

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
DERRELL SLAUGHTER

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
RYAN SEBOLT
DERRELL SLAUGHTER
CHRIS TRUBAC
ERIN GRAHAM
ROBIN NAEYAERT
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, SEPTEMBER 20, 2021 AT 6:30 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [August 30, 2021 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Community Health Center Board – Interviews
2. Capital Area Transportation Authority – Resolution to Authorize the [Eighth Amendment](#) to the Agreement with the Capital Area Transportation Authority Dated January 1, 2016 through December 31, 2025
3. Financial Services – Resolution to Adopt [Deficit Elimination Plan](#) for the Fair Board Fund
4. Parks Department
 - a. Resolution to Amend the Contract with [Scarlett Excavating](#)
 - b. Resolution to Authorize a Transfer of Funds from the [Parks 208 Fund Balance](#) for Two Approved Emergency Purchases
 - c. Resolution to Authorize a Contract with [Heath Meyer – Generation III Excavating](#) for Installing an Accessible Crushed Stone Example Path at Lake Lansing North
5. Veteran Affairs Office
 - a. Resolution to Authorize the Ingham County Department of Veteran Affairs to Apply for the 2022 County Veteran Service [Fund Grant](#) on Behalf of Clinton County
 - b. Resolution to Authorize the Ingham County Department of Veteran Affairs to Accept 2022 County Veteran Service [Fund Grant](#) from the Michigan Veterans Affairs Agency on Behalf of Clinton County
 - c. Resolution to Accept the 2022 County Veteran Service [Fund Grant](#) from the Michigan Veterans Affairs Agency

6. Health Department
 - a. Resolution to Amend the Collaborative Agreement with [Capital Area United Way](#)
 - b. Resolution to Accept the FY22 Grant Agreement with Michigan Department of Health and Human Services – [Tobacco Use Reduction](#) for People Living with HIV– 2022
 - c. Resolution to Authorize [Amendment #5](#) to the 2020 -2021 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Master Agreement
 - d. Resolution to [Amend Resolution #21-037](#)
 - e. Resolution to Authorize Agreements for the [Region 7 Perinatal Collaborative](#)
 - f. Resolution to Accept Grant Funds through [Mid-State Health Network](#)
 - g. Resolution to Renew the Provider Agreement with [Senior CommUnity](#) of Care Michigan
 - h. Resolution to Accept Grant Funds from [Delta Dental](#)
 - i. Resolution to [Amend Resolution #20-319](#) with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton and Ingham
 - j. Resolution to Authorize an Agreement with [Dr. Saif Fatteh](#) for Dermatology Services
 - k. Resolution to Renew the Agreement with [St. Vincent Catholic Charities](#)
 - l. Resolution to Renew the Provider Agreement with [Ingham Health Plan Corporation](#)
 - m. Resolution to Renew the Representational Agreement with [Daudi & Kroll P.C.](#)
 - n. Resolution Honoring [Dianne Ankley](#)

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

August 30, 2021

Draft Minutes

Members Present: Tennis, Sebolt, Slaughter, Graham (Ingham County, Michigan), Naeyaert, Maiville, and Trubac.

Members Absent: None.

Others Present: Commissioner Peña, Cynthia Wagner, Tim Morgan, Sharon Dade, Jill Bauer, Jared Cypher, Teri Morton, Michael Townsend, Mary Konieczny, and others.

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the August 16, 2021 Minutes

CHAIRPERSON TENNIS STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE AUGUST 16, 2021 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN.

Additions to the Agenda

1. Budget Hearings
 - q. Ingham Health Plan
 - r. Holy Cross Services
 - s. Environmental Affairs Commission (Discussion)

Additional Information –

1. Budget Hearings
 - d. Potter Park Zoo
 - e. Parks Department
 - r. Holy Cross services

Limited Public Comment

Commissioner Peña, Fair Board Member, stated Ingham County Fair was centrally located within Ingham County. He further stated the committee should consider the fairgrounds functioning as a ground zero response location for disaster relief.

1. Budget Hearings

The representatives from each of the following departments/affiliated entities indicated, by either written acknowledgement, absence, or silence that they were satisfied with their respective portions of the Controller's Recommended Budget:

- b. Tri-County Aging Consortium
- c. Transportation Millage
- f. MSHN Substance Abuse
- g. Mid Michigan 2-1-1 Alliance
- h. Medical Examiner
- i. Medical Care Facility
- k. Health Department
- l. Fair
- m. Department of Human Services
- n. Cooperative Extension
- o. Community Mental Health
- p. Community Agencies
- q. Ingham Health Plan

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. MAIVILLE, TO ADOPT THE FOLLOWING ITEMS ON THE CONTROLLER'S RECOMMENDED BUDGET:

- b. Tri-County Aging Consortium
- c. Transportation Millage
- f. MSHN Substance Abuse
- g. Mid Michigan 2-1-1 Alliance
- h. Medical Examiner
- i. Medical Care Facility
- k. Health Department
- l. Fair
- m. Department of Human Services
- n. Cooperative Extension
- o. Community Mental Health
- p. Community Agencies
- q. Ingham Health Plan

THE MOTION CARRIED UNANIMOUSLY.

1. Budget Hearings
a. Veteran Affairs

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. NAEYAERT, TO ADOPT THE CONTROLLER'S RECOMMENDED BUDGET FOR VETERAN AFFAIRS.

THE MOTION CARRIED UNANIMOUSLY.

1. Budget Hearings
d. Potter Park Zoo

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. NAEYAERT, TO ADOPT THE CONTROLLER'S RECOMMENDED BUDGET FOR THE POTTER PARK ZOO.

Cynthia Wagner, Potter Park Zoo Director, stated a request to amend the budget had been made due to a job reclassification.

Commissioner Slaughter asked if the increase was to provide for cost of living for the employee.

Ms. Wagner stated the increase totaled \$48,000 dollars.

Commissioner Maiville stated the reclassification and budget increase would not affect the County budget.

Chairperson Tennis stated his understanding was this position was created as a result of the changes enacted by the Human Resources Department to implement succession planning and managerial transparency.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. TRUBAC, TO ADOPT THE PROPOSED POSITION CHANGE WITHIN THE CONTROLLER'S RECOMMENDED BUDGET.

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO ACCEPT THE CONTROLLER'S RECOMMENDED BUDGET AS AMENDED FOR THE POTTER PARK ZOO CARRIED UNANIMOUSLY.

1. Budget Hearings
e. Parks

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. SLAUGHTER, TO ADOPT THE CONTROLLER'S RECOMMENDED BUDGET FOR THE PARKS DEPARTMENT.

Tim Morgan, Parks Department Director, stated the request was to amend pages 4-99 and 4-111 of the 2022 Controller's Recommended Budget. He further stated the first request was an even budget swap with no increases in the Controller recommended CIP request and requested an increase of \$1,284 from \$716 to \$2,000 in millage line item 228-62800-921150 from the Trails and Parks Millage Fund Balance.

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. SLAUGHTER, TO AMEND AS DESCRIBED BY DIRECTOR MORGAN PAGES 4-99 AND 4-111 OF THE 2022 CONTROLLER'S RECOMMENDED BUDGET.

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO ADOPT THE CONTROLLER'S RECOMMENDED BUDGET AS AMENDED FOR THE PARKS DEPARTMENT CARRIED UNANIMOUSLY.

Mr. Morgan stated the County Parks had seen another dramatic increase in attendance. He further stated the Parks were loved to death.

1. Budget Hearings
 - j. Housing Commission

Chairperson Tennis stated the Housing Commission had not indicated that they did or did not have an issue with the Controller's Recommended Budget.

THE MOTION TO APPROVE THE CONTROLLER'S RECOMMENDED BUDGET FOR THE HOUSING COMMISSION CARRIED UNANIMOUSLY.

1. Budget Hearings
 - r. Holy Cross

Jared Cypher, Deputy Controller, stated the organization was inadvertently omitted from the Controller's Recommended Budget.

Commissioner Naeyaert asked if the omission was an error caused by the County or Holy Cross Services.

Mr. Cypher stated the County had caused the omission.

Sharon Dade, Holy Cross Services Minister and Program Director, stated the request was to assist with increasing capacity of the organization. She further stated anyone experiencing homelessness in Ingham County interacted with the agency and she provided a summary of the services the agency provided and how COVID-19 had impacted the organization and their staff.

Commissioner Slaughter asked Ms. Dade to provide information regarding the transition from Volunteers of America (VOA).

Ms. Dade stated the majority of the VOA divested themselves of the services provided within Ingham County. She further stated Holy Cross Services assisted with the transition of all 50 staff, 10 services, and 28 grants in 2018

Commissioner Slaughter stated he supported increasing the budget as requested.

Ms. Dade stated she was interested in creating new succession plans for the agency to secure a strong transition of leadership.

Commissioner Maiville asked why an additional \$30,000 was requested.

Ms. Dade stated the normal budget amount for the department was \$30,000. She further stated there had been a change in capacity that required an increase of funding due to the COVID-19 Pandemic.

Chairperson Tennis recessed the meeting at 7:03 p.m.

Chairperson Tennis called the meeting back to order at 7:05 p.m.

MOVED BY COMM. SLAUGHTER, SUPPORTED BY COMM. NAEYAERT, TO AMEND THE CONTROLLER'S RECOMMENDED BUDGET TO ADD A LINE ITEM FOR HOLY CROSS SERVICES OF \$30,000 THAT WOULD COME FROM THE AMERICAN RESCUE PLAN REVENUE REPLACEMENT FUNDS.

Commissioner Sebolt asked for information in regards to the pronouns for alternative as listed in the supplemental folder that was provided by Ms. Dade.

Ms. Dade stated the alternative category was used to group a variety of identities. She further stated the data could be presented to the Committee with all of the subcategories if necessary.

THE MOTION CARRIED UNANIMOUSLY.

Mr. Cypher stated the Z-List allowed for \$300,000 to be added. He further stated the Law & Courts Committee had added \$164,000 to the Z-List.

MOVED BY COMM. TRUBAC, SUPPORTED COMM. NAEYAERT, TO ADD \$30,000 TO THE Z-LIST FOR HOLY CROSS SERVICES.

THE MOTION CARRIED UNANIMOUSLY.

1. Budget Hearings
s. Environmental Affairs Commission (Discussion)

Commissioner Trubac stated he believed it was appropriate to commit money to complete the energy audit previously approved in a resolution by the Board of Commissioners.

MOVED BY COMM. TRUBAC, SUPPORTED BY COMM. SLAUGHTER, TO ADD TO THE Z-LIST \$100,000 TO PROVIDE FUNDING TO THE ENVIRONMENTAL AFFAIRS COMMISSION TO COMPLETE THE ENVIRONMENTAL ENERGY AUDIT.

Commissioner Naeyaert asked how the figure was decided upon.

Mr. Cypher stated the initial market research predicted the audit would cost between \$100,000 to \$150,000.

Discussion ensued regarding the procedural requirements of the energy audit resolution.

Commissioner Peña asked which County buildings would be audited.

Mr. Cypher stated the audit would be contained to County-owned and operated facilities would be audited.

Discussion ensued regarding the process of allocating funds to the Environmental Affairs Commission.

Commissioner Slaughter asked if fleet emissions would be included in the audit.

Mr. Cypher stated yes.

Discussion ensued regarding the budgetary processes and best practices of setting a budget as it related to the motion made by Commissioner Trubac.

Commissioner Graham stated her support for the motion.

Commissioner Slaughter stated his support for the motion.

THE MOTION CARRIED UNANIMOUSLY.

2. Final Ranking

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. NAEYAERT, TO RANK HOLY CROSS SERVICES Z-LIST ITEM OF \$30,000 AS NUMBER ONE AND ENERGY AUDIT FOR THE ENVIRONMENTAL AFFAIRS COMMISSION Z-LIST ITEM FOR \$100,000 AS NUMBER TWO ON THE HUMANS SERVICES COMMITTEE Z-LIST.

Discussion ensued regarding the duties of the Financial Services Committee.

THE MOTION CARRIED UNANIMOUSLY.

Announcements

Commissioner Maiville stated he wanted to recognize the Fairgrounds for the variety of work they conducted for vaccinations and elections.

Chairperson Tennis stated it would be important to include the Sheriff's Office and other agencies that may be involved with emergency services planning.

Commissioner Peña stated St. Vincent Catholic Charities had a need for gently used apartment furnishings for an expected influx of Afghan refugees.

Chairperson Tennis stated his business partner was hosting a benefit for the Refugee Development Center on September 21 from 5:00 p.m. to 7:00 p.m. at Nelson Gallery. He further stated he would forward the invitation to the Board of Commissioners Director, Becky Bennett.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:32 p.m.

SEPTEMBER 20, 2021 HUMAN SERVICES AGENDA

STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Capital Area Transportation Authority – *Resolution to Authorize the Eighth Amendment to the Agreement with the Capital Area Transportation Authority Dated January 1, 2016 through December 31, 2025*

This resolution authorizes a new scope of services which will be effective from October 1, 2021 through September 30, 2022. CATA will continue to provide CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area, as well as operate service for persons with disabilities, known as CATA Spec-Tran.

For the period October 1, 2021 through September 30, 2022 the County shall reimburse CATA as set forth in the attached Scope of Services. The amount to be reimbursed will not exceed the amount of millage funds available. A maximum of \$3,727,272 will be used to pay the actual expenses of operating, administrating and marketing Spec-Tran. A maximum of \$1,245,091 of the funds will be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services. Each subsequent Scope of Services beyond September 30, 2022 will need to be authorized by a separate, future resolution.

3. Financial Services – *Resolution to Adopt Deficit Elimination Plan for the Fair Board Fund*

This resolution utilizes funding from the American Rescue Plan Act of 2021 absorb the personnel costs of the Fair Board Fund from the period August 1 through December 31, 2021, for an amount up to but not to exceed \$283,000. By relieving the Fair Board Fund of these personnel expenses, the revenue generated in 2021 will more than cover the remaining Fair Board Fund expenses and improve the fund balance as of December 31, 2021.

4. Parks Department

- a. *Resolution to Amend the Contract with Scarlett Excavating*

This resolution approves an amendment to the contract with Scarlett Excavating for installation of a snow making pipe at Hawk Island Park for an additional amount of \$10,049.69. Funds are available in the Parks budget.

- b. *Resolution to Authorize a Transfer of Funds from the Parks 208 Fund Balance for Two Approved Emergency Purchases*

This resolution authorizes the use of Parks Fund Balance to cover the cost of two recently approved emergency purchases.

- c. *Resolution to Authorize a Contract with Heath Meyer – Generation III Excavating for Installing an Accessible Crushed Stone Example Path at Lake Lansing North*

This resolution authorizes a contract with Heath Meyer – Generation III Excavating for a total amount not to exceed of \$19,937.30 from the Parks Department fund balance for a crushed stone accessible example path at Lake Lansing North Park.

5. Veteran Affairs Office

- a. *Resolution to Authorize the Ingham County Department of Veteran Affairs to Apply for the 2022 County Veteran Service Fund Grant on Behalf of Clinton County*

This resolution authorizes Ingham County Department of Veteran Affairs to apply and administer a grant application for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2021. Funds will be issued by the State of Michigan.

- b. *Resolution to Authorize the Ingham County Department of Veteran Affairs to Accept 2022 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency on Behalf of Clinton County*

This resolution authorizes Ingham County Department of Veteran Affairs to administer the County Veteran Service Fund Grant for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan. Funds will be used for the purpose of a grant funded UAW E - \$35,919 to \$42,784 Benefits Support Specialist position, and a financial emergency assistance program effective October 1, 2021 to September 30, 2022.

- c. *Resolution to Accept the 2022 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency*

This resolution authorizes Ingham County Department of Veteran Affairs to administer a grant in the amount of \$163,395 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan. Funds will be used for the purpose of adding a grant funded a MC5- \$43,382 to \$52,076 Veteran Benefits Counselor position, technological development and a financial emergency assistance program, effective October 1, 2021 to September 30, 2022.

6. *Health Department*

- a. *Resolution to Authorize an Amendment to the Collaborative Agreement with Capital Area United Way*

This resolution amends the collaborative agreement with the Capital Area United Way, effective October 1, 2020 through September 30, 2021 in an amount not to exceed \$31,596.30. Funds are included in the Health Department's 2021 budget.

- b. *Resolution to Accept the FY22 Grant Agreement with Michigan Department of Health and Human Services – Tobacco Use Reduction for People Living with HIV– 2022*

This resolution authorizes an agreement with MDHHS in an amount not to exceed \$195,000, to continue coordinating TURP-PLWH effective October 1, 2021 through September 30, 2022.

- c. *Resolution to Authorize Amendment #5 to the 2020 -2021 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Master Agreement*

This resolution authorizes amendment #5 to the main agreement with MDHHS. The financial impact of this increased support will increase the FY '21 original grant agreement from \$11,202,792 to \$11,381,992 increase of 179,200. The revised resolution makes the following specific changes to the budget:

Reopening Schools - HRA: increase of \$179,200 from \$0 to \$179,200

- d. *Resolution to Amend Resolution #21-037*

This resolution extends the agreements with NACCHO and APIC authorized through Resolution #21-037 through December 31, 2021. Funding will help build ICHD's COVID-19 infection prevention and control response to assist with training and implementation of infection prevention and control measures in long-term care facilities (LTCF) and adult foster care (AFC) homes in Ingham County.

- e. *Resolution to Authorize Agreements for the Region 7 Perinatal Collaborative*

This resolution allows ICHD to enter into agreements with Barry-Eaton District Health Department and Mid-Michigan District Health Department for an amount not to exceed \$8,000 per Health Department, to help reduce infant and maternal mortality rates in Eaton, Clinton and Ingham counties effective October 1, 2021 through September 30, 2022.

f. Resolution to Accept Grant Funds through Mid-State Health Network

This resolution accepts \$96,656 in grant funds from MSHN to augment prevention efforts dedicated to youth vaping and marijuana use.

g. Resolution to Authorize Renewal of the Provider Agreement with Senior Community of Care Michigan

This resolution authorizes the renewal of the provider agreement with Senior Community of Care Michigan, effective July 17, 2021 through September 30, 2024. The County will be reimbursed on a fee-for-service basis.

h. Resolution to Accept Grant Funds from Delta Dental

This resolution authorizes accepting mini-grant funds from Delta Dental in an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022. The funds will be used to purchase a new autoclave machine.

i. Resolution to Amend Resolution #20-319 with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton and Ingham

This resolution amends Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding by \$17,045, for a total amount not to exceed \$110,795. Resolution #20-168 authorized an agreement with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton, and Ingham (CEI-CMH), to accept funding for the Building Bridges Between Jails and Community-Based Treatment for Opioid Use Disorder Demonstration Project. It also authorized an agreement with CEI-CMH in the amount of \$70,000 to offer assistance with navigating the local Substance Use Disorder (SUD) provider network, support systems and resources. Resolution #20-319 extended the terms of this agreement through August 31, 2021. Due to the COVID-19 pandemic, the implementation of this project was delayed and IIR has proposed an extension of the agreement through December 31, 2022 and offered an additional \$17,045 in funding. ICHD and CEI-CMH have agreed that an extension is necessary in order to fully implement this project.

j. Resolution to Authorize an Agreement with Dr. Saif Fatteh for Dermatology Services

This resolution authorizes entering into an agreement with Dr. Saif Fatteh for dermatology services effective November 1, 2021 through October 30, 2023, for an amount not to exceed \$63,336. Funding for this agreement will be provided by HRSA.

k. Resolution to Authorize Renewal of an Agreement with St. Vincent Catholic Charities

This resolution authorizes renewing the agreement with SVCC for interpreter/translation services and supportive case management, effective November 1, 2021 through October 31, 2024 in an amount not to exceed \$384,000.

l. Resolution to Authorize Renewal of a Provider Agreement with Ingham Health Plan Corporation

This resolution authorizes renewal of the provider agreement with Ingham Health Plan Corporation. The provider agreement will allow IHPC to continue paying, on a fee-for-services basis, for primary care services provided to IHPC members assigned to ICHD's CHCs. ICHD's CHCs will continue to receive the same fee-for-service payment as other IHPC medical providers, whereby the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles, and other similar amounts.

m. Resolution to Authorize Renewal of the Representational Agreement with Daudi & Kroll P.C.

This resolution authorizes the renewal of the representation agreement with Daudi and Kroll P.C., effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000.

n. Resolution Honoring Dianne Ankley

This resolution honors Ms. Dianne Ankley for 25 years of dedicated service to Ingham County.

OTHER ITEMS:

1. Community Health Center Board – Interviews

Agenda Item 2

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

RE: Special Transportation Millage Contract with CATA

DATE: September 1, 2021

BACKGROUND

This resolution authorizes a new scope of services which will be effective from October 1, 2021 through September 30, 2022. CATA will continue to provide CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area, as well as operate service for persons with disabilities, known as CATA Spec-Tran.

ALTERNATIVES

The County could opt to provide this transportation system in-house. However, CATA already has the buses and infrastructure in place to provide these services, and the cost to the County to begin doing so would be too great.

FINANCIAL IMPACT

For the period October 1, 2021 through September 30, 2022 the County shall reimburse CATA as set forth in the attached Scope of Services. The amount to be reimbursed will not exceed the amount of millage funds available. A maximum of \$3,727,272 will be used to pay the actual expenses of operating, administrating and marketing Spec-Tran. A maximum of \$1,245,091 of the funds will be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services. Each subsequent Scope of Services beyond September 30, 2022 will need to be authorized by a separate, future resolution.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of assisting in meeting basic needs and providing a quality transportation system.

OTHER CONSIDERATIONS

A new 5-year master agreement between CATA and Ingham County was recently adopted near the end of 2020.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE EIGHTH AMENDMENT TO THE AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH DECEMBER 31, 2025

WHEREAS, an extended main agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2025; and

WHEREAS, in November 2020, the electorate approved a renewal of the countywide public transportation millage level of 60/100 (.60) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2021 through September 30, 2022 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board and the County Clerk are hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

INGHAM COUNTY PROPOSED SCOPE OF SERVICE

For October 1, 2021 through September 30, 2022

For fiscal year 2022, Ingham County projects tax revenue in the amount of \$4,972,363 from the Special Transportation Millage. As the County's contractor, CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost-efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. CRS also refers to the Mason Connector, Williamston-Webberville Connector and Mason Redi-Ride routes. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$1,245,091 of funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum of \$3,727,272 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administering and marketing Spec-Tran.
4. The term of the Agreement between CATA and Ingham County was recently extended for five years from January 1, 2021 through December 31, 2025 and adopted by both parties near the end of 2020.

Agenda Item 3

TO: Board of Commissioners, Human Services Committee Finance Committee
FROM: Tori Meyer, Director Financial Services
DATE: August 20, 2021
SUBJECT: Approval of deficit elimination plan
MEETINGS: September 20 and September 22, 2021

BACKGROUND

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. As of December 31, 2020, the Fair Board Fund 561 ended the year with a deficit of \$56,837 as current liabilities exceeded current assets. The 2020 Fair was cancelled due to COVID, along with other activities which resulted in a significant loss of revenue for the Fair Board Fund.

ALTERNATIVES

1. Approve the deficit elimination plan as requested by State Treasury.
2. Forgo 25% of revenue sharing payments from State Treasury.

FINANCIAL IMPACT

By using American Rescue Plan Act dollars identified for revenue loss, the Fair Board Fund's net position as of December 31, 2021 will be significantly improved and will no longer be in a deficit position. The American Rescue Plan Act includes a provision to use revenue loss dollars to sustain local government. The amount would be up to but not to exceed \$283,000.

STRATEGIC PLANNING IMPACT

Maintain the County's financial reserves at adequate levels.

RECOMMENDATION

I respectfully request the approval of this deficit elimination plan.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT DEFICIT ELIMINATION PLAN FOR FAIR BOARD FUND

WHEREAS, 2020 revenues were severely lessened in the Fair Board Fund due to the COVID-19 pandemic; and

WHEREAS, the lack of revenue in 2020 has caused current liabilities to exceed current assets as of December 31, 2020; and

WHEREAS, Ingham County's Fair Board Fund has a \$56,837 deficit fund balance as of December 31, 2020; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury; and

WHEREAS, the American Rescue Plan Act of 2021 can financially aid local governments who sustained revenue loss due to the COVID-19 pandemic; and

WHEREAS, the 2020 revenue loss as determined under the American Rescue Plan Act federal guidance for the Fair Board Fund was \$480,862; and

WHEREAS, Ingham County has earmarked \$7 million in revenue loss to be spent on general government services with the American Rescue Plan Act funding.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the following Ingham County Fair Board Fund Deficit Elimination Plan:

Revenue loss as determined in accordance with the federal guidelines may be spent on general government services, of which the Fair Board activity meets the definition of general government services, and therefore we propose that funding from the American Rescue Plan Act of 2021 absorb the personnel costs of the Fair Board from the period August 1 through December 31, 2021, for an amount up to but not to exceed \$283,000. By relieving the Fair Board Fund of these personnel expenses, the revenue generated in 2021 will more than cover the remaining Fair Board Fund expenses and improve the fund balance as of December 31, 2021.

BE IT FURTHER RESOLVED, that this Deficit Elimination Plan be submitted to the Michigan Department of Treasury for certification.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: September 7, 2021
SUBJECT: Amendment to the Contract with Scarlett Excavating
For the meeting agenda of 9/20/21 Human Services and 9/22/21 Finance

BACKGROUND

The Board of Commissioners approved Resolution #21-204 authorizing a contract with Scarlett Excavating for the purpose of installing a County purchased snow making pipe at Hawk Island County Park. During the excavation process, large amounts of concrete and debris were discovered in the area of work dating back to the previous on-site gravel pit operation. The removal and disposal of this concrete was unforeseen and was not included in the original scope of work. Scarlett Excavation also purchased multiple fittings and pipe that was also necessary for the installation.

ALTERNATIVES

No other alternatives.

FINANCIAL IMPACT

There are funds available in line item 228-75999-976000-20P11.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their August 23, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing the amendment to the contract with Scarlett Excavating.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE CONTRACT WITH SCARLETT EXCAVATING

WHEREAS, Scarlett Excavating was contracted to excavate and install a County purchased snowmaking pipe at Hawk Island County Park; and

WHEREAS, during the excavation process, large amounts of concrete and debris were discovered in the area of work dating back to the previous on-site gravel pit operation; and

WHEREAS, the removal and disposal of this concrete was unforeseen and was not included in the original scope of work; and

WHEREAS, Scarlett Excavation also purchased multiple fittings and pipe that was also necessary for the installation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves an amendment to the contract with Scarlett Excavating for an additional amount of \$10,049.69.

BE IT FURTHER RESOLVED, that these funds are available in 228-75999-976000-20P11.

BE IT FURTHER RESOLVED, that all other terms and conditions of the contract shall remain unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 4b

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: September 7, 2021
SUBJECT: Authorizing transfer of funds from Parks 208 fund balance
For the meeting agenda of 9/20/21 Human Services and 9/22/21 Finance

BACKGROUND

County Services approved two emergency purchases at the 7/20/21 County Services meeting. The emergency purchases were: 1) a utility vehicle at Burchfield County Park. 2) An emergency purchase requested by Meridian Township to complete water line abandonment under Lake Lansing Road prior to paving due to the house demolition at Lake Lansing South. Budget Director Michael Townsend requested a resolution to transfer funds from the Ingham County Parks fund balance into the designated accounts.

ALTERNATIVES

No other alternatives. Emergency memos approved at 7/20/21 meeting.

FINANCIAL IMPACT

This resolution requests authorization to transfer funds from the Parks 208 fund balance. \$24,854.30 into line item 208-75200-932000 and \$5,955.50 into line item 208-75500-740000. Any unused contingency from the Parks 208 fund balance shall be deposited back into the Parks 208 fund balance.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their August 23, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing the transfer of funds from the Parks 208 fund balance.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A TRANSFER OF FUNDS FROM THE PARKS
208 FUND BALANCE FOR TWO APPROVED EMERGENCY PURCHASES**

WHEREAS, County Services approved two emergency purchases at the July 20, 2021 County Services meeting; and

WHEREAS, the emergency purchases were: 1) a utility vehicle at Burchfield County Park, and 2) an emergency purchase requested by Meridian Township to complete water line abandonment under Lake Lansing Road prior to paving due to the house demolition at Lake Lansing South.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the transfer of funds from the Parks 208 fund balance.

BE IT FURTHER RESOLVED, that \$24,854.30 into line item 208-75200-932000 and \$5,955.50 into line item 208-75500-740000.

BE IT FURTHER RESOLVED, that any unused contingency from the Parks 208 fund balance shall be deposited back into the Parks 208 fund balance.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners authorizes the transfer of funds from the Parks 208 fund balance.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: September 7, 2021
SUBJECT: Contract with Heath Meyer - Generation III Excavating
For the meeting agenda of 9/20/21 Human Services and 9/22/21 Finance

BACKGROUND

The Purchasing Department solicited proposals from qualified and experienced contractors for providing and installing a new accessible crushed stone example path at Lake Lansing North Park. The Evaluation Committee recommends that a contract be awarded to Heath Meyer – Generation III Excavating.

ALTERNATIVES

To not do the accessible example path and continue with the grant process.

FINANCIAL IMPACT

There are funds available in the Parks Department fund balance.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their August 23, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County Parks to enter into a contract with Heath Meyer – Generation III Excavating to provide an accessible trail example.

Agenda Item 4c

TO: Timothy Morgan, Director, Parks Department
FROM: James Hudgins, Director of Purchasing
DATE: August 18, 2021
RE: Memorandum of Performance for RFP No. 98-21 Crushed Stone Test Path

Per your request, the Purchasing Department sought proposals from qualified and experienced contractors for providing and installing a new crushed stone test path at Lake Lansing North Park.

The scope of work includes, but is not limited to, supplying all materials and labor to install a 120± foot x 8± foot wide crushed stone path utilizing three separate test methods:

- No additives (approx. 30 LF)
- Binder (on approximately 45 LF), per manufacturer’s specifications
- Geo-web fabric (on approximately 45 LF), per manufacturer’s specifications

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	161	49
Vendors responding	1	0

A summary of the vendors’ costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Base Grand Total	Granular Fill Unit Price	Granular Fill Amount	Geo-Grid Fabric Unit Price	Geo-Grid Fabric Amount
Heath Meyer - Generation III Excavating	No, Hamilton MI	\$19,937.30	\$20.00	\$200.00	\$2.00	\$2,500 Min.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH HEATH MEYER – GENERATION III
EXCAVATING FOR INSTALLING AN ACCESSIBLE CRUSHED STONE EXAMPLE PATH
AT LAKE LANSING NORTH**

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for providing and installing a new accessible crushed stone example path at Lake Lansing North Park; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Heath Meyer – Generation III Excavating.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Heath Meyer – Generation III Excavating for a total amount not to exceed of \$19,937.30 from the Parks Department fund balance for a crushed accessible example path at Lake Lansing North Park.

BE IT FURTHER RESOLVED, that any unused contingency from the Parks fund balance shall be deposited back into the Parks fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with the resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 5a

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Amy Poca, Acting Director

DATE: September 3, 2021.

SUBJECT: RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN VETERANS AFFAIRS AGENCY ON BEHALF OF CLINTON COUNTY

For the meeting agendas of September 20, 2021 and September 22, 2021.

BACKGROUND

This resolution authorizes Ingham County Department of Veteran Affairs to accept the County Veteran Service Fund Grant for FY22 on behalf of Clinton County from The Michigan Veteran Affairs Agency, State of Michigan. Ingham and Clinton County have an established service agreement, and this will be a continuation of that agreement.

ALTERNATIVES

None.

FINANCIAL IMPACT

The resolution authorizes Ingham County Department of Veteran Affairs to administer the County Veteran Service Fund Grant for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan.

STRATEGIC PLANNING IMPACT

This resolution supports the county's strategic planning by providing services to the veteran population.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the application and administration of the FY22 County Veteran Service Fund Grant for Clinton County.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS
TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN
VETERANS AFFAIRS AGENCY ON BEHALF OF CLINTON COUNTY**

WHEREAS, House bill 5536 has passed and The Michigan Veteran Affairs Agency has accepted the Clinton County Application for the 2022 County Veteran Service Fund Grant; and

WHEREAS, grant award will be funded for up to \$83,582 of approved costs during the grant period.

THEREFORE BE IT RESOLVED, that Ingham County will accept the 2022 County Veteran Service Fund Grant on behalf of Clinton County in an amount not to exceed \$83,582.

BE IT FURTHER RESOLVED, that Ingham County Department of Veteran Affairs' 2022 budget line item for Clinton County is increased by \$83,582.

BE IT FURTHER RESOLVED, that the 2020 County Veteran Service Fund Grant for Clinton County will be used for the purpose of a grant funded UAW E - \$35,919 to \$42,784 Benefits Support Specialist position, and a financial emergency assistance program effective October 1, 2021 to September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with the resolution upon approval as to form by the County Attorney.

Agenda Item 5b

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Amy Pohan, Acting Director

DATE: September 3, 2021

SUBJECT: RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN VETERANS AFFAIRS AGENCY

For the meeting agendas of September 20, 2021 and September 22, 2021.

BACKGROUND

This resolution authorizes Ingham County Department of Veteran Affairs to accept the FY22 County Veteran Service Fund Grant from The Michigan Veteran Affairs Agency, State of Michigan.

ALTERNATIVES

None.

FINANCIAL IMPACT

The resolution authorizes Ingham County Department of Veteran Affairs to administer a grant in the amount of \$163,395 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan.

STRATEGIC PLANNING IMPACT

This resolution supports the county's strategic planning by providing direct services to the veteran population.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the application and administration of the FY22 County Veteran Service Fund Grant for Clinton County.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS
TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN
VETERANS AFFAIRS AGENCY**

WHEREAS, House bill 5536 has passed and The Michigan Veteran Affairs Agency has accepted the Ingham County Application for the 2022 County Veteran Service Fund Grant; and

WHEREAS, grant award will be funded for up to \$163,395 of approved costs during the grant period; and

WHEREAS, Ingham County will receive a direct payment of \$50,000 and the remaining \$113,395 will be paid on a reimbursement basis.

THEREFORE BE IT RESOLVED, that Ingham County accepts the 2022 County Veteran Service Fund Grant in the amount of \$163,395.

BE IT FURTHER RESOLVED, that the 2022 County Veteran Service Fund Grant will be used for the purpose of adding a grant funded a MC5- \$43,382 to \$52,076 Veteran Benefits Counselor position, technological development and a financial emergency assistance program, effective October 1, 2021 to September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents with the resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services, County Services and Finance Committees

FROM: Amy Poca, Acting Director

DATE: September 3, 2021

SUBJECT: RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS TO APPLY FOR THE 2022 COUNTY VETERAN SERVICE FUND GRANT ON BEHALF OF CLINTON COUNTY

For the meeting agendas of September 20, 2021 and September 22, 2021.

BACKGROUND

This resolution authorizes Ingham County Department of Veteran Affairs to apply for the State of Michigan County Veteran Service Fund Grant for FY22 on behalf of Clinton County as part of an already established service agreement.

ALTERNATIVES

None.

FINANCIAL IMPACT

The resolution authorizes Ingham County Department of Veteran Affairs to apply and administer the County Veteran Service Fund Grant for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan.

STRATEGIC PLANNING IMPACT

This resolution supports the county's strategic planning by providing services to the veteran population.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the application and administration of the FY22 County Veteran Service Fund Grant for Clinton County.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS
TO APPLY FOR THE 2022 COUNTY VETERAN SERVICE FUND GRANT ON BEHALF OF
CLINTON COUNTY**

WHEREAS, the Ingham County Department of Veteran Affairs is committed to working diligently to service veterans and is driven by an earnest belief in our mission, fulfilling both individual and organization responsibilities; and

WHEREAS, Clinton County does not have a Veteran Affairs Department to render certain essential services to its residents who are veterans and/or dependents; and

WHEREAS, Ingham County Department of Veterans Affairs is willing to apply and administer the 2022 County Veteran Service Fund Grant for Clinton County; and

WHEREAS, Clinton County desires Ingham County Department of Veteran Affairs to apply and administer the Clinton County 2022 County Veteran Service Fund Grant for the purpose of a Benefits Support Specialist position, remote technology equipment and a financial emergency assistance program in the amount of \$83,582.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Department of Veteran Affairs to apply and administer the 2022 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency for Clinton County in the amount of \$83,582.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 1, 2021
SUBJECT: Authorization to Amend the Collaborative Agreement with the Capital Area
United Way
For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to amend Resolution #20-355 to extend the agreement with Capital Area United Way (CAUW), effective October 1, 2020 through September 30, 2021. The Capital Area Behavioral Risk Factor Survey (Capital Area BRFS) measures a number of health indicators and quality of life indices including chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety. Data from the Capital Area BRFS is essential to the Healthy! Capital Counties Community Health Assessment done in collaboration with two neighboring health departments and the three local hospitals in the region. Data from the Capital Area BRFS is also central to the Community Indicators Project, a core component of ICHD’s strategy for informing the community about health status.

ICHD and CAUW executed a collaborative agreement in 2005, wherein the United Way arranges for consulting and contractual services in support of the Community Indicators Project. The collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405, #17-325, #18-028, #19-196, and #20-355 and collaborative activities have continued since the agreement’s inception. Under this agreement, the CAUW has coordinated funding from Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), and ICHD to administer the Capital Area BRFS. This resolution will authorize an amendment to the agreement with CAUW and enable data collection to continue. This amendment extends the agreement through September 30, 2021 for an amount not to exceed \$31,596.30.

ALTERNATIVES

If the contract is not extended the Capital Area BRFS data collection will not continue.

FINANCIAL IMPACT

ICHD will provide Capital Area United Way \$31,596.30 under the extended agreement. These funds are included in ICHD’s 2021 budget.

STRATEGIC PLANNING IMPACT

This resolution supports Goal A. Service to Residents: Provide easy access to quality, innovative, cost-effective services that promote well-being and quality of life for the residents of Ingham County and the overarching long-term objective of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

This information allows ICHD to monitor the health and well-being of residents throughout the county.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend the collaborative agreement with the Capital Area United Way, effective October 1, 2020 through September 30, 2021 in an amount not to exceed \$31,596.30.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH
CAPITAL AREA UNITED WAY**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #20-355 to extend the agreement with Capital Area United Way (CAUW), effective October 1, 2020 through September 30, 2021; and

WHEREAS, the Capital Area Behavioral Risk Factor Survey (Capital Area BRFS) measures a number of health indicators and quality of life indices including chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety; and

WHEREAS, data from the Capital Area BRFS is essential to the Healthy! Capital Counties community health assessment done in collaboration with two neighboring health departments and the three local hospitals in the region; and

WHEREAS, data from the Capital Area BRFS is also central to the Community Indicators Project, a core component of ICHD's strategy for informing the community about health status; and

WHEREAS; ICHD and CAUW executed a collaborative agreement in 2005, wherein the United Way arranges for consulting and contractual services in support of the Community Indicators Project; and

WHEREAS, the collaborative agreement was originally authorized through Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405, #17-325, #18-028, #19-196, and #20-355 and collaborative activities have continued since the agreement's inception; and

WHEREAS, under this agreement the CAUW has coordinated funding from Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), and ICHD to administer the Capital Area BRFS; and

WHEREAS, this resolution will authorize an amendment to the agreement with CAUW and enable data collection to continue; and

WHEREAS, this amendment will cost up to \$31,596.30 and will extend the agreement through September 30, 2021; and

WHEREAS, the Health Officer recommends authorizing amending Resolution #20-355 by extending the effective date through September 30, 2021, in an amount not to exceed \$31,596.30 for coordinating the Capital Area BRFS.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #20-355 by extending the effective date through September 30, 2021, in an amount not to exceed \$31,596.30 for coordinating the Capital Area BRFS.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 20, 2021
SUBJECT: Resolution Authorizing the Acceptance of Grant Funds from MDHHS for Tobacco Use Reduction for People Living with HIV- 2022
For the meeting agendas of September 20 and September 22, 2021

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with Michigan Department of Health and Human Services (MDHHS) to accept grant funds up to \$195,000 which will enable ICHHD to continue coordinating the Ingham Tobacco Use Reduction Program for People Living with HIV (TURP-PLWH). The focus of this MDHHS TURP-PLWH program is to reduce the use of tobacco among people living with HIV by developing and coordinating projects and services designed to address populations disparately impacted by commercial tobacco use and second-hand smoke exposure. This agreement will be effective October 1, 2021 through September 30, 2022.

ALTERNATIVES

ICHHD could choose not to accept the funding from MDHHS.

FINANCIAL IMPACT

ICHHD will accept \$195,000 in grant funds from MDHHS to continue coordinating the Ingham Tobacco Use Reduction Program TURP-PLWH.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with MDHHS in an amount not to exceed \$195,000, to continue coordinating TURP-PLWH effective October 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY22 GRANT AGREEMENT WITH MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES – TOBACCO USE REDUCTION FOR PEOPLE LIVING WITH HIV – 2022

WHEREAS, Ingham County Health Department (IChD) wishes to enter into an agreement with Michigan Department of Health and Human Services (MDHHS) to accept grant funds in an amount not to exceed \$195,000 effective October 1, 2021 through September 30, 2022; and

WHEREAS, the focus of this MDHHS TURP-PLWH program is to reduce the use of tobacco among people living with HIV by developing and coordinating projects and services designed to address populations disparately impacted by commercial tobacco use and second-hand smoke exposure; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes the acceptance of up to \$195,000 in grant funds from MDHHS effective October 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of grant funds from MDHHS in an amount not to exceed \$195,000, effective October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Health Officer, or her designee, is authorized to submit this agreement through Mi-E Grants after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 29, 2021
SUBJECT: FY 21 State of Michigan Master Agreement Amendment #5
For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to amend the FY20-21 Master Agreement in the amount of \$179,200 effective October 1, 2020 through September 30, 2021. ICHD currently receives funding from the Michigan Department of Health and Human Services (MDHHS) via the Master Agreement. The Master Agreement is the annual process whereby MDHHS transmit State & Federal Funds to Ingham County to support public health programs. The Board of Commissioners (BOC) approved the 2020-2021 Master Agreement through Resolution #20-306 and amended the agreement through Resolution #20-368 and Resolution #20-415 and Amendment #1 through Resolution #20-568 and Amendment #2 through Resolution #21-79 and Amendment #3 through Resolution #21-156 and Amendment #4 through Resolution #21-269 and Amendment #5 through Resolution #21-418. MDHHS has subsequently included additional funds in Amendment #5 in the amount of \$179,200.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The financial impact of this increased support will increase the FY '21 original grant agreement from \$11,202,792 to \$11,381,992 increase of 179,200. The revised resolution makes the following specific changes to the budget:

Reopening Schools - HRA: increase of \$179,200 from \$0 to \$179,200

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objection of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support this amendment with Michigan Department of Health & Human Services (MDHSS) effective October 1, 2020 through September 30, 2021 in an amount not to exceed \$179,200.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #5 TO THE 2020 -2021 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

WHEREAS, Ingham County Health Department (ICHHD) wishes to amend the FY20-21 Master Agreement in the amount of \$179,200 effective October 1, 2020 through September 30, 2021; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHHD have entered into a 2020-2021 Master Agreement authorized in Resolution #20-306 and amended in Resolution #20-368 and Resolution #20-415 and Amendment #1 in Resolution #20-568 and Amendment #2 in Resolution #21-79; Amendment #3 in Resolution #21-156; Amendment #4 in Resolution #21-269; Amendment #5 in Resolution #21-418; and

WHEREAS, MDHHS has proposed an adjustment to Amendment #5 to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the revised Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised 2020 – 2021 Agreement with the Michigan Department of Health and Human Services for the delivery of public health services under the Master Agreement Process.

BE IT FURTHER RESOLVED, that the period of Agreement shall be October 1, 2020 through September 30, 2021.

BE IT FURTHER RESOLVED, that the total amount of the Master Agreement funding shall increase from \$11,202,792 to \$11,381,992, for an increase of \$179,200.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

Reopening Schools - HRA: increase of \$179,200 from \$0 to \$179,200

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2021 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, Health Officer, or her designee, is authorized to sign any necessary documents consistent with this resolution electronically through the Mi-E Grants system after approval as to form by the County Attorney.

TO: Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 31, 2021
SUBJECT: Resolution Authorizing the Amendment of Resolution #21-037
For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department wishes to amend Resolution #21-037 to extend the agreements with the National Association of City Health Officials (NACCHO), effective July 21, 2020 through December 31, 2021, and the Association for Professionals in Infection Control and Epidemiology (APIC), to be effective January 1, 2021 through December 31, 2021. Resolution #20-484 authorized the acceptance of grant funds from NACCHO to help build ICHD’s COVID-19 infection prevention and control response to assist with training and implementation of infection prevention and control measures in long-term care facilities (LTCF) and adult foster care (AFC) homes in Ingham County. ICHD has received approval from NACCHO for an extension to continue this work. With this extension, APIC will continue to provide consultation services via virtual training opportunities to build capacity of ICHD and LTCF staff, and to provide opportunities to discuss policies and content knowledge for COVID-19 infection prevention and control. Residents of LTCFs have been disproportionately affected by COVID-19 and have experienced higher rates of positive cases than other populations. Extending the agreement with APIC will increase ICHD’s capacity to address these disparities and train more ICHD staff and LTCF staff in infection prevention and control.

ALTERNATIVES

ICHD could keep the original end date for the agreements, but the ability to continue training ICHD and LTCF staff regarding infection prevention and control during this critical period would end.

FINANCIAL IMPACT

There is no cost for the extension of either agreement.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented I recommend approval of the attached resolution to authorize an amendment to Resolution #21-037, by extending the agreements with NACCHO, effective July 21, 2020 through December 31, 2021, and with APIC, effective January 1, 2021 through December 31, 2021.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #21-037

WHEREAS, Ingham County Health Department wishes to amend Resolution #21-037 to extend the agreements with the National Association of City Health Officials (NACCHO), effective July 21, 2020 through December 31, 2021, and the Association for Professionals in Infection Control and Epidemiology (APIC), to be effective January 1, 2021 through December 31, 2021; and

WHEREAS, Resolution #20-484 authorized the acceptance of grant funds from NACCHO to help build ICHD's COVID-19 infection prevention and control response to assist with training and implementation of infection prevention and control measures in long-term care facilities (LTCF) and adult foster care (AFC) homes in Ingham County; and

WHEREAS, ICHD has received approval from NACCHO for an extension to continue this work; and

WHEREAS, with this extension APIC will continue to provide consultation services via virtual training opportunities to build capacity of ICHD and LTCF staff, and provide opportunities to discuss policies and content knowledge for COVID-19 infection prevention and control; and

WHEREAS, residents of LTCFs have been disproportionately affected by COVID-19 and have experienced higher rates of positive cases than other populations; and

WHEREAS, extending the agreement with APIC will increase ICHD's capacity to address these disparities and train more ICHD staff and LTCF staff in infection prevention and control; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes an amendment to Resolution #21-037, extending the agreements with NACCHO, effective July 21, 2020 through December 31, 2021 and with APIC, effective January 1, 2021 through December 31, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Resolution #21-037, authorizing an extension of the agreements with NACCHO, effective July 21, 2020 through December 31, 2021 and with APIC, effective January 1, 2021 through December 31, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 24, 2021

SUBJECT: Resolution Authorizing Agreements for the Region 7 Perinatal Collaborative

For the Meeting Agendas of September 20, and September 22, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter agreements with Barry-Eaton District Health Department and Mid-Michigan District Health Department in an amount up to \$8,000 per Health Department, to enable these counties to participate, attend, and travel for Region 7 Perinatal Collaborative efforts, effective October 1, 2021 through September 30, 2022. ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to be a partner and fiduciary for the Region 7 Perinatal Collaborative. This regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties. To fund this collaborative work, MDHHS has given ICHD \$100,000 to be received through the FY 21-22 Comprehensive Agreement authorized in Resolution #21-420.

ALTERNATIVES

ICHD has agreed to serve as both a partner and fiduciary for the Region 7 Perinatal Collaborative. In this capacity it is necessary to partner with the other counties in Region 7. Choosing to not participate in this Collaborative would be discontinuing our efforts to reduce infant and maternal mortality rates as well as our commitment to act as fiduciary for this funding.

FINANCIAL IMPACT

All costs of these agreements are covered by Region 7 Perinatal funds authorized in Resolution #21-420.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

I respectfully recommend approval of the attached resolution to allow ICHD to enter into agreements with Barry-Eaton District Health Department and Mid-Michigan District Health Department for an amount not to exceed \$8,000 per Health Department, to help reduce infant and maternal mortality rates in Eaton, Clinton and Ingham counties effective October 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS FOR THE
REGION 7 PERINATAL COLLABORATIVE**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter agreements with Barry-Eaton District Health Department and Mid-Michigan District Health Department in an amount not to exceed \$8,000 per Health Department, to enable these counties to participate, attend, and travel for Region 7 Perinatal Collaborative efforts, effective October 1, 2021 through September 30, 2022; and

WHEREAS, ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to be a partner and fiduciary for the Region 7 Perinatal Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, to fund this collaborative work, MDHHS has given ICHD \$100,000 to be received through the FY 21-22 Comprehensive Agreement authorized in Resolution #21-420; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes contracting with Barry-Eaton District Health Department and Mid-Michigan District Health Department for providing staff support in an amount not to exceed \$8,000 per Health Department, effective October 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Barry-Eaton District Health Department and Mid-Michigan District Health Department for providing staff support in an amount not to exceed \$8,000 per Health Department, effective October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 23, 2021
SUBJECT: Resolution Authorizing the Acceptance of Grant Funds from Mid-State Health Network
For the meeting dates of September 20 and September 22, 2021

BACKGROUND

Ingham County Health Department (ICHHD) wishes to renew the agreement with Mid-State Health Network (MSHN) to accept grant funds totaling \$96,656, which will enable ICHHD to continue the coordination of the Ingham Opioid Abuse and Prevention Initiative (IOAPI) and to augment prevention efforts dedicated to youth vaping and marijuana use. Historically, this collaboration collects data in Ingham County that provides support for combating the opioid epidemic and other substance use disorders. This funding also supports other prevention related efforts including naloxone training for staff and community members, proper disposal of medication, tobacco surveillance, and connecting community members in need to substance abuse resources. This agreement will be effective October 1, 2021 through September 30, 2022.

ALTERNATIVES

ICHHD could choose not to accept the funding.

FINANCIAL IMPACT

ICHHD will accept \$96,656 in grant funds from MSHN to augment prevention efforts dedicated to youth vaping and marijuana use.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with MSHN in an amount not to exceed \$96,656, effective October 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT GRANT FUNDS THROUGH MID-STATE HEALTH NETWORK

WHEREAS, Ingham County Health Department (ICHHD) wishes to renew the agreement with Mid-State Health Network (MSHN) to accept grant funds totaling \$96,656 which will enable ICHHD to continue the coordination of the Ingham Opioid Abuse and Prevention Initiative (IOAPI) and to augment prevention efforts dedicated to youth vaping and marijuana use; and

WHEREAS, historically, this collaboration collects data in Ingham County that provides support for combating the opioid epidemic and other substance use disorders; and

WHEREAS, this funding also supports other prevention related efforts including naloxone training for staff and community members, proper disposal of medication, tobacco surveillance, and connecting community members in need to substance abuse resources; and

WHEREAS, this agreement will be effective October 1, 2021 through September 30, 2022; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes renewing the agreement with MSHN to accept grant funds totaling \$96,656 for augmenting prevention efforts dedicated to youth vaping and marijuana use, effective October 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of contract funds from MSHN in the amount of \$96,656 to augment prevention efforts dedicated to youth vaping and marijuana use, effective October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 16, 2021
SUBJECT: Authorization to Renew Provider Agreement with Senior CommUnity of Care Michigan.
For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to renew the provider agreement with Senior CommUnity of Care Michigan, effective July 17, 2021 through September 30, 2024. Senior CommUnity of Care Michigan has historically contracted with ICHD’s CHCs to provide members of Senior CommUnity of Care Michigan with access to dental services at the Forest Dental Clinic. Per Resolution #10-022, and #18-494, the previous provider agreement expired on July 16, 2021.

ALTERNATIVES

Choosing not to renew this agreement would result in a loss of continued care for the Senior CommUnity of Care Michigan residents.

FINANCIAL IMPACT

The revenue for this agreement has been captured in the FY22 operating budget. The provider agreement will allow Senior CommUnity of Care Michigan to reimburse ICHD on a fee-for-services basis, for dental services provided to Senior CommUnity of Care Michigan members assigned to ICHD’s CHCs. ICHD’s CHCs will receive a fee-for-service payment, whereby the reimbursement amount will be no less than Medicaid reimbursement rates.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

If the provider agreement is not renewed, senior residents of Ingham County, who are presently Senior CommUnity of Care Michigan members, will lose access to dental services.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes the renewal of the provider agreement with Senior CommUnity of Care Michigan, effective July 17, 2021 through September 30, 2024.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW THE PROVIDER AGREEMENT WITH
SENIOR COMMUNITY OF CARE MICHIGAN**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the provider agreement with Senior Community of Care Michigan, effective July 17, 2021 through September 30, 2024; and

WHEREAS, Senior Community of Care Michigan has historically contracted with ICHD's CHCs to provide Senior Community members with access to dental services at the Forest Dental Clinic; and

WHEREAS, through Resolution #10-022 and #18-494, the previous provider agreement expired on July 16, 2021; and

WHEREAS, the revenue for this agreement has been captured in the FY22 operating budget; and

WHEREAS, ICHD's CHCs will receive a fee-for-service payment reimbursement which will be no less than Medicaid reimbursement rates; and

WHEREAS, the CHC Board of Directors and Health Officer recommends that the Board of Commissioners authorizes the renewal of the provider agreement with Senior Community of Care Michigan, effective July 17, 2021 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the provider agreement with Senior Community of Care Michigan effective July 17, 2021 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 11, 2021

SUBJECT: Authorization to Accept Mini-Grant Funds from Delta Dental

For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department's ((ICHD's) Community Health Centers (CHCs) wish to accept a mini-grant from Delta Dental, for an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022. The Dental Clinic, located at Forest CHC, is in need of a new autoclave to meet the needs of dental patients seen at the clinic. An autoclave sterilizes dental equipment to ensure safe dental care. Forest Dental Clinic provides dental care to critically underserved patients and refugees within Ingham County.

ALTERNATIVES

Not purchasing a new autoclave would limit the number of patients ICHD could potentially serve and risk the quality of care without a properly functioning autoclave sterilizer

FINANCIAL IMPACT

The financial impact of this mini-grant will be budget neutral, as these grant funds will be used to purchase a new autoclave machine.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

If these funds are not accepted, the Dental Clinic will not be able to replace a critical piece of equipment that significantly impacts its daily operations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes accepting the mini-grant funds from Delta Dental in an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT GRANT FUNDS FROM DELTA DENTAL

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to accept a mini-grant from Delta Dental, in an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022; and

WHEREAS, the Dental Clinic, located at Forest CHC, is in need of a new autoclave to meet the needs of dental patients seen at the clinic; and

WHEREAS, an autoclave sterilizes dental equipment to ensure safe dental care; and

WHEREAS, the Dental Clinic provides dental care to critically underserved patients and refugees in Ingham County; and

WHEREAS, the financial impact of this mini-grant will be budget neutral, as these grant funds will be used to purchase a new autoclave machine; and

WHEREAS, the Ingham CHC Board and the Health Officer recommend that the Board of Commissioners authorizes accepting mini-grant funds from Delta Dental in an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting mini-grant funds from Delta Dental in an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 1, 2021
SUBJECT: Authorization to Amend Resolution #20-319 with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton and Ingham (CMH-CEI)

BACKGROUND

Ingham County Health Department wishes to amend Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding by \$17,045, for a total amount not to exceed \$110,795. Resolution #20-168 authorized an agreement with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton, and Ingham (CEI-CMH), to accept funding for the Building Bridges Between Jails and Community-Based Treatment for Opioid Use Disorder Demonstration Project. It also authorized an agreement with CEI-CMH in the amount of \$70,000, to offer assistance with navigating the local Substance Use Disorder (SUD) provider network, support systems and resources. Resolution #20-319 extended the terms of this agreement through August 31, 2021. Due to the COVID-19 pandemic, the implementation of this project was delayed and IIR has proposed an extension of the agreement through December 31, 2022 and offered an additional \$17,045 in funding. ICHD and CEI-CMH have agreed that an extension is necessary in order to fully implement this project.

ALTERNATIVES

The alternative is to not extend the end date and therefore would be ending local Substance Use Disorder (SUD) efforts

FINANCIAL IMPACT

There are no costs associated with extending the agreement.

STRATEGIC PLAN

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes amending Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding in an amount not to exceed \$110,795.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #20-319 WITH THE INSTITUTE FOR INTERGOVERNMENTAL RESEARCH (IIR) AND COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM

WHEREAS, Ingham County Health Department wishes to amend Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding by \$17,045, for a total amount not to exceed \$110,795; and

WHEREAS, Resolution #20-168 authorized an agreement with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton, and Ingham (CEI-CMH), to accept funding for the Building Bridges Between Jails and Community-Based Treatment for Opioid Use Disorder Demonstration Project; and

WHEREAS, Resolution #20-168 also authorized an agreement with CEI-CMH in the amount of \$70,000, to offer assistance with navigating the local Substance Use Disorder (SUD) provider network, support systems and resources; and

WHEREAS, Resolution #20-319 amended the terms of Resolution #20-168 by extending the effective date through August 31, 2021; and

WHEREAS, due to the COVID-19 pandemic, the implementation of this project was delayed and IIR has proposed an extension of the agreement through December 31, 2022 and offered an additional \$17,045 in funding; and

WHEREAS, ICHD and CEI-CMH have agreed that an extension is necessary in order to fully implement the project; and

WHEREAS, the Health Officer recommends amending Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding by \$17,045, for a total amount not to exceed \$110,795.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding by \$17,045, for a total amount not to exceed \$110,795.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #20-319 shall remain in effect.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 1, 2021
SUBJECT: Authorization to Enter into an Agreement with Dr. Saif Fatteh for Dermatology Services
For the Meeting Agendas of October 4, 2021 and October 6, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHC) wish to enter into an agreement with Dr. Saif Fatteh, to provide dermatology services effective November 1, 2021 through October 31, 2023 for an amount not to exceed \$63,336. Dr. Saif Fatteh will provide will dermatology services within ICHD's CHCs, four (4) hours per week.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The total cost of securing Dr. Saif Fatteh's services will not exceed \$63,336, and will be covered using a portion of HRSA funding authorized through Resolution #21-240.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Saif Fatteh for dermatology services effective November 1, 2021 through October 30, 2023, for an amount not to exceed \$63,336.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DR. SAIF FATTEH FOR
DERMATOLOGY SERVICES**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with Dr. Saif Fatteh to provide dermatology services for a two-year term effective November 1, 2021 through October 31, 2023; and

WHEREAS, Dr. Saif Fatteh will provide will dermatology services within ICHD's CHCs, four (4) hours per week; and

WHEREAS, the total cost of securing Dr. Saif Fatteh's services will not exceed \$63,336 and will be covered using a portion of HRSA funding authorized through Resolution #21-240; and

WHEREAS, the CHC Board of Directors and Health Officer recommend that the Board of Commissioners authorizes entering into an agreement with Dr. Saif Fatteh for dermatology services, effective November 1, 2021 through October 31, 2023, in an amount not to exceed \$36,336.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Saif Fatteh for dermatology services, effective November 1, 2021 through October 31, 2023 in an amount not to exceed \$63,336.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 4, 2021
SUBJECT: Authorization to Renew Agreement with St. Vincent Catholic Charities
For the Meeting Agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to renew the agreement with St. Vincent Catholic Charities (SVCC) for sustaining interpreter/translation and supportive case management services, effective November 1, 2021 through October 31, 2024 in an amount not to exceed \$384,000. These services will assist refugees with access to health care and management of health issues. Through Resolution #21-157, ICHD's CHCs have a six-month agreement in place with SVCC through October 31, 2021. ICHD's CHCs deem these services essential and critical to ensure refugees receive the necessary medical care they need for managing health conditions within the first 90 days of their arrival.

ALTERNATIVES

If the contract is not renewed, interpreter/translation and supportive case management services will be discontinued.

FINANCIAL IMPACT

The total cost of the agreement shall not exceed \$128,000 annually or a total amount of \$384,000 for three years. These costs were included in the FY '22 Health Department Budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes renewing the agreement with SVCC for interpreter/translation services and supportive case management, effective November 1, 2021 through October 31, 2024 in an amount not to exceed \$384,000.

Agenda Item 6k

TO: Kris Drake, Deputy Health Officer/Executive Director, Health Department
FROM: James Hudgins, Director of Purchasing
DATE: May 27, 2021
RE: Memorandum of Performance for RFP No. #60-21 Refugee Services

Per your request, the Purchasing Department sought proposals from qualified and experienced vendors to provide refugee services for the Ingham County Health Department.

Services include, but are not limited to, providing interpreters, transportation, English language education, varied healthcare screenings and options including IHP enrollment assistance. The awarded vendor will establish case files and logs to document the process for auditing purposes.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	73	17
Vendors responding	2	1

A summary of the vendors’ costs is located on the next page.

Vendor Name	Local Pref	Total Operating Budget	Total Rate / Hour
St. Vincent Catholic Charities	Yes, Lansing MI	\$128,000.00	-
Leopold Nsengiyumva	No, Kalamazoo MI	-	\$60.00

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

MEMO

To: Board of Commissioners

From: Linda Vail, MPA Date:

August 4, 2021 Subject: Refugee Services

On April 28, 2021, the Purchasing Department launched a request for proposals (RFP #60-21) to secure proposals from qualified and experienced vendors to provide refugee services for the Ingham County Health Department (ICHHD). The RFP process concluded on May 27, 2021. While 73 vendors were invited to submit proposals, two vendors responded to the RFP: 1) St. Vincent Catholic Charities; and 2) Leopold Nsengiyumva. While both proposals were complete, after careful review and evaluation, it was determined that St. Vincent Catholic Charities' proposal was more comprehensive, with broad service offerings that meet the complex needs of ICHHD patients. The RFP evaluation committee identified St. Vincent Catholic Charities as superior in Qualifications, Experience, & Performance, Cost, and Project Approach. St. Vincent Catholic Charities is also a registered, local vendor of Ingham County.

Benefits of St. Vincent Catholic Charities Refugee Services

Service offerings include, but are not limited to, the following:

- Health coordination services
- Interpreter services
- Case management services
- Transportation services

Recommendation

Given the agency's expertise and performance in its proposal, I recommend St. Vincent Catholic Charities to be the awardee of this contract for refugee services.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RENEW THE AGREEMENT WITH ST. VINCENT CATHOLIC CHARITIES

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to renew the agreement with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management services, effective November 1, 2021 through October 31, 2024 for an amount not to exceed \$384,000; and

WHEREAS, through Resolution #21-157, ICHD's CHCs currently have a six-month agreement in place with SVCC effective through October 31, 2021; and

WHEREAS, ICHD's CHCs deem these services essential and critical to ensure refugees receive the necessary medical care they need and are able to manage health conditions within the first 90 days of their arrival; and

WHEREAS, the total cost of the agreement shall not exceed \$128,000 annually, or a total amount of \$384,000 for 3 years; and

WHEREAS, these costs were included in the FY '22 Health Department Budget; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes entering an agreement with SVCC to provide interpreter/translation services and supportive case management, effective November 1, 2021 through October 31, 2024 for an amount not to exceed \$384,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering an agreement with SVCC to sustain interpreter/translation services and supportive case management, effective November 1, 2021 through October 31, 2024 for an amount not to exceed \$384,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 3, 2021
SUBJECT: Authorization to Renew Provider Agreement with Ingham Health Plan Corporation.
For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the provider agreement with Ingham Health Plan Corporation (IHPC) effective October 1, 2021 through September 30, 2022. IHPC has historically contracted with ICHD's CHCs to provide members of the Ingham Health Plan with physician services and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County. Per Resolution #20-067, the current provider agreement is set to expire on September 30, 2021.

ALTERNATIVES

Not renewing the agreement with IHPC would result in a loss of care to members of the Ingham Health Plan and a loss of services provided to low-income populations in Ingham County.

FINANCIAL IMPACT

The provider agreement will allow IHPC to continue paying, on a fee-for-services basis, for primary care services provided to IHPC members assigned to ICHD's CHCs. ICHD's CHCs will continue to receive the same fee-for-service payment as other IHPC medical providers, whereby the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles, and other similar amounts.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes the renewal of the provider agreement with IHPC effective October 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW THE PROVIDER AGREEMENT WITH
INGHAM HEALTH PLAN CORPORATION**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the provider agreement with Ingham Health Plan (IHPC) effective October 1, 2021 through September 30, 2022; and

WHEREAS, IHPC has historically contracted with ICHD's CHCs to provide members of the Ingham Health Plan with services from physicians and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County; and

WHEREAS, per Resolution #20-067, the current provider agreement is set to expire on September 30, 2021; and

WHEREAS, the provider agreement will allow IHPC to continue paying, on a fee-for-services basis, for primary care services provided to IHPC members assigned to ICHD's CHCs; and

WHEREAS, ICHD's CHCs will continue to receive the same fee-for-service payment as other IHPC medical providers, whereby the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles and other similar amounts; and

WHEREAS, the CHC Board of Directors supports the renewal of the provider agreement with IHPC, effective October 1, 2021 through September 30, 2022; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the renewal of the provider agreement with IHPC effective October 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the provider agreement with IHPC effective October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 3, 2021
SUBJECT: Authorization to Renew Representation Agreement with Daudi & Kroll P.C.

For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the representation agreement with Daudi and Kroll P.C. (D&K) effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000. Through Resolution #20-457, D&K currently provides legal services on behalf of Dental Hygienist, Kamar Alnerabieh, as the employee and Ingham County as the employer for her PERM Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition. D&K may jointly represent Ingham County and the employee in connection with the requested immigration services. Renewing this agreement is mutually beneficial to the County and to the employee, as the County retains a revenue generating provider position, and the employee will be able to pursue their permanent immigration status. The current representation agreement expires on September 30, 2021.

ALTERNATIVES

Without a representation agreement in place, the Dental Hygienist position described above will be jeopardized.

FINANCIAL IMPACT

The employer paid fees for assisting with the preparation and filing of this PERM labor certification with the U.S. Department of Labor (DOL) and filing of I-140 Immigrant Petition are as follows: \$2,500 due at the time of agreement execution; \$1,000 due at the time of filing the Labor Certification with DOL, and up to \$1,500 due upon approval of Labor and Certification to commence I-140 petition filing. These fees, totaling \$5,000, shall be used towards D&K's legal fees. Each installment shall be a flat-fee for that particular step, shall be nonrefundable, and shall be earned upon receipt. The employer is responsible for the filing fees required by DOL and USCIS. D&K makes no guarantees as to the success or failure of the legal services with DOL and/or USCIS. The legal fees shall be shared between D&K and the Law Offices of Behzad Ghassemi for legal services performed. Any legal and/or filing fees for employees to file an I-485 Application to Register Permanent Residence or Adjust Status shall be at employee's sole expense.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes the renewal of the representation agreement with Daudi and Kroll P.C., effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW THE REPRESENTATIONAL AGREEMENT WITH
DAUDI & KROLL P.C.**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the representation agreement with Daudi & Kroll P.C. (D&K) effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000; and

WHEREAS, through Resolution #20-457, D&K currently provides legal services on behalf of Dental Hygienist, Kamar Alnerabieh as the employee, and Ingham County as the employer for her PERM Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition; and

WHEREAS, D&K may jointly represent ICHD and the employee in connection with the requested immigration services; and

WHEREAS, renewing this agreement is mutually beneficial to the County and to the employee, as the County retains a revenue generating provider position, and the employee will be able to pursue their permanent immigration status; and

WHEREAS, the employer paid fees for assisting with the preparation and filing of this PERM labor certification with the U.S. Department of Labor (DOL) and filing of I-140 Immigrant Petition are as follows: \$2,500 due at the time of agreement execution; \$1,000 due at the time of filing the Labor Certification with DOL, and up to \$1,500 due upon approval of Labor and Certification to commence I-140 petition filing; and

WHEREAS, these fees, totaling \$5,000, will be used towards D&K's legal fees; and

WHEREAS, each installment will be a flat-fee for that particular step, will be nonrefundable, and will be earned upon receipt; and

WHEREAS, the legal fees will be shared between D&K and the Law Offices of Behzad Ghassemi for legal services performed; and

WHEREAS, the employer is responsible for the filing fees required by DOL and USCIS, and D&K makes no guarantees as to the success or failure of the legal services with DOL and/or USCIS; and

WHEREAS, any legal and/or filing fees for employee to file an I-485 Application to Register Permanent Residence or Adjust Status shall be at employee's sole expense; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes the renewal of the representation agreement with D%K P.C., effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the representation agreement with D&K P.C. effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is hereby authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DIANNE ANKLEY

WHEREAS, after 25 years of dedicated service to Ingham County Health Department's (ICHD's) Community Health Centers (CHCs), Dianne Ankley will be retiring on August 13, 2021; and

WHEREAS, Dianne began her career with Ingham County in August of 1996 as a full time Public Health Nurse I with Maternal Child Health (MCH) where she provided clinical services to the community; and

WHEREAS, in October of 2001, Dianne transferred from a full time position in MCH to a full time Public Health Charge Nurse II at Otto Health Clinic, providing comprehensive nursing services including assessment, teaching, counseling and prevention services to individuals and families, as well as directing all staff members to ensure an even workflow; and

WHEREAS, in December of 2012, Dianne transferred to Willow CHC as a full time Charge Nurse, providing the same comprehensive nursing services including assessment, teaching, counseling, prevention services, and monitoring workflow; and

WHEREAS, in August of 2019, Dianne was awarded the Cindy Cooley Nursing Leadership Award by Michigan Primary Care Association (MPCA) for her exemplified dedication and commitment to providing quality health care to Michigan residents; and

WHEREAS, in September of 2019, Dianne transferred to CHC Administration as a full time Clinical Nurse Educator to provide on-going instruction in clinical care areas for improving the quality of care provided by staff and other caregivers; and

WHEREAS, Dianne served as a Basic Life Support (BLS) instructor for ICHD teaching classes on recognizing life-threatening emergencies and providing instruction for high-quality BLS training; and

WHEREAS, Dianne has been an active member of the CHC COVID-19 Incident Command Response team, serving on the front lines throughout the pandemic administering COVID-19 testing and COVID-19 vaccinations through ICHD's drive-throughs, tirelessly serving the community with her warm hearted compassion, attentive patient care and genuine smile; and

WHEREAS, Dianne has always served as a model leader and nursing professional within the CHCs and will be missed by her colleagues; and

WHEREAS, Dianne's warmth, empathy, and compassion for the patients she served and the people she worked with is exemplary, and will leave a lasting impact on improving the health outcomes of Ingham County residents, as well as leave a positive image for the CHCs that will have an enduring influence.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ms. Dianne Ankley for 25 years of dedicated service to Ingham County and for the contributions she has made to ICHD's CHCs.

BE IT FURTHER RESOLVED, that the Board wishes her well in this new chapter of life and wishes continued success in all of her future endeavors.