

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE
CHRIS TRUBAC, CHAIR
IRENE CAHILL
TODD TENNIS
BRYAN CRENSHAW
RYAN SEBOLT
DERRELL SLAUGHTER
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JANUARY 31, 2022 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [January 24, 2022 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. [Senior Citizens Advisory Board](#) – Interviews
2. [Parks Department](#) – Resolution to Authorize a Contract with [Praise Companies, LLC](#) for Designing, Fabricating, and Installing Signage for the Ingham County Park Department
3. [Health Department](#)
 - a. Resolution to Authorize an [Amendment to Resolution #21-498](#)
 - b. Resolution to Authorize an Agreement with [Graphic Sciences, Inc.](#) for the Transport, Storage, and Retrieval of Health Department Files
 - c. Resolution to Amend Agreement for [Registered Dietician Services](#)
 - d. Resolution to Authorize an Agreement with [ChartSpan Medical Technologies, Inc.](#)

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
January 24, 2022
Draft Minutes

Members Present: Trubac, Cahill, Crenshaw, Sebolt, and Slaughter

Members Absent: Naeyaert, and Tennis

Others Present: Commissioner Grebner, Commissioner Peña, Amy Pohan, Jared Cypher, Corrine Clark, Leslie Bentley, Sharon Dade, Michelle Wright, Kylie Rhoades and others

The meeting was called to order by Chairperson Trubac at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the December 6, 2021 Minutes

CHAIRPERSON TRUBAC STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE DECEMBER 6, 2021 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioners Naeyaert and Tennis.

Additions to the Agenda

None.

4. Health Department
 - c. Resolution to Authorize an Agreement with People Ready Activating Youth (P.R.A.Y) and Peckham Using a Partnership Approach to Implement and Operate

Chairperson Trubac stated agenda item would be referred back to Law and Courts Committee.

Limited Public Comment

Commissioner Grebner stated he believed an agenda item regarding the consideration of payment for vaccination had been missed. He further stated that the Committee had a duty to preserve and advance public welfare, including freedom from disease.

Commissioner Grebner stated individuals that do not vaccinate themselves have cost the County a large sum of money, as well as placed the community at risk. He further stated the impact would be reversed given the opportunity to implement an incentive to get vaccinated.

Chairperson Trubac thanked Commissioner Grebner for his comments.

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SEBOLT TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Potter Park Zoo
 - a. Resolution to Authorize a Reorganization of Potter Park Zoo Maintenance Positions
 - b. Resolution to Amend Resolution #20-015 Visitor Incentive Programs at Potter Park Zoo
 - c. Resolution to Authorize a Contract Extension with Shane’s Camels

3. Parks Department
 - a. Resolution to Authorize a Contract with American Ramp Company dba Progressive Bike Ramps for Construction of a Bike Skills Park at Burchfield Park
 - b. Resolution to Authorize the Development of an 18-Hole Disc Golf Course at Lake Lansing Park North
 - c. Resolution to Adopt the Ingham County Parks and Recreation 2022-2026 Master Plan

4. Health Department
 - a. Resolution to Amend Agreement with Dignified Aging Project
 - b. Resolution to Amend Resolution #10-275 with Nextgen® Healthcare Information Systems, Inc. for Nextgen® Mobile the Lansing/Ingham Peacemaker Fellowship and to Build and Sustain Local Community Capacity to Interrupt Gun Violence
 - d. Resolution to Authorize an Agreement with Safe Passages dba Advance Peace for a Licensing Agreement for the Lifemap Management App™ Data Collection Tool
 - f. Resolution Honoring Dr. Jeffrey Brown
 - g. Resolution Honoring Daphine Whitfield for Service as a Community Health Center Board Member
 - h. Resolution Honoring Renee Nemeth, LPN

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Naeyaert and Tennis.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Naeyaert and Tennis.

1. Veteran Affairs Committee – Interviews

Corrine Clark interviewed for a position on the Veteran Affairs Committee.

Leslie Bentley interviewed for a position on the Veteran Affairs Committee.

4. Health Department

- e. Resolution to Authorize an Agreement with Holy Cross Services (*Discussion*)

Sharon Dade stated she did not speak on behalf of Holy Cross Services, but had served the community over 20 years. She further stated she believed the continuation of housing programs would be essential to the community.

Ms. Dade stated Holy Cross terminated long term housing programs as well as support staff effective December 31st. She further stated Holy Cross continued to provide emergency shelter, community kitchen and veteran assistance.

Commissioner Crenshaw asked the Deputy Controller if Holy Cross had announced the termination of long term housing services to the committee.

Jared Cypher, Deputy Controller, stated New Hope day shelter was operating without additional services and requested the continuation of funding. He further stated Ms. Dade had notified the Committee of the employee and program termination.

Commissioner Sebolt supported the reconfiguration of \$30,000, directed towards services provided by Holy Cross.

Commissioner Cahill stated the funds need to be allocated to other agencies who had employed the terminated Holy Cross employees. She further stated services would need to remain readily accessible.

Mr. Cypher stated continued communication would be made to Holy Cross to reevaluate. He further stated a resolution would be developed at a later date.

Chairperson Trubac expressed his gratitude to Ms. Dade and expressed enthusiasm towards the continuation of the program.

Announcements

Commissioner Slaughter asked if the Committee could receive an update on how the Tri-County Office on Aging has been handling the funds attained from the millage.

Chairperson Trubac stated the Committee would revisit the resolution brought by Commissioner Grebner at a later date.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:56 p.m.

JANUARY 31, 2022 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Parks Department – *Resolution to Authorize a Contract with Praise Companies, LLC for Designing, Fabricating, and Installing Signage for the Ingham County Park Department*

This resolution authorizes a contract with Praise Companies, LLC for a total amount not to exceed of \$6,910 which includes the base sign (\$6,070) and alternate 2 with lighting (\$840) for replacement signage at Lake Lansing Boat Launch. The replacement of the Lake Lansing Boat Launch sign will be funded from the Ingham County Insurance Liability 667 Fund.

3. Health Department

a. *Resolution to Authorize an Amendment to Resolution #21-498*

This resolution amends Resolution #21-498 for a total agreement amount not to exceed \$945,301 annually, effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter. This amended agreement will include 8.0 FTEs Behavioral Health Consultants and 1.0 FTE Mental Health Therapist (MHT) Supervisor position. In addition, a nurse coordinator will be provided by CMH-CEI at no cost. Funds for this agreement are included in the 2022 budget.

b. *Resolution to Authorize an Agreement with Graphic Sciences, Inc. for the Transport, Storage, and Retrieval of Health Department Files*

This resolution authorizes extending the agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of Health Department files for an amount not to exceed \$49,000 effective January 27, 2022 through January 26, 2023. Funds for this agreement are included in the 2022 budget.

c. *Resolution to Amend Agreement for Registered Dietician Services*

This resolution authorizes entering into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients effective February 1, 2022 through January 31, 2023, for an amount not to exceed \$10,816 annually.

d. *Resolution to Authorize an Agreement with ChartSpan Medical Technologies, Inc.*

This resolution authorizes an agreement with ChartSpan Medical Technologies, Inc., effective February 1, 2022 through January 31, 2025, with an auto-annual renewal for a period of five years, providing patient engagement and virtual managed care services at the per patient per month (PPPM) rate outlined in the ChartSpan proposal.

OTHER:

1. Senior Citizens Advisory Board – *Interviews*

Agenda Item 2

TO: Board of Commissioners Human Services and Finance Committees

FROM: Tim Morgan, Parks Director

DATE: January 18, 2022

SUBJECT: Contract with Praise Companies, LLC
For the meeting agenda of 1/31/22 Human Services and 2/2/22 Finance

BACKGROUND

The Purchasing Department solicited proposals from experienced vendors for the purpose of entering into a contract for designing, fabricating, and installing new signage at Lake Lansing Boat Launch.

The evaluation committee recommends that the contract be awarded to Praise Companies, LLC. It's anticipated that all work with this project will be completed no later than May 1, 2022.

ALTERNATIVES

Signage is an important tool for helping people navigate and fully experience an area. Well placed signage ensures that people can safely reach desired destinations. It also can help people discover new areas of interest in an impromptu way. Signage is needed by Ingham County visitors and residents to navigate the area if they are unfamiliar with the area. The alternative is to not complete the project.

FINANCIAL IMPACT

The cost to replace the Lake Lansing Boat Launch sign is \$6,910 which includes the base sign (\$6,070) and alternate 2 with lighting (\$840). The Lake Lansing Boat Launch sign will be funded from the Ingham County Insurance Liability 667 Fund.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their January 10, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing a contract with Praise Companies, LLC.

Agenda Item 2

TO: Timothy Morgan, Director, Parks Department
FROM: James Hudgins, Director of Purchasing
DATE: November 18, 2021
RE: Memorandum of Performance for RFP No. 142-21 Designing, Fabricating, and Installing Signage for the Ingham County Parks Department

Per your request, the Purchasing Department sought proposals from experienced vendors for the purpose of entering into a contract for designing, fabricating, and installing new signage throughout the Ingham County Parks system.

The scope of work includes, but is not limited to, designing new signs that will set the standard for replacing old and outdated signs, fabricating, installing, and furnishing all necessary labor, equipment, and materials required for the complete installation of one (1) new sign for the Lake Lansing Boat Launch.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	52	21
Vendors responding	2	2

A summary of the vendors' costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work if the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Entrance Sign, Basic Sign, Supply & Install Total / 1 each	Alternate 1 Add Digital Screen Total 1/ Each	Alternate 2 w/ Lighting, hard-wired Total 1/ Each	Alternate 3 w/ Lighting, Solar Total 1/ Each	Number of Days ARO for Shipment of Signs
Praise Companies LLC	No, Grandville MI	\$6,070.00	\$20,982.00	\$840.00 (spotlights)	\$1,340.00 (spotlights)	1-2 wks. for submittals & following approval 8-10 wks. for fabrication.
Signs by Crannie	No, Flint MI	\$13,505.00	\$17,605.00	\$1,865.00	\$3,350.00	10 wks. from final approval of artwork and color samples

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH PRAISE COMPANIES, LLC FOR DESIGNING, FABRICATING, AND INSTALLING SIGNAGE FOR THE INGHAM COUNTY PARK DEPARTMENT

WHEREAS, the Purchasing Department solicited proposals from experienced vendors for the purpose of entering into a contract for designing, fabricating, and installing new signage at Lake Lansing Boat Launch; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Praise Companies, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Praise Companies, LLC for a total amount not to exceed of \$6,910 which includes the base sign (\$6,070) and alternate 2 with lighting (\$840) for replacement signage at Lake Lansing Boat Launch.

BE IT FURTHER RESOLVED, that the replacement of the Lake Lansing Boat Launch sign be funded from the Ingham County Insurance Liability 667 Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: January 4, 2022
SUBJECT: Authorization to Amend Resolution #21-498

For the Meeting Agendas of January 31, 2022 and February 2, 2022

BACKGROUND

Ingham County Health Department's (ICHHD's) Community Health Centers (CHC) wish to amend Resolution #21-498 by increasing the agreement to \$945,301 annually, for a total increase of 43,963.00 effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter. This amended agreement will also include 1.0 additional FTEs Behavioral Health Consultant for a total of 8 Behavioral Health Consultants and whereby all other terms of the agreement will remain the same.

ALTERNATIVES

Forgoing amending this agreement would result in a loss of mental health therapist services, as CMH-CEI is the designated Community Mental Health Agency for our service area.

FINANCIAL IMPACT

The total cost of the amended agreement shall not exceed \$945,301 annually and will be covered by the CHC FY22 operating budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes amending Resolution #21-498 for an amount not to exceed \$945,301 annually, and will include one additional 1.0 FTE Behavioral Health Consultant effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter.

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #21-498

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHC) wish to amend Resolution #21-498 by increasing the agreement to \$945,301 annually, for a total increase of \$43,963 effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter; and

WHEREAS, the amended agreement will include one additional 1.0 FTEs Behavioral Health Consultant; and

WHEREAS, all other terms of the agreement will remain the same; and

WHEREAS, the total cost of the amended agreement shall not exceed \$945,301 annually; and

WHEREAS, the cost of this amendment will be covered by the CHC FY22 operating budget; and

WHEREAS, Ingham Community Health Center Board of Directors and the Health Officer support amending Resolution #21-498 for an amount not to exceed \$945,301 annually, and will include one additional 1.0 FTE Behavioral Health Consultant effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #21-498, increasing the agreement by \$43,963 for a total amount not to exceed \$945,301 annually and will include one additional 1.0 FTE Behavioral Health Consultant effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, Health Officer
DATE: January 12, 2022
SUBJECT: Agreement with Graphic Sciences, Inc.
For the meeting agendas of January 31, 2022 & February 02, 2022

BACKGROUND

Ingham County Health Department (ICHHD) wishes to extend its agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of Health Department files for an amount not to exceed \$49,000 effective January 27, 2022 through January 26, 2023. ICHHD currently has an agreement with Graphic Sciences, Inc. for the transport, storage and retrieval of Health Department files and has been satisfied with these services which are set to end January 26, 2022.

ALTERNATIVES

Failure to extend this agreement would result in a gap in transport, storage and retrieval services for ICHHD, which are necessary provisions for HD files.

FINANCIAL IMPACT

The proposed total annual cost of this agreement shall not exceed \$49,000. The proposed costs are based on \$3.68 per box and \$6.95 per file requested, and the per file fee includes locating, removing and re-filing the requested document. In addition, the costs to remove, transport and catalog the files at Graphic Science, Inc. is estimated to cost approximately \$18,000. The funds for the annual cost of this agreement are included in the FY 22 County Budget.

OTHER CONSIDERATIONS

There are no other considerations.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into agreement with Graphic Sciences, Inc. not to exceed \$49,000 effective January 27, 2022 through January 26, 2023.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES

WHEREAS, Ingham County Health Department (ICHD) wishes to extend its agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of Health Department files for an amount not to exceed \$49,000 effective January 27, 2022 through January 26, 2023; and

WHEREAS, ICHD currently has an agreement with Graphic Sciences, Inc. for the transport, storage and retrieval of Health Department files; and

WHEREAS, ICHD has been satisfied with the services of Graphic Sciences, Inc. which are set to end January 26, 2022; and

WHEREAS, ICHD wishes to extend the agreement through January 26, 2023; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming and storage; and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from the County's purchasing policy requiring an RFP or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated that the proposed total annual cost of this agreement shall not exceed \$49,000 and will be effective one year; and

WHEREAS, the proposed costs are based on \$3.68 per box and \$6.95 per file requested and the per file fee includes locating, removing and re-filing the requested document; and

WHEREAS, the costs for the storage of documents is included in the FY 22 ICHD budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one-time cost of approximately \$18,000 (included in the total \$49,000) to remove, transport and catalog the files; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes a one-year contract with Graphic Sciences, Inc. for the transport, storage and retrieval of files for an amount not to exceed \$49,000 effective January 27, 2022 through January 26, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one-year contract with Graphic Sciences, Inc. for the transport, storage, and retrieval of files for an amount not to exceed \$49,000 effective January 27, 2022 through January 26, 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: January 4, 2022
SUBJECT: Authorization to Amend Agreement for Registered Dietician Services
For the Meeting Agendas of January 31, 2022 and February 2, 2022

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients, effective February 1, 2022 through January 31, 2023, at \$52.00 per hour for a total amount not to exceed \$10,816 annually. This agreement will help to ensure that medical nutrition services are in accordance with the most current and evidence-based medical nutrition knowledge, and will provide individual or group medical nutrition therapy, as needed, for people living with HIV.

ALTERNATIVES

Failure to enter into this agreement would result in a loss of nutritional patient care to Ingham County residents living with HIV.

FINANCIAL IMPACT

The cost of this agreement will be covered by Ryan White funding approved through Resolution #21-420.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients effective February 1, 2022 through January 31, 2023, for an amount not to exceed \$10,816 annually.

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AGREEMENT FOR REGISTERED DIETICIAN SERVICES

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients effective February 1, 2022 through January 31, 2023, at \$52.00 per hour for a total amount not to exceed \$10,816 annually; and

WHEREAS, this agreement will help to ensure that medical nutrition services are in accordance with the most current and evidence-based medical nutrition knowledge, and will provide individual or group medical nutrition therapy to people, as needed, who are living with HIV; and

WHEREAS, the cost of this agreement will be covered by Ryan White funding approved through Resolution #21-420; and

WHEREAS, Ingham Community Health Center Board of Directors and the Health Officer support entering into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients effective February 1, 2022 through January 31, 2023, for an amount not to exceed \$10,816 annually.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients effective February 1, 2022 through January 31, 2023, for an amount not to exceed \$10,816 annually.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: January 4, 2022

SUBJECT: Authorization to Enter Agreement with ChartSpan Medical Technologies, Inc.
For the Meeting Agendas of January 31, 2022 and February 2, 2022

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into an agreement with ChartSpan Medical Technologies, Inc., effective February 2, 2022 through January 31, 2025, with an auto-annual renewal for a period of five years following the commencement date of the initial term. ChartSpan Medical Technologies, Inc. will provide patient engagement and virtual managed care coordination to CHC Medicare enrolled patients with chronic medical conditions. Care management services have been shown to improve patient health outcomes and reduce overall cost of patient care. ChartSpan Medical Technologies Inc. will allow ICHD's CHCs to generate revenue through the billing of care management services currently not provided due to nurse staffing inefficiencies. ChartSpan will be fully paid through medical reimbursement claims for care management visits provided to CHC Medicare patients at the per patient/per month (PPPM) rate outlined in the ChartSpan proposal. The CHCs and ChartSpan will share revenue from reimbursed medical claims. Therefore, there is no cost for this program.

ALTERNATIVES

Choosing not to participate in this program would result in a loss of patient engagement, options for virtually managed care, and thus a loss of potential improved health outcomes.

FINANCIAL IMPACT

Because ChartSpan will be fully paid through medical reimbursement claims for care management visits provided to CHC Medicare patients, there is no cost for this program.

STRATEGIC PLAN

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend entering into an agreement with ChartSpan Medical Technologies, Inc., effective February 1, 2022 through January 31, 2025, with an auto-annual renewal for a period of five years, providing patient engagement and virtual managed care services at the per patient per month (PPPM) rate outlined in the ChartSpan proposal.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
CHARTSPAN MEDICAL TECHNOLOGIES, INC.**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to enter into an agreement with ChartSpan Medical Technologies, Inc., effective February 2, 2022 through January 31, 2025, with an auto-annual renewal for a period of five years following the commencement date of the initial term; and

WHEREAS, ChartSpan Medical Technologies, Inc. will provide patient engagement and virtual managed care coordination to CHC Medicare enrolled patients with chronic medical conditions; and

WHEREAS, care management services have been shown to improve patient health outcomes and reduce overall cost of patient care; and

WHEREAS, ChartSpan Medical Technologies Inc. will allow ICHD's CHCs to generate revenue through the billing of care management services, a service currently not provided due to nurse staffing inefficiencies; and

WHEREAS, ChartSpan will be fully paid through medical reimbursement claims for care management visits provided to CHC Medicare patients at the per patient per month (PPPM) rate outlined in the ChartSpan proposal; and

WHEREAS, the CHCs and ChartSpan will share revenue from reimbursed medical claims and therefore there is no cost for this program; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with ChartSpan Medical Technologies, Inc., effective February 1, 2022 through January 31, 2025 with an auto-annual renewal for a period of five years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with ChartSpan Medical Technologies, Inc., effective February 1, 2022 through January 31, 2025, with an auto-annual renewal for a period of five years.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.