue Shield of Michigan.

b. *Resolution to Convert Charge Nurse Position*

This resolution authorizes converting Charge Nurse Position #601214 to a Health Center Nurse position. The cost savings of converting this position will be \$7,184 - \$8,635.

c. *Resolution to Authorize an Agreement with Michigan State University Department of Psychiatry to Provide Psychiatric Services for Inmates at the Ingham County Jail*

This resolution authorizes renewing a contract with MSU Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident. These services will be provided for up to eight hours weekly at the rate of \$149 an hour for a total budget not to exceed \$61,984, with up to \$61,984 from the General Fund and/or Health Services Millage effective November 1, 2018 through October 31, 2019.

3. Controller's Office – *Resolution to Authorize Positions, Contracts and Other Expenses to Increase Treatment Programming as Authorized by the Justice Millage*

The 2020 budget includes \$1,024,000 for programming from the Justice Millage. This resolution will authorize continuation of the programming authorized by R18-497 for 2019 (totaling \$891,853 for 2020), as well as additional funds to provide a Program Manager for Community Mental Health Correctional Assessment and Treatment Services (CATS) (\$104,651) and funding to augment the Circuit Court/Pretrial Services Expansion (\$12,977).

4. Michigan Department of Health and Human Services - *Resolution to Authorize a Cooperative Cash Match Agreement with Michigan Rehabilitation Services*

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc. The agreement will not exceed \$444,444 (\$120,000 local match). The agreement with Michigan Rehabilitation Services will be for the time period of October 1, 2019 through September 30, 2020.

### OTHER ITEMS:

4. Discussion – *Tobacco and Smoke Free Campus*

## Agenda Item 1

**TO:** Board of Commissioners Human Services & Finance Committees

**FROM:** Melissa Buzzard, Trails and Parks Millage Coordinator

**DATE:** October 2, 2019

**SUBJECT:** Scoring Criteria Forms for the Trails and Parks Millage  
For the meeting agenda of 10/14/19 Human Services and 10/16/19 Finance

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### **BACKGROUND**

The Park Commission reviewed and edited the Trails and Parks Millage Grant Scoring Criteria, taking into consideration the comments from the BOC in the last round of grants. Additional changes were made to the scoring criteria due to the current round of grant application's focus differing from past grant rounds.

The Scoring Criteria edits are focusing on County Trail Priorities as well as the shift in focus to shovel ready and engineering planning projects. The new question number three and four address the question has a community received a grant award to date as well as if the project is shovel ready or a planning and engineering project. The previous match formula was created to assist in assigning points to the amount of match put forth by the applying entity and to give more weight to the percentage given by the entity. With match not being required, the Park Commission wanted to still encourage and award communities for supplying match with their applications. The number of points a project will receive is determined by dividing the percent match by 10 (ex: 63% match will receive 6.3 points). Question four combined original questions five and six by asking scorers to consider how the project will benefit the County as well as other project related questions such a complexity, lengthiness and partnership support.

Applications were accepted until October 4, 2019 and following due diligence by staff and the Park Commission, review by the Park Commission will take place through December 2019 with final approval expected from the Board of Commissioners in January or February of 2020.

### **ALTERNATIVES**

The results were refined to produce the most viable and acceptable approach to Trails & Parks Application and Scoring and Ranking for the applications. This process will be repeated annually with the review by the Park Commission moving forward with the Trails & Parks Millage to ensure that the application and scoring criteria stay current and are in line with the needs of the program.

### **FINANCIAL IMPACT**

There are no financial impacts. This resolution continues with the framework of allowing the Board of Commissioners to allocate trails & parks millage funding and providing a mechanism for small communities to have small funding requests considered separately.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) - Maintain and improve existing parkland, facilities and features, 1(g) - Work to improve accessibility for visitors of all ages and abilities and 1(h)- Enhance existing trails and blueways, and develop new multi-use trails and blueways, that connect parks with recreational, residential, cultural and business centers throughout Ingham County.

**OTHER CONSIDERATIONS**

The Parks & Recreation Commission supported this resolution, and have thoroughly edited the scoring/ranking criteria at their September 23, 2019 meeting.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the resolution authorizing the edits to the Trails and Parks Program scoring criteria.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING THE SCORING CRITERIA FOR THE TRAILS AND PARKS  
MILLAGE GRANTS**

WHEREAS, in November 2014, the electorate approved a countywide trails and parks millage levy of 50/100 (.50) of one mill to be used for the purpose of creating and maintaining a county system of recreational trails and adjacent parks trail system, which may incorporate trails or parks created by local units of government, including Lansing's River Trail, and may acquire rights of way to connect and extend existing trails; and

WHEREAS, the Park Commission reviewed and edited the Scoring Criteria forms and has developed the following attachments for approval by the Board of Commissioners; and

WHEREAS, the Scoring Criteria shown in Attachment A has been edited to allow the percentage of match to be weighted less, allows the County to recognize if the project is one of the County Trail Priorities as well as recognizing project priorities and if a community has or has not received a grant to date.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the recommended scoring edits for Trails and Parks Millage funding (attachment A) with the changes outlined above.

BE IT FURTHER RESOLVED, that application forms will be reviewed and approved by the Board of Commissioners prior to the sixth round.

**Attachment A:**

**Ingham County Trails and Parks Program Scoring Criteria**

The following criteria will be used to evaluate and select projects. The project's final score will be based on the sum of all the scores. Criteria to be scored are as follows:

1. Does this project contribute to the completion of one of the top five scoring New Trail Preferences as listed in the Ingham County Trails and Parks Comprehensive Report Table 18 (attached)?

No=0 Yes=5  
\_\_\_\_\_pts.

2. Does this contribute to County connectivity?

No=0 Yes=10 (If you meet *any* of the criteria listed below, you get 10 points)

\_\_\_\_\_pts.

**Improves Regional Connectivity:** Projects that improve regional connectivity and access throughout Ingham County will receive a higher priority. To determine whether a project improves regional connectivity or access, the project should address the following

- Contributes to the completion of the Ingham County regional priority corridors as depicted on Figure 24 (attached) either as exliting trail reconstruction, new regional trail gap construction or new local trail access to the regional network (including enabling water trail access);
- Improves access to or within Ingham County Parks;
- Improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities;
- Expands transportation options as well as provide for recreation;
- Increases access to sites of natural, scenic or historic interest.

3. Has the applicant received a Trails and Parks Millage grant to date?

No=5 Yes=0

\_\_\_\_\_pts.

4. Is the project a:

a. Shovel Ready\* project- 10 pts.

b. Planning & Engineering project-5 pts.

*\*Shovel ready is defined as a project breaking ground in 2020 and being done within two years.*

\_\_\_\_\_pts.

5. How the project provides for other available funders and partners.

**Has Potential Available Funds:** Projects that have the potential to be funded through state or federal grants, donations, partner contributions or other funding sources will receive additional points for leveraging potential available funds. *Match=what total percent of the project matching dollars account for.* The number of points a project will receive is determined by dividing the percent match by 10. (ex. 63% match will receive 6.3 points).

Non-monetary match must meet the requirements as established in Attachment B: Match Requirement for Ingham County Trails & Parks Millage.

\_\_\_\_\_pts.

**6. Overall, how do you rate this project?**

Considerations:

- Project area is under public ownership or is currently accessible for public use;
- Does not require complex or lengthy acquisition process;
- Does not require a complex or lengthy permitting process;
- Is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land;
- There is an imminent threat to lose the project opportunity;
- Demonstrates cost efficiency;
- Is appropriate and in line with available funds.
- Has been prioritized in adopted plans ;
- Has volunteer and/or partner organization support;
- Is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities;
- Has the support of multiple jurisdictions and/or stakeholders.
- The project increases or improves access and provides low cost transportation and recreation options for low income populations;
- Is located in a high use area;
- Is located in an underserved area;
- Contributes to an equitable geographical distribution of the millage funds.

**Rate the project on a scale of 1-20, 1 being least desirable and 2 being most desirable.**

\_\_\_\_\_pts

\_\_\_\_\_Total Points Scored

Table 18. New Trail Preferences

New Trail Preferences	Highlighted Corridor*	South Lansing/Delhi Township	Meridian Township	East Lansing	North Lansing	Mason/Leslie/Dansville/Stockbridge	Williamston/Webberville	Total	Online Survey	Combined Total
MSU to Lake Lansing Parks	M	10	19	12	7	3	1	52	126	178
Holt to Mason	J	14	6	6	4	34	2	66	65	131
Lansing River Trail North Extension	P	3	0	3	0	0	0	6	89	95
Lansing River Trail South Extension	Q	2	0	0	0	0	0	2	92	94
Lansing River Trail to Northern Tier Trail	N	0	0	3	1	0	0	4	87	91
Lansing River Trail to Clinton County	O	0	0	0	0	0	0	0	74	74
Red Cedar Water Trail	R	1	12	6	1	0	11	31	44	75
RAM Trail to Burchfield Park	H	10	0	1	6	0	1	18	53	71
Grand River Water Trail	S	2	0	0	0	0	1	3	43	46
Hayhoe Trail to Vevay Twp. Hall	C	1	0	1	0	20	1	23	16	39
Holt RAM Trail Extension East	I	1	0	0	3	0	0	4	33	37
Meridian Township to Webberville	K	0	5	0	0	0	2	7	22	29
North-South artery along Onondaga Rd.	D	0	0	0	0	1	0	1	17	18
Mason west to Eaton County	G	0	0	0	3	1	0	4	11	15
Southwest connector to Eaton and Jackson counties	A	0	0	0	0	1	0	1	13	14
Mason East to M-52	F	0	0	1	0	4	0	5	7	12
M-52 connection -Stockbridge to Webberville	E	0	0	1	0	0	1	2	6	8
Bellevue Rd. Connection -Leslie to Eaton County	B	0	0	0	0	1	0	1	5	6
M-52 connection -Webberville to Shiawassee County	L	0	0	0	0	0	0	0	1	1

\* The highlighted corridors are shown on Figure 32.

Figure 24

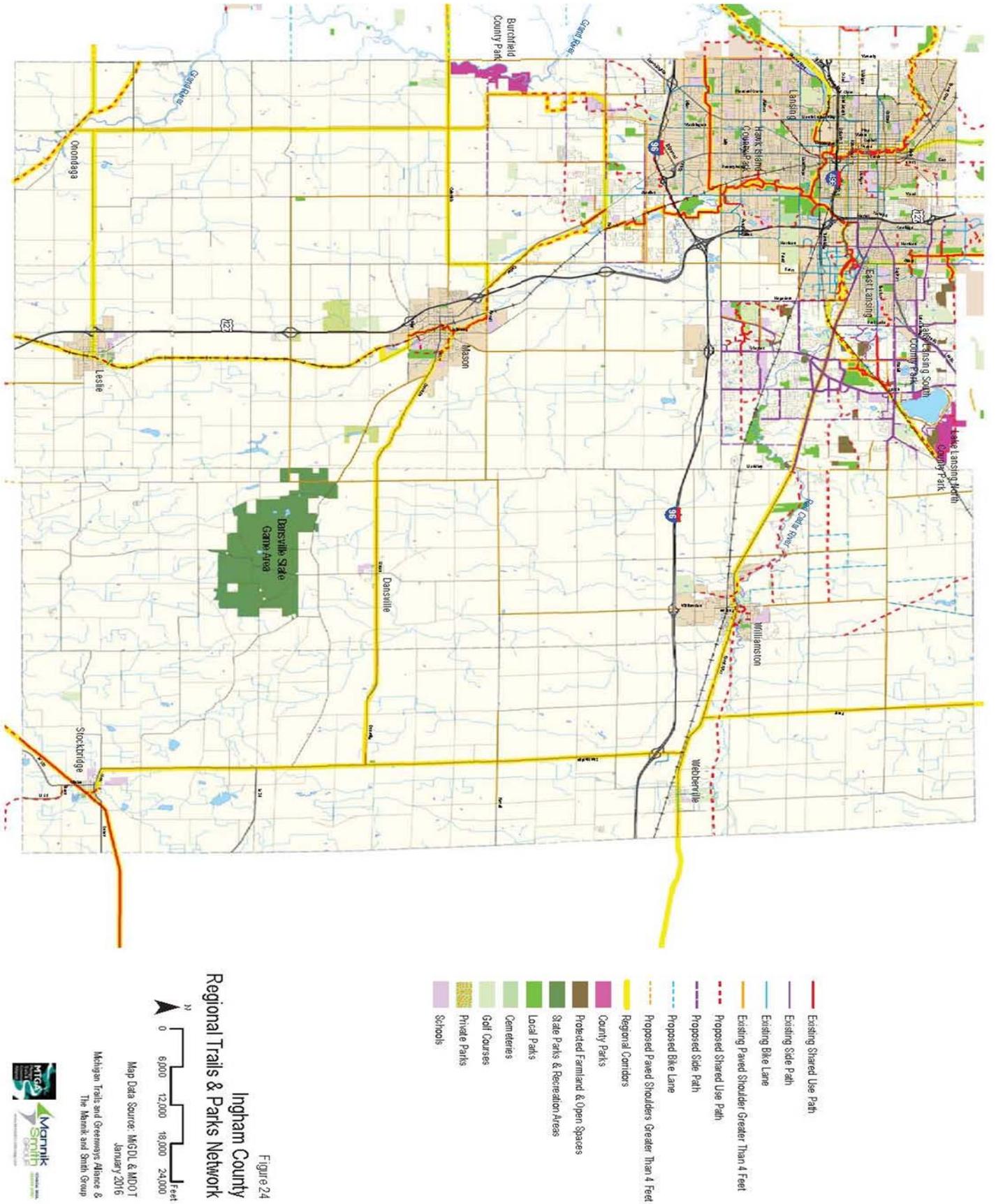


Figure 24  
Ingham County  
Regional Trails & Parks Network



## **Attachment B**

### **Match Requirement for Ingham County Trails & Parks Millage**

The applicant is not required to provide match, however, applicants that do contribute match will receive additional points under the Scoring Criteria. Match being the applicant provided a portion of the total project cost.

Applicant match can be met by general funds, cash donations, and other grants or by donation of a portion of land that will be used for the project. All land value donations must be clearly documented in the grant application and supported by a letter of commitment by the landowner.

Additional forms of match may consist of credit for certain applicant-assumed costs directly related to the construction of the proposed project, including charged for local government-owned equipment and labor performed by the applicant's employees. Donations of goods and services may be used as all or part of the match if the applicant specifies the nature and can document actual values of the items or services. The source and amount of ALL donations must be clearly stated in the grant application and supported by a letter of commitment from the donor.

Match commitments must be secured prior to the application deadline for that current application round. Proof of secured match must be provided to the County grant coordinator on or before the deadline. Applications using millage funds as match for Federal or State grants will be reviewed on a case by case basis. Failure to provide match documentation by the application deadline may be declared ineligible.

Examples of secured match include:

- General fund-Resolution from local governing body committing to the match
- Cash donations- Letters of commitment from donors
- Other awarded grants- Letter from granting organization committing to the grant, explaining conditions of award, and information on the scope of work provided by the other grant. Applications for other grants are not considered a secure match source
- Donation of land value- Letter from land owner committing to donate a fixed percentage of the appraised fair market value.
- Donation of goods and services- Letter from the donor explaining the nature and value of the goods and services. The letter of donation must indicate number of hours or quantity of materials. The letter must include the quantity, dollar amount and for labor the number of hours and hourly rate. Pre-bid discounts such as percentage off a price are not accepted for documentation of match.
- In-kind/Force-account- Resolution from the governing body committing to the match

Secured match ensures there should not be a cash flow problems threatening the completion of the project. Changing match after the application deadline is highly discouraged and will require approval by the County and the grantee must provide documentation for this change.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** 9/26/2019  
**SUBJECT:** Agreement with Larder Data Consulting LLC  
For the meeting agendas of October 14, 2019 and October 16, 2019

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**BACKGROUND**

Ingham County Health Department (ICHD) wishes to enter into an agreement with Larder Data Consulting effective October 30, 2019 through January 31, 2020 in an amount not to exceed \$18,000. Through Resolution # 17-506, ICHD entered into an agreement with Blue Cross Blue Shield of Michigan (BCBSM) to establish an Evidence-Based Criminal Justice Response to Substance Abuse and Drug Offending. In 2019, staffing changes within ICHD necessitated a no-cost extension through January 31, 2020 which was approved via Short Form. In order to meet the final deliverables of this agreement with BCBSM, ICHD must conduct a feasibility study and determine an strategic plan to provide Medication Assisted Treatment (MAT) within Ingham County Jail, which will be continued upon release. Following a Request for Proposals (RFP) process overseen by Ingham County’s Purchasing Department, ICHD selected Larder Data Consulting, LLC to assist the department in conducting a feasibility study. Larder Data Consulting, LLC will perform the following services:

1. A Feasibility Study and an implementation plan for MAT in the Ingham County Jail where the final product of this contract will be a written report of findings that include a cost study, baseline data, and recommendations for implementation of MAT in the Ingham County Jail.
2. Baseline data reporting on systems, procedures, barriers and opportunities connected to this potential future service for providing MAT in Ingham County Jail.
3. Recommended next steps, including financial considerations, capacity building needs, and a proposed timeline for next steps to implement MAT in Ingham County Jail.

The cost of this agreement totaling \$18,000 is completely funded by the BCBSM agreement.

**ALTERNATIVES**

There are no alternatives.

**FINANCIAL IMPACT**

The cost of this agreement totaling \$18,000 is completely funded by the BCBSM agreement.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend entering into an agreement with Larder Data Consulting, LLC, for conducting a feasibility study and determining a strategic plan to provide Medication Assisted Treatment (MAT) within Ingham County Jail, effective October 30, 2019 through January 31, 2020.

**Agenda Item 2a**

TO: Linda Vail, Health Officer

CC: Debbie Edokpolo, Deputy Health Officer  
Jessica Yorke, Manager of Health Promotion & Prevention Division

FROM: James Hudgins, Director of Purchasing

DATE: September 25, 2019

RE: Memorandum of Performance for RFP No. 208-19 Medication Assisted Treatment Feasibility Study and Implementation Plan

Per your request, the Purchasing Department sought proposals from qualified and experienced organizations or person(s) to enter into a contract for the purpose of conducting a feasibility study and prepare an implementation plan for MAT in the Ingham County Jail.

The scope of work includes, but is not limited to, conducting a feasibility study and developing an implementation plan for Medication Assisted Treatment (MAT) in the Ingham County Jail. The primary product of the contract will be a written report of findings that includes a cost study, baseline data, and recommendations for implementation of MAT in the Ingham County Jail.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	8	4
Vendors responding	1	0

A summary of the vendors' costs:

Vendor Name	Local Pref	Total
Larder Data Consulting LLC	No, Kalamazoo MI	\$18,000.00

*You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.*

*This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.*

*If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.*

**INGHAM COUNTY PURCHASING DEPARTMENT OPENING STAMP:  
09/25/19 AM 10:29 PUR RECORD OF BID/PROPOSAL OPENING**

**PACKET #208-19 Medication Assisted Treatment Feasibility Study and Implementation Plan**

**Attendees - Sign by the X, and include the Company name**

**Larder Data Consulting LLC**

<b>Vendor Name</b>	<b>Local Pref</b>	<b>Add's</b>	<b>Total, Project Budget</b>	<b>Time Stamp</b>
<b>Larder Data Consulting LLC</b>	<b>No, Kalamazoo MI</b>	<b>Yes</b>	<b>\$18,000.0 0</b>	<b>09/25/19 AM 10:29 PUR</b>

**Recorder: Julie Buckmaster**

**Witness: James Hudgins**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LARDER DATA CONSULTING, LLC**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Larder Data Consulting effective October 30, 2019 through January 31, 2020 in an amount not to exceed \$18,000; and

WHEREAS, through Resolution # 17-506, ICHD entered into an agreement with Blue Cross Blue Shield of Michigan (BCBSM) to establish an Evidence-Based Criminal Justice Response to Substance Abuse and Drug; and

WHEREAS, in 2019, staffing changes within ICHD necessitated a no-cost extension through January 31, 2020 which was approved via Short Form; and

WHEREAS, in order to meet the final deliverables of this agreement with BCBSM, ICHD must conduct a feasibility study and determine a strategic plan to provide Medication Assisted Treatment (MAT) within Ingham County Jail, which will be continued upon release; and

WHEREAS, following a Request For Proposals (RFP) process overseen by Ingham County's Purchasing Department, ICHD selected Larder Data Consulting, LLC to assist the department in conducting a feasibility study; and

WHEREAS, Larder Data Consulting, LLC will perform the following services:

1. A Feasibility Study and an implementation plan for MAT in the Ingham County Jail where the final product of this contract will be a written report of findings that include a cost study, baseline data, and recommendations for implementation of MAT in the Ingham County Jail
2. Baseline data reporting on systems, procedures, barriers and opportunities connected to this potential future service for providing MAT in Ingham County Jail
3. Recommended next steps, including financial considerations, capacity building needs and a proposed timeline for next steps to implement MAT in Ingham County Jail; and

WHEREAS, the cost of this agreement totaling \$18,000 is completely funded by the BCBSM agreement; and

WHEREAS, the health officer recommends entering into an agreement with Larder Data Consulting effective October 30, 2019 through January 31, 2020 in an amount not to exceed \$18,000.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners authorize an agreement with Larder Data Consulting effective October 30, 2019 through January 31, 2020 in an amount not to exceed \$18,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

## Agenda Item 2b

**TO:** Board of Commissioners Human Services, County Services, and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** September 25, 2019  
**SUBJECT:** Authorization to Convert Charge Nurse Position

For the meeting agendas of October 14, October 15, and October 16, 2019

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### **BACKGROUND**

Ingham County Health Department's (ICHDs) Ingham Community Health Centers (IHCs) wish to convert the vacant Charge Nurse Position #601214 to a Health Center Nurse position. The vacant Charge Nurse position affiliated with the River Oak Community Health Center location, has moved its primary care operations to Forest Community Health Center, where a Charge Nurse is already in place. The former River Oak clinical team is in need of a Health Center Nurse in order to support patient care at Forest. Thus, ICHD seeks to convert this position to a Health Center Nurse to meet operational needs at Forest Community Health Center.

### **ALTERNATIVES**

There are no alternatives.

### **FINANCIAL IMPACT**

The salary cost of a 1.00 FTE Charge Nurse (MNA Grade 3) ranges from \$58,582 - \$70,326 and the cost of a 1.00 FTE Health Center Nurse (MNA Grade 1) ranges from \$51,398 - \$61,691. The cost savings of converting this position will be \$7,184 - \$8,635.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

### **OTHER CONSIDERATIONS**

There are no other considerations.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize converting Charge Nurse Position #601214 to a Health Center Nurse position for a cost savings of up to \$8,635 and will be effective upon approval.

Introduced by the Human Services, County Services, and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CONVERT CHARGE NURSE POSITION**

WHEREAS, Ingham County Health Department's (ICHDs) Ingham Community Health Centers (ICHCs) wish to convert the vacant Charge Nurse Position #601214 to a Health Center Nurse position; and

WHEREAS, the vacant Charge Nurse position affiliated with the River Oak Community Health Center location has moved its primary care operations to Forest Community Health Center, where a Charge Nurse is already in place; and

WHEREAS, the former River Oak clinical team is in need of a Health Center Nurse to support patient care at Forest; and

WHEREAS, ICHD seeks to convert this position to a Health Center Nurse in order to meet operational needs at Forest Community Health Center; and

WHEREAS, the salary cost of a 1.00 FTE Charge Nurse (MNA Grade 3) ranges from \$58,582 - \$70,326 and the cost of a 1.00 FTE Health Center Nurse (MNA Grade 1) ranges from \$51,398 - \$61,691; and

WHEREAS, the cost savings of converting this position will be \$7,184 - \$8,635; and

WHEREAS, the Ingham Community Health Center Board of Directors supports converting Charge Nurse Position #601214 to a Health Center Nurse position for a cost savings of up to \$8,635 and will be effective upon approval; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize converting Charge Nurse Position #601214 to a Health Center Nurse position for a cost savings of up to \$8,635 and will be effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes converting Charge Nurse Position #601214 to a Health Center Nurse position for a cost savings of up to \$8,635 and will be effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**TO:** Board of Commissioners Law & Courts, Human Services & Finance Committees  
**FROM:** Scott Wrigglesworth, Ingham County Sheriff  
**DATE:** September 20, 2019  
**SUBJECT:** Resolution to Enter into an Agreement with the MSU Department of Psychiatry  
For the meeting agendas of September 26, September 30, and October 1, 2019

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**BACKGROUND**

Ingham County Jail wishes to renew a contract with Michigan State University Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly, to contract the services of one attending psychiatrist to supervise the resident psychiatrist or to provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident. Ingham County Jail recognizes the need to appropriately address the psychiatric needs of all inmates in the interest of maintaining inmate and staff safety, and in protecting all inmates' Eighth Amendment rights against cruel and unusual punishment. The United State Supreme Court has ruled on numerous occasions that the failure to provide appropriate mental health and medical care may constitute a violation of the Eighth Amendment (*Estelle v Gamble*, 429 U.S. 97 (1976) (deliberate indifference to prisoners' serious medical needs constitutes cruel and unusual punishment); see, e.g., *Hunt v Uphoff*, 199 F.3d 1220 (10th Cir. 1999) (prison officials violated Eighth Amendment rights by providing such inadequate medical treatment for inmate's diabetes and hypertension that inmate consequently suffered heart attack); *LaFaut v Smith*, 834 F.2d 389 (4th Cir. 1987) (prison officials violated Eighth Amendment by failing to provide disabled inmate with needed physical therapy and adequate access to facilities); *Madrid v Gomez*, 889 F. Supp. 1146, 1265-66 (N.D. Ca. 1995) (continued confinement of mentally ill inmates in the facility's security housing unit which violated Eighth Amendment).

Through Resolution #17-412, as authorized through Resolution #17-412, the Michigan State University Department of Psychiatry has provided Ingham County Jail a senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident through October 31, 2018.

**ALTERNATIVES**

There are no alternatives.

**FINANCIAL IMPACT**

The General Fund budget for Jail Medical and Health Services Millage funding has been identified to fund the continuation of this contract to the extent the services are Health Services Millage eligible through the October 31, 2019. Certain inmates of the Ingham County jail are eligible for services funded by the Health Services Millage as Ingham County residents that have no access to private or third party paid services, and are ineligible for Medicaid by virtue of their status as inmates, and have income of less than \$28,000 annually. For those inmates who are not health services millage eligible, up to \$61,984 of General Funds were included in the Jail Medical FY 2019 and 2020 budget.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

### **OTHER CONSIDERATIONS**

There are no other considerations.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes renewing a contract with MSU Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident. These services will be provided for up to eight hours weekly at the rate of \$149 an hour for a total budget not to exceed \$61,984, with up to \$61,984 from the General Fund and/or Health Services Millage effective November 1, 2018 through October 31, 2019.

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN STATE UNIVERSITY  
DEPARTMENT OF PSYCHIATRY TO PROVIDE PSYCHIATRIC SERVICES FOR INMATES AT  
THE INGHAM COUNTY JAIL**

WHEREAS, Ingham County wishes to renew a contract with Michigan State University Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly, to contract the services of one attending psychiatrist to supervise the resident psychiatrist or to provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident; and

WHEREAS, effective May 27, 2016, psychiatric assessments and treatment plans were no longer being offered by the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) at the Ingham County Jail; and

WHEREAS, the Ingham County Jail recognizes the need to appropriately address the psychiatric needs of all inmates in the interest of maintaining inmate and staff safety, and in protecting inmates' Eighth Amendment rights against cruel and unusual punishment; and

WHEREAS, the United State Supreme Court has ruled on numerous occasions that the failure to provide appropriate mental health and medical care may constitute a violation of the Eighth Amendment (*Estelle v Gamble*, 429 U.S. 97 (1976) (deliberate indifference to prisoners' serious medical needs constitutes cruel and unusual punishment); see, e.g., *Hunt v Uphoff*, 199 F.3d 1220 (10th Cir. 1999) (prison officials violated Eighth Amendment by providing such inadequate medical treatment for inmate's diabetes and hypertension that inmate consequently suffered heart attack); *LaFaut v Smith*, 834 F.2d 389 (4th Cir. 1987) (prison officials violated Eighth Amendment by failing to provide disabled inmate with needed physical therapy and adequate access to facilities); *Madrid v Gomez*, 889 F. Supp. 1146, 1265-66 (N.D. Ca. 1995) (continued confinement of mentally ill inmates in the facility's security housing unit violated the Eighth Amendment); and

WHEREAS, through Resolution #17-412, MSU Department of Psychiatry has provided Ingham County Jail a senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident through October 31, 2018; and

WHEREAS, the General Fund budget for Jail Medical and Health Services Millage funding has been identified to fund the continuation of this contract to the extent the services are Health Services Millage eligible through the October 31, 2019; and

WHEREAS, certain inmates of the Ingham County jail may be eligible for services funded by the Health Services Millage as Ingham County residents that have no access to private or third party paid services, and are ineligible for Medicaid by virtue of their status as inmates, and have income of less than \$28,000 annually; and

WHEREAS, for those inmates who are not health services millage eligible, up to \$61,984 of General Funds were included in the Jail Medical FY2019 budget; and

WHEREAS, the Health Officer recommends renewing a contract with MSU Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of \$149 an hour for a total budget not to exceed \$61,984, with up to \$61,984 from the General Fund and/or Health Services Millage effective November 1, 2018 through October 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing a contract with the MSU Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of \$149 an hour for a total budget not to exceed \$61,984 with up to \$61,984 from the General Fund and/or Health Services Millage for the time period of November 1, 2018 through October 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Health Services Millage shall be used to fund eligible services, and the Controller/Administrator is directed to make the necessary adjustments to the 2019 Sheriff's Office and Health Department budgets.

## Agenda Item 3

**TO:** Board of Commissioners Law & Courts, County Services and Finance Committees  
**FROM:** Teri Morton, Deputy Controller  
**DATE:** October 3, 2019  
**SUBJECT:** Resolution to Authorize Positions, Contracts and Other Expenses to Increase Treatment Programming for 2020 as Authorized by the Justice Millage  
For the meeting agendas of October 10, 15 and 16

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### **BACKGROUND**

On August 7, 2018, Ingham County voters approved the Justice Millage. In addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons.”

Resolution 18-497 authorized the expenditure of up to \$911,242 in millage funds for the time period January 1 through December 31, 2019.

Programs funded in 2019 included \$452,650 to expand Community Mental Health Correctional Assessment and Treatment Services (CATS) by funding three full time mental health therapists, one full time nurse case manager, and one full time mental health secretary; \$120,600 to fund Community Based Programs; \$95,000 to continue the Ingham County Health Department Pathways to Care Program; \$99,000 to expand Jail Programming Services’ and \$175,377 to expand Circuit Court/Pretrial Services by funding a Pretrial Services Clerk and a Pretrial Services Investigator.

Attached for your information is R18-497, which provides additional information for each program.

At the July 11 Law and Courts Committee meeting, The Committee directed that 2019 programs be continued in 2020. Staff was to prepare costs for the current programs and recommend proposals to the committee for the use of any funds from the 2020 allocation of \$1,024,000.

The cost of continuing current programs at \$891,853. This leaves an additional \$132,147 to use for new or expanded programming.

New requests were received from CATS and Circuit Court/Pretrial Services, and are detailed under “Financial Impact.”

### **ALTERNATIVES**

There are many beneficial services and programs that could qualify under the millage language to treat substance addictions, mental illness, and reduce recidivism. After much consideration, the programs presented here address the priorities developed by the Law and Courts Committee and the work group at this time.

### **FINANCIAL IMPACT**

Continuation of current programs will total \$891,853, with all costs to be paid from proceeds of the Justice Millage.

The 2020 costs are as follows:

- Community Mental Health Correctional Assessment and Treatment Services (CATS): \$451,963 to fund three full time mental health therapists to provide mental health therapy and case management services and to coordinate care and increase collaboration at the Ingham County Jail, one full time nurse case manager to work directly in partnership with the Ingham County Health Department/Jail Medical, to integrate behavioral health and physical health care, and one full time mental health secretary to provide clerical support for these services.
- Community Based Programs: \$100,600 to fund electronic monitoring, substance abuse assessment and psychological evaluation, day reporting, and MRT – Cognitive Behavioral Change.
- Ingham County Health Department Pathways to Care Program: \$91,810 to continue previously grant funded services in a client-centered approach to inmates who have a current or past history of opioid use.
- Ingham County Sheriff's Office/Jail: \$99,000 to fund Break Out/MRT, trauma centered yoga, restorative justice, inmate garden initiative, educational DVDs, and seeking safety.
- Circuit Court/Pretrial Services: \$148,480 to fund a Pretrial Services Clerk and a Pretrial Services Investigator.

New requests for 2020 are as follows:

- Community Mental Health Correctional Assessment and Treatment Services (CATS): \$104,651 be used to fund a full time Program Manager to assist in the direct management of Jail Re-entry; inclusion in the Ingham County Health Department Medication Assisted Treatment initiative; and manage Jail Diversion activities, both of which include community liaison and development of the services necessary for re-entry purposes. This position will also include management of a to-be-developed outpatient program in the Holt/Lansing area, which would serve Re-entry consumers and individuals initiated on MAT who require ongoing substance use disorder therapy. (Attachments #1 and #B2)
- Circuit Court/Pretrial Services program enhancements totaling \$12,977. (Attachment #3)

Total costs for continuation of current programs and new requests would be \$1,009,481 which is within the 2020 allocation of \$1,024,000.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of providing user friendly, accessible facilities and quality infrastructure, specifically section E 1. (b) of the Action Plan – Develop strategies to finance with new revenue a modern new Ingham County Jail this is more humane, efficient and cost effective with appropriate security levels, programming and staffing.

### **OTHER CONSIDERATIONS**

The allocated funds for programming from the millage are subject to approval and appropriation by the Board of Commissioners each year. Programs created in this first year will not necessarily be continued in upcoming years.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE POSITIONS, CONTRACTS AND OTHER EXPENSES TO  
INCREASE TREATMENT PROGRAMMING AS AUTHORIZED BY THE JUSTICE MILLAGE**

**RESOLUTION # 18 – 497**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, in addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the Law and Courts Committee held several discussions at meetings in 2017 and 2018 concerning the types of treatment programming to be authorized; and

WHEREAS, a workgroup consisting of representatives from 30<sup>th</sup> Circuit Court, 55<sup>th</sup> District Court, Community Corrections, Community Mental Health, Ingham County Health Department, Ingham County Sheriff’s Office, the Board of Commissioners Office and the Controller’s Office have developed a proposed budget for the expenditure of up to \$911,242 in millage funds for the time period January 1 through December 31, 2019; and

WHEREAS, the workgroup recommended to leave a small portion of the entire allocated amount of \$1 million unallocated, providing budget flexibility to allow possible changes or additions once the new programming is underway; and

WHEREAS, this budget proposal is consistent with the direction of the Law and Courts Committee and the millage language.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a budget of up to \$911,242 for the following treatment programs:

- Community Mental Health Correctional Assessment and Treatment Services (CATS): \$452,650 to fund three full time mental health therapists to provide mental health therapy and case management services and to coordinate care and increase collaboration at the Ingham County Jail, one full time nurse case manager to work directly in partnership with the Ingham County Health Department/Jail Medical, to integrate behavioral health and physical health care, and one full time mental health secretary to provide clerical support for these services. (See attachment #1 and attachment #B2)
- Community Based Programs: \$120,600 to fund electronic monitoring, substance abuse assessment and psychological evaluation, day reporting, and MRT – Cognitive Behavioral Change. (See attachment #2)
- Ingham County Health Department Pathways to Care Program: \$95,000 to continue previously grant funded services in a client-centered approach to inmates who have a current or past history of opioid use. (See attachment #3).

- Ingham County Sheriff's Office/Jail: \$99,000 to fund Break Out/MRT, trauma centered yoga, restorative justice, inmate garden initiative, educational DVDs, and seeking safety. (See attachment #4)
- Circuit Court/Pretrial Services: \$175,377 to fund a Pretrial Services Clerk and a Pretrial Services Investigator. (See attachment #5)

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes creation of a new Pretrial Services Investigator position, ICEA Professional 06 (salary range \$47,619, to \$57,164), and a Pretrial Services Clerk position, UAW/C (salary range \$30,391 to \$36,171), effective January 1, 2019, to be funded by proceeds of the Justice Millage.

BE IT FURTHER RESOLVED, that position number 601504, Community Health Worker, be increased from part-time to full-time effective January 1, 2019.

BE IT FURTHER RESOLVED, that 50% of funding for position 601504 will be provided from proceeds of the Justice Millage from January 1, 2019 through May 28, 2019.

BE IT FURTHER RESOLVED, that 100% of funding for position 601504 and 25% of funding for position 601502 (Program Specialist) will be provided from proceeds of the Justice Millage from May 29, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$452,650 with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) for services as described in Attachment #1 for the period of January 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that funds for this contract with CMH will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget and position allocation list.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Hope, Celentino, Banas, Slaughter, Maiville  
**Nays:** None **Absent:** Schafer **Approved 11/15/2018**

**COUNTY SERVICES: Yeas:** Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
**Nays:** None **Absent:** Naeyaert **Approved 11/20/2018**

**FINANCE: Yeas:** Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer  
**Nays:** None **Absent:** Morgan **Approved 11/20/2018**

## Community Mental Health Millage Proposal Correctional Assessment & Treatment Services (CATS)

- **Three full time mental health therapist (approximately \$225,000)** to provide mental health therapy and case management service.
  - Provide weekly therapy to clients who are exhibiting mental health symptoms, co-occurring disorders or adjustment issues.
  - Facilitation of weekly coping skills groups to be determined based on jail need.
  - Offer weekly therapy to juveniles (14-16 yr olds) and youthfals (17 yr olds). Both juveniles and youthfals cannot access current proگرامing due to housing restrictions within the jail. Possibility to facilitate group therapy for youthfals.
  - Follow up with those whom are housed in specialized observation housing within the jail and when appropriate work with client to help integrate in general population.
  - Develop a transitional plan by linking with CMH and/or community resources upon release, increase collaboration and created a successful transition plan when exiting the jail.
  - Service client who do not currently meet behavioral health programming criteria (short jail stays, outside funding area).
  
- **One full time nurse case manager (approximately \$96,000)** to work directly in partnership with jail medical services, integrate behavioral health and physical health care between existing agencies, take orders from the psychiatrist, help manage medications for those connected with CMH and/or another mental health provider, coordinate withdrawal protocol/risk and develop transitional plan into the community.
  
- **One full time mental health secretary (approximately \$55,000)** to provide clerical support, process all needed paperwork and take referral information relating to mental health programming as well as support the collaborative efforts with jail medical in regards to the nurse case manager.

\*\*\*budget includes salary, fringe benefits, administrative and IT supports, etc. \*\*\*



## **COMMUNITY BASED PROGRAMS - MILLAGE PROPOSAL**

### **Electronic Monitoring: \$20,000**

Electronic monitoring (EM) is a highly productive resource, capable of directly reducing the jail population while maintaining public safety. Offenders receive intense supervision by utilizing a variety of monitoring devices that can provide a broad range of supervision parameters based on the individual user. EM is used in pretrial supervision, as an alternative to incarceration while under the Sheriff's jurisdiction, saves jail resources that would otherwise be used for inmates who are hospitalized, and increases supervision and monitors probationers for alcohol use. These funds would supplement the annual County general fund allocation (\$50,000 for FY2018)

### **Substance Abuse Assessments and Psychological Evaluations \$10,000**

Substance Abuse Evaluations determine if the individual has a drug or alcohol addiction, the extent of the addiction, if there are any co-occurring conditions, including any physical or mental health concerns, or any other drug use, the extent the addiction affects the person's life, and provides an understanding of the person and their circumstances. Psychological Evaluations determine the severity of a specific mental health concern or to determine an individual's capacity for adequate functioning. Assessments and evaluations are required to develop a sentence that include appropriate treatment and programming.

### **Day Reporting: \$52,000**

This program provides an additional layer of monitoring and supervision in the community; and, based on individual need, addresses a wide array of fundamental needs such as employment and housing to successful integration into the community. On-site evidence-based groups include Cognitive Behavioral Therapy, Dialectical Behavior Therapy, Seeking Safety, Anger Management, Conflict Resolution, and Financial Literacy. AA and NA groups also meet onsite. Expanding this State funded Community Corrections program will increase the number of offenders served, including those not be eligible under State MDOC approved criteria.

### **MRT – Cognitive Behavioral Change \$18,600**

Moral Reconciliation Therapy (MRT) is a systematic treatment strategy to decrease recidivism among adult criminal offenders by using 16 objectively defined steps focusing on seven basic treatment issues to promote positive change. Expanding this State funded Community Corrections program will increase the number of offenders served, including those not be eligible under State MDOC approved criteria.

**TOTAL \$100,600**

Ingham County Health Department Pathways to Care Program

Via our Pathways to Care program, the Ingham County Health Department provides services in a client-centered approach to inmates who have a current or past history of opioid use. A Community Health Worker (CHW) provides services during incarceration as well as after release. In the Pathways model, the CHW is supportive advocate to connect to resources and assuring transition into the community with appropriate support for recovery. The Pathways CHW is also an integral part of the case management team for the specialty courts. Currently a grant supports the positions required for this work, including a 0.5 FTE CHW, for a limited time. Our pilot project will end in 2019 unless continued funding is secured. We propose increasing the CHW to full-time to provide services to more clients as well as to continue the expansion of types of services provided. A full-time CHW might also allow us to expand our participation with the Specialty Court teams (we currently only work with the 55th District Court teams).

During incarceration, we provide:

- Support through in-person visits
- Connection to services in the jail for treatment and educational opportunities
- A plan of care for release including connection to agencies that offer support, services and treatment.
- Enrollment in health coverage
- Connection to Medically assisted treatment providers (methadone, suboxone, and Vivitrol) before you are released

After release we assist for up to 6 months by:

- Connecting to doctors, dentists, and other healthcare providers
- Finding community resources for housing, food, clothing and treatment
- Working with clients to understand basic health information needed to make quality health decisions.
- Working with clients to find resources for food, housing, employment, clothing, etc.
- Linking clients to recovery resources in your area, including treatment and counseling
- Access to naloxone for clients, their families, and/or friends.

## Ingham County Jail Education Programming

### **SEEKING SAFETY**

**Program price: \$20,800.00**

The Seeking Safety program is an evidenced-based present-focused counseling model to help people attain safety from trauma and/or substance abuse. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of \$200 per session.

### **TRAUMA CENTERED YOGA**

**Program price: \$10,400.00**

Trauma Centered Yoga is a very specific protocol of evidence based treatment designed for people who have experienced 'complex trauma/PTSD', and has been found to be useful as an adjunct to Cognitive Behavioral Therapy (Seeking Safety). The program will serve both male and female inmates, providing one session per gender per week at a rate of \$200 per session.

### **BREAK OUT**

**Program price: \$42,000.00**

This program is based on Moral Reconciliation Therapy (MRT) which is a form of cognitive-behavioral programming that focuses on recovery from substance misusing, abusing and dependent behaviors, identifying thinking errors that led to criminogenic thinking and identify goals to achieve once released. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of \$200 per session.

### **RESTORATIVE JUSTICE**

**Program price: \$20,800.00**

The Restorative Justice Program offers inmates an opportunity to take accountability and repair the harm done by their crimes, while teaching mediation, conflict resolution, and problem solving. The program will serve both male and female inmates, providing one session per gender per week at a rate of \$200 per session.

### **INMATE INITIATIVES**

**PROGRAM PRICE: \$2000.00**

The Inmate Garden Initiative: There is strong evidence pointing to the importance of education in reducing recidivism. In addition to the classroom programs offered at the Ingham County Jail, education will be taking place outside by way of a vegetable garden. Inmates will be taught new skills such as how to use garden tools, prepare land, plant seeds and plants, and read planting information. There are items that need to be purchased yearly in order to sustain the garden such as seeds, plants and garden tools.

### **INMATE INITIATIVES**

**PROGRAM PRICE: \$3000.00**

Educational DVD's: These DVD's would assist inmates in increasing their chances of making a successful transition to the community, overcoming barriers to employment and building their motivation and self-esteem.

PROPOSAL FOR PROGRAMMING OPTIONS AND COSTS ESTIMATES  
JAIL COMPLEX MILLAGE

Currently, approximately 40% of the inmates in the Ingham County jail are felony pretrial detainees. Expanding the current staffing to provide more risk assessment and supervision services for pretrial inmates will further promote the national movement toward using preventative detention only for individuals who are at a high risk of committing another offense or of failing to appear to court. The Ingham County Pretrial Services Division could provide these services with the addition of the following full-time positions:

Pretrial Services Clerk	\$75,398.00
Pretrial Services Investigator	<u>\$99,979.00</u>
Total	<u>\$175,195.00</u>

The costs listed are inclusive of salary, fringes, and IT costs.

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE POSITIONS, CONTRACTS AND OTHER EXPENSES TO INCREASE TREATMENT PROGRAMMING FOR 2020 AS AUTHORIZED BY THE JUSTICE MILLAGE**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, in addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the Law and Courts Committee held several discussions at meetings in 2017 and 2018 concerning the types of treatment programming to be authorized; and

WHEREAS, a workgroup consisting of representatives from 30<sup>th</sup> Circuit Court, 55<sup>th</sup> District Court, Community Corrections, Community Mental Health, Ingham County Health Department, Ingham County Sheriff’s Office, the Board of Commissioners Office and the Controller’s Office developed a proposed budget for the expenditure of up to \$911,242 in millage funds for the time period January 1 through December 31, 2019, which was approved by Resolution 18-497; and

WHEREAS, the 2020 budget allocates \$1,024,000 in programming funding from the Justice Millage; and

WHEREAS, the Law and Courts Committee directed that current programs be continued and proposals be sought for the use of any additional available funding from the 2020 budgeted allocation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a 2020 budget of up to \$891,853 from the Justice Millage to continue the following treatment programs:

- Community Mental Health Correctional Assessment and Treatment Services (CATS): \$451,963 to fund three full time mental health therapists to provide mental health therapy and case management services and to coordinate care and increase collaboration at the Ingham County Jail, one full time nurse case manager to work directly in partnership with the Ingham County Health Department/Jail Medical, to integrate behavioral health and physical health care, and one full time mental health secretary to provide clerical support for these services.
- Community Based Programs: \$100,600 to fund electronic monitoring, substance abuse assessment and psychological evaluation, day reporting, and MRT – Cognitive Behavioral Change.
- Ingham County Health Department Pathways to Care Program: \$91,810 to continue previously grant funded services in a client-centered approach to inmates who have a current or past history of opioid use.
- Ingham County Sheriff’s Office/Jail: \$99,000 to fund Break Out/MRT, trauma centered yoga, restorative justice, inmate garden initiative, educational DVDs, and seeking safety.
- Circuit Court/Pretrial Services: \$148,480 to fund a Pretrial Services Clerk and a Pretrial Services Investigator.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a 2020 budget of up to \$12,977 for enhancements to the Circuit Court/Pretrial Services program as detailed in Attachment #3.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a 2020 budget of up to \$104,651 from the Justice Millage for additional funding for Community Mental Health Correctional Assessment and Treatment Services (CATS) to be used to fund a full time Program Manager to assist in the direct management of Jail Re-entry; inclusion in the Ingham County Health Department Medication Assisted Treatment initiative; and to manage Jail Diversion activities, both of which include community liaison and development of the services necessary for re-entry purposes (Attachment #1).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$556,614 with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) for services as described in Attachment #B2 for the period of January 1, 2020 through December 31, 2020.

BE IT FURTHER RESOLVED, that funds for this contract with CMH will come from the Justice Millage.

BE IT FURTHER RESOLVED, that staff will provide reports in July 2020 providing information about achievements and effectiveness.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2020 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

Justice Behavioral Health Millage  
CMHA-CEI/CATS Proposed Expansion of Staffing  
January 1, 2020

**Background and current program**

- JBH added **three full time mental health therapist** (MHT) to provide mental health therapy and case management service (hire dates: 3/11/19, 5/6/19, 5/13/19).
  - JBH MHT is providing weekly therapy to current clients who are exhibiting mental health symptoms, co-occurring disorders or adjustment issues to **approximately 45 individuals**.
  - JBH MHT have added three weekly Anger Management Groups (male/female), one Positive Thinking Group (male), two Coping Skills group (male) and two Dialectical Behavioral Groups (male/female). The majority of these groups are on Sundays and evenings – allowing clients to attend more programming. Currently JBH has **eight groups with 18-20 individuals in each group**. There will be one more Coping Skills groups (male) added by the end of the year
  - JBH MHT offers weekly therapy to all juveniles and youthfals (14-17 year olds). JBH currently provides **weekly therapy to three juveniles and three youthfals**. Traditionally, these populations has not had access ongoing therapy. **JBH does consider juveniles and youthfals a priority population**.
  - JBH MHT and our Nurse Care Manager develop transitional plans by linking clients with CMH and/or community resources upon release.
  - JBH MHT are providing behavioral health services to **all of those whom may not qualify for other programming** due to short jail stays, outside funding area, etc.
  
- JBH added **one full time nurse case manager** (hire date 4/15/19).
  - JBH RN works directly in partnership with the ICHD/Jail Medical which includes weekly meeting to reduce duplication of effort and to create a more successful transition process for all interested clients exiting the jail.
  - JBH RN also integrates behavioral health and physical health care between providers, takes orders from the psychiatrist, helps manage medications for those connected with CMH and/or another mental health provider, coordinate withdrawal protocol/risk and develops transitional plan into the community.
  - JHB RN runs daily booking and release reports. RN then identifies known CMH clients upon entry to jail for coordination of medications and/or behavioral health services as well as direct follow-ups with the clients once they are released from jail.
  - JBH RN is responsible for weekly coordination of care with the MSU psychiatrist at the jail and ICHD.

- JBH added **one full time mental health secretary** (hire date 3/19/19).
  - JBH secretary is providing clerical support, processing all needed paperwork and takes referral information relating to mental health programming.
  - JBH secretary is supporting the collaborative efforts with the ICHD in regards to the nurse case manager.

**Ongoing Program Development/Needs:**

The current Supervisor, KC Brown, is responsible for; CATS Substance Use Disorder program; CATS Mental Health Crisis Services; the Justice BH Millage program (see above); Jail Re-entry Program (with staff who cover three counties); Jail Diversion activities, coordination of MSU psychiatric services; and the current Ingham County Health Department Initiative to have Medication Assisted Treatment in the Ingham County Jail. Both the JBH program and Jail Reentry programs are expected to grow substantially over the next year. The ICHD grant with the Bureau of Justice to bring MAT into the jail, is also expected to lead to increased staff and community outreach. These increased responsibilities and multiple programs resulted in KC Brown being reclassified to a Supervisor level at CMHA-CEI.

**Requested staff and Responsibilities:**

CMHA-CEI is requesting to utilize millage funds to hire a full time Program Manager (supervised by KC Brown) to assist in the direct management of Jail Re-entry; inclusion in the ICHD BJA MAT initiative; and manage Jail Diversion activities both which include community liaison and development of the services necessary for re-entry purposes. This position will also include management of a to be developed outpatient program in the Holt/Lansing area, which would serve Re-entry consumers and individuals initiated on MAT who require ongoing SUD therapy.

Attached Budget:

1 FTE Program Coordinator (with fringes) = \$104,651

PROGRAM BUDGET - COST DETAIL SCHEDULE

ATTACHMENT B.2

Use **WHOLE DOLLARS Only**

PROGRAM		BUDGET PERIOD		DATE PREPARED
<b>CATS Jails Mileage</b>		From: <b>1/1/2020</b>	To: <b>12/31/2020</b>	<b>10/2/2019</b>
CONTRACTOR NAME <b>CMHA of Clinton-Eaton-Ingham Counties</b>		BUDGET AGREEMENT <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMENDMENT		AMENDMENT #
				<b>GRANT COVERED COST</b>
<b>1. SALARY &amp; WAGES:</b>				
POSITION DESCRIPTION		COMMENTS	POSITIONS REQUIRED	TOTAL SALARY
<b>MENTAL HLTH THERAPIST</b>	<b>26105-6046-9</b>	<b>\$ 48,636</b>	<b>1,000</b>	<b>\$ 48,636</b>
<b>MENTAL HLTH THERAPIST</b>	<b>26105-6046-8</b>	<b>\$ 50,996</b>	<b>1,000</b>	<b>\$ 50,996</b>
<b>MENTAL HLTH THERAPIST</b>	<b>26105-6046-7</b>	<b>\$ 50,996</b>	<b>1,000</b>	<b>\$ 50,996</b>
<b>NURSE CARE MANAGER</b>	<b>26105-6059-1</b>	<b>\$ 68,361</b>	<b>1,000</b>	<b>\$ 68,361</b>
<b>SECRETARY</b>	<b>26105-4062-2</b>	<b>\$ 41,658</b>	<b>1,000</b>	<b>\$ 41,658</b>
<b>COORDINATOR 2A</b>	<b>26105-3015 NEW</b>	<b>\$ 61,599</b>	<b>1,000</b>	<b>\$ 61,599</b>
<b>1. TOTAL SALARY &amp; WAGES:</b>			<b>6,000</b>	<b>\$ 322,246</b>
<b>2. FRINGE BENEFITS: (Specify)</b>				
<input checked="" type="checkbox"/> FICA	<input checked="" type="checkbox"/> LIFE INS	<input checked="" type="checkbox"/> DENTAL INS	Composite Rate %	
<input checked="" type="checkbox"/> UNEMPLOY INS	<input checked="" type="checkbox"/> VISION	<input checked="" type="checkbox"/> WORK COMP	<b>44.00%</b>	<b>\$ 141,788</b>
<input checked="" type="checkbox"/> RETIREMENT	<input checked="" type="checkbox"/> HEARING INS		<b>7.65%</b>	
<input checked="" type="checkbox"/> HOSPITAL INS	<input type="checkbox"/> OTHER: specify			
<b>2. TOTAL FRINGE BENEFITS:</b>				<b>\$ 141,788</b>
<b>3. TRAVEL: (Specify if category exceeds 10% of Total Expenditures)</b>				
<b>Travel</b>				<b>\$981</b>
<b>Conferences</b>				<b>\$5,250</b>
<b>3. TOTAL TRAVEL:</b>				<b>\$ 6,231</b>
<b>4. SUPPLIES &amp; MATERIALS: (Specify if category exceeds 10% of Total Expenditures)</b>				
<b>Supplies</b>				<b>\$ 700</b>
<b>4. TOTAL SUPPLIES &amp; MATERIALS:</b>				<b>\$ 700</b>
<b>5. CONTRACTUAL: (Subcontracts/Subrecipients)</b>				
<u>Name</u>	<u>Address</u>			<u>Amount</u>
<b>5. TOTAL CONTRACTUAL:</b>				<b>\$ -</b>
<b>6. EQUIPMENT: (Specify)</b>				
			Amount	
<b>6. TOTAL EQUIPMENT:</b>				<b>\$ -</b>
<b>7. OTHER EXPENSES: (Specify if category exceeds 10% of Total Expenditures)</b>				
		Amount		
Communication:	<b>JAIL PHONES</b>	<b>\$ 2,200</b>		<b>\$ 2,200</b>
				<b>\$ -</b>
				<b>\$ -</b>
				<b>\$ -</b>
SPACE:				<b>\$ -</b>
Licensing:	<b>LICENSING FEES</b>	<b>\$ 600</b>		<b>\$ 600</b>
OTHER:	<b>PROGRAM STAFF TRAINING</b>	<b>\$ 1,000</b>		<b>\$ 1,000</b>
				<b>\$ -</b>
				<b>\$ -</b>
				<b>\$ -</b>
<b>7. TOTAL OTHER EXPENSES:</b>				<b>\$ 3,800</b>
<b>8. TOTAL DIRECT EXPENDITURES: (Sum of Totals 1-7)</b>		<b>8. TOTAL DIRECT EXPENDITURES:</b>		<b>\$ 474,765</b>
<b>9. INDIRECT COST CALCULATIONS:</b>				
Rate #1 Base \$	9.28%	x Rate	\$ 474,765	=
Rate #2 Base \$	7.96%	x Rate	\$ 474,765	=
<b>9. TOTAL INDIRECT EXPENDITURES:</b>				<b>\$ 81,849</b>
<b>10. TOTAL ALL EXPENDITURES: (Sum of lines 8-9)</b>				<b>\$ 556,614</b>

**ATTACHMENT #3**

**PRETRIAL SERVICES PROGRAM REQUESTS:  
COST**

ANNUAL

**Professional Development & Training:**

\$2,000

- Annual NAPSA Conference:
  - \$1,500 [Travel / Lodging / Meals] per Employee
- Miscellaneous Pretrial Training – regional :
  - \$500

**CATA – Bus Tokens / Indigent Client Assistance:**

\$1,250

- \$1,250
  - Tokens – One Way Fare = \$1.25 per Token
  - *1,000 Tokens x \$1.25 = \$1,250*

**ADAM – Alcohol & Drug Testing / Indigent Client Assistance:**

\$4,000 (\$4,032)

- Average Referrals per Year = 140
  - 20% Indigent Clients / Financial Need = 14 Clients
- 1X per Week Testing = \$12
- (3) Month Testing Period = 12 Weeks
  
- *140 x .20 = 28 (Indigent Clients)      28 x 12 (12 Weeks Testing) x \$12 (Cost per Test) = \$4,032*

**Automated Text Notification System:**

MATTERHORN PLATFORM - Text message for court dates/reporting

\$4000

- Initial program setup =\$1000
- Monthly subscription = \$250.00/mo

**CLEAR SUBSCRIPTION**

**\$1694.52**

- CLEAR is an online investigation solution designed to assist in locating and identifying individuals, phone numbers, licenses, assets, addresses, etc. Circuit Court has a contract with CLEAR. We are requesting an additional subscription for Pretrial Services to assist in connecting with our clients.

## Agenda Item 4

**TO:** Board of Commissioners Human Services and Finance Committees

**FROM:** Jared Cypher, Deputy Controller

**DATE:** October 4, 2019

**SUBJECT:** Cash Match Agreement with Michigan Rehabilitation Services  
For the meeting agendas of October 14 and October 16, 2019

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### **BACKGROUND**

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc. This agreement is similar to other agreements the Board of Commissioners going back to 2008, whereby Ingham County replaced the Ingham County Department of Human Services in this role, because the prior arrangement came under scrutiny because match dollars may not be federal, and the agreement between two state agencies raised that concern.

### **ALTERNATIVES**

If this resolution was not approved, Michigan Rehabilitation Services would have to find another partner to act as the pass through entity for the local match funding provided by Peckham Inc.

### **FINANCIAL IMPACT**

The agreement will not exceed \$444,444 (\$120,000 local match). The agreement with Michigan Rehabilitation Services will be for the time period of October 1, 2019 through September 30, 2020.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long term objective of Meeting Basic Needs.

### **OTHER CONSIDERATIONS**

NA

### **RECOMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH  
MICHIGAN REHABILITATION SERVICES**

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed \$444,444 (\$120,000 local match) with Michigan Department of Health and Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon the execution of an agreement with Peckham Inc., to provide Ingham County's local match portion (\$120,000), and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of the agreements shall be October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

19-8-89

**RESOLUTION TO REQUEST WAIVER OF HEALTH AND REHABILITATION SERVICES MEDICAID AUDIT TAKEBACK**

**AUGUST 21, 2019**

**Introduced by the Health and Human Services Committee**

Commissioner Pearl-Wright moved for the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, Eaton County Health and Rehabilitation Services (ECHRS) has received citations and fines from the Department of Licensing and Regulatory Affairs Licensing Division related to failure to provide frequent and adequate monitoring for residents with specific behaviors (i.e. repeat falls and improper touching of others) and medical conditions; and

WHEREAS, long-term care regulations require ECHRS provide all necessary services to its residents; and

WHEREAS, to comply with these regulations and in response to these prior citations ECHRS created the Safety Sitter Program; and

WHEREAS, this program provides one-to-one oversight for residents that have been assessed and identified as needing close monitoring because of their medical conditions and behaviors; and

WHEREAS, the need for additional oversight and care for this specific vulnerable population is essential in order to prevent falls, elopements, abuse of other residents, hospital readmissions, and reduce healthcare spending overall; and

WHEREAS, The Department of Health and Human Services contends that since one safety sitter is assigned to one resident at a time it would be considered Private Duty staff which Medicaid does not pay for and has removed the safety sitter labor costs from the Medicaid Cost report (FY 13,14,15,16), as it would be considered an unallowable cost; and

WHEREAS, ECHRS received reimbursement for these expenses and would have to repay \$191,548 to the Department.

NOW, THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners requests the Department of Health and Human Services to change its administrative interpretation of the regulations to allow for the reimbursement of its Safety Sitter Program for it to adequately meet its long-term care requirements; and

BE IT FURTHER RESOLVED, that reimbursement of the costs determined to be ineligible for FY 13,14,15,16 be waived; and

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Governor Gretchen Whitmer, Senator Thomas Barrett, Representative Angela Witwer, Representative Sarah Lightner, Michigan Department of Health and Human Services Director Robert Gordon, Michigan Department of Licensing and Regulatory Affairs Director Orlene Hawks, the Michigan Association of Counties, the Michigan Association of County Medical Care Facilities and the other 82 Michigan counties. Carried.

COUNTY OF EATON }  
STATE OF MICHIGAN } SS

I, Diana Bosworth, Clerk of the Eaton County Board of Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board at its meeting held on August 21, 2019 and is on file in the Eaton County Clerk's office. J

Dated: August 27, 2019  
[Signature]  
Deputy Clerk