

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE
CHRIS TRUBAC, CHAIR
IRENE CAHILL
TODD TENNIS
BRYAN CRENSHAW
RYAN SEBOLT
DERRELL SLAUGHTER
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JUNE 6, 2022 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [May 16, 2022 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Environmental Affairs Commission – [Energy Audit](#) Update
2. Big Brothers Big Sisters – Resolution to Authorize a Contract with [Big Brothers Big Sisters](#) Michigan Capital Region to Provide Administrative Oversight and Programming Leadership to the Capital Area Mentoring Partnership Program
3. Tri-County Office on Aging – Resolution to Amend a Contract with Tri-County Office on Aging for [Elder Services Millage](#) Eligible Services
4. Community Mental Health – Resolution to Authorize an Agreement with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) Utilizing American Rescue Plan Act of 2021 Funds to Cover Room and Board Costs for Adults in [Residential Treatment](#)
5. Fairgrounds
 - a. Resolution to Authorize the Purchase of a New [Zero-Turn Lawn Mower](#) for the Fairgrounds
 - b. Resolution to Authorize the Purchase of a New [Pull-Behind Lawn Mower](#) for the Fairgrounds
6. Parks Department
 - a. Resolution to Authorize the Purchase of [Cross-Country Ski Equipment](#)
 - b. Resolution to Amend the [City of Lansing](#) Trails and Parks Millage Agreements
7. Health Department
 - a. Resolution to Purchase Learning Licenses with [LinkedIn Learning](#)
 - b. Resolution to Accept 2022 Local [Public Health Staff Wellbeing Grant](#)
 - c. Resolution to [Amend Resolution #22-185](#) Authorize a 2021-2022 Agreement with the Michigan Department of Health & Human Services for the Delivery of Public Health Services Under the Master Agreement

- d. Resolution to Authorize an Agreement with Michigan Public Health Institute to Serve as Ingham Maternal and Child Health [Web Application Developer](#)
- e. Resolution to Accept Funding from the Michigan Primary Care Association for Year Three Participation in the Michigan Network for [Oral Health Integration Project](#)
- f. Resolution to Establish a Representational Agreement with Daudi & Kroll P.C. for [Dr. Ali Syed](#)
- g. Resolution to Authorize an Agreement with [IdenTech, Inc.](#)

8. Youth Commission – Discussion

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

May 16, 2022

Draft Minutes

Members Present: Cahill, Crenshaw, Sebolt, Naeyaert, Tennis, and Trubac.

Members Absent: Slaughter.

Others Present: Martha Couretas, Linda Vail, Tim Morgan, Karla Ruest, Cindy Wagner, Jared Cypher, Kylie Rhoades and others

The meeting was called to order by Chairperson Trubac at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the May 2, 2022 Minutes

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. CRENSHAW, TO APPROVE THE MAY 2, 2022 MINUTES.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter.

Additions to the Agenda

6. Human Services Committee – Resolution Declaring the First Friday in June to be National Gun Violence Awareness Day

Limited Public Comment

None.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Community Agencies – Resolution to Approve Criteria for Evaluating 2023 Applications for Community Agency Funding
2. Potter Park Zoo – Resolution to Authorize an Agreement with Mayotte Group Architects for the Professional Design Services of the Feline Primate Building Roof
3. Health Department
 - a. Resolution to Accept FY 2022 Child and Adolescent Health Center Program Funds
 - b. Resolution Honoring Dana Prater, CHR IV

4. Parks Department – Resolution to Authorize the Use of American Rescue Plan Act of 2021 Funds to Use as a Local Match for a Michigan Department of Natural Resources Trust Fund Grant for Lake Lansing Park North
5. Controller’s Office – Resolution Updating Various Fees for the Human Services Committee for Services Provided by the County
6. Human Services Committee – Resolution Declaring the First Friday in June to be National Gun Violence Awareness Day

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Slaughter.

Announcements

None.

Public Comment

Martha Couretas, Moms Demand Action, stated that the first Friday in June was Wear Orange Day in support of National Gun Violence Awareness Day. She further stated that she could be contacted if any of the Commissioners were interested in additional statistics on gun violence in Michigan.

Ms. Couretas stated that the number of gun violence cases had risen to an epidemic level, and that more children had died from gun violence than auto accidents, or cancer. She further stated that awareness lead to an understanding and furthermore to action that saved lives.

Ms. Couretas stated that there would be twenty fewer graduates in Newtown, Connecticut as a result from the Sandy Hook Elementary School shooting that had taken place in 2012. She further stated that Moms Demand Action were not against guns, but rather supported legislation that reduced injury and kept firearms away from domestic abusers.

Adjournment

The meeting was adjourned at 6:04 p.m.

JUNE 6, 2022 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Big Brothers Big Sisters – Resolution to Authorize a Contract with Big Brothers Big Sisters Michigan Capital Region to Provide Administrative Oversight and Programming Leadership to the Capital Area Mentoring Partnership Program

This resolution authorizes a contract with Big Brothers Big Sisters Michigan Capital Region (BBBSMCR) for the Capital Area Mentoring Partnership Program (CAMP). The contract will not exceed \$25,000 for the time period of January 1, 2022 through December 31, 2022. Funds for this contract are included in the 2022 budget.

3. Tri-County Office on Aging – Resolution to Amend a Contract with Tri-County Office on Aging for Elder Services Millage Eligible Services

This resolution authorizes a contract amendment not to exceed \$250,000 with Tri-County Office on Aging (TCOA) for services provided to Ingham County residents for the period of January 1, 2022 through December 31, 2022. Funds will be utilized by TCOA for home modification/repair and chore services such as snow removal, yard work, weatherization, and accessibility modifications to enhance safety and enable older adults to remain living in a safe independent environment.

4. Community Mental Health - Resolution to Authorize an Agreement with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) Utilizing American Rescue Plan Act of 2021 Funds to Cover Room and Board Costs for Adults in Residential Treatment

This resolution authorizes the use of up to \$180,000 in American Rescue Plan Act of 2021 funding for a contract with CMH to cover the costs of room and board for up to 50 consumers annually, for residential treatment in adult foster care.

5. Fairgrounds

- a. *Resolution to Authorize the Purchase of a New Zero-Turn Lawn Mower for the Fairgrounds*

This resolution authorizes the purchase of a new zero-turn lawnmower for the Fairgrounds. Funding is available in the Fair CIP (Hotel/Motel Fund) fund which is budgeted for \$140,000. The new lawnmower will not exceed \$13,239.

- b. *Resolution to Authorize the Purchase of a New Pull-Behind Lawn Mower for the Fairgrounds*

This resolution authorizes the purchase of a new pull-behind lawn mower for the Fairgrounds. Funding is available in the Fair CIP (Hotel/Motel Fund) fund, which is budgeted for \$140,000. The new pull-behind lawnmower will not exceed \$18,809.28.

6. Parks Department

- a. *Resolution to Authorize the Purchase of Cross-Country Ski Equipment*

This resolution authorizes entering into a contract with K2 Sports, LLC for a total amount not to exceed of \$37,345.60 which includes skis, bindings, boots, and poles. Funding is available in the Parks Department budget.

- b. *Resolution to Amend the City of Lansing Trails and Parks Millage Agreements*

This resolution authorizes an amendment to project TR006 (Moores River Drive Trail Repair) and TR029 (Grand River North Section - Bank Stabilization) to reallocate \$27,673.82 from TR006 to TR029 due to unforeseen circumstances. The reallocation has no additional impact on the Trails and Parks Millage fund balance.

7. Health Department

a. *Resolution to Purchase Learning Licenses with LinkedIn Learning*

This resolution authorizes the purchase of 25 licenses from LinkedIn Government at Carahsoft, effective April 16, 2022 through April 15, 2025 in an amount not to exceed \$13,800. LinkedIn Government at Carahsoft, a subsidiary of LinkedIn, is a training platform offering video courses taught by industry experts in software, creative, and business skills. All costs are covered by grant funding.

b. *Resolution to Accept 2022 Local Public Health Staff Wellbeing Grant*

This resolution accepts the Michigan Association for Local Public Health (MALPH) Wellbeing Grant in an amount not to exceed \$5,000 effective May 1, 2022 through September 30th, 2022. MALPH has granted ICHD a 2022 grant of \$5,000 whereby ICHD will receive services designed to address workplace stress associated with responding to the COVID-19 pandemic.

c. *Resolution to Amend Resolution #22-185 Authorize a 2021-2022 Agreement with the Michigan Department of Health & Human Services for the Delivery of Public Health Services Under the Master Agreement*

This resolution amends Amendment #2 to the 2021-2022 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2021 through September 30, 2022 to increase funding by \$6,028.

d. *Resolution to Authorize an Agreement with Michigan Public Health Institute to Serve as Ingham Maternal and Child Health Web Application Developer*

This resolution authorizes an agreement with MPHI to continue serving in its existing role as Ingham Maternal and Child Health (MCH) web application developer, in an amount not to exceed \$34,025 effective June 1, 2022 through September 30, 2022. Funding is available in the Health Department budget.

e. *Resolution to Accept Funding from the Michigan Primary Care Association for Year Three Participation in the Michigan Network for Oral Health Integration Project*

This resolution accepts funding from Michigan Primary Care Association (MPCA) for Year Three participation in the Michigan Network for Oral Health Integration (MNOHI) Project, effective September 1, 2021 through August 31, 2022 in an amount not to exceed \$25,000. The MNOHI Project focuses on integrating medical and dental care for CHCs' children ages 6-11, and their families.

f. *Resolution to Establish a Representational Agreement with Daudi & Kroll P.C. for Dr. Ali Syed*

This resolution renews the representation agreement with Daudi and Kroll P.C. (D&K) for Dr. Ali Syed effective June 1, 2022 through December 31, 2022, in an amount not to exceed \$5,000. Under this agreement, D&K would provide legal services on behalf of Dr. Ali Syed, as the prospective employee and Ingham County as the employer for PERM Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition. Funding is available through Community Health Center operational revenue.

g. *Resolution to Authorize an Agreement with IdenTech, Inc.*

This resolution authorizes renewing an agreement with IdenTech, Inc. for an amount not to exceed \$5,614.50, effective June 1, 2022 through May 31, 2023, for the purchase of digital certificates. Funding is available in the Health Department budget.

OTHER ITEMS:

1. Environmental Affairs Commission – Energy Audit Update
8. Youth Commission – Discussion

INGHAM COUNTY ENERGY SUSTAINABILITY PROJECT UPDATE

Wednesday, May 25, 2022

Executive Summary

The status of what has been accomplished so far would include but is not limited to the following:
The contract with Bureau Veritas was fully executed on March 22, 2022. On May 3rd, we had an in-person kick off meeting to introduce BV to the Ingham County team. I have attached a copy of the agenda including the topics that were discussed. Currently we are collecting the energy audit surveys, utility information, and other documents as requested by our consultants. Once the data has been collected and sent over to our consultants, site visits will be scheduled.

Look Ahead:

- Site visits to be scheduled.

Thank you,

Richard Terrill
Ingham County Facilities Director

Energy Sustainability Project Kickoff

Ingham County - MI

Date: May 3rd, 2022,

Time: 8:00 AM

Location: Hillard Bldg.

Participants:

Bureau Veritas (BV)	Ingham County
Mr. Kaustubh Chabukswar; Program Manager	Mr. Richard Terrill
Mr. Irby	Mr. Joel Harthon
Mrs. Lia Knower	Mr. Troy Willard
	Mr. Peter Perez
	Mr. Victor Charlie
	Mr. Shane Churches
	Mr. Steve Cadwell Mr. Mark Fergason Mr. Tim Morgan Mr. Jared Cypher

Agenda:

- **Team Introduction**
 - Primary point of contact for client and BV
 - Scheduling coordinator from client
- **Scope Understanding**
 - ASHRAE Level II Energy audit
 - Energy and water savings measure
 - Utility baseline
 - Sustainability and Carbon Reduction
 - ESG Checklist related to Sustainability
- **Audit Process Flow**
 - Kickoff meeting
 - Scheduling
 - Pre-Survey Questionnaire
 - Site visits – Start date
 - Energy Audit data crunching
 - Draft report submission
 - Finals Deliverables
- **Site List**
 - Verify building classification types
 - Verify address for each property
 - Verify Utilities at each site
- **Site Visits**
 - Verify property – point of contact
 - Access requirements? Background checks? Restrictions on technology /ipads?
 - Verify typical hours of operations for staff
 - Constrains in schedule, site prioritization
 - Access to drawings



Energy Sustainability Project Kickoff

Ingham County - MI

- **Utility Data**
 - Availability of 24-36 months of utility bills
 - List of Master metered and direct metered facilities
 - Existing EPA Benchmarking Profile?
- **Documents Requested**
 - Capital improvements completed in last 5 years since the prior assessments
 - Prior PNA or Energy Audit reports, ADA surveys, Work Order Summary
 - Utility Bills for 100% of the common area utilizes and 10% of the tenants for the same identical 12-month duration
 - Drawings for New Sites
- **Other Concerns that BV should be aware of**
 - Internal energy reduction goals, proposed upgrades, past improvements within 5 yrs
- **Project Process Flow**

Phase	Days	Notes
Site Visit Duration	TBD	
Draft Report	Rolling	
Draft to Final Comments		60 Days max

Additional Questions:

- Primary use of database and how BV can help the Client in making the max use of the platform for capital planning
- Energy improvements at the property
- Utility Allowance calculations and data collection
- Preventive maintenance assistance?
- Pressure vessel compliance?

Appendix:

Energy Sustainability Project Kickoff Ingham County - MI

Facility Name	Address	City, State	Zip	SF
Mason Courthouse	341 S. Jefferson St.	Mason, MI	48854	39,713
Hilliard Building	121 E. Maple St,	Mason, MI	48854	45,000
Human Services Building	5303 S. Cedar St.,	Lansing, MI	48911	195,000
Veterans Memorial Courthouse/Grady Porter Building	303/313 W. Kalamazoo St.	Lansing, MI	48933	209,140
Ingham County Family Center	1601 W. Holmes Rd.	Lansing, MI	48910	47,773
Youth Center	700 E. Jolly St.	Lansing, MI	48910	16,500
Forest Community Health Center	2316 S.Cedar St.	Lansing, MI	48910	38,000
Animal Control Shelter	600 Buhl St.,	Mason, MI	48854	21,400
Drain Commissioner Office	707 Buhl St.,	Mason, MI	48854	10,874
Hawk Island Park Outdoor Lighting	1601 E. Cavanaugh Rd.,	Lansing, MI	48910	-
Lake Lansing Park South Maintenance Building	1621 Pike St.,	Haslett, MI	48840	1,500
Lake Lansing Park South Band Shell	1621 Pike St.,	Haslett, MI	48840	2,784
Burchfield Park Winter Sports Building	881 Grovenburg Rd.,	Holt, MI	48842	2,500

Energy Sustainability Project Kickoff Ingham County - MI

Burchfield Park Outdoor Lighting Needs	881 Grovenburg Rd.,	Holt, MI	48842	-
Fairgrounds Main Arena	700 E. Ash St.,	Mason, MI	48854	35,200

Meeting Notes:

Agenda Item 2

To: Human Services and Finance Committees

From: Jared Cypher, Deputy Controller

Date: May 20, 2022

Subject: Contract with Big Brothers Big Sisters Michigan Capital Region for the Capital Area Mentoring Partnership Program
For the meeting agendas of June 6 and June 8

BACKGROUND

This resolution authorizes a contract with Big Brothers Big Sisters Michigan Capital Region (BBBSMCR) for the Capital Area Mentoring Partnership Program (CAMP). With Support from the County, CAMP will continue to bring in speakers to provide training on a plethora of topics (Child trauma, effective communication within matches, Human Trafficking, Runaway prevention, bullying, the importance of the screening process, etc.) to CAMP members, volunteers, and youth within their programs. CAMP will utilize the funds to bring awareness of the program to the community with the purchase of promotional items as well as utilizing quarterly service projects in the community as a platform. CAMP is not yet its own 501 (c)3 and is facilitated by Big Brothers Big Sisters Michigan Capital Region.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The contract will not exceed \$25,000 for the time period of January 1, 2022 through December 31, 2022. Funds for this contract are included in the 2022 budget.

OTHER CONSIDERATIONS

Capital Area Mentoring Partnership (formerly the Community Coalition of Youth) is a collaboration of mentoring organizations and community resources that focuses on mentoring in the tri-county, serving youth from the age of five years to twenty-five. The collaboration is diverse; organizations offer one-to-one mentoring, group mentoring, services to homeless youth, immigrant children, refugee children, children with disabilities, children involved with the Juvenile Justice System and/or African American young men, etc.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH BIG BROTHERS BIG SISTERS MICHIGAN CAPITAL REGION TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE CAPITAL AREA MENTORING PARTNERSHIP PROGRAM

WHEREAS, the Ingham County/City of Lansing Youth Violence Prevention Coalition, since renamed the Community Coalition for Youth (CCY), was established in 1994 by former Mayor David Hollister and former Ingham County Board of Commissioners Chairperson, Jean McDonald, in response to a dramatic increase in youth violence and delinquency in Ingham County during the 1990's; and

WHEREAS, CCY adopted a comprehensive strategy to advance youth mentoring to close educational opportunity and achievement gaps to increase high school graduation and post-secondary completion rates, prevent and reduce violence and delinquency, and provide opportunities for civic engagement, entrepreneurship, and career and professional development to support the next generation of parents and leaders; and

WHEREAS, the structure to further mentoring for Ingham County youth was formed by CCY and is called the Capital Area Mentoring Partnership (CAMP); and

WHEREAS, previously this contract was held by Capital Area United Way (CAUW) and in 2014 was transitioned to Big Brothers Big Sisters Michigan Capital Region; and

WHEREAS, the Ingham County budget included \$25,000 as the County's share of funding for CAMP in the fiscal year 2022.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a contract with Big Brothers Big Sisters Michigan Capital Region for the period January 1, 2021 through December 31, 2022 in an amount not to exceed \$25,000 as Ingham County's share of funding to provide administrative oversight and programmatic leadership for the CAMP.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contract documents on behalf of the county that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: May 24, 2022
SUBJECT: Resolution Authorizing an Elder Services Millage Contract Amendment with TCOA
For the meeting agendas of June 6 and June 8

BACKGROUND

This resolution authorizes an amendment to the 2022 contract with Tri County Office on Aging (TCOA) to utilize Elder Services Millage funds for millage eligible services. This amendment is necessary for the following reasons:

- As 2021 was TCOA's first year of experience, they underestimated the funding necessary to meet the home repair needs of older adults in Ingham County.
- Some of the home repair projects continue to be repairs to enable older adults to live in the homes safely. Examples of the projects completed include replacement of faulty wiring to bring the home up to local building code, replacement of broken main water pipes where the individual had no running water, replacement of furnaces, safety grab bars, replacement of rotten floors, repair or replacement of roofs due to extensive leaking into the home.
- Repairs are only undertaken if they are necessary to protect the health and welfare of the elder person.
- TCOA continues to contract with the Capital Area Housing Partnership (CAHP) who manages the repairs from the first inspection to completion, including securing the vendors.
- Coordination with other home repair/modification providers is ongoing to ensure that other resources are exhausted before using Millage funds.
- The cost of supplies and particularly the cost of wood has risen, having an impact on expenditures.

ALTERNATIVES

TCOA and other organizations could attempt to fill the service gaps with other funding sources, however, the millage is doubtful that other funding sources could meet the need.

FINANCIAL IMPACT

The contract amendment will not exceed \$250,000 from the Elder Services Millage, and sufficient funds are available from the Elder Services Millage.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term goals of Promoting Accessible Healthcare and Meeting Basic Needs.

OTHER CONSIDERATIONS

TCOA did not spend the entire 2021 allocation and as a result there is a large fund balance of approximately \$1.3 million in the Elder Services Millage.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support an amended Elder Services Millage contract with TCOA.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND A CONTRACT WITH TRI COUNTY OFFICE ON AGING
FOR ELDER SERVICES MILLAGE ELIGIBLE SERVICES**

WHEREAS, in August 2020 the electorate authorized a countywide elder services millage level of 30/100 (.30) of one mill for a period of four years (2020-2023) to be used for the purpose of authorizing funding to eliminate wait lists and expanding critical services such as in-home care, meals on wheels, and crisis services to support the growing population of persons age sixty (60) and older residing in Ingham County; and

WHEREAS, Resolution #22-078 authorized a contract with Tri County Office on Aging (TCOA) to use Elder Services Millage dollars to fund a comprehensive array of essential services to Ingham County residents age 60 and older; and

WHEREAS, that contract included \$150,000 for home modification/repair and chore services such as snow removal, yard work, weatherization, and accessibility modifications to enhance safety and enable older adults to remain living in a safe independent environment; and

WHEREAS, it is necessary to amend the contract to include more funding for these services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract amendment not to exceed \$250,000 with Tri-County Office on Aging (TCOA) for services provided to Ingham County residents for the period of January 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED, that funds for this contract amendment with TCOA will come from the Elder Services Millage.

BE IT FURTHER RESOLVED, that funds will be utilized by TCOA for home modification/repair and chore services such as snow removal, yard work, weatherization, and accessibility modifications to enhance safety and enable older adults to remain living in a safe independent environment.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 4

TO: Board of Commissioners Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: May 26, 2022

SUBJECT: Resolution to Authorize an Agreement with CMH Utilizing American Rescue Plan Act of 2021 Funds to Cover Room and Board Costs for Adults in Residential Treatment

For the meeting agendas of June 6 and June 8

BACKGROUND

An average of 50 consumers annually are not able to cover the “room and board” costs of their residential treatment due to limited or no income. As a result of the above, CMHA-CEI supplements approximately \$60,000 annually in General Fund as there is no existing community resource to meet this need.

This resolution approves an agreement with CMH to cover the “room and board” expenses from 2022-2024.

ALTERNATIVES

CMH supplements approximately \$60,000 annually in General Fund as there is no existing community resource to meet this need. This practice could continue.

FINANCIAL IMPACT

The amount of the agreement will not exceed \$180,000 with CMH for services provided to Ingham County residents, effective the date of execution through December 31, 2024.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long term objective of promoting accessible health care.

OTHER CONSIDERATIONS

If awarded, an estimated 150 or more individuals experiencing severe and persistent mental illness will be afforded safe, affordable, and supportive residential treatment.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON, AND INGHAM COUNTIES (CMH) UTILIZING AMERICAN RESCUE PLAN ACT OF 2021 FUNDS TO COVER ROOM AND BOARD COSTS FOR ADULTS IN RESIDENTIAL TREATMENT

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Title IX, Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County received over \$56 million in American Rescue Plan funds in two separate tranches of approximately \$28 million; and

WHEREAS, Currently, the standard rate of “room and board” at an Adult Foster Care (AFC) home is \$10,890 annually; this expense increases each year in coordination with the Cost of Living Adjustments; and

WHEREAS, an average of 50 consumers annually are not able to cover the “room and board” costs of their residential treatment due to limited or no income.; and

WHEREAS, as a result of the above, CMHA-CEI supplements approximately \$60,000 annually in General Fund as there is no existing community resource to meet this need; and

WHEREAS, CMH has submitted a proposal to utilize American Rescue Plan funds to fund room and board costs for about 50 consumers, annually.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$180,000 with CMH for services provided to Ingham County residents, effective the date of execution through December 31, 2024.

BE IT FURTHER RESOLVED, that funds for this contract with CMH will come from Ingham County's allocation of funds from the American Rescue Plan Act of 2021.

BE IT FURTHER RESOLVED, that funds will be utilized by CMH for services as provided in the attached proposal.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

1. **Agency Information**

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties

812 E. Jolly Rd., Lansing, MI 48910

Contact: Brooke Hall, Housing and Residential Supervisor

Phone: 517-346-8007

Email: hallbr@ceimh.org

Target Population

Within the CMHA-CEI system, the target population for these funds would be adults experiencing symptoms of severe and persistent mental illness, with limited to no income, who utilize residential services to maintain or achieve an optimal quality of life.

Project Description

The Adult Mental Health Services (AMHS) program at CMHA-CEI partners with local Adult Foster Care homes to provide community based support to residents of the Tri-County area. Within a group home setting, residents are afforded a variety of supports including room and board, transportation to medical appointments, personal care, daily living support and skill building, recovery support, and medication administration. Residents are able to receive residential services primarily through their Medicaid plans with the exception of the “room and board” expense of which the resident is expected to pay out of pocket.

On average, about 50 residents annually, a rate that is on track to double in 2021, lack the necessary means to cover their residential costs resulting in the use of CMHA-CEI’s limited General Fund or displacement into inadequate systems such as doubling up with family, homeless shelters, or hospitals. If granted, this fund would be used to greatly reduce, eliminate, or prevent the number of individuals displaced due to an inability to procure the financial resources to support their residential treatment needs.

COVID Impact

Adult Foster Care homes, or group homes, were severely impacted by the Coronavirus with regard to the high volume of positive cases in congregate settings coupled with severe staffing shortages. The overall impact has resulted in the closure of homes, a reduction bed capacity, and an increase in competition amongst our most vulnerable community members for those remaining beds.

Screening Process

If granted, the Housing Support Team within AMHS will screen eligible residents through a referral received from their case manager. The application will include demographic data for tracking and reporting needs, summarize the reason for the request, and outline efforts to obtain income or improve the resident’s current financial status.

Proposed Budget

Currently, the standard rate of “room and board” at an Adult Foster Care (AFC) home is \$10,890 annually; this expense increases each year in coordination with the Cost of Living Adjustments. An average of 50 consumers annually are not able to cover the “room and board” costs of their residential treatment due to limited or no income. As a result of the above, CMHA-CEI supplements approximately \$60,000 annually in General Fund as there is no existing community resource to meet this need.

Given the average number of individuals in need, coupled with the Cost of Living Adjustment, CMHA-CEI is requesting \$180,000 to cover the “room and board” expenses from 2022-2024. As the central service provider for individuals experiencing severe and persistent mental illness, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) is committed to the development and provision of services to residents of Ingham County who are most in need and/or have disabilities. If awarded, an estimated 150 or more individuals experiencing severe and persistent mental illness will be afforded safe, affordable, and supportive residential treatment.

Agenda Item 5a

TO: Board of Commissioners Human Services and Finance Committees
FROM: Lindsey McKeever, Fairgrounds Events Director
DATE: May 24, 2022
SUBJECT: Resolution to Authorize the Purchase of a New Zero-Turn Lawn Mower for the Fairgrounds

BACKGROUND

The Fairgrounds is in need of a new lawn mower to maintain the service provided to the public. The current fleet of lawn mowers at the Fairgrounds is inadequate and old, with one being used for spare parts for the other mower.

ALTERNATIVES

The Fairgrounds could not purchase a new lawn mower and continue to use a broken lawn mower.

FINANCIAL IMPACT

The funding for this project will be taken from the Fair CIP (Hotel/Motel Fund) fund which is budgeted for \$140,000 which was originally budgeted for an asphalt project that is no longer happening this year. The asphalt project has been put on hold until the Master Plan has been completed. The new lawnmower will not exceed \$13,239.

STRATEGIC PLANNING IMPACT

This resolution supports the long term objective of providing recreational opportunities.

OTHER CONSIDERATIONS

There are no other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Agenda Item 5a

TO: Lindsey McKeever, Fairgrounds Events Director
FROM: James Hudgins, Director of Purchasing
DATE: May 23, 2022
RE: Memorandum of Performance for Packet #121-22: New Mower for the Fairgrounds

Bids were sought from qualified vendors in order to purchase a new zero-turn riding mower for the Fairgrounds. The following grid is a summary of the vendors' costs:

Company Name	Local Preference	Amount
Superior Saw	Yes, Mason MI	\$13,239.00
Williams Farm Machinery Inc.	No, Charlotte MI	\$18,049.35
Deer Creek Sales inc.	Yes, Williamston MI	\$19,069.00

You are now ready to complete the final steps in the process: 1) confirm funds are available; 2) submit your recommendation of award along with your evaluation to the Purchasing Department; 3) write a memo of explanation; and, 4) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF A NEW ZERO-TURN LAWN MOWER
FOR THE FAIRGROUNDS**

WHEREAS, the Fairgrounds is in need of a new lawn mower to replace a broken lawn mower; and

WHEREAS, the Fairgrounds staff uses the lawn mower to maintain 73 acres; and

WHEREAS, after a careful review of the quotes, the Fairgrounds Events Director recommends the purchase of a zero-turn lawn mower from Superior Saw; and

WHEREAS, the funds for this contract are available in the Fair CIP (Hotel/Motel Fund) fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes issuing a Purchase Order to Superior Saw in an amount not to exceed \$13,239 for the purchase of a new zero-turn lawn mower.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

Agenda Item 5b

TO: Board of Commissioners Human Services and Finance Committees
FROM: Lindsey McKeever, Fairgrounds Events Director
DATE: May 24, 2022
SUBJECT: Resolution to Authorize the Purchase of a New Pull-Behind Lawn Mower for the Fairgrounds

BACKGROUND

The Fairgrounds is in need of a new pull-behind lawn mower to maintain the service provided to the public. The current fleet of lawn mowers at the Fairgrounds is inadequate and old, with one being used for spare parts for the other mower. A pull-behind lawn mower will reduce the time spent mowing by one third, allowing the staff to focus on other areas that require maintenance. While Hutson, INC did not provide the cheapest bid, choosing Hutson, INC allows the equipment to be serviced close to the Fairgrounds. Additionally, the turnaround time from ordering the equipment is faster than at the lowest bidder, which could take several months.

ALTERNATIVES

The Fairgrounds could not purchase a new pull-behind lawn mower and continue to use the lawn mowers in the current fleet.

FINANCIAL IMPACT

The funding for this project will be taken from the Fair CIP (Hotel/Motel Fund) fund, which is budgeted for \$140,000, which was originally budgeted for an asphalt project that is no longer happening this year. The asphalt project has been put on hold until the Master Plan has been completed. The new pull-behind lawnmower will not exceed \$18,809.28

STRATEGIC PLANNING IMPACT

This resolution supports the long term objective of providing recreational opportunities.

OTHER CONSIDERATIONS

There are no other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Agenda Item 5b

TO: Lindsey McKeever, Fairgrounds Events Director
FROM: James Hudgins, Director of Purchasing
DATE: May 18, 2022
RE: Memorandum of Performance for Packet #122-22: New Mower for the Fairgrounds

Bids were sought from qualified vendors in order to purchase a new pull behind, flex-deck mower for the Fairgrounds.

The following grid is a summary of the vendors' costs:

Company Name	Local Preference	Amount
Deer Creek Sales Inc.	Yes, Williamston MI	\$15,300.00
Hutson Inc.	Yes, Mason MI	\$18,809.28
Williams Farm Machinery	No, Charlotte MI	\$21,932.00
Michigan Iron & Equipment	No, Morrice MI	\$24, 451.00

You are now ready to complete the final steps in the process: 1) confirm funds are available; 2) submit your recommendation of award along with your evaluation to the Purchasing Department; 3) write a memo of explanation; and, 4) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF A NEW PULL-BEHIND LAWN MOWER
FOR THE FAIRGROUNDS**

WHEREAS, the Fairgrounds is in need of a new pull-behind lawn mower to increase efficiency for Fairgrounds staff; and

WHEREAS, the Fairgrounds staff will use the pull-behind lawn mower to help maintain 73 acres; and

WHEREAS, after a careful review of the quotes, the Fairgrounds Events Director recommends the purchase of a pull behind lawn mower from Hutson. INC.; and

WHEREAS, the funds for this contract are available in the Fair CIP (Hotel/Motel Fund) fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes issuing a Purchase Order to Hutson, INC. in an amount not to exceed \$18,809.28, for the purchase of a pull-behind lawn mower.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

Agenda Item 6a

TO: Board of Commissioners Human Services and Finance Committees
FROM: Tim Morgan, Parks Director
DATE: May 24, 2022
SUBJECT: Authorizing the purchase of Cross-Country Ski Equipment with K2 Sports, LLC
For the meeting agenda of 6/6/22 Human Services and 6/8/22 Finance Committees

BACKGROUND

The Purchasing Department sought bids for cross-country ski equipment including skis, bindings, boots, and poles in various sizes and quantities for the Ingham County Parks Department.

The evaluation committee recommends that a purchase order be awarded to K2 Sports, LLC.

ALTERNATIVES

The alternative is to not to purchase additional and replacement ski equipment for the Ingham County Parks Department.

FINANCIAL IMPACT

The total cost for the skis, bindings, boots, and poles is \$37,345.60. There are funds available in line item 208-75200-735100-22P07.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their May 9, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing a purchase order with K2 Sports, LLC.

Agenda Item 6a

TO: Timothy Morgan, Director, Parks Department
FROM: James Hudgins, Director of Purchasing
DATE: February 28, 2022
RE: Memorandum of Performance for IFB No. 2-22 Cross-country Ski Equipment

Per your request, the Purchasing Department sought bids for cross-country ski equipment including skis, bindings, boots and pole in various sizes and quantities for the Ingham County Parks Department.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	11	1
Vendors responding	1	0

A summary of the vendors' costs is located on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the IFB; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor: K2 Sports LLC
 Local Preference: No, Seattle WA

SKIS & BINDINGS	DELIVERY DATE	BOOTS	DELIVERY DATE	POLES	DELIVERY DATE	BUNDLE COST
Total Including Shipping		Total Including Shipping		Total Including Shipping		Total Including Shipping
\$21,255.60	Between 9/15/22 & 10/1/22	\$12,220.00	Between 9/15/22 & 10/1/22	\$3,870.00	Between 9/15/22 & 10/1/22	\$37,345.60

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF
CROSS-COUNTRY SKI EQUIPMENT**

WHEREAS, the Ingham County Parks Department staff has determined the need for additional and replacement cross-country ski equipment; and

WHEREAS, the Ingham County Purchasing department sought bids for cross-country ski equipment including skis, bindings, boots, and poles in various sizes and quantities for the Ingham County Parks Department; and

WHEREAS, after careful review and evaluation of the proposal received, the evaluation committee recommends that a purchase order be issued to K2 Sports, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves issuing a purchase order to K2 Sports, LLC for a total amount not to exceed of \$37,345.60 which includes skis, bindings, boots, and poles.

BE IT FURTHER RESOLVED, that there is \$37,345.60 available in line item 208-75200-735100-22P07.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: May 24, 2022
SUBJECT: Amendment to City of Lansing Millage Agreements
For the meeting agenda of 6/6/22 Human Services and 6/8/22 Finance

BACKGROUND

The City of Lansing millage project TR029 is over budget by \$69,498.38 due to additional paving and construction engineering costs to remobilize and remove significant trip hazards caused by tree roots within the project area. The City of Lansing is requesting an amendment to project TR006 (Moores River Drive Trail Repair) and TR029 (Grand River North Section - Bank Stabilization) to reallocate \$27,673.82 from TR006 to TR029 due to unforeseen circumstances as detailed in Exhibit A.

ALTERNATIVES

The Park Commission considered this request at their May 9th meeting and recommended this approach. The alternatives would be to not authorize the reallocation.

FINANCIAL IMPACT

The City of Lansing is requesting reallocating \$27,673.82 from TR006 to TR029 to cover the overage. The City of Lansing will supply the remaining \$41,824.56 to cover the shortage. The reallocation has no additional impact on the Trails and Parks Millage fund balance.

For your reference a full detailed report of the trails and park millage project status is available online:
http://parks.ingham.org/trails_and_parks_millage/awards.php.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) - Maintain and improve existing parkland, facilities and features, 1(g) - Work to improve accessibility for visitors of all ages and abilities and 1(h) - Enhance existing trails and blueways, and develop new multi-use trails and blueways, that connect parks with recreational, residential, cultural and business centers throughout Ingham County.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their May 9, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Exhibit A

Brett Kaschinske
Director



Andy Schor, Mayor

Parks and Recreation Department
200 N. Foster Avenue
Lansing, Michigan 48911
PH: 517.483.4277 – FAX: 517.377.0180
TDD: 517.483.4473
www.lansingmi.gov/parks

May 3, 2022

Mr. Bryan Crenshaw, Chairperson
Board of Commissioners
P.O. Box 319
Mason, MI 48854

Mr. Timothy Morgan, Director
Ingham County Parks
P.O. Box 178
Mason, MI 48854

Ms. Nicole Wallace
Trails & Parks Millage Coordinator
P.O. Box 178
Mason, MI 48854

Dear Chairperson Crenshaw, Ms. Wallace and Mr. Morgan:

The City of Lansing is fortunate to have a highly utilized trail system and support of the county for projects through the trails and parks millage. The City has been entrusted with grant funds from Ingham County and I want to ensure you the City is being a wise steward of millage dollars and performing our due diligence for long-term repair to prevent further deterioration and provide a safe regional River Trail.

We are pleased to report projects TR006 and TR029 are completed. TR-029 was over budget by \$69,498.38 due to additional paving and construction engineering costs to remobilize and remove significant trip hazards caused by tree roots within the project area. We are requesting reallocation of the remaining \$27,673.82 in TR-006 funds from Moores River to TR-029 Grand River North Section Bank Stabilization. The remaining \$41,824.56 will be paid by the City.

Contract Title	Project #	Current Contract Amount	Amount to Reallocate	Total Revised Contract Amount
CL - RTW - Moores River Dr Trail Repair	TR006	\$666,939.04	-\$27,673.82 reallocate to TR029	\$639,265.22
Grand River North Section - Bank Stabilization	TR029	\$326,945.00	Reallocate \$27,673.82 from TR006 to TR029	\$354,618.82

Thank you for your consideration and I look forward to hearing from you should you have any questions or if I may provide any additional information.

Sincerely,

Brett Kaschinske, Director

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS
RESOLUTION TO AMEND THE CITY OF LANSING
TRAILS AND PARKS MILLAGE AGREEMENTS

WHEREAS, the City of Lansing millage project TR029 is over budget by \$69,498.38 due to additional paving and construction engineering costs to remobilize and remove significant trip hazards caused by tree roots within the project area; and

WHEREAS, the City of Lansing is requesting an amendment to Agreements TR006 and TR029 to reallocate \$27,673.82 from TR006 to TR029 to cover the shortage; and

WHEREAS, the City of Lansing will supply the remaining \$41,824.56.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreements, listed below, with the City of Lansing:

Contract Title	Project #	Current Contract Amount	Amount to Reallocate	Total Revised Contract Amount
CL - RTW - Moores River Dr Trail Repair	TR006	\$666,939.04	-\$27,673.82 reallocate to TR029	\$639,265.22
Grand River North Section - Bank Stabilization	TR029	\$326,945.00	Reallocate \$27,673.82 from TR006 to TR029	\$354,618.82

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an extension for Agreement TR006 and TR029 to August 31, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to reallocate \$27,673.82 from line item 228-62800-967000-TR006 to line item 228-62800-967000-TR029.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 4, 2022
SUBJECT: Authorization to Purchase Licenses with LinkedIn Government at Carahsoft
For the Meeting Agendas of June 6, and June 8, 2022

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Center (CHC's) Ryan White program wishes to purchase 25 licenses with LinkedIn Government at Carahsoft, effective April 16, 2022 through April 15, 2025 in an amount not to exceed \$13,800. LinkedIn Government at Carahsoft, a subsidiary of LinkedIn, is a training platform offering video courses taught by industry experts in software, creative, and business skills. This training platform includes courses that teach leadership, management, diversity & inclusion, project management, teamwork, communication, Microsoft applications, cybersecurity, finance, and customer service. LinkedIn Government courses are all designed to improve management of time and projects, increase productivity, and will help lead teams to ensure Ryan White staff are best able to serve their patients.

ALTERNATIVES

Not entering into an agreement with LinkedIn Learnings' online learning platform would prohibit ICHD employees from accessing more than 13,000 courses taught by experts designed to enhance skillsets.

FINANCIAL IMPACT

The estimated cost associated with this agreement is for an amount not to exceed \$4,600 per year for three years. This will cover up to 25 users at the cost of \$184 annually per user. All costs will be covered by Ryan White 340b funds.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes purchasing 25 licenses with LinkedIn Government at Carahsoft, effective April 16, 2022 through April 15, 2025 in an amount not to exceed \$13,800.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE LEARNING LICENSES WITH LINKEDIN LEARNING

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Center (CHC) Ryan White program wishes to purchase 25 licenses with LinkedIn Government, effective April 16, 2022 through April 15, 2025, in an amount not to exceed \$13,800; and

WHEREAS, LinkedIn Government at Carahsoft is a training platform offering a plethora of video courses taught by industry experts in software, creative, and business skills; and

WHEREAS, this training platform includes courses that teach leadership, management, diversity & inclusion, project management, teamwork, communication, Microsoft applications, cybersecurity, finance, and customer service; and

WHEREAS, LinkedIn Government courses are all designed to improve management of time and projects, increase productivity, and will help lead teams to ensure Ryan White staff are best able to serve their patients; and

WHEREAS, the estimated cost associated with this agreement is for an amount not to exceed \$4,600 per year for three years and will cover up to 25 users at the cost of \$184 annually per user; and

WHEREAS, all costs will be covered by Ryan White 340b funds; and

WHEREAS, the Ingham CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners authorize purchasing 25 licenses with LinkedIn Government at Carahsoft, effective April 16, 2022 through April 15, 2025, in an amount not to exceed \$13,800.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchasing 25 licenses with LinkedIn Government at Carahsoft, effective April 16, 2022 through April 15, 2025 in an amount not to exceed \$13,800.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 4, 2022
SUBJECT: Authorization to Accept Local Public Health Wellbeing Grant
For the meeting agendas of June 6 and June 8, 2022

BACKGROUND

Ingham County Health Department (ICHHD) wishes to accept the Michigan Association for Local Public Health (MALPH) Wellbeing Grant in an amount not to exceed \$5,000 effective May 1, 2022 through September 30th, 2022. MALPH has granted ICHHD a 2022 grant of \$5,000 whereby ICHHD will receive services designed to address workplace stress associated with responding to the COVID-19 pandemic. Program services will be educational and/or therapeutic in nature, and will address topics such as teambuilding, mindfulness, responding to challenging people and situations, workplace violence mitigation, reducing stress, and workplace resilience.

ALTERNATIVES

Refusing this grant would result in a loss of funding designed to address the negative impacts of the COVID-19 pandemic.

FINANCIAL IMPACT

ICHHD will receive \$5,000 to be allocated for staff wellbeing-related services. No match funding is required or proposed.

STRATEGIC PLANNING IMPACT

This resolution supports Goal F. Human Resources and Staffing: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to accept a Michigan Association for Local Public Health (MALPH) grant in an amount not to exceed \$5,000, effective May 1, 2022 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF 2022 LOCAL PUBLIC HEALTH STAFF
WELLBEING GRANT**

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a Michigan Association for Local Public Health (MALPH) grant in an amount not to exceed \$5,000, effective May 1, 2022 through September 30, 2022; and

WHEREAS, ICHD will receive services designed to address workplace stress associated with responding to the COVID-19 pandemic; and

WHEREAS, match funding for this grant is not required or proposed; and

WHEREAS, under this grant, ICHD staff will receive services that will be educational and/or therapeutic in nature, and will address topics such as teambuilding, mindfulness, responding to challenging people and situations, workplace violence mitigation, reducing stress, and workplace resilience; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes accepting the MALPH Wellbeing grant in an amount not to exceed \$5,000 effective May 1, 2022 through September 30, 2022.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners authorizes accepting the MALPH Wellbeing grant in an amount not to exceed \$5,000 effective May 1, 2022 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this grant agreement.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant award documents, and any host site and member agreements, after review by the county attorney.

TO: Board of Commissioners Finance and Human Services Committee
FROM: Linda S. Vail, Health Officer
DATE: May 24th, 2022
SUBJECT: FY 22 State of Michigan Master Agreement Amending Resolution # 22-185
For the meeting agendas of June 6th, 2022 and June 8th, 2022

BACKGROUND

Ingham County Health Department (ICHD) currently receives funding from Michigan Department of Health and Human Services (MDHHS) via the Master Agreement. The Master Agreement is the annual process whereby MDHHS transmits State and Federal Funds to Ingham County to support public health programs. The Board of Commissioners (BOC) authorized the 2021-2022 Comprehensive Agreement through Resolution #21-420, Resolution #21-587, and Resolution #22-185.

ALTERNATIVES

Choosing not to amend this agreement would result in a loss of increased funding which supports public health programs throughout ICHD.

FINANCIAL IMPACT

The financial impact of this amendment will increase the agreement for Comprehensive Local Health Services by \$6,028.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend Resolution #22-185 with Michigan Department of Health & Human Services (MDHSS) effective October 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #22-185 AUTHORIZING A 2021-2022 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH & HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2021-2022 Master Agreement authorized in Resolutions #21-420, #21-587, and #22-185; and

WHEREAS, MDHHS has proposed additional funding in the amount of \$6,028 to the current agreement to adjust grant funding levels and clarify agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes to amend Amendment #2 to the 2021-2022 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the total amount of the Master Agreement funding shall increase by \$6,028.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, or her designee, is authorized to submit Amendment #2 of the 2021-22 Master Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, Health Officer
DATE: May 17, 2022
SUBJECT: Resolution to Authorize an Agreement with Michigan Public Health Institute
For the meeting agendas of June 6 and June 8, 2022

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with the Michigan Public Health Institute (MPHI) to allow MPHI to continue serving in its existing role as Ingham Maternal and Child Health (MCH) web application developer, in an amount not to exceed \$34,025 effective June 1, 2022 through September 30, 2022. MPHI's Center for Technology Solutions (CTS) will implement updates to the existing Ingham MCH web application to enhance and improve its functionality, and to aid in the entering, vetting, and tracking of referrals to the Maternal Child Health Division's four home visiting programs.

ALTERNATIVES

The alternative would be for the Maternal and Child Health Division to contract with another organization to serve as the MCH web application developer.

FINANCIAL IMPACT

All costs of this agreement have been accounted for in the FY 22 budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of Promoting Accessible Healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Board of Commissioners authorizes an agreement with MPHI to continue serving in its existing role as Ingham Maternal and Child Health (MCH) web application developer, in an amount not to exceed \$34,025 effective June 1, 2022 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH INSTITUTE TO SERVE AS INGHAM MATERNAL AND CHILD HEALTH WEB APPLICATION DEVELOPER

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Public Health Institute (MPHI) to allow MPHI to continue serving in its existing role as Ingham Maternal and Child Health (MCH) web application developer, in an amount not to exceed \$34,025 effective June 1, 2022 through September 30, 2022; and

WHEREAS, MPHI's Center for Technology Solutions (CTS) will implement updates to the existing Ingham MCH web application to enhance and improve its functionality to aid in the entering, vetting, and tracking of referrals to the Maternal Child Health Division's four home visiting programs; and

WHEREAS, this agreement will allow MPHI to continue serving in its existing role as Ingham Maternal and Child Health (MCH) web application developer for a total cost not to exceed \$34,025; and

WHEREAS, all costs of this agreement have been accounted for in the FY 2022 budget; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to continue serving in its existing role as Ingham Maternal and Child Health (MCH) web application developer in an amount not to exceed \$34,025 effective June 1, 2022 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to continue serving in its existing role as Ingham Maternal and Child Health (MCH) web application developer in an amount not to exceed \$34,025 effective June 1, 2022 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 20, 2022
SUBJECT: Resolution to Accept funding from the Michigan Primary Care Association (MPCA) for participation in the Michigan Network for Oral Health Integration (MNOHI) Project

For the meeting agendas of June 6 and June 8, 2022

BACKGROUND

Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to accept funding from Michigan Primary Care Association (MPCA) for Year Three participation in the Michigan Network for Oral Health Integration (MNOHI) Project, effective September 1, 2021 through August 31, 2022 in an amount not to exceed \$25,000. The MNOHI Project focuses on integrating medical and dental care for CHCs’ children ages 6-11, and their families. These funds are awarded from the five-year project period of September 1, 2019 through August 31, 2024. For Year Three of the MNOHI project, the first payment of \$20,584 will be rendered on or prior to March 15, 2022 and the second payment will be rendered on or prior to September 30, 2022. Subsequent project funding will vary depending upon the focus for that year and will be used to provide technical assistance, connection, and mapping the Electronic Dental Record (EDR) to Azara Data Reporting and Visualization Solutions (DRVS) for centralized data reporting purposes.

ALTERNATIVES

We are unaware of any other funding available for supporting the integration of the CHCs’ medical and dental care for children 6-11 years of age, and their families, and thus there are no viable alternatives.

FINANCIAL IMPACT

The CHCs will receive a \$25,000 payment. For project 2022, the first payment of \$20,584 will be rendered on or prior to March 15, 2022 and the second payment will be rendered on or prior to September 30, 2022. This funding shall be used to support the integration of medical and dental care for children ages 6-11 and their families.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes the acceptance of funding from MPCA for Year Three participation in the MNOHI Project effective September 1, 2021 through August 31, 2022 in an amount not to exceed \$25,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING FROM THE MICHIGAN PRIMARY CARE ASSOCIATION FOR YEAR THREE PARTICIPATION IN THE MICHIGAN NETWORK FOR ORAL HEALTH INTEGRATION PROJECT

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to accept funding from Michigan Primary Care Association (MPCA) for Year Three participation in the Michigan Network for Oral Health Integration (MNOHI) Project effective September 1, 2021 through August 31, 2022 in an amount not to exceed \$25,000; and

WHEREAS, the MNOHI Project focuses on integrating medical and dental care for the CHCs' children ages 6-11 and their families; and

WHEREAS, these funds are awarded from the five-year project period effective September 1, 2019 through August 31, 2024; and

WHEREAS, for Year Three of the MNOHI project, the first payment of \$20,584 will be rendered on or prior to March 15, 2022 and the second payment will be rendered on or prior to September 30, 2022; and

WHEREAS, subsequent year funding will vary depending upon the focus for that year and will be used to provide technical assistance, connection, and mapping the Electronic Dental Record (EDR) to Azara Data Reporting and Visualizations (DRVS) for centralized data reporting purposes; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners authorize accepting funding from MPCA for Year Three participation in the MNOHI Project effective September 1, 2021 through August 31, 2022 in an amount not to exceed \$25,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of funding not to exceed \$25,000 from MPCA for Year Three participation in the MNOHI Project effective September 1, 2021 through August 31, 2022 in an amount not to exceed \$25,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 17, 2022
SUBJECT: Authorization to Enter Agreement with Daudi & Kroll P.C. for Dr. Ali Syed
For the meeting agendas of June 6, 2022 and June 8, 2022

BACKGROUND

Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to renew the representation agreement with Daudi and Kroll P.C. (D&K) for Dr. Ali Syed effective June 1, 2022 through December 31, 2022, in an amount not to exceed \$5,000. Under this agreement, D&K would provide legal services on behalf of Dr. Ali Syed, as the prospective employee and Ingham County as the employer for Program Electronic Review Management (PERM) Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition. D&K may jointly represent Ingham County and the prospective employee in connection with the requested immigration services. Establishing this agreement is mutually beneficial to the County and to the prospective employee, as the County would gain a revenue generating the dental provider position, and the prospective employee would be able to pursue their permanent immigration status.

ALTERNATIVES

Choosing not to enter into a representative agreement with Daudi and Kroll P.C. would result in a gap in services and generated revenue, as provider positions are difficult to fill.

FINANCIAL IMPACT

The employer paid fees for assisting with the preparation and filing of this PERM labor certification with the U.S. Department of Labor (DOL) and filing of I-140 Immigrant Petition are as follows: \$2,500 due at the time of agreement execution; \$1,000 due at the time of filing the Labor Certification with DOL, and up to \$1,500 due upon approval of Labor and Certification to commence I-140 petition filing. These fees, totaling \$5,000, shall be used towards D&K’s legal fees. Each installment shall be a flat-fee for that particular step, shall be nonrefundable, and shall be earned upon receipt. The employer is responsible for the filing fees required by DOL and USCIS. D&K makes no guarantees as to the success or failure of the legal services with DOL and/or USCIS. The legal fees shall be shared between D&K and the Law Offices of Behzad Ghassemi for legal services performed. Any legal and/or filing fees for employees to file an I-485 Application to Register Permanent Residence or Adjust Status shall be at the prospective employee’s sole expense. The cost of this agreement will be covered by revenue generated from CHC operations.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

Without a representation agreement in place, ICHD will not be able to successfully recruit and retain employees who fall within this category.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes the establishment of a representation agreement with Daudi and Kroll P.C. for Dr. Ali Syed, effective June 1, 2022 through December 31, 2022 for an amount not to exceed \$5,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ESTABLISH A REPRESENTATIONAL AGREEMENT WITH
DAUDI & KROLL P.C. FOR DR. ALI SYED**

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to renew the representation agreement with Daudi and Kroll P.C. (D&K) for Dr. Ali Syed for the term effective June 1, 2022 through December 31, 2022 in an amount not to exceed \$5,000; and

WHEREAS, under this agreement, D&K would provide legal services on behalf of Dr. Ali Syed, as the prospective employee and Ingham County as the employer for Program Electronic Review Management (PERM) Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition; and

WHEREAS, D&K may jointly represent Ingham County and the prospective employee in connection with the requested immigration services; and

WHEREAS, establishing this agreement is mutually beneficial to the County and to the prospective employee, as the County would gain a revenue generating dental provider position, and the prospective employee would be able to pursue their permanent immigration status; and

WHEREAS, the employer paid fees for assisting with the preparation and filing of this PERM labor certification with the U.S. Department of Labor (DOL) and filing of I-140 Immigrant Petition are as follows: \$2,500 due at the time of agreement execution; \$1,000 due at the time of filing the Labor Certification with DOL, and up to \$1,500 due upon approval of Labor and Certification to commence I-140 petition filing; and

WHEREAS, these fees, totaling \$5,000, shall be used towards D&K's legal fees; and

WHEREAS, each installment shall be a flat-fee for that particular step, shall be nonrefundable, and shall be earned upon receipt; and

WHEREAS, the legal fees shall be shared between D&K and the Law Offices of Behzad Ghassemi for legal services performed; and

WHEREAS, the employer is responsible for the filing fees required by DOL and United States Citizenship and Immigration Services (USCIS); and

WHEREAS, D&K makes no guarantees as to the success or failure of the legal services with DOL and/or USCIS; and

WHEREAS, any legal and/or filing fees for employees to file an I-485 Application to Register Permanent Residence or Adjust Status shall be at the prospective employee's sole expense; and

WHEREAS, the cost of this agreement will be covered by revenue generated from CHC operations; and

WHEREAS, the CHC Board of Directors and Health Officer recommend that the Ingham County Board of Commissioners authorizes the establishment of a representation agreement with Daudi and Kroll P.C. for Dr. Ali Syed effective June 1, 2022 through December 31, 2022, for an amount not to exceed \$5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of a representation agreement with Daudi and Kroll P.C. for Dr. Ali Syed effective June 1, 2022 through December 31, 2022, for an amount not to exceed \$5,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human and Finance Services Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 5, 2022
SUBJECT: Authorization to Renew an Agreement with IdenTech, Inc.

For the meeting agendas of June 6, 2022 and June 8, 2022

BACKGROUND

Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to renew an agreement with IdenTech, Inc. for an amount not to exceed \$5,614.50, effective June 1, 2022 through May 31, 2023, for the purchase of digital certificates. IdenTech, Inc. digital certificates allow for provider identify proofing, and electronic prescribing of controlled substances (EPCS) with Mobile Two-Factor Authentication. Michigan House Bill 4217 (HB-4217) in compliance with Drug Enforcement Administration Federal Register (DEA FR) Doc No: 2011-26738, requires that beginning October 1, 2021, a prescriber or his or her agent shall electronically transmit a prescription, including a prescription for controlled substance, directly to a pharmacy of the patient's choice. IdenTech, Inc.'s digital certificates are secure, affordable, and compatible for use with NextGen, and meets state and federal requirements of providing the most secure electronic transmission of a prescription. The previous agreement was authorized by Resolution #20-574.

ALTERNATIVES

Not renewing this agreement could result in the inability to conduct electronic prescribing in accordance with state and federal requirements.

FINANCIAL IMPACT

The cost of this agreement shall not exceed \$5,614.50, which was included in the FY 22 CHC operating budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing an agreement with IdenTech, Inc. for an amount not to exceed \$5,614.50, effective June 1, 2022 through May 31, 2023, for the purchase of digital certificates.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH IDENTECH, INC.

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to renew an agreement with IdenTech, Inc. for an amount not to exceed \$5,614.50, effective June 1, 2022 through May 31, 2023, for the purchase of digital certificates; and

WHEREAS, IdenTech, Inc. digital certificates allow for provider identify proofing, and electronic prescribing of controlled substances (EPCS) with Mobile Two-Factor Authentication; and

WHEREAS, Michigan House Bill 4217 (HB-4217) in compliance with Drug Enforcement Administration Federal Register (DEA FR) Doc No: 2011-26738, requires that beginning October 1, 2021, a prescriber or his or her agent shall electronically transmit a prescription, including a prescription for controlled substance, directly to a pharmacy of the patient's choice; and

WHEREAS, IdenTech, Inc.'s digital certificates are secure, affordable, and compatible for use with NextGen, and meets state and federal requirements of providing the most secure electronic transmission of a prescription; and

WHEREAS, the previous agreement was authorized by Resolution #20-574; and

WHEREAS, the cost of this agreement shall not exceed \$5,614.50, which was included in the FY 2022 CHC operating budget; and

WHEREAS, the CHC Board of Directors and the Health Officer supports renewing an agreement with IdenTech, Inc. for an amount not to exceed \$5,614.50, effective June 1, 2022 through May 31, 2023, for the purchase of digital certificates.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing an agreement with IdenTech, Inc. for an amount not to exceed \$5,614.50, effective June 1, 2022 through May 31, 2023, for the purchase of digital certificates.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.