

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
CAROL KOENIG

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE
CHRIS TRUBAC, CHAIR
EMILY STIVERS
TODD TENNIS
CAROL KOENIG
THOMAS MORGAN
DERRELL SLAUGHTER
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, FEBRUARY 3, 2020 AT 6:30 P.M., IN CONFERENCE ROOM D & E, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [January 27, 2020](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Parks Commission – Interviews
2. Health Department
 - a. Resolution to Authorize an Agreement with [Ingham Health Plan Corporation](#)
 - b. Resolution to Authorize Amendment # 1 to the 2019-2020 Invest Health Field Building Agreement with [Reinvestment Fund, Inc.](#)
 - c. Resolution to Amend Staffing Services Agreement with [Cross Country](#)
 - d. Resolution to Authorize an Agreement with the State of Michigan Department of Licensing and Regulatory Affairs (LARA) to Accept 2020 Michigan Medical Marihuana [Operation and Oversight Grant](#)
 - e. Resolution to Authorize an Agreement with [Graphic Sciences, Inc.](#) for the Transport, Storage, and Retrieval of Health Department Files

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
January 27, 2020
Draft Minutes

Members Present: Trubac, Stivers (arrived at 6:33 p.m.), Koenig (arrived at 6:40 p.m.), Morgan, Slaughter, and Naeyaert

Members Absent: Tennis

Others Present: Tim Morgan, Melissa Buzzard, Rick Terrill, Dan Ross, Linda Vail, Lynne Stauff, Becky Bennett, Younes Ishraidi, Todd Sneathen, Abby Schwartz, Gwenda Summers, John Peiffer, Lindsey McKeever, Jared Cypher, Elizabeth Noel, Michael Tanis, and others.

The meeting was called to order by Chairperson Trubac at 6:30 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the December 2, 2019 Minutes

CHAIRPERSON TRUBAC STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE DECEMBER 2, 2019 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioners Stivers, Koenig, and Tennis.

Additions to the Agenda

1. Community Health Center Board – Interview

Chairperson Trubac stated that all following agenda items would be adjusted to accommodate the addition of Agenda Item No. 1.

Substitute –

5. Health Department
 - d. Resolution to Address and Reduce Implicit Bias in All County Decision-Making by Developing and Integrating an Equity Review Process and Health in All Policies Approach

Limited Public Comment

Lynne Stauff, Board of Health Chair, read a statement into the minutes, which is included as Attachment A.

Commissioner Stivers arrived at 6:33 p.m.

Younes Ishraidi, Meridian Township Public Works and Engineering Department Chief Engineer, stated his support for the Trails and Parks Millage.

Todd Sneathen, a representative of Delhi Charter Township, stated his support for the Trails and Parks Millage.

Abby Schwartz, Board of Health member, stated that she agreed with the Board of Health Chair in support of the Health in All Policies Resolution, or a Health Equity approach to decision-making in County government.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. MORGAN, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Fair Office
 - b. Resolution Amending Resolution 19-210 to Adjust Rental Fees for the Ingham County Fairgrounds

4. Parks Department
 - a. Resolution to Authorize the Acceptance of the Project Agreement for a Land and Water Conservation Fund Grant
 - b. Resolution to Authorize Contracts for Trails and Parks Millage Applications
 - c. Resolution to Authorize a Visitor Incentive Program for the Hawk Island Snow Tubing Hill

5. Health Department
 - a. Resolution to Authorize the Acceptance of Grant Funds from Michigan Department of Health and Human Services and State of Michigan Local Community Stabilization Authority
 - b. Resolution to Authorize a Collaborative Services and Referral Agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties
 - c. Resolution to Authorize an Agreement with the Michigan Department of Environment, Great Lakes, and Energy for F Y 2019-2020
 - d. Resolution to Address and Reduce Implicit Bias in All County Decision-Making by Developing and Integrating an Equity Review Process and Health in All Policies Approach
 - e. Resolution to Amend Resolution #19-410 with Intelligent Medical Objects, Inc.
 - f. Resolution to Authorize an Agreement with Hospital Network Healthcare Services
 - g. Resolution an Authorize an Agreement with Possibilities for Change
 - h. Resolution to Authorize an Agreement with Rapid Shred
 - i. Resolution to Amend Resolution #18-312 Agreement with Reglantern™
 - j. Resolution to Convert Position # 601307 from a Health Analyst/Systems Analyst to an Accountant – CHC (Community Health Center)
 - k. Resolution to Authorize an Agreement with Uptodate, Inc.
 - l. Resolution Honoring Sam Ingot for Service as a Community Health Center Board Officer Member
 - m. Resolution Honoring Mike Allen

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Tennis.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Tennis.

Commissioner Koenig arrived at 6:40 p.m.

1. Community Health Center Board – Interview

Dan Ross interviewed for the Ingham County Community Health Center Board.

MOVED BY COMM. MORGAN, SUPPORTED BY COMM. SLAUGHTER TO RECOMMEND THE APPOINTMENT OF DAN ROSS TO THE COMMUNITY HEALTH CENTER BOARD.

Commissioner Stivers stated that she wanted to disclose that she was a colleague of Mr. Ross at the Michigan State University Standardized Patient Program.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

2. Fair Office

a. Resolution Authorizing Off-Season Fees for the Ingham County Fair

MOVED BY COMM. SLAUGHTER, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION.

Commissioner Naeyaert stated that she thought it was important for the Commissioners to know that off-season fees had not yet been established.

Lindsey McKeever, Fairgrounds Executive Director, provided an update on off-season use of the Main Arena facility.

Commissioner Naeyaert asked whether Ms. McKeever had seen an increase in requests to use the facilities.

Ms. McKeever stated yes. She further stated that, for example, the Lansing Derby Vixens had requested to use the Main Arena on weeknights.

Discussion.

THE MOTION TO APPROVE THE RESOLUTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

Commissioner Slaughter stated that he would like Ms. McKeever to come before the Committee in the future to provide an update on the Fair.

3. Facilities Department – Resolution to Authorize an Agreement with Straub, Pettitt & Yaste Architects for Architectural and Engineering Services for Community Mental Health Renovations at the Human Services Building

MOVED BY COMM. SLAUGHTER, SUPPORTED BY COMM. STIVERS, TO APPROVE THE RESOLUTION.

Chairperson Trubac asked whether an alternative had been sought out.

Rick Terrill, Facilities Director, stated that the County Services Committee had also raised that question.

Gwenda Summers, Families Forward Director, stated that the current space provided outpatient therapy services, medication clinic services, and some home-based services. She further stated that it was important because of its proximity to the Health Department and the local Department of Health and Human Services as most of its clients utilized both of those services. She further stated that it was also important due to the close proximity to the Community Mental Health (CMH) Crisis Services on Jolly Road.

John Peiffer, CMH Facilities Supervisor, stated that CMH had explored alternatives, but as a result of the special needs for the Families Forward program, it would be the most suitable option to expand into the Human Resources Department. He further stated that when CMH looked to expand in 2015, the former Director of Families Forward thought that their needs were sufficient, and so CMH never thought to add additional square footage. He further stated that CMH had looked into other locations in the area, but each of the locations had their own concerns.

Commissioner Slaughter stated that he was pleased that the Facilities Department had looked into alternatives. He further stated that it would have been helpful had the Facilities Department included in their memo that no alternative was found.

Commissioner Morgan stated that he supported Commissioner Slaughter's position.

Commissioner Stivers stated that this Resolution would be an exploratory measure and not the approval of the project, and the Committee would have opportunities to hear more about the study in the future.

Commissioner Koenig stated that the Facilities Department had written the Resolution, not CMH.

THE MOTION TO APPROVE THE RESOLUTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

6. Board Referral – Letter from the Ingham County Department of Veterans Affairs Regarding the Refund of the FY2019 County Veterans Service Fund Grant

Commissioner Koenig stated that she would like Jared Cypher, Deputy Controller, to invite the Director of the Ingham County Department of Veterans Affairs to come before the Committee, as this was a large loss of money.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:00 p.m.

ATTACHMENT A

Recorder

Good evening and thank you for the opportunity to speak tonight.

My name is Lynne Stauff, a county resident, and Chair of the Ingham County Board of Health. I ask for your support on the Health Equity and Health in All Policies Resolution approach to county policy decision-making. At our December 3rd, 2019 meeting, the Ingham County Board of Health, **unanimously** voted to approve the Health Equity and Health in All Policies Resolution.

HiAP isn't a new process and has been around for about 10 years. It is a **collaborative** approach to improving the health of **all** people by including health considerations and health equity into the **decision-making** process - across all sectors and policy areas¹. HiAP is a method of **partnering with other government sectors**, such as transportation, housing, education, public safety and environmental protection. The goal of HiAP is to protect marginalized groups by considering a proposed community **policy** before its implementation. Ultimately, this policy review process is expected to **positively** affect health outcomes by **preventing** unintended consequences to a public policy.

¹ "Health in All Policies: A Guide for State and Local Governments" is a collaborative product of the American Public Health Association (APHA), the Public Health Institute, and the California Department of Public Health (CDPH), with funding from the Centers for Disease Control and Prevention (CDC) and The California Endowment.

There are many resources available to implement it – HiAP is feasible to implement in our county system.

This may be a new way of looking at the approach to policy, programs and services but will show a return on investment to all county members - as it is inclusive, wholistic and transparent in your approach to programs and policies.

The Board of Health for Ingham County recommends your support of Health Equity and Health in All Policies Resolution.

Thank you again.

Lynne Stauff, MPH
Chair, Board of Health
Ingham County
January 27, 2020

FEBRUARY 3, 2020 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. *Health Department*

a. *Resolution to Authorize an Agreement with Ingham Health Plan Corporation*

This resolution authorizes a provider agreement with IHPC for the period of October 1, 2019 through September 30, 2020. This provider agreement will allow IHPC to pay on a fee-for-services basis for primary care services provided to IHPC members assigned to ICHD's Community Health Centers (CHCs).

b. *Resolution to Authorize Amendment # 1 to the 2019-2020 Invest Health Field Building Agreement with Reinvestment Fund, Inc.*

This resolution amends resolution # 19-246 to accept an additional \$30,000 in grant funds for the Invest Health Field Building initiative, effective February 1, 2020 through June 30, 2020.

c. *Resolution to Amend Staffing Services Agreement with Cross Country*

This resolution amends the agreement with Cross Country by extending the agreement one year through March 30, 2021, and by increasing the contract for an amount not to exceed \$450,000. The increased costs of the agreement shall be covered through unexpended budgeted provider salary/fringe cost or unexpended budgeted provider service agreements. By increasing and extending the agreement terms, the CHCs will be able to temporary fill (Locum Tens) critical provider staff vacancies (Physician, Dentist, Nurse Practitioner, Physician Assistants), including coverage of temporary leaves of absence such as annual or medical leave.

d. *Resolution to Authorize an Agreement with the State of Michigan Department of Licensing and Regulatory Affairs (LARA) to Accept 2020 Michigan Medical Marijuana Operation and Oversight Grant*

This resolution authorizes an agreement with the State of Michigan Department of Licensing and Regulatory Affairs (LARA) for the period of January 1, 2020 through September 15, 2020 in an amount not to exceed \$40,545 for education, communication and outreach regarding the Michigan Medical Marijuana Act.

e. *Resolution to Authorize an Agreement with Graphic Sciences, Inc. for the Transport, Storage, and Retrieval of Health Department Files*

This resolution authorizes an agreement with Graphic Sciences, Inc. in a total amount not to exceed \$43,500 effective January 27, 2020 through January 26, 2021 for the transport, storage and retrieval of ICHD files.

Agenda Item 2a

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: January 8, 2020
SUBJECT: Authorization to Enter an Agreement with Ingham Health Plan Corporation
For the meeting agendas of February 3, and February 5, 2020

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into a provider agreement with Ingham Health Plan Corporation (IHPC) for the period of October 1, 2019 through September 30, 2020. IHPC has historically contracted with ICHHD to provide members of the Ingham Health Plan with services from physicians and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County. ICHHD previously entered into an agreement with IHPC through resolution #18-353.

ALTERNATIVES

The alternative would be to not enter into an agreement with Ingham Health Plan Corporation, which could result in the loss of healthcare coverage for more than 1,000 Ingham County Residents.

FINANCIAL IMPACT

This provider agreement will allow IHPC to pay on a fee-for-services basis for primary care services provided to IHPC members assigned to ICHHD's Community Health Centers (CHCs). ICHHD will receive the same fee-for-service payment as other IHPC medical providers. The reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles and other similar amounts.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing ICHHD to enter into a provider agreement with IHPC for the period of October 1, 2019 through September 30, 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
INGHAM HEALTH PLAN CORPORATION**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a provider agreement with Ingham Health Plan Corporation (IHPC) for the period of March 1, 2020 through February 28, 2021; and

WHEREAS, IHPC has historically contracted with ICHD to provide members of the Ingham Health Plan with services from physicians and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County; and

WHEREAS, ICHD previously entered into an agreement with IHPC through resolution #18-353; and

WHEREAS, the provider agreement will allow IHPC to pay on a fee-for-services basis for primary care services provided to IHP members assigned to ICHD's Community Health Centers; and

WHEREAS, ICHD will receive the same fee-for-service payment as other IHP medical providers; and

WHEREAS, the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles and other similar amounts; and

WHEREAS, the Ingham Community Health Center Board supports this resolution authorizing ICHD to enter into a provider agreement with IHPC for the period of October 1, 2019 through September 30, 2020; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a provider agreement with IHPC for the period of October 1, 2019 through September 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into a provider agreement with IHPC for the period of October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: January 7, 2020
SUBJECT: Authorization to amend Resolution #19-246
For the meeting agendas of February 3, 2020 and February 5, 2020

BACKGROUND

Ingham County Health Department (ICHD) wishes to amend Resolution #19-246 which authorized the acceptance of grant funds from Reinvestment Fund in order to accept an additional \$30,000 in funding effective February 1, 2020 through June 30, 2020. On January 6, 2020, ICHD was notified of an additional funding award being made to ICHD by Reinvestment Fund through the Invest Health Field Building Initiative (IH FB). As the fiduciary, ICHD will receive an additional funding award of \$30,000 in addition to the existing \$75,000 award to support the work of the Lansing Invest Health Team. These funds will go toward creating health equity through built-environment investments in neighborhoods where residents experience health inequities and lack of access to health-promoting activities.

ALTERNATIVES

Decline the additional funding.

FINANCIAL IMPACT

ICHD will receive an additional \$30,000 from IH FB which will increase the agreement with Reinvestment Fund for the IH FB Initiative from \$75,000 to \$105,000.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured, the LGBTQIA+ community, rural residents, and other underserved and marginalized populations.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the amendment of Resolution # 19-246 to accept an additional \$30,000 in grant funds for the IH FB, effective February 1, 2020 through June 30, 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT # 1 TO THE 2019-2020
INVEST HEALTH FIELD BUILDING AGREEMENT WITH
REINVESTMENT FUND, INC**

WHEREAS, Ingham County Health Department (ICHHD) wishes to amend Resolution 19-246 which authorized the acceptance of grant funds from Reinvestment Fund in order to accept an additional \$30,000 in grant funding effective February 1, 2020 through June 30, 2020; and

WHEREAS, on January 6, 2020, ICHHD was notified of an additional funding award being made to ICHHD by Reinvestment Fund through the Invest Health Field Building Initiative (IH FB); and

WHEREAS, as the fiduciary, ICHHD will receive an additional funding award of \$30,000 in addition to the existing \$75,000 award to support the work of the Lansing Invest Health Team; and

WHEREAS, these funds will go toward creating health equity through built-environment investments in neighborhoods where residents experience health inequities and lack of access to health-promoting activities; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the amendment of Resolution 19-246 to accept the \$30,000 of additional grant funds from Reinvestment Fund for the national IH FB program, effective February 1, 2020 through June 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment of Resolution #19-246 to accept \$30,000 of additional grant funds from Reinvestment Fund for the national IH FB program, effective February 1, 2020 through June 30, 2020.

BE IT FUTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: January 9, 2020
SUBJECT: Authorization to Amend Staffing Services Agreement with Cross Country
For the meeting agendas of February 3, February 4 and February 5, 2020

BACKGROUND

Ingham County Health Department (ICHHD) wishes to amend the Cross Country Agreement (Resolution #19-266) by extending the agreement one year through March 30, 2021, and by increasing the contract for an amount not to exceed \$450,000. Through Resolution #19-266, ICHHD added the Community Health Centers (CHCs) to the Cross Country agreement in order to add temporary placements to sustain access to care for the patient panels of the recently vacated physician positions. By increasing and extending the agreement terms, ICHHD's Community Health Centers (CHCs) will be able to temporarily fill (Locum Tens) critical provider staff vacancies (Physician, Dentist, Nurse Practitioner, Physician Assistants) which includes coverage of temporary leaves of absence such as annual or medical leave. Ensuring stabilized provider staffing levels during temporary periods of staff vacancies or leaves of absence is critical for ensuring continuity and access to care for patients.

ALTERNATIVES

Ingham County can allow the contract to expire March 31, 2020 and maintain the current cap to contract expenses at \$250,000. Ingham County could terminate the Cross Country agreement and seek alternative contractors for Locum Tens services.

FINANCIAL IMPACT

The increased costs of the agreement shall be covered through unexpended budgeted provider salary/fringe cost or unexpended budgeted provider service agreements, for a maximum amount not to exceed \$450,000 per contract period.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners amend the Cross Country Agreement (Resolution #19-266) to extend through March 31, 2021 in amount not to exceed \$450,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND STAFFING SERVICES AGREEMENT WITH CROSS COUNTRY

WHEREAS, through Resolution #19-266, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) were added to the agreement with Cross Country in order to add temporary placements to sustain access to care for patient panels of the recently vacated physician positions; and

WHEREAS, ICHD wishes to amend the Cross Country Agreement (Resolution #19-266) by extending the agreement one year through March 30, 2021, and by increasing the contract for an amount not to exceed \$450,000; and

WHEREAS, by increasing and extending the agreement terms, the CHCs will be able to temporary fill (Locum Tens) critical provider staff vacancies (Physician, Dentist, Nurse Practitioner, Physician Assistants), including coverage of temporary leaves of absence such as annual or medical leave; and

WHEREAS, ensuring stabilized provider staffing levels during temporary periods of staff vacancies or leaves of absence is critical for ensuring continuity and access to care for patients; and

WHEREAS, the increased costs of the agreement shall be covered through unexpended budgeted provider salary/fringe cost or unexpended budgeted provider service agreements, for an amount not to exceed \$450,000 per contract period; and

WHEREAS, the Ingham Community Health Center Board of Directors supports amending the Cross Country Agreement (Resolution #19-266) to extend the agreement through March 31, 2021 and increase funds by an amount not to exceed \$450,000 for physician services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners supports amending the Cross Country Agreement (Resolution #19-266) to extend the agreement through March 31, 2021 and increase funds by an amount not to exceed \$450,000 for physician services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the Cross Country Agreement (Resolution #19-266) to extend through March 31, 2021, and increase funds by an amount not to exceed \$450,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 2d

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: January 21, 2020
SUBJECT: Resolution to Accept 2020 Michigan Medical Marihuana Operation and Oversight Grant from the State of Michigan Department of Licensing and Regulatory Affairs (LARA)
For the meeting agendas of February 3, 2020 and February 5, 2020

BACKGROUND

Ingham County Health Department (ICHD) wishes to accept a grant from the State of Michigan Department of Licensing and Regulatory Affairs (LARA) for education, communication and outreach regarding the Michigan Medical Marihuana Act in an amount totaling \$40,545 effective January 1, 2020 through September 15, 2020. Public Act 2017 of 2018 section 901 directs funds appropriated for grants in the Michigan Medical Marihuana Act, MCL 333.26421 to counties for education and outreach relating to the Michigan medical marihuana program. Grants are distributed proportionately based upon the number of registry identification cards issued to or renewed for the residents of each county. Grants are for education, communication, and outreach regarding the Michigan medical marihuana act. Grants must not be used for law enforcement purposes. ICHD previously received and accepted this grant in 2019 (Resolution 19-115).

ALTERNATIVES

ICHD could opt not to engage in additional work around education, communication and outreach regarding medical marihuana in 2020.

FINANCIAL IMPACT

The amount of this agreement will not exceed \$40,545. These funds will cover the entire cost of the agreement.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Board of Commissioners approve the attached form authorizing an agreement with the State of Michigan Department of Licensing and Regulatory Affairs (LARA) for the period of January 1, 2020 through September 15, 2020 in an amount not to exceed \$40,545 for education, communication and outreach regarding the Michigan Medical Marihuana Act.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA) TO ACCEPT 2020
MICHIGAN MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT**

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a grant from the State of Michigan Department of Licensing and Regulatory Affairs (LARA) for education, communication and outreach regarding the Michigan Medical Marihuana Act in an amount totaling \$40,545 effective January 1, 2020 through September 15, 2020; and

WHEREAS, the Michigan Legislature has appropriated funds for the Medical Marihuana Operation and Oversight Grant in the Michigan Medical Marihuana Act, 2008 IL 1, MCL 333.26421 to 333.26430; and

WHEREAS, Public Act 207 of 2018 section 901 directs funds appropriated for grants to education, communication, and outreach regarding the Michigan Medical Marihuana Act; and

WHEREAS, grants, which are available to counties, are distributed proportionately based upon the number of registry identification cards issued to or renewed for the residents of each county; and

WHEREAS, grants must not be used for law enforcement purposes; and

WHEREAS, ICHD seeks to engage in activities such as healthcare provider education, a one-day educational summit, and a public education campaign; and

WHEREAS, ICHD seeks to engage in the aforementioned activities with objectives to: reduce medical marijuana stigma among health care providers, provide education regarding safe storage of marijuana, provide education on the dangers of driving while under the influence of marijuana, provide education on risks associated with cannabis use during pregnancy and breastfeeding, and increase the perception of risk for adolescent marijuana use; and

WHEREAS, the Health Officer recommends authorization of an agreement between LARA and ICHD in an amount not to exceed \$40,545 for the period of January 1, 2020 to September 15, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with LARA for education, communication and outreach regarding the Michigan Medical Marihuana Act, in an amount not to exceed \$40,545 for the period of January 1, 2020 to September 15, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Agenda Item 2e

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: January 16, 2020
SUBJECT: Agreement with Graphic Sciences, Inc.
For the meeting agendas of February 3, 2020 and February 5, 2020

BACKGROUND

The Ingham County Health Department (ICHHD) wishes to extend its agreement with Graphic Sciences, Inc. for the transport, storage & retrieval of Health Department files. ICHHD currently has an agreement with Graphic Sciences, Inc for the transport, storage and retrieval of ICHHD files and has been satisfied with these services which are set to end January 26, 2020. ICHHD wishes to extend the agreement through January 26, 2021 for an amount not to exceed \$43,500.

ALTERNATIVES

There are no viable alternatives for this project

FINANCIAL IMPACT

The proposed annual cost of this agreement shall not exceed \$43,500. The proposed costs are based on \$.368 per box and \$6.95 per file requested. This per file fee includes locating, removing and re-filing the requested document. In addition, the costs to remove, transport and catalog the files at Graphic Science, Inc. is estimated to cost approximately \$14,000. The funds for the annual cost of this agreement are included in the FY 20 County Budget.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into agreement with Graphic Sciences, Inc. not to exceed \$43,500 effective January 27, 2020 through January 26, 2021.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES

WHEREAS, Ingham County Health Department (ICHD) wishes to extend its agreement with Graphic Sciences, Inc. for the transport, storage & retrieval of Health Department files; and

WHEREAS, ICHD currently has an agreement with Graphic Sciences, Inc for the transport, storage and retrieval of ICHD files and has been satisfied with the services wishes which are set to end January 26, 2020; and

WHEREAS, ICHD wishes to extend the agreement through January 26, 2021; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming and storage; and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from the County's purchasing policy requiring a RFP or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated the costs to store files will be approximately \$2,200 per month and file retrieval at \$6.95 per file requested; and

WHEREAS, the annual costs of these services are not to exceed \$43,500 which will include monthly storage fees, file ingest, file retrieval and re-file fees and will be for a one year period; and

WHEREAS, the costs for the storage of documents in included in the FY 20 ICHD budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one- time cost of approximately \$14,000 (included in the total \$43,500) to remove, transport and catalog the files; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a one year contract between Graphic Sciences, Inc. for the transport, storage and retrieval of files for a total amount not to exceed \$43,500 effective January 27, 2020 through January 26, 2021.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize a one year contract between Graphic Sciences, Inc. for the transport, storage and retrieval of files for a total amount not to exceed \$43,500 effective January 27, 2020 through January 26, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.