

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
DERRELL SLAUGHTER

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
RYAN SEBOLT
DERRELL SLAUGHTER
CHRIS TRUBAC
ERIN GRAHAM
ROBIN NAEYAERT
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, APRIL 19, 2021 AT 6:30 P.M. THE MEETING WILL BE HELD VIRTUALLY AT <https://ingham.zoom.us/j/82532268528>.

Agenda

Call to Order

Approval of the [April 5, 2021](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Potter Park Zoo – Resolution to Amend Resolution #17-068 [Visitation Hours](#) of the Potter Park Zoo
2. Ingham County Fairgrounds – Resolution to Authorize a Contract with [Cold Box Films](#)
3. Facilities Department – Resolution to Authorize an Agreement with [Reith-Riley Construction Company, Inc.](#), for the East Side Asphalt Replacement at the Ingham County Fairgrounds
4. Parks Department – Resolution to Authorize a Calendar/Schedule for [Lifeguards](#) at Ingham County Park Beaches
5. Health Department
 - a. Resolution to Authorize an Amended Lease Agreement with [Holy Cross Services](#)
 - b. Resolution to Authorize an Agreement with [Great Lakes Empowerment Services Inc.](#)
 - c. Resolution to Authorize the Acceptance of Funds from the Illinois Public Health Institute for the [Dash Program](#)
 - d. Resolution to Authorize an Agreement with 340B Technologies, Inc. D/B/A [Assent Consulting Services](#) for Specialty Referral Eligibility Documentation
 - e. Resolution to Authorize Acceptance of [American Rescue Act Funds](#) from HRSA
 - f. Resolution to Authorize Acceptance of State and Federal Funds through Michigan Primary Care Association for [Vaccine Clinics](#)
 - g. Resolution to Authorize an Agreement with [Cardinal Health Pharmaceutical Distribution](#)
 - h. Resolution to Authorize an Agreement for 0.1 FTE Psychiatry Services with [Dr. Afiah Ahsan](#)
 - i. Resolution to Authorize an Agreement with [MPHI](#)
 - j. Resolution to Allocate American Rescue Plan Funds for Development of a Federally Qualified Health Center and Pharmacy Within [Allen Place Complex](#)
 - k. Resolution Honoring [Felicia Finch](#)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO
MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

April 5, 2021

Draft Minutes

The meeting was called to order by Chairperson Tennis at 6:30 p.m. virtually via Zoom in accordance with Public Act 228 of 2020 regarding the Open Meetings Act and State of Emergency declared by the Board of Commissioners for Ingham County. A roll call attendance vote and the present location of the Committee members was taken for the record.

Members Present: Tennis (Ingham County, Michigan), Sebolt (Ingham County, Michigan), Slaughter (Ingham County, Michigan), Trubac (Ingham County, Michigan), Graham (Baldwin County, Alabama), Naeyaert (Ingham County, Michigan), and Maiville (Ingham County, Michigan).

Members Absent: None.

Others Present: Commissioner Peña, Jared Cypher, Rick Terrill, Lindsey McKeever, Kenny Wirth, Nicole Wallace, Roxanne Case, Elaine Fischhoff, and Michael Tanis.

Approval of the March 15, 2021 Minutes

CHAIRPERSON TENNIS STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE MARCH 15, 2021 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN.

Additions to the Agenda

7. Board of Commissioners – Resolution to Declare a Commitment to Climate Justice

Limited Public Comment

Elaine Fischhoff, City of Lansing resident, stated that she was in support of passage of Agenda Item No. 6 and 7.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. NAEYAERT, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Capital Area Mentoring Partnership – Resolution to Authorize a Contract with Big Brothers Big Sisters Michigan Capital Region to Provide Administrative Oversight and Programming Leadership to the Capital Area Mentoring Partnership Program
2. Ingham County Fairgrounds – Resolution to Authorize a Contract with Xact Excavating at the Ingham County Fairgrounds

3. Facilities Department – Resolution to Authorize an Amendment to Resolution #21-088 to Authorize the Installation Charge for the Temperature Sensors at the Human Services Building
4. Health Department
 - a. Resolution to Authorize the Purchase of Personal Protection Equipment (PPE) Gloves from Platinum Code
 - c. Resolution to Authorize an Agreement with Refugee Development Center
 - d. Resolution to Authorize an Agreement with Uno Deuce for Development of Videos Promoting COVID-19 Vaccination in Communities of Color
5. Parks Department
 - a. Resolution to Authorize to Extend the Contract with Comsource, Inc. for Radios at Hawk Island County Park
 - b. Resolution to Authorize a Contract with Scarlett Excavating to Install a County Purchased Snow Making Tube at Hawk Island County Park
 - c. Resolution to Authorize the Contract with James Clark Tree Service for Tree Removal at Hawk Island County Park
 - d. Resolution to Authorize Livery Fees at Burchfield County Park
 - e. Resolution to Authorize a Contract with Salebien Trucking and Excavating Inc.
 - f. Resolution to Authorize an Amendment to the City of Lansing Trails and Parks Millage Agreement TR085
 - g. Resolution to Authorize an Agreement with Soldan’s Feeds and Pet Supplies Inc. for Selling Fobs for the Soldan Dog Park

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

4. Health Department
 - b. Resolution to Authorize an Agreement with St. Vincent Catholic Charities Refugee Services

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. GRAHAM, TO APPROVE THE RESOLUTION.

Commissioner Sebolt disclosed that he had a relative employed by St. Vincent Catholic Charities.

THE MOTION CARRIED UNANIMOUSLY.

5. Parks Department
 - h. Staffing Lifeguards at Ingham County Parks (*Discussion*)

Nicole Wallace, Trails and Parks Millage Coordinator, provided background information on the matter to the Human Services Committee.

Commissioner Sebolt asked what the risk was to the County in the event of an emergency during the COVID-19 pandemic.

Discussion.

Chairperson Tennis stated that one possibility was for lifeguards to be vaccinated.

Chairperson Tennis asked if there had been discussion of strongly encouraging frontline workers to be vaccinated from COVID-19.

Jared Cypher, Deputy Controller, stated that he told his direct reports to encourage their frontline workers to sign-up for a COVID-19 vaccination appointment as soon as eligible. He further stated that the Parks Department was putting together a summertime COVID-19 plan, and if the Centers for Disease Control and Prevention (CDC) did not have guidance for lifeguard rescue procedures, he would contact Linda Vail, County Health Officer, for her guidance.

Commissioner Maiville stated that lifeguards were trained in such a manner to address the means of rescue procedures because of COVID-19.

Chairperson Tennis stated that the Human Services Committee wanted lifeguards this summer. He further stated that it was the consensus of the committee to expand coverage to Burchfield Park.

Commissioner Graham stated that many of the children who would be using these facilities would not be vaccinated. She further stated that the County should encourage healthy, outdoor activities for the summertime.

6. Human Services Committee – Resolution to Re-Establish and Change the Composition of the Environmental Affairs Commission

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. MAIVILLE, TO AMEND THE RESOLUTION AS FOLLOWS:

BE IT FURTHER RESOLVED, the Commission will also explore issues of environmental justice in Ingham County to ensure that the needs of vulnerable populations including ethnic minorities, children, seniors, individuals with pre-existing conditions, and low-income individuals are duly considered and effectively represented during the transition to carbon neutrality.

BE IT FURTHER RESOLVED, the Commission will review the impact of carbon neutrality on the existing energy infrastructure and the workers who support it and make recommendations to limit or reduce the negative impact on that workforce.

THE MOTION TO AMEND THE RESOLUTION CARRIED UNANIMOUSLY.
MOVED BY COMM. TRUBAC, SUPPORTED BY COMM. SLAUGHTER, TO AMEND THE RESOLUTION AS FOLLOWS:

~~BE IT FURTHER RESOLVED, the Commission will also explore issues of environmental justice in Ingham County to ensure that the needs of vulnerable populations including ethnic minorities, children, seniors, individuals with pre-existing conditions, and low-income individuals are duly considered and effectively represented during the transition to carbon neutrality.~~

BE IT FURTHER RESOLVED, that the Commission will help to ensure that Ingham County’s environmental initiatives are guided by the principles of climate justice, racial justice and equity, and just economic transitions, and that the voices and needs of those most impacted by climate change, including children, seniors, individuals with pre-existing conditions, low-income individuals, Black, Indigenous, and People of Color (BIPOC) community members, and working families are duly considered and effectively centered during the County’s transition to carbon neutrality.

Commissioner Graham stated that the amendment aligned well with Agenda Item No. 7.

Commissioner Naeyaert stated that she could not explain this amendment to her constituents. She further stated that the amendment seemed political to her and went farther than the County needed to go, so would be voting against the amendment.

THE MOTION TO AMEND THE RESOLUTION CARRIED. **Yeas:** Tennis, Sebolt, Slaughter, Trubac, Graham **Nays:** Naeyaert, Maiville **Absent:** None

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED. **Yeas:** Tennis, Sebolt, Slaughter, Trubac, Graham, Maiville **Nays:** Naeyaert
Absent: None

7. Board of Commissioners – Resolution to Declare a Commitment to Climate Justice

MOVED BY COMM. TRUBAC, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE THE RESOLUTION.

Commissioner Trubac stated that it was time for the County to follow-up on Resolution #20-301. He further stated that the resolution was somewhat broad and hoped it would create a foundation for the Environmental Affairs Commission to continue to refine and to create goals in the interim.

Commissioner Naeyaert asked what it would cost the County to obtain carbon neutrality by 2040.

Chairperson Tennis stated that it would be an ongoing effort. He further stated that it could end up saving money if the County were to invest in renewable energy sources.

Commissioner Naeyaert stated that unless she knew the impact of the County on the environment of Michigan, she could not vote in support of the resolution.

Commissioner Maiville stated that while he was not opposed to the carbon neutrality elements of the resolution, the way it was presented was more political than it needed to be. He further stated that he would not be voting in support of the resolution.

Commissioner Sebolt stated that he would counter with what would be the cost to the County if it were not to obtain carbon neutral by 2040. He further stated that if they were to take climate change seriously, they had to realize that human lives, jobs, and health outcomes were also attached to it.

Commissioner Naeyaert stated that she would like to see both sides of the possible impacts.

Commissioner Slaughter stated that there was a reason that Governor Whitmer and President Biden were looking at the impacts of climate change. He further stated that the longer the County waited, the more expensive it would be to mitigate the effects of greenhouse gas emissions.

Commissioner Slaughter stated that he was proud the County was taking another leadership role. He further stated that he would be voting in support of the resolution.

THE MOTION TO APPROVE THE RESOLUTION CARRIED. Yeas: Tennis, Sebolt, Slaughter, Trubac, Graham **Nays:** Naeyaert, Maiville **Absent:** None

Announcements

Commissioner Sebolt stated that he received his COVID-19 vaccination at the Dwight Rich School of the Arts. He further stated that he was pleased with the vaccination efforts of the Ingham County Health Department (ICHHD).

Chairperson Tennis stated that he received his COVID-19 vaccination at the MSU Pavilion.

Commissioner Naeyaert stated that she would receive her COVID-19 vaccination at the Dwight Rich School of the Arts later this week.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:06 p.m.

APRIL 19, 2021 HUMAN SERVICES AGENDA

STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. Potter Park Zoo – Resolution to Amend Resolution #17-068 Visitation Hours of the Potter Park Zoo

This resolution amends visitation hours at Potter Park Zoo to allow for early closure of the Zoo on days where the Zoo is hosting special evening events. This is necessary in order to allow for proper preparation of the Zoo for those events.

2. Ingham County Fairgrounds – Resolution to Authorize a Contract with Cold Box Films

This resolution authorizes a contract not to exceed \$4,000 with Cold Box Films to develop promotional advertising for the Jack O' Lanterns Unleashed event in October 2021. Funds for this agreement are included in the Fairgrounds' budget.

3. Facilities Department – Resolution to Authorize an Agreement with Reith-Riley Construction Company, Inc., for the East Side Asphalt Replacement at the Ingham County Fairgrounds

This resolution authorizes an agreement not to exceed \$208,441.75 for necessary asphalt work at the Ingham County Fairgrounds. Funding for this project is available from the Hotel/Motel Fund.

4. Parks Department – Resolution to Authorize a Calendar/Schedule for Lifeguards at Ingham County Park Beaches

This resolution authorizes staffing lifeguards at Ingham County Parks beginning Memorial Day weekend through Labor Day and swim at your own risk when no lifeguards are available and during off hours, as consistent with the discussion from the previous Human Services meeting. The resolution also authorizes a budget transfer of \$15,000 to fund the enhanced lifeguarding hours at Burchfield Park in 2021.

5. Health Department

a. Resolution to Authorize an Amended Lease Agreement with Holy Cross Services

This resolution authorizes an amendment to the lease agreement with Holy Cross Services for New Hope Community Health Center, in an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023. The agreement will renew automatically on an annual basis thereafter. The costs will be covered by billable patient services, the Integrated Behavioral Health Grant authorized through Resolution #20-040, and the Federal Health Center Award.

b. Resolution to Authorize an Agreement with Great Lakes Empowerment Services Inc.

This resolution authorizes an agreement with GLES to provide meals to those placed into isolation and quarantine during the COVID-19 pandemic effective January 19, 2021 and to be ongoing. GLES will charge ICHD \$4.00 for each breakfast and \$5.00 for each lunch and dinner for those placed in isolation and quarantine. The costs of meals required under this agreement will be paid for with Federal Emergency Management Agency (FEMA) funds.

c. Resolution to Authorize the Acceptance of Funds from the Illinois Public Health Institute for the Dash Program

This resolution authorizes an agreement to accept funds from the Illinois Public Health Institute (IPHI), in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021.

d. *Resolution to Authorize an Agreement with 340B Technologies, Inc. D/B/A Assent Consulting Services for Specialty Referral Eligibility Documentation*

This resolution authorizes an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services effective April 30, 2021 through May 1, 2024 with a one-year auto renewal at a cost of 22% of savings captured through 340B eligible referral prescriptions.

e. *Resolution to Authorize Acceptance of American Rescue Act Funds from HRSA*

This resolution authorizes the acceptance of over \$4.2 million in HRSA funds to carry out COVID-19 vaccine related activities effective April 1, 2021 through March 31, 2023.

f. *Resolution to Authorize Acceptance of State and Federal Funds through Michigan Primary Care Association for Vaccine Clinics*

This resolution Federal and State funds via MPCA, in the amount of \$87,440, is to be used for vaccine clinics effective April 1, 2021 through September 30, 2021.

g. *Resolution to Authorize an Agreement with Cardinal Health Pharmaceutical Distribution*

This resolution authorizes entering into an agreement with Cardinal Health Pharmaceutical Distribution for its virtual replenishment program, effective April 19, 2021 through August 31, 2022. There are no costs associated with this agreement.

h. *Resolution to Authorize an Agreement for 0.1 FTE Psychiatry Services with Dr. Afiah Ahsan*

This resolution authorizes entering into an agreement with Dr. Afiah Ahsan for an amount not to exceed \$24,420 for the remainder of FY21, and for an amount not to exceed \$38,480 in FY22, effective March 1, 2021 through September 30, 2022. This position will support the Ryan White HIV/AIDS program at Forest CHC. The costs of this agreement are covered through the MDHHS Comprehensive Agreement authorized through Resolution #20-306.

i. *Resolution to Authorize an Agreement with MPHI*

This resolution authorizes an agreement with the Michigan Public Health Institute (MPHI) to allow MPHI to continue serving in its existing role as external program evaluator for the Strong Start Healthy Start (SSHS) program, in an amount not to exceed \$153,563 effective April 1, 2021 through March 31, 2022. Funds for this agreement are included in the HRSA grant number H49MC24118 authorized through Resolution #19-194.

j. *Resolution to Allocate American Rescue Plan Funds for Development of a Federally Qualified Health Center and Pharmacy Within Allen Place Complex*

This resolution authorizes the allocation of up to \$750,000 in funding from the American Rescue Plan (ARP), for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex. Specifically, these funds will be used for the buildout of the clinic and the construction of an on-site pharmacy. Please note, this project was not included in the original proposal by the Health Department that Controller Todd presented to the Board of Commissioners.

k. *Resolution Honoring Felicia Finch*

This resolution honors Felicia Finch for her 25 years of dedicated service and for her exemplified patient care and commitment to her work.

Agenda Item 1

TO: Human Services and Finance Committees
FROM: Cynthia Wagner
DATE: April 6, 2021
SUBJECT: Change in Potter Park Zoo Visitation Hours
For the meeting agendas of April 19 & 21, 2021

BACKGROUND

Potter Park Zoo visitation hours were approved by the Ingham County Board of Commissioners through Resolution #17-068. Evening events are hosted by the Potter Park Zoological Society and require preparation on zoo grounds without visitors present which necessitates the zoo closing early on these days. As such, an amendment to Resolution #17-068 is requested to allow for early closure the days of these events.

ALTERNATIVES

The Potter Park Zoological Society could eliminate evening events that require early vendor set up.

FINANCIAL IMPACT

The point of sale system shows zoo admission revenue for a typical Thursday in the 2020 summer season for the hours of 2 - 5 p.m. was \$1,223. Revenue numbers prior to 2020 were recorded in daily totals only and not broken down by hourly admission. Early closures would be advertised to encourage visitors to attend earlier in the day or on alternate days mitigating loss in admission revenue.

STRATEGIC PLANNING

The proposed incentives will help achieve Ingham County Strategic Plan – Implementation Plan strategies A1 (Strive to make facilities and services user-friendly) and B1 (Promote key services through the local media). Each event provides an opportunity to promote and increase awareness of activities and opportunities at the zoo.

OTHER CONSIDERATIONS

The Potter Park Zoo Advisory Board supported this resolution at their February 10, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend the visitation hours of the Potter Park Zoo.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #17-068
VISITATION HOURS OF THE POTTER PARK ZOO**

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #17-068 authorizing visitation hours at Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society is a private, 501c (3) nonprofit, fundraising organization that raises funds to support the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society holds events at the zoo of which several require preparation without zoo visitors present resulting in a need for early zoo closure; and

WHEREAS, the Potter Park Zoo Advisory Board is in support of changing visitation hours of the Potter Park Zoo to include early closure for the evening events.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes amending the visitation hours of the Potter Park Zoo as follows:

FROM

Current Potter Park Zoo Visitation Hours

January 1 – April 1	10 a.m. – 4 p.m.
April 1 – Labor Day	9 a.m. – 5 p.m.
Labor Day – October 31	9 a.m. – 4 p.m. Mon – Fri , 9 a.m. – 5 p.m. Sat & Sun
November 1 – December 31	10 a.m. – 4 p.m.
December 25	CLOSED

TO

New Potter Park Zoo Visitation Hours

January 1 – April 1	10 a.m. - 4 p.m.
April 1 – Labor Day	9 a.m. – 5 p.m.
Labor Day – October 31	9 a.m. – 4 p.m. Mon – Fri, 9 a.m. – 5 p.m. Sat & Sun
November 1 – December 31	10 a.m. – 4 p.m.
December 25	CLOSED

Early Closures

One Thursday in May, June, July, August, and September	Close at 2 p.m.
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Agenda Item 2

TO: Board of Commissioners Human Services and Finance Committees
FROM: Lindsey McKeever, Fairgrounds Events Director
DATE: February 16, 2021
SUBJECT: Resolution to authorize a contract with Cold Box Films

BACKGROUND

The Fairgrounds is producing Jack O' Lanterns Unleashed in October 2021. Since this is a new event, there is a need for promotional material for advertising. The Fairgrounds Events Director received four quotes for animated video production for a company to create a brand new animated commercial. Cold Box Films submitted the most qualified bid for a cost of \$4,000 for one 15 second video and one 30 second video.

ALTERNATIVES

The Fairgrounds could choose the least expensive video production company.

FINANCIAL IMPACT

Advertising for Jack 'O Lanterns Unleashed has been budgeted in the 2021 operational budget.

The contract will not exceed \$4,000 for one 15 second animated video and one 30 second animated video and an hourly rate of \$125 an hour for additional revisions of the film.

STRATEGIC PLANNING IMPACT

This resolution supports the long term objective of providing recreational opportunities.

OTHER CONSIDERATIONS

There are no other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to allow the Fair to impose fees for special events.

Agenda Item 2

TO: Lindsey Mckeever, Fairgrounds Events Director, Fair Office
FROM: James Hudgins, Director of Purchasing
DATE: March 29, 2021
RE: Memorandum of performance for Packet #58-21 Halloween Video Production

The Purchasing Department sought proposals from experienced and qualified vendors to create a video production promoting the Jack O Lanterns Unleashed for Halloween. The following grid is a summary of the vendors' costs:

Company Name	Local Preference	Cost
SokoDesign	No, Westland MI	\$1,200.00
Cold Box Films Productions	Yes, Lansing MI	\$4,000.00
Clum Creative	No, Cleveland OH	\$4,000.00
Michigan Creative	Yes, Lansing MI	\$7,500.00

You are now ready to complete the final steps in the process: 1) confirm funds are available; 2) submit your recommendation of award along with your evaluation to the Purchasing Department; 3) write a memo of explanation; and, 4) prepare a resolution for Board approval. This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process. If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH COLD BOX FILMS

WHEREAS, the Ingham County Board of Commissioners approved Resolution #20-384 authorizing a contract with Debbi Katz Productions to produce a Halloween themed event called Jack O' Lanterns Unleashed at the Fairgrounds; and

WHEREAS, it is necessary to advertise and promote the event; and

WHEREAS, an animated video will capture an audience and raise awareness about the event; and

WHEREAS, after careful review of bids, the evaluation committee recommends the contract be awarded to Cold Box Films in an amount not to exceed \$4,000 for one 15 second animated video and one 30 second animated video and an hourly rate of \$125 an hour for additional revisions of the film; and

WHEREAS, the funds for this contract are included in the Ingham County Fairgrounds operational budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Cold Box Films in an amount not to exceed \$4,000 for one 15 second animated video and one 30 second animated video and an hourly rate of \$125 an hour for additional revisions of the film.

BE IT FURTHER RESOLVED, that the term of the contract shall be May 1, 2021 through October 31, 2021.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3

TO: Board of Commissioners, Human Services, County Services & Finance Committees
FROM: Rick Terrill, Facilities Director
DATE: April 6, 2021
RE: Resolution to Authorize an Agreement with Reith-Riley Construction Company Inc., for the East Side Asphalt Replacement at the Ingham County Fair Grounds

For the meeting agendas of: April 19, 20 & 21

BACKGROUND

The asphalt surface on the east side of the horse arena is structurally failing and beyond repairs. An additional pathway along the east side of the horse arena will be added that will be utilized for events and camping. Reith-Riley Construction Co., a local vendor, submitted the lowest responsive and responsible proposal of \$200,441.75 for the asphalt replacement. We are requesting a contingency of \$8,000.00 for any unforeseen circumstances for a grand total not to exceed \$208,441.75.

ALTERNATIVES

The alternative would be to postpone the project risking the chance for an increase in costs.

FINANCIAL IMPACT

Funds are available in the Hotel/Motel Fund line item #561-76900-974000.

The funds for this project have been saved for multiple years, so the funding will not fall short to complete the needed asphalt replacement.

Project	Beginning Balance	Current Balance	Requested Amount	Remaining Balance
561-76900-974000	\$321,475.00	\$292,475.00	\$208,441.75 Includes contingency	\$84,033.25
Hotel/Motel Fund				

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Reith-Riley Construction Co., for the east side asphalt replacement and additional pathway at the Ingham County Fair Grounds.

Agenda Item 3

TO: Rick Terrill, Facilities Director
FROM: James Hudgins, Director of Purchasing
DATE: March 29, 2021
RE: Memorandum of Performance for RFP No. 51-21 Asphalt Pavement Improvements

Per your request, the Purchasing Department sought proposals from qualified and experienced asphalt contractors for replacing designated roadways and parking lots at the Ingham County Fairgrounds, in accordance with the specifications and drawings prepared by the County’s consultant, Wolverine Engineers & Surveyors, Inc.

The scope of work includes, but is not limited to, all pulverizing excavation, filling and compaction and other sub-base preparation for bringing the new pavement areas to designated levels, together with the placing of hot mix asphalt leveling and hot mix asphalt wearing course, and all other construction shown on the plans and described on the Proposal.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	42	10
Vendors responding	4	3

A summary of the vendors’ costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Total Amount of Bid
TomCo Asphalt Inc.	Yes, Mason MI	\$256,088.00
Rieth-Riley Construction Co.	Yes, Mason MI	\$200,441.75
Leavitt & Stark Excavating Inc.	No, Lansing MI	\$224,548.55
America Asphalt Inc.	Yes, Lansing MI	\$224,480.00

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH REITH-RILEY CONSTRUCTION COMPANY, INC., FOR THE EAST SIDE ASPHALT REPLACEMENT AT THE INGHAM COUNTY FAIRGROUNDS

WHEREAS, the asphalt surface on the east side of the horse arena is structurally failing and beyond repair; and

WHEREAS, an additional pathway along the east side of the horse arena will be added; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Reith-Riley Construction Company, Inc., a local vendor, who submitted the lowest responsive and responsible proposal of \$200,441.75 for the asphalt replacement at the Ingham County Fairgrounds; and

WHEREAS, the Facilities Department is requesting a contingency of \$8,000.00 for any unforeseen circumstances; and

WHEREAS, funds are available in the Hotel/Motel Fund line item #561-76900-974000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Reith-Riley Construction Company, Inc., 4150 South Creyts Road, Lansing, Michigan 48917, for the asphalt replacement at the Ingham County Fairgrounds for a grand total not to exceed \$208,441.75 which includes an \$8,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4

TO: Board of Commissioners Human Services and Finance
FROM: Tim Morgan, Parks Director
DATE: April 6, 2021
SUBJECT: Calendar/schedule for lifeguards at Ingham County Park beaches
For the meeting agenda of 4/19/21 Human Services and 4/21/21 Finance

BACKGROUND

The swimming beaches at Burchfield County Park, Hawk Island County Park, and Lake Lansing South County Park along with the Hawk Island Splash Pad were closed from Memorial Day until July 1, 2020 due to COVID-19 and reopened July 2, 2020 to September 7, 2020 with “swim at your own risk” posted. The Ingham County Parks are proposing having lifeguards beginning Memorial Day weekend through Labor Day during the hours of 12:00pm-8:00pm, seven days a week, providing there is lifeguard staff coverage. During off hours and when there are no available lifeguards to staff, beaches would be posted as swim at your own risk. Staff will follow CDC and American Red Cross COVID safety guidelines.

ALTERNATIVES

The alternative is to continue with the posted swim at your own risk sign and not hire any lifeguards.

FINANCIAL IMPACT

If the proposed recommendation was accepted, Burchfield Park would need additional lifeguard hours as they only had lifeguards on the weekends in prior years. There would need to be an additional \$15,000 to pay for the additional lifeguard hours. There are funds available in line item 208-75300-652000.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user- friendly, specifically Section A.1(g) - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this approach at their March 22, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CALENDAR/SCHEDULE FOR LIFEGUARDS
AT INGHAM COUNTY PARK BEACHES**

WHEREAS, Ingham County operates beaches at Burchfield County Park, Hawk Island County Park, and Lake Lansing South County Park, along with the Hawk Island Splash Pad; and

WHEREAS, the Park Commission recommends the Board of Commissioners authorize staffing lifeguards beginning Memorial Day weekend through Labor Day during the hours of 12:00pm – 8:00pm, seven days a week at all parks.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes staffing lifeguards at Ingham County Parks in 2021 beginning Memorial Day weekend through Labor Day and swim at your own risk when no lifeguards are available and during off hours.

BE IT FURTHER RESOLVED, that swim at your own risk signage would be in effect for off hours and when there are no available lifeguards to staff.

BE IT FURTHER RESOLVED, that there are funds available in line item 208-75300-652000 for the additional \$15,000 needed to pay for additional lifeguards needed to cover Burchfield Park.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution to cover the \$15,000 to pay for the additional lifeguards needed to cover Burchfield Park (revenue offset would be from the parking 208-753000-652000 to the seasonal wage 208-75300-705000 line item).

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: April 1, 2021
SUBJECT: Authorization to Amend Lease Agreement with Holy Cross Services
For the meeting agenda of April 19, 2021 and April 21, 2021

BACKGROUND

Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) wish to amend the lease agreement with Holy Cross Services for New Hope CHC by extending the agreement for an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023 with a one-year auto renewal thereafter. Resolution #17-328 authorized a transfer agreement between Sparrow Medical Group/Volunteers of America (VOA) Clinic to ICHD’s CHCs. This transfer agreement authorized a three-year Real Estate Lease agreement between ICHD and VOA for the property located at 430 N. Larch Street, Lansing, MI, 48912, effective September 1, 2017 through August 31, 2020. The original lease agreement held by Sparrow Medical Group/VOA Clinic was then transferred to Holy Cross Services. Resolution #19-049 amended the lease agreement with Holy Cross Services to increase the square footage of leased space from 4,000 square feet (sq. ft.) to 5,010 sq. ft. at \$5.00 per sq. ft. for a total lease amount of \$20,000 annually. The cost of this agreement will be \$5.00 per sq. ft., for a total lease amount not to exceed \$20,000 annually covered through billable patient services, the Integrated Behavioral Health Grant authorized through Resolution #20-040, and the Federal Health Center Award.

ALTERNATIVES

The alternative would be to risk disruption of ICHD’s CHC clinic services at New Hope CHC, which serves a highly vulnerable homeless patient population.

FINANCIAL IMPACT

The cost of this agreement will be \$5.00 per sq. ft. for a total lease amount not to exceed \$20,000 annually that will be covered by billable patient services, the Integrated Behavioral Health Grant authorized through Resolution #20-040, and the Federal Health Center Award.

STRATEGIC PLAN

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for County residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes an amendment to the lease agreement with Holy Cross Services for New Hope, in an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023 with a one-year auto renewal.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDED LEASE AGREEMENT WITH
HOLY CROSS SERVICES**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend the lease agreement with Holy Cross Services for New Hope CHC by extending the agreement for an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023 with a one-year auto renewal; and

WHEREAS, Resolution #17-328 authorized a transfer agreement between Sparrow Medical Group/Volunteers of America (VOA) Clinic to ICHD's CHCs; and

WHEREAS, the transfer agreement authorized a three-year Real Estate Lease agreement between ICHD and VOA for the property located at 430 N. Larch Street, Lansing, MI, 48912, effective September 1, 2017 through August 31, 2020; and

WHEREAS, the original lease agreement held by Sparrow Medical Group/VOA Clinic was then transferred to Holy Cross Services; and

WHEREAS, Resolution #19-049 amended the lease agreement with Holy Cross Services to increase the square footage of leased space from 4,000 square feet (sq. ft.) to 5,010 sq. ft. at \$5.00 per sq. ft., for a total lease amount of \$20,000 annually; and

WHEREAS, the cost of this agreement will remain at \$5.00 per sq. ft. for a total lease amount not to exceed \$20,000 annually, and will be covered through billable patient services, the Integrated Behavioral Health Grant authorized through Resolution #20-040, and the Federal Health Center Award; and

WHEREAS, the ICHC Board of Directors and the Health Officer support amending the lease agreement with Holy Cross Services for New Hope by extending the lease agreement for an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023 with an annual automatic renewal thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the lease agreement by extending the agreement with Holy Cross Services for New Hope in an amount not to exceed \$20,000 annually, effective October 1, 2020 through September 30, 2023 to renew automatically on an annual basis thereafter.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Agenda Item 5b

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: April 1, 2021
SUBJECT: Authorization to Enter an Agreement with Great Lakes Empowerment Services Inc.
For the meeting agendas of April 19, 2021 and April 21, 2021

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with Great Lakes Empowerment Services Inc. (GLES) effective January 19, 2021 and to be ongoing. ICHHD's COVID-19 response includes the placement of individuals who cannot isolate and quarantine safely into an isolation and quarantine setting for up to 14 days. During their isolation and quarantine, ICHHD must provide meals to these individuals. Historically, ICHHD has partnered with Tri-County Office on Aging (TCOA) for these services, but recently TCOA was unable to provide meals. ICHHD wishes to partner with GLES to serve as a backup to TCOA for ensuring continuity of services. GLES will charge ICHHD \$4.00 for each breakfast and \$5.00 for each lunch and dinner served to individuals in isolation and quarantine.

ALTERNATIVES

ICHHD could continue to have only one supplier for meals for those placed in isolation and quarantine, but ICHHD would have no alternative if TCOA were unable to make and deliver the meals needed.

FINANCIAL IMPACT

GLES will charge ICHHD \$4.00 for each breakfast and \$5.00 for each lunch and dinner for those placed in isolation and quarantine. The costs of meals required under this agreement will be paid for with Federal Emergency Management Agency (FEMA) funds.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I recommend that the Board of Commissioners authorizes an agreement with GLES to provide meals to those placed into isolation and quarantine during the COVID-19 pandemic effective January 19, 2021 and to be ongoing.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
GREAT LAKES EMPOWERMENT SERVICES INC.**

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Great Lakes Empowerment Services Inc. (GLES) effective January 19, 2021 and to be ongoing; and

WHEREAS, ICHHD's COVID response includes the placement of individuals who cannot isolate and quarantine safely into an isolation and quarantine setting for up to 14 days; and

WHEREAS, during their isolation and quarantine, ICHHD must provide meals to these individuals; and

WHEREAS, historically, ICHHD has partnered with Tri-County Office on Aging (TCOA) for these services, but recently, TCOA was unable to provide meals; and

WHEREAS, ICHHD wishes to partner with GLES to serve as a backup to TCOA for ensuring continuity of services; and

WHEREAS, GLES will charge ICHHD \$4.00 for each breakfast and \$5.00 for each lunch and dinner served to individuals in isolation and quarantine; and

WHEREAS, the Health Officer recommends authorizing an agreement with GLES to provide meals to those placed in isolation and quarantine during the COVID-19 pandemic, effective January 19, 2021 and to be ongoing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with GLES to provide meals to those who are placed in isolation and quarantine during the COVID-19 pandemic, effective January 19, 2021 and to be ongoing.

BE IT FURTHER RESOLVED, that GLES will charge ICHHD \$4.00 for each breakfast and \$5.00 for each lunch and dinner served to individuals in isolation and quarantine.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: March 31, 2021
SUBJECT: Resolution to Authorize the Acceptance of Funds from the Illinois Public Health Institute for the DASH Program
For the meeting agendas of April 19, 2021 and April 21, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into an agreement for the acceptance of funds from the Illinois Public Health Institute (IPHI) as part of IPHI’s Data Across Sectors for Health (DASH) program, in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021. The DASH Mentor Program is a co-production between the DASH Program Office (PO) and DASH Mentors, a set of high-capacity collaborative organizations and leaders selected for their experience, knowledge, and desire to develop capacity and leaders in the field of multi-sector data sharing. ICHD will be paired with Civic Canopy, who will mentor the advancement of the Racial Equity Data Initiative (REDI). REDI is an existing initiative whereby ICHD receives support from community partners, as well as funding from Michigan Department of Health and Human Services (MDHHS) and Kresge Foundation.

Through this agreement, ICHD and affiliated partners will be exposed to a research-based Community Learning Model (CLM) that prioritizes results for creating meaningful and measurable change within social issues. The results are achieved through a continuous learning process of including relevant and diverse stakeholders, engaging in thoughtful dialogue, developing action plans, and learning from result-focused efforts, all within a culture of trust and collaboration. ICHD and partners will receive support individually and collectively for progressing toward their unique goals, implementing a high-level work plan, and for increasing organizational capacity to share data in a multi-sector collaboration for improving community health.

ALTERNATIVES

Refusing to accept this funding would result in a loss of opportunity for ICHD and affiliated partners to advance their capacity for sharing data in a multi-sector collaboration for improving community health.

FINANCIAL IMPACT

This agreement will allow ICHD to accept funds in an amount not to exceed \$10,000. Funds are primarily intended to support ICHD staff and six partner organizations participating in the program as part of the existing MDHHS REDI initiative. Current partner organizations include:

- Martin Luther King Jr. Commission
- Lansing Latino Health Alliance
- Hispanic Latino Commission of Michigan
- Refugee Development Center
- Salus Center (Inclusive of Queering Medicine)

Each partner organization will receive \$1,000 for staff time compensation, with the exception of Salus Center who will receive \$2,000, of which \$1,000 will be redistributed to Queering Medicine. ICHD will retain \$1,000 for staff time compensation and \$3,000 to support training and professional development related to this project.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of building trust and ensuring race and ethnicity data is accessible, meaningful, and useful for addressing health disparities and advancing health equity throughout Ingham County.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement to accept funds from the Illinois Public Health Institute (IPHI), in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF FUNDS FROM THE
ILLINOIS PUBLIC HEALTH INSTITUTE FOR THE DASH PROGRAM**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement for the acceptance of funds from the Illinois Public Health Institute (IPHI) as part of IPHI's Data Across Sectors for Health (DASH) program, in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021; and

WHEREAS, the DASH Mentor Program is a co-production between the DASH Program Office (PO) and DASH Mentors, a set of high-capacity organizations and leaders selected for their experience, knowledge, and desire to develop capacity and leaders in the field of collaborative multi-sector data sharing; and

WHEREAS, ICHD will be paired with Civic Canopy in order to advance the Racial Equity Data Initiative (REDI); and

WHEREAS, REDI is an existing initiative whereby ICHD receives support from community partners as well as funding from Michigan Department of Health and Human Services (MDHHS) and Kresge Foundation; and

WHEREAS, through this agreement, ICHD and affiliated partners will be exposed to a research-based Community Learning Model (CLM) that prioritizes results for creating meaningful and measurable change within social issues; and

WHEREAS, the results are achieved through a continuous learning process of including relevant and diverse stakeholders, engaging in thoughtful dialogue, developing action plans, and learning from result-focused efforts, all within a culture of trust and collaboration; and

WHEREAS, ICHD and partners will receive support individually and collectively for progressing toward their unique goals, implementing a high-level work plan, and for increasing organizational capacity to share data in a multi-sector collaboration for improving community health; and

WHEREAS, these funds are primarily intended to support ICHD staff and six partner organizations participating in the program as part of the existing MDHHS REDI initiative; and

WHEREAS, these current partner organizations include:

- Martin Luther King Jr. Commission
- Lansing Latino Health Alliance
- Hispanic Latino Commission of Michigan
- Refugee Development Center
- Salus Center (Inclusive of Queering Medicine); and

WHEREAS, each partner organization will receive \$1,000 for staff time compensation, with the exception of Salus Center who will receive \$2,000, \$1,000 of which will be redistributed to Queering Medicine; and

WHEREAS, ICHD will retain \$1,000 for staff time compensation and \$3,000 to support training and professional development related to this project; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the acceptance of \$10,000 in funds from the IPHI as part of IPHI's DASH program, in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of \$10,000 in funds from the Illinois Public Health Institute (IPHI) as part of IPHI's Data Across Sectors for Health (DASH) program, in an amount not to exceed \$10,000 effective April 1, 2021 through December 31, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: April 1, 2021
SUBJECT: Authorization to Enter Agreement with 340B Technologies, Inc. d/b/a Assent Consulting Services for Specialty Referral Eligibility Documentation
For the meeting agendas of April 19, 2021 and April 21, 2021

BACKGROUND

Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services, effective April 30, 2021 through May 1, 2024 with a one-year auto renewal thereafter. Resolution #17-354 authorized an agreement with 340B Technologies, Inc. d/b/a 340Basics to act as a Third Party Administrator (TPA) to provide 340B Prescriptive Drug Administrative Services. The Referral Claims Review is a program that screens prescriptions written by referring providers and filled at an eligible contractual pharmacy for 340B program participation. This program will allow ICHD's CHCs to capture additional savings on 340B eligible prescriptions through referrals. The cost for this program is a 22% service fee that will be paid through savings captured on 340B eligible referral prescriptions.

ALTERNATIVES

The alternative would be to create an internal 340B Analyst position within ICHD's CHCs, to perform prescription referral reviews or forego potential 340B savings by not engaging in this program.

FINANCIAL IMPACT

The cost for this program is a 22% service fee that will be paid through savings captured through 340B eligible referral prescriptions.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services effective April 30, 2021 through May 1, 2024 with a one-year auto renewal at a cost of 22% of savings captured through 340B eligible referral prescriptions.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH 340B TECHNOLOGIES, INC.
D/B/A ASSENT CONSULTING SERVICES FOR SPECIALTY REFERRAL
ELIGIBILITY DOCUMENTATION**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services, effective April 30, 2021 through May 1, 2024 with a one-year auto renewal thereafter; and

WHEREAS, Resolution #17-354 authorized an agreement with 340B Technologies, Inc. d/b/a 340Basics to act as a Third Party Administrator (TPA) to provide 340B Prescriptive Drug Administrative Services; and

WHEREAS, the Referral Claims Review is a program that screens prescriptions written by referring providers and filled at an eligible contractual pharmacy for 340B program participation; and

WHEREAS, this program will allow ICHD's CHCs to capture additional savings on 340B eligible prescriptions through referrals; and

WHEREAS, the cost for this program is a 22% service fee that will be paid through savings captured through 340B eligible referral prescriptions.

THEREFORE BE IT RESOLVED, that the ICHC Board of Directors and the Health Officer authorize entering into an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services, effective April 30, 2021 through May 1, 2024 with a one-year auto renewal thereafter.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement for the Specialty Referral 340B Eligibility Documentation (Referral Claims Review) Program with 340B Technologies, Inc. d/b/a Assent Consulting Services, effective April 30, 2021 through May 1, 2024 with a one-year auto renewal thereafter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: April 1, 2021
SUBJECT: Authorization to Accept American Rescue Plan Act Funds from HRSA
For the meeting agendas of April 19, 2021 and April 21, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to accept American Rescue Plan Act Funds from Health Resources and Services Administration (HRSA) for vaccine-related activities, effective April 1, 2021 through March 31, 2023. The purpose is to plan, prepare for, promote, distribute, administer, and track COVID-19 vaccines and to detect, diagnose, trace, and monitor COVID-19 infections and related activities necessary to mitigate the spread of COVID-19.

ALTERNATIVES

Not accepting the American Rescue Plan Act Funds from HRSA would result in a slowing of efforts to mitigate the spread of COVID-19.

FINANCIAL IMPACT

The amount of this funding is \$4,255,625 and will be paid upon request through progress reports submitted by the CHCs.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Board of Commissioners authorizes the acceptance of HRSA funds to carry out COVID vaccine related activities effective April 1, 2021 through March 31, 2023.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF
AMERICAN RESCUE ACT FUNDS FROM HRSA**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to accept the American Rescue Plan Act Funds from Health Resources and Services Administration (HRSA) for vaccine related activities, effective April 1, 2021 through March 31, 2023; and

WHEREAS, the purpose is to plan, prepare for, promote, distribute, administer, and track COVID-19 vaccines and to detect, diagnose, trace, and monitor COVID-19 infections and related activities necessary to mitigate the spread of COVID-19; and

WHEREAS, vaccines will be provided to the public at no cost to them; and

WHEREAS, the amount of this funding is \$4,255,625 and will be paid upon request through progress reports submitted by the CHCs; and

WHEREAS, grants may not be used for law enforcement purposes; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes the acceptance of American Rescue Plan Act Funds from HRSA for vaccine related activities, effective April 1, 2021 through March 31, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of American Rescue Plan Act Funds in an amount not to exceed \$4,255,625 from Health Resources and Service Administration (HRSA) for vaccine related activities, effective April 1, 2021 through March 31, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: March 31, 2021
SUBJECT: Authorization to Accept State and Federal Funds through MPCA for Vaccine Clinic
For the meeting agendas of April 19, 2021 and April 21, 2021

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to accept both Federal and State funds, via Michigan Primary Care Association (MPCA), for vaccine clinics effective April 1, 2021 through September 30, 2021. The purpose of this funding is to support efforts to plan, develop, and maintain a public health workforce that assures high immunization coverage levels, low incidence of vaccine-preventable diseases, and maintains or improves the ability to respond to public health threats. The vaccines will be provided to the public at no cost.

ALTERNATIVES

Choosing to decline the MPCA COVID-19 Vaccine funding could restrict ICHD's capacity to administer the COVID-19 vaccine to individuals who want and need it.

FINANCIAL IMPACT

The amount of this funding is \$87,440. The Federal funding amount of \$36,899.68 will be received upon the signing of the agreement. The remaining funds from the State totaling \$50,540.32, will be paid upon request through progress reports submitted by the CHCs.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Board of Commissioners authorizes the acceptance of both Federal and State funds via MPCA, to be used for vaccine clinics effective April 1, 2021 through September 30, 2021.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ACCEPTANCE OF STATE AND FEDERAL FUNDS THROUGH MICHIGAN PRIMARY CARE ASSOCIATION FOR VACCINE CLINICS

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to accept both Federal and State funds, via Michigan Primary Care Association (MPCA), for vaccine clinics effective April 1, 2021 through September 30, 2021; and

WHEREAS, the purpose of this funding is to support efforts to plan, develop, and maintain a public health workforce that helps assure high immunization coverage levels, low incidence of vaccine-preventable diseases, and maintains or improves the ability to respond to public health threats; and

WHEREAS, vaccines will be provided to the public at no cost; and

WHEREAS, the amount of this agreement is \$87,440; and

WHEREAS, the Federal funding amount of \$36,899.68 will be received upon the signing of the agreement and the remaining funds from the State totaling \$50,540.32, will be paid upon request through progress reports submitted by the CHCs; and

WHEREAS, the ICHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes the acceptance of both Federal and State funds via MPCA, to be used for vaccine clinics effective April 1, 2021 through September 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of both Federal and State funds via MPCA in a total amount not to exceed \$87,440, to be used for vaccine clinics effective April 1, 2021 through September 30, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services Committee
FROM: Linda S. Vail, MPA, Health Officer
DATE: April 1, 2021
SUBJECT: Authorization to Enter into Agreement with Cardinal Health Pharmaceutical Distribution
For the meeting agendas of April 19, 2021 and April 21, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to enter into an agreement with Cardinal Health Pharmaceutical Distribution for its virtual replenishment program, effective April 19, 2021 through August 31, 2022. Resolution #16-538 authorized an agreement with Cardinal Health 132, LLC for an onsite contract pharmacy at Forest CHC. Cardinal Health 132, LLC uses a virtual inventory model to fill 340B prescriptions. The virtual replenishment program offered by Cardinal Health Pharmaceutical Distribution reduces the amount of 340B product that Cardinal Health 132, LLC needs to order for replenishment of 340B prescriptions as opposed to filling prescriptions by searching the order history for adequate inventory. There is no cost to this agreement.

ALTERNATIVES

The alternative would be to continue the existing 340B replenishment model, which could result in a reduction in savings from the 340B program.

FINANCIAL IMPACT

There are no costs associated with this agreement.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Board of Commissioners authorizes entering into an agreement with Cardinal Health Pharmaceutical Distribution for its virtual replenishment program, effective April 19, 2021 through August 31, 2022.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
CARDINAL HEALTH PHARMACEUTICAL DISTRIBUTION**

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to enter into an agreement with Cardinal Health Pharmaceutical Distribution for its virtual replenishment program, effective April 19, 2021 through August 31, 2022; and

WHEREAS, Resolution #16-538 authorized an agreement with Cardinal Health 132, LLC for an onsite contract pharmacy at Forest CHC; and

WHEREAS, Cardinal Health 132, LLC uses a virtual inventory model to fill 340B prescriptions; and

WHEREAS, the virtual replenishment program offered by Cardinal Health Pharmaceutical Distribution reduces the amount of 340B product Cardinal Health 132, LLC needs to order for replenishment of 340B prescriptions as opposed to filling prescriptions by searching the order history for adequate inventory; and

WHEREAS, there are no costs associated with this agreement; and

WHEREAS, the ICHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes entering into an agreement with Cardinal Health Pharmaceutical Distribution for its virtual replenishment program, effective April 19, 2021 through August 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Cardinal Health Pharmaceutical Distribution for its virtual replenishment program effective April 19, 2021 through August 31, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: April 1, 2021
SUBJECT: Authorization to Enter Agreement for 0.1 FTE Psychiatry Services with Dr. Afiah Ahsan
For the meeting agendas of April 19, 2021 and April 21, 2021

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter an agreement for four hours a week (0.1 FTE) of Psychiatry Services with Dr. Afiah Ahsan, effective March 1, 2021 through September 30, 2022. These services will be provided at a rate of \$185.00 per hour, for an amount not to exceed \$24,420.00 for the remainder of FY21 and for an amount not to exceed \$38,480.00 for FY22. This position will support the Ryan White HIV/AIDS program at Forest CHC, and allow ICHD's CHCs to provide individual outpatient psychiatry services to people living with HIV, pursuant to the Ryan White Service Standards. Resolution #18-147 authorized a 2020-2021 agreement with the Michigan Department of Health and Human Services (MDHHS) for the delivery of public health services under the Comprehensive Agreement. ICHD was awarded \$581,172.00 to the Ryan White HIV/AIDS program for providing HIV Care Coordination Services to eligible individuals for improving mental health outcomes.

ALTERNATIVES

There is a shortage of licensed psychiatrists across Michigan and in the greater Lansing area. There are limited effective and sustainable alternatives to maximize psychiatry resources to meet the needs of CHC patients.

FINANCIAL IMPACT

Dr. Ahsan will provide the equivalent of four (4) hours per week of services (0.1 FTE) at the rate of \$185.00 per hour. The costs of this agreement are covered through the MDHHS Comprehensive Agreement authorized through Resolution #20-306.

STRATEGIC PLAN

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Afiah Ahsan for an amount not to exceed \$24,420.00 for the remainder of FY21, and for an amount not to exceed \$38,480.00 in FY22, effective March 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR 0.1 FTE PSYCHIATRY SERVICES
WITH DR. AFIAH AHSAN**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter an agreement for four (4) hours a week (0.1 FTE) of Psychiatry Services with Dr. Afiah Ahsan, effective March 1, 2021 through September 30, 2022; and

WHEREAS, the cost of this agreement will be \$185.00 per hour, for an amount not to exceed \$24,420 for the remainder of fiscal year 2021, and for an amount not to exceed \$38,480 for fiscal year 2022; and

WHEREAS, this position will support the Ryan White HIV/AIDS program at Forest CHC and allow ICHD's CHCs to provide individual outpatient psychiatry services to people living with HIV, pursuant to the Ryan White Service Standards; and

WHEREAS, Resolution #20-306 authorized a 2020-2021 agreement with MDHHS for the delivery of public health services under the Comprehensive Agreement; and

WHEREAS, ICHD was awarded \$581,172 to the Ryan White HIV/AIDS program for providing HIV Care Coordination Services to eligible individuals for improving mental health outcomes; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Afiah Ahsan for an amount not to exceed \$24,420 for the remainder of fiscal year 2021 and for an amount not to exceed \$38,480 for fiscal year 2022, effective March 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Afiah Ahsan for an amount not to exceed \$24,420 for the remainder of fiscal year 2021 and for an amount not to exceed \$38,480 for fiscal year 2022, effective March 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, Health Officer
DATE: March 29, 2021
SUBJECT: Resolution to Authorize an Agreement with Michigan Public Health Institute
For the meeting agendas of April 19 and April 21, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Public Health Institute (MPHI) to allow MPHI to continue serving in its existing role as external program evaluator for the Strong Start Healthy Start (SSHS) program, in an amount not to exceed \$153,563 effective April 1, 2021 through March 31, 2022. MPHI will guide all program evaluation activities including providing feedback to ICHD for improving SSHS data quality, monitoring the liaison between Health Resources and Services Administration's (HRSA's) CAREWare team and ICHD, data analysis, and providing support to HRSA reporting. Additionally, MPHI will provide support in the design of new program outreach materials, a referral tracking website, and a Fatherhood conference.

ALTERNATIVES

The alternative would be for the SSHS Program to contract with another organization to serve as the external program evaluators for SSHS, as well as providing support with designing new program outreach materials, a referral tracking website, and a Fatherhood conference.

FINANCIAL IMPACT

The cost of this agreement will include \$96,724 to allow MPHI to continue providing a comprehensive evaluation of ICHD's SSHS initiative, \$17,997 for the design of new program outreach materials, \$8,108.00 for a referral tracking website, and \$30,734 for a Fatherhood conference for a total of \$153,563. These funds are included in the HRSA grant number H49MC24118 authorized through Resolution #19-194.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of Promoting Accessible Healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Board of Commissioners authorizes an agreement with MPHI to continue serving in its existing role as the external program evaluators for the SSHS program, and to provide further design and development support effective April 1, 2021 through March 31, 2022, in an amount not to exceed \$153,563.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
MICHIGAN PUBLIC HEALTH INSTITUTE**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Public Health Institute (MPHI) to allow MPHI to continue serving in its existing role as external program evaluator for the Strong Start Healthy Start (SSHS) program, in an amount not to exceed \$153,563 effective April 1, 2021 through March 31, 2022; and

WHEREAS, MPHI will guide all program evaluation activities including providing feedback to ICHD for improving SSHS data quality, monitoring the liaison between Health Resources and Services Administration's (HRSA's) CAREWare team and ICHD, data analysis, and providing support to HRSA reporting; and

WHEREAS, MPHI will provide support in the design of new program outreach materials, a referral tracking website, and a Fatherhood conference; and

WHEREAS, the cost of this agreement will include \$96,724 for MPHI to continue comprehensive evaluation of ICHD's SSHS initiative, for the design of new program outreach materials, \$8,108 for a referral tracking website, and \$30,734 for a Fatherhood conference for a total of \$153,563; and

WHEREAS, these funds are included in the HRSA grant number H49MC24118 authorized through Resolution #19-194; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to continue serving in its existing role as the external program evaluators for the SSHS program, and to provide further design and development support for an amount not to exceed \$153,563.00, effective April 1, 2021 through March 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to continue serving in its existing role as the external program evaluators for the SSHS program, and to provide further design and development support for an amount not to exceed \$153,563, effective April 1, 2021 through March 31, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: April 8, 2021
SUBJECT: Resolution to Authorize the Allocation of Funds from the American Rescue Fund for a Federally Qualified Health Center and Pharmacy within Allen Place Complex
For the meeting agendas of April 19, 2021 and April 21, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to allocate \$750,000 in funding from the American Rescue Plan (ARP) for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex. On March 11, 2021 the H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021, became a law. Under the ARP Act of 2021, Coronavirus State and Local Fiscal Recovery Funds were granted for providing assistance to metropolitan cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the Coronavirus Disease (COVID-19) public health emergency. On April 1, 2021, ICHD was awarded ARP Act Rescue Funds in an amount totaling \$4,255,625.

The clinic strategically located within the Allen Place Complex will allow ICHD in collaboration with the Allen Neighborhood Center (ANC), to reach the residents of this unique community by increasing access to health care and to improve health outcomes. In partnering with ANC, a 21-year old non-profit that provides a wide range of programs designed to increase access to nutritious food, housing options, and health enrollment services, will create an opportunity to innovatively integrate strategies for improving individual and community health within Lansing’s Eastside neighborhood. Resolution #20-320 authorized ICHD’s Community Health Centers (CHCs) to enter into a lease agreement with ANC Holdings, LLC for 4,188 square foot of space to operate a health center co-located with the Allen Neighborhood Center (ANC) at 1611 E. Michigan Ave, Lansing, MI. Through Resolution #20-518, a second security deposit of \$4,188 to ANC Holdings was authorized by January 15th, 2021 to continue the lease agreement with ANC Holdings, LLC for a term of August 1, 2020 through July 31, 2030, for 4,188 square foot of space to operate a health center at 1611 E. Michigan Ave, Lansing, MI and to establish a health center co-located with ANC. The current lease agreement includes the option to finance the necessary improvements to the facility at a five percent (5%) interest rate amortized over the first seven years of rent. By utilizing ARP funding to pay for the improvements, the need to finance the project will be eliminated.

ALTERNATIVES

Refusing to allocate this funding would result in a loss of opportunity for ICHD and ANC to partner in working to improve individual and community health within Lansing’s Eastside neighborhood through the provision of behavioral and health care.

FINANCIAL IMPACT

This agreement will allow ICHD to accept funds in an amount not to exceed \$750,000 to be used for the provision of government services to the extent of the reduction in revenue of the county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, non-entitlement units of local government, and county, prior to the COVID-19 public health emergency.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of Promoting Accessible Healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes Ingham County Health Department (ICHHD) to allocate \$750,000 in funding from the American Rescue Plan (ARP), for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ALLOCATE AMERICAN RESCUE PLAN FUNDS FOR DEVELOPMENT
OF A FEDERALLY QUALIFIED HEALTH CENTER AND PHARMACY WITHIN
ALLEN PLACE COMPLEX**

WHEREAS, Ingham County Health Department (ICHHD) wishes to utilize up to \$750,000 in funding from the American Rescue Plan (ARP) for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex; and

WHEREAS, on March 11, 2021 the H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021, became a law; and

WHEREAS, under the ARP Act of 2021, Coronavirus State and Local Fiscal Recovery Funds provide assistance to metropolitan cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the Coronavirus Disease (COVID-19) public health emergency; and

WHEREAS, on April 1, 2021, ICHHD was awarded ARP Act rescue funds in an amount totaling \$4,255,625; and

WHEREAS, the clinic strategically located within the Allen Place Complex will allow ICHHD in collaboration with the Allen Neighborhood Center (ANC), to reach the residents of this unique community by increasing access to health care and to improved health outcomes; and

WHEREAS, in partnering with ANC, a 21-year old non-profit that provides a wide range of programs designed to increase access to nutritious food, housing options, and health enrollment services will create an opportunity to innovatively integrate strategies for improving individual and community health within Lansing's Eastside neighborhood; and

WHEREAS, Resolution #20-320 authorized Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) to enter into a lease agreement with ANC Holdings, LLC for 4,188 square foot of space to operate a health center co-located with the Allen Neighborhood Center (ANC) at 1611 E. Michigan Ave, Lansing, MI; and

WHEREAS, Resolution #20-518 authorized a second security deposit of \$4,188 to ANC Holdings by January 15th, 2021 to continue the lease agreement with ANC Holdings, LLC effective August 1, 2020 through July 31, 2030, for 4,188 square foot of space to operate a health center at 1611 E. Michigan Ave, Lansing, MI and to establish a health center co-located with ANC; and

WHEREAS, the current lease agreement includes the option to finance the necessary improvements to the facility at a five percent (5%) interest rate amortized over the first seven years of rent; and

WHEREAS, utilizing ARP funding to pay for the improvements will eliminate the need to finance the project; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes allocating \$750,000 in funding from the American Rescue Plan (ARP) for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes funding from Ingham County's allocation from the American Rescue Plan (ARP) in an amount not to exceed \$750,000 for the development of a Federally Qualified Health Center (FQHC) and Pharmacy to be located on the Eastside neighborhood of Lansing within the Allen Place Complex.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING FELICIA FINCH

WHEREAS, after 25 years of dedicated service to Ingham County Health Department's (ICHD's) Community Health Centers (CHCs), Felicia Finch will be retiring on April 14, 2021; and

WHEREAS, Felicia began her career part time with Ingham County in September of 1996 as a Clinic Assistant Technician at the Satellite Homeless Friendship clinic located inside of Sparrow hospital providing clinical services to the community; and

WHEREAS, in March of 1997, Felicia was transferred from part time to full time as a Medical Assistant providing services such as labs, vital signs, collected patient history, EKG's, Pulmonary function tests, and preparing patients for examinations; and

WHEREAS, in December of 1999, Felicia was transferred to the mobile clinic providing Medical Assistant services to the homeless community through June 2014; and

WHEREAS, in May of 2000, Felicia accepted a temporary position as a Health Medical Technologist and transferred to the adult CHC at the main ICHD campus; and

WHEREAS, in July of 2000, Felicia transferred to a Medical Assistant I and became the CLIA lead and Safety Monitor where she participated in reviewing labs for accuracy, lab audits, chart reviews, risk assessments, lab training, corrective action, safety checks, assess inventory, and performed fire and tornado drills; and

WHEREAS, Felicia has been an active member of ICHD's Safety Committee from 1997 to 2007 and was instrumental in creating staff positions for Security Guards at ICHD's main campus; and

WHEREAS, Felicia served on the Ingham County Special Projects Diabetic Group making visits assisting providers and serving the community with her warm hearted compassion and attentive patient care; and

WHEREAS, in March of 2017, Felicia transferred from working at Birch CHC to River Oak as a Medical Assistant I, where she performed Medical Assistant duties such as receiving patients, preparing patients for examinations, collecting vitals, administering standardized tests, and preparing clinic areas for daily activities to meet provider and patient needs; and

WHEREAS, in September of 2019, as River Oak closed its doors, Felicia transferred from River Oak to Forest CHC as Medical Assistant 1 where she continued to work to present day.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Felicia Finch for her 25 years of dedicated service to ICHD and for her exemplified patient care and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.