

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
DERRELL SLAUGHTER

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
RYAN SEBOLT
DERRELL SLAUGHTER
CHRIS TRUBAC
ERIN GRAHAM
ROBIN NAEYAERT
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JUNE 7, 2021 AT 6:30 P.M.
THE MEETING WILL BE HELD VIRTUALLY AT <https://ingham.zoom.us/j/88521668871>.

Agenda

Call to Order

Approval of the [May 17, 2021](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Board of Health – Interviews
2. Capital Area Community Services – Resolution to Authorize a Contract with Capital Area Community Services ([CACCS](#)) Utilizing American Rescue Plan Act of 2021 Funds for Direct Assistance Programming for Ingham County Residents
3. Community Agencies – Resolution Approving Criteria for Evaluating [2022 Applications](#) for Community Agency Funding
4. Fair Office – Resolution to Amend Resolution #21-198 to Authorize a Contract with [Xact Excavating](#) at the Ingham County Fairgrounds
5. Health Department
 - a. Resolution to Authorize an Amendment to the Agreement with [MSU Healthcare Pharmacy](#)
 - b. Resolution to Authorize an Agreement with [Maxim Healthcare Staffing Services](#)
 - c. Resolution to Authorize Extended Cooperative Operational Agreement with the Ingham Community [Health Center Board of Directors](#)
 - d. Resolution to Authorize an Agreement with [Health Consulting Strategies, Inc.](#)
 - e. Resolution to Authorize an Agreement with Hope Network Medication Assisted Treatment ([MAT](#)) Services

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

May 17, 2021

Draft Minutes

The meeting was called to order by Chairperson Tennis at 6:30 p.m. virtually via Zoom in accordance with Public Act 228 of 2020 regarding the Open Meetings Act and State of Emergency declared by the Board of Commissioners for Ingham County. A roll call attendance and the present location of the Committee members was taken for the record.

Members Present: Tennis (Ingham County, Michigan), Sebolt (Ingham County, Michigan), Trubac (Ingham County, Michigan), Graham (Ingham County, Michigan), Naeyaert (Ingham County, Michigan), and Maiville (Ingham County, Michigan), Slaughter (Ingham County, Michigan; arrived at 6:32 p.m.).

Members Absent: None.

Others Present: Commissioner Peña, Jared Cypher, Timothy Morgan, Tim Buckley, Linda Vail, Vincent Hall, Sara Lurie, and Liz Noel.

Approval of the April 19, 2021 Minutes

CHAIRPERSON TENNIS STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE MAY 3, 2021 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Slaughter

Additions to the Agenda

None.

Limited Public Comment

None.

Commissioner Slaughter arrived at 6:32 p.m.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Community Mental Health – Resolution to Authorize an Agreement with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) Utilizing American Rescue Plan Act of 2021 Funds to Develop a Community Outreach, Navigation, and Prevention Team Targeting Youth Aged Birth to 21
3. Capital Area Housing Partnership – Resolution to Authorize a Contract with Capital Area Housing Partnership (CAHP) for an American Rescue Plan Funded Emergency Mortgage and Utility Assistance Program

4. Health Department
 - a. Resolution to Authorize an Amendment to Resolution #21-037
 - b. Resolution to Authorize Amendment #4 to the 2020 – 2021 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Master Agreement
 - c. Resolution to Authorize an Agreement with LHD Academy of Science

5. Parks Department
 - a. Resolution to Authorize the Ingham County Parks Department to Accept Donations

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Community Health Center – Interviews

Vincent Hall interviewed for a position on the Ingham Community Health Center Board.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. SLAUGHTER, TO APPOINT VINCENT HALL TO THE INGHAM COMMUNITY HEALTH CENTER BOARD.

THE MOTION CARRIED UNANIMOUSLY.

5. Parks Department
 - b. McNamara Landing and Riverbend Natural Area Vehicle Entrance Fees (*Discussion*)

Timothy Morgan, Parks Director, provided information regarding Burchfield Park visitor numbers and proposed vehicle entrance fees at McNamara Landing and Riverbend Natural Area.

Commissioner Trubac stated he missed the last Parks Commission meeting where he believed there was some discussion on this. He further stated he supported the idea of charging fees.

Commissioner Trubac asked if the Non-Resident Fee applied to residents of the City of Lansing who resided outside of the County.

Discussion.

Mr. Morgan stated he would check on who the Non-Resident Fee applied to.

Commissioner Trubac stated it could be discussed at a Parks Commission meeting.

Tim Buckley, Burchfield Park Manager, stated that his staff accepted a Lansing address as inside the County and relied on the honor system for people to tell them if they were not County residents.

Commissioner Maiville stated he had sent an email to Mr. Morgan earlier, and it looks like Mr. Morgan had done his homework to justify charging the fees. He further stated that at face value, he was against charging fees at the Riverbed Natural Area and McNamara Landing areas, as they were not flagship parks with all of the amenities like others were in the County.

Commissioner Maiville stated he did recognize that there were issues at these parking locations and had had constituents contact him about them. He asked if the County would still be able to charge a fee to access the new dock at McNamara Landing, as it had been put in with the help of trust fund grant money.

Mr. Morgan stated that the Michigan Department of Natural Resources (DNR) had no problem with a fee, as there was the fee waiver for those who had hardship paying. He further stated that DNR did stipulate that Non-Resident Fees could not be over fifty percent more than the Resident Fees.

Mr. Morgan stated that there were many other trust fund and land and water grants from DNR that had been used for projects at other parks that did charge fees. He further stated that Burchfield Park was a contiguous piece of land, so an individual could get from one end of the park to the other if desired.

Commissioner Maiville asked if payment of one entrance fee would cover a visitor for all three entrances of Burchfield Park.

Mr. Morgan stated that with the current revenue management system, a visitor received a receipt from the gatekeeper after they paid the entrance fee. He further stated that receipt would allow a visitor to enter any other County park that day, except for the Lake Lansing Park Boat Launch, which charged a separate boat launch fee.

Commissioner Maiville stated he was at first against the proposal to institute fees at Riverbend Natural Area and McNamara Landing, though he did understand that Mr. Morgan was making a case for the fees. He further asked if it would be possible to poll visitors to these areas about their willingness to pay fees, because thirty percent of the tax base came from out-county areas and those residents who did not have close access to the flagship parks might be discouraged from accessing these areas if they had to pay another fee after already paying for the Trails and Parks Millage.

Mr. Morgan stated that staff at McNamara Landing and Riverbend Natural Area could poll visitors when they were at those locations. He further stated that a survey could be implemented, especially when updating the five-year Master Plan.

Discussion.

Mr. Morgan stated that the Board of Commissioners had just approved an application for a \$500,0000 grant for improvements to McNamara Landing, including the construction of a half-mile paved loop and cabins. He further stated if approved, a project like that would make a large

impact to the park, which might cause them to address the parking issue and fees at a later time anyway.

Mr. Morgan stated that something needed to be done to help with control at the park, and that could be an increase in staffing or an increase in budget one way or another. He further stated that he was grateful for the support that the Board of Commissioners gave to the County Parks, as it meant more improvements could be made, but it also meant that there were more visitors.

Discussion.

Commissioner Naeyaert stated that she would be concerned if the fees were going to be implemented this year, as she would prefer to ease into a change, especially since they were the rural parks. She further stated that she thought it might be possible to expand some of the parking areas, increase the Non-Resident Fee, and direct people to park in the other areas aside from the boat launch areas first, before charging fees and development occurred next year.

Chairperson Tennis stated that he expected the fees would not be in effect during off-times, where it would not make sense to pay staff to be at the gate. He further stated that he thought it was good to be looking ahead, but as other recreational opportunities began opening back up, he expected visitor numbers to decrease, he wanted to get a better feel for the needs of the park again.

Chairperson Tennis stated that it sounded like what Mr. Morgan wanted was additional staff to handle the additional usage, and also more oversight and patrolling to make things ran more smoothly.

Mr. Morgan stated there were two things, one being the control issue that would be helped with a gatehouse, as it could help direct visitors where they needed to go and he expected the revenue for the staffed gatehouse at seasonal times to be about \$15,000. He further stated that the other thing was, if the large increase in visitor numbers continued beyond 2020, or the numbers began to grow more than they were in 2019, the County Parks would need more staff.

Commissioner Naeyaert stated that these were rural parks, and the uses of the parks meant visitors were driving to the parks. She further stated that needing more parking space was a good thing, as it was an indicator of other successes.

Commissioner Maiville stated that some people had to bring two cars, to leave at each end of the waterway. He asked if it was possible to have a shuttle service to cut down on some of the cars in the lots.

Mr. Buckley stated that Burchfield Park did have an additional transport fee of about five dollars to transport watercraft upstream.

Chairperson Tennis stated that the Committee had time to review how things went this year, what attendance looked like, how suggested improvements turned out, and review the idea for fees after the season closed this year before making any decisions.

Discussion.

Announcements

None.

Public Comment

Sara Lurie, Community Mental Health-CEI CEO, stated she would like to express her appreciation for the Committee's support of the Resolution to Authorize an Agreement with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) Utilizing American Rescue Plan Act of 2021 Funds to Develop a Community Outreach, Navigation, and Prevention Team Targeting Youth Aged Birth to 21. She further stated that this initiative was necessary, and if approved, they would get right to work implementing it.

Adjournment

The meeting was adjourned at 7:20 p.m.

JUNE 7, 2021 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Capital Area Community Services – *Resolution to Authorize a Contract with Capital Area Community Services (CACS) Utilizing American Rescue Plan Act of 2021 Funds for Direct Assistance Programming for Ingham County Residents*

This resolution authorizes a contract with CACS to utilize up to \$5,000,000 of the First Tranche Amount for the Ingham County Mortgage and Utility Assistance program. Direct assistance programming in the amount of \$5,000,000 will be delivered through CACS as follows:

Direct client assistance: \$3,600,000

Financial literacy and foreclosure assistance: \$300,000

Mental health and other medical assistance: \$300,000

Supporting Other Nonprofits, Community Organizations, Neighborhood Groups: \$300,000

Administrative Costs/Operational Costs: \$500,000

3. Community Agencies – *Resolution Approving Criteria for Evaluating 2022 Applications for Community Agency Funding*

This resolution authorizes the 2022 community agency funding process with priority given to those proposals that directly contribute to addressing the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter.

4. Fair Office – *Resolution to Amend Resolution #21-198 to Authorize a Contract with Xact Excavating at the Ingham County Fairgrounds*

This resolution amends Resolution #21-198 to reflect the accurate price points for excavation services at the Ingham County Fairgrounds. The total cost of the contract should not change and adequate funding for these services is included in the 2021 budget.

5. Health Department

- a. *Resolution to Authorize an Amendment to the Agreement with MSU Healthcare Pharmacy*

This resolution amends the agreement with MSU Healthcare Pharmacy to update the agency address for the Take Back Meds program, which allows residents an outlet to safely dispose of non-controlled prescription medications.

- b. *Resolution to Authorize an Agreement with Maxim Healthcare Staffing Services*

This resolution authorizes an agreement with Maxim Healthcare Staffing Services effective July 1, 2021 through June 30, 2022 for an amount not to exceed \$102,960. Maxim Healthcare Staffing Services will provide Ingham County Jail with temporary healthcare and non-clinical personnel for supplemental staffing services to fill medication passer and nurse vacancies. Funds for this agreement are available through attrition savings in 2021 and will be budgeted accordingly in 2022.

- c. *Resolution to Authorize Extended Cooperative Operational Agreement with the Ingham Community Health Center Board of Directors*

This resolution authorizes the extension of the Cooperative Operational Agreement for three years, effective July 1, 2021 through June 30, 2024.

d. Resolution to Authorize an Agreement with Health Consulting Strategies, Inc.

This resolution authorizes an agreement with Health Consulting Strategies (HCS) effective July 1, 2021 through November 30, 2021. HCS will provide support to ICHC's BOD planning efforts for years 2021 – 2024. The cost of securing HCS's services is approximately \$20,000, which will be covered by using a portion of HRSA funding authorized through Resolution #21-240.

e. Resolution to Authorize an Agreement with Hope Network Medication Assisted Treatment (MAT) Services

This resolution authorizes a service agreement with Hope Network for Medication Assisted Treatment (MAT) Services for a .40 FTE physician who will provide MAT services at its New Hope and Birch CHCs effective February 1, 2021 through January 1, 2023. Funding for this agreement in an amount not to exceed \$95,400 will come from American Rescue Plan Act Funds from Health Resources and Services Administration (HRSA).

OTHER ITEMS:

1. Board of Health - Interviews

Agenda Item 2

TO: Board of Commissioners Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: May 17, 2021

SUBJECT: Resolution to Authorize a Contract with Capital Area Community Services (CACS) Utilizing American Rescue Plan Act of 2021 Funds for Direct Assistance Programming for Ingham County Residents

For the meeting agendas of June 2 and June 7

BACKGROUND

Capital Area Community Services, Inc. (CACS) proposes to collaborate with Ingham County to provide relief and assistance to individuals and families impacted by COVID.

ALTERNATIVES

Ingham County could run this program in-house, but for a program of this size staffing resources would be strained.

FINANCIAL IMPACT

Direct assistance programming in the amount of \$5,000,000 will be delivered through CACS as follows:

Direct client assistance: \$3,600,000

Financial literacy and foreclosure assistance: \$300,000

Mental health and other medical assistance: \$300,000

Supporting Other Nonprofits, Community Organizations, Neighborhood Groups: \$300,000

Administrative Costs/Operational Costs: \$500,000

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of meeting basic needs and promoting accessibility to health care.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH CAPITAL AREA COMMUNITY SERVICES (CACS) UTILIZING AMERICAN RESCUE PLAN ACT OF 2021 FUNDS FOR DIRECT ASSISTANCE PROGRAMMING FOR INGHAM COUNTY RESIDENTS

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Title IX, Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County is projected to receive \$56,710,344 in American Rescue Plan funds in two separate tranches of \$28,355,172, the First Tranche Amount to be received within 60 days of bill enactment and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Board of Commissioners desires to utilize the First Tranche Amount to swiftly and effectively provide aid to those Ingham County residents and businesses most affected by COVID-19; and

WHEREAS, CACS has submitted a proposal to utilize up to \$5,000,000 of Ingham County’s allocation of funding from the American Rescue Plan Act of 2021 for direct assistance programming for Ingham County residents.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with CACS to utilize up to \$5,000,000 of the First Tranche Amount for the Ingham County Mortgage and Utility Assistance program as detailed in the attached proposal.

BE IT FURTHER RESOLVED, that the Controller's Office work with CACS to develop any additional contract parameters, reporting requirements, and to ensure the program is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Proposed Collaboration Project between Ingham County and CACS, Inc. to Provide Assistance to Ingham County Residents

Capital Area Community Services, Inc., proposes to collaborate with Ingham County to provide relief and assistance to individuals and families impacted by COVID. (\$5 million)

Services Would Be Provided in the Following Areas:

Direct-Client Assistance (\$3.6 million)

CACS would provide assistance to individuals and families who have been impacted by COVID. Services we would assist with would include, but are not limited to:

- Major plumbing repair (water access/elimination and water quality)
- Home repairs related to health and safety (roofs and items not covered by Weatherization)
- Assistance with auto repair, auto insurance
- Assistance with food and prescriptions
- Assistance with work related and training expenses such as uniforms, laptop/hotspot, credential certification, driver's license/CDL, training or educational classes, etc.
- Assistance with hearing aids, dental work and eye care. These services are not covered under Medicare.
- Assistance with mobility issues for clients that are not able to get around, i.e., scooters or any device that helps with mobility
- Assistance with securing electronic devices such as iPads, internet services, hot spots, smart phones, etc. so people can access those entities outside their home
- Security deposit assistance for those being displaced
- Food delivery service for senior citizens who lack transportation (i.e., Meijer Home Delivery)
- Transportation services to get clients to appointments (cab, bus, mileage)
- Snow/grass removal for those who can do it and may be facing local fines
- Home safety kits (batteries, flash lights, smoke detector, fire extinguisher, masks)
- Assistance with major water or plumbing repairs
- Assistance with minor home improvements
- Any other types of needs not covered by existing COVID funding but are essential for local households to survive the financial difficulties they face due to the pandemic.

Financial Literacy and Foreclosure Assistance (\$300,000)

CACS would hire additional staff to assist residents with foreclosure-related issues. Financial counseling and providing case management are services staff would be providing. We would establish a partnership with the local Legal Services office, MSU Law Clinic, and/or private attorneys who would take on legal cases in instances where clients would need representation.

Mental Health and Other Medical Assistance (\$300,000)

CACS would look to Ingham County to identify and work with other organizations to provide counseling and mental-health services to those impacted by COVID. Options for service could include both virtual and in-person assistance.

Supporting Other Nonprofits, Community Organizations, Neighborhood Groups (\$300,000)

CACS would work closely with other entities in the community who are supporting those impacted by COVID in their communities. In all likelihood, there are entities providing food, water, transportation, and chore services to individuals and families. In some instances, said organizations may not have the capacity to seek out COVID-related funding or have the operational or administrative capacity. CACS would set up a program to re-grant funds to these organizations.

For example, there is one Ingham County agency, South Lansing Urban Gardens/part of the South Lansing Community Development Association, that provides produce for CACS to distribute to food clients. They may have a need with assistance with financial or equipment needs.

At this point, we anticipate that rental and utility assistance will likely be covered through the COVID Emergency Rental Assistance (CERA) funds with \$27 million coming into the Ingham County area for these two types of needs. We are waiting to see how that process will be implemented.

Administrative Costs/Operational Costs (\$500,000)

CACS will charge an Administrative/Indirect Cost Rate to cover operational expenses associated with operating this program. Any additional staff positions directly charged to this program are doing work directly associated with this effort.

Agenda Item 3

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: May 18, 2021
SUBJECT: Resolution Approving Criteria for Evaluating 2022 Community Agency Funding Applications
For the meeting agendas of June 2 and June 7

BACKGROUND

This resolution establishes the criteria by which each agency's application will be evaluated for the 2022 Community Agency funding process.

If the resolution is approved as presented, the Controller/Administrator's Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator's Office with priority given to proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter.

The recommendations made by the Controller/Administrator's Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

ALTERNATIVES

One alternative would be to have no criteria, and accept applications for a variety of different types of initiatives. Another alternative is for the Board of Commissioners to go back to the old way of awarding funding, which was to have agencies come to the Human Services Committee and make presentations on Community Agency night.

FINANCIAL IMPACT

This resolution has no direct financial impact.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of meeting basic needs.

OTHER CONSIDERATIONS

The community agency process has grown to over 30 applications requesting funding, with total requests of approximately \$300,000 annually.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution approving criteria for evaluating 2022 community agency funding applications.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING CRITERIA FOR EVALUATING 2022 APPLICATIONS
FOR COMMUNITY AGENCY FUNDING**

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applications requesting funding, with total requests of approximately \$300,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long-term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 2022 community agency funding process, with priority given to those proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, that no agency shall receive more than 10% of the total available funding for community agencies in FY 2022.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2022.

Agenda Item 4

TO: Board of Commissioners Human Services and Finance Committees
FROM: Lindsey McKeever, Fairgrounds Events Director
DATE: May 14, 2021
SUBJECT: Resolution to amend Resolution #21-198 to authorize a contract with Xact Excavating for excavating services at the Ingham County Fairgrounds

BACKGROUND

Resolution #21-198 needs to be amended to reflect the accurate price points for excavation services at the Ingham County Fairgrounds. The Fairgrounds hosts over 30 horse shows and six days of grandstand attractions annually which require excavation services. The Purchasing Department sought proposals for qualified excavating companies to provide services at the Fairgrounds. The Fair Board recommends moving forward with Xact Excavating. Xact Excavating will charge \$3,000 to move the dirt into the Main Arena for horse shows and \$2,000 to move the dirt out of the arena in year 1, \$3,125 to move the dirt into the arena and \$2,125 out of the arena in year two and \$3,250 to move the dirt into the arena and \$2,250 to move the dirt out of the arena in year three. Additionally, the costs associated with specific equipment are listed below.

Bull Dozer	\$125/hour
Dump truck	\$95/hour
End Loader	\$125/hour
Excavator	\$150/hour
Skid Steer	\$100/hour
Semi	\$110/hour

The prices offered by Xact Excavating are significantly cheaper than the previous contractor and the savings to the Fairgrounds will likely be \$10,000 per year.

ALTERNATIVES

The Fairgrounds could choose a respondent who was more expensive than Xact Excavating.

FINANCIAL IMPACT

The expenses associated with this contract have been budgeted and approved in the 2021 operation budget.

STRATEGIC PLANNING IMPACT

This resolution supports the long term objective providing recreational opportunities.

OTHER CONSIDERATIONS

There are no other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to allow the Fair to impose fees for special events.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #21-198 TO AUTHORIZE A CONTRACT WITH XACT EXCAVATING AT THE INGHAM COUNTY FAIRGROUNDS

WHEREAS, the Ingham County Fair hosts over thirty horse shows and hosts six days of grandstand events annually; and

WHEREAS, the excavation services required to execute the preparation of the facilities to host said events in a safe and professional manner is one of a highly skilled nature; and

WHEREAS, Resolution #21-198 authorized a contract with Xact Excavating for excavation services at the Ingham County Fairgrounds; and

WHEREAS, because the pricing included in Resolution #21-198 was incorrect, the resolution needs to be amended.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to Resolution #21-198 awarding a contract for three years, effective July 1, 2021, with an additional two-year extension option to Xact Excavating, 22333 T Drive N Olivet, Michigan 49076 for excavation services at the Ingham County Fairgrounds.

BE IT FURTHER RESOLVED, that the pricing for fair week shall be:

Bull Dozer	\$125/hour
Dump truck	\$95/hour
End Loader	\$125/hour
Excavator	\$150/hour
Skid Steer	\$100/hour
Semi	\$110/hour

BE IT FURTHER RESOLVED, that the off-season pricing shall be \$3,000 to move the dirt into the Main Arena for horse shows and \$2,000 to move the dirt out of the arena in year 1, \$3,125 to move the dirt into the arena and \$2,125 out of the arena in year two, and \$3,250 to move the dirt into the arena and \$2,250 to move the dirt out of the arena in year three.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Human Services Committee
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 11, 2021
SUBJECT: Resolution to Authorize an Amendment to the agreement with MSU Healthcare Pharmacy
For the meeting agenda of June 7, 2021

BACKGROUND

Ingham County Health Department's (ICHD) Environmental Health division wishes to amend the agreement with MSU Healthcare Pharmacy to update the agency address for the Take Back Meds program, which allows residents an outlet to safely dispose of non-controlled prescription medications. The updated location address is as follows: 4660 South Hagadorn Road Suite 100, East Lansing, MI 48823. This agreement will be effective upon execution and will be ongoing.

ALTERNATIVES

MSU Healthcare Pharmacy could leave the Take Back Meds program. This would result in a loss of safe disposal of non-controlled medications for Ingham County residents and specifically ICHD patients.

FINANCIAL IMPACT

There is no financial impact for this amendment.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented I respectfully recommend amending the agreement with MSU Healthcare Pharmacy to allow for a change of address and continued participation in the Take Back Meds Program.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH
MSU HEALTHCARE PHARMACY**

WHEREAS, Ingham County Health Department's (ICHHD) Environmental Health division wishes to amend the agreement with MSU Healthcare Pharmacy to update the agency address for the Take Back Meds program, which allows residents an outlet to safely dispose of non-controlled prescription medications; and

WHEREAS, the new location address is as follows: 4660 South Hagadorn Road, Suite 100 East Lansing, MI 48823; and

WHEREAS, this amendment will be effective upon execution and will be ongoing; and

WHEREAS, there are no associated costs with this amendment; and

WHEREAS, the Health Officer recommends amending the agreement with MSU Healthcare Pharmacy to update the site address to 4660 South Hagadorn Road, Suite 100, East Lansing, MI 48823, effective upon execution and will be ongoing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with MSU Healthcare Pharmacy to update the site address to 4660 South Hagadorn Road, Suite 100, East Lansing, MI 48823, effective upon execution and will be ongoing.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

Agenda Item 5b

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 12, 2021
SUBJECT: Authorization to Authorize an Agreement with Maxim Healthcare Staffing Services
For the Meeting Agendas of June 2, 2021 and June 7, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter an agreement with Maxim Healthcare Staffing Services effective July 1, 2021 through June 30, 2022 for an amount not to exceed \$102,960. Maxim Healthcare Staffing Services will provide Ingham County Jail with temporary healthcare and non-clinical personnel for supplemental staffing services to fill medication passer and nurse vacancies.

ALTERNATIVES

ICHD could opt not to partner with Maxim Healthcare Services which would result in further delays in filling vacant medication passer and nurse positions.

FINANCIAL IMPACT

The cost of a 12-month contract with Maxim will be \$102,960 for on-site services. The costs for this contract will be covered by vacant positions in the FY '21 Budget and will be budgeted accordingly in FY '22.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with Maxim Healthcare Staffing Services effective July 1, 2021 through June 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
MAXIM HEALTHCARE STAFFING SERVICES**

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Maxim Healthcare Staffing Services for supplemental staffing effective July 1, 2021 through June 30, 2022; and

WHEREAS, Maxim Healthcare Staffing Services will provide Ingham County Jail with temporary healthcare and non-clinical personnel for supplemental staffing to fill medication passer and nurse vacancies; and

WHEREAS, the cost for this service is \$102,960 and will be effective July 1, 2021 through June 30, 2022; and

WHEREAS, the cost for a 12-month contract with Maxim of \$102,960 will be covered by vacant positions in the FY21 budget and will be budgeted accordingly in FY22; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement with Maxim Healthcare for supplemental staffing services, effective July 1, 2021 through June 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering an agreement with Maxim Healthcare for temporary healthcare and non-clinical personnel for supplemental staffing to fill medication passer and nurse vacancies at a cost not to exceed \$102,960 effective July 1, 2021 through June 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 10, 2021
SUBJECT: Resolution to Amend Resolution #20-241 to Extend the Cooperative Agreement with the Ingham Community Health Centers Board of Directors

For the Meeting Agendas of June 2, 2021 and June 7, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to extend the Cooperative Agreement with the Ingham Community Health Center (ICHC) Board of Directors for three years effective July 1, 2021 through June 30, 2024. Through Resolution #19-318, the Cooperative Operational Agreement between the Ingham County Board of Commissioners and the ICHC Board of Directors was extended through June 30, 2021. As a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), ICHD is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board of which the majority are being served by the center, and who as a group demographically represent the population receiving health care from the center. As a public entity, ICHD fulfills this requirement with a co-applicant board, the ICHC Board of Directors. When two boards exist, each board's responsibilities must be specified in writing so that responsibilities for carrying out the governing functions are clearly understood. ICHD fulfills the requirement through a Cooperative Operational Agreement with the ICHC Board of Directors. The ICHC Board of Directors functions must, at a minimum, include the following:

- Hold monthly meetings;
- Reach approval of the health center grant application and budget;
- Oversee selection, performance evaluation, and any dismissal of the CHC Executive Director;
- Select services to be provided and health center hours of operations;
- Measure and evaluate the organization's progress in meeting its annual and long-term program and financial goals, develop plans for the long-range viability of the organization by engaging in strategic planning, review the organization's mission and bylaws, evaluate patient satisfaction, and monitor organizational assets and performance;
- Establish general policies for the health center

In order to maintain compliance as a HRSA grantee, an updated agreement must be established. The current Cooperative Operational Agreement ends June 30, 2021. The ICHC Board of Directors must have established Bylaws in order to ensure compliance with federal statute and program requirements as stipulated by Section 330 of the Public Health Services Act, which are included as an attachment to the Cooperative Operational Agreement. The Bylaws of the ICHC Board of Directors, when revised, must also be approved and adopted by the Ingham County Board of Commissioners. The ICHC Board of Directors recommends that the terms of the Cooperative Operational Agreement be extended for a term of three years.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

If the Cooperative Operational Agreement is not extended and expires, HRSA may disqualify ICHD as a Health Care Program Grantee. The financial impact of disqualification from the Health Center Program is a loss of at least \$2.2 million dollars annually.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes the extension of the Cooperative Operational Agreement for three years, effective July 1, 2021 through June 30, 2024.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE EXTENDED COOPERATIVE OPERATIONAL AGREEMENT
WITH THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS**

WHEREAS, Ingham County Health Department (ICHD) wishes to extend the Cooperative Agreement with the Ingham Community Health Center (ICHC) Board of Directors for three years effective July 1, 2021 through June 30, 2024; and

WHEREAS, through Resolution #20-241, the Cooperative Operational Agreement between the Ingham County Board of Commissioners and the ICHC Board of Directors was extended through June 30, 2021; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), ICHD is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board of which the majority are being served by the center, and who, as a group, demographically represent the population receiving health care from the center; and

WHEREAS, as a public entity, ICHD fulfills this requirement with a co-applicant board, the ICHC Board of Directors; and

WHEREAS, when two boards exist, each board's responsibilities must be specified in writing so that responsibilities for carrying out the governing functions are clearly understood; and

WHEREAS, ICHD fulfills the requirement through a Cooperative Operational Agreement with the ICHC Board of Directors; and

WHEREAS, the ICHC Board of Directors functions must, at a minimum, include the following:

- Hold monthly meetings;
- Reach approval of the health center grant application and budget;
- Oversee selection, performance evaluation, and any dismissal of the Health Center Executive Director;
- Select services to be provided and health center hours of operations;
- Measure and evaluate the organization's progress in meeting its annual and long-term program and financial goals, develop plans for the long-range viability of the organization by engaging in strategic planning, review the organization's mission and bylaws, evaluate patient satisfaction, and monitor organizational assets and performance;
- Establish general policies for the health center; and

WHEREAS, the current Cooperative Operational Agreement ends June 30, 2021; and

WHEREAS, the ICHC Board of Directors must have established Bylaws in order to ensure compliance with federal statute and program requirements as stipulated by Section 330 of the Public Health Services Act; and

WHEREAS, in order to maintain compliance as a HRSA grantee, the ICHC Board of Directors recommends that the terms of the current Cooperative Operational Agreement be extended for the term of three years; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the extension of the Cooperative Operational Agreement for three years, effective July 1, 2021 through June 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the extension of the Cooperative Operational Agreement with ICHC Board of Directors for three years, effective July 1, 2021 through June 30, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the extension of the bylaws developed by the ICHC Board of Directors.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 25, 2021
SUBJECT: Resolution to Authorize an Agreement with Health Consulting Strategies, Inc.
For the Meeting Agendas of June 2, 2021 and June 7, 2021

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with Health Consulting Strategies (HCS) effective July 1, 2021 through November 30, 2021. ICHHD's Ingham Community Health Center (ICHC) Board of Directors (BOD) is seeking to obtain the services of Health Consulting Strategies, Inc. (HCS) to provide support to ICHC's BOD planning efforts for years 2021 – 2024. As a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), ICHC's BODs are required to develop a community needs assessments that inform three-year strategic plans. HCS will assist the ICHC BOD by: 1.) completing a community needs assessment; and 2.) providing "facilitation" support to the strategic planning process. The ICHC BOD is seeking to begin its planning efforts on July 1, 2021 and will conclude this work by November 30, 2021.

ALTERNATIVES

Without a community needs assessment and a three-year strategic plan in place, ICHC will be out of compliance with HRSA program requirements.

FINANCIAL IMPACT

The cost of securing HCS's services is approximately \$20,000 which will be covered by using a portion of HRSA funding authorized through Resolution #21-240.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering an agreement with HCS effective July 1, 2021 through November 30, 2021.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
HEALTH CONSULTING STRATEGIES, INC.**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Health Consulting Strategies (HCS) effective July 1, 2021 through November 30, 2021; and

WHEREAS, Ingham Community Health Center (CHC) Board of Directors (BOD) is seeking to obtain the services of HCS to provide support to ICHC's BODs planning efforts for years 2021 – 2024; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), ICHD's CHCs are required to develop a community needs assessments that inform three-year strategic plans; and

WHEREAS, HCS will assist ICHC's BOD by: 1.) completing a community needs assessment and 2.) providing "facilitation" support to ICHC's strategic planning process; and

WHEREAS, the ICHC's BOD is seeking to begin its planning efforts on July 1, 2021 and conclude this work by November 30, 2021; and

WHEREAS, the cost of securing HCS's services is approximately \$20,000, which will be covered by using a portion of HRSA funding authorized through Resolution #21-240; and

WHEREAS, the Health Officer and the ICHC's BOD recommend authorizing an agreement with HCS in an amount not to exceed \$20,000 effective July 1, 2021 through November 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with HCS in an amount not to exceed \$20,000 effective July 1, 2021 through November 30, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 24, 2021
SUBJECT: Authorization to Enter into an Agreement with Hope Network for Medication Assisted Treatment (MAT) Services

For the meeting agendas of June 2, 2021 and June 7, 2021

BACKGROUND

Ingham County Health Department's (ICHD), Community Health Centers (CHCs) wish to enter into a service agreement with Hope Network for Medication Assisted Treatment (MAT) Services for a .40 FTE physician to provide MAT services at New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023. This agreement was previously authorized through Resolution #21-040. Resolution #21-240 authorized ICHD's CHCs to accept the American Rescue Plan Act Funds from Health Resources and Services Administration (HRSA), effective April 1, 2021 through March 31, 2023. A portion of that funding will be used to fund the service agreement with Hope Network for a .40 FTE physician to provide MAT services for an amount not to exceed \$95,400.

ALTERNATIVES

The alternative would be to discontinue these MAT services, as the CHCs do not employ any trained providers able to deliver MAT services.

FINANCIAL IMPACT

ICHD's CHCs will be using a portion of the funding authorized by Resolution #21-240 to continue to fund a service agreement with Hope Network for a .40 FTE physician to provide MAT services for an amount not to exceed \$95,400.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize a service agreement with Hope Network for Medication Assisted Treatment (MAT) Services for a .40 FTE physician who will provide MAT services at its New Hope and Birch CHCs effective February 1, 2021 through January 1, 2023.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HOPE NETWORK
MEDICATION ASSISTED TREATMENT (MAT) SERVICES**

WHEREAS, Ingham County Health Department's (ICHD's), Community Health Centers (CHCs) wish to enter into a service agreement with Hope Network for a .40 FTE physician to provide MAT services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023; and

WHEREAS, this agreement was previously authorized through Resolution #21-040; and

WHEREAS, Resolution #21-240 authorized ICHD's CHCs to accept the American Rescue Plan Act Funds from HRSA, effective April 1, 2021 through March 31, 2023; and

WHEREAS, a portion of that funding will be used to fund the service agreement with Hope Network for a .40 FTE physician to provide MAT services for an amount not to exceed \$95,400; and

WHEREAS, the CHC Board and the Health Officer recommends entering into a service agreement with Hope Network for a .40 FTE physician to provide MAT services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a service agreement with Hope Network in an amount not to exceed \$95,400 for a .40 FTE physician to provide MAT Services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.