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HUMAN SERVICES COMMITTEE
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IRENE CAHILL
TODD TENNIS
BRYAN CRENSHAW
RYAN SEBOLT
DERRELL SLAUGHTER
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JANUARY 24, 2022 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [December 6, 2021](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Veteran Affairs Committee – Interviews
2. Potter Park Zoo
 - a. Resolution to Authorize a [Reorganization](#) of Potter Park Zoo Maintenance Positions
 - b. Resolution to Amend Resolution #20-015 [Visitor Incentive Programs](#) at Potter Park Zoo
 - c. Resolution to Authorize a Contract Extension with [Shane's Camels](#)
3. Parks Department
 - a. Resolution to Authorize a Contract with American Ramp Company dba [Progressive Bike Ramps](#) for Construction of a Bike Skills Park at Burchfield Park
 - b. Resolution to Authorize the Development of an 18-Hole [Disc Golf Course](#) at Lake Lansing Park North
 - c. Resolution to Adopt the Ingham County Parks and Recreation [2022-2026 Master Plan](#)
4. Health Department
 - a. Resolution to Amend Agreement with [Dignified Aging Project](#)
 - b. Resolution to [Amend Resolution #10-275](#) with Nextgen® Healthcare Information Systems, Inc. for Nextgen® Mobile
 - c. Resolution to Authorize an Agreement with People Ready Activating Youth ([P.R.A.Y](#)) and [Peckham](#) Using a Partnership Approach to Implement and Operate the Lansing/Ingham Peacemaker Fellowship and to Build and Sustain Local Community Capacity to Interrupt Gun Violence
 - d. Resolution to Authorize an Agreement with [Safe Passages dba Advance Peace](#) for a Licensing Agreement for the Lifemap Management App™ Data Collection Tool
 - e. Resolution to Authorize an Agreement with [Holy Cross Services \(Discussion\)](#)
 - f. Resolution Honoring [Dr. Jeffrey Brown](#)
 - g. Resolution Honoring [Daphine Whitfield](#) for Service as a Community Health Center Board Member
 - h. Resolution Honoring [Renee Nemeth, LPN](#)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO
MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
December 6, 2021
Draft Minutes

Members Present: Tennis, Cahill, Maiville, Sebolt, Slaughter, and Trubac.

Members Absent: Naeyaert.

Others Present: Jared Cypher, Cynthia Wagner, Mary Konieczny, and others.

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the November 15, 2021 Minutes

CHAIRPERSON TENNIS STATED THAT, WITHOUT OBJECTION, THE OPEN AND CLOSED SESSION MINUTES OF THE NOVEMBER 15, 2021 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Naeyaert.

Additions to the Agenda

5. Community Mental Health Authority – Resolution to Authorize a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties for Health Services Millage Eligible Services.

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CAHILL, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Health Services Millage – Resolution to Authorize a Health Services Millage Contract with the Ingham Health Plan Corporation

3. Health Department
 - a. Resolution to Authorize an Agreement with DocuSign
 - b. Resolution to Authorize an Agreement with Holy Cross Services
 - c. Resolution to Accept Grant Funds from Michigan Department of Health and Human Services and State of Michigan Local Community Stabilization Authority
 - d. Resolution to Authorize an Agreement with Possibilities for Change
 - e. Resolution to Amend an Agreement with Sparrow Hospital for Medical Examiner Services
 - f. Resolution to Authorize an Agreement with Michigan Primary Care Association

- g. Resolution to Amend Resolution #21-496 with the Office of Global, Michigan Department of Labor & Economic Opportunity
 - h. Resolution to Authorize an Agreement with CMH-CEI
 - i. Resolution to Amend the Agreement with Cross Country Staffing, Inc.
5. Community Mental Health Authority – Resolution to Authorize a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties for Health Services Millage Eligible Services

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Naeyaert.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Naeyaert.

2. Potter Park Zoo – Potter Park Zoo Reorganization (*Discussion*)

Cynthia Wagner, Potter Park Zoo Director, stated the reasoning behind the reorganization request and provided the history behind the positions. She further stated she believed the changes would improve employee morale and increase employee retention.

Ms. Wagner stated the collective bargaining units and current employees were in favor of the reorganization.

Jared Cypher, Deputy Controller, stated the Controller's Office was supportive of the reorganization, as the Road Department recently conducted a similar reorganization with much success. He further stated the reorganization made sense from a managerial perspective and strengthened recruiting efforts for any open positions.

Commissioner Trubac stated he had missed the Potter Park Zoo Board meeting but would have supported the reorganization. He further stated his support for the reorganization.

Commissioner Slaughter asked Mr. Cypher where the reorganization costs would fall within the 2022 budget.

Mr. Cypher stated the costs would be included under the personnel line item.

Commissioner Cahill stated she thought the reorganization was nice and saved a lot of time.

Chairperson Tennis stated there may be people or members in attendance that were not aware of the history of reorganizations within Ingham County, and provided a timeline of the steps in the reorganization process.

4. Board Referral – Resolution 2021-19 from the Alger County Board of Commissioners Opposing Senator Shirkey’s Gearing Toward Integration Proposal and Supporting Pathways Community Mental Health Services Program

Chairperson Tennis instructed that this matter be placed on file.

Announcements

Commissioner Maiville stated his thanks to Chairperson Tennis and the support staff.

Commissioner Trubac stated his thanks to Chairperson Tennis.

Commissioner Sebolt stated his thanks to Chairperson Tennis.

Chairperson Tennis stated his thanks to the Human Services Committee and described why he enjoyed being a member and Chairperson of the Human Services Committee.

Commissioner Slaughter stated his thanks to Chairperson Tennis.

Commissioner Cahill stated her thanks to Chairperson Tennis.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:39 p.m.

JANUARY 24, 2022 HUMAN SERVICES AGENDA

STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Potter Park Zoo

a. *Resolution to Authorize a Reorganization of Potter Park Zoo Maintenance Positions*

This resolution authorizes a reorganization of Potter Park Zoo Maintenance positions. After discussions with the Ingham County Human Resources Department it was determined reorganizing these four positions as well as updating the job description would be beneficial to zoo operations. The four 400 positions will become four multiple grade positions, 400/500/600. As the employee meets the required qualifications they are able to advance levels without requiring a position to become vacant at a higher level. This reorganization takes into consideration budgetary constraints, as well as employee recruitment, retention, and satisfaction. Total cost increase in 2022 will not exceed \$33,992 for the four positions. There are sufficient funds in the Zoo budget to cover the total increase.

b. *Resolution to Amend Resolution #20-015 Visitor Incentive Programs at Potter Park Zoo*

This resolution amends Resolution #20-015 to include the 6th annual Hippy Hop 5K fundraiser for the Child Benefit Fund. The event will be held at Potter Park Zoo Saturday, April 16, 2022. We are requesting the zoo admission and parking fees be waived for registered participants the day of the event as part of the 5K registration package.

c. *Resolution to Authorize a Contract Extension with Shane's Camels*

This resolution authorizes awarding a two-year contract extension to Shane's Camels for camel ride services at Potter Park Zoo. The contract with Shane's Camels provides an additional revenue source for Potter Park Zoo. The Zoo receives 25% of the gross revenue from camel rides. In 2021 Potter Park Zoo realized \$23,000 in camel ride revenue.

3. Parks Department

a. *Resolution to Authorize a Contract with American Ramp Company dba Progressive Bike Ramps for Construction of a Bike Skills Park at Burchfield Park*

This resolution authorizes an agreement for a mountain bike skills park at Burchfield Park. This would include a bicycle playground and mountain bike skills course. Its goal is to introduce young and beginner riders to off-road bike handling skills – providing kids with an alternative form of recreation that challenges, inspires confidence, fosters independence, and offers a whole lot of fun. The total cost of constructing the Bike Skills Park is quoted in the base bid in the amount of \$134,891.98 plus a 10% contingency of \$13,489.20 for a total construction cost not to exceed \$148,381.18 and will be covered from a large private donation of \$100,000 and a Capital Region Community Foundation Impact Grant of \$67,000 (Resolution #21-378).

b. *Resolution to Authorize the Development of an 18-Hole Disc Golf Course at Lake Lansing Park North*

This resolution authorizes the development of an 18-hole disc golf course at Lake Lansing Park North. \$50,000 will be transferred from the Parks Department 208 fund balance into a new line item for this project.

c. *Resolution to Adopt the Ingham County Parks and Recreation 2022-2026 Master Plan*

This resolution adopts the 2022-2026 Ingham County Parks Master Plan as presented by the Ingham County Parks & Recreation Commission. The Parks Master Plan is intended to provide general guidelines for the orderly development of the County Park system. The plan is available for review at <https://pk.ingham.org/>

4. Health Department

a. *Resolution to Amend Agreement with Dignified Aging Project*

This resolution amends the existing Dignified Aging Project agreement to provide nursing staff at an increased hourly rate for licensed and unlicensed employees, to co-administer the flu vaccine with administration of COVID-19 vaccines, and to extend the agreement effective January 1, 2022 through September 30, 2022. In addition, any vendor partnering with Ingham County must also be fully vaccinated at or above Ingham County's current vaccination rate. All costs will be covered by grant funds.

b. *Resolution to Amend Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. for Nextgen® Mobile*

This resolution authorizes amending resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include NextGen® Mobile effective February 1, 2022 through January 31st 2023, for an amount not to exceed \$15,000. Funding is available through the American Rescue Plan.

c. *Resolution to Authorize an Agreement with People Ready Activating Youth (P.R.A.Y) and Peckham Using a Partnership Approach to Implement and Operate the Lansing/Ingham Peacemaker Fellowship and to Build and Sustain Local Community Capacity to Interrupt Gun Violence*

This resolution authorizes either a joint or separate contract(s) with P.R.A.Y. and Peckham to serve as the Local Operators of the Lansing/Ingham Peacemaker Fellowship® during the period of January 1, 2022 to December 31, 2022 and allow both P.R.A.Y. and Peckham to utilize the next 30 days to finalize their partnership for carrying out Phase I/Year 1 operation of the Lansing/Ingham Peacemaker Fellowship® which holds a combined total budget that does not exceed the sum of \$279,500.

d. *Resolution to Authorize an Agreement with Safe Passages dba Advance Peace for a Licensing Agreement for the Lifemap Management App™ Data Collection Tool*

This resolution authorizes a two-year Licensing Agreement for the LifeMAP Management App™, an Advance Peace Violence Interruption Data Collection Tool, effective June 1, 2022 through May 31, 2024 for an amount not to exceed \$50,000.

f. *Resolution Honoring Dr. Jeffrey Brown*

This resolution honors Dr. Jeffrey Brown for his years of service as an Ingham Community Health Center Board officer and member.

g. *Resolution Honoring Daphine Whitfield for Service as a Community Health Center Board Member*

This resolution honors Daphine Whitfield for her years of service as an Ingham Community Health Center Board member and committee chair.

h. *Resolution Honoring Renee Nemeth, LPN*

This resolution honors Renee Nemeth for her eight years of dedicated service and for her exemplified patient care and commitment to her work.

OTHER ITEMS:

1. Veteran Affairs Committee – Interviews

4e. Health Department – Resolution to Authorize an Agreement with Holy Cross Services (*Discussion*)

TO: Board of Commissioners, Human Services, County Services and Finance Committees
FROM: Cynthia Wagner, Potter Park Zoo Director
DATE: January 4, 2022
SUBJECT: Zoo Reorganization
For the meeting agendas of January 18, 19 and 24, 2022

BACKGROUND

There are four UAW 400 Maintenance Worker positions at Potter Park Zoo. Two of the positions are vacant at this time. The job description for this position needs substantial updates.

After discussions with the Ingham County Human Resources Department it was determined reorganizing these four positions as well as updating the job description would be beneficial to zoo operations. The four 400 positions will become four multiple grade positions, I/II/III. As the employee meets the required qualifications they are able to advance levels without requiring a position to become vacant at a higher level. This reorganization takes into consideration budgetary constraints, as well as, employee recruitment, retention, and satisfaction.

ALTERNATIVES

One alternative is the four positions could all remain 400 level. A second alternative is two positions could remain 400 level and two positions could be either other level.

FINANCIAL IMPACT

The 2022 budget office wage projections show the total cost increase is \$33,992 for the four positions at Step 7 of the III level. There are sufficient funds in the Zoo budget to cover the total increase.

Current Positions	F/T Step 7
(4) Zoo Maintenance 400	\$83,688 per
TOTAL	\$334,752

New Positions	F/T Step 7
(4) Zoo Maintenance I/II/III	\$92,186 per
TOTAL	\$368,744

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of maintaining and improving existing parkland, facilities, and features, specifically section A.1 (f) of the Ingham County Action Plan.

OTHER CONSIDERATIONS

The UAW Zoo Unit is in support of the proposed reorganization and job description update. The Potter Park Zoo Board unanimously voted in support of the proposed reorganization.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution for a reorganization of the four UAW Zoo Maintenance Worker positions.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A REORGANIZATION OF POTTER PARK ZOO
MAINTENANCE POSITIONS**

WHEREAS, the Zoo has four UAW Zoo Maintenance Worker 400 positions of which two are vacant; and

WHEREAS, a reorganization of these positions provides a more effective structure for employee recruitment, retention, and satisfaction; and

WHEREAS, the four new UAW Zoo Maintenance Worker I/II/III positions have a salary range of \$38,413 to \$48,101 at the I level, \$41,953 to \$51,562 at the II level and \$45,315 to \$54,924 at the III level; and

WHEREAS, the 2022 personnel cost projections provided by the budget department show a total (wage and fringe) annual cost increase of \$33,992 at Step 7 of the III level for the four proposed multiple grade positions; and

WHEREAS, there are sufficient funds in the Zoo Fund, #25869200, for the proposed reorganization; and

WHEREAS, the United Auto Workers (UAW) Local 2256 – Zoo Unit and the Potter Park Zoo Advisory Board support the proposed updated job description and reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a reorganization of the following Potter Park Zoo Maintenance Worker positions:

Four existing UAW Zoo 400 Maintenance Worker positions to four UAW Zoo I/II/III Maintenance Worker positions.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget and position allocation list adjustments related to this resolution.

TO: Human Services and Finance Committees
FROM: Cynthia Wagner, Potter Park Zoo Director
DATE: January 04, 2022
SUBJECT: Potter Park Zoo Incentives
For the meeting agendas of January 19 and 24, 2022

BACKGROUND

The Ingham County Board of Commissioners passed Resolution #20-015 approving Zoo incentives for 2020. We are requesting an amendment to the resolution for an additional incentive in 2022.

The Ingham County Circuit Court Family Division is holding the 6th annual Hippity Hop 5K fundraiser for the Child Benefit Fund. The event will be held at Potter Park Zoo Saturday, April 16, 2022. We are requesting the zoo admission and parking fees be waived for registered participants the day of the event as part of the 5K registration package.

ALTERNATIVES

Race participants could pay for parking and admission the day of the race.

FINANCIAL IMPACT

Incentives have the potential to create additional parking, admission, gift shop, and restaurant revenue through increased attendance as well as increased awareness of services at the zoo.

STRATEGIC PLANNING

The proposed incentives will help achieve Ingham County Strategic Plan – Implementation Plan strategies A1 (Strive to make facilities and services user-friendly) and B1 (Promote key services through the local media). Through these incentives, the zoo is able to improve accessibility for visitors of all ages and abilities and promote key services through the local media. Each event or incentive day at the zoo provides an opportunity to promote and increase awareness of activities and opportunities at the zoo as well as create monetary accessibility for members of the community.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend Resolution #20-015 for an additional visitor incentive at Potter Park Zoo.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #20-015
VISITOR INCENTIVE PROGRAMS AT POTTER PARK ZOO**

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #20-015 authorizing visitor incentive programs at Potter Park Zoo; and

WHEREAS, Potter Park Zoo is partnering with the Ingham County Circuit Court Family Division for the 6th annual Hippity Hop 5K Child Benefit Fund fundraiser; and

WHEREAS, incentives have the potential to create additional parking, admission, gift shop, and restaurant revenue through increased attendance as well as increased awareness of services at the zoo.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approve amending Resolution #20-015 to include the following visitor incentive programs at the Potter Park Zoo.

New Incentives	Fees
Hippity Hop 5K registered participants (April 16, 2022)	Free Parking and Admission

BE IT FURTHER RESOLVED, that all other fees set by Resolution #20-015 will remain the same as adopted by the Board of Commissioners.

Current Incentives	Fees
Ingham County and City of Lansing Residents	Ingham County and City of Lansing residents free admission 9AM-Noon all non-holiday Mondays
Mother’s Day (May)	Mothers free admission
Father’s Day (June)	Fathers free admission
Be A Tourist In Your Own Town (June) Greater Lansing Convention and Visitor’s Bureau	Free admission and parking with tourist passport
Fourth of July (July)	Military free admission
Grandparent’s Day (September)	Grandparents free admission
College Day (October)	Free admission with valid student identification
Ingham County and City of Lansing Resident’s Day (October)	Free admission
Veterans Day (November)	Veterans and families free admission
Registered Groups 20+ (April-October)	Admission \$1.00 off per person
Ingham County School Groups	Admission \$1.00 per child

TO: Board of Commissioners Human Services and Finance Committees
FROM: Cynthia Wagner, Potter Park Zoo Director
DATE: January 04, 2022
SUBJECT: Potter Park Zoo Camel Ride Services Contract Extension
For the meeting agendas of January 19 and 24, 2022

BACKGROUND

An agreement between the County and Potter Park Zoological Society was adopted March 14, 2017, #17-069, which placed the County responsible for the operation of Zoo encounters including the camel rides. Resolution #19-113 approved entering into an agreement with Shane’s Camels for camel rides at the Zoo. The agreement, effective date April 17, 2019, is for three years with an option to extend for an additional two years.

The Zoo and Shane’s Camels are requesting the two-year extension for continuation of camel ride services at Potter Park Zoo.

ALTERNATIVES

A RFP could be prepared and sent out for bids.

FINANCIAL IMPACT

The contract with Shane’s Camels provides an additional revenue source for Potter Park Zoo. The Zoo receives 25% of the gross revenue from camel rides. In 2021 Potter Park Zoo realized \$23,000 in camel ride revenue.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective, specifically sections A.1 (f) (Maintain and improve existing parkland facilities and features) and B.1 (a) (Promote key services through the local media) of the Ingham County Action Plan. Through amusement services such as camel rides, the Zoo is able to improve visitor experience and promote key services and opportunities at the Zoo through the local media.

OTHER CONSIDERATIONS

The County purchasing department sent out RFP #9-19 and Shane’s Camels was the only vendor to submit a proposal.

Shane’s Camels has operated the camel ride at Potter Park Zoo for the 2019-2021 seasons without incident.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to extend the agreement with Shane’s Camels for two years.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT EXTENSION WITH SHANE'S CAMELS

WHEREAS, the agreement between the County and the Zoological Society, Resolution #17-069, transfers operations of encounters including the camel ride to the County; and

WHEREAS, Resolution #19-113 approved entering into an agreement with Shane's Camels for camel ride services at the Zoo; and

WHEREAS, the effective date of the agreement is April 17, 2019 through April 17, 2022 with an option to extend for two years; and

WHEREAS, Shane's Camels and Potter Park Zoo have a mutual intent of exercising the two year extension option for continuation of these services; and

WHEREAS, this contract will be a revenue contract with the Zoo receiving 25% of the gross revenue from the camel ride services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a two-year contract extension to Shane's Camels for camel ride services at Potter Park Zoo.

BE IT FURTHER RESOLVED, that Potter Park Zoo will receive 25% of the gross revenue from the camel ride services.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: January 4, 2022
SUBJECT: Contract with American Ramp Company dba Progressive Bike Ramps
For the meeting agenda of 1/24/22 Human Services and 1/19/22 Finance

BACKGROUND

The Parks Department and the Mid-Michigan Mountain Biking Association (MMMBA) have identified the need for a mountain bike skills park at Burchfield Park. This would include a bicycle playground and mountain bike skills course. Its goal is to introduce young and beginner riders to off-road bike handling skills – providing kids with an alternative form of recreation that challenges, inspires confidence, fosters independence, and offers a whole lot of fun.

A Capital Region Community Foundation matching grant was awarded to the Ingham County Parks Department and a large private donation was received. Both specifically for this project.

The evaluation committee recommends a contract with American Ramp Company dba Progressive Bike Ramps for the construction of the Burchfield Bike Skills Park. It's anticipated that all work with this project will be completed no later than February 28, 2023.

ALTERNATIVES

To not build the skills park.

FINANCIAL IMPACT

The total cost of constructing the Bike Skills Park is quoted in the base bid in the amount of \$134,891.98 plus a 10% contingency of \$13,489.20 for a total construction cost not to exceed \$148,381.18 and will be covered from a large private donation of \$100,000 and a Capital Region Community Foundation Impact Grant of \$67,000 (Resolution #21-378).

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their January 10, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County enter into a contract with American Ramp Company dba Progressive Bike Ramps.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH AMERICAN RAMP COMPANY DBA
PROGRESSIVE BIKE RAMPS FOR CONSTRUCTION OF A BIKE SKILLS PARK AT
BURCHFIELD PARK**

WHEREAS, the Ingham County Parks Department and the Mid-Michigan Mountain Biking Association (MMMBA) identified the need for a mountain bike skills park at Burchfield Park; and

WHEREAS, this would include a bicycle playground and mountain bike skills course. Its goal is to introduce young and beginner riders to off-road bike handling skills – providing kids with an alternative form of recreation that challenges, inspires confidence, fosters independence, and offers a whole lot of fun; and

WHEREAS, the Ingham County Parks Department wishes to enter into an agreement with American Ramp Company dba Progressive Bike Ramps for the purpose of constructing a Bike Skills Park at Burchfield Park; and

WHEREAS, the scope of the work includes earth work to construct biking trail and fabrication and installation of Bike Park elements; and

WHEREAS, the purchase will utilize Sourcewell (Contract #112420-ARC), in which Ingham County is a member; and

WHEREAS, the total cost of constructing the Bike Skills Park as quoted in the base bid in the amount of \$134,891.98 plus a 10% contingency of \$13,489.20 for a total construction cost not to exceed \$148,381.18 and will be covered from a large private donation of \$100,000 and a Capital Region Community Foundation Impact Grant of \$67,000 (Resolution #21-378).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into the attached agreement with American Ramp Company dba Progressive Bike Ramps as quoted in the base bid in the amount of \$134,891.98 plus 10% contingency of \$13,489.20 for a total construction cost not to exceed \$148,381.18 for the purpose of constructing a Bike Skills Park.

BE IT FURTHER RESOLVED, that 50% payment required at the time the order is placed and 50% required at the time of shipping equipment.

BE IT FURTHER RESOLVED, that there are funds available in line items 208-75200-726010 (\$5,000), 208-75200-974000 (\$20,000), 208-75300-932000 (\$100,000) and \$67,000 impact grant from the Capital Region Community Foundation Grant.

BE IT FURTHER RESOLVED, that the three line items (208-75200-726010, 208-75200-974000, and 208-75300-932000) be combined into one land improvement line and a project code assigned.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

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SOURCEWELL BUILD AGREEMENT

THIS AGREEMENT is made this _____ day of December, 2021, by and between Ingham County Parks, MI (hereinafter called "**OWNER**"), whose principal office is located at _____, and American Ramp Company dba Progressive Bike Ramps, (hereinafter called "**CONTRACTOR**"), whose principal office is located at 601 S. McKinley Ave, Joplin, MO 64801.

PROJECT: Burchfield Park Skills Course

LOCATION: 881 Grovenburg Road, Holt, MI 48821

PROJECT NUMBER: TBD

W I T N E S S E T H:

For value received, **CONTRACTOR** and **OWNER** agree as follows:

ARTICLE 1

DESCRIPTION OF WORK

1.1 The **CONTRACTOR** hereby covenants and agrees with the **OWNER** that he will well and faithfully construct the project in accordance with each and every one of the conditions, covenants, stipulations, terms and provisions contained in the specifications, drawings, and general conditions relating to the project, and will well and faithfully comply with and perform each and every obligation imposed upon him by said documents.

1.2 **CONSTRUCTION:** Bike Skills Park as determined by Exhibit A – Scope of Work. Scope of work is limited to the footprint of the bike park. See Exhibit A for a complete list of inclusions and exclusions. Exhibit B outlines the equipment to be manufactured and installed per this contract value. Along with details of the location.

ARTICLE 2

CONTRACT AMOUNT

2.1 **OWNER** agrees to pay **CONTRACTOR** the sum of **One Hundred Thirty Four Thousand Eight Hundred Ninety One Dollars and Ninety Eight Cents (\$134,891.98)** , plus any applicable taxes, subject to additions and deductions for changes as may be agreed upon in writing. **CONTRACTOR** may bill his work progressively based on quantities installed. A monthly service charge of 1.5% (18% per annum) will be applied to any past due amount after thirty (30) days.

2.2 All portions of this contract will be billed to the **OWNER** by the **CONTRACTOR** on the following progress schedule:

50% at the time the order is placed

50% upon shipping

All progress billings are due in full upon receipt to avoid a monthly service charge as outlined in section 2.1 above.

2.3 Execution of any Attachments and/or Add Alternates will be bound by all terms and conditions of the Agreement.

2.4 "Completion of the Project" shall be deemed the earlier of 1.) The date Owner executes Contractor's punch-list/sign-off sheet; or 2.) The date the Owner opens the Project to the public.

2.5 American Ramp Company will comply with Ingham County Prevailing Wage Policy *This page is the creative property of Progressive Bike Ramps. It cannot be copied or redistributed.*

ARTICLE 3

INSURANCE AND INDEMNITY

3.1 CONTRACTOR shall maintain at its cost the following minimum insurance and coverage throughout the term of the Agreement: Both (1) Comprehensive General Liability and (2) Comprehensive Automobile Liability Insurance covering liabilities for property damage and bodily injury, including death, at the minimum amount of One Million and No/100 Dollars (\$1,000,000.00) per occurrence.

3.2 CONTRACTOR agrees to indemnify and hold harmless OWNER from any and all claims, loss, or expense of every kind whatsoever which may arise from CONTRACTOR's negligent acts or omissions or breach of its obligations hereunder. OWNER agrees to indemnify and hold harmless CONTRACTOR from any and all claims, loss, or expense of every kind whatsoever which may arise from OWNER's negligent acts or omissions or breach of its obligations hereunder.

3.3 OWNER shall maintain builder's risk property insurance respecting the Property in an amount equal to the full insurable value thereof and the risk of casualty loss or damage to the Property shall be borne by OWNER. If a casualty loss occurs during construction, this Contract shall terminate and CONTRACTOR shall be paid in full for all work performed and materials provided. The parties may then enter into a new contract to cover the repair, reconstruction and completion of the property if necessary.

ARTICLE 4

CONTRACTOR'S AND OWNER'S RESPONSIBILITIES

4.1 No variation of this agreement will be recognized unless such change has been approved in writing

4.2 CONTRACTOR may assign or transfer this Agreement or any part thereof or amounts due or to become due hereunder with the written consent of OWNER, which shall not be unreasonably withheld. OWNER understands that CONTRACTOR may subcontract the installation portion of this Agreement using independent Subcontractors without the consent of OWNER.

4.3 CONTRACTOR will in no way be liable for delays in the completion of the Project which are beyond the control of CONTRACTOR, including but not limited to: Acts of God, labor strikes, shortage of materials, shipping delays or actions attributable to the Purchaser.

4.4 After the final inspection and completion of the Project, all repair/replacement issues regarding the Project and the materials shall be determined under the terms set forth in CONTRACTOR's standard warranty.

4.5 During construction the entire job site is considered hazardous. Before, during and after construction, OWNER is responsible for securing the job site. OWNER is responsible for barricading the premises and warning persons of the dangers at the jobsite. Under no circumstances may the bike park be ridden until completion of the Project. CONTRACTOR will not be held liable for and OWNER shall hold CONTRACTOR harmless from any accidents that occur because ramps/rails were used before the Project was complete.

4.6 Both during construction and after completion, CONTRACTOR shall not be held liable for damages beyond its control including but not limited to: noise generated from the Project, before and after completion, location choice, graffiti, injuries, additional expenses incurred by Purchaser, zoning issues, etc.

4.7 Building permits and other local licenses that are required for the Project are the sole responsibility of the OWNER. If CONTRACTOR is required to purchase these licenses, such costs will be billed to the OWNER and added to the contract price hereunder.³

4.8 All materials and workmanship are to conform to the contract drawings, details and specifications and the owner's Standards for Construction. *This page is the creative property of Progressive Bike Ramps. It cannot be copied or redistributed.*

**ARTICLE 5
MISCELLANEOUS**

5.1 The persons signing this Agreement warrant that they are duly authorized to sign on behalf of their respective parties and to bind their respective parties hereto. This Agreement shall inure to the benefit of and be binding upon the undersigned parties and their respective heirs, executors, legal representatives, successors and assigns. No waiver of any provision of this agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver. If any provision of this agreement is held to be invalid or unenforceable, all other provisions shall nevertheless continue in full force and effect.

5.2 The parties shall endeavor to resolve their Claims by mediation. Request for mediation shall be filed, in writing, with the other party to the Contract. The request may be made concurrently with the submission of such Claim to a court of competent jurisdiction, as provided in the paragraph below, but, in such event, mediation shall proceed in advance of such legal proceedings, which shall be stayed pending mediation for a period of 60 days from the date of submission, unless stayed for a longer period by agreement of the parties or court order.

5.3 Claims, disputes or other matters in question between the parties arising out of or relating to this Contract and which cannot be resolved by mediation, as provided in above paragraph, shall be governed by Missouri law and shall be determined exclusively in the Courts of Jasper County, Missouri without regard to its conflicts of law provisions. The prevailing party shall be entitled in any such action to recover its reasonable attorney's fees and legal expenses from the other party.

5.4 This agreement constitutes the entire agreement between the parties pertaining to its subject matter, and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification, or amendment of this agreement shall be binding unless executed in writing by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

OWNER: CONTRACTOR:

Firm: _____ . Firm: American Ramp Company

Authorized Signature: _____ Authorized

Signature: _____ Name Print: _____

Name & Title Print: _____

Date Executed: _____ Date Executed: _____

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: January 4, 2022
SUBJECT: Disc Golf Course at Lake Lansing Park North
For the meeting agenda of 1/24/22 Human Services and 1/19/22 Finance

BACKGROUND

The Parks Department 2022 – 2026 Master Plan revealed the need for a disc golf course in the Meridian Township area. The Ingham County Park Commission also held public input meetings and received several emails from the community supporting this concept. Ingham County Park staff has the expertise to develop an 18-hole disc golf course at Lake Lansing Park North. Attached is a rough sketch of the course.

ALTERNATIVES

To not develop a disc golf course at Lake Lansing Park North.

FINANCIAL IMPACT

This resolution request authorization to use \$50,000 from the Parks 208 fund balance to develop a new disc golf course. There are funds available to do this project in the Parks Department 208 fund balance. See attached proposed budget.

STRATEGIC PLANNING IMPACT

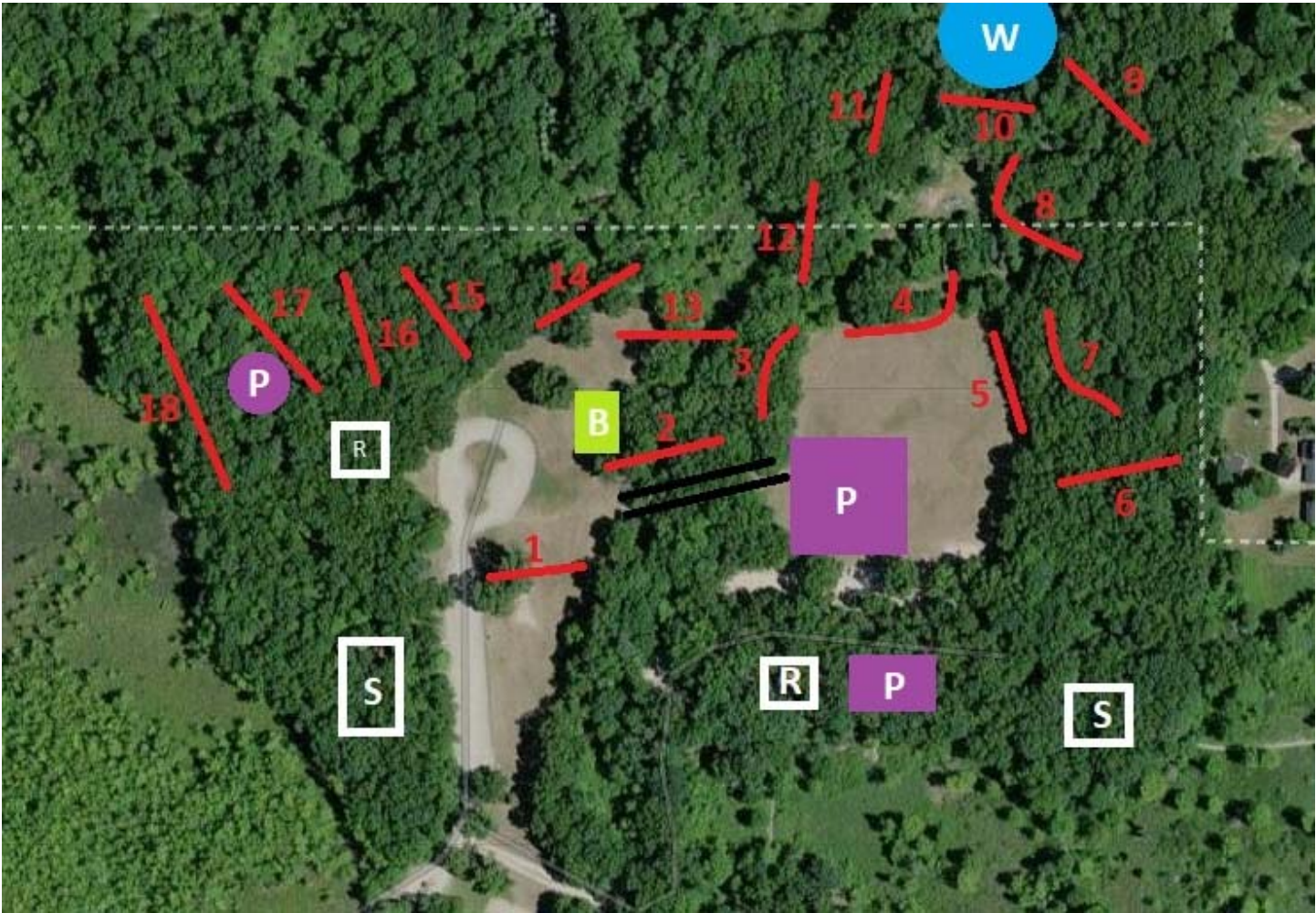
This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their January 10, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County Parks develop a disc golf course at Lake Lansing Park North.



Proposed Budget

Disc Golf Course at Lake Lansing Park North

Disc Golf Targets	\$9,000.00
- 18 Targets	
- 18 anchors	
- 9 bags of concrete	
- Shipping?	
Concrete Tee Pads	\$8,000.00
- Contracted pour of 18 tee pads	
- Lumber & screws for building frames	
- Gravel for back filling / grading	
Tee Signs	\$2,500.00
- Artwork & Signs	
- Posts & Hardware	
- Concrete	
- Paint	
Equipment Rental	\$10,000.00
- Stump Grinder	
- Brush Mulcher	
- Concrete Mixer	
Gravel / Mulch / Soil	\$1,500.00
- Back fill for tee pads	
- Mulch for high traffic areas	
Bridges	\$3,000.00
- 2 Bridges	
- Roughly 12 feet in length each	
Course Kiosk / Map	\$3,000.00
- Kiosk Lumber & Hardware	
- Artwork & Sign	
Trash Cans	\$2,000.00
Benches	\$2,000.00
Seed & Straw / Erosion Control Timbers	\$4,000.00
Contingency Fund	<u>\$5,000.00</u>
Requested Budget	\$50,000.00

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE DEVELOPMENT OF AN 18-HOLE DISC GOLF COURSE
AT LAKE LANSING PARK NORTH**

WHEREAS, the Ingham County Parks 2022-2026 Master Plan community input process revealed a need to develop a disc golf course in the Meridian Township area; and

WHEREAS, the Ingham County Parks strives to meet the goal of providing adequate recreational facilities for the residents of Ingham County; and

WHEREAS, the creation of a disc golf course meets #3 in the five-year action plan to add disc golf course to Lake Lansing Park North; and

WHEREAS, the construction of a disc golf course at Lake Lansing Park North would provide another low cost, recreational opportunity at the park which would, at the same time, provide increased awareness and visitation of the park; and

WHEREAS, the disc golf course construction and maintenance will be done in house to keep cost down; and

WHEREAS, that the Ingham County Parks & Recreation Commission recommends \$50,000 to be used from the Parks Department 208 fund balance to fund the cost of the Lake Lansing Park North disc golf course.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the development of an 18-hole disc golf course at Lake Lansing Park North.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the transfer of \$50,000 from the Parks Department 208 fund balance into a new line item for this project.

TO: Board of Commissioners Human Services
FROM: Tim Morgan, Parks Director
DATE: January 4, 2022
SUBJECT: Adopt the Ingham County Parks Master Plan
For the meeting agenda of 1/24/22 Human Services

BACKGROUND

This resolution asks the Board of Commissioners to adopt the 2022-2026 Ingham County Parks Master Plan as presented by the Ingham County Parks & Recreation Commission. The Parks Master Plan is intended to provide general guidelines for the orderly development of the County Park system. The plan is based on feedback from 2,200 area residents, park users, park staff, and others who participated in an online survey in July of 2021. At the May 17, 2021 Human Services meeting the McNamara Landing and Riverbend Natural Area Vehicle entrance fees was discussed and passed with the 2022 budget in October. As the Park Director stated at the May 17, 2021 Human Services meeting, a poll could be presented to visitors in regards to charging fees. The results from the Master Plan were as follows:

Would you support the normal vehicle entrance fee for parking at McNamara Landing and Riverbend Natural Area? This would provide seasonal staff presence on-site to help control parking and provide a sense of security.

Yes 48%
No 23%
No opinion/Do not know 29%

Additionally there was also a public hearing on November 15, 2021.

The plan is available for review at <https://pk.ingham.org/>

ALTERNATIVES

In order to remain eligible for state and federal grant programs it is necessary that the Ingham County Parks Master Plan be updated every five years.

FINANCIAL IMPACT

The plan can be amended at any time by the Park Commission and Board of Commissioners, and carries with it no commitment on the part of the Board of Commissioners to fund any particular recommendation contained within the plan.

OTHER CONSIDERATIONS

The Parks & Recreation Commission supported this resolution with the passage of a resolution at their January 10, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend authorizing the resolution to adopt the Ingham County Parks 2022-2026 Master Plan.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE
INGHAM COUNTY PARKS AND RECREATION 2022-2026 MASTER PLAN**

WHEREAS, the Ingham County Parks and Recreation Commission has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2022 through 2026; and

WHEREAS, the Ingham County Parks and Recreation Commission began the process of developing a community recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities; and

WHEREAS, residents of the Ingham County were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan; and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days; and

WHEREAS, a public hearing was held on November 15, 2021 at the Human Services Building in Lansing, MI to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Ingham County Parks and Recreation 2022-2026 Master Plan; and

WHEREAS, the Ingham County Parks and Recreation Commission has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the Ingham County Parks and Recreation Commission; and

WHEREAS, after the public hearing, the Ingham County Parks and Recreation Commission recommended adopting the Ingham County Parks and Recreation 2022-2026 Master Plan at their January 10, 2022 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the Ingham County Parks and Recreation 2022-2026 Master Plan.

BE IT FURTHER RESOLVED, that the goals and objectives for 2022 through 2026, as stated in the Master Plan, shall be construed as desirable goals only with no implied commitment on the part of the Board of Commissioners to fund any particular recommendation contained therein.

TO: Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: December 28, 2021
SUBJECT: Authorization to Amend Agreement with Dignified Aging Project
For the meeting agendas of January 19, 2022 and January 24, 2022

BACKGROUND

Ingham County Health Department (ICHD) wishes to amend the Short Form agreement with Dignified Aging Project (DAP) to provide staff at an increased hourly rate for licensed and unlicensed employees, to co-administer the flu vaccine with the administration of COVID-19 vaccines, and to extend the agreement effective January 1, 2022 through September 30, 2022. This resolution will raise the hourly rates of Licensed/Registered Nurses from \$45.00 to \$50.00, and also raise the hourly rates of unlicensed staff from \$25.00 to \$30.00, allowing ICHD to retain nurses and staff to assist with vaccination efforts in Ingham County. Residents of long-term care facilities and skilled nursing facilities have been disproportionately affected by the COVID-19 pandemic and often face transportation barriers to travel to vaccination sites. DAP will provide staff to go into these facilities to provide both the COVID-19 vaccination as well as the flu vaccination, at the same time. Allowing DAP to provide nursing staff will also help to increase the number of vaccinators in Ingham County, and get both COVID-19 and flu vaccines to residents at a faster rate. Included in this amendment and approved through Resolution #21-440, any vendor partnering with Ingham County must also be fully vaccinated at or above Ingham County’s current vaccination rate.

ALTERNATIVES

ICHD could partner with other agencies to fill the need for additional vaccinators, but this would slow down the vaccination process while ICHD searched for other vendors, as there is already an existing agreement with DAP.

FINANCIAL IMPACT

All costs of this amendment, which adds vaccination services to the existing agreement, will be covered in grant funds accepted through Resolution #21-419. Staffing hourly rate increases will go into effect January 25, 2022.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information provided, I respectfully recommend approval of the attached resolution amending the DAP agreement to provide nursing staff at an increased hourly rate for Licensed and unlicensed employees, to co-administer the flu vaccine with administration of COVID-19 vaccines, and to extend the agreement effective January 1, 2022 through September 30, 2022. In addition, any vendor partnering with Ingham County must also be fully vaccinated at or above Ingham County’s current vaccination rate.

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AGREEMENT WITH DIGNIFIED AGING PROJECT

WHEREAS, Ingham County Health Department (ICHHD) wishes to amend the agreement with Dignified Aging Project (DAP) to provide staff at an increased hourly rate for licensed and unlicensed employees, to co-administer the flu vaccine with the administration of COVID-19 vaccines, and to extend the agreement effective January 1, 2022 through September 30, 2022; and

WHEREAS, this resolution will raise the hourly rates of Licensed/Registered Nurses from \$45.00 to \$50.00, and also raise the hourly rates of unlicensed staff from \$25.00 to \$30.00 effective January 25, 2022, allowing ICHHD to retain nurses and staff to assist with vaccination efforts in Ingham County; and

WHEREAS, all costs of this amendment, which adds vaccination services to the existing agreement, will be covered in grant funds accepted in Resolution #21-419; and

WHEREAS, residents of long-term care facilities and skilled nursing facilities have been disproportionately affected by the COVID-19 pandemic and often face transportation barriers to travel to vaccination sites; and

WHEREAS, DAP will provide staff to go into these facilities to provide both the COVID-19 vaccination as well as the flu vaccination, at the same time; and

WHEREAS, allowing DAP to provide nursing staff will also help to increase the number of vaccinators in Ingham County, and get both COVID-19 and flu vaccines to residents at a faster rate; and

WHEREAS, included in this amendment and approved through Resolution #21-440, any vendor partnering with Ingham County must also be fully vaccinated at or above Ingham County's current vaccination rate; and

WHEREAS, the Health Officer recommends that the agreement with DAP be amended to provide staff at an increased hourly rate for licensed and unlicensed employees, to co-administer the flu vaccine with the administration of COVID-19 vaccines, and to extend the agreement effective January 1, 2022 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the agreement with DAP be amended to provide staff at an increased hourly rate for licensed and unlicensed employees, to co-administer the flu vaccine with the administration of COVID-19 vaccines, and to extend the agreement effective January 1, 2022 through September 30, 2022.

BE IT FURTHER RESOLVED, that this resolution will raise the hourly rates of Licensed/Registered Nurses from \$45.00 to \$50.00, and also raise the hourly rates of unlicensed staff from \$25.00 to \$30.00, allowing ICHHD to retain nurses and staff to assist with vaccination efforts in Ingham County.

BE IT FURTHER RESOLVED, that DAP will provide staff to go into these facilities to provide both the COVID-19 vaccination as well as the flu vaccination, at the same time.

BE IT FURTHER RESOLVED, that included in this amendment and approved through Resolution #21-440, any vendor partnering with Ingham County must also be fully vaccinated at or above Ingham County's current vaccination rate.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: December 21, 2021
SUBJECT: Resolution to Amend Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. for NextGen® Mobile

For the meeting agendas of January 19, 2022 and January 24, 2022

BACKGROUND

Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) wish to amend resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include NextGen® Mobile, effective February 1, 2022 through January 31st 2023 for an amount not to exceed \$15,000. NextGen® Mobile is a cloud-enabled mobile application that allows providers to engage the electronic health record on a mobile device to view schedules, patient clinical information, record dictation for visits to send back to the EHR as text, and securely communicate with and message other providers. The cost for this service is \$12,500 for a one-time implementation fee, and a subscription cost of \$99.00 per month for 25 providers for an annual cost of \$2,475. The total cost of this agreement will not exceed \$15,000 which will be covered by funding from the American Rescue Plan fund, authorized through Resolution #21-240.

ALTERNATIVES

NextGen is the sole vendor for our Electronic Health Record and is therefore the exclusive provider of NextGen® mobile

FINANCIAL IMPACT

The cost for this service is \$12,500 for a one-time implementation fee, and a subscription cost of \$99.00 per month for 25 providers for an annual cost of \$2,475. The total cost of this agreement will not exceed \$15,000 which will be covered by funding from the American Rescue Plan fund, authorized through Resolution #21-240.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes amending resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include NextGen® Mobile effective February 1, 2022 through January 31st 2023, for an amount not to exceed \$15,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #10-275 WITH NEXTGEN® HEALTHCARE INFORMATION SYSTEMS, INC. FOR NEXTGEN® MOBILE

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to amend Resolution #10-275 with NextGen® Healthcare Information Systems, Inc., to include NextGen® Mobile effective February 1, 2022 through January 31st 2023 in an amount not to exceed \$15,000; and

WHEREAS, NextGen® Mobile is a cloud-enabled mobile application that allows providers to engage the electronic health record on a mobile device to view schedules, patient clinical information, record dictation for visits to send back to the EHR as text, and securely communicate with and message other providers; and

WHEREAS, the cost for this service is \$12,500 for a one-time implementation fee, and a subscription cost of \$99.00 per month for 25 providers for an annual cost of \$2,475; and

WHEREAS, the total cost of this agreement will not exceed \$15,000 which will be covered by funding from the American Rescue Plan fund, authorized through Resolution #21-240; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners authorizes amending Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include NextGen® Mobile effective February 1, 2022 through January 31st 2023 in an amount not to exceed \$15,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with NextGen® Healthcare Information Systems, Inc. authorized in Resolution #10-275 to include NextGen® Mobile effective February 1, 2022 through January 31st 2023, in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Law & Courts, Human Services and Finance Committees
FROM: Linda Vail, Health Officer
DATE: December 22, 2021
SUBJECT: Authorization to Enter Agreement with People Ready Activating Youth (P.R.A.Y.) and Peckham to Operate Lansing/Ingham Peacemaker Fellowship

For the meeting agendas of January 13, January 19, and January 24, 2022

BACKGROUND

Ingham County wishes to enter into an agreement with People Ready Activating Youth (P.R.A.Y.) and Peckham to serve as Local Operators for Phase I/Year 1 operation of the Lansing/Ingham Peacemaker Fellowship®, effective January 1, 2022 through December 31, 2022. P.R.A.Y. and Peckham shall have 30 days to work out their partnership agreement; which both organizations are agreeable to. Between 2011 and present, partners in Ingham County have explored a variety of gun violence interruption and prevention approaches. Between August of 2020 and present, Safe Passages, dba Advance Peace, has served as a national technical assistance partner providing pre-implementation and planning guidance to Lansing and Ingham County partners working to build and sustain local community capacity to interrupt gun violence. This contract will be eligible for renewal for Years 2 and 3 of the first three-year cycle, based upon performance in Phase I/Year 1.

On March 23, 2021, the Ingham County Board of Commissioners approved Resolution #21-179, authorizing Ingham County to include in its 2022-2024 public safety planning, a commitment, support, and partnership with Advance Peace and local partners in the amount of \$535,294 for establishing a program to help build and sustain local community capacity to interrupt gun violence. This program will help save lives and reduce the life-altering trauma experienced by people living in the impacted communities and by the service providers who support them. The award for Phase I/Year 1 operation of the Lansing/Ingham Peacemaker Fellowship® shall not exceed the amount of \$279,500.

In October 2021 Ingham County Purchasing Department issued a Request for Proposals (RFP) for the Local Operator of the Lansing/Ingham Peacemaker Fellowship®. In November 2021, the Lansing/Ingham Advance Peace Planning team assembled an RFP evaluation team made of staff from Ingham County, City of Lansing, Advance Peace, and county residents impacted by gun violence who have demonstrated an ongoing commitment to gun violence prevention and interruption. The evaluation team received and scored four proposals using scoring criteria both recommended by Advance Peace, as well as vetted and prioritized by a broad coalition of community partners. Pursuant to the RFP, the evaluation team assigned cumulative scores based on the combination of written responses to the RFP, and interviews with proposers. Out of this process, the evaluation team recommends P.R.A.Y. and Peckham, to be the operators of the Lansing/Ingham Peacemaker Fellowship® and provides them with 30 days to finalize their partnership agreement.

ALTERNATIVES

The selection of a local operator is necessary to move the Advance Peace Project forward.

FINANCIAL IMPACT

The Local Operator budget of \$279,500 is part of the overall first year budget of \$535,294. Funding sources for the three year project are as follows:

	YEAR 1	YEAR 2	YEAR 3	TOTAL
Ingham County	\$160,000	\$210,000	\$220,000	\$590,000
City Of Lansing	\$240,000	\$300,000	\$350,000	\$890,000
Department Of Justice Safe Neighborhoods Grant	\$21,905	\$22,500	\$23,000	\$67,405
Lansing Housing Commission	\$35,000	\$15,000	\$0	\$50,000
Michigan Enhancement Grant	\$78,389	\$137,001	\$141,610	\$357,000
Total	\$535,294	\$684,501	\$734,610	\$1,954,405

STRATEGIC PLANNING IMPACT

This resolution supports the commitment of the Ingham County Board of Commissioners to continue work that targets violent offenders, high level drug dealers, gang activity, and gun violence (Goal A, Strategy 1, Task x of the 2018-2022 Update to the Strategic Plan and Action Plan.)

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into either a joint or separate contract(s) with P.R.A.Y. and Peckham to serve as the Local Operators of the Lansing/Ingham Peacemaker Fellowship® during the period of January 1, 2022 to December 31, 2022 and allow both P.R.A.Y. and Peckham to utilize the next 30 days to finalize their partnership for carrying out Phase I/Year 1 operation of the Lansing/Ingham Peacemaker Fellowship® which holds a combined total budget that does not exceed the sum of \$279,500.

Introduced by the Law & Courts, Human Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PEOPLE READY ACTIVATING YOUTH (P.R.A.Y) AND PECKHAM USING A PARTNERSHIP APPROACH TO IMPLEMENT AND OPERATE THE LANSING/INGHAM PEACEMAKER FELLOWSHIP AND TO BUILD AND SUSTAIN LOCAL COMMUNITY CAPACITY TO INTERRUPT GUN VIOLENCE

WHEREAS, between 2011 and present, partners in Ingham County have explored a variety of gun violence interruption and prevention approaches; and

WHEREAS, between August of 2020 and present, Safe Passages, dba Advance Peace, has served as a national technical assistance partner providing pre-implementation and planning guidance to Lansing and Ingham County partners working to build and sustain local community capacity to interrupt gun violence; and

WHEREAS, on March 23, 2021, the Board of Commissioners approved Resolution #21-179, stating that Ingham County will include in its 2022-2024 public safety planning a commitment, support, and partnership with Advance Peace and local partners in the amount of \$535,294 to establish a program to help build and sustain local community capacity to interrupt gun violence; and

WHEREAS, such a program will help save lives and reduce the life-altering trauma experienced by people living in the impacted communities and by the service providers who support them; and

WHEREAS, Ingham County Purchasing Department issued a Request for Proposals (RFP) for the Local Operator of the Lansing/Ingham Peacemaker Fellowship®; and

WHEREAS, in November 2021, the Lansing/Ingham Advance Peace Planning team assembled an RFP evaluation team made of staff from Ingham County, City of Lansing, Advance Peace, and county residents impacted by gun violence who have demonstrated an ongoing commitment to gun violence prevention and interruption; and

WHEREAS, the evaluation team received, scored, and interviewed four proposals using scoring criteria recommended by Advance Peace, and vetted and prioritized by a broad coalition of community partners; and

WHEREAS, this resolution is to authorize P.R.A.Y. and Peckham to initiate discussions with one another and utilize the next 30 days to draft an updated budget with outlined roles and responsibilities as divided between the two organization that they both agree is necessary and sufficient to execute the Phase I/Year 1 operation of the Lansing/Ingham Peacemaker Fellowship® during the period of January 1, 2022 through December 31, 2022; and

WHEREAS, this resolution is to authorize Ingham County to enter into either a joint or separate contract(s) with P.R.A.Y. and Peckham which shall have a combined total amount not to exceed the sum of \$279,500 for Phase I/Year 1 operation of the Lansing/Ingham Peacemaker Fellowship® during the period of January 1, 2022 through December 31, 2022; and

WHEREAS, the contract(s) will be eligible for renewal for Years 2 and 3 of the first three-year cycle based upon performance in Phase I/Year 1.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners authorizes Ingham County to enter into either a joint or separate contract(s) with P.R.A.Y. and Peckham to serve as the Local Operators of the Lansing/Ingham Peacemaker Fellowship® during the period of January 1, 2022 to December 31, 2022 and allows both P.R.A.Y. and Peckham to utilize the next 30 days to finalize their roles and responsibilities for carrying out Phase I/Year 1 operation of the Lansing/Ingham Peacemaker Fellowship® which holds a combined total budget that does not exceed the sum of \$279,500.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2022 Budget in order to implement this resolution.

TO: Law & Courts, Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: December 1, 2021
SUBJECT: Resolution to Authorize LifeMAP Management App™ Licensing Agreement
For the meeting agendas of January 13, January 19, and January 24, 2022

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into a Licensing Agreement for the LifeMAP Management App, an Advance Peace Violence Interruption Data Collection Tool, effective June 1, 2022 through May 31, 2024 in an amount not to exceed \$50,000. The LifeMAP Management App Data Collection tool will be used during the first two 18-month Peacemaker Fellowship® cohorts. Resolution #21-179, authorized Ingham County to include a commitment, support, and partnership with Advance Peace and local partners in an amount of \$590,000, to establish a program that builds and sustains local community capacity to interrupt gun violence.

In order for ICHHD to ensure adherence to the approach and for measuring impact of the approach, a robust evaluation of both outputs and outcomes associated with local implementation is critical. LifeMap Management provides training and technical support, as well as the ability to export one (1), six (6) and twelve (12) month data reports. This local data generated through LifeMAP will then be summarized in evaluation reports of the local Advance Peace replication effort, which will also report on reductions in overall and neighborhood-specific shootings in Lansing/Ingham County. A detailed outline of the resources offered by LifeMap Management Licensing agreement are clearly defined in the Scope of Work for Advance Peace – Appendix A.

ALTERNATIVES

Staff from ICHHD and evaluators from Michigan Public Health Institute (MPHI) have considered in-house development of data collection tools for local evaluation efforts. However, paying the licensing fee for the LifeMAP Management App™ is a more cost-effective approach.

FINANCIAL IMPACT

The cost for this two-year Licensing Agreement with LifeMAP Management App™, an Advance Peace Violence Interruption Data Collection Tool will be \$50,000. The payment of this agreement will come from funding sources noted above.

STRATEGIC PLANNING IMPACT

This activity supports the Ingham County Board of Commissioners Strategic Plan Update objective A.1.x: Continue work that targets violent offenders, high level drug dealers, gang activity, and gun violence.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into a two-year Licensing Agreement for the LifeMAP Management App™, an Advance Peace Violence Interruption Data Collection Tool, effective June 1, 2022 through May 31, 2024 for an amount not to exceed \$50,000.

Introduced by the Law & Courts, Human Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SAFE PASSAGES DBA
ADVANCE PEACE FOR A LICENSING AGREEMENT FOR THE LIFEMAP
MANAGEMENT APP™ DATA COLLECTION TOOL**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a Licensing Agreement for the LifeMAP Management App, an Advance Peace Violence Interruption Data Collection Tool, effective June 1, 2022 through May 31, 2024 in an amount not to exceed \$50,000; and

WHEREAS, the LifeMAP Management App Data Collection tool will be used during the first two 18-month Peacemaker Fellowship® cohorts; and

WHEREAS, Resolution #21-179, authorized Ingham County to include a commitment, support, and partnership with Advance Peace and local partners in an amount of \$590,000, to establish a program that builds and sustains local community capacity to interrupt gun violence; and

WHEREAS, in order for ICHD to ensure adherence to the approach and for measuring impact of the approach, a robust evaluation of both outputs and outcomes associated with local implementation is critical; and

WHEREAS, LifeMap Management provides training and technical support, as well as the ability to export one (1), six (6) and twelve (12) month data reports; and

WHEREAS, this local data generated through LifeMAP will then be summarized in evaluation reports of the local Advance Peace replication effort, which will also report on reductions in overall and neighborhood-specific shootings in Lansing/Ingham County; and

WHEREAS, the cost for this two-year Licensing Agreement with LifeMAP Management App™, an Advance Peace Violence Interruption Data Collection Tool, will be \$50,000 and the payment for this agreement will come from funding sources noted above; and

WHEREAS, a detailed outline of the resources offered by LifeMap Management Licensing agreement are clearly defined in the Scope of Work for Advance Peace – Appendix A; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes entering into a Licensing Agreement for the LifeMAP Management App, an Advance Peace Violence Interruption Data Collection Tool, effective June 1, 2022 through May 31, 2024 in an amount not to exceed \$50,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a Licensing Agreement for the LifeMAP Management App, an Advance Peace Violence Interruption Data Collection Tool effective June 1, 2022 through May 31, 2024 in an amount not to exceed \$50,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: November 17, 2021
SUBJECT: Authorization to Enter Agreement with Holy Cross Services
For the meeting agendas of December 6 and December 8, 2021

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000. Holy Cross provides the Lansing community with valuable services including serving as a temporary overnight and day shelter, providing housing services, eviction prevention, veteran housing services and hotel contracts for families when temporary shelter is not adequate. ICHHD provided Holy Cross with \$30,000 in funding for FY 2021. Throughout the COVID-19 pandemic, Holy Cross has been faced with additional costs as the need for additional services have increased. Entering into this agreement for increased funding, will help to offset some of the costs and allow Holy Cross Services to continue offering these valuable services to the community they serve.

ALTERNATIVES

Ingham County could choose not to use ARP funds to support Holy Cross Services.

FINANCIAL IMPACT

\$30,000 of this agreement will be funded through general funds. The other \$30,000 will be funded using American Rescue Plan (ARP) funds.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented I respectfully request approval of the attached Resolution to enter into an agreement with Holy Cross Services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HOLY CROSS SERVICES

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000; and

WHEREAS, Holy Cross Services provides the Lansing community with valuable services including serving as a temporary overnight and day shelter, providing housing services, eviction prevention services, veteran housing services, and hotel contracts for families when temporary shelter is not adequate; and

WHEREAS, ICHD provided Holy Cross Services with \$30,000 in funding for FY 2021; and

WHEREAS, throughout the COVID-19 pandemic, Holy Cross has been faced with additional costs as the need for their services has increased; and

WHEREAS, entering into this agreement for increased funding will help offset some of the costs and allow Holy Cross Services to continue offering these valuable services to the community they serve; and

WHEREAS, the Health Officer recommends entering into an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DR. JEFFREY BROWN

WHEREAS, Ingham County Health Department's (ICHD) Community Health Center Board and Ingham County Board of Commissioners wish to honor Dr. Jeffrey Brown for his years of service as an Ingham Community Health Center Board of Director; and

WHEREAS, the Ingham County Board of Commissioners acts as co-applicant with the Ingham Community Health Center Board of Directors for the governance and oversight of the Federally Qualified Health Center through ICHD; and

WHEREAS, as the current Ingham Community Health Center Board of Directors, Dr. Jeffrey Brown has honorably completed his term in said positions and has contributed with integrity and commitment to the Health Center mission during his term; and

WHEREAS, Dr. Brown has served on multiple committees including on the Executive Committee as the Board Secretary and as a member of the Membership Committee; and

WHEREAS, his leadership led to increased Board recruitment and retention which grew the Health Center Board in size and diversity; and

WHEREAS, the Ingham Community Health Center Board, the Health Officer and the Ingham County Board of Commissioners wish to recognize Dr. Jeffrey Brown's dedication during his service as a Health Center Board officer and member.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dr. Jeffrey Brown for his years of service as an Ingham Community Health Center Board officer and member.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING DAPHINE WHITFIELD FOR SERVICE AS A
COMMUNITY HEALTH CENTER BOARD MEMBER**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Center Board and the Ingham County Board of Commissioners wish to honor Daphne Whitfield for her years of service as an Ingham Community Health Center Board member and committee chair; and

WHEREAS, the Ingham County Board of Commissioners acts as co-applicant with the Ingham Community Health Center Board of Directors for the governance and oversight of the Federally Qualified Health Center through ICHD; and

WHEREAS, the current Ingham Community Health Center Board of Director, Daphine Whitfield, has honorably completed her term in said positions and has contributed with integrity and commitment to the Health Center mission during her term; and

WHEREAS, Ms. Whitfield has served on several committees which included stepping forward to lead the Executive Director Evaluation Committee as the Committee Chair, and as a member of the Quality Committee; and

WHEREAS, ICHD's Community Health Center Board, the Health Officer and the Ingham County Board of Commissioners wish to recognize Daphine Whitfield's dedication during her service as a Health Center Board member and committee chair.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Daphine Whitfield for her years of service as an Ingham Community Health Center Board member and committee chair.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes her continued success in all of her future endeavors.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING RENEE NEMETH, LPN

WHEREAS, after eight years of dedicated service to Ingham County Health Department's (ICHD's) Jail Medical, Renee Nemeth retired on Friday, December 3, 2021; and

WHEREAS, Renee Nemeth began her career with ICHD in April of 2013 as a Licensed Practical Nurse at Jail Medical; and

WHEREAS, as a Medication Nurse at the Ingham County Correctional Facility, Renee brought an attention to detail and an organization to the medication room; and

WHEREAS, Renee developed a system of checks and balances to ensure the safe set-up and distribution of pharmaceuticals to the inmate population; and

WHEREAS, Renee was instrumental in the redesign of workflow for the delivery of medications throughout the correctional facility; and

WHEREAS, Renee created and maintained a procedure by which medications were re-ordered through a community pharmaceutical vendor, facilitating the communication and collaboration between professional licensed providers and the vendor; and

WHEREAS, this new re-ordering procedure allowed for the safe organization of medication distribution carts and medication delivery; and

WHEREAS, Renee played a significant role in the orientation of new jail medical staff to the procedures utilized in the medication room, order and renewal systems and procedures for medication distribution; and

WHEREAS, because of Renee's thoroughness and ability to follow pharmaceutical regulations, the medication room successfully passed its quarterly pharmacy inspections; and

WHEREAS, Renee assisted in developing plans and protocols for pharmaceutical management of Medication Assisted Treatment for Substance Use Disorder in the jail; and

WHEREAS, during her career Renee was professional, dedicated, knowledgeable, and loyal to ICHD's mission of providing quality health care to Ingham County residents and jail inmates; and

WHEREAS, through her attention to detail and passion for her job duties, Renee was found to be indispensable and will be greatly missed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Renee Nemeth for her eight years of dedicated service and for her exemplified patient care and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.