

CHAIRPERSON  
BRYAN CRENSHAW

VICE-CHAIRPERSON  
CAROL KOENIG

VICE-CHAIRPERSON PRO-TEM  
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE  
CHRIS TRUBAC, CHAIR  
EMILY STIVERS  
TODD TENNIS  
CAROL KOENIG  
THOMAS MORGAN  
DERRELL SLAUGHTER  
ROBIN NAEYAERT

**INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, FEBRUARY 24, 2020 AT 6:30 P.M., IN CONFERENCE ROOM D & E, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [February 3, 2020](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Fair Office – Update on Activities at the Ingham County Fair (*Discussion*)
2. Veterans Affairs – Letter Regarding 2019 County Veterans Service [Grant Fund](#) (*Discussion*)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

HUMAN SERVICES COMMITTEE  
February 3, 2020  
Draft Minutes

Members Present: Trubac, Stivers, Tennis, Morgan, Slaughter, and Naeyaert.

Members Absent: Koenig

Others Present: Steve James, Rachel Carter, Jared Cypher, and Michael Tanis.

The meeting was called to order by Chairperson Trubac at 6:30 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the January 27, 2020 Minutes

CHAIRPERSON TRUBAC STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE JANUARY 27, 2020 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Koenig

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Health Department
  - a. Resolution to Authorize an Agreement with Ingham Health Plan Corporation
  - b. Resolution to Authorize Amendment # 1 to the 2019-2020 Invest Health Field Building Agreement with Reinvestment Fund, Inc.
  - c. Resolution to Amend Staffing Services Agreement with Cross Country
  - d. Resolution to Authorize an Agreement with the State of Michigan Department of Licensing and Regulatory Affairs (LARA) to Accept 2020 Michigan Medical Marijuana Operation and Oversight Grant
  - e. Resolution to Authorize an Agreement with Graphic Sciences, Inc. for the Transport, Storage, and Retrieval of Health Department Files

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Koenig

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Koenig

1. Parks Commission – Interviews

Rachel Carter interviewed for the Ingham County Park Commission.

Steve James interviewed for the Ingham County Park Commission.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:54 p.m.



10 December 2019

Dear Chairman Crenshaw and the Ingham County Board of Commissioners:

I am writing to inform you that the Department of Veterans Affairs is required to refund the 2019 County Veterans Service Fund Grant in the amount of \$50,000.00 to the Michigan Veterans Affairs Agency.

The Department was unable to utilize the FY2019 County Veterans Service Fund Grant due to several logistical components as well as adjustments from the Veterans Affairs Committee.

I am also disappointed to share the news, that the Governor used her line item veto on the \$4.0 million County Veterans Service Fund for FY 2020. This means there are currently no funds in the County Veteran Service Fund Grant for 2020. However, the Legislature and the Governor are currently entertaining the notion of a supplemental budget, which may include the County Veterans Service Fund Grant. On December 03, 2019; a deal was announced that would make these modifications, pending a final passage in the legislature and Gov. Gretchen Whitmer's signature.

I submitted a Letter of Intent to apply for the FY2020 County Veterans Service Fund Grant, prior to the submittal deadline. Therefore, if the funds are restored, Ingham County is definitely eligible to apply and receive grant funding.

Please find attached, a time-line of events, concerning our FY2019 grant, explaining the logistics, resulting in un-utilized funds.

As always, thank you for your support as we fulfill President Lincoln's promise "To care for him who shall have borne the battle, and for his widow, and his orphan" by serving and honoring the men and women who are America's Veterans.

Respectfully Submitted,

*Natrenah G. Blackstock*

Natrenah G. Blackstock  
Director, Ingham/Clinton County DVA

**COUNTY VETERANS SERVICE FUND GRANT  
TIME-LINE OF EVENTS**

**AUGUST 28, 2018** – Director Blackstock Submitted Letter of Intent To Apply

**SEPTEMBER 05, 2018** – Director Blackstock Attended MVAA Community Partnership Grant Information Session

**OCTOBER 08, 2018 – FINAL LEGISLATION PASSED** – Ingham county projected to receive \$49,558.00

**NOVEMBER 26, 2018** – Received County approval to progress with County Veteran Service Grant Application. – Requested DUNS Number and County Federal ID #

**NOVEMBER 28, 2019** – Received DUNS Number and County Federal ID # from Ingham County for grant application completion.

**NOVEMBER 28, 2018** – Submitted 2018 County Veteran Service Fund Grant Application

**FEBRUARY 05, 2019** – County Veteran Service Fund Grant – 190000001330 awarded for \$144,740.00

**FEBRUARY 05, 2019** – Grant agreement was forwarded for signatures and SIGMA Vendor Code as well as County's Address Code was requested.

**MARCH 01, 2019** – Resolution was submitted by the Department of Veterans Affairs to accept grant funds. Department requested to go before the Human Services Committee.

**MARCH 18, 2019** – MVAA inquired about signed agreement.

**MARCH 18, 2019** – Director Blackstock submitted additional, requested information to the Veterans Affairs Committee for further consideration.

**APRIL 08, 2019** – Veteran Affairs Committee reaches a decision that it is not wise for the Department of Veterans Affairs to go forward with the re-classification component of the grant agreement. / MVAA explains that the Grant Agreement must still be fully executed, then amended to fit the approvals of the Veterans Affairs Committee.

**APRIL 22, 2019** – Resolution presented/approved by Human Services Committee

**APRIL 24, 2019** – Resolution presented/approved by Finance Committee

**MAY 06, 2019** – Resolution #19-195 regarding the acceptance of the 2019 County Veteran Service Fund Grant, received by Ingham County's Attorney; Contract requested / forwarded to County Attorney for signature.

**JUNE 07, 2019** – Controller’s Office received the contract back from the Board of Commissioners and mailed it into the State.

**JUNE 12, 2019** – MVAA received signed grant agreement and forwarded it to CFO for proper signature.

**July 18, 2019** – Fully executed grant agreement was filed with Ingham County Clerk, Barb Byrum

**July 18, 2019** – Ingham County Veterans Affairs Committee endorsed and ratified cost projections for the expenditures of the 2019 County Veterans Service Fund Grant. (Motion passed unanimously)

**July 22, 2019** – Director Blackstock made inquiry to the Treasurer’s Department, concerning the grant deposit.

**July 23-25 2019** – Several email conversations were had with Alan Fox, concerning the logistics of receiving funds. (Alan Fox informed director Blackstock that there was no specific SIGMA/Vendor Code and Address Code and we should just wait for the funds to show up.)

**August 07, 2019** – Director Blackstock made inquiry to MVAA, concerning the grant deposit and was informed that there are SIGMA/Vendor Code and Address Codes needed in order to complete the deposit. – Director Blackstock was informed by MVAA that the county should provide that information.

**August 08-12, 2019** – Maria Douville (MVAA) and Alan Fox (Ingham County Deputy Treasurer) communicated back and forth to establish the correct deposit codes.

**August 12, 2019** – Marie Douville directed the funds into address ID 200 and began the approval process. (Deposit still pending)

**August 20, 2019** – It was announced at the Veterans Affairs Committee meeting, that the previous decision to ratify the 2019 County Veterans Service Fund Grant expenditures is now amended. The committee unendorsed the grant initiative and stated that only IT spending was approved, not the entire grant initiative. Not authorizing the grant funding to be utilized for the entire initiative ultimately caused the entire grant to go unused, because the previously mentioned delays rendered an impossible vetting process for I.T. purposes. The disallowed spending would have included increased veteran services operations, office equipment and marketing materials.

During this meeting, Jared Cypher suggested that we request a grant extension since we have extenuating circumstances. Director Blackstock explained that she spoke with MVAA Staff – Rob Price, Director of Targeted Outreach/Grant Coordinator as well as Marie Douville, Contract and Grant Analyst. The final consensus is that all 2019 County Veterans Service Fund Grant disbursements must be spent and reported by September 30, 2019. Unspent Funding must be returned.

**September 18, 2019** – Deposit in the amount of \$50,000.00 deposited into Department’s line item.

**September 30, 2019** – ABSOLUTE DEADLINE FOR GRANT FUNDING: SPENT/REPORTED.