

CHAIRPERSON  
BRYAN CRENSHAW

VICE-CHAIRPERSON  
DERRELL SLAUGHTER

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE  
TODD TENNIS, CHAIR  
RYAN SEBOLT  
DERRELL SLAUGHTER  
CHRIS TRUBAC  
IRENE CAHILL  
ROBIN NAEYAERT  
RANDY MAIVILLE

## INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, DECEMBER 6, 2021 AT 6:30 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

### Agenda

Call to Order

Approval of the [November 15, 2021](#) Minutes and Closed Session Minutes

Additions to the Agenda

Limited Public Comment

1. Health Services Millage – Resolution to Authorize a Health Services Millage Contract with the [Ingham Health Plan Corporation](#)
2. Potter Park Zoo – Potter Park Zoo [Reorganization](#) (*Discussion*)
3. Health Department
  - a. Resolution to Authorize an Agreement with [DocuSign](#)
  - b. Resolution to Authorize an Agreement with [Holy Cross Services](#)
  - c. Resolution to Accept Grant Funds from Michigan Department of Health and Human Services and State of Michigan [Local Community Stabilization Authority](#)
  - d. Resolution to Authorize an Agreement with [Possibilities for Change](#)
  - e. Resolution to Amend an Agreement with Sparrow Hospital for [Medical Examiner Services](#)
  - f. Resolution to Authorize an Agreement with [Michigan Primary Care Association](#)
  - g. Resolution to [Amend Resolution #21-496](#) with the Office of Global, Michigan Department of [Labor & Economic Opportunity](#)
  - h. Resolution to Authorize an Agreement with [CMH-CEI](#)
  - i. Resolution to Amend the Agreement with [Cross Country Staffing, Inc.](#)
4. Board Referral – Resolution 2021-19 from the [Alger County](#) Board of Commissioners Opposing Senator Shirkey’s Gearing Toward Integration Proposal and Supporting Pathways Community Mental Health Services Program

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO  
MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

HUMAN SERVICES COMMITTEE  
November 15, 2021  
Draft Minutes

Members Present: Tennis, Cahill, Maiville, Naeyaert, Sebolt, and Trubac.

Members Absent: Slaughter.

Others Present: Commissioner Randy Schafer, Commissioner Bob Peña, Commissioner Mark Grebner, Gabriel Biber, Jared Cypher, Brian Friddle, Jane Kramer, Sara Lurie, Marion Owen, Janine Sinno, Dr. Virginia Rezmierski, Monica Trevino, Peggy Vaughn-Payne, Michelle Wright, Mary Konieczny, and others.

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the November 1, 2021 Minutes

CHAIRPERSON TENNIS STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE NOVEMBER 1, 2021 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Slaughter.

Additions to the Agenda

6. Controller's Office
  - d. Resolution to Authorize Entry of State Local Government Intrastate Agreement Concerning Allocation of Settlement Proceeds in the National Opioids Litigation
  - e. Resolution to Authorize Entry of Participation Agreements in Partial Settlement of the National Prescription Opiate Litigation

Limited Public Comment

Dr. Virginia Rezmierski, Faith and Other Community Leaders Chairperson, stated a survey was conducted to understand the primary needs of the citizens to make Stockbridge a more vibrant and healthy community and summarized the results of the survey, which included public transportation, access to year-round fresh food, and access to primary medical care. She further stated the Stockbridge community was comprised of four different counties.

Dr. Rezmierski stated Stockbridge strived to have a federally qualified clinic and planned to do so. She further stated the first step in the process involved hiring a school social worker and a nurse for two years.

Dr. Rezmierski stated Agenda Item 3b addressed the critical needs of the Stockbridge community during the COVID-19 pandemic. She further stated the request fit within the American Rescue Plan funding criteria to assist with physical and food needs.

Sara Lurie, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) Chief Executive Officer, stated her support for Agenda Item 3b.

Brian Friddle, Stockbridge Community Schools Superintendent, stated there was a longtime need for medical care within the schools, which expanded due to the COVID-19 pandemic. He further stated there was an increase of conflicts and poor habits from students and an increased need for mental health services within middle school children.

Mr. Friddle stated that the original proposed contract with Stockbridge Community Schools for an American Rescue Plan Funded Project had been revised to include two positions for two years, as stated by Dr. Rezmierski. He further stated the staff members and administrators worked actively day and night to mitigate and manage COVID-19 cases within the school and were thankful for the support of everyone involved with Agenda Item 3b.

Monica Trevino, Ingham County Resident, stated her support for Agenda Item 3b. She further stated she was supportive of a school-based health center due to a systemic defunding of the school health structure.

Ms. Trevino stated there was no better use of American Rescue Plan (ARP) funds than to reinstate former school health structures, and supported a meaningful reinvestment in public health and rural communities. She further stated her support for a health clinic for the community, and believed this resolution demonstrated the Board of Commissioners and the Human Services Committee's willingness to reinvest in the public health infrastructure and lessened the impacts of future pandemics.

Marion Owen, Tri-County Office on Aging Executive Director, stated the council was impressed with the thoughtfulness of the study mentioned by Dr. Rezmierski, noting that it was unique and necessary. She further stated Stockbridge was a poor community with a larger population of older adults, many of whom received drop-off meals.

Ms. Owen stated the COVID-19 pandemic worsened the mental health impacts of isolation, and any type of intervention was needed. She further stated her support for Agenda Item 3b, as it worked to care for people that were hard to reach with needed medical infrastructure, and hoped the Human Services Committee would support the resolution as well.

Commissioner Peña stated he had experience within his community to a similar model of school-based healthcare at Eastern High School and the Allen Neighborhood Center, and supported efforts to make services available to those who needed them. He further stated COVID-19 cases were rising despite recent vaccination approval for the youngest demographic of children, and supported Agenda Item 3b.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. SEBOLT, TO APPROVE A  
CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

3. American Rescue Plan Act of 2021
  - a. Resolution to Authorize a Contract with Child and Family Charities Utilizing American Rescue Plan Act of 2021 Funds for Repurposing of the McLaren Greenlawn Campus
  - b. Resolution to Authorize a Contract with Stockbridge Community Schools for an American Rescue Plan Funded Project to Mitigate the Effects of the COVID-19 Pandemic and Support the Needs of Stockbridge Community Schools
  
4. Parks Department
  - a. Resolution to Amend the Contract with Spicer Group, Inc.
  - b. Resolution to Authorize a Memorandum of Understanding with Mid-Michigan Mountain Bike Association
  
5. Health Department
  - a. Resolution to Authorize an Agreement with the Michigan Department of Agriculture and Rural Development for the Michigan Agriculture Environmental Assurance Program Clean Sweep Program
  - b. Resolution to Authorize an Agreement with Ingham Intermediate School District
  - c. Resolution to Authorize Amendment #1 to the 2021 -2022 Emerging Threats Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Comprehensive Agreement
  - d. Resolution to Authorize Amendment #1 to the 2021 -2022 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Master Agreement
  - e. Resolution to Authorize an Agreement with Sparrow Occupational Health Services
  - f. Resolution to Accept Federal Funds through Michigan Primary Care Association for Vaccine Clinics
  - g. Resolution to Renew Agreement with Uber Health
  
6. Controller's Office
  - a. Resolution to Authorize an Agreement to Accept Grant Funds from the Michigan Economic Development Corporation

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter.

6. Controller's Office
  - b. Resolution Approving Various Contracts for the 2022 Budget Year

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. TRUBAC, TO APPROVE THE RESOLUTION.

Commissioner Sebolt disclosed his professional relationship to the Capital Area United Way, one organization within the 2022 contracts.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter.

7. Commissioner Grebner - Resolution to Authorize Use of American Rescue Program Funds as Financial Incentives for Ingham County Residents Receiving COVID-19 Vaccinations

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. CAHILL, TO APPROVE THE RESOLUTION.

Commissioner Grebner stated his reasoning behind the resolution to the Human Services Committee. He further stated the resolution was not ready to be implemented but hoped to start the process soon.

Commissioner Trubac stated his thanks to Commissioner Grebner. He further stated he was concerned that the approach could incentivize people to wait to get vaccinations, thus stagnating future progress in vaccine development, and as such would not vote in favor of the resolution.

Commissioner Naeyaert stated she liked ideas and agreed with Commissioner Trubac. She further stated arguing did not help to raise vaccination rates nor would paying people to get vaccinated help. She further stated the Ingham County Jail did not currently have enough medical staff to provide full inmate care, as discussed in previous meetings, and believed the resolution would provide a substantial burden to staff.

Commissioner Naeyaert stated there were several organizations and groups that worked to provide vaccination and testing assistance to people in homeless shelters, and would not vote in favor of the resolution.

Commissioner Sebolt stated he was fully supportive of the idea, and understood the points made by Commissioner Trubac. He further stated he believed safety was the motivation to get a COVID-19 vaccine and did not believe there would be any long-lasting impacts as the resolution was previously publicized without impact.

Commissioner Sebolt stated there was recently released data regarding COVID-19 transmission rates among vaccinated people within Detroit, which highlighted the need to get vaccinated as many people as possible. He further stated the Board of Commissioners had to do something, as they were running out of options to get more people vaccinated to make things better, and this was a smart resolution.

Commissioner Maiville stated he would not vote in favor of the resolution, as he did not believe it was good public policy. He further stated vaccinations had been taking place for 11 months now, believed in the effectiveness of a booster COVID-19 vaccine, and stated he had family members that contracted COVID-19 despite being fully vaccinated.

Commissioner Maiville stated if the resolution did move forward parts needed to be amended, including the age of the youngest population eligible to receive the COVID-19 vaccination.

Commissioner Cahill stated the resolution was a good idea, as she encountered many people that had not been vaccinated. She further stated New York City recently had a similar program that provided \$500 to people.

Commissioner Cahill stated everyone liked to win, and some people needed incentives to do the work to get vaccinated. She further stated she would vote in favor of the resolution so long as the money did not support a business that she could not stand, as she believed the resolution was an innovative solution.

Chairperson Tennis stated he was not sensing enough support to pass the resolution, but would entertain a motion to table to ensure additional work could be done with staff to further develop the concept and implementation of the resolution.

Commissioner Grebner stated that he would be happy to provide a feasibility report to the Human Services at the start of January.

Chairperson Tennis stated he saw no problem with that.

MOVED BY COMM. CAHILL, SUPPORTED BY COMM. MAIVILLE, TO TABLE THE RESOLUTION.

THE MOTION TO TABLE THE RESOLUTION CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter.

1. Sugar Smart Coalition – Healthy Vending Policy (*Presentation*)

Jane Kramer, Sugar Smart Coalition Co-Founder, presented to the Human Services Committee.

Commissioner Trubac stated his appreciation as he was concerned about sugar constantly.

Chairperson Tennis stated he was familiar with the Healthy Vending Policy and was surprised efforts were not already implemented within Ingham County.

Commissioner Maiville stated he supported a Healthy Vending Policy and advised his workplace had adopted the policy for a brief time.

Commissioner Cahill stated her support for a Healthy Vending Policy and knew many places within Ingham County had many vending machines.

Chairperson Tennis stated the sentiment of the committee was supportive of a Healthy Vending Policy.

Janine Sinno, Community Mental Health Health Analyst, stated Community Mental Health adopted the program and advocated for the policy to be implemented within the Human Services Building.

Peggy Vaughn-Payne, NorthWest Initiative Executive Director, stated it was important to note that the vendors and purchasing departments had been contacted and were supportive.

Jared Cypher, Deputy Controller, stated the Sugar Smart Coalition had been working with the Board of Health. He further stated the next step would be for the Board of Health to bring forward a recommendation to the Board of Commissioners.

2. Community Agencies – Resolution to Authorize 2022 Agreements for Community Agencies

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION

Chairperson Tennis provided information regarding the history of the Community Agency funding agreements.

Gabriel Biber, Haven House Executive Director, thanked the Human Services Committee and the Board of Commissioners for continuing the aid. He further stated the structure of the grant was easy to work with and felt supported by and thankful for the Controller's Office.

Julie Leeman, Greater Lansing Food Bank Garden Project Manager, stated her thanks to the Human Services Committee for the support and consideration of the application.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter.

6. Controller's Office  
c. Opioid Litigation (*Discussion, Closed Session*)

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. TRUBAC, AT APPROXIMATELY 7:36 P.M., TO ENTER INTO CLOSED SESSION TO CONSULT WITH THE COUNTY'S OPIOID LITIGATION ATTORNEY REGARDING NATIONAL PRESCRIPTION OPIATE LITIGATION, CASE NO. 17-MD-02804, MDL NO. 2804, MULTIDISTRICT LITIGATION AGAINST OPIOID MANUFACTURERS, DISTRIBUTORS, AND RETAILERS PENDING IN THE DISTRICT COURT FOR THE NORTHERN DISTRICT OF OHIO. AS PERMITTED BY MCL 15.268(C).

THE MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE. Absent: Commissioner Slaughter.



CHAIRPERSON TENNIS DECLARED THE COMMITTEE RETURNED TO OPEN SESSION AT APPROXIMATELY 7:55 P.M. Absent: Commissioner Slaughter.

6. Controller's Office

- d. Resolution to Authorize Entry of State Local Government Intrastate Agreement Concerning Allocation of Settlement Proceeds in the National Opioids Litigation
- e. Resolution to Authorize Entry of Participation Agreements in Partial Settlement of the National Prescription Opiate Litigation

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTIONS.

Chairperson Tennis stated there was a numbering issue on Agenda Item 6e.

Agenda Item 6e, Resolution to Authorize Entry of Participation Agreements in Partial Settlement of the National Prescription Opiate Litigation, was amended as follows:

WHEREAS, the Ingham County filed a lawsuit in the United States District Court to address the public nuisance that is the Opioid Epidemic, which named, among other companies, the following four Defendants ("Settling Defendants"):

- 1. ~~5.~~ Janssen Pharmaceuticals, Inc. (a prescription opioids manufacturer);
- 2. ~~6.~~ Amerisource Bergen Corp. (a prescription opioids wholesaler distributor);
- 3. ~~7.~~ Cardinal Health, Inc. (a prescription opioids wholesaler distributor); and
- 4. ~~8.~~ McKesson Corporation (a prescription opioids wholesaler distributor); and

This was considered a friendly amendment.

THE MOTION TO APPROVE THE RESOLUTIONS, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter.

Announcements

Commissioner Cahill stated Giving Tuesday would take place on November 30, 2021.

Commissioner Peña stated the Lansing Bike Co-Op Cranksgiving event raised over \$1,000. He further stated the Veteran's Day event at Logan's Roadhouse was well attended.

Commissioner Maiville stated many people put a lot of work into Agenda Item 3b, and thanked everyone for the progress made on the resolution.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:59 p.m.

# DECEMBER 6, 2021 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

## ACTION ITEMS:

### The Deputy Controller is recommending approval of the following resolutions

1. Health Services Millage – Resolution to Authorize a Health Services Millage Contract with the Ingham Health Plan Corporation

This resolution authorizes a 2022 contract with Ingham Health Plan Corporation (IHPC) to utilize Health Services Millage funds for millage eligible services. The contract will not exceed \$2,056,310 from the Health Services Millage, and funds are included in the 2022 budget. The administrative rate remains 15% in 2022. The funding should be sufficient to cover all of IHPC's projected 1,600 members in 2022.

3. Health Department

- a. *Resolution to Authorize an Agreement with DocuSign*

This resolution renews the agreement with DocuSign effective December 9, 2021 through December 8, 2022. DocuSign is an application designed to collect digital signatures (eSignature) for Community Health Center (CHC) documents including contracts, policies, Releases of Information (ROI), clinic consents and other documents on different devices. The cost for this agreement will be \$2,430 for 500 envelopes/transaction. Each additional envelope/transaction over 500, will cost \$5.80 per envelope. The cost for this agreement is covered by the CHC Operational Budget.

- b. *Resolution to Authorize an Agreement with Holy Cross Services*

This resolution authorizes an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000. \$30,000 of this agreement will be funded through general funds. The other \$30,000 will be funded using American Rescue Plan (ARP) funds.

- c. *Resolution to Accept Grant Funds from Michigan Department of Health and Human Services and State of Michigan Local Community Stabilization Authority*

This resolution accepts \$329,851 in grant funds which will allow ICHD to provide allowable health services as described in MCL 333.2475. In 2022, the Health Department will submit resolution(s) to use these funds to request authorization of new positions, programs, contracts, etc.

- d. *Resolution to Authorize an Agreement with Possibilities for Change*

This resolution renews the agreement with Possibilities for Change (P4C) effective February 1, 2022 through January 31, 2023, for an amount not to exceed \$8,500. P4C is the system used to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school-based health centers. The cost of this agreement will be covered by grant funding.

- e. *Resolution to Amend an Agreement with Sparrow Hospital for Medical Examiner Services*

This resolution amends the Medical Examiner Services agreement with Sparrow Hospital effective January 1, 2022 through December 31, 2024. On January 1, 2018, ICHD and Sparrow Hospital entered into an agreement for Medical Examiner Services. Sparrow Hospital has increased the Annual Rate for services performed in 2022. As a result, the annual rate for services performed from January 1, 2022 through December 31, 2022, shall be \$805,719. Sparrow shall increase the costs for subsequent years at a rate not to exceed 4% per year in accordance with Sparrow Forensic Pathology's costs, and Sparrow will inform the County by January 1 of each year of any increase for the upcoming calendar year.

f. *Resolution to Authorize an Agreement with Michigan Primary Care Association*

This resolution an agreement with Michigan Primary Care Association (MPCA) for Encounter Comparison & Reconciliation Support Services (ECRS) effective January 1, 2022 through December 31, 2022 in an amount not to exceed \$24,000. Costs of the agreement will be covered by increased revenue.

g. *Resolution to Amend Resolution #21-496 with the Office of Global, Michigan Department of Labor & Economic Opportunity*

This resolution authorizes amending Resolution #21-496 to receive additional Refugee Health Screening funds from MDLEO effective October 1, 2021 through September 30, 2024 in an amount not to exceed \$165,000.

h. *Resolution to Authorize an Agreement with CMH-CEI*

This resolution authorizes entering an agreement with CMH-CEI to pay for Behavioral Health services of a .25 FTE Mental Health Therapist (MHT) Supervisor and 1.00 FTE Coordinator, effective February 1, 2021 through September 30, 2021 for an amount not to exceed \$107,000.

i. *Resolution to Amend the Agreement with Cross Country Staffing, Inc.*

This resolution amends the agreement with Cross Country Staffing, authorizing amending per diem professional staffing rates and late fees for medication passing services at the Ingham County Jail, effective upon execution through September 20, 2022, and will renew automatically on an annual basis for 5 years, at which time it will be reviewed. Funds for this agreement are included in the Jail Medical budget.

**OTHER ITEMS:**

2. *Potter Park Zoo – Potter Park Zoo Reorganization (Discussion)*

This item is being presented for discussion, per the County's reorganization procedures. There are four UAW 400 Maintenance Worker positions at Potter Park Zoo. Two of the positions are vacant at this time. The job description for this position needs substantial updates as it has not been updated since the County took over management of the Zoo in 2007.

After discussions with the Ingham County Human Resources Department it was determined reorganizing these four positions as well as updating the job description would be beneficial to zoo operations. The four 400 positions will become four multiple grade positions, 400/500/600. As the employee meets the required qualifications they are able to advance levels without requiring a position to become vacant at a higher level. This reorganization takes into consideration budgetary constraints as well as employee recruitment, retention, and satisfaction. The 2022 budget office wage projections show the total cost increase is \$33,992 for the four positions at Step 7 of the 600 level. There are sufficient funds in the Zoo budget to cover the total increase.

## Agenda Item 1

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Jared Cypher, Deputy Controller  
**DATE:** November 22, 2021  
**SUBJECT:** Resolution Authorizing a Health Services Millage Contract with IHPC  
For the meeting agendas of December 6 and December 8

---

### **BACKGROUND**

This resolution authorizes a 2022 contract with Ingham Health Plan Corporation (IHPC) to utilize Health Services Millage funds for millage eligible services, as set forth in Attachments A and B. The county will also reimburse IHPC for administrative expenses (further details in financial impact section below) including third party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

### **ALTERNATIVES**

The Ingham Health Plan Corporation requested \$2,056,310 for FY 2022, which would cover all IHPC membership. The Board of Commissioners could opt to not fund the IHPC request. Not funding the IHPC request would likely result in an increase in uncompensated care in the County's network of Community Health Centers.

### **FINANCIAL IMPACT**

The contract will not exceed \$2,056,310 from the Health Services Millage, and funds are included in the 2022 budget. The administrative rate remains 15% in 2022. The funding should be sufficient to cover all of IHPC's projected 1,600 members in 2022.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the long term goal of Promoting Accessible Healthcare.

### **OTHER CONSIDERATIONS**

Prior to implementation of the Affordable Care Act (ACA), IHPC had roughly 12,000 members in Ingham County. Currently, millage eligible membership is roughly 1,400 members. However, the uncertain future of the ACA may bring about unforeseen changes to the number of millage eligible Ingham County residents needing IHPC services.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to support a Health Services Millage contract with IHPC.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A HEALTH SERVICES MILLAGE CONTRACT  
WITH THE INGHAM HEALTH PLAN CORPORATION (IHPC)**

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, in March 2020, the electorate approved a reauthorization of the countywide health services millage at a level of 63/100 (.63) of one mill for a period of four years (2020-2023) to be used for the purpose of providing basic health care and mental health services to low-income Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, mental health services and essential care such as preventive testing and treatment for cancer, diabetes, heart disease and other serious illnesses; and

WHEREAS, IHPC provides an organized system of medical benefits utilized by county residents who are not eligible for Medicaid and do not have medical insurance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with IHPC which authorizes the County to pay IHPC an amount not to exceed \$2,056,310 annually for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the Health Services Millage.

BE IT FURTHER RESOLVED, that the millage will be used to support Ingham County residents whose household income is at or below 250% of federal poverty guidelines.

BE IT FURTHER RESOLVED, that for the time period January 1, 2022 through December 31, 2022 the County shall reimburse IHPC by monthly invoice for services as set forth in the attached list of covered services.

BE IT FURTHER RESOLVED, that the annual not to exceed amount of \$2,056,310 includes administrative costs, which will be capped at 15% of medical expenses paid to IHPC, with the administrative costs requested to be reimbursed by the County listed clearly on each monthly invoice.

BE IT FURTHER RESOLVED, that administrative costs include, but are not limited to: third party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

BE IT FURTHER RESOLVED, that IHPC invoices will be submitted in a consistent format that is agreed upon by both the IHPC and the Ingham County Controller/Administrator.

BE IT FURTHER RESOLVED, that any additional services that IHPC wishes to be reimbursed for beyond what is in the attached scope of services must be approved by the Ingham County Board of Commissioners as an amendment to the contract.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation shall appoint a representative put forth by the Ingham County Board of Commissioners to its Board of Directors.

BE IT FURTHER RESOLVED, that Ingham County reserves the right to make requests of IHPC for data that includes enrollment figures, financial reports, and other information and IHPC is obligated to provide the requested data in a timely manner.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation may be subject to review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

## MEDICAL COVERAGE

### **Physician, Physician Assistant, and Nurse Practitioner Services Office visit**

#### **Copay: \$5.00**

Covered when provided by the member's Primary Care Provider (PCP) or by a specialty medical provider to whom the enrollee is appropriately referred for medically necessary services. Services must be provided in an office or outpatient setting. Medicaid covered CPT's only.

- Office visits
- Annual physical exams, including breast exams, pap smears, and screening tests
- Immunizations
- Administration of allergy extract
- Anesthesia services
- Injectable medications (limited benefit – see additional information)
- Diagnostic and treatment services
- Oral Surgery (Medical services only. Dental related services covered per Delta EPO)
- Ophthalmology services provided by an Ophthalmologist or Optometrist (must be related acute or chronic medical condition)
- Physical or Occupational therapy- maximum of 20 visits per calendar year
- Podiatry services
- Preventive Services
- Surgery
- Behavioral Health Services (limited benefit)

### **Outpatient Hospital Services**

#### **Copay: \$0.00**

Covered when ordered by the member's PCP or specialty provider to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Physical or Occupational therapy- maximum of 20 visits per calendar year
- Radiation therapy
- Colonoscopies and sigmoidoscopies
- Diagnostic and treatment services (limited benefit)
- Surgeries

### **Urgent Care Services Copay: \$5.00**

Covered for after-hours, non-emergency medical conditions that need to be treated before a PCP appointment can be scheduled. Medicaid covered CPT's only.

- Urgent care visits
- Immunizations
- Injectable medications and administration.



## **Laboratory Services**

### **Copay: \$0.00**

Covered when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only. Genetic testing requires review for medical necessity and prior authorization.

## **Radiology Services**

### **Copay: \$0.00**

Covered for diagnosis and treatment purposes when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Diagnostic X-rays
- CT scans
- Mammograms (women over 40 should be referred to authorized Title XV BCCCP program)
- MRI scans
- PET scans

## **Ambulatory Surgical Center Services**

### **Copay: \$0.00**

Covered when services ordered by the member's PCP or specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

Practitioner charges for diagnostic and treatment services

Practitioner charges for surgery

## **Medical Supplies**

### **Copay: \$0.00**

Covered with a valid prescription when ordered by the member's PCP or specialist physician and medically necessary.

- Blood Glucose Meters (CONTOUR NEXT Blood Glucose Monitoring System) Available through Ascensia Diabetes Care only. Call Ascensia at (800) 348-8100
- CPAP machine and supplies
- Medical supplies other than gradient surgical garments, formulas and feeding supplies, oxygen and related supplies, incontinence supplies, and supplies related to any non-covered durable medical equipment item
- Syringes, test strips, and lancets – Available through member's Pharmacy Benefit. (See Section 17 for details). Any pharmacy that participates with IHP can fill these prescriptions
- Limited knee and wrist orthotics

## **Injectable Medications**

### **Copay: \$0.00**

Injection administration is a covered benefit which does not require a prior authorization. However, not all injectable medications are a covered benefit. The purpose of the benefit is to cover common, routine injectable medicine given in the office or outpatient surgery setting. Providers should contact the Plan to verify coverage prior to administration with any questions.

- Infusion therapy is a covered benefit which **requires prior authorization**. The medication administered by infusion **also requires prior authorization**, and **may not be covered** by the Plan.
- Chemotherapy is not a covered benefit.
- Medicaid payable Vaccines and TB skin testing, as indicated by the CDC, are a covered benefit. Children should qualify for the Vaccines for Children (VFC) program

## **PHARMACY**

Office Visit Copay: \$5.00 (Generic)/\$10.00 (Brand)

- IHP Formulary medications filled at an IHP participating pharmacy
- Diabetic supplies (insulin syringes, lancets, and test strips)

## **DENTAL COVERAGE (Provided by Delta Dental of Michigan – EPO Network only)**

Office Visit Copay: \$0.00 for Cleanings, Preventative Exams, and X-rays. See member copayment schedule for copayment amounts for other services.

- Cleanings
- Preventative Exams
- X-rays
- Fillings
- Crowns
- Root Canals
- Bridges & Dentures

**Agenda Item 2**

**TO:** Board of Commissioners, Human and County Services Committees  
**FROM:** Cynthia Wagner, Potter Park Zoo Director  
**DATE:** November 22, 2021  
**SUBJECT:** Zoo Reorganization Discussion  
For the meeting agendas of December 6 and 7, 2021

---

**BACKGROUND**

There are four UAW 400 Maintenance Worker positions at Potter Park Zoo. Two of the positions are vacant at this time. The job description for this position needs substantial updates as it has not been updated since the County took over management of the Zoo in 2007.

After discussions with the Ingham County Human Resources Department it was determined reorganizing these four positions as well as updating the job description would be beneficial to zoo operations. The four 400 positions will become four multiple grade positions, 400/500/600. As the employee meets the required qualifications they are able to advance levels without requiring a position to become vacant at a higher level.

This reorganization takes into consideration budgetary constraints as well as employee recruitment, retention, and satisfaction.

**ALTERNATIVES**

One alternative is the four positions could all remain 400 level. A second alternative is two positions could remain 400 level and two positions could be either 500 or 600 level.

**FINANCIAL IMPACT**

The 2022 budget office wage projections show the total cost increase is \$33,992 for the four positions at Step 7 of the 600 level. There are sufficient funds in the Zoo budget to cover the total increase.

<b>Current Positions</b>	<b>F/T Step 7</b>
(4) Zoo Maintenance 400	\$83,688 per
<b>TOTAL</b>	<b>\$334,752</b>

<b>New Positions</b>	<b>F/T Step 7</b>
(4) Zoo Maintenance 400/500/600	\$92,186 per
<b>TOTAL</b>	<b>\$368,744</b>

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of Maintaining and improving existing parkland, facilities, and features, specifically section A.1 (f) of the Ingham County Action Plan.

**OTHER CONSIDERATIONS**

The UAW Zoo Unit is in support of the proposed reorganization and job description update. The Potter Park Zoo Board unanimously voted in support of the proposed reorganization.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of a reorganization of the four UAW Zoo Maintenance Worker positions.

## Agenda Item 2

TO: Cynthia Wagner, PPZ Director  
FROM: Joan Clous, Human Resources Specialist  
DATE: November 9, 2021  
RE: Memo of Analysis for reorganization of the Zoo Maintenance Workers

---

The Potter Park Zoo is reorganizing the Zoo Maintenance Workers to enhance their ability to serve residents of Ingham County.

1. Potter Park Zoo will create a Zoo Maintenance Worker 400-500-600 position, which will allow the zoo to hire at any level and promote as employees reach the requirements for the next level of worker.

I have sent the UAW Zoo chair notice regarding this change and they support the reorganization. I have attached their response.

*Please use this memo as acknowledgement of Human Resources' participation. You are now ready to complete the final step in the process: contact Budgeting, write a memo of explanation and prepare a resolution for Board approval.*

*If I can be of further assistance, please email or call me (887-4374).*

**From:** [Dedic, Scott](#)  
**To:** [Joan Clous](#)  
**Cc:** [Cynthia Wagner](#)  
**Subject:** Re: New Zoo JD  
**Date:** Wednesday, November 03, 2021 2:31:54 PM  
**Attachments:** [image002.png](#)  
[image004.png](#)

---

Good Afternoon,

Kyle communicated to me that we are good to move forward on his end as well as the International.

Thanks

Scott

Sent from my T-Mobile 5G Device  
Get [Outlook for Android](#)

---

**From:** Joan Clous <JClous@ingham.org>  
**Sent:** Wednesday, November 3, 2021 11:38:20 AM  
**To:** Dedic, Scott <SDedic@uaw.net>  
**Cc:** Cynthia Wagner <CWagner@ingham.org>  
**Subject:** FW: New Zoo JD

Scott,

Have you had a chance to review the attached?

Thanks,  
Joan

---

**From:** Joan Clous  
**Sent:** Friday, October 22, 2021 2:28 PM  
**To:** 'sdedic@uaw.net' <sdedic@uaw.net>  
**Cc:** Cynthia Wagner <CWagner@ingham.org>  
**Subject:** New Zoo JD

Scott,

For your review is the new JD for the Zoo Maintenance Workers, we are combining them into one JD so that the zoo can promote as needed once an employee meets the job requirements for the next level.

Thanks,  
Joan

**Joan Clous SHRM-CP**

Human Resources Specialist

## Ingham County

5303 S. Cedar Bldg 2 Suite 2102

Lansing MI 48911

517-887-4374 – Office

517-930-2075 - Cell

517-887-4396 – Fax



"It is what it is. But, it will be what you make it." ~ Pat Summit

2022 Rates

	400	Step 1	Step 7
Wages		<u>\$38,413</u>	<u>\$48,101</u>
Unemployment		192	241
FICA		2,939	3,680
Health		19,002	19,002
Dental		936	936
Vision		135	135
Retirement		2,942	3,685
Retirement		384	481
Future Retiree Health		1,729	2,165
Life		118	118
Disability		50	63
Current Retiree Health		3,585	3,585
Liability		524	656
Separation		672	842
Total Cost		<u>\$71,620</u>	<u>\$83,688</u>
	500	Step 1	Step 7
Wages		<u>\$41,953</u>	<u>\$51,562</u>
Unemployment		210	258
FICA		3,209	3,944
Health		19,002	19,002
Dental		936	936
Vision		135	135
Retirement		3,214	3,950
Retirement		420	516
Future Retiree Health		1,888	2,320
Life		118	118
Disability		55	67
Current Retiree Health		3,585	3,585
Current Retiree Health		572	704
Separation		734	902
Total Cost		<u>\$76,029</u>	<u>\$87,998</u>
	600	Step 1	Step 7
Wages		<u>\$45,315</u>	<u>\$54,924</u>
Unemployment		227	275
FICA		3,467	4,202
Health		19,002	19,002
Dental		936	936
Vision		135	135
Retirement		3,471	4,207
Retirement		453	549
Future Retiree Health		2,039	2,472
Life		118	118
Disability		59	71
Current Retiree Health		3,585	3,585
Current Retiree Health		618	749
Separation		793	961
Total Cost		<u>\$80,217</u>	<u>\$92,186</u>

**INGHAM COUNTY  
JOB DESCRIPTION**

**Zoo Maintenance 400/500/600**

**General Summary:**

Under the general supervision of the Zoo Maintenance Deputy Director, performs a variety of maintenance and construction tasks ranging from grounds maintenance to construction of new facilities. Analysis, design, construction and maintenance are all aspects of this job. Displays proficiency in a number of skilled trade areas including cement and brick work, carpentry, roofing, landscaping, mechanics, tree service, and heavy machinery operation. Duties will vary daily to support the zoo's mission, including meeting and exceeding guidelines established by the AZA through routine inspections, routine craftsman tasks, preventative maintenance, special repair projects, capital projects, emergency/safety related work, unanticipated special repairs, and overhead tasks.

**Essential Functions:**

1. Maintains zoo grounds through means of mowing, seeding, trimming, snow removal, weeding, mulching, substrate improvements, planting, tree and brush removal, irrigation, painting, trash removal, cleaning bathrooms, etc.
2. Performs repair, installation, and construction work on various structures, fences, pathways, buildings, animal exhibits, exhibit features, shipping containers, signage, seating areas, vehicles and equipment.
3. Operates equipment for various maintenance purposes including, but not limited to transfer of substrate, deliveries, removal of trees and brush, hauling trailer, moving animal crates, snow removal, etc.
4. Evaluates and requisitions materials needed for maintenance related activities.
5. Coordinates with various departments to complete work orders in a timely and satisfactory manner.
6. Provides work direction, including work order assignment and work inspection, to zoo maintenance seasonal workers and volunteers through the use of verbal and written communication and visual and manual means.
7. Collaborates to solve repair problems, identify cost-saving measures, and develop best practices for accomplishing tasks effectively and efficiently.
8. Maintains records as required for preventative maintenance, County purchasing policies, work order progress, etc.
9. Stays current in all zoo emergency procedures.
10. Works to meet or exceed all guidelines established by USDA and AZA.
11. Provides education content and positive interactions pertaining to zoo maintenance functions for education programming and zoo communications.
12. Participates on various zoo committees as assigned by the Zoo Maintenance Deputy Director or Zoo Director.

**Other Functions:**

*An employee in this position may be called upon to do any or all of the above tasks. (These examples do not include all of the tasks which the employee may be expected to perform.)*

- Support all zoo animal welfare goals and policies.
- Maintain knowledge of the methods and procedures used in the care of animals and the equipment used in zoo operations.
- May be required to work overtime, nights, holidays, and weekends.
- Performs other duties as assigned.



- Must adhere to departmental standards in regard to HIPAA and other privacy issues.
- Must adhere to all MIOSHA and Zoo safety guidelines and practices including the use of proper PPE in a zoo setting.
- During a public health emergency, the employee may be required to perform duties similar to, but not limited, to those in his/her job description.

### **Employment Qualifications**

#### **400:**

**Education:** Must have a high school diploma or GED.

**Experience:** One year of grounds and facility maintenance experience or an equivalent combination of training and experience.

#### **500: All of the above qualifications plus:**

- Minimum three years of PPZ grounds and facility maintenance experience or three years at an AZA facility and one year at PPZ.
- Complete understanding of seasonal facility and equipment operations.
- Demonstrate knowledge of USDA and AZA guidelines pertaining to maintenance functions.
- Must have the skill set to help in the training of other employees in ground and facility maintenance including equipment operation, chainsaw safety, carpentry and animal holding and containment fabrication.

#### **600: All of the above qualifications plus:**

- Minimum five years of PPZ grounds and facility maintenance experience or five years at an AZA facility and two years at PPZ.
- Advanced ability in carpentry, animal welfare considerations, equipment operation, and project management with little or no guidance.
- Ability to mentor less experienced 400 and 500 level maintenance workers in operation of equipment, finish carpentry, animal welfare considerations, and project management.
- Must participate as a member of the Zoo Emergency Response Team and complete firearms training.

#### **Other Requirements:**

- Must possess and maintain a valid driver's license.
- Knowledge of custodial duties relating to zoo operations.
- Skill in preparing and maintaining records and reports.
- Ability to communicate effectively and follow verbal and written instructions.

*The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment of promotional standards, bus as general guidelines that should be considered along with other job-related selection or promotional criteria.*

### **Working Conditions:**

1. This position works in both an indoor and outdoor environment. While indoors, there is no planned exposure to notable lights, noises, odors, temperatures or weather conditions. While outdoors, exposure to lights, noises, odors, temperatures or weather conditions cannot be controlled and may be extreme.

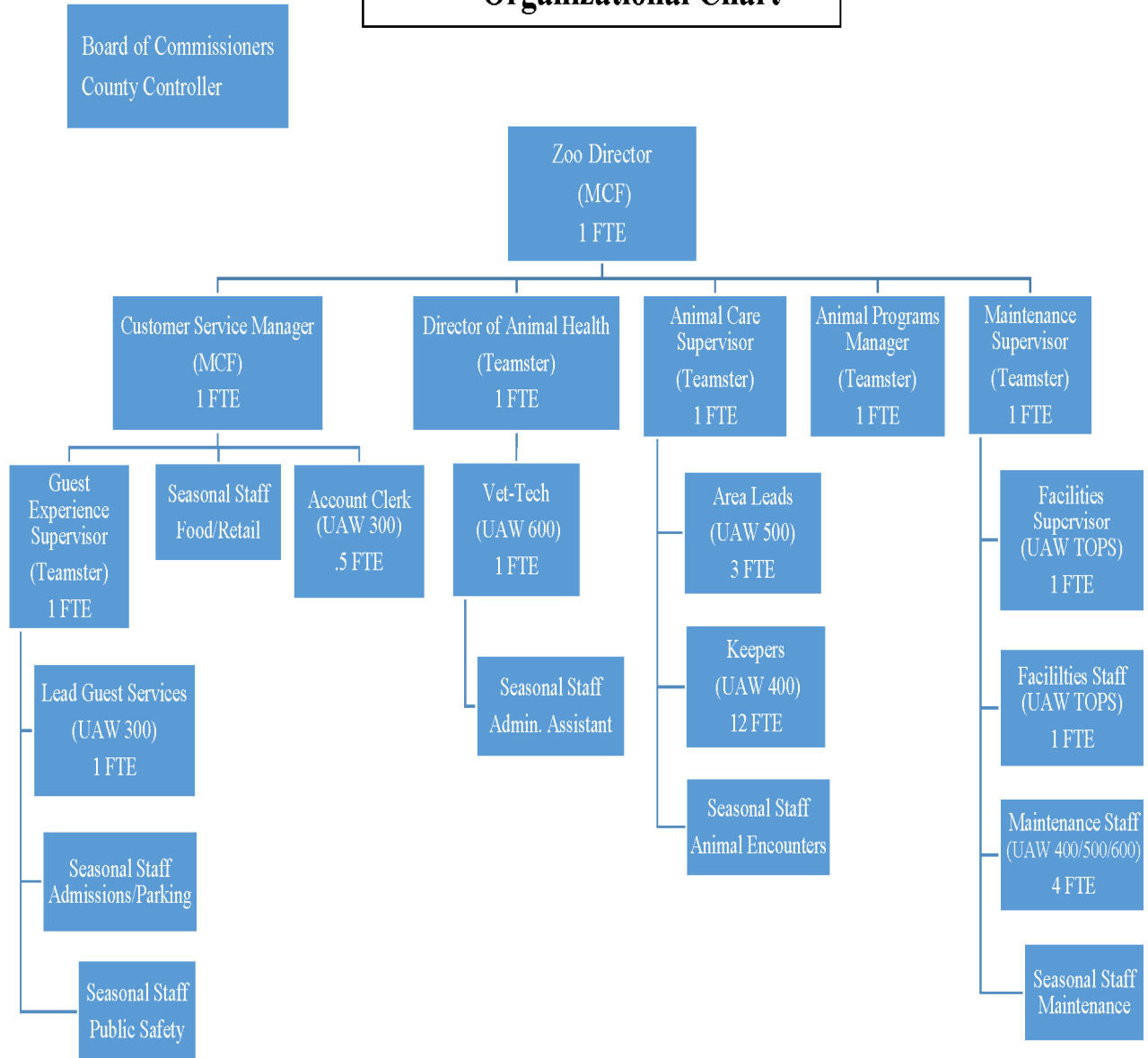
2. This position operates non-powered hand tools such as utility knives, hammers, pliers, wrenches, screwdrivers, chisels, saws, etc.
3. This position operates power hand tools such as drills, sanders, grinders, staple guns, chainsaws, air compressors, mowers, etc.
4. This position is exposed to variety of hazards such as traffic, moving vehicles, moving mechanical parts, electrical current, slippery surfaces, chemicals, cleaning solutions, oils, hazardous materials, etc.
5. This position is exposed to air quality conditions such as fumes, odors, dusts, mists, gases, poor ventilation, etc.
6. This position is exposed to noise levels which require shouting in order to be heard.
7. This position is exposed to close quarters which could cause claustrophobia such as crawl spaces, narrow passage ways, shafts, enclosed rooms, manholes, pipelines, etc.
8. This position is exposed to bio hazards such as body fluids, blood borne pathogens, communicable diseases, etc.
9. This position works closely with domestic and wild animals with unpredictable temperaments.
10. This position is provided, and required to use, Personal Protection Equipment to minimize the risks associated with the working conditions listed above.

**Physical Requirements:**

- This position requires the ability to sit, stand, walk, traverse, climb, balance, twist, bend, stoop/crouch, squat, kneel, lift, carry, push, pull, reach, grasp, type, endure repetitive movements of the wrists, hands or fingers.
- This position's physical requirements require continuous stamina (more than 50%) in sitting, standing, climbing, typing and enduring repetitive movements of the wrists, hand or fingers.
- This position's physical requirements require little to no stamina in all other physical requirements listed above.
- This position performs heavy work requiring the ability to exert more than 100 pounds of force in the physical requirements above.
- This position primarily requires close visual acuity to perform tasks within arm's reach such as: viewing a computer screen, using measurement devices, inspecting and assembling parts, etc.
- This position requires the ability to communicate and respond to inquiries both in person and over the phone.
- This position requires the ability to operate a PC/laptop and to enter & retrieve information from a computer.
- This position requires the ability to handle varying and often high levels of stress.

*(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)*

# Potter Park Zoo 2021 Organizational Chart



**TO:** Board of Commissioners Human Services, and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** November 8, 2021  
**SUBJECT:** Authorization to Renew Agreement with DocuSign  
For the meeting agendas of December 6, 2021 and December 8, 2021

---

**BACKGROUND**

Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to renew its agreement with DocuSign effective December 9, 2021 through December 8, 2022. DocuSign is an application designed to collect digital signatures (eSignature) for CHC documents including contracts, policies, Releases of Information (ROI), clinic consents and other documents on different devices. The cost for this agreement will be \$2,430 for 500 envelopes/transaction. Each additional envelope/transaction over 500, will cost \$5.80 per envelope. The cost for this agreement is covered by the CHC Operational Budget.

**ALTERNATIVES**

The alternative would be to continue to rely on in-person signatures, which is time consuming.

There are currently no products in place which support this operational need for the CHCs. During this time of COVID-19, there is a need to collecting signatures for important documents electronically and within a timely manner.

**FINANCIAL IMPACT**

The cost for this agreement will be \$2,430 for 500 envelopes/transaction. Each additional envelope/transaction over 500 will cost \$5.80 per envelope. The cost for this agreement is included in the FY 22’ CHC Operating Budget.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes renewing its agreement with DocuSign effective December 9, 2021 through December 8, 2022.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DOCUSIGN**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to renew its agreement with DocuSign effective December 9, 2021 through December 8, 2022; and

WHEREAS, DocuSign is an application designed to collect digital signatures (eSignature) for CHC documents including contracts, policies, Releases of Information (ROI), clinic consents and other documents on electronic devices; and

WHEREAS, collecting these signatures digitally will allow CHC patients/clients to sign and submit their signatures remotely; and

WHEREAS, the cost of this agreement will be \$2,430 for 500 envelopes/transactions; and

WHEREAS, each additional envelope/transaction over 500 will cost \$5.80 per envelope/transaction; and

WHEREAS, the cost for this agreement is included in the FY 2022 Health Center's Operating Budget; and

WHEREAS, the Ingham Community Health Center Board of Directors and Health Officer support renewing its agreement with DocuSign effective December 9, 2021 through December 8, 2022, to allow ICHD's CHCs to collect patient and client signatures electronically.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing the agreement with DocuSign effective December 9, 2021 through December 8, 2022, to allow ICHD's CHCs to collect patient and client signatures electronically.

BE IT FURTHER RESOLVED, that the cost of this agreement shall not exceed \$2,430 for 500 envelopes/transactions.

BE IT FURTHER RESOLVED, that each additional envelope/transaction over 500 will cost \$5.80 per envelope/transaction.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**TO:** Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** November 17, 2021  
**SUBJECT:** Authorization to Enter Agreement with Holy Cross Services  
For the meeting agendas of December 6 and December 8, 2021

---

**BACKGROUND**

Ingham County Health Department (ICHD) wishes to enter into an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000. Holy Cross provides the Lansing community with valuable services including serving as a temporary overnight and day shelter, providing housing services, eviction prevention, veteran housing services and hotel contracts for families when temporary shelter is not adequate. ICHD provided Holy Cross with \$30,000 in funding for FY 2021. Throughout the COVID-19 pandemic, Holy Cross has been faced with additional costs as the need for additional services have increased. Entering into this agreement for increased funding, will help to offset some of the costs and allow Holy Cross Services to continue offering these valuable services to the community they serve.

**ALTERNATIVES**

Ingham County could choose not to use ARP funds to support Holy Cross Services.

**FINANCIAL IMPACT**

\$30,000 of this agreement will be funded through general funds. The other \$30,000 will be funded using American Rescue Plan (ARP) funds.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented I respectfully request approval of the attached Resolution to enter into an agreement with Holy Cross Services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HOLY CROSS SERVICES**

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000; and

WHEREAS, Holy Cross Services provides the Lansing community with valuable services including serving as a temporary overnight and day shelter, providing housing services, eviction prevention services, veteran housing services, and hotel contracts for families when temporary shelter is not adequate; and

WHEREAS, ICHHD provided Holy Cross Services with \$30,000 in funding for FY 2021; and

WHEREAS, throughout the COVID-19 pandemic, Holy Cross has been faced with additional costs as the need for their services has increased; and

WHEREAS, entering into this agreement for increased funding will help offset some of the costs and allow Holy Cross Services to continue offering these valuable services to the community they serve; and

WHEREAS, the Health Officer recommends entering into an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000.

BE IT FURTHER RESOLVED, that \$30,000 for this agreement will come from Ingham County's American Rescue Plan of 2021 allocation, with the remainder from the General Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**TO:** Board of Commissioners Finance and Human Services Committee  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** November 18, 2021  
**SUBJECT:** Authorization to accept funds from the State of Michigan Local Community Stabilization Authority (LCSA)  
For the meeting agendas of December 06, 2021, and December 08, 2021

---

**BACKGROUND**

Ingham County Health Department (ICHHD) wishes to accept \$329,851 in grant funds which will allow ICHHD to provide allowable health services as described in MCL 333.2475. Michigan Department of Health & Human Services (MDHHS) and State of Michigan Local Community Stabilization Authority (LCSA) disbursed funds in the amount of \$329,851 for the purpose of providing allowable health services as described in MCL 333.2475. In FY' 22, ICHHD will submit resolution(s) to use these funds to request authorization of new positions, programs, contracts, etc.

**ALTERNATIVES**

There are no alternatives.

**FINANCIAL IMPACT**

The amount of the grant funds is \$329,851.

**STRATEGIC PLANNING IMPACT**

This resolution supports the long-term objective of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to support the acceptance of \$329,851 in grant funds which will allow ICHHD to provide allowable health services as described in MCL 333.2475.



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF GRANT FUNDS FROM MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND STATE OF MICHIGAN LOCAL COMMUNITY STABILIZATION AUTHORITY**

WHEREAS, Ingham County Health Department wishes to accept grant funds from Michigan Department of Health & Human Services (MDHHS) and State of Michigan Local Community Stabilization Authority (LCSA) in the amount of \$329,851; and

WHEREAS, MDHHS and LCSA disbursed funds in the amount of \$329,851 for the purpose of providing allowable health services as described in MCL 333.2475; and

WHEREAS, the funds will be used for reimbursement of reasonable and allowable costs of required and allowable health services as described in MCL 333.2475; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the acceptance of these funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of these funds in an amount not to exceed \$329,851.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services, and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** November 8, 2021  
**SUBJECT:** Authorization to Renew Agreement with Possibilities for Change  
For the meeting agendas of December 6, 2021 and December 8, 2021

---

**BACKGROUND**

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to renew the agreement with Possibilities for Change (P4C) effective February 1, 2022 through January 31, 2023, for an amount not to exceed \$8,500. P4C is the system used to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school-based health centers. ICHD's Community Health Centers (CHCs) have maintained an agreement with Possibilities for Change (P4C) to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school-based health centers since 2016. The overall cost to cover all school-based, school-linked sites (Sexton, Eastern, Willow, Gardner, Everett, Pattengill) will not exceed \$8,500 and shall be covered by the Child and Adolescent Health Center grant, and Behavioral Health Expansion Program grant.

**ALTERNATIVES**

Possibilities for Change (P4C) is the organization that is contracted by the State of Michigan to provide the recommended adolescent risk assessment, and therefore there is no alternative.

**FINANCIAL IMPACT**

The costs for this agreement will not exceed \$8,500 and will be covered by the Child and Adolescent Health Center grant, and Behavioral Health Expansion Program grant.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes renewing its agreement with Possibilities for Change (P4C) effective February 1, 2022 through January 31, 2023 for an amount not to exceed \$8,500.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH POSSIBILITES FOR CHANGE**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to renew an agreement with Possibilities for Change (P4C) in an amount totaling \$8,500 effective February 1, 2022 through January 31, 2023; and

WHEREAS, P4C is the system used to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school-based health centers; and

WHEREAS, ICHD's CHCs have maintained an agreement with Possibilities for Change (P4C) to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school-based health centers since 2016; and

WHEREAS, the overall cost to cover all school-based, school-linked sites (Sexton, Eastern, Willow, Gardner, Everett, Pattengill) will not exceed \$8,500 and will be covered by the Child and Adolescent Health Center grant, and Behavioral Health Expansion Program grant; and

WHEREAS, the CHC Board of Directors and Health Officer recommend that the Ingham County Board of Commissioners authorizes an agreement with Possibilities for Change (P4C), effective February 1, 2022 through January 31, 2023 for an amount not to exceed \$8,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Possibilities for Change (P4C) effective February 1, 2022 through January 31, 2023 in an amount not to exceed \$8,500.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**TO:** Board of Commissioner’s Human Services and Finance Committees:  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** November 10, 2021  
**SUBJECT:** Resolution Authorizing an Amendment with Sparrow Hospital for Medical Examiner Services  
For the meeting agendas of December 6, 2021 and December 8, 2021

---

**BACKGROUND**

Ingham County Health Department (ICHD) wishes to amend the Medical Examiner Services agreement with Sparrow Hospital effective January 1, 2022 through December 31, 2024. On January 1, 2018, ICHD and Sparrow Hospital entered into an agreement for Medical Examiner Services. Sparrow Hospital has increased the Annual Rate for services performed in 2022. As a result, the annual rate for services performed from January 1, 2022 through December 31, 2022, shall be \$805,719. Sparrow shall increase the costs for subsequent years at a rate not to exceed 4% per year in accordance with Sparrow Forensic Pathology’s costs, and Sparrow will inform the County by January 1 of each year of any increase for the upcoming calendar year.

**ALTERNATIVE**

There are no other alternatives.

**FINANCIAL IMPACT**

This amendment will be for the amount of \$805,719 for January 1, 2022 through December 31, 2022 and will increase at a rate not to exceed 4% for the subsequent years. Sparrow will inform ICHD each year by January 1 of any upcoming increase for the upcoming calendar year.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured. – This will be used verbatim for 99% of resolutions. There are exceptions where an alternative wording is required.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Board of Commissioners authorizes an amendment to the agreement with Sparrow Hospital for Medical Examiner Services, effective January 1, 2022 through December 31, 2024.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND AN AGREEMENT WITH SPARROW HOSPITAL  
FOR MEDICAL EXAMINER SERVICES**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the agreement with Sparrow Hospital for Medical Examiner Services effective January 1, 2022 through December 31, 2024; and

WHEREAS, ICHD and Sparrow entered into a Medical Examiner Services Agreement effective January 1, 2018; and

WHEREAS, the Health Officer and Controller/Administrator recommend that the Board of Commissioners authorize an amendment with Sparrow Hospital for Medical Examiner Services, effective January 1, 2022 through December 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment with Sparrow Hospital for Medical Examiner Services, effective January 1, 2022 through December 31, 2024.

BE IT FURTHER RESOLVED, that the annual rate for services performed from January 1, 2022 through December 31, 2022, shall not exceed \$805,719.

BE IT FURTHER RESOLVED, that annual flat rate will increase in accordance with Sparrow Forensic Pathology's costs at a rate not to exceed 4% per subsequent year.

BE IT FURTHER RESOLVED, that Sparrow will inform the County by January 1 of each year of any increase for the upcoming calendar year.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**TO:** Board of Commissioners Finance and Human Services Committee  
**FROM:** Linda S. Vail, Health Officer  
**DATE:** November 16, 2021  
**SUBJECT:** Authorization to enter into an Agreement with Michigan Primary Care Association (MPCA)  
For the meeting agendas of December 6 and December 8, 2021

---

**BACKGROUND**

Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) wish to enter into an agreement with Michigan Primary Care Association (MPCA) for Encounter Comparison & Reconciliation Support Services (ECSR) effective January 1, 2022 through December 31, 2022 in an amount not to exceed \$24,000. This agreement will allow ICHD’s CHCs, to more efficiently reconcile “matched” and adjudicated claims, with the State of Michigan CHAMPS system, with tools developed by MPCA. In addition, this agreement will provide technical training to aid in the Medicaid Reconciliation process

**ALTERNATIVES**

ICHD’s CHCs could choose not to enter into an agreement with MPCA and miss the opportunity to recover potential additional revenue that was earned for services provided.

**FINANCIAL IMPACT**

The proposed cost of this agreement is \$24,000 effective January 1, 2022 through December 31, 2022. The expected increase in revenue due to effectively and efficiently reconcile “matched” and adjudicate such claims is expected to exceed the cost of the agreement.

**STRATEGIC PLANNING IMPACT**

This resolution supports the long-term objective of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations

**RECOMMENDATION**

Based on the information presented, I respectfully recommend authorizing an agreement with MPCA for Encounter Comparison and Reconciliation Support Services (ECSR effective January 1, 2022 through December 31, 2022 in an amount not to exceed \$24,000.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
MICHIGAN PRIMARY CARE ASSOCIATION**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with Michigan Primary Care Association (MPCA) for Encounter Comparison & Reconciliation Support Services (E CRS) effective January 1, 2022 through December 31, 2022 in an amount not to exceed \$24,000; and

WHEREAS, this agreement will allow ICHD's CHCs, to more efficiently reconcile "matched" and adjudicated claims, with the State of Michigan Community Health Automated Medical Processing System (CHAMPS), with tools developed by MPCA; and

WHEREAS, this agreement will also provide technical training to aid in the Medicaid Reconciliation process; and

WHEREAS, the costs of this agreement will not exceed \$24,000 and the additional revenue recovered is expected to exceed the cost of the agreement; and

WHEREAS, the CHC Board of Directors and Health Officer recommend that the Board of Commissioners authorizes an agreement with Michigan Primary Care Association, effective January 1, 2022 through December 31, 2022 in the amount not to exceed \$24,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Michigan Primary Care Association, effective January 1, 2022 through December 31, 2022 in the amount not to exceed \$24,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approved to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** November 8, 2021  
**SUBJECT:** Authorization to Amend Resolution #21-496 for Funding from the Office of Global, Michigan Department of Labor & Economic Opportunity (LEO)  
For the meeting agendas of December 6, 2021 and December 8, 2021

---

**BACKGROUND**

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #21-496 to accept \$165,000 in additional funding from the Office of Global, Michigan Department of Labor & Economic Opportunity (LEO) for Refugee Health Screenings, effective October 1, 2021 through September 30, 2024. The total amount of this agreement will increase from \$220,000 to \$385,000 for a total increase of \$165,000. This additional funding will support refugee health screening for Afghan refugees, asylees or entrants resettling in Ingham County. Through Resolution #15-354, ICHD's CHCs have provided refugee health screenings since 2015.

**ALTERNATIVES**

We are unaware of any other funding available for supporting Refugee Health Screening.

**FINANCIAL IMPACT**

ICHD will receive \$165,000 of additional funding, to offset the cost of providing refugee health screenings to more patients/clients.

**STRATEGIC PLAN**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for County residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes amending Resolution #21-496 to receive additional Refugee Health Screening funds from MDLEO effective October 1, 2021 through September 30, 2024 in an amount not to exceed \$165,000.



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #21-496 WITH THE OFFICE OF GLOBAL MICHIGAN,  
MICHIGAN DEPARTMENT OF LABOR & ECONOMIC OPPORTUNITY**

WHEREAS Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #21-496 to accept \$165,000 in funding from the Office of Global Michigan, Michigan Department of Labor & Economic Opportunity (MDLEO) for Refugee Health Screenings, effective October 1, 2021 through September 30, 2024; and

WHEREAS, the total amount of this agreement would increase from \$220,000 to \$385,000 for a total increase of \$165,000; and

WHEREAS, this additional funding will support refugee health screening for Afghan refugees, asylees, or entrants resettling in Ingham County; and

WHEREAS, through Resolution #15-354, ICHD's CHCs have provided refugee health screenings since 2015; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes amending Resolution #21-496 to receive additional Refugee Health Screening funds from MDLEO in an amount not to exceed \$165,000, effective October 1, 2021 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #21-496 to receive additional Refugee Health Screening funds from MDLEO in an amount not to exceed \$165,000, effective October 1, 2021 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees

**FROM:** Linda S. Vail, MPA, Health Officer

**DATE:** November 17, 2021

**SUBJECT:** Authorization to Enter Agreement with CMH-CEI

For the Meeting Agendas of December 6, 2021 and December 8, 2021

---

**BACKGROUND**

Ingham County Health Department's (ICHD's) Community Health Centers (CHC) wish to enter into an agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties (CMH-CEI) effective February 1, 2021 through September 30, 2021 for an amount not to exceed \$107,000. This agreement with CMH-CEI will allow ICHD to pay for services rendered by a .25 FTE Mental Health Therapist (MHT) Supervisor and 1.00 FTE Coordinator during this time period. ICHD has maintained a Collaborative Services and Referral agreement with CMH-CEI for mental health therapist services specifically geared to behavioral health and substance abuse services since 2012.

**ALTERNATIVES**

Not entering into this agreement would result in a loss of Behavioral and Mental Health Services provided to the residents we serve.

**FINANCIAL IMPACT**

The total cost of the agreement shall not exceed \$107,000 and these costs will be covered by the FY 21 operating budget.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering an agreement with CMH-CEI to pay for Behavioral Health services of a .25 FTE Mental Health Therapist (MHT) Supervisor and 1.00 FTE Coordinator, effective February 1, 2021 through September 30, 2021 for an amount not to exceed \$107,000.

Introduced by the Human Services and Finance Committees:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH COMMUNITY MENTAL HEALTH OF CLINTON, EATON, AND INGHAM COUNTIES**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHC) wish to enter into an agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties (CMH-CEI) effective February 1, 2021 through September 30, 2021 for an amount not to exceed \$107,000; and

WHEREAS, the agreement will allow ICHD to pay for services rendered by a .25 FTE Mental Health Therapist (MHT) Supervisor and 1.00 FTE Coordinator during this timeframe; and

WHEREAS, ICHD has maintained a Collaborative, Services and Referral agreement with CMH-CEI for mental health therapist services specifically geared to behavioral health and substance abuse services since 2012; and

WHEREAS, these costs will be covered by the FY 2021 operating budget; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes entering an agreement with CMH-CEI to pay for services of a .25 FTE Mental Health Therapist (MHT) Supervisor and 1.00 FTE Coordinator effective February 1, 2021 through September 30, 2021 for an amount not to exceed \$107,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering an agreement with CMH-CEI to pay for services of a .25 FTE Mental Health Therapist (MHT) Supervisor and 1.00 FTE Coordinator effective February 1, 2021 through September 30, 2021 for an amount not to exceed \$107,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** November 12, 2021  
**SUBJECT:** Authorization to Amend Agreement with Cross Country Staffing, Inc.  
For the meeting agendas of December 6, and December 8, 2021

---

**BACKGROUND**

Ingham County Health Department (ICHHD) wishes to amend the agreement with Cross Country Staffing (CCS) authorizing per diem professional staffing for medication passing services at the Ingham County Jail, effective upon execution through September 30, 2022 with a one-year annual auto-renewal thereafter. ICHD currently provides medical services and medications to inmates within the Ingham County Sheriff’s Office (ICSO) correctional facility. Medication passing is necessary for the delivery of high quality and efficient health care services to inmates. Resolution #18-309, authorized an extension to the agreement between ICHD and CCS to provide per diem professional staffing for medication passing services at the ICSO correctional facility through March 31, 2022, with a one-year annual auto-renewal thereafter. This amendment to the agreement will include the following amended terms:

- The term agency is redefined to mean: “Cross Country Staffing, Inc. dba Cross Country Healthcare Services, a Delaware corporation (on behalf of itself and its affiliates, including without limitation Cross Country Allied, Cross Country Workforce Solutions Group and Medical Staffing Network) (Collectively, “Agency”
- The rates for an LPN increased by \$7/hour, an RN increased by \$5.50/hr., and a CNA increased by \$3/hr.
- A charge of 18% or the highest maximum lawful rate per annum will be added to the outstanding amount unpaid for thirty days or more.

**ALTERNATIVES**

The alternative would be to seek a new agency for providing staffing needs to ICHD’s Jail Medical, resulting in a gap in services provided.

**FINANCIAL IMPACT**

The total costs of this agreement will not exceed what is earmarked for these services in the FY 22 Jail Medical operating budget.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval to amend the agreement with CCS, authorizing amending per diem professional staffing rates and late fees for medication passing services at the Ingham County Jail, effective upon execution through September 20, 2022, and will renew automatically on an annual basis for 5 years, at which time it will be reviewed.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND AGREEMENT WITH CROSS COUNTRY STAFFING, INC.**

WHEREAS, Ingham County Health Department (ICHHD) wishes to amend the agreement with Cross Country Staffing (CCS) for per diem professional staffing to provide medication passing services at the Ingham County Jail; and

WHEREAS, medication passing is necessary for the delivery of high quality and efficient health care services inmates; and

WHEREAS, ICHHD currently provides medical services and medications to inmates within the Ingham County Sheriff's Office (ICSO) correctional facility; and

WHEREAS, Resolution #18-309, authorized an extension to the agreement between ICHHD and CCS, for per diem professional staffing for medication passing services at the ICSO correctional facility; and

WHEREAS, the current agreement with CCS expires on March 31, 2022 with an automatic annual renewal; and

WHEREAS, this amendment includes the following amended terms:

- The term agency is redefined to mean: "Cross Country Staffing, Inc. dba Cross Country Healthcare Services, a Delaware corporation (on behalf of itself and its affiliates, including without limitation Cross Country Allied, Cross Country Workforce Solutions Group and Medical Staffing Network) (Collectively, "Agency"
- The rates for an LPN increased by \$7/hour, an RN increased by \$5.50/hr., and a CNA increased by \$3/hr.
- A charge of 18% or the highest maximum lawful rate per annum will be added to the outstanding amount unpaid for thirty days or more; and

WHEREAS, the following provision is hereby added to the agreement:

- There will be an additional three dollars (\$3) per hour billed to and paid by ICHHD for all evening shift positions and an additional five dollars (\$5) per hour billed to and paid by ICHHD for all night and rotating shift positions; and

WHEREAS, the increases in costs associated with the increases in the hourly rates for staff are minimal, and assist in recruiting to fulfill the per diem positions; and

WHEREAS, the total cost of this agreement will not exceed what is earmarked for these services in the FY 2022 Jail Medical operating budget; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes an amendment to the agreement with CCS for per diem professional staffing for medication passing services at ICSO's correctional facility, effective upon execution through September 30, 2022 renewing automatically on an annual basis thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment to the agreement with CCS for per diem professional staffing for medication passing services at ICSO's correctional facility, effective upon execution through September 30, 2022 renewing automatically on an annual basis thereafter.

BE IT FURTHER RESOLVED, that the amended agreement will include the following terms:

- Rates for an LPN to be increased by \$7/hour, an RN to be increased by \$5.50/hr., and a CNA to be increased by \$3/hr.
- A charge of 18% or the highest maximum lawful rate per annum will be added to the outstanding amount unpaid for thirty days or more.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk  
101 COURT STREET, MUNISING, MI 49862

**RESOLUTION #2021-19**

**OPPOSING SENATOR SHIRKEY'S GEARING TOWARD INTEGRATION PROPOSAL AND SUPPORTING PATHWAYS COMMUNITY MENTAL HEALTH SERVICES PROGRAM**

**WHEREAS**, the Alger County Board of Commissioners, has entered into an enabling resolution to help create the four County Pathways Community Mental Health Authority SP, pursuant to Section 100 et seq. and Section 205 of the Mental Health Code, 1974 PA 258, as amended (MCL330.1 100 et seq; MCL330.1205); and

**WHEREAS**, Pathways Community Mental Health Authority SP, organized under the terms of Section 204(a) of the Michigan Mental Health Code (the Code), (MCL330.1204[a]); and

**WHEREAS**, Section 116(b) of the Code (MCL330.1116[b]) requires that the Department of Community Health shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program whenever the community mental health services program has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the citizens of that service area; and

**WHEREAS**, Pathways Community Mental Health SP has demonstrated such willingness and capacity to provide broad array of innovative, cutting edge, community mental health services for the past 50 years and is properly certified as a community mental health services program under the terms of Section 232(a) of the Code (MCL330.1232[a]); now

**THEREFORE, BE IT RESOLVED** that the Alger County Board of Commissioners strongly urges its State Senate and House of Representatives to oppose Senator Shirkey's Gearing Toward Integration Proposal and subsequent changes proposed to the Michigan Social Welfare Act which would privatize the public mental health system and essentially eliminate the public safety net; and

**BE IT FURTHER RESOLVED** That Senator Shirkey's Gearing Toward Integration Proposal was formerly called Section 298 and that pilot program that provided the foundation for this latest proposal was abandon as unworkable, and;


**BE IT FURTHER RESOLVED** that the Alger County Board of Commissioners supports Pathways Community Mental Health Services Program system that provides necessary community safety net services and supports; and

**BE IT FURTHER RESOLVED** that copies of this resolution be provided to Governor Gretchen Whitmer, Senator Ed McBroom, 38th District, Sara Cambensy, State Representative, 109th House District, Michigan Department of Health and Human Services Director Elizabeth Hertel, Behavioral Health and Developmental Disabilities Administration, Deputy Director Dr. George Mellos, the Michigan Association of Counties, and all Michigan counties

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,

  
\_\_\_\_\_  
Mary Ann Froberg, Alger County Clerk

Dated: October 18, 2021