CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
DERRELL SLAUGHTER

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
RYAN SEBOLT
DERRELL SLAUGHTER
CHRIS TRUBAC
ERIN GRAHAM
ROBIN NAEYAERT
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JULY 19, 2021 AT 6:30 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT https://ingham.zoom.us/j/81491712888.

Agenda

Call to Order
Approval of the June 14, 2021 Minutes
Additions to the Agenda
Limited Public Comment

1. Community Health Center Board – Interviews

2. Environmental Affairs Commission – Interviews

3. Mid-State Health Network – Resolution to Authorize an Extension of the Substance Abuse Coordinating Agency Agreement with Mid-State Health Network

4. Tri-County Office on Aging – Resolution to Approve Tri-County Office on Aging's Fiscal Year 2022 Annual Implementation Plan

5. Fairgrounds
   a. Resolution to Add a Maintenance Worker Position at the Ingham County Fairgrounds
   b. Resolution to Authorize an Amendment to Resolution #19-024 with Dietz Janitorial Services
   c. Update on 2021 Ingham County Fair

6. Facilities Department – Resolution to Authorize an Agreement with Laux Construction for the Repairs to the Large Brick Exhibit Building at the Ingham County Fairgrounds

7. Parks Department
   a. Resolution to Authorize the Acceptance of the Capital Region Community Foundation Grant
   b. Resolution to Authorize the Acceptance of the Project Agreement for a Michigan Natural Resources Trust Fund Grant #TF20-0040
   c. Resolution to Authorize the Acceptance of the Project Agreement for a Michigan Natural Resources Trust Fund Grant #TF20-0039

8. Health Department
   a. Resolution to Authorize a New .5 FTE CHW Position in Maternal and Child Health
   b. Resolution to Authorize an Agreement with Good Girl Radio, LLC for a Package of Podcasts and Advertisements
   c. Resolution to Authorize Acceptance of Healthy! Capital Counties Funding
   d. Resolution to Authorize Converting Position #601399 from a 1.0 FTE to a .5 FTE Position
   e. Resolution to Authorize an Agreement with Tyler Technologies for Executime Time & Attendance™
   f. Resolution Honoring Jennifer Hufnagel

9. Board of Commissioners – Resolution to Amend Resolution #21-195 Re-Establishing and Changing the Composition of the Environmental Affairs Commission

10. Board Referrals
   a. Letter from Child and Family Charities CEO Julie Thomasma Requesting Consideration for Funding to Create a New Campus of Services
   b. Resolution from the Kalamazoo County Board of Commissioners Opposing Gearing Towards Privatizing Michigan's Mental Health System

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
June 14, 2021
Draft Minutes

The meeting was called to order by Chairperson Tennis at 6:30 p.m. virtually via Zoom in accordance with Public Act 228 of 2020 regarding the Open Meetings Act and State of Emergency declared by the Board of Commissioners for Ingham County. A roll call attendance and the present location of the Committee members was taken for the record.

Members Present: Tennis (Ingham County, Michigan), Sebolt (Ingham County, Michigan), Trubac (Ingham County, Michigan), Graham (Ingham County, Michigan), Naeyaert (Ingham County, Michigan), and Maiville (Ingham County, Michigan).

Members Absent: Slaughter.

Others Present: Brian Collins, Jared Cypher, Cynthia Wagner, Nicole Wallace, Liz Noel, and Mary Konieczny.

Approval of the June 7, 2021 Minutes

CHAIRPERSON TENNIS STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE JUNE 7, 2021 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Slaughter

Additions to the Agenda

Substitutes –

3. Facilities Department – Resolution to Authorize an Agreement with Roger Donaldson, AIA P.L.C., for the Architectural and Engineering Services for Renovating a Portion of the Human Services Building for Families Forward

4. Parks Department
   d. Resolution to Authorize a Contract with Sherriff Goslin Co. for a Roof for the Main Shelter/Winter Warming House/Ski Rental Building at Lake Lansing South County Park

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. NAEYAERT, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS.

1. Veterans Affairs Office – Resolution to Authorize a 2021 Service Agreement with Clinton County

2. Potter Park Zoo
   a. Resolution to Authorize an Agreement with Safety Systems for Building Monitoring Services at Potter Park Zoo
   b. Resolution to Authorize an Agreement with the Potter Park Zoological Society for Services at the Potter Park Zoo

4. Parks Department
   a. Resolution to Authorize a Contract with Spicer Group, Inc. for Professional Consulting Services for Updating the Ingham County Park's Five-Year Master Plan and the Trails and Park Millage Plan
   b. Resolution to Authorize a Contract with Lopez Concrete Construction, LLC for a Concrete Slab for a Storage Building at Hawk Island County Park
   c. Resolution to Authorize an Amendment to the Contract with Laux Construction, LLC for Burchfield Park Improvements
   f. Resolution to Authorize an Amendment to Leslie Township Trails and Parks Millage Agreement
   g. Resolution to Authorize an Amendment to City of East Lansing Trails and Parks Millage Agreements

5. Health Department
   a. Resolution to Authorize an Agreement with the City of Lansing for the Lead Safe Lansing Program
   b. Resolution to Authorize an Extension to the Agreement with Michigan State University College of Human Medicine
   c. Resolution to Amend the Agreement with Lansing Community College
   d. Resolution to Amend the Lease Agreement with ANC Holdings, LLC
   e. Resolution to Amend the Agreement with Nextgen Healthcare Information Systems, Inc.
   f. Resolution to Amend the Status of Position #601524 (CHR II – Forest) from Part-Time to Full-Time
   g. Resolution to Authorize an Agreement with Health Consulting Strategies, Inc.
   h. Resolution to Authorize an Agreement with Hope Network Medication Assisted Treatment (MAT) Services
   i. Resolution to Authorize an Agreement with FY20-21 Hazardous Materials Emergency Response Plan Grant
   j. Resolution to Authorize an Agreement with UpToDate, Inc.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter

3. Facilities Department – Resolution to Authorize an Agreement with Roger Donaldson, AIA P.L.C. for the Architectural and Engineering Services for Renovating a Portion of the Human Services Building for Families Forward

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. SEBOLT, TO APPROVE THE RESOLUTION.

Chairperson Tennis asked Jared Cypher, Ingham County Deputy Controller, to provide information regarding the substitute resolution.

Mr. Cypher stated that the substitute resolution amended a typographical error. He further stated it was authorized for the Families First program that was included in the budget for this year.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter

4. Parks Department
   d. Resolution to Authorize a Contract with Sherriff Goslin Co. for a Roof for the Main Shelter/Winter Warming House/Ski Rental Building at Lake Lansing South County Park

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION.

Chairperson Tennis stated that the substitute resolution had changed significantly. He asked Jared Cypher, Ingham County Deputy Controller, to provide information regarding the substitute resolution.

Mr. Cypher stated that the substitute resolution removed the words Winter Warming House/Ski Rental. He further stated that the resolution approved $5,000 in Parks Fund Balance for unforeseen circumstances, rather than the single line item that was listed in order to provide flexibility to the Parks Department.

Chairperson Tennis asked why the winter warming house and ski rental buildings were removed from the resolution.

Brian Collins, Ingham County Park Manager, stated that the project never included a warming house or ski rental building. He further stated that language was a typographical error that was caused when the resolution was reused from the Hawk Island Park project which did include the extra buildings.

Commissioner Maiville stated that he contacted staff earlier today in regards to the local preference policy. He stated that the local company bid had not fallen within Ingham County preference policies.

Discussion.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter

4. Parks Department
   e. Resolution to Authorize a Contingency Fund Appropriation for a Contract with Matrix Consulting Engineers, Inc. for a Lighting Study to Be Conducted at the Ingham County Medical Care Facility

Chairperson Tennis stated that this was essentially a lighting pollution study regarding the Ingham County Medical Care Facility (ICMCF) positions.

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Chairperson Tennis stated that there had been discussion before the meeting regarding this item being listed under the Parks Department on the agenda. He requested that Mr. Cypher provide more detail.

Mr. Cypher stated that the neighborhood to the south of the ICMCF that had submitted complaints of light pollution. He further stated that this was caused when trees were removed by Consumers Energy in order to safely access an easement.

Mr. Cypher stated that this was brought to their attention by Commissioner Polsdofer. He further stated that himself, Commissioner Polsdofer, and Tim Morgan, Ingham County Parks and Recreation Director, conducted a site survey to consider planting trees on the property in order to filter light.

Mr. Cypher stated that Mr. Morgan was requested to be involved due to his experience with trees. He further stated that before trees could be planted a lighting assessment needed to be done.

Commissioner Maiville stated that he wondered if the new parking lot light additions were the cause in the increase of complaints.

Mr. Cypher stated that the majority of the complaints were regarding Holiday Lighting. He further stated that due to the season the focus for the current project will be to minimize parking lot damage until the Holiday season arrived.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:45 p.m.

JULY 19, 2021 HUMAN SERVICES AGENDA
STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

3. Mid-State Health Network – Resolution to Authorize an Extension of the Substance Abuse Coordinating Agency Agreement with Mid-State Health Network

Section 6226(1) of Public Act 368 of 1978, as amended, provides for designation of a Coordinating Agency to administer substance use disorder services subject to the approval of the affected county board or boards of commissioners. Resolution #14-386 designated the Mid-State Health Network as the substance abuse coordinating agency for Ingham County and authorized a 3-year agreement for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County. Resolution #18-343 extended that agreement for a period of three years. That agreement has expired. Each year the County's general appropriations resolution states that in accordance with PA 2 of 1986, 50% of the Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-State Health Network, with the remaining revenues to be deposited in the County's General Fund. Otherwise, the County's operating millage would need to be reduced as defined by PA 2 of 1986. The total liquor tax distribution is anticipated (budgeted) to be $1,362,520 in 2021, of which 50% or $681,260 is allocated to Mid-State Health Network.

4. Tri-County Office on Aging – Resolution to Approve Tri-County Office on Aging's Fiscal Year 2022 Annual Implementation Plan

This resolution approves the Tri-County Office on Aging's Fiscal Year 2022 Annual Implementation Plan. This planning document is required under the Older Americans Act and Older Michiganians Act. The Michigan Aging and Adult Services Agency (AASA) requires Tri-County Office on Aging to ask county commissioners to approve the plan. This plan was endorsed by the Tri-County Office on Aging's Administrative Board.

5. Fairgrounds

a. Resolution to Add a Maintenance Worker Position at the Ingham County Fairgrounds

The current staffing situation at the fairgrounds is not sufficient to adequately maintain the facility. The only maintenance work currently being completed is the bare minimum necessary to host events such as mowing, cleaning bathrooms, trash removal, and cleaning barns. Basic preventive maintenance is not getting done, leading to a deterioration of the facilities and grounds. Currently, there are catch basins that need to be cleaned, a downspout that is duct-taped to the main arena, picnic tables that need to be sanded and stained, and power equipment that needs basic mechanical work. These needs are ongoing. The total annual cost of the Fairgrounds Maintenance Worker (UAW E) position is $80,962.26. See the attached calculation for details. This position will be authorized effective upon passage of this resolution through December 31, 2024, at which time it will be re-evaluated based on need and available funding. Funds for this position are available through the American Rescue Plan Act of 2021.

b. Resolution to Authorize an Amendment to Resolution #19-024 with Dietz Janitorial Services

The Ingham County Fairgrounds hosts dozens of horse shows per year. Each weekend hundreds of horses and people utilize the facility for horse shows. After each event on the weekend, the bathrooms are in need of extensive cleaning due to the significant number of people visiting each bathroom through the course of the weekend. The Fairgrounds staff does not have time to maintain the cleanliness of the bathrooms after the horse shows. The alternative is to provide an unsatisfactory experience for guests using dirty bathrooms during the horse shows. The fee will be $26.50 per hour and it is expected to be approximately 8 hours per week. Funding is available for this contract in the Fairgrounds' 2021 budget.

6. *<u>Facilities Department</u> – Resolution to Authorize an Agreement with Laux Construction for the Repairs to the Large Brick Exhibit Building at the Ingham County Fairgrounds*

The large brick exhibit building at the Ingham County Fairgrounds is in need of repairs above the overhead door as a result of safety concerns. The bricks that are above the overhead door opening are spalling due to water infiltration, which has also caused the steel lintel to rust and deteriorate causing it to no longer support the brick above. Laux Construction, a local vendor, submitted the lowest responsive and responsible proposal of $25,000. The resolution includes a contingency of $2,000 for any unforeseen issues. Funds for this project are available in the Fairgrounds' 2021 budget.

7. *<u>Parks Department</u>*

a. *Resolution to Authorize the Acceptance of the Capital Region Community Foundation Grant*

This resolution accepts a grant in the amount of $67,000 for a mountain bike skills park at Burchfield Park. The goal of a mountain bike skills course is to introduce young and beginner riders to off-road bike handling skills – providing kids with an alternative form of recreation that challenges, inspires confidence, fosters independence, and offers a whole lot of fun.

b. *Resolution to Authorize the Acceptance of the Project Agreement for a Michigan Natural Resources Trust Fund Grant #TF20-0040*

This resolution authorizes the acceptance of the project agreement for the Michigan Natural Resources Trust Fund grant as Ingham County Parks successfully received this $50,000 grant from the MDNR. The project will include the following improvements to the Bunker Road Landing:

- Proposed gravel parking lot to be expanded, including improving the existing drive and a drop-off area for vans/trailers with canoes.
- Proposed concrete walks/paving for access.
- Replace existing stepped canoe/kayak launch.

The DNR provided notice the grant will be awarded in the amount of $50,000. The County's financial commitment is $62,000. The DNR does not allow the topographical survey ($5,000) and construction administration ($5,000) to be included in the grant funding's financial commitment, this has to be done separately with local funds. The total cost of the project including the County's financial commitment is $112,000. This resolution authorizes transferring $62,000 from the Parks Department 208 Fund Balance to fulfill the financial commitment.

c. *Resolution to Authorize the Acceptance of the Project Agreement for a Michigan Natural Resources Trust Fund Grant #TF20-0039*

This resolution authorizes the acceptance of the project agreement for the Michigan Natural Resources Trust Fund grant as Ingham County Parks successfully received this $300,000 grant from the MDNR. The project will include the following improvements to Lake Lansing South: accessible canoe/kayak launch, asphalt paving of the parking lot with ADA accessible parking spaces, and drainage improvements around the newly paved parking area, including a bio-swale with native plantings. The DNR provided notice the grant will be awarded in the amount of $300,000. The County's financial commitment is $335,200. The DNR does not allow the topographical survey ($5,000) to be included in the grant funding's financial commitment, this has to be done separately with local funds. The total cost of the project including the County's financial commitment is $635,200.

There is $11,500 available in 2019 CIP line item 228-75999-97400-9P14.

Resolution #19-119 committed $59,000 from the Trails and Parks Millage Fund Balance.

Resolution #20-131 committed $264,700 from the Trails and Park Millage Fund Balance. This resolution authorizes the line transfer to the appropriate line item.

8. *Health Department*

a. *Resolution to Authorize a New .5 FTE CHW Position in Maternal and Child Health*

Ingham County Health Department (ICHD) wishes to create a .5 FTE Community Health Worker (CHW) position in the Maternal & Child Health Division (MCH) effective upon approval through July 3, 2024. CHWs are frontline public health workers who are trusted and have a close understanding of the community they serve. Resolution #21-325 authorized the acceptance of grant funds from the City of Lansing to conduct outreach for the Lead Safe Lansing (LSL) Program and Childhood Lead Poisoning Prevention Program (CLPPP). Funds for this outreach will be included in the FY 22 Michigan Department of Health and Human Services Comprehensive Agreement. ICHD would like to use these grant funds to create a .5 FTE CHW to assist with LSL outreach and enrollment into LSL programs and to provide lead education and outreach to families who have had elevated blood lead levels. In addition, this position will provide outreach at community events to educate families on lead safety and the importance of lead abatement. The cost of the .5 CHW position (UAW Grade D total cost up to $45,188) will be funded using LSL grant funds accepted through Resolution #21-325 and CLPPP funding included in the FY 22 MDHHS Comprehensive Agreement using the following distribution:

31% MDHHS CLPPP funding- $14,103
69% LSL funding- $31,085

b. *Resolution to Authorize an Agreement with Good Girl Radio, LLC for a Package of Podcasts and Advertisements*

This resolution authorizes an agreement with Good Girl Radio, LLC for the hosting, filming, and promotion of six (6) podcasts with Ingham County physicians, including Ingham County Medical Director Adenike Shoyinka, MD. Podcasts will highlight health concerns in local Black communities, including COVID-19, which disproportionately affects Black/African American people. Overall, Black communities experience higher rates of morbidity and mortality (health disparities) compared to white communities. Podcasts will serve to inform the community regarding COVID-19 prevention and vaccination, in addition to educating on other topics of interest in the Black community. The Good Girl audience will select (in part), two podcasts covering COVID-19 and four podcasts will cover other topics of interest and needs. ICHD was awarded a grant from the Michigan Department of Health & Human Services (MDHHS) to fight the COVID-19 pandemic (account #221-60055-01156). These funds will cover 1/3 of the costs ($2,833.33) with the remaining 2/3 ($5,666.67) covered by ICHD's Communications Budget. Ultimately, ICHD's goal is to advocate for the health and wellbeing of Black Ingham County residents.

c. *Resolution to Authorize Acceptance of Healthy! Capital Counties Funding*

Ingham County Health Department (ICHD) wishes to accept funding from the Barry-Eaton District Health Department (BEDHD) in an amount not to exceed $32,672 effective upon approval through September 30, 2023. ICHD has partnered with capital area hospitals and local health departments to work on a Community Health Assessment (CHA) project, Healthy! Capital Counties for a fourth cycle. As part of the Affordable Care Act, the Internal Revenue Service requires not-for-profit hospitals to conduct periodic Community Health needs Assessments (CHAs) and create Community Health Improvement Plans (CHIP), to guide their community benefits programs (IRS Notice 2011-52). Hospitals are required to collaborate with local health departments in this work. In the capital area, Sparrow Health System, McLaren Greater Lansing (MGL), and Eaton Rapids Medical Center (ERMC) are collaborating with ICHD, Mid-Michigan District Health Department (MMDHD) and BEDHD. The hospitals are providing financial support for this work and have designated BEDHD as the fiduciary and ICHD will play the leading role in conducting the data analysis and writing for the CHA and CHIP. This project benefits ICHD in its efforts to maintain national accreditation from the Public Health Accreditation Board (PHAB) as PHAB requires local health departments to create a CHA and a CHIP.

d. Resolution to Authorize Converting Position #601399 from a 1.0 FTE to a .5 FTE Position

Ingham County Health Department (ICHD) wishes to convert HIV/STI position #601399, (a 1.0 FTE Communicable Disease Investigator) to a .5 FTE position due to a reduction in funding. Position #601399 was previously funded through the Ryan White program and Hepatitis C funding from the Michigan Department of Health and Human Services (MDHHS). MDHHS Hepatitis C funding for FY 22 has been eliminated and the Ryan White grant funding will not continue to fund this position in FY 22. In order to continue staffing this position in the HIV/STI division, ICHD has determined that position #601339 should be converted to a .5 FTE and be funded by HIV/STI funds, effective upon approval. Position #601399 (currently 1.0 FTE) is budgeted at $83,091.00-$100,186. Converting this position into a 0.5 FTE position will reduce costs to $47,755-$54,807. The .5 FTE cost of this position will be covered through HIV/STI funds.

e. Resolution to Authorize an Agreement with Tyler Technologies for Executime Time & Attendance™

The Health Department and its Ryan White program have requirements for job-costing across the multiple funding awards it receives. Tyler's software will allow ICHD's CHCs Management and Accounting staff to enter and track time types, manage time-off requests, apply job costing while handling multiple pay periods, and provide an automated solution for tracking and managing time and attendance. The financial impact of this agreement includes a one-time cost of $109,195 for the first year, $10,795 for year two and will be covered by American Rescue Act Funds from HRSA, authorized through Resolution #21-240, and Ryan White 340B revenue.

f. Resolution Honoring Jennifer Hufnagel

This resolution honors Ms. Jennifer Hufnagel for 16.5 years of dedicated service to Ingham County and for the contributions she has made to the Health Department.

9. Board of Commissioners – Resolution to Amend Resolution #21-195 Re-Establishing and Changing the Composition of the Environmental Affairs Commission

This resolution amends Resolution #21-195 and establishes three (3) year staggered terms for the members of the Ingham County Environmental Affairs Commission.

OTHER ITEMS:

1. Community Health Center Board – Interviews

2. Environmental Affairs Commission – Interviews

5. Fairgrounds

c. Update on 2021 Ingham County Fair

Agenda Item 3

TO: Board of Commissioners Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: June 24, 2021

SUBJECT: Extension of Substance Abuse Coordinating Agency Agreement with Mid-State Health Network
For the meeting agenda of 7/20/21 Human Services Committee and 7/22/21 Finance Committee

BACKGROUND

Section 6226(1) of Public Act 368 of 1978, as amended, provides for designation of a Coordinating Agency to administer substance use disorder services subject to the approval of the affected county board or boards of commissioners.

Resolution #14-386 designated the Mid-State Health Network as the substance abuse coordinating agency for Ingham County and authorized a 3-year agreement for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County. Resolution #18-343 extended that agreement for a period of three years. That agreement has expired.

ALTERNATIVES

Each year the County's general appropriations resolution states that in accordance with PA 2 of 1986, 50% of the Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-State Health Network, with the remaining revenues to be deposited in the County's General Fund. Otherwise, the County's operating millage would need to be reduced as defined by PA 2 of 1986.

FINANCIAL IMPACT

The total liquor tax distribution is anticipated (budgeted) to be $1,362,520 in 2021, of which 50% or $681,260 is allocated to Mid-State Health Network.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long term objective of assuring accessible health care.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the resolution.

Agenda Item 3

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EXTENSION OF THE SUBSTANCE ABUSE COORDINATING AGENCY AGREEMENT WITH MID-STATE HEALTH NETWORK

WHEREAS, Section 6226(1) of Public Act 368 of 1978, as amended, provides for designation of a Coordinating Agency to administer substance use disorder services subject to the approval of the affected county board or boards of commissioners; and

WHEREAS, the Mid-State Health Network is a re-paid inpatient Health Plan/Regional Entity and new Medicaid Managed Care Organization for Michigan's behavioral health and substance use disorder services for twenty-one counties including Ingham County; and

WHEREAS, Resolution #14-386 designated the Mid-State Health Network as the substance abuse coordinating agency for Ingham County and authorized a 3-year agreement for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County; and

WHEREAS, Resolution #18-343 extended that agreement for a period of three years; and

WHEREAS, that agreement has expired.

THEREFORE BE IT RESOLVED, that the substance abuse coordinating agency agreement with Mid-State Health Network is extended through December 31, 2023.

BE IT FURTHER RESOLVED, that all other terms and conditions of the agreement remain unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 4

TO: Board of Commissioners Human Services Committee

FROM: Jared Cypher, Deputy Controller

DATE: June 28, 2021

SUBJECT: TCOA FY 2022 Annual Implementation Plan

For the meeting agenda of 7/20/21 Human Services Committee

BACKGROUND

This resolution approves the Tri-County Office on Aging's Fiscal Year 2022 Annual Implementation Plan. This planning document is required under the Older Americans Act and Older Michiganians Act. The Michigan Aging and Adult Services Agency (AASA) requires Tri-County Office on Aging to ask county commissioners to approve the plan.

This plan was endorsed by the Tri-County Office on Aging's Administrative Board.

ALTERNATIVES

N/A

FINANCIAL IMPACT

There are no direct financial impacts.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long term objective of "meeting basic needs" and the action plan's key implementation task "ensure there is no waiting list for the TCOA meals on wheels program in Ingham County".

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the resolution.

June 23, 2021

Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854

Dear Ingham County Board of Commissioners:

The Tri-County Office on Aging's (TCOA) Fiscal Year 2022 Annual Implementation Plan (AIP) is available for review. This planning document is required under the Older Americans Act and Older Michiganians Act. The Michigan Aging and Adult Services Agency (AASA) requires TCOA to ask major cities and county commissions to approve the plan. We are requesting that this plan be approved by August 2, 2021. A resolution endorsing the plan would be appreciated. If the Board does not respond by August 6, 2021, TCOA will consider this passive approval of the plan.

We have sent an electronic copy of the AIP via email to Director Becky Bennett, with a copy to TCOA Administrative Board Members Randy Schafer and Bryan Crenshaw. You may also view the plan and its attachments on the TCOA website at www.tcoa.org/documents. Simply click the corresponding link under the 2022 Annual Implementation Plan section.

Ingham County, along with Eaton and Clinton counties and the Cities of Lansing and East Lansing, is a member of the Tri-County Aging Consortium. The Consortium members appoint representatives to serve on TCOA's Administrative Board, which has the responsibilities of agency operations, and must endorse and recommend approval of the Plan to AASA. The Board endorsed the plan on June 21, 2021. Two older adults, with an additional vacancy, appointed by Ingham County serve on the Advisory Council that reviewed and recommended approval to the Consortium Administrative Board.

Please email the resolution to LongK@tcoa.org at your earliest convenience. If you have further questions, please feel free to contact me. I can be reached at 517-887-1348.

Thank you for your attention to this issue.

Sincerely,

Kate Long
Planner

Agenda Item 4

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE TRI-COUNTY OFFICE ON AGING'S FISCAL YEAR 2022 ANNUAL IMPLEMENTATION PLAN

WHEREAS, the Tri-County Aging Consortium, known as Tri-County Office on Aging, produced the Fiscal Year 2022 Annual Implementation Plan as required by the Older Americans Act and the Older Michiganians Act; and

WHEREAS, the Ingham County Board of Commissioners has reviewed the Tri-County Office on Aging's Fiscal Year 2022 Annual Implementation Plan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Tri-County Office on Aging's Fiscal Year 2022 Annual Implementation Plan.

Agenda Item 5a

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Lindsey McKeever, Fairgrounds Events Director

DATE: July 6, 2021

SUBJECT: Resolution Adding a Maintenance Worker Position at the Ingham County Fairgrounds

For the meeting agenda of 7/19/21 Human Services Committee, 7/20/21 County Services Committee, and 7/21/21 Finance Committee

BACKGROUND

The current staffing situation at the fairgrounds is not sufficient to adequately maintain the facility. The only maintenance work currently being completed is the bare minimum necessary to host events such as mowing, cleaning bathrooms, trash removal, and cleaning barns. Basic preventive maintenance is not getting done, leading to a deterioration of the facilities and grounds. Currently, there are catch basins that need to be cleaned, a downspout that is duct-taped to the main arena, picnic tables that need to be sanded and stained, and power equipment that needs basic mechanical work. These needs are ongoing.

ALTERNATIVES

There are two alternatives, but neither is reliable. The first would be to rely upon temporary/seasonal employees to supplement the existing full time staff. However, it is difficult to find skilled workers seeking that kind of employment. The second would be to rely upon volunteer labor. Volunteer labor can be sporadic and inconsistently available.

FINANCIAL IMPACT

The total annual cost of the Fairgrounds Maintenance Worker (UAW E) position is $80,962.26, see the attached calculation. This position will be authorized effective upon passage of this resolution through December 31, 2024, at which time it will be re-evaluated based on need and available funding. Funds for this position are available through the American Rescue Plan Act of 2021.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long term objective of providing recreational opportunities.

OTHER CONSIDERATIONS

In the past, the two full-time maintenance workers were supplemented with inmate labor and community service workers. That is no longer the case.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the resolution.

2021 Rates							
UAW E			**FULL TIME**	**Step 1**		**Step 5**	
	0	704000	Salary	35,919.00		42,784.00	
	8951	714000	Unemployment	179.60		213.92	
	1000	715000	FICA	2,747.80		3,272.98	
	2720	716020	Health	19,146.00		19,146.00	
	8952	716035	Health Surcharge	3,585.00		3,585.00	
	8955	716040	Health Insurance Trust	1,616.36		1,925.28	
	2700	716100	Dental	936.00		936.00	
	2710	716200	Vision	135.00		135.00	
	8953	716450	Separation	628.58		748.72	
	8986	717000	Life	86.40		86.40	
	8941	717100	Disability	46.69		55.62	
	7223	718000	Retirement	6,407.95		7,632.67	
	7323	718500	Retirement	359.19		427.84	
	8810	722000	Workers Comp	10.78		12.84	
	8841	915050	Liability	490.08		583.74	
				71,804.35		80,962.26	

Agenda Item 5a

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADD A MAINTENANCE WORKER POSITION AT THE INGHAM COUNTY FAIRGROUNDS

WHEREAS, the current staffing situation at the Ingham County Fairgrounds is not sufficient to adequately maintain the facility; and

WHEREAS, the only maintenance work currently being completed is the bare minimum necessary to host events such as mowing, cleaning bathrooms, trash removal, and cleaning barns; and

WHEREAS, basic preventive maintenance is not getting done, leading to a deterioration of the facilities and grounds; and

WHEREAS, currently, there are catch basins that need to be cleaned, a downspout that is duct-taped to the main arena, picnic tables that need to be sanded and stained, and power equipment that needs basic mechanical work, and needs such as these are ongoing; and

WHEREAS, it is necessary to add a Maintenance Worker position at the Ingham County Fairgrounds to ensure that the facilities and grounds are adequately maintained; and

WHEREAS, the position of Maintenance Worker at the Ingham County Fairgrounds has been classified by the Human Resources Department as UAW E (salary range $35,919 to $42,784); and

WHEREAS, funding for the position will be provided from the American Rescue Plan Act of 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the addition of a full-time (1.0 FTE) Maintenance Worker position at the Ingham County Fairgrounds, UAW E (salary range $35,919 to $42,784).

BE IT FURTHER RESOLVED, that this position is created effective upon passage of this resolution, through December 31, 2024, at which time it will be re-evaluated based on need and available funding.

BE IT FURTHER RESOLVED, that the funding utilized for this position will come from Ingham County's allocation of the American Rescue Plan Act of 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2021 budget and position allocation list.

Agenda Item 5b

TO: Board of Commissioners Human Services and Finance Committees

FROM: Lindsey McKeever, Fairgrounds Events Director

DATE: June 9, 2021

SUBJECT: Resolution authorizing an amendment to Resolution #19-024 with Dietz Janitorial Services

BACKGROUND

The Ingham County Fairgrounds hosts dozens of horse shows per year. Each weekend hundreds of horses and people utilize the facility for horse shows. After each event on the weekend, the bathrooms are in need of extensive cleaning due to the significant number of people visiting each bathroom through the course of the weekend.

ALTERNATIVES

The Fairgrounds staff does not have time to maintain the cleanliness of the bathrooms after the horse shows. The alternative is to provide an unsatisfactory experience for guests using dirty bathrooms during the horse shows.

FINANCIAL IMPACT

The fee will be $26.50 per hour and it is expected to be approximately 8 hours per week and will be charged to the Contractual Services 56176013 818000.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of providing recreational opportunities.

OTHER CONSIDERATIONS

There are no other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Agenda Item 5b

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #19-024 WITH DIETZ JANITORIAL SERVICES

WHEREAS, the Ingham County fairgrounds hosts multiple events annually in support of the Ingham County Board of Commissioners strategic goals to provide recreational activities offered to the community; and

WHEREAS, there are horse shows scheduled for 21 weekends of the year; and

WHEREAS, the bathrooms need extensive cleaning after each horse show; and

WHEREAS, Dietz Janitorial is already under contract with the Ingham County Fairgrounds to provide as needed cleaning services to the Community Hall; and

WHEREAS, Dietz Janitorial will service the bathrooms throughout the grounds after each horse show in the amount of $26.50 per hour.

THEREFORE BE IT RESOLVED, that the Dietz Janitorial Contract will be amended to reflect the addition of the bathrooms throughout the grounds.

BE IT FURTHER RESOLVED, that all other terms and conditions of this contract remain unchanged.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 6

TO: Board of Commissioners, Human Services, County Services & Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: July 6, 2021

RE: Resolution to Authorize an Agreement with Laux Construction for Repairs to the Brick Building at the Ingham County Fair Grounds

For the meeting agendas of: July 19, 20 & 21

BACKGROUND

The large brick exhibit building at the Ingham County Fair Grounds is in need of repairs above the overhead door as a result of safety concerns. The bricks that are above the overhead door opening are spalling due to water infiltration, which has also caused the steel lintel to rust and deteriorate causing it to no longer support the brick above. Laux Construction, a local vendor, submitted the lowest responsive and responsible proposal of $25,000. We are also requesting a contingency of $2,000 for any unforeseen issues.

ALTERNATIVES

The alternative would be to put out a formal RFP, delaying repairs and prolonging the unsafe conditions.

FINANCIAL IMPACT

Funds are available in the Fair Building Repair and Maintenance line item #561-76900-931000.

Project	Beginning Balance	Current Balance	Requested Amount	Remaining Balance
561-76900-931000	$93,248.00	$87,406.15	$27,000.00	$60,406.15
Fair Bldg. Maint.				

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Laux Construction for the repairs to the area above large brick exhibit building's overhead door.

Agenda Item 6

TO: Richard Terrill, Facilities Director

FROM: James Hudgins, Director of Purchasing

DATE: July 6, 2021

RE: Memorandum of performance for Packet #97-21: Masonry Repair at the Ingham County Fairgrounds

Proposals were sought from experienced and qualified vendors to furnish materials, labor, equipment, and necessary permits in order to repair deteriorating bricks and mortar, and to install a new steel beam above the overhead door at the Exhibit Building at the Ingham County Fairgrounds. Whenever possible, existing bricks will be salvaged for reuse.

The following grid is a summary of the vendors' costs:

Vendor Name	Local Preference	Cost
Laux Construction	Yes, Mason MI	$25,000.00
Davenport Masonry, Inc.	Yes, Holt MI	$39,600.00

You are now ready to complete the final steps in the process: 1) confirm funds are available; 2) submit your recommendation of award along with your evaluation to the Purchasing Department; 3) write a memo of explanation; and, 4) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

Prevailing Wage

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds $10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Agenda Item 6

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LAUX CONSTRUCTION FOR THE REPAIRS TO THE LARGE BRICK EXHIBIT BUILDING AT THE INGHAM COUNTY FAIRGROUNDS

WHEREAS, the large brick exhibit building's brick above the overhead door is spalling due to water infiltration which has caused the steel lintel to rust and deteriorate causing it to no longer support the brick above; and

WHEREAS, the large brick exhibit building is in need of repairs above the overhead door due to safety concerns; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Laux Construction, a local vendor who submitted a responsive and responsible proposal of $25,000 for the repairs to the area above the large brick exhibit building's overhead door at the Ingham County Fairgrounds; and

WHEREAS, the Facilities Department is requesting a $2,000 contingency for any unforeseen issues; and

WHEREAS, funds are available in the Fair Building Maintenance line item #561-76900-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Laux Construction, 1018 Hogsback Road, Mason, Michigan 48854, for the repairs to the area about the large brick exhibit building's overhead door for an amount not to exceed $27,000 which includes a $2,000 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 7a

TO: Board of Commissioners Human Services & Finance Committees

FROM: Tim Morgan, Parks Director

DATE: July 6, 2021

SUBJECT: Accepting the Capital Region Community Foundation Grant

For the meeting agenda of 7/19/21 Human Services and 7/21/21 Finance

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BACKGROUND

Board of Commissioners Resolution #21-099 authorized the submission of a grant to the Capital Region Community Foundation for a mountain bike skills park at Burchfield Park. The goal of a mountain bike skills course is to introduce young and beginner riders to off-road bike handling skills – providing kids with an alternative form of recreation that challenges, inspires confidence, fosters independence, and offers a whole lot of fun.

ALTERNATIVES

The only alternative is to not accept the grant.

FINANCIAL IMPACT

The Capital Region Community Foundation Grant will be awarded to the Ingham County Parks Department in the amount of $67,000.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

The Parks & Recreation Commission supports the acceptance of the Community Foundation Grant.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

COMMUNITY FOUNDATION

June 21, 2021

Anne L. Grofvert
Ingham County Parks Dept.
630 1/2 N. Cedar
Mason, MI 48854

Dear Anne:

On behalf of the Community Foundation, congratulations on receiving a 2021 Impact grant!

Grantee:	Ingham County Parks Department
Grant Amount:	$67,000
Purpose:	Burchfield Park - Dirt School
Grant Period:	6/30/2021 – 6/30/2022
Grant#:	106208

Please read the enclosed Grant Agreement carefully, as it outlines the terms and conditions of this grant. No grant payment can be made until the signed contract is returned.

- Impact Grants require a 1:1 cash match. Matching dollars for this grant must be secured before payment will be made.
- Grant funds must be requested and distributed within one year of approval or the grant will no longer be available.
- A final report will be due no later than one year from payment date.

If you have questions, please call or email me at any time. I look forward to our continued relationship as your community foundation partner.

Sincerely,

Cindy Hales

Cindy E. Hales, Ed.D.
Director of Community Investment
chales@ourcommunity.org
989-560-4786

Attachments:
Grant Agreement – sign and return by email or mail. Please keep a copy for your records.
Request for Payment Form – to be returned when you have secured the 1:1 match and are ready for the funds.

COMMUNITY FOUNDATION

Grant Agreement

GRANT #106208

The grant to your organization ("Grantee") from the Capital Region Community Foundation ("Foundation") is subject to the terms and conditions of this Grant Agreement(" Agreement").

To accept this Impact Grant and to be eligible to receive the funds, please sign and date this Agreement and return it to the Community Foundation.

Payment will be initiated upon receipt of Request for Payment form and confirmation of matched funds. Please refer to the grant number and grant project title (listed below) in all future communications regarding this grant.

Grantee:	**Ingham County Parks Dept.**
Grant Amount	**$67,000**
Purpose:	**Burchfield Park Dirt School**
Grant Period:	**6/30/2021 -6/30/2022**
Grant#:	**106208**

I. General Grant Conditions

1. The undersigned Grantee hereby agrees to the following general grant conditions:

2. To use the funds only for the designated charitable purpose as stated on the cover letter and in accordance with the budget submitted. To adhere to all special contingencies as stated in the cover letter. Grant proceeds may not be used for any other purpose without the Foundation's prior written approval. The program submitted through the grant application process is subject to modification only with the Foundation's prior written approval. Requests for any modifications received after the end of the approved Grant Period (set forth above) will not be considered.

3. To notify the Foundation immediately of any change in (a) Grantee's legal or tax status, (b) Grantee's executive staff or any key staff responsible for the grant including the staff of the Sponsored Organization (if applicable), and (c) Grantee's ability to expend the grant for its designated charitable purpose.

4. To maintain books and records adequate to demonstrate that the grant proceeds were used for the purpose for which the grant is made, and to maintain records of expenditures.

5. To give the Foundation reasonable access to the Grantee's (and if applicable and necessary, the Sponsored Organization's) records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such records for a period of at least four years after completion or termination of the program.

6. To allow the Foundation to review and approve the content of any proposed publicity concerning this grant prior to its release and to recognize the Foundation in all publicity materials. The Grantee will also furnish a copy of all reports, materials, books and articles resulting from this grant to the Foundation. The Foundation reserves a royalty free license to use such publications.

7. To allow the Foundation to include information about this grant in the Foundation's periodic public reports, newsletter, news releases, social media postings, and on the Foundation's website. This includes the amount and purpose of the grant, any photographs you have furnished, your logo or trademark, and other information and materials about your organization and its activities.

8. To acknowledge that unless otherwise stipulated in writing, the Foundation has no obligation to provide additional support or grant proceeds to the Grantee.

II. Expenditure and Use of Grant Proceeds

1. The Foundation does not make any grant disbursements until the grant proceeds are needed to fund the program. Grantees must complete the enclosed "Request for Payment" form to receive a full or partial disbursement within the Grant Period. The Foundation will not distribute grant proceeds outside of the Grant Period. Grantees do not need to wait until the program is completed to request a disbursement of the funds.

2. Grantees should allow 2-4 weeks for the Foundation to process the Request for Payment and disburse grant proceeds. Please make sure that you (and if applicable, the Sponsored Organization) allow sufficient lead time to meet your program needs.

3. Funds disbursed by the Foundation may not be used for any political campaign.

4. Expenses attributable to the grant must be incurred during Grant Period and may not be incurred prior to the effective date of the grant nor subsequent to the termination date.

5. The Foundation reserves the right to discontinue, modify or withhold any payments under this grant award or to require a total or partial refund of any grant proceeds if, in the Foundation's sole discretion. such action is necessary: (a) because the terms and conditions of this Agreement have not been fully met; (b) to protect the purpose and objectives of the grant or any other charitable activities of the Foundation; (c) because yoUi tax exempt status or your status as a qualified organization has lapsed or been revoked or suspended; (d) or to comply with the requirements of any law or regulation applicable to you, the Sponsored Organization (if applicable), the Foundation, or this grant.

6. In addition to foregoing, Grantee must return to the Foundation any unexpended funds or any portion of the grant that is not used for the designated charitable purpose, and any grant proceeds remaining after the Grant Period expires.

7. Equipment or property purchased with grant proceeds will remain the property of the Grantee as long as the equipment or property is being utilized for its designated charitable purpose. If the equipment or property is no longer being utilized for its designated charitable purpose and/or the Grantee goes out of business, ownership of the property shall automatically revert to the Foundation unless the Foundation elects otherwise. The Grantee must contact the Foundation to advise them that the equipment or property is no longer being utilized for the designated charitable purpose and to allow the Foundation to pick up the equipment or property if it wishes.

III. Evaluation Process

1. The Foundation requires all Grantees who receive Impact grants to submit a Grant Evaluation Report summarizing the project promptly upon completion of the program/project, and no later than the end of the grant period, whichever is sooner. A grant ieport fmm will be pmvided to the grantee at least one month prior to the due date. The Foundation may also request interim grant evaluation report(s) in its sole discretion for any reason. All reports should be provided in writing and describe program progress and include a detailed accounting of the use of grant proceeds.

2. As part of the evaluation process, the Foundation sometimes conducts in-person site visits where Foundation staff visit the Grantee (and if applicable, the Sponsored Organization) to evaluate the use of grant proceeds and to learn more about programs funded through the Foundation. Grantee (and if applicable, the Sponsored Organization) agree to reasonably cooperate with the Foundation in scheduling and accommodating a site visit request.

3. The information obtained through the evaluation process assists the Foundation in determining whether the grant was utilized for its intended purpose, learning about the needs in the community, and for the Foundation to satisfy its own public accountability and reporting responsibilities. Accordingly, the Foundation reserves the right to request that the Grantee supplement information submitted through the evaluation process and/or revise and resubmit any report(s) that do not satisfy the Foundation's grant reporting requirements and policies.

4. Grantees that do not timely submit reports that are satisfactory to the Foundation, including the Grant Evaluation Report, or otherwise cooperate in the evaluation process are not eligible to apply to the Foundation for future grants until the reporting deficiency is fully cured to the Foundation's satisfaction. It is the Grantee's responsibility to ensure that all required evaluation reports are submitted in a timely fashion. The Foundation is not responsible for reminding Grantees of evaluation deadlines nor providing notice of late evaluations.

IV. Fiscal Sponsorship *(applicable only in a fiscal sponsorship arrangement)*

1. If you have agreed to serve as a fiscal sponsor for another organization (the Sponsored Organization set forth on page 1), you accept full legal responsibility for the grant. Functionally, it is as ihough your organization is operating the funded program with the grant proceeds instead of the Sponsored Organization. All communication regarding this grant will be directed to you as the Grantee. As the fiscal sponsor, you must ensure that the grant proceeds are utilized in accordance with the designated charitable purpose and that the program is otherwise compliant with all legal and tax requirements as well as all Foundation policies and practices.

2. The Internal Revenue Service sets forth the following legal requirements for a fiscal sponsorship:
   a. Grants must be given to the Grantee, which is a 501(c}(3} tax exempt organization or other qualified organization that acts as a guardian of the funds for a project or organization that does not have 501(c)(3) or other qualified tax status.
   b. The funds received by the Sponsored Organization must be used for specific charitable projects that further the Grantee's own tax exempt purpose.
   c. The Grantee must retain discretion and control as to the use of the grant proceeds.
   d. The Grantee must retain records that establish that the grant proceeds were used for specifically approved charitable purposes.
   e. The project should be either short term in nature or the Sponsored Organization should be actively seeking its own tax exempt status.

COMMUNITY FOUNDATION

Grant Agreement

GRANT #106208

V. Signatures

Please sign and date this Agreement and return it to the Community Foundation by email or mail.

Grantee:	Ingham County Parks Dept.
Grant Amount:	$67,000
Purpose:	Burchfield Park Dirt School
Grant Period:	6/30/2021 – 6/30/2022
Grant#:	106208

March 16, 2021

To whom this may concern,

I am writing this letter in support of the proposed development of a bicycle playground and mountain bike skills course for Burchfield Park. Dirt School will be used to improve the skills of younger riders as well as introduce new children to the joy of mountain bike trails and how being in nature can affect their overall well-being.

As a director of Well-Being at Blue Cross Blue Shield of Michigan, I spend my time promoting the connection between physical activity like biking in nature with overall improved well-being. Combining the benefits of physical exercise, the mental achievement of learning how to ride a skills course, and the benefits of being in nature- it will ultimately have a positive outcome of improved resilience and mindfulness of the children who participate. I can support this theory because I just took a vacation day last week and rode my fat tire bike on a trail in the snow in the trees to improve my mindfulness and reset my brain for resilience. I feel every child who is interested should get the opportunity to at least try this. The Dirt School would provide that opportunity for many children and be an inclusive solution.

According to the National Institute of Mental Health, 12.5% of kids between the ages of 12-17 are diagnosed with major depression each year. Mountain biking is seen as one activity that could fight depression, build confidence, learn socialization, and introduce them to a sport they can use the rest of their lives.

What better way to make an investment in a child- to invest in their health and well-being for a more thriving life. Physical activity+ dirt+ bike+ fun obstacles+ nature with trees= improved well-being and a more thriving child.

Sincerely,

Cindy Bjorkquist, M.S.

Director, Well-Being

Blue Cross Blue Shield of Michigan

Mobile – 248-798-9994

March 22, 2021

RE: Burchfield Park Dirt School Grant Application

Dear CRCF Impact Grant Committee,

As the Park Manager at Burchfield County Park I am enthusiastically writing this letter to support the grant proposal for a beginner's mountain bike skills park or "Dirt School". We believe the project will encourage a new generation of young riders and give them an opportunity to develop off-road skills while encouraging safe active play.

Ingham County Parks and Mid-Michigan Mountain Biking Association have formed a strong collaborative partnership that has spanned two decades. We share a mutual goal in promoting and improving recreation for a diverse community of users of all ages, abilities, and social and ethnic backgrounds. Dirt school will support this commitment and enhance the visitor experience. It will also act a central location for youth organizations in the greater Lansing area to take part in cycling workshops and riding sessions. For our part, we will incorporate riding activities for youth (ages 5-12) during our summer Nature Day Camp, which emolls hundreds of campers annually from all over the tri-county area.

Working together with MMMBA, the Parks Department will be suppling helmets to riders that need them as part of our bike safely initiative. The park will also be purchasing bikes of various sizes to loan out to youth groups and rent to visitors. This will increase safe use of the track and expand riding opportunities to visitors that wish to enjoy Dirt School. With the mountain bike trails in close proximity, it will also allow youth to try out their new found skills on our nearly 12 miles of trails the park and MMMBA maintain.

""e are honored to lend cur support to our lviiv1Iv1BI\. partner and are excited about the possibility of having the facility at Burchfield County Park for the consideration of this very special request that would benefit the youth in our community.

Sincerely,

Tim Buckley
Park Manager II
Ingham County Parks Dept.

Ingham County Parks & Recreation Commission
121 E. Maple St., PO Box 178, Mason, MI 48854
Phone: (517) 676-2233 Fax: (517) 244-7190
www.inghamcountyparks.org email: parks@ingham.org

7880 CIRCLE DRIVE
LAINGSBURG, MI 48848
capitalyouthcycling@gmail.com
www.facebook.com/CYCadventurebikeclub

Dear Grant Committee,

I am writing in support of the Dirt School project at the Ingham County Parks. My organization, Capital Youth Cycling, runs a youth cycling program, "Adventure Bike Club" on local, Lansing area, trails. The goal of the program is to promote healthy, outdoor activity that builds confidence and teamwork through non-competitive outdoor adventure. We currently utilize Eastgate Park in Meridian Township which, in addition to multi-use trails, has a pump track and skills area. This amenity has proven to be such an asset to both our program and the community. Our summer program sold out within hours last year and we expect the same to happen this year. We would love to expand our program to another location to try to come closer to meeting the demand for outdoor youth adventure in Lansing.

Over the past few years at Eastgate, we have witnessed a huge increase in usage. Almost any time you go there now, there are people of all ages utilizing the pump track, dirt jumps and skills area - particularly young kids. For kids interested in mountain biking and trail riding, getting started can be challenging, if neither parent is already involved in the sport. These skills areas provide many of the same confidence-building challenges that you would find on a trail, in a place that can be well-supervised by a non-riding adult and that families at all skill levels can be together riding and learning. Like many activities, in trail riding, there are challenging components that on, say a mile or two long ride, you may encounter only once. It could take many rides to master the challenge. A skills area makes it so you can work on the challenge repeatedly so that when you see it on the trail, you already know what to do. That makes trail riding safer and more fun! We spoke with many parents over the summer who had just discovered this community "gem" and I'm sure would love to have more and better options.

A professionally built skills development area, "Dirt School," would be a tremendous asset to the community and would further engage youth and individuals at all walks of life in outdoor activity and bicycling. As we continue to build the youth cycling community, and seek to provide opportunity to a broader audience, the need for more accessible venues becomes apparent. Partnering with Ingham County Parks provides unique opportunity to engage a larger, and potentially more diverse user group, by meeting the need where the need is greatest.

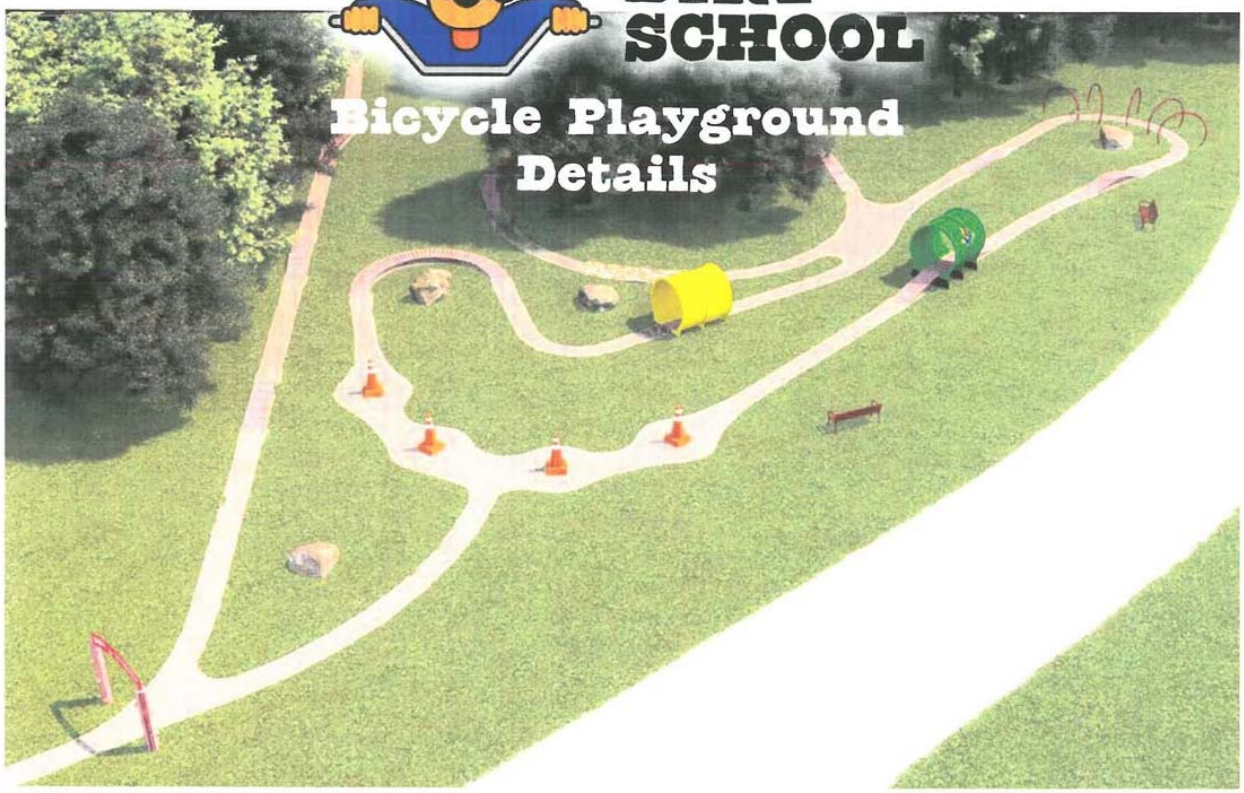
I appreciate your time and consideration of this project.

Best regards,

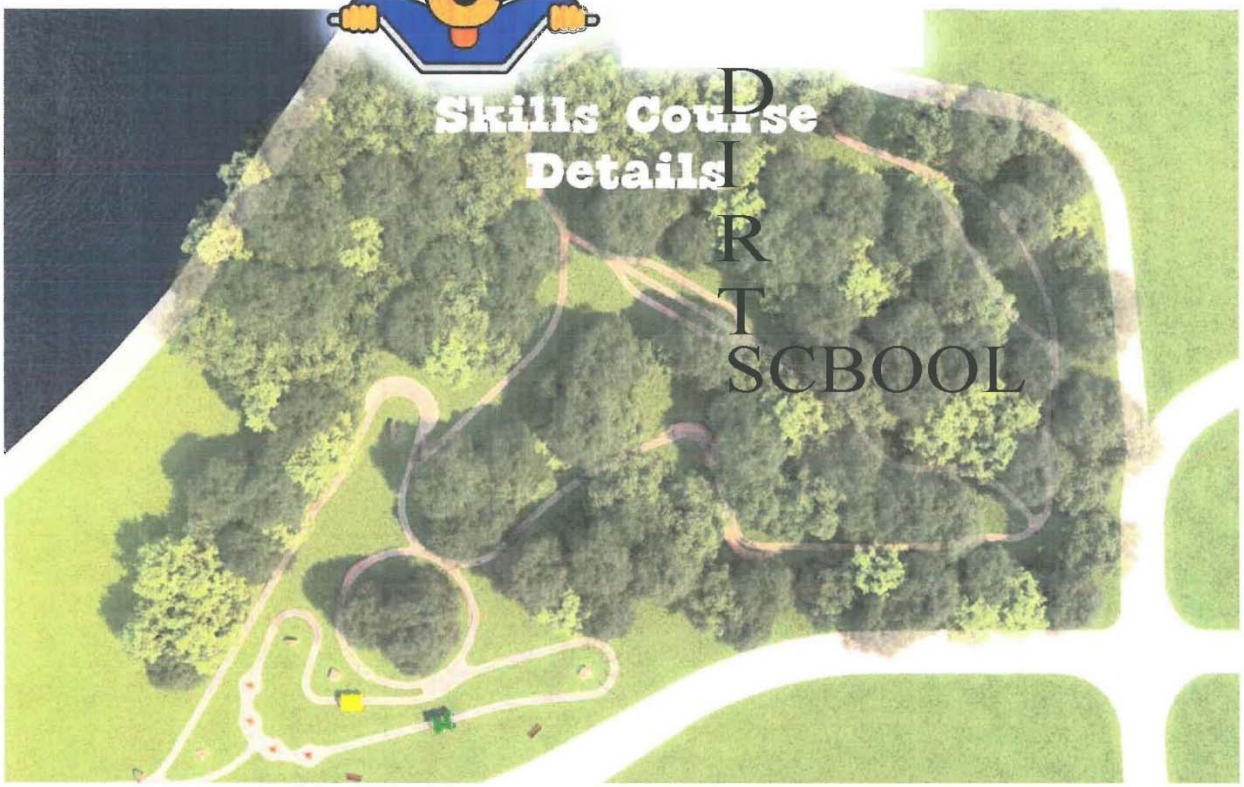
Steven Rodgers
Secretary, Capital Youth Cycling

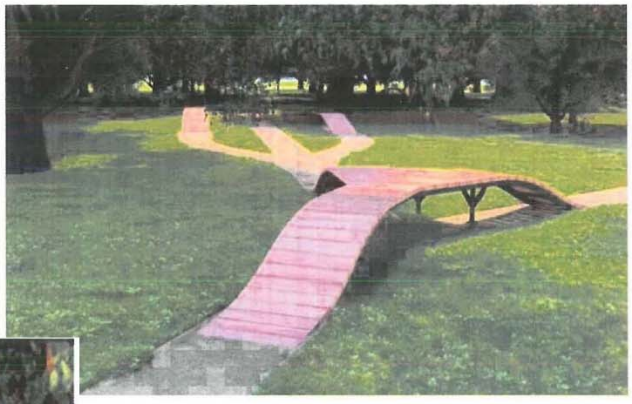
DIRT SCHOOL

Bicycle Playground Details



Skills Course Details





Agenda Item 7a

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE CAPITAL REGION COMMUNITY FOUNDATION GRANT

WHEREAS, the Ingham County Parks was awarded the Capital Region Community Foundation Grant for the Burchfield Mountain Bike Skills Parks.

THEREFORE BE IT RESOLVED, that the Parks Department requests authorization to accept the grant in the amount of $67,000.

BE IT FURTHER RESOLVED, that the funds be deposited into line item 208-75300-676020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 7b

TO: Board of Commissioners Human Services & Finance Committees

FROM: Tim Morgan, Parks Director

DATE: July 6, 2021

SUBJECT: Bunker Road Landing Grant #TF20-0040

For the meeting agenda of 7/19/21 Human Services and 7/21/21 Finance

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BACKGROUND

Board of Commissioners Resolution #20-130 authorized the submission of a Michigan Natural Resources Trust Fund Grant for accessibility improvements to Bunker Road Landing. The Michigan Natural Resources Trust Fund recommended this project for funding. This resolution authorizes the acceptance of the project agreement for the Michigan Natural Resources Trust Fund grant as Ingham County Parks successfully received this $50,000 grant from the MDNR.

Attached is the Project Agreement, a boundary map of the project area, and a legal description. The project will include the following improvements:

- Proposed gravel parking lot to be expanded, including improving the existing drive and a drop-off area for vans/trailers with canoes
- Proposed concrete walks/paving for access
- Replace existing stepped canoe/kayak launch

ALTERNATIVES

This project would be in line with the Parks Department 5-year Master Plan for capital improvements that improve accessibility and enhance the user experience. The only alternative is to not accept the grant.

FINANCIAL IMPACT

The DNR provided notice the grant will be awarded in the amount of $50,000. The County's financial commitment is $62,000. The DNR does not allow the topographical survey ($5,000) and construction administration ($5,000) to be included in the grant funding's financial commitment, this has to be done separately with local funds. The total cost of the project including the County's financial commitment is $112,000.

This resolution authorizes transferring $62,000 from the Parks Department 208 Fund Balance into a line to be determined by budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

The Parks & Recreation Commission supports the acceptance of the Bunker Road Landing Grant #TF20-0040.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Michigan Department of Natural Resources - Grants Management

Michigan Natural Resources Trust Fund

Development Project Agreement

This information is required by authority of Part 5 of Act 451, P.A. 1994 as amended, to receive funds.

This Agreement is between **Ingham County** in the county of **Ingham County**, hereinafter referred to as the "GRANTEE," and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "DEPARTMENT." The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, as amended and under Article IX, Section 35 of the Michigan Constitution. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In Public Act **9 of 2021**, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE.

The purpose of this Agreement is to provide funding in exchange for completion of the project named below. This Agreement is subject to the terms and conditions specified herein.

Project Title: Bunker Road Landing Renovations Project #: TF20-0040

Grant Amount: $50,000.00 50% PROJECT TOTAL: $102,000.00

Match Amount: $52,000.00 50%

Start Date: Date of Execution by DEPARTMENT End Date: 05/31/2023

As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the required attachments by 07/06/2021 or the Agreement may be cancelled by the DEPARTMENT. **This Agreement is not effective until the GRANTEE has signed it, returned it, and the DEPARTMENT has signed it.** The Agreement is considered executed when signed by the DEPARTMENT.

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies, and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

GRANTEE

SIGNED _____

By [Print Name]: _____

Title: _____

Organization: _____

_____

DUNS Number

_____ _____

SIGMA Vendor Number SIGMA Address ID

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED _____

By: _____

Grants Section Manager

_____

Date of Execution by DEPARTMENT

1. This Agreement shall be administered on behalf of the DEPARTMENT by the Grants Management Section within the Finance and Operations Division. All notices, reports, documents, requests, actions or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's online grant management system, MiRecGrants, which is accessed through www.michigan.gov/dnr-grants, unless otherwise instructed by the DEPARTMENT. Primary points of contact pertaining to this agreement shall be:

GRANTEE CONTACT	DEPARTMENT CONTACT
	MNRTF Grant Program Manager
Name/Title	Name/Title
	Grants Management/DNR Finance & Operations
Organization	Organization
	525 W. Allegan Street, Lansing, MI 48933
Address	Address
	P.O. Box 30425, Lansing, MI 48909
Address	Address
	517-284-7268
Telephone Number	Telephone Number
	DNR-Grants@michigan.gov
E-mail Address	E-mail Address

2. The legal description of the project area, boundary map of the project area, and the development grant application bearing the number **TF20-0040** uploaded to MiRecGrants are by this reference made part of this Agreement. The Agreement together with the referenced documents in MiRecGrants constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.

3. The time period allowed for project completion is from **05/07/2021** through **05/31/2023**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted in MiRecGrants before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.

4. The words "project area" shall mean the land and area described in the uploaded legal description and shown on the uploaded boundary map.

5. The words "project facilities" shall mean the following individual components, as further described in the application.

   Access Pathway 6' wide or more
   Canoe/Kayak Launch or Ramp
   Gravel Parking Lot
   Landscaping

6. The DEPARTMENT will:

   a. grant to the GRANTEE a sum of money equal to **Fifty percent (50%)** of **One Hundred and Two Thousand dollars ($102,000.00),** which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Fifty Thousand dollars ($50,000.00).**
   b. grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:

i. Payments will be made on a reimbursement basis at **Fifty percent (50%)** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, EFTs, list of volunteer and/or force account time and attendance records.
iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE will:

a. immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Fifty-Two Thousand dollars ($52,000.00)** in local match. This sum represents **Fifty percent (50%)** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
b. with the exception of engineering costs as provided for in Section 8, incur no costs toward completion of the project facilities before execution of this Agreement and before DEPARTMENT approval of plans, specifications and bid documents.
c. complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:

i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
ii. **Within 180 days** following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
iii. Upon DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than $50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
iv. Upon DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between $5,000 and $50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
vi. Complete construction to all applicable local, state and federal codes, as amended; including but not limited to the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Act, Act 453 of 1976, as amended; and the 2013 Access Board's Final Guidelines for Outdoor Developed Areas.
vii. Bury all new utilities within the project area.
viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.

d. operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
e. provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the

DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant-assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.

f. adopt such ordinances and/or resolutions necessary to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
g. separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
h. furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
i. maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable, and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
j. erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color and design of this sign shall be in accordance with DEPARTMENT specifications.
k. conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.

8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning **January 1, 2021** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.

9. To be eligible for reimbursement, the GRANTEE shall comply with DEPARTMENT requirements. At a minimum, the GRANTEE shall:

a. Submit a progress report every 180 days during the project period.
b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
c. Submit a complete request for final reimbursement **within 90 days of project completion and no later than 08/31/2023**. If the GRANTEE fails to submit a complete final request for reimbursement by **08/31/2023**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.

10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.

11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in the application and this Agreement.

12. The project area and all facilities provided thereon, as well as the land and water access ways to them, shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof because of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.

13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title shall not be subject to: 1) any possibility of reversion or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservation or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:

a. Received an exemption from the DEPARTMENT before the execution of this Agreement, and
b. Received prior approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.

14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.

15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.

16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:

a. The GRANTEE agrees that lands in the project area are being acquired with MNRTF assistance and shall be maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT. The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater market value and of reasonably equivalent usefulness and location. Such substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.
b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.

17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater market value, and of equal or greater usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater market value and of equal or greater usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.

18. The GRANTEE acknowledges that:

a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and
c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE

in developing the project site.

19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.

20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.

21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:

a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
or
b. If any portion of the project area is a facility, documentation that Department of Environment, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.

22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.

23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.

24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.

25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.

26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.

27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.

28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law, may:

a. Terminate this Agreement; and/or
b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or

c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and Recreation Passport Grant Program; and/or
d. Require repayment of grant funds already paid to GRANTEE; and/or
e. Require specific performance of the Agreement.

29. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.

30. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement .

31. The GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.

32. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.

33. The DEPARTMENT shall terminate this Agreement and recover grant funds paid if the GRANTEE or any subcontractor , manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Licensing and Regulatory Affairs pursuant to Public Act No. 278 of 1980.

34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.

35. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

If this Agreement is approved by Resolution, a true copy must be attached to this Agreement. A sample Resolution is on the next page.

SAMPLE RESOLUTION
(Development)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

"RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____($_____) dollars to match the grant authorized by the DEPARTMENT.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.

3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.

4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: _____
The following nay votes were recorded: _____

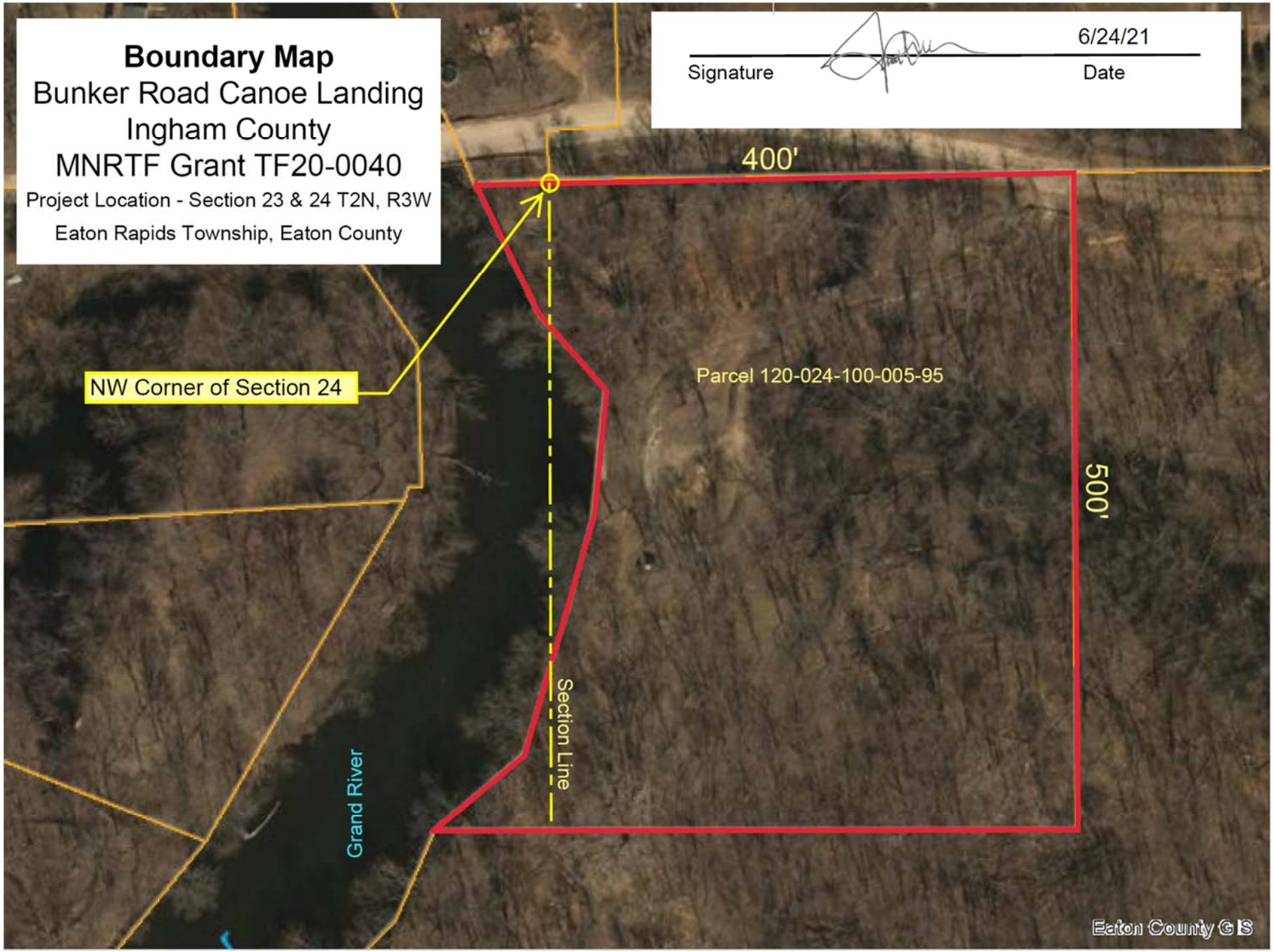
STATE OF MICHIGAN)
) ss
COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

_____
Signature

_____
Title

_____
Date


Boundary Map
Bunker Road Canoe Landing
Ingham County
MNRTF Grant TF20-0040
Project Location - Section 23 & 24 T2N, R3W
Eaton Rapids Township, Eaton County
Signature
6/24/21
Date
400'
500'
NW Corner of Section 24
Parcel 120-024-100-005-95
Section Line
Grand River
Eaton County GIS

Commencing at the Northwest corner of Section 24, thence East 400.00 feet, thence South 500 feet, thence West to the East bank of the Grand River, thence Northerly along the East bank of the Grand River to the North Section line of Section 23; thence East to the point of beginning; Section 23 & 24, T2N,R3W, EATON RAPIDS TWP.

TF20-0040 – Ingham County, MI

Legal Description

Bunker Rd Landing Renovations

Source: Ingham County GIS

Q:\Proj2019\126747SG2019 - Ingham Cnty Parks & Trails Conslt 2019\16_Grants\2020_Grants\BunkerRdLanding\SiteControl\Legal-Description.docx

Agenda Item 7b

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT #TF20-0040

WHEREAS, the Michigan Department of Natural Resources has approved the grant request in the total amount of $50,000 for the grant application titled Bunker Road Landing Grant #TF20-0040 to the Michigan Natural Resources Trust Fund for accessibility improvements throughout the park for people of all abilities at Bunker Road Landing; and

WHEREAS, these improvements will include: proposed gravel parking lot to be expanded, including improving the existing drive and drop-off area for vans/trailers with canoes, proposed concrete walks/paving for access, and replacement of the existing stepped canoe/kayak launch; and

WHEREAS, the required matching funds of $52,000 will come from previously appropriated county funds reserved for this purpose in Resolution #20-130, which is required by the Project's Grant Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby accept the terms of the Agreement for grant #TF20-0040 for accessibility improvements at Bunker Road Landing as received from the Michigan Department of Natural Resources (Department), and that the Ingham County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide sixty-two thousand ($62,000) dollars to match the grant authorized by the Department, (of which $52,000 is required by the Project's Grant Agreement and authorizes an additional $5,000 for the topographic survey and $5,000 construction administration totaling $62,000).

2. To maintain satisfactory financial accounts, documents, and records to make them available to the Department for auditing at reasonable times.

3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.

4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this resolution.

BE IT FURTHER RESOLVED, that the Board of Commissioners accepts the grant amount of $50,000 from the Michigan Department of Natural Resources.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 7c

TO: Board of Commissioners Human Services & Finance Committees

FROM: Tim Morgan, Parks Director

DATE: July 6, 2021

SUBJECT: Lake Lansing Park South Launch and Lot Development Grant #TF20-0039

For the meeting agenda of 7/19/21 Human Services and 7/21/21 Finance

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BACKGROUND

Board of Commissioners Resolution #20-131 authorized the submission of a Michigan Natural Resources Trust Fund Grant for accessibility improvements to Lake Lansing Park South. The Michigan Natural Resources Trust Fund recommended this project for funding. This resolution authorizes the acceptance of the project agreement for the Michigan Natural Resources Trust Fund grant as Ingham County Parks successfully received this $300,000 grant from the MDNR.

Attached is the Project Agreement, a boundary map of the project area, and a legal description. The project will include the following improvements: accessible canoe/kayak launch, asphalt paving of the parking lot with ADA accessible parking spaces, and drainage improvements around the newly paved parking area, including a bio-swale with native plantings.

ALTERNATIVES

This project would be in line with the Parks Department 5-year Master Plan for capital improvements that improve accessibility and enhance the user experience. The only alternative is to not accept the grant.

FINANCIAL IMPACT

The DNR provided notice the grant will be awarded in the amount of $300,000. The County's financial commitment is $335,200. The DNR does not allow the topographical survey ($5,000) to be included in the grant funding's financial commitment, this has to be done separately with local funds. The total cost of the project including the County's financial commitment is $635,200.

There is $11,500 available in 2019 CIP line item 228-75999-97400-9P14.

Resolution #19-119 committed $59,000 from the Trails and Parks Millage Fund Balance.

Resolution #20-131 committed $264,700 from the Trails and Park Millage Fund Balance. This resolution authorizes the line transfer to the appropriate line item.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

The Parks & Recreation Commission supports the acceptance of the Lake Lansing Park South Launch and Lot Development Grant #TF20-0039.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Michigan Department of Natural Resources - Grants Management

Michigan Natural Resources Trust Fund

Development Project Agreement

This information is required by authority of Part 5 of Act 451, P.A. 1994 as amended, to receive funds.

This Agreement is between **Ingham County** in the county of **Ingham County**, hereinafter referred to as the "GRANTEE," and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "DEPARTMENT." The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, as amended and under Article IX, Section 35 of the Michigan Constitution. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In Public Act **9 of 2021**, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE.

The purpose of this Agreement is to provide funding in exchange for completion of the project named below. This Agreement is subject to the terms and conditions specified herein.

Project Title: Lake Lansing Park South Launch and Lot Development Project #: TF20-0039

Grant Amount: $300,000.00 48% PROJECT TOTAL: $630,200.00

Match Amount: $330,200.00 52%

Start Date: Date of Execution by DEPARTMENT End Date: 05/31/2023

As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the required attachments by 07/06/2021 or the Agreement may be cancelled by the DEPARTMENT. **This Agreement is not effective until the GRANTEE has signed it, returned it, and the DEPARTMENT has signed it.** The Agreement is considered executed when signed by the DEPARTMENT.

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies, and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

GRANTEE

SIGNED _____

By [Print Name]: _____

Title: _____

Organization: _____

_____

DUNS Number

_____ _____

SIGMA Vendor Number SIGMA Address ID

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED _____

By: _____

Grants Section Manager

_____

Date of Execution by DEPARTMENT

1. This Agreement shall be administered on behalf of the DEPARTMENT by the Grants Management Section within the Finance and Operations Division. All notices, reports, documents, requests, actions or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's online grant management system, MiRecGrants, which is accessed through www.michigan.gov/dnr-grants, unless otherwise instructed by the DEPARTMENT. Primary points of contact pertaining to this agreement shall be:

GRANTEE CONTACT	DEPARTMENT CONTACT
	MNRTF Grant Program Manager
Name/Title	Name/Title
	Grants Management/DNR Finance & Operations
Organization	Organization
	525 W. Allegan Street, Lansing, MI 48933
Address	Address
	P.O. Box 30425, Lansing, MI 48909
Address	Address
	517-284-7268
Telephone Number	Telephone Number
	DNR-Grants@michigan.gov
E-mail Address	E-mail Address

2. The legal description of the project area, boundary map of the project area, and the development grant application bearing the number **TF20-0039** uploaded to MiRecGrants are by this reference made part of this Agreement. The Agreement together with the referenced documents in MiRecGrants constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.

3. The time period allowed for project completion is from **05/07/2021** through **05/31/2023**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted in MiRecGrants before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.

4. The words "project area" shall mean the land and area described in the uploaded legal description and shown on the uploaded boundary map.

5. The words "project facilities" shall mean the following individual components, as further described in the application.

   Access Pathway 6' wide or more
   Canoe/Kayak Launch or Ramp
   Landscaping
   Paved Parking Lot

6. The DEPARTMENT will:

   a. grant to the GRANTEE a sum of money equal to **Forty-Eight percent (48%)** of **Six Hundred and Thirty Thousand Two Hundred dollars ($630,200.00),** which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Three Hundred Thousand dollars ($300,000.00).**
   b. grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:

i. Payments will be made on a reimbursement basis at **Forty-Eight percent (48%)** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, EFTs, list of volunteer and/or force account time and attendance records.
iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE will:

a. immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Three Hundred and Thirty Thousand Two Hundred dollars ($330,200.00)** in local match. This sum represents **Fifty-Two percent (52%)** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
b. with the exception of engineering costs as provided for in Section 8, incur no costs toward completion of the project facilities before execution of this Agreement and before DEPARTMENT approval of plans, specifications and bid documents.
c. complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:

i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
ii. **Within 180 days** following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
iii. Upon DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than $50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
iv. Upon DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between $5,000 and $50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
vi. Complete construction to all applicable local, state and federal codes, as amended; including but not limited to the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Act, Act 453 of 1976, as amended; and the 2013 Access Board's Final Guidelines for Outdoor Developed Areas.
vii. Bury all new utilities within the project area.
viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.

d. operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
e. provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against

the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant-assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.

f. adopt such ordinances and/or resolutions necessary to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
g. separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
h. furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
i. maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable, and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
j. erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color and design of this sign shall be in accordance with DEPARTMENT specifications.
k. conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.

8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning **January 1, 2021** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.

9. To be eligible for reimbursement, the GRANTEE shall comply with DEPARTMENT requirements. At a minimum, the GRANTEE shall:

a. Submit a progress report every 180 days during the project period.
b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
c. Submit a complete request for final reimbursement **within 90 days of project completion and no later than 08/31/2023**. If the GRANTEE fails to submit a complete final request for reimbursement by **08/31/2023**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.

10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.

11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in the application and this Agreement.

12. The project area and all facilities provided thereon, as well as the land and water access ways to them, shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof because of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or

disability.

13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title shall not be subject to: 1) any possibility of reversion or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservation or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:

    a. Received an exemption from the DEPARTMENT before the execution of this Agreement, and
    b. Received prior approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
    c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
    d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.

14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.

15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.

16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:

    a. The GRANTEE agrees that lands in the project area are being acquired with MNRTF assistance and shall be maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT. The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater market value and of reasonably equivalent usefulness and location. Such substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.
    b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
    c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.

17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater market value, and of equal or greater usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater market value and of equal or greater usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.

18. The GRANTEE acknowledges that:

    a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
    b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and

c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing the project site.

19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.

20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.

21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:

a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
or
b. If any portion of the project area is a facility, documentation that Department of Environment, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.

22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.

23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.

24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.

25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.

26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.

27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.

28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law, may:

a. Terminate this Agreement; and/or
b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the

violation is resolved to the satisfaction of the DEPARTMENT; and/or

c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and Recreation Passport Grant Program; and/or
d. Require repayment of grant funds already paid to GRANTEE; and/or
e. Require specific performance of the Agreement.

29. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.

30. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement .

31. The GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.

32. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.

33. The DEPARTMENT shall terminate this Agreement and recover grant funds paid if the GRANTEE or any subcontractor , manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Licensing and Regulatory Affairs pursuant to Public Act No. 278 of 1980.

34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.

35. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

If this Agreement is approved by Resolution, a true copy must be attached to this Agreement. A sample Resolution is on the next page.

SAMPLE RESOLUTION
(Development)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

"RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____($_____) dollars to match the grant authorized by the DEPARTMENT.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.

3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.

4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: _____
The following nay votes were recorded: _____

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

_____
Signature

_____
Title

_____
Date

Boundary Map
Lake Lansing Park South Improvements TF 20-0039

Map Source: Ingham County GIS
30 Acres
Latitude/Longitude at park entrance: 42.757173 -84.408224

signature

6/24/21

date

All property within the Southeast ¼ of Section 3, T4N, R1W, Meridian Township, Ingham County Michigan as described, commencing on the South line of Section 3, T4N, R1W, Meridian Township, Ingham County, Michigan, at the intersection of the centerline of Marsh Road, thence East along said Section line to the shoreline of Lake Lansing, thence Northerly along the shoreline of Lake Lansing to the intersection of the South line of Pike Street Plat of Lake View, if extended, thence West along the South line of Pike Street to the center of Marsh Road, thence Southerly along said centerline of said road to the point of beginning.

(Tax ID # 33-02-02-03-480-001)

and,

The entire Block 1, plat of the Village of Nemoka, being part of the North 3/4 of the East fractional 1/2 of Section 10, T4N, R1W, Meridian Township, Ingham County, Michigan; except the South 66.0 feet; also except a part of Block 1, Village of Nemoka described as commencing at the Southwest corner of said Block; thence North 66.0 feet; thence East along the North line of Lake Lansing Road 271.27 feet to the point of beginning; thence North 132.0 feet; thence West 132.0 feet; thence South 132.0 feet; thence East 132.0 feet to the point of beginning.

(Tax ID # 33-02-02-10-226-002)

and,

All property within the Southeast ¼ of Section 10, T4N, R1W, Meridian Township, Ingham County Michigan as described beginning at the Southeast corner of Lake Lansing Road and Shaw Street in the plat of the Village of Nemoka; thence South along the East line of Shaw Street 311.0 feet; thence S89°55'00"E 117.0 feet to a traverse point; thence S89°55'00"E 8.0 feet more or less to the waters edge of Lake Lansing; thence Northerly along said waters edge to the South line of said Lake Lansing Road; thence N89°55'00"W along said South line 13.0 feet more or less to a traverse point; thence N89°11'00"W 74.0 feet to the point of beginning, except the South 70.0 feet there of.

(Tax ID # 33-02-02-10-279-033)

TF20-0039 – Ingham County, MI

Legal Description

Lake Lansing Park South Improvements

Source: Ingham County GIS

Agenda Item 7c

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT #TF20-0039

WHEREAS, the Michigan Department of Natural Resources has approved the grant request in the total amount of $300,000 for the grant application titled Lake Lansing Park South Launch and Lot Development Grant #TF20-0039 to the Michigan Natural Resources Trust Fund for accessibility improvements throughout the park for people of all abilities at Lake Lansing South, located in Haslett; and

WHEREAS, these improvements will include accessible canoe/kayak launch, asphalt paving of the parking lot with ADA accessible parking spaces, and drainage improvements around the newly paved parking area, including a bio-swale with native plantings; and

WHEREAS, the required matching funds of $335,200 will come from previously appropriated County funds reserved for this purpose in Resolution #19-119 and #20-131 is required by the Project's Grant Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby accept the terms of the Agreement for grant #TF20-0039 for accessibility improvements at Lake Lansing South as received from the Michigan Department of Natural Resources (Department), and that the Ingham County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide three hundred, thirty-five thousand two hundred ($335,200) dollars to match the grant authorized by the Department, (of which $330,200 is required by the Project's Grant Agreement and authorizes an additional $5,000 for the topographic survey totaling $335,200).

2. To maintain satisfactory financial accounts, documents, and records to make them available to the Department for auditing at reasonable times.

3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.

4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this resolution.

BE IT FURTHER RESOLVED, that the Board of Commissioners accepts the grant amount of $300,000 from the Michigan Department of Natural Resources.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 8a

TO: Board of Commissioners Human Services, County Services, and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer

DATE: June 30, 2021

SUBJECT: Resolution to Authorize a New .5 FTE CHW Position in Maternal and Child Health

For the Meeting Agendas of July 19, July 20, and July 21, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to create a .5 FTE Community Health Worker (CHW) position in the Maternal & Child Health Division (MCH) effective upon approval through July 3, 2024. CHWs are frontline public health workers who are trusted and have a close understanding of the community they serve. Resolution #21-325 authorized the acceptance of grant funds from the City of Lansing to conduct outreach for the Lead Safe Lansing (LSL) Program and Childhood Lead Poisoning Prevention Program (CLPPP). Funds for this outreach will be included in the FY 22 Michigan Department of Health and Human Services Comprehensive Agreement. ICHD would like to use these grant funds to create a .5 FTE CHW to assist with LSL outreach and enrollment into LSL programs and to provide lead education and outreach to families who have had elevated blood lead levels. In addition, this position will provide outreach at community events to educate families on lead safety and the importance of lead abatement.

ALTERNATIVES

ICHD could choose not to create this position and fewer families would be served.

FINANCIAL IMPACT

The cost of the .5 CHW position (UAW Grade D total cost up to $45,188) will be funded using LSL grant funds accepted through Resolution #21-325 and CLPPP funding included in the FY 22 MDHHS Comprehensive Agreement using the following distribution:

31% MDHHS CLPPP funding - $14,103
69% LSL funding - $31,085

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize a new .5 FTE CHW position (UAW Grade D, salary range $33,709.94 – $40,130.88) in the MCH Division to assist with lead outreach and education effective June 1, 2021.

Agenda Item 8a

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A NEW .5 FTE CHW POSITION IN MATERNAL AND CHILD HEALTH

WHEREAS, Ingham County Health Department (ICHD) wishes to create a .5 FTE Community Health Worker (CHW) position in the Maternal & Child Health (MCH) Division, effective June 1, 2021; and

WHEREAS, CHWs are frontline public health workers who are trusted and have a close understanding of the community they serve; and

WHEREAS, Resolution #21-325 authorized the acceptance of grant funds from the City of Lansing to conduct outreach for the Lead Safe Lansing (LSL) Program and Childhood Lead Poisoning Prevention Program (CLPPP); and

WHEREAS, funds for this outreach will be included in the FY 22 Michigan Department of Health and Human Services (MDHHS) Comprehensive Agreement; and

WHEREAS, ICHD would like to use these grant funds to create a .5 FTE CHW to assist with LSL outreach and enrollment into LSL programs and to provide lead education and outreach to families who have had elevated blood lead levels; and

WHEREAS, in addition, this position will provide outreach at community events to educate families on lead safety and the importance of lead abatement; and

WHEREAS, the cost of the .5 CHW position (UAW Grade D) will be for an amount not to exceed $45,188 and will be funded using LSL grant funds accepted through Resolution #21-325 and CLPPP funding included in the FY 22 MDHHS Comprehensive Agreement using the following distribution:

31% MDHHS CLPPP funding - $14,103
69% LSL funding - $31,085; and

WHEREAS, the Health Officer recommends authorizing a new .5 FTE CHW position (UAW Grade D, salary range $33,709.94 – $40,130.88) in the MCH Division to assist with lead outreach and education effective June 1, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a new .5 FTE CHW position (UAW Grade D, salary range $33,709.94 – $40,130.88) in the MCH Division to assist with lead outreach and education effective June 1, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and adjustments to the position allocation list consistent with this resolution.

Agenda Item 8b

TO: Board of Commissioners Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: July 1, 2021

SUBJECT: Resolution to Authorize an Agreement with Good Girl Radio, LLC for a Package of Podcasts and Advertisements

For meeting agendas dates of July 19 and July 21, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into an agreement with Good Girl Radio, LLC for the hosting, filming, and promotion of six (6) podcasts with Ingham County physicians, including Ingham County Medical Director Adenike Shoyinka, MD. Podcasts will highlight health concerns in local Black communities, including COVID-19, which disproportionately affects Black/African American people. Overall, Black communities experience higher rates of morbidity and mortality (health disparities) compared to white communities. Podcasts will serve to inform the community regarding COVID-19 prevention and vaccination, in addition to educating on other topics of interest in the Black community. The Good Girl audience will select (in part), two podcasts covering COVID-19 and four podcasts will cover other topics of interest and needs. ICHD was awarded a grant from the Michigan Department of Health & Human Services (MDHHS) to fight the COVID-19 pandemic (account #221-60055-01156). These funds will cover 1/3 of the costs ($2,833.33) with the remaining 2/3 ($5,666.67) covered by ICHD's Communications Budget. Ultimately, ICHD's goal is to advocate for the health and wellbeing of Black Ingham County residents.

ALTERNATIVES

The Good Girl audience is largely comprised of Black women residing in Ingham County. Given the unique, local audience and following of the Good Girl podcast, there are no equivalent alternatives.

FINANCIAL IMPACT

The amount of this agreement will not exceed $8,500. These funds will come from the MDHHS grant (Account #221-60055-01156) and ICHD's Communications Budget (Account # 22160010-818000-01000). The latter will cover 2/3 of the total cost and the former will cover 1/3 of the total cost.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that Ingham County Board of Commissioners authorizes an agreement with Good Girl Radio, LLC effective August 1, 2021 to July 31, 2022 in an amount not to exceed $8,500 for the hosting, filming and promotion of six (6) podcasts centered on health disparities and health advocacy in the Black community.

Agenda Item 8b

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GOOD GIRL RADIO, LLC FOR A PACKAGE OF PODCASTS AND ADVERTISEMENTS

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Good Girl Radio, LLC for the hosting, filming, and promotion of six (6) podcasts centered on health disparities and health advocacy in the Black community effective August 1, 2021 through July 31, 2022 in an amount not to exceed $8,500; and

WHEREAS, podcasts will highlight health concerns in local Black communities, including COVID-19, which disproportionately affects Black/African American Ingham County residents; and

WHEREAS, overall, Black communities experience higher rates of morbidity and mortality (health disparities) compared to white communities; and

WHEREAS, podcasts will seek to inform the community about COVID-19 prevention and vaccination, in addition to educating and informing on other topics of interest in the Black community, ultimately advocating for the health and wellbeing of Black Ingham County residents; and

WHEREAS, the Good Girl audience will select (in part), two podcasts covering COVID-19 and four podcasts will cover other topics of interest and need in the Black community; and

WHEREAS, the agreement with Good Girl Radio, LLC will not exceed $8,500; and

WHEREAS, the Good Girl project will be funded 1/3 by a grant ICHD was awarded by MDHHS to fight the COVID-19 pandemic and 2/3 by the ICHD communications budget; and

WHEREAS, the Health Officer recommends authorization of an agreement between Good Girl Radio, LLC and ICHD for the hosting, filming, and promotion of six (6) podcasts centered on health disparities and health advocacy in the Black community in an amount not to exceed $8,500 effective August 1, 2021 through July 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Good Girl Radio, LLC for the hosting, filming, and promotion of six (6) podcasts centered on health disparities and health advocacy in the Black community, in an amount not to exceed $8,500 effective August 1, 2021 through July 31, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Agenda Item 8c

TO: Board of Commissioners Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: July 6, 2021

SUBJECT: Resolution to Authorize Acceptance of Healthy! Capital Counties funding from the Barry-Eaton District Health Department (BEDHD)

For the meeting agendas of July 19th and July 21, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to accept funding from the Barry-Eaton District Health Department (BEDHD) in an amount not to exceed $32,672 effective upon approval through September 30, 2023. ICHD has partnered with capital area hospitals and local health departments to work on a Community Health Assessment (CHA) project, Healthy! Capital Counties for a fourth cycle.

As part of the Affordable Care Act, the Internal Revenue Service requires not-for-profit hospitals to conduct periodic Community Health Assessments (CHAs) and create Community Health Improvement Plans (CHIP), to guide their community benefits programs (IRS Notice 2011-52). Hospitals are required to collaborate with local health departments in this work. In the capital area, Sparrow Health System, McLaren Greater Lansing (MGL), and Eaton Rapids Medical Center (ERMC) are collaborating with ICHD, Mid-Michigan District Health Department (MMDHD), and BEDHD. The hospitals are providing financial support for this work and have designated BEDHD as the fiduciary and ICHD will play the leading role in conducting the data analysis and writing for the CHA and CHIP.

This project benefits ICHD in its efforts to maintain national accreditation from the Public Health Accreditation Board (PHAB) as PHAB requires local health departments to create a CHA and a CHIP.

FINANCIAL IMPACT

The participants in this project have agreed to provide financial support to ICHD with the amount of $32,672 in support of the CHA team's work on the CHA and CHIP.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based upon the information presented, I respectfully recommend approval of the attached resolution to accept $32,672 from BEDHD to support the fourth cycle of the H!CC CHA, and for entering into agreements with Sparrow, MGL and ERMC effective upon approval through September 30, 2023.

Agenda Item 8c

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ACCEPTANCE OF HEALTHY! CAPITAL COUNTIES FUNDING

WHEREAS, Ingham County Health Department (ICHD) wishes to accept Healthy! Capital Counties (H!CC) funding from the Barry-Eaton District Health Department (BEDHD) for the creation of a fourth cycle Community Health Assessment (CHA) and a Community Health Improvement Plan (CHIP) in an amount not to exceed $32,672, effective upon approval through September 30, 2023; and

WHEREAS, under Internal Revenue Service regulations (IRS Notice 2011-52), not-for-profit hospitals are required to conduct community health needs assessments, write health improvement plans, and partner with local health departments in this work; and

WHEREAS, capital area hospitals and health departments, including ICHD, are conducting such CHA for a fourth cycle and will write a Community Health Improvement Plan (CHIP); and

WHEREAS, the participating hospitals are providing financial support for this work and have designated BEDHD as fiduciary for the project; and

WHEREAS, ICHD will play the leading role in conducting the data analysis and writing for the CHA and CHIP; and

WHEREAS, this project benefits ICHD in its efforts to maintain national accreditation from the Public Health Accreditation Board (PHAB) as PHAB requires local health departments to create a CHA and a CHIP; and

WHEREAS, the project participants have agreed to reimburse ICHD $32,672 for the cost of this work; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes agreements with Sparrow Health System (Sparrow HS), McLaren Greater Lansing (MCL), and Eaton Rapids Medical Center (ERMC) and the acceptance of H!CC funding of $32,672 from BEDHD in support of the CHA team's work on the CHA and CHIP, effective upon approval through September 30, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes agreements with Sparrow HS, MCL, and ERMC and the acceptance of H!CC funding of $32,672 from BEDHD in support of the CHA team's work on the CHA and CHIP, effective upon approval through September 30, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 8d

TO: Board of Commissioners Human Services, County Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: June 10, 2021

SUBJECT: Resolution to Authorize Converting Position #601399 from a 1.0 FTE to a .5 FTE Position

For the Meeting Agendas of July 19, July 20, and July 21, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to convert HIV/STI position #601399, (a 1.0 FTE Communicable Disease Investigator) to a .5 FTE position due to a reduction in funding. Position #601399 was previously funded through the Ryan White program and Hepatitis C funding from the Michigan Department of Health and Human Services (MDHHS). MDHHS Hepatitis C funding for FY 22 has been eliminated and the Ryan White grant funding will not continue to fund this position in FY 22. In order to continue staffing this position in the HIV/STI division, ICHD has determined that position #601339 should be converted to a .5 FTE and be funded by HIV/STI funds, effective upon approval.

ALTERNATIVES

ICHD could eliminate this position.

FINANCIAL IMPACT

Position #601399 (currently 1.0 FTE) is budgeted at $83,091.00-$100,186. Converting this position into a 0.5 FTE position will reduce costs to $47,755-$54,807. The .5 FTE cost of this position will be covered through HIV/STI funds.

STRATEGIC PLANNING IMPACT

Strategy 1. Strive to make facilities and services user-friendly. d. Expand programming to identify and address the prevalence of STIs in the community, particularly HIV/AIDS.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize converting position #601399 (Communicable Disease Investigator) in the HIV/STI division from a 1.0 FTE position to a .5 FTE position effective upon approval.

Agenda Item 8d

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE CONVERTING POSITION #601399 FROM A 1.0 FTE TO A .5 FTE POSITION

WHEREAS, Ingham County Health Department (ICHD) wishes to convert position #601399, a 1.0 FTE Communicable Disease Investigator position in the HIV/STI division, to a .5 FTE position due to a reduction in funding; and

WHEREAS, position #601399 was previously funded through the Ryan White program and Hepatitis C funding from the Michigan Department of Health and Human Services (MDHHS); and

WHEREAS, MDHHS Hepatitis C funding for FY 22 has been eliminated and the Ryan White grant funding will not continue to fund this position in FY 22; and

WHEREAS, in order to continue staffing this position in the HIV/STI division, ICHD has determined that position #601339 should be converted to a .5 FTE and be funded by HIV/STI funds, effective upon approval; and

WHEREAS, position #601399 (currently 1.0 FTE) is budgeted at $83,091.00-$100,186.00; and

WHEREAS, converting this position into a 0.5 FTE position will reduce costs to $47,755.00-$54,807.00; and

WHEREAS, the .5 FTE cost of this position will be covered through HIV/STI funds; and

WHEREAS, the Health Officer recommends authorizing converting HIV/STI position #601399, (Communicable Disease Investigator) from a 1.0 FTE position to a .5 FTE position effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes converting HIV/STI position #601399 (Communicable Disease Investigator) from a 1.0 FTE position to a .5 FTE position, effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

BE IT FURTHER RESOLOVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Agenda Item 8e

TO: Board of Commissioners Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: July 1, 2021

SUBJECT: Authorization to Enter into an Agreement with Tyler Technologies for ExecuTime Time & Attendance™

For the meeting agendas of July 19 and July 21, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to enter into an agreement with Tyler Technologies for licensing of its ExecuTime Time & Attendance™, and Advanced Scheduling software, effective August 1, 2021 through July 31, 2023. ICHD and its Ryan White program have requirements for job-costing across the multiple funding awards it receives. Tyler Technologie's software will allow ICHD's CHCs Management and Accounting staff to enter and track time types, manage time-off requests, apply job costing while handling multiple pay periods, and provide an automated solution for tracking and managing time and attendance.

ALTERNATIVES

The alternative is to continue to use our current labor-intensive tasks associated with timekeeping, which increase our risks of timekeeping errors.

FINANCIAL IMPACT

The financial impact of this agreement includes a one-time cost of $109,195 for the first year, $10,795 for year two and will be covered by American Rescue Act Funds from HRSA, authorized through Resolution #21-240, and Ryan White 340B revenue.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize an amendment to the agreement with Tyler Technologies for licensing of its ExecuTime Time & Attendance™, and Advanced Scheduling for a two-year term in an amount not to exceed $109,195 for the first year and $10,795.00 for year two, effective August 1, 2021 through July 31, 2023.

Agenda Item 8e

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TYLER TECHNOLOGIES FOR EXECUTIME TIME & ATTENDANCE™

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to enter into an agreement with Tyler Technologies for licensing of its ExecuTime Time & Attendance™ and Advanced Scheduling software, effective August 1, 2021 through July 31, 2023; and

WHEREAS, ICHD's CHCs and its Ryan White program have requirements for job-costing across the multiple funding awards it receives; and

WHEREAS, Tyler Technologies software will allow ICHD's CHCs Management and Accounting staff to enter and track time types, manage time-off requests, and apply job costing while handling multiple pay periods; and

WHEREAS, Tyler Technologies software will provide an automated solution for tracking and managing time and attendance; and

WHEREAS, the financial impact of this agreement includes a one-time cost of $109,195 for the first year, $10,795 for year two and will be covered by American Rescue Act Funds from HRSA, authorized through Resolution #21-240, and Ryan White 340B revenue; and

WHEREAS, the CHC Board of Directors and Health Officer support authorizing an agreement with Tyler Technologies for licensing of its ExecuTime Time & Attendance™ and Advanced Scheduling software effective August 1, 2021 through July 31, 2023; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes an agreement with Tyler Technologies for licensing of its ExecuTime Time & Attendance™ and Advanced Scheduling software effective August 1, 2021 through July 31, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Tyler Technologies for licensing of its ExecuTime Time & Attendance™ and Advanced Scheduling software effective August 1, 2021 through July 31, 2023.

BE IT FURTHER RESOLVED, that this agreement includes a one-time cost of $109,195 for the first year, $10,795 for year two and will be covered by American Rescue Act Funds from HRSA, authorized through Resolution #21-240, and Ryan White 340B revenue.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 8f

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JENNIFER HUFNAGEL

WHEREAS, Jennifer Hufnagel began her career with Ingham County Health Department (ICHD) on December 6, 2004 as a Registered Nurse with Family Planning at Cedar Women's Community Health Center, (CHC); and

WHEREAS, Jennifer shifted from a full-time employee to a part time employee on August 9, 2005 per Resolution #05-186; and

WHEREAS, Jennifer experienced a gap in tenure but was able to retain her seniority; and

WHEREAS, Jennifer was later rehired on April 30, 2008 as a CHC Nurse in the Women's Health Center; and

WHEREAS, soon after being rehired, Jennifer transferred back to a full-time status employee; and

WHEREAS, Jennifer has linked numerous individuals to ICHD's Maternal Infant Health Program (MIHP) which provides prenatal and postnatal home visiting to pregnant women and infants living in Michigan who are Medicaid beneficiaries; and

WHEREAS, Jennifer referred patients in the community without primary care to the Ingham County's CHCs for patient care; and

WHEREAS, Jennifer actively worked to ensure that patients were provided valuable guidance and community resources to resolve barriers to care and to navigate the health care system; and

WHEREAS, Jennifer's positive interaction with clients and staff demonstrated her diverse knowledge of many topics and subjects which allowed her to not only perform her duties accurately and timely, but also allowed her to contribute to assisting many co-workers and colleagues in achieving the same; and

WHEREAS, Jennifer's skills, initiative, and positive support of her team members will be missed by her colleagues; and

WHEREAS, Jennifer's commitment to our community will leave a lasting impression on improving the health outcomes of Ingham County residents and will leave a positive image for ICHD that will have lasting impacts.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ms. Jennifer Hufnagel for 16.5 years of dedicated service to Ingham County and for the contributions she has made to ICHD.

BE IT FURTHER RESOLVED, that the Board wishes her well in this new chapter of her life and hopes for continued success in all of her future endeavors.

Agenda Item 9

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #21-195 RE-ESTABLISHING AND CHANGING THE COMPOSITION OF THE ENVIRONMENTAL AFFAIRS COMMISSION

WHEREAS, Resolution #21-195 re-established the Environmental Affairs Commission and changed the composition; and

WHEREAS, it is necessary to establish terms for the members of the Environmental Affairs Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #21-195 and establishes three (3) year staggered terms expiring December 31 for the members of the Ingham County Environmental Affairs Commission.

AGENDA ITEM# 10a

CHILD and FAMILY CHARITIES

4287 Five Oaks Dr.
Lansing, MI 48911
Phone: (517) 882-4000
www.childandfamily.org

June 18, 2021

Ingham County Board of Commissioners
341 S Jefferson St.
Mason, MI 48854

Dear Ingham County Board of Commissioners,

Child and Family Charities respectfully requests your consideration for funding to create a campus of services for children, youth, and families. The need is great. The timing is critical. Our commitment to children, youth, and families is unwavering. *Our mission belongs to this community.*

Our vision is to repurpose a portion of McLaren Greenlawn Hospital to create a campus that consolidates multiple locations with room for expansion. The buildings for consideration include the McRee Guest House, Educational Center, two small residential homes located next to the Educational Center, the Administration, and Professional buildings. Located on the south side of Lansing in a neighborhood setting, this is an ideal location to reach children, youth and families in need.

The proposed expanded campus would allow us to do the following: relocate and significantly upgrade our homeless youth shelter using the McRee Guest House; reach at-risk youth through a newly created drop-in center in what is currently the Educational Center and is adjacent to the McRee House; provide supported housing for our highest-risk youth (young parents) in the two residential homes also located on the property; expand our many services for vulnerable and at-risk children, youth and families in the administration and professional buildings. In addition, the current plans for the remaining portion of the property include the development of the property in partnership with McLaren, the State of Michigan, and Michigan State University to provide much-needed psychiatric services for children and adolescents.

Brief history

Child and Family Charities (CFC) was established in 1911 as the Ingham County Branch of Michigan Children's Aid Society. The agency's founding purpose was "to secure for every child the same love and the same opportunity that we would have our children receive should they be left orphaned or friendless." Over the years, the agency has evolved into a multi-service organization with several locations. Child and Family Charities offers a full-spectrum of prevention and treatment services with outreach to over 8,000 children, youth and families each year in the mid-Michigan area through its six divisions and 27+ programs (and growing!).

Overview of the need

True to our mission, Child and Family Charities is committed to evolving and changing with the needs of our community. During the pandemic, our teams continued to shift and adjust services to reach children and families. Our residential services continued 24/7, and with safety protocols in place, we continued in-person services to maintain children's safety. Most services expeditiously shifted to virtual formats and our clinical teams initiated several programs to respond to the needs of our clients and others who were in immediate need. This included expansion of substance abuse prevention programs, suicide prevention, mental health services, teacher support, and training, as well as trauma training for our staff and the community. We added a Family Resource Coordinator position to ensure we were able to respond to every request for assistance. Assistance included connection to community resources, food deliveries to families, as well as basic need items (diapers, formula, personal hygiene products, etc.). Additionally, we extended support to children and youth who needed school supplies, technical equipment, and software to meet their educational needs.

During this time several concerning community trends emerged. Coming out of the pandemic, children and youth are in crisis.

- Overall violence and gun violence have increased significantly with an alarming rate of youth, young adults, and children involved in these incidents.
- Referrals for mental health services have increased dramatically. Reports of depression among teens had increased significantly which had led to an increase in the suicide rate among the same population. Substance use has increased as well, with added challenges to engage youth and parents in treatment.
- Without intervention, homeless youth in Ingham County are at high risk for human trafficking. Every year approximately 1,000 youth experience homelessness.
- Childcare options have become increasingly limited.
- School engagement and attendance are down. Student attendance numbers in the Lansing School District are at 80%; however, before the pandemic they were at 90%. Districts struggled to engage children with virtual formats.
- The overall number of children in foster care in the state has decreased. Sadly, we know that this does not equate to a decrease in children experiencing abuse and neglect. Rather, this is a result of a broken system that only relied on an intervention when families were at a point of crisis and in regular contact with mandated reporters.

Our Proposed Response

- With the creation of a youth drop-in center, our teams can proactively reach youth with positive activities and engagement. Youth need a safe haven to receive help and connect with healthy supports before they engage in risky activities. The drop-in center will be promoted by our Street Outreach program that is designed to prevent, intervene and help young people who are at risk of being trafficked as well as raise awareness in the community of this problem plaguing our society.
- The McRee home will provide a life-changing environment for youth in need of shelter services. This home is a beautiful setting that demonstrates to youth their value and that their life can take a positive path.
- CFC embraces the opportunity to be part of a continuum of mental health and substance abuse treatment options. The proposed plans for the remaining part of the hospital allow us to be part of a continuum to serve youth and families with behavioral health prevention and follow-up services.
- Our Family Growth Center offers free respite childcare for families with professionals trained in child development. This support builds protective factors for families. We are part of the solution to fill the childcare gap for low-income families.
- Our TEAM Attendance/Truancy Outreach program is designed to address truancy concerns and has had great success in local school districts in reaching at-risk youth and assisting families in overcoming struggles that lead students to truancy and dropping out of school.
- CFC maintains strong partnerships with other non-profit organizations. At this location, we would like to create flexible spaces that other non-profits can utilize.
- CFC is proactively shifting services to a prevention focus to reduce risk factors and build protective factors in families. A centrally located, community-based location will increase our reach.

Proposed Budget (Please see attached for full estimates and details prepared by Mayotte Group)

$1,200,000	**Purchase cost of all buildings (McRee House, educational center, two residential homes, administrative and professional buildings).**
$439,067	**Renovation costs and safety upgrades for the McRee House.**
$5,331,685	**Renovation costs for educational center, two residential, homes, administrative and professional buildings.**
$6,970,752	**Total Proposed Budget**

Child and Family Charities is seeking funding to implement our vision to increase our impact to address immediate community needs, many that have reached a crisis level. As outlined, this expansion will allow us to upgrade our shelter, consolidate our program sites, increase our space, extend our reach, centralize our location, and be within the proximity of other community services to further our collaborative efforts.

Please visit our website at www.childandfamily.org for up-to-date information regarding our many programs. A brief description of our programs is attached.

I can be reached at 734-476-4027 or at julie@childandfamily.org. Thank you for your time and consideration of this important request.

Sincerely,

Julie Thomasma

Julie Thomasma, Ph.D.
CEO, Child and Family Charities

Child and Family Charities Brief Program Descriptions

Child and Family Charities offers a full spectrum of services for children and families through 6 Divisions and 27+ programs. Our programs focus on strengthening families, supporting children and youth, and building brighter futures. Please reference our website for the most up to date information at www.childandfamily.org.

Angel House

Angel House is a therapeutic mother/baby residential program for pregnant and parenting teen girls, ages 13-17, who are in foster care and their child(ren). (Angel House will remain at its current Mason location).

Behavioral Health Services

Provides mental health and substance use screening, assessment and counseling services to children, adolescents and adults. Programs include Zero Suicide and the Mid-Michigan Trauma Collaborative.

Child Abuse Prevention Services (CAPS)

CAPS works to prevent child abuse and neglect by building protective factors for families. This includes providing parents with the tools and resources they need to raise healthy and happy children. Programs include Family Growth Center, Medicaid Outreach, Community Education & Public Awareness, and SNAP Nutrition Education.

Child Welfare Services

Promotes safety, permanence and well-being of children who have been abused and/or neglected. Programs include Foster Care, Adoption, Independent living, Supervised Parent Visits, and Foster Home Certification.

Juvenile Justice Services

Works to prevent further involvement in the juvenile justice system by providing intervention and support services to youth who are first time offenders and their families. Programs include Teen Court, T.E.A.M (Together Everyone Achieves More) Attendance (school based), Strengthening Families, Prime for Life, Families Matter! and Too Good for Drugs Substance Abuse Prevention Program (school based).

Gateway Youth Services

Provides runaway, homeless and street youth, ages 12 through 20, with safe, stable, and age-appropriate supervised housing. Programs include 24-Hour Crisis Hotline, Street Outreach, Higher Ground Prevention Services, Emergency Shelter Services/Kevin J. Moody Youth Home, Crossroads Transitional Living, T.R.U.E (Teens Respecting and Undersanding Each-other), and Supportive Community Housing for Youth.

References: www.childandfamily.org

Child and Family Charities McRee House Budget

June 18, 2021

Construction Costs		Budget	Projected	Actual	Budget/Actual Difference
Construction		$125,000.00			$125,000.00
Sprinkler System Upgrades		$25,000.00			$25,000.00
Fire Alarm Upgrades		$30,000.00			$30,000.00
Site Development		$150,000.00			$150,000.00
Construction Contingency		$27,500.00			$27,500.00
Construction Costs		**$357,500.00**	**$0.00**	**$0.00**	**$357,500.00**
Construction Soft Costs					
Site Survey		$2,500.00			$2,500.00
Geo-Technical Testing		$0.00			$0.00
Construction Testing Services		$5,000.00			$5,000.00
Building Permit		$2,467.40			$2,467.40
Professional Design Fees		$28,600.00			$28,600.00
Soft Costs Contingency		$2,000.00			$2,000.00
Soft Costs Total		**$40,567.40**	**$0.00**	**$0.00**	**$40,567.40**
Owner Direct Costs					
Office Workstation Furniture		$2,000.00			$2,000.00
Conference Room Furniture		$1,500.00			$1,500.00
Lobby Furniture		$2,500.00			$2,500.00
Common Area Furniture		$5,000.00			$5,000.00
Bedding/Linens		$1,000.00			$1,000.00
Kitchen Appliances		$8,000.00			$8,000.00
Kitchen Dishware		$1,000.00			$1,000.00
Window Treatments	Existing to Remain	$0.00			$0.00
Audio/Visual Equipment		$10,000.00			$10,000.00
Artwork Allowance		$5,000.00			$5,000.00
Moving Allowance		$5,000.00			$5,000.00
Insurance	Owner Const Ins.				
Owner Direct Costs		**$41,000.00**	**$0.00**	**$0.00**	**$41,000.00**
PROJECT BUDGET		**$439,067.40**	**$0.00**	**$0.00**	**$439,067.40**

Child and Family Charities Administration Budget

June 18, 2021

Construction Costs		Budget	Projected	Actual	Budget/Actual Difference
Construction	22,000 NUA	$3,630,000.00			$3,630,000.00
Site Development		$500,000.00			$500,000.00
Security Systems		$75,000.00			$75,000.00
Construction Contingency		$413,000.00			$413,000.00
Construction Costs		**$4,618,000.00**	**$0.00**	**$0.00**	**$4,618,000.00**
Construction Soft Costs					
Site Survey		$2,500.00			$2,500.00
Geo-Technical Testing		$0.00			$0.00
Construction Testing Services		$5,000.00			$5,000.00
Building Permit		$30,245.86			$30,245.86
Professional Design Fees		$369,440.00			$369,440.00
Soft Costs Contingency		$10,000.00			$10,000.00
Soft Costs Total		**$417,185.86**	**$0.00**	**$0.00**	**$417,185.86**
Owner Direct Costs					
Office Workstation Furniture		$100,000.00			$100,000.00
Conference Room Furniture		$10,000.00			$10,000.00
Lobby Furniture		$2,500.00			$2,500.00
Misc. Furniture Allowance		$1,000.00			$1,000.00
Breakroom Appliances		$15,000.00			$15,000.00
Window Treatments		$60,000.00			$60,000.00
Audio/Visual Equipment		$48,000.00			$48,000.00
Artwork Allowance		$10,000.00			$10,000.00
Moving Allowance		$50,000.00			$50,000.00
Insurance	Owner Const Ins.				
Owner Direct Costs		**$296,500.00**	**$0.00**	**$0.00**	**$296,500.00**
PROJECT BUDGET		**$5,331,685.86**	**$0.00**	**$0.00**	**$5,331,685.86**

AGENDA ITEM# 106

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

Kalamazoo County Board of Commissioners
RESOLUTION

RESOLUTION OPPOSING GEARING TOWARDS PRIVATIZING MICHIGAN'S MENTAL HEALTH SYSTEM

WHEREAS, The Kalamazoo County Board of Commissioners has entered into an enabling resolution to create Kalamazoo County Community Mental Health and Substance Abuse Services, dba Integrated Services of Kalamazoo, pursuant the Mental Health Code, 1974 PA 258, as amended (the Code), (MCL 330.1100 et seq.; MCL 330.12052); and

WHEREAS, Kalamazoo Community Mental Health and Substance Abuse Services, dba Integrated Services of Kalamazoo is a community mental health authority of the county of Kalamazoo, organized under terms of Section 204(a) of the Code, (MCL 300.1204(a)); and

WHEREAS, Section 116(b) of the Code (M...16(b)) requires the Department of Community Health shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program (CMHSP) whenever the CMHSP has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the residents of the service area; and

WHEREAS, Integrated Services of Kalamazoo as demonstrated such a willingness and capacity to provide a broad array of innovative, cutting edge, and community based mental health services for the over 30 years and is properly certified as a CMHSP under terms of Section 232(a) of the Code (MCL 300.1232(a)); and

WHEREAS, proposed state legislation known as 'gearing toward integration' would change the very nature of CMHSPs and make them simply another provider of a private managed care entity, which is a dramatic shift from what they do today; and

WHEREAS, the proposed changes do not create a public-private joint venture, but a wholly private managed care organization, leaving no role for the public management/oversight, which is currently provided by our public Prepaid Inpatient Health Plan (PIHP) system, by eliminating the public PIHP system and dramatically reducing the role of the public CMHSP system; and

WHEREAS, proposed changes are silent to all the roles and responsibilities of the current PIHP system (recipient rights, housing and employment supports, community collaboration, etc.) that are core to health equity, the social determinants of health, community collaborative work, and the safety net role of the public system; and

WHEREAS, this proposal does not decrease complexity or improve efficiency in the mental health system as MHPs will pick up the managed care functions from PIHPs but at a much higher cost (MHPs have 15% administrative costs today vs 6% in PIHPs) these resources will be diverted from providing services to our people in need; and

WHEREAS, integration of physical and behavioral health care must begin and remain focused at the patient level rather than on financial integration, which will divert time, resources, and attention from current gaps in services and stabilizing the mental health workforce;

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

NOW THERFORE BE IT RESOLVED that the Kalamazoo County Board of Commissioners strongly urges its State Senator and House Representatives to oppose Senator Shirkey's Gearing Toward Integration Proposal and subsequent changes proposed to the Michigan Social Welfare Act which would privatize the public mental health system and essentially eliminate the public safety net; and

BE IT FURTHER RESOLVED that the Kalamazoo County Board of Commissioners supports Integrated Services of Kalamazoo as a CMHP that provides the necessary community safety net, services and supports for youth, families, and adults with mental illnesses, intellectual and developmental disabilities, and substance use disorders; and

BE IT FURTHER RESOLVED that the Kalamazoo County Board of Commissioners, State of Michigan, opposes moving our Community Mental Health System from publicly run to privately run; and

BE IT FURTHER RESOLVED that copies of the resolution be provided to Governor Gretchen Whitmer, Senator Sean McCann (20th District), Representative Julie Rogers (60th District), Representative Christine Morse (61st District), Representative Matt Hall (63rd District), Representative Beth Griffin (66th District), Michigan Department of Health and Human Services Director Elizabeth Hertel, Behavioral Health and Developmental Disabilities Administration Deputy Director Dr. George Mellos, the Michigan Association of Counties, and all Michigan Counties.

Adopted: June 15, 2021

Moved **McKissak**
Seconded **Quinn**
Carried **Roll Call Vote: Yes (10): Bauer, Bruder-Melgar, Gisler, Hall, Heppler, McKissak, Quinn, Rey, Strebs, Tuinier; No (1): Shugars; Absent (0) None.**

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Meredith Place, the duly qualified and acting Clerk of Kalamazoo County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a proclamation adopted by the Board of Commissioners at a meeting held on June 15, 2021. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 17 day of June, 2021.

Meredith Place, County Clerk
Kalamazoo County