

CHAIRPERSON  
BRYAN CRENSHAW

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE  
CHRIS TRUBAC, CHAIR  
IRENE CAHILL  
TODD TENNIS  
BRYAN CRENSHAW  
RYAN SEBOLT  
DERRELL SLAUGHTER  
ROBIN NAEYAERT

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MAY 16, 2022 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [May 2, 2022 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Community Agencies – Resolution to Approve Criteria for Evaluating [2023 Applications](#) for Community Agency Funding
2. Potter Park Zoo – Resolution to Authorize an Agreement with [Mayotte Group Architects](#) for the Professional Design Services of the Feline Primate Building Roof
3. Health Department
  - a. Resolution to Accept FY 2022 [Child and Adolescent Health Center](#) Program Funds
  - b. Resolution Honoring [Dana Prater, CHR IV](#)
4. Parks Department – Resolution to Authorize the Use of American Rescue Plan Act of 2021 Funds to Use as a Local Match for a Michigan Department of Natural Resources [Trust Fund Grant](#) for Lake Lansing Park North
5. Controller's Office – Resolution Updating Various [Fees](#) for the Human Services Committee for Services Provided by the County

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

HUMAN SERVICES COMMITTEE  
May 2, 2022  
Draft Minutes

Members Present: Cahill, Crenshaw (Left at 6:32 p.m.), Sebolt, Tennis, and Trubac.

Members Absent: Naeyaert and Slaughter.

Others Present: Chris Waltz, Lori Noyer, Brian Collins, Linda Vail, Jared Cypher, Kylie Rhoades and others

The meeting was called to order by Chairperson Trubac at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the April 18, 2022 Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SEBOLT, TO APPROVE THE APRIL 18, 2022 MINUTES.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Naeyaert and Slaughter.

Additions to the Agenda

4. Health Department
  - e. Resolution to Authorize an Agreement with MPHI

CHAIRPERSON TRUBAC STATED WITHOUT OBJECTION, THE TITLE OF THE RESOLUTION WOULD BE AMENDED AS FOLLOWS:

Resolution to Authorize an Agreement with ~~MPHI~~ **Michigan Public Health Institute**

Limited Public Comment

None.

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

3. Parks Department
  - a. Resolution to Authorize Ingham County Employee Free Event Days at Ingham County Parks and Potter Park Zoo
  - b. Resolution to Authorize an Agreement with Meridian Township for the Design and Construction of a Natural Shoreline Protection Project at Lake Lansing Park South

- c. Resolution to Amend the City of East Lansing Trails and Parks Millage Agreements
  - d. Resolution to Authorize Safety Enhancement Projects at Lake Lansing County Park South, Burchfield County Park, and Hawk Island County Park
  - e. Resolution to Accept the Michigan Active Communities Grant
4. Health Department
- a. Resolution to Amend Resolution #21-585
  - c. Resolution to Amend Resolution #22-100 to Extend the Terms of the Agreement with Michigan Primary Care Association for Vaccine Clinics
  - d. Resolution to Appoint Dr. Christopher Alan Hauch, MD as a Deputy Medical Examiner for Ingham County
  - e. Resolution to Authorize an Agreement with Michigan Public Health Institute
5. Controller's Office
- b. Resolution Authorizing Adjustments to the Ingham County Budget

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Naeyaert and Slaughter.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Naeyaert and Slaughter.

1. Capital Area District Library – Interviews

Chris Waltz interviewed for the Capital Area District Library Board.

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TENNIS, TO RECOMMEND THE APPOINTMENT OF CHRIS WALTZ TO THE CAPITAL AREA DISTRICT LIBRARY BOARD.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Naeyaert and Slaughter.

2. Ingham Health Plan Corporation – 2021 Annual Millage Report (Discussion)

Lori Noyer, Ingham Health Plan Corporation Executive Director, provided an overview of the demographic served as well as the services utilized in 2021. She further stated that the increase in overall payouts in 2021 resulted from the increased accessibility to medical services that were previously on hold due to the pandemic, as well as the increased cost of the service provided; which are expected to see a 4.6% increase in 2023.

Ms. Noyer stated that Ingham Health Plan (IHP) paid providers based on the Medicare and Medicaid schedules, and expected to see the anticipated changes impact the 2023 budget. She further stated that after analyzing the claims data from 2021, it had been determined that 81% of members who had medical or pharmacy claims utilized IHP services.

Ms. Noyer stated that in July of 2021, they had implemented a new behavioral health benefit that filled the gap and served individuals who had a mild to moderate diagnosis such as anxiety or depression. She further stated that the individuals received a screening and brief intervention, as well as a referral to a specialist under the benefit.

Ms. Noyer stated that they had a total of 36 individuals who had utilized the service since it began in 2021. She further stated that she was hopeful to see the numbers grow.

Ms. Noyer stated that a current federal mandate that prohibited Medicaid from unenrolling any of the beneficiaries regardless of their income status would come to an end when the Public Health Emergency was concluded. She further stated that states had been encouraged to plan for the change as it was speculated that the Public Health Emergency would come to an end in July of 2022.

Ms. Noyer stated that the states would have a total of twelve months to review and determine all of their beneficiaries. She further stated that there was potential that there would be individuals from Ingham County who would no longer have access to Medicaid if they were no longer income -eligible.

Ms. Noyer stated that one option included Marketplace Plan, but for some this option would not be affordable due to the deductibles. She further stated that IHP could be the option for continued health coverage for individuals who fell at or below the 250% of the national poverty level.

Ms. Noyer stated that individuals had been encouraged to be prepared for the anticipated changes by updating their contact information and regularly checking mail and email. She further stated that one enrollment partner had already assisted an individual who had received notice that they may be ineligible for Medicaid.

Ms. Noyer stated that Michigan intended to follow the regular renewal dates which individuals already had in place. She further stated that IHP had reached out to community partners and assured them that IHP would be available to fill any gaps.

Commissioner Crenshaw asked for clarification if the community partners were provided financial assistance for operating as an enrollment center.

Ms. Noyer stated that the community partners did not receive financial assistance for operating as an enrollment center, just as a community partner.

Commissioner Crenshaw asked for clarification on any feedback received from the community partners, and further asked if they would be prepared to assist.

Ms. Noyer stated that the fear was overwhelming, but they had felt poised to assist the clients that they had contact with.

Commissioner Tennis stated that the enrollment partners were in line with the primary care assignment list, and that it was in their best interest to enroll individuals so that they had someone to bill. He further stated that he would be interested in seeing a breakdown of which providers the individuals went to.

Commissioner Cahill stated that the 1,500 members might use the services multiple times. She further stated that she had heard that they were looking for individuals with existing health insurance to utilize the health centers.

Commissioner Tennis provided clarification that Ingham Health Centers were separate from Ingham Health Plan, and the Health Centers did encourage individuals with all types of insurance to utilize the facilities. He further stated that individuals who could not afford health insurance had access to Ingham Health Plan to provide minimal coverage for primary care.

Commissioner Cahill asked for clarification on if IHP helped individuals fill out the enrollment forms.

Ms. Noyer stated that there were enrollment partners who assisted individuals with the forms. She further stated there was an option for individuals to complete the form online as well.

Commissioner Crenshaw asked if they had received any feedback relating to the compatibility of the online form with smartphones.

Ms. Noyer stated that they had not received any negative feedback, but had often heard that individuals did not have access to their forms of proof including pay stubs. She further stated that they had experienced issues that concerned the quality of the documents that were attached.

4. Health Department

- b. Resolution to Authorize the Use of American Rescue Plan Act of 2021 Funds to Repair or Replace Private Well and Private Waste Water Systems in Ingham County

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. SEBOLT, TO APPROVE THE RESOLUTION.

Commissioner Tennis stated that when this topic had first been discussed it had been presented with a larger amount of funds allocated. He further asked for clarification on how many wells would be addressed.

Jared Cypher, Deputy Controller, stated that the funds would address 75 wells.

Commissioner Tennis stated that he would like to keep the door open to potentially add money to the fund. He further stated that this was one of the few funds that was focused on the more rural areas in Ingham County.

Commissioner Tennis stated that it had previously been proposed to do routine inspections on the septic systems, however, the main concern had been that it would drive people from their home. He further stated that he believed it was a terrific use of the funds and would be open to allocating additional funds.

Chairperson Trubac asked for clarification on the criteria used to determine which systems received the assistance.

Linda Vail, Ingham County Health Director, stated that the Health Department encountered roughly 75 failed septic systems a year. She further stated that priority would be given to individuals who fell within 300% of poverty.

Commissioner Crenshaw left at 6:32 p.m.

Commissioner Tennis asked for clarification on if individuals could apply for the assistance.

Ms. Vail stated that the process had not yet been determined, but could be presented to the Board of Commissioners after the resolution passed.

Chairperson Trubac asked for clarification if it was intended to have individuals apply for the assistance.

Ms. Vail stated that the Health Department had already been engaged with individuals when the failed septic system had been identified. She further stated that they had considered a ten year inspection schedule that would allow the Health Department to provide education on septic care.

Chairperson Trubac asked for clarification on the number of failed systems that were encountered a year.

Ms. Vail stated that they ran into roughly 75 a year.

Commissioner Cahill stated that she would be in support of allocating additional funds.

Chairperson Trubac stated that it was a serious environmental concern.

Commissioner Sebolt stated that the funds needed to be spent by 2026, asked for clarification if the funds allocated had reflected what could reasonably be spent. He further stated that he was in support of allocating additional funds.

Ms. Vail stated that the Health Department had put the resolution forward, however, the Board of Commissioners had made it a priority. She further stated that they had not placed a number on it.

Chairperson Trubac stated he would be interested to know what percentage of individuals fell within the criteria.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Crenshaw, Naeyaert, and Slaughter.

5. Controller's Office

a. 2023 Update of County Fees for Human Services Departments (*Discussion*)

Mr. Cypher provided an overview of the updated county fees for the Human Services Department 2023 budget cycle.

Commissioner Tennis asked for clarification on the Type II Water Supply Monitoring Violation.

Mr. Cypher stated that there was an explanation of the monitoring violation included in the memo, however, the State of Michigan had the responsibility to monitor and failed to do so. He further stated that Ingham County Health Department had taken on the responsibility and in turn would collect the fees that the State would have.

Commissioner Cahill asked if Ingham County charged the same rate that the State of Michigan had.

Mr. Cypher stated that he was unsure of the rate that the State had charged.

Commissioner Sebolt stated that he had a concern regarding the \$500 charge for schools and nonprofit organizations to use the parks.

Brian Collins, Ingham County Parks Deputy Director and Hawk Island Park Manager, stated that the current fee was \$305 for up to 25 students for school groups. He further stated that many school groups come out with over 100 students, and the new fee would allow the schools to bring as many students they would like for an average cost of \$5 per student.

Mr. Cypher stated that a resolution would be brought to the next Human Services Committee meeting.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:44 p.m.

# MAY 16, 2022 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

## **ACTION ITEMS:**

**The Deputy Controller is recommending approval of the following resolutions**

1. Community Agencies – *Resolution to Approve Criteria for Evaluating 2023 Applications for Community Agency Funding*

This resolution establishes the criteria by which each agency’s application will be evaluated for the 2023 Community Agency funding process. If the resolution is approved as presented, the Controller/Administrator’s Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator’s Office with priority given to proposals that directly contribute to addressing the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter.

2. Potter Park Zoo – *Resolution to Authorize an Agreement with Mayotte Group Architects for the Professional Design Services of the Feline Primate Building Roof*

This resolution authorizes an agreement with Mayotte Group Architects to provide professional design services for the replacement of the roof on the Feline Primate Building in an amount not to exceed \$11,640. Funding for this agreement is available in the Zoo’s 2022 budget.

3. Health Department

a. *Resolution to Accept FY 2022 Child and Adolescent Health Center Program Funds*

This resolution authorizes the acceptance of \$125,000 in funding from the Child and Adolescent Health Center (CAHC) program for promoting the health of children, adolescents, and their families by providing important primary, preventative, and early intervention health care services, effective February 1, 2022 through September 30, 2022.

b. *Resolution Honoring Dana Prater, CHR IV*

This resolution honors Dana Prater for her 22 years of dedicated service to Ingham County Health Department and for her exemplified leadership, customer service, patient care, and commitment to her work.

4. Parks Department - *Resolution to Authorize the Use of American Rescue Plan Act of 2021 Funds to Use as a Local Match for a Michigan Department of Natural Resources Trust Fund Grant for Lake Lansing Park North*

This resolution authorizes the use of \$315,000 of ARP funds as a local match for the Michigan Department of Natural Resources Trust Fund Grant for the Lake Lansing Park North Internal MSU to Lake Lansing Trail Connector application.

5. Controller’s Office – *Resolution Updating Various Fees for the Human Services Committee for Services Provided by the County*

This resolution authorizes an update of Human Services related fees for 2023. The revised fees will be effective for the Health Department on October 1, 2022 and for all other departments on January 1, 2023. The fee increases recommended in this resolution would generate approximately \$71,954 in additional revenue in 2023.



## Agenda Item 1

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Jared Cypher, Deputy Controller  
**DATE:** May 3, 2021  
**SUBJECT:** Resolution to Approve Criteria for Evaluating 2023 Community Agency Funding Applications  
For the meeting agendas of May 16 and May 18

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### **BACKGROUND**

This resolution establishes the criteria by which each agency's application will be evaluated for the 2023 Community Agency funding process.

If the resolution is approved as presented, the Controller/Administrator's Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator's Office with priority given to proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter.

The recommendations made by the Controller/Administrator's Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

### **ALTERNATIVES**

One alternative would be to have no criteria, and accept applications for a variety of different types of initiatives. Another alternative is for the Board of Commissioners to go back to the old way of awarding funding, which was to have agencies come to the Human Services Committee and make presentations on Community Agency night.

### **FINANCIAL IMPACT**

This resolution has no direct financial impact.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the long-term objective of meeting basic needs.

### **OTHER CONSIDERATIONS**

The community agency process has grown to over 30 applications requesting funding, with total requests of approximately \$300,000 annually.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution approving criteria for evaluating 2023 community agency funding applications.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE CRITERIA FOR EVALUATING 2023 APPLICATIONS  
FOR COMMUNITY AGENCY FUNDING**

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applications requesting funding, with total requests of approximately \$300,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long-term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 2023 community agency funding process, with priority given to those proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, that no agency shall receive more than 10% of the total available funding for community agencies in FY 2023.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2023.

## Agenda Item 2

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Cynthia Wagner, Potter Park Zoo Director  
**DATE:** May 3, 2022  
**SUBJECT:** Authorization of an Agreement with Mayotte Group Architects for the Professional Design Services of the Feline Primate Building Roof  
For the meeting agendas of May 16 and May 18

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### **BACKGROUND**

The Potter Park Zoo Feline Primate Building was constructed in 1930, remodeled in 1989, and reroofed in 1996. The roof system, including skylights and translucent panels, has reached the end of its life expectancy and is in need of replacement. Many of the skylights are cracked, allowing water to infiltrate the interior exhibits.

A capital improvement project (CIP) in the amount of \$100,000 was requested and approved in the 2022 budget for roof replacement on the Feline Primate Building. Per the Ingham County Purchasing Policy, vendors on the MiDEAL contract do not require three quotes. Mayotte Group Architects is on the MiDEAL contract and submitted a proposal for the purpose of providing professional design services for the replacement of the Feline Primate Building roof in accordance with MiDEAL pricing.

### **ALTERNATIVES**

An RFP could be sent out to solicit bids by vendors not using MiDEAL pricing.

### **FINANCIAL IMPACT**

Mayotte Group Architects submitted a proposal of \$11,640 for professional design services for the Feline Primate Building roof. There is \$100,000 budgeted for this project in zoo CIP line item #25869900 931000 31000.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of Improving Facilities, specifically section A.1 (f) of the Ingham County Action Plan - Maintain and improve existing parkland, facilities, and features.

### **OTHER CONSIDERATIONS**

There are no other considerations at this time.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with Mayotte Group Architects to provide professional design services for the replacement of the roof on the Feline Primate Building in an amount not to exceed \$11,640.

**Agenda Item 2**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MAYOTTE GROUP ARCHITECTS FOR THE PROFESSIONAL DESIGN SERVICES OF THE FELINE PRIMATE BUILDING ROOF**

WHEREAS, the Potter Park Zoo Feline Primate Building was built in 1930, remodeled in 1989, and then reroofed in 1996; and

WHEREAS, the roof system has reached the end of its life expectancy and is in need of replacement; and

WHEREAS, a capital improvement project (CIP) in the amount of \$100,000 was requested and approved in the 2022 budget for the replacement of the Feline Primate Building roof; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDEAL contract do not require three quotes; and

WHEREAS, Mayotte Group Architects is on the MiDEAL contract; and

WHEREAS, it is the recommendation of Potter Park Zoo to enter into an agreement with Mayotte Group Architects, who submitted a proposal of \$11,640 to provide professional design services for the replacement of the Feline Primate Building roof; and

WHEREAS, funds are available in zoo CIP line item #25869900 931000 31000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into an agreement with Mayotte Group Architects in an amount not to exceed \$11,640.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** April 27, 2022  
**SUBJECT:** Authorization to Accept FY 2022 Child and Adolescent Health Center Program Funds  
For the meeting agendas of June 6 and June 7, 2022

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**BACKGROUND**

Ingham County Health Department’s (ICHD) Community Health Centers (CHC) wish to accept \$125,000 in funding from the Child and Adolescent Health Center (CAHC) program to be used for promoting the health of children, adolescents and their families by providing important primary, preventative, and early intervention health care services, effective February 1, 2022 through September 30, 2022. This funding will support continued operations of school-based and school-linked CHCs. The CHC Board of Directors and the Ingham County Board of Commissioners authorized ICHD’s CHCs to accept CAHC program funding from the Michigan Department of Health and Human Services (MDHHS), as administered through Michigan Primary Care Association (MPCA), effective October 1, 2011 through September 30, 2019, via resolutions #11-235, #12-199, #13-049, #14-358, #15-412, #16-448, #17-434, #18-347, and #19-386.

**ALTERNATIVES**

There are no alternatives.

**FINANCIAL IMPACT**

The CAHC funding award of \$125,000 is divided as follows:

- Eastern Health Center - \$50,000
- Sexton Health Center - \$25,000
- Willow Health Center - \$50,000

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations

**RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes accepting \$125,000 in funding from the Child and Adolescent Health Center (CAHC) program for promoting the health of children, adolescents and their families by providing important primary, preventative, and early intervention health care services, effective February 1, 2022 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT FY 2022 CHILD AND ADOLESCENT HEALTH CENTER PROGRAM FUNDS**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHC) wish to accept \$125,000 in funding from the Child and Adolescent Health Center (CAHC) program to be used for promoting the health of children, adolescents, and their families by providing important primary, preventative, and early intervention health care services effective February 1, 2022 through September 30, 2022; and

WHEREAS, this funding will support continued operations of school-based and school-linked CHCs; and

WHEREAS, the CHC Board of Directors and the Ingham County Board of Commissioners authorized ICHHD's CHCs to accept CAHC funding from the Michigan Department of Health and Human Services (MDHHS), as administered through Michigan Primary Care Association (MPCA), effective October 1, 2011 through September 30, 2019, via resolutions #11-235, #12-199, #13-049, #14-358, #15-412, #16-448, #17-434, #18-347, and #19-386; and

WHEREAS, the CAHC funding award of \$125,000 is divided as follows: Eastern Health Center - \$50,000, Sexton Health Center - \$25,000, Willow Health Center - \$50,000; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioner's authorizes accepting \$125,000 in funding from the Child and Adolescent Health Center (CAHC) program for promoting the health of children, adolescents and their families by providing important primary, preventative, and early intervention health care services, effective February 1, 2022 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting \$125,000 in funding from the Child and Adolescent Health Center (CAHC) program for promoting the health of children, adolescents and their families by providing important primary, preventative, and early intervention health care services, effective February 1, 2022 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING DANA PRATER, CHR IV**

WHEREAS, after 22 years of dedicated service to Ingham County Health Department (ICHD) and the Ingham Community Health Centers (ICHC), Dana Prater will be retiring on May 20, 2022; and

WHEREAS, Dana began her career with Ingham County in January of 2000, as a Community Health Representative II, providing excellent customer service where she welcomed patients and performed registration processes; and

WHEREAS, Dana exemplified leadership in assuring that ICHD's front office processes met all applicable policies and procedures, rules and regulations; and

WHEREAS, in 2009, Dana was promoted to Community Health Representative IV, assisting in the oversight of support staff; and

WHEREAS, Dana directed the activities of Community Health Representatives and other support staff, and assisted in resolving operational problems; and

WHEREAS, Dana has exemplified passion and dedication, and was instrumental in assisting, leading and guiding the relocation of the former Adult Health Center and Healthy Smiles to the Forest Community Health Center; and

WHEREAS, in 2016, Dana was appointed Chief Union Steward for UAW and served its members with both dignity and respect; and

WHEREAS, Dana assisted in developing a work flow process through the State of Michigan database for newly arriving Refugees and their families, and she worked collaboratively with St. Vincent Catholic Charities and the medical team to ensure patients had a smooth transition into care and a great patient care experience; and

WHEREAS, Dana has been loyal, dedicated, knowledgeable, and professional as she adhered to and executed the ICHD and ICHC Mission, Vision and Core Values.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dana Prater for her 22 years of dedicated service to Ingham County Health Department and for her exemplified leadership, customer service, patient care, and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

## Agenda Item 4

**TO:** Board of Commissioners Human Services & Finance Committees  
**FROM:** Tim Morgan, Parks Director  
**DATE:** May 4, 2022  
**SUBJECT:** Resolution Authorizing the use of ARP funds for the Lake Lansing Park North Internal MSU to Lake Lansing Trail Connector Project  
For the meeting agenda of 5/16/22 Human Services and 5/18/22 Finance

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### **BACKGROUND**

The Parks Department has identified a need for park and accessibility improvements at Lake Lansing Park North for an internal MSU to Lake Lansing trail connector. The Parks Department has applied for a Michigan Department of Natural Resources Trust Fund Grant for the 2022 grant cycle, and is requesting ARP funds as a local match. Board of Commissioners Resolution #22-112 authorized submission of a Michigan Department of Natural Resources Trust Fund Grant for this project by the April 1<sup>st</sup> deadline. This project will improve a section of trail in Lake Lansing Park North with crushed stone path to connect the existing trails in the park with the ADA accessible route to the MSU to Lake Lansing Trail.

### **ALTERNATIVES**

A public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project. If funded, this project would be in line with the Parks Department 5-Year Master Plan for capital improvements that improve accessibility to site amenities and enhance the user experience. The Parks Department is seeking authorization to secure funding for this project.

### **FINANCIAL IMPACT**

The Parks Department proposes to use \$315,000 of ARP funds for a local match for a Michigan Department of Natural Resources Trust Fund Grant for \$300,000 for park and accessibility improvements at Lake Lansing Park North, for a total project amount of \$615,000.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

### **OTHER CONSIDERATIONS**

The Parks & Recreation Commission supported this approach at their February 14, 2022 meeting.

### **RECOMMENDATION**

Based on the information presented and direction from the Park Commission, I respectfully recommend approval of the attached resolution.



**PRELIMINARY ESTIMATE OF COST  
LAKE LANSING PARK NORTH - MSU to LAKE LANSING TRAIL CONNECTOR  
INGHAM COUNTY, MI**

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	<b>Project Total</b>	\$600,000.00
	<b><u>Non-Grant Funded Expenses</u></b>	
	Topographical Survey	\$15,000.00
<b>GRAND TOTAL FOR ENTIRE PROJECT</b>		<b>\$615,000.00</b>

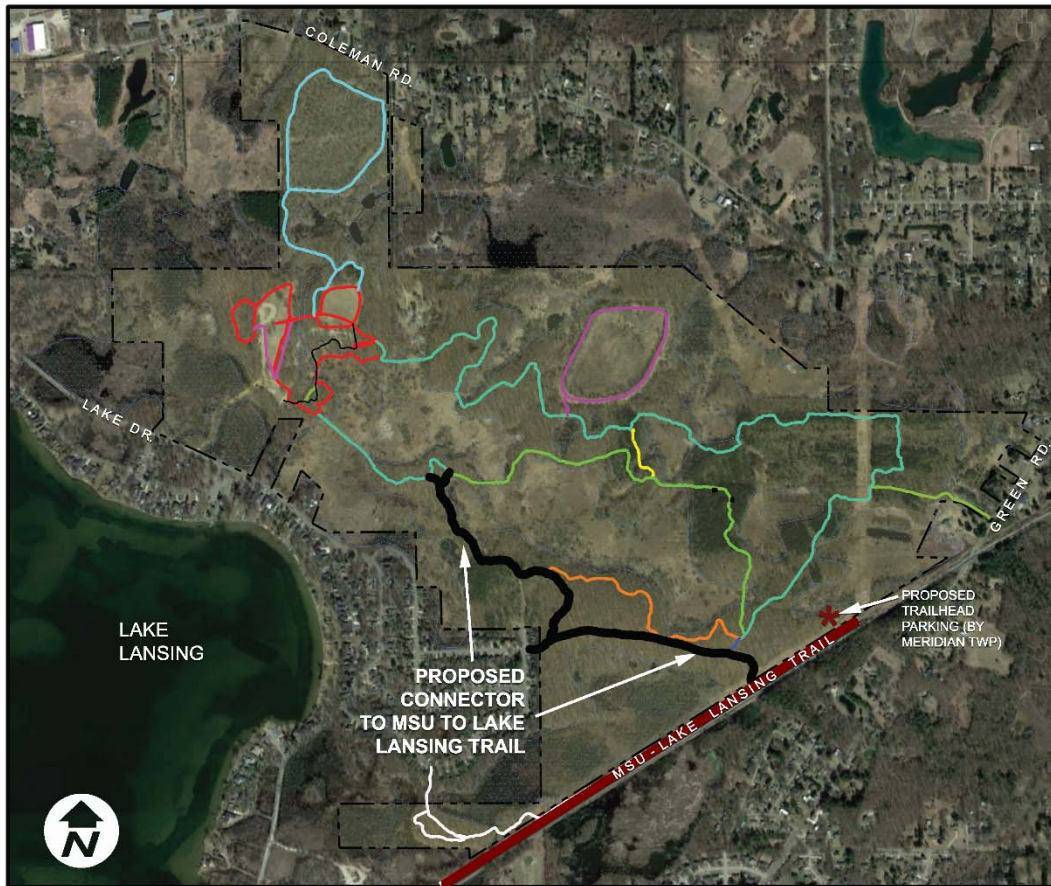
	<u>Grant Funds</u>	<u>Local Match</u>	<u>Total Project Cost</u>
<u>DNR GRANT:</u>	\$300,000	\$300,000	\$600,000
Match Percentage:	(50%)	(50%)	
<u>OTHER COSTS:</u>			
Topographical Survey	\$0.00	\$15,000	\$15,000
<b>PROJECT TOTALS:</b>	<b>\$300,000</b>	<b>\$315,000</b>	<b>\$615,000</b>

**Local Match / Funding Sources:**  
ARP or Trails & Parks Millage: \$315,000

**PRELIMINARY ESTIMATE OF COST  
LAKE LANSING PARK NORTH - MSU to LAKE LANSING TRAIL CONNECTOR  
INGHAM COUNTY, MICHIGAN**

Item No.	Estimated Quantity	Unit	Description	Unit Price	Amount
1.	1	Lump Sum	Permits	\$5,500.00	\$5,500.00
2.	1	Lump Sum	Soil Erosion and Sedimentation Control	\$10,200.00	\$10,200.00
3.	1,630	Cu. Yds.	Site Preparation/Excavation/Rough Grading	\$25.00	\$40,750.00
4.	540	Cu. Yds.	Embankment, 4" depth. C.I.P.	\$40.00	\$21,600.00
5.	5,500	Lin. Ft.	Crushed Stone Path, 8' wide, C.I.P.	\$50.00	\$275,000.00
6.	2	Each	Recycled Plastic Bench	\$1,800.00	\$3,600.00
7.	2	Each	Interpretive Sign, Low Profile	\$2,500.00	\$5,000.00
8.	2	Each	Interpretive Sign, Kiosk	\$7,500.00	\$15,000.00
9.	4	Each	Trailhead / Ethics Signage	\$1,000.00	\$4,000.00
10.	10	Each	Mile Markers, Recycled Plastic	\$800.00	\$8,000.00
11.	4	Each	Bike Rack	\$2,500.00	\$10,000.00
12.	1	Lump Sum	Landscaping (Native Plantings)	\$7,000.00	\$7,000.00
13.	1	Lump Sum	Site Restoration & Cleanup	\$12,700.00	\$12,700.00
14.	1	Each	DNR Recognition Plaque	\$300.00	\$300.00
15.	1	Lump Sum	Construction Staking & Material Testing	Allowance	\$12,700.00
<b>SUBTOTAL</b>					<b>\$431,350.00</b>
<b>Contingency</b>					<b>\$90,450.00</b>
<b>Engineering (15%)</b>					<b>\$78,200.00</b>
<b>TOTAL PRELIMINARY ESTIMATE OF COST</b>					<b>\$600,000.00</b>

**TRAIL  
CONNECTOR**  
Lake Lansing Park  
North to  
MSU-Lake Lansing  
Trail



JOB # 129934SG2021  
DATE: JULY 22, 2021



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE USE OF AMERICAN RESCUE PLAN ACT OF 2021 FUNDS TO USE AS A LOCAL MATCH FOR A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT FOR LAKE LANSING PARK NORTH**

WHEREAS, the Parks Department wishes to use \$315,000 in American Rescue Plan Act of 2021 (ARP) funds for a local match for a Michigan Department of Natural Resources Trust Fund Grant for \$300,000 for park and accessibility improvements at Lake Lansing Park North for a total project amount of \$615,000; and

WHEREAS, this project will improve a section of trail in Lake Lansing Park North with crushed stone path to connect the existing trails in the park with the ADA accessible route to the MSU to Lake Lansing Trail; and

WHEREAS, an estimated 104,774 people will annually use this trail when completed; and

WHEREAS, the Parks and Recreation Commission supported the submission of a Michigan Natural Resources Trust Fund grant for Lake Lansing Park North; and

WHEREAS, the grant application requires a financial commitment in the amount of \$315,000 (which includes \$15,000 for topographic survey) from American Rescue Plan (ARP) funding for a total of \$615,000; and

WHEREAS, the use of ARP funds as a local match will enable the Parks Department to be considered for the Trust Fund grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the use of \$315,000 of ARP funds as a local match for the Michigan Department of Natural Resources Trust Fund Grant for the Lake Lansing Park North Internal MSU to Lake Lansing Trail Connector application.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners resolves to make available its financial obligation of \$315,000 (which includes \$15,000 for topographic survey) from ARP funding for a total project amount of \$615,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

## Agenda Item 5

TO: Human Services and Finance Committees

FROM: Jill Bauer, Budget Analyst

DATE: May 4, 2022

SUBJECT: Resolution Updating Various Fees for the Human Services Committee Departments Provided by the County

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This resolution will authorize the adjustment of various fees for the Human Services Departments. These fees would be effective for the Health Department on October 1, 2022, Parks Winter Fees on November 1, 2022 and all others on January 1, 2023. These adjustments are based on an update of the “Cost of Services Analysis” completed by Maximus in 2002. In subsequent years, the cost has been determined by multiplying the previous year’s cost by a cost increase factor for each department. Utilizing this method again, the 2022 cost was calculated by multiplying the 2022 cost by the 2023 cost increase factor. Updated costs were then multiplied by the target percent of cost to be recovered by the fee for services as identified by the Board of Commissioners. Input was solicited from the Human Services Departments as part of the process of making these recommended adjustments. A full analysis of each fee was presented to the Human Services and Finance Committees at the previous rounds of meetings.

If the fee adjustments are passed as proposed, additional annual revenue would total approximately \$71,954 and will be recognized in the 2023 Controller Recommended Budget.

Please feel free to contact me if you have any questions regarding this information.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION UPDATING VARIOUS FEES FOR THE HUMAN SERVICES COMMITTEE  
FOR SERVICES PROVIDED BY THE COUNTY**

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, the Controller’s Office will be reviewing and making recommendations on a three year rotation by Committee; and

WHEREAS, the annual average United States’ consumer price index was used as the cost increase factor; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller’s Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller’s recommendations including the target percentages, along with recommendations of the various Human Services Department’s staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in the Attachment at the rates established effective January 1, 2023 with the exception of the Health Department, where new rates will be effective October 1, 2022 and the Parks winter fees, which are effective November 1, 2022.

2023 County Fees Analysis  
Human Services Committee

Attachment A

Location of Service	Fee Description	2016 Cost	2017 Cost Increase Factor	2017 Cost	2018 Cost Increase Factor	2018 Cost	2019 Cost Increase Factor	2019 Cost	2020 Cost Increase Factor	Target Percent	2022 Fee	2023 Fee
Comm. Health	Conting Ed. Fee Diseased Control/Imm.	\$15.28	0.3%	\$15.32	0.9%	\$15.46	2.1%	\$15.46	2.4%	100%	\$15.00	\$16.00
Comm. Health	INS Vaccination Verif Form I-693	\$38.19	0.3%	\$38.31	0.9%	\$38.65	2.1%	\$38.65	2.4%	100%	\$39.00	\$40.00
Comm. Health	Immuniz Record Copying Fee	\$4.58	0.3%	\$4.60	0.9%	\$4.64	2.1%	\$4.64	2.4%	100%	\$4.00	\$5.00
Comm. Health	MIHP Tran. Bus/Van ***	\$35.60	0.3%	\$35.70	0.9%	\$36.02	2.1%	\$36.78	2.4%	56%	\$21.20	\$22.51
Comm. Health	Compreh Envir Investigation	\$305.55	0.3%	\$306.47	0.9%	\$309.23	2.1%	\$309.23	2.4%	100%	\$315.00	\$335.00
Comm. Health	Assessment of Home	\$129.86	0.3%	\$130.25	0.9%	\$131.42	2.1%	\$131.42	2.4%	100%	\$130.00	\$140.00
Imm. Clinic	Internat'l Travel Consult	\$62.92	0.3%	\$63.10	0.9%	\$63.67	2.1%	\$63.67	2.4%	100%	\$65.00	\$69.00
Med Examiner	Cremation Permits	\$27.69	0.3%	\$27.77	0.9%	\$28.02	2.1%	\$28.02	2.4%	100%	\$28.00	\$30.00
Env. Health	Category 1 (see definition below) - License Fee *	\$585	0.3%	\$586.76	0.9%	\$592.04	2.1%	\$592.04	2.4%	80%	\$480.00	\$500.00
Env. Health	Category 1 (see definition below) - Full Plan Review	\$1,214	0.3%	\$1,217.64	0.9%	\$1,228.60	2.1%	\$1,228.60	2.4%	80%	\$985.00	\$1,025.00
Env. Health	Category 1 (see definition below) - New Owner/Eval	\$645	0.3%	\$646.43	0.9%	\$652.25	2.1%	\$652.25	2.4%	80%	\$530.00	\$550.00
Env. Health	Category 1 (see definition below) - New Owner w/minimal plan review	\$774	0.3%	\$776.32	0.9%	\$783.31	2.1%	\$783.31	2.4%	80%	\$635.00	\$655.00
Env. Health	Category 2 (see definition below) - License Fee *	\$808	0.3%	\$810.42	0.9%	\$817.72	2.1%	\$817.72	2.4%	80%	\$660.00	\$700.00
Env. Health	Category 2 (see definition below) - Full Plan Review	\$1,689	0.3%	\$1,694.07	0.9%	\$1,709.31	2.1%	\$1,709.31	2.4%	80%	\$1,370.00	\$1,400.00
Env. Health	Category 2 (see definition below) - New Owner/Eval	\$905	0.3%	\$907.72	0.9%	\$915.88	2.1%	\$915.88	2.4%	80%	\$740.00	\$760.00
Env. Health	Category 2 (see definition below) - New Owner w/minimal plan review	\$950	0.3%	\$952.85	0.9%	\$961.43	2.1%	\$961.43	2.4%	80%	\$775.00	\$800.00
Env. Health	Category 3 (see definition below) - License Fee *	\$1,145	0.3%	\$1,148.44	0.9%	\$1,158.77	2.1%	\$1,158.77	2.4%	80%	\$935.00	\$965.00
Env. Health	Category 3 (see definition below) - Full Plan Review	\$2,429	0.3%	\$2,436.29	0.9%	\$2,458.21	2.1%	\$2,458.21	2.4%	80%	\$1,965.00	\$2,100.00
Env. Health	Category 3 (see definition below) - New Owner/Eval	\$1,320	0.3%	\$1,323.96	0.9%	\$1,335.88	2.1%	\$1,335.88	2.4%	80%	\$1,075.00	\$1,100.00
Env. Health	Category 3 (see definition below) - New Owner w/minimal plan review	\$1,462	0.3%	\$1,466.39	0.9%	\$1,479.58	2.1%	\$1,479.58	2.4%	80%	\$1,190.00	\$1,250.00
Env. Health	Mobile - License Fee *	\$453	0.3%	\$454.36	0.9%	\$458.45	2.1%	\$458.45	2.4%	80%	\$375.00	\$400.00
Env. Health	Mobile - Full Plan Review	\$621	0.3%	\$622.86	0.9%	\$628.47	2.1%	\$628.47	2.4%	80%	\$510.00	\$540.00
Env. Health	Mobile - New Owner/Eval.	\$516	0.3%	\$517.55	0.9%	\$522.21	2.1%	\$522.21	2.4%	80%	\$425.00	\$450.00
Env. Health	STFU - Full Plan Review	\$621	0.3%	\$622.86	0.9%	\$628.47	2.1%	\$628.47	2.4%	80%	\$510.00	\$540.00
Env. Health	STFU - New Owner/Eval	\$557	0.3%	\$558.67	0.9%	\$563.70	2.1%	\$563.70	2.4%	80%	\$460.00	\$490.00
Env. Health	Temporary Food License	\$373	0.3%	\$374.12	0.9%	\$377.49	2.1%	\$377.49	2.4%	50%	\$195.00	\$205.00
Env. Health	Seasonal Facilities - License Fee *	\$550	0.3%	\$551.70	0.9%	\$556.66	2.1%	\$556.66	2.4%	50%	\$285.00	\$300.00
Env. Health NEW	Type II Water Supply Program Monitoring Violation - initial violation											\$200.00
Env. Health NEW	Type II Water Supply Program Monitoring Violation - subsequent violations											\$400.00
Env. Health	Late Fee for Food License effective 1st day after April 30th	\$135.00	0.3%	\$135.41	0.9%	\$136.62	2.1%	\$136.62	2.4%	100%	\$135.00	\$145.00
Env. Health	Late Fee for Temporary Food License application less than 5 days prior to event (in addition to the \$195 license)	\$195.00	0.3%	\$195.59	0.9%	\$197.35	2.1%	\$197.35	2.4%	100%	\$200.00	\$215.00
Env. Health	Inspection fee for STFU (State Mandated Fee)	\$382	0.3%	\$383.15	0.9%	\$386.59	2.1%	\$386.59	2.4%	24%	\$90.00	\$92.00
Env. Health	Construction/Remodeling that begins without approved plans (**)	\$986	0.3%	\$988.96	0.9%	\$997.86	2.1%	\$997.86	2.4%	80%	\$805.00	\$850.00
Env. Health	Food Service plan review re-evaluation or re-submission	\$500.00	0.3%	\$501.50	0.9%	\$506.01	2.1%	\$506.01	2.4%	100%	\$515.00	\$550.00
Env. Health	Informal Hearing Fee (**)	\$1,126	0.3%	\$1,129.38	0.9%	\$1,139.54	2.1%	\$1,200.00	2.4%	100%	\$1,210.00	\$1,250.00



Location of Service	Fee Description	2016 Cost	2017 Cost Increase Factor	2017 Cost	2018 Cost Increase Factor	2018 Cost	2019 Cost Increase Factor	2019 Cost	2020 Cost Increase Factor	Target Percent	2022 Fee	2023 Fee
Env. Health	Formal Hearing Fee (**)	\$1,126	0.3%	\$1,129.98	0.9%	\$1,139.54	2.1%	\$1,200.00	2.4%	100%	\$1,210.00	\$1,250.00
Env. Health	Follow Up inspection to assess compliance for critical violations (**)	\$524	0.3%	\$525.57	0.9%	\$530.30	2.1%	\$153.15	2.4%	100%	\$155.00	\$165.00
Env. Health	Fee for new owner operating without new license(**)	\$810	0.3%	\$812.43	0.9%	\$819.74	2.1%	\$819.74	2.4%	80%	\$665.00	\$700.00
Env. Health	Well - permit to construct or alter a private residential , type II, or type III well	\$428	0.3%	\$428.95	0.9%	\$432.81	2.1%	\$432.81	2.4%	90%	\$395.00	\$425.00
Env. Health	Septic - new or repair permit for residential or commercial	\$948	0.3%	\$950.84	0.9%	\$959.40	2.1%	\$959.40	2.4%	90%	\$870.00	\$900.00
Env. Health	Combined - well & septic	\$1,166	0.3%	\$1,169.50	0.9%	\$1,180.02	2.1%	\$1,180.02	2.4%	90%	\$1,070.00	\$1,100.00
Env. Health	Septic - new/repair septic tank only	\$391	0.3%	\$392.17	0.9%	\$395.70	2.1%	\$395.70	2.4%	90%	\$360.00	\$385.00
Env. Health	Well - Sanitary survey, public non community Type II - transient well	\$475	0.3%	\$476.43	0.9%	\$480.71	2.1%	\$480.71	2.4%	90%	\$440.00	\$470.00
Env. Health	Well - Sanitary survey, public non community Type II non - transient Well	\$550	0.3%	\$551.65	0.9%	\$556.61	2.1%	\$556.61	2.4%	90%	\$510.00	\$540.00
Env. Health	Septic Evaluation - application for residential or commercial lot & soil evaluation	\$430	0.3%	\$431.29	0.9%	\$435.17	2.1%	\$435.17	2.4%	90%	\$400.00	\$425.00
Env. Health	Septic Evaluation - plan review for engineered system	\$346	0.3%	\$347.04	0.9%	\$350.16	2.1%	\$350.16	2.4%	90%	\$320.00	\$340.00
Env. Health	NEW - Township Requested Evaluation									100%	\$100.00	\$105.00
Env. Health	License renewal	\$414	0.3%	\$415.24	0.9%	\$418.98	2.1%	\$418.98	2.4%	80%	\$340.00	\$360.00
Env. Health	Full plan review	\$538	0.3%	\$539.61	0.9%	\$544.47	2.1%	\$544.47	2.4%	80%	\$445.00	\$475.00
Env. Health	Permanent Campground	\$417	0.3%	\$418.25	0.9%	\$422.02	2.1%	\$422.02	2.4%	100%	\$430.00	\$460.00
Env. Health	Temporary Campground	\$188	0.3%	\$188.56	0.9%	\$190.26	2.1%	\$190.26	2.4%	100%	\$190.00	\$205.00
Env. Health	Point of Sale - Application/Administrative processing fee	\$293	0.3%	\$293.88	0.9%	\$296.52	2.1%	\$296.52	2.4%	85%	\$255.00	\$275.00
Env. Health	Point of Sale - On-site evaluation of well & septic	\$594	0.3%	\$595.78	0.9%	\$601.14	2.1%	\$601.14	2.4%	75%	\$460.00	\$490.00
Env. Health	Point of Sale - Waste treatment evaluation	\$350	0.3%	\$351.05	0.9%	\$354.21	2.1%	\$354.21	2.4%	100%	\$360.00	\$380.00
Env. Health	Point of Sale - Well evaluation	\$250	0.3%	\$250.75	0.9%	\$253.01	2.1%	\$253.01	2.4%	100%	\$255.00	\$275.00
Env. Health	Point of Sale - Inspector annual renewal fee	\$200	0.3%	\$200.60	0.9%	\$202.41	2.1%	\$202.41	2.4%	100%	\$205.00	\$220.00
Env. Health	Point of Sale - 1 Year Extension NEW							\$0.00	2.4%	100%	\$100.00	\$105.00
Env. Health	Full inspection, water system, sewage disposal, building and grounds	\$284	0.3%	\$284.85	0.9%	\$287.42	2.1%	\$287.42	2.4%	100%	\$290.00	\$310.00
Env. Health	Pool Inspection	\$176	0.3%	\$176.53	0.9%	\$178.12	2.1%	\$178.12	2.4%	100%	\$180.00	\$190.00
Env. Health	Additional pool at the same location	\$122.38	0.3%	\$122.74	0.9%	\$123.85	2.1%	\$123.85	2.4%	100%	\$110.00	\$135.00
Env. Health	Re-inspection fee after violation	\$122.38	0.3%	\$122.74	0.9%	\$123.85	2.1%	\$183.78	2.4%	100%	\$185.00	\$200.00
	TOBACCO & E-CIGARETTE											
Env. Health	Tobacco & E- cigarette sales license - East Lansing	\$374	0.3%	\$375.12	0.9%	\$378.50	2.1%	\$378.50	2.4%	80%	\$307.00	\$330.00
Env. Health	Tobacco & E- cigarette sales license - Not East Lansing	\$374	0.3%	\$375.12	0.9%	\$378.50	2.1%	\$378.50	2.4%	90%	\$345.00	\$370.00
Env. Health	Tobacco & E- cigarette Change of Ownership Fee - East Lansing	\$135.70	0.3%	\$136.10	0.9%	\$137.33	2.1%	\$137.33	2.4%	100%	\$125.00	\$150.00
Env. Health	Tobacco & E- cigarette Change of Ownership Fee - Not East Lansing	\$157.41	0.3%	\$157.88	0.9%	\$159.30	2.1%	\$159.30	2.4%	100%	\$160.00	\$170.00
Env. Health	Tobacco & E- cigarette sales license vending machine	\$341.08	0.3%	\$342.10	0.9%	\$345.18	2.1%	\$345.18	2.4%	100%	\$350.00	\$375.00
Env. Health	Temporary Tobacco License - Sampling Permit	\$136.43	0.3%	\$136.84	0.9%	\$138.07	2.1%	\$138.07	2.4%	100%	\$140.00	\$150.00
Env. Health	Late Fee and/or failure to report change of ownership (**)	\$195.41	0.3%	\$195.99	0.9%	\$197.76	2.1%	\$197.76	2.4%	100%	\$200.00	\$215.00
Env. Health	Category 1: 56 - 499 Gallons (450 - 4,499 pounds) - Reporting Fee	\$149.30	0.3%	\$149.75	0.9%	\$151.10	2.1%	\$151.10	2.4%	50%	\$73.00	\$80.00
Env. Health	Category 1: 56 - 499 Gallons (450 - 4,499 pounds) - Inspection Fee	\$298.61	0.3%	\$299.51	0.9%	\$302.20	2.1%	\$302.20	2.4%	50%	\$150.00	\$160.00

Location of Service	Fee Description	2016 Cost	2017 Cost Increase Factor	2017 Cost	2018 Cost Increase Factor	2018 Cost	2019 Cost Increase Factor	2019 Cost	2020 Cost Increase Factor	Target Percent	2022 Fee	2023 Fee
Env. Health	Category 2: 500 - 4,999 Gallons (4,500 - 44,499 pounds) - Reporting Fee	\$298.61	0.3%	\$299.51	0.9%	\$302.20	2.1%	\$302.20	2.4%	50%	\$150.00	\$160.00
Env. Health	Category 2: 500 - 4,999 Gallons (4,500 - 44,499 pounds) - Inspection Fee	\$477.76	0.3%	\$479.20	0.9%	\$483.51	2.1%	\$483.51	2.4%	50%	\$245.00	\$260.00
Env. Health	Category 3: 5,000 or more Gallons (more than 45,000 pounds) - Reporting Fee	\$447.90	0.3%	\$449.25	0.9%	\$453.29	2.1%	\$453.29	2.4%	50%	\$230.00	\$245.00
Env. Health	Category 3: 5,000 or more Gallons (more than 45,000 pounds) - Inspection Fee	\$716.66	0.3%	\$718.81	0.9%	\$725.28	2.1%	\$725.28	2.4%	50%	\$365.00	\$390.00
Env. Health	Hourly rate for services not specified in the fee schedule	\$100.00	0.3%	\$100.30	0.9%	\$101.20	2.1%	\$101.20	2.4%	100%	\$100.00	\$110.00
Env. Health	Late fee for all licenses not specified above, effective 30 days after due date	\$130.00	0.3%	\$130.39	0.9%	\$131.56	2.1%	\$131.56	2.4%	100%	\$130.00	\$140.00
Env. Health	Sanitary Code appeal fee	\$130.00	0.3%	\$130.39	0.9%	\$131.56	2.1%	\$131.56	2.4%	100%	\$130.00	\$140.00
Env. Health	Returned check fee	\$30.00	0.3%	\$30.09	0.9%	\$30.36	2.1%	\$31.00	2.4%	100%	\$32.00	\$35.00
Parks	Cancellation Fee (for all park reservations)							\$21.84	2.4%	100.0%	\$22.00	\$23.00
Parks	Resident Annual							\$44.07	2.4%	75.0%	\$32.00	\$35.00
Parks	Non-Resident Annual							\$44.07	2.4%	100.0%	\$42.00	\$45.00
Parks	Winter Sports Building (100 Person Capacity) ****							\$100.95	2.4%	100.0%	\$100.00	\$110.00
Parks	Winter Sports Building - reservation fee/non operational hrs							\$31.00	2.4%	100.0%	\$32.00	\$33.00
Parks	Shelters - 60 Person Capacity****											
Parks	Lake Lansing South Lakeview							\$81.92	2.4%	100.0%	\$82.00	\$85.00
Parks	Lake Lansing North Oak Knoll							\$81.92	2.4%	100.0%	\$82.00	\$85.00
Parks	Lake Lansing North Sandhill							\$81.92	2.4%	100.0%	\$82.00	\$85.00
Parks	Hawk Island Kestrel							\$81.92	2.4%	100.0%	\$82.00	\$85.00
Parks	Burchfield Deer Run							\$81.92	2.4%	100.0%	\$82.00	\$85.00
Parks	Burchfield Pine Knoll							\$81.92	2.4%	100.0%	\$82.00	\$85.00
Parks	Burchfield Southridge							\$81.92	2.4%	100.0%	\$82.00	\$85.00
Parks	Shelters - 120 Person Capacity****											
Parks	Lake Lansing - North - 1/2 of Main							\$109.22	2.4%	100.0%	\$110.00	\$115.00
Parks	Hawk Island Peregrine							\$136.53	2.4%	100.0%	\$140.00	\$145.00
Parks	Burchfield 1/2 of North Bluff							\$109.22	2.4%	100.0%	\$110.00	\$115.00
Parks	Burchfield 1/2 of Woodsong							\$109.22	2.4%	100.0%	\$110.00	\$115.00
Parks	Shelters - 150 Person Capacity****											
Parks	Lake Lansing - South - 1/2 of Main							\$109.22	2.4%	100.0%	\$110.00	\$115.00
Parks	Shelters - 240 Person Capacity****											
Parks	Lake Lansing - North - Main							\$191.14	2.4%	100.0%	\$195.00	\$200.00
Parks	Burchfield - North Bluff							\$191.14	2.4%	100.0%	\$195.00	\$200.00
Parks	Burchfield - Woodsong							\$191.14	2.4%	100.0%	\$195.00	\$200.00
Parks	Shelters - 300 Person Capacity****											
Parks	Lake Lansing - South - Main							\$191.14	2.4%	100.0%	\$195.00	\$200.00
Parks	Burchfield - Overlook							\$191.14	2.4%	100.0%	\$195.00	\$200.00
Parks	Shelters - 375 Person Capacity****											
Parks	Hawk Island - Red Tail							\$273.05	2.4%	100.0%	\$280.00	\$295.00
Parks	Cabanas - Mini semi permanent shelters/30 p cap.											
Parks	Hawk Island							\$81.92	2.4%	100.0%	\$82.00	\$85.00
Parks	Lake Lansing South							\$81.92	2.4%	100.0%	\$82.00	\$85.00
Parks	Wedding Gazebo											
Parks NEW	Special Event Fee for group size 25-100 people not renting a shelter (for profit groups)											\$75.00
Parks	In-Park Canoe/Kayak - per hr							\$6.55	2.4%	100.0%	\$6.00	\$7.00
Parks	Abandonment Recovery Fee							\$44.87	2.4%	100.0%	\$44.00	\$45.00
Parks	Late Fee (arriving 1/2 hour or later after closing)							\$22.43	2.4%	100.0%	\$23.00	\$24.00
Parks	Canoe/Kayak Trips - McNamara							\$16.53	2.4%	100.0%	\$17.00	\$18.00
Parks	Canoe/Kayak Trips - Bunker Rd							\$24.03	2.4%	100.0%	\$25.00	\$26.00
Parks	Canoe/Kayak Trips - Eaton Rapids							\$30.58	2.4%	100.0%	\$32.00	\$33.00

Location of Service	Fee Description	2016 Cost	2017 Cost Increase Factor	2017 Cost	2018 Cost Increase Factor	2018 Cost	2019 Cost Increase Factor	2019 Cost	2020 Cost Increase Factor	Target Percent	2022 Fee	2023 Fee
Parks	Canoe/Kayak Trips - Transport Fee (Non-ICP Boats and person(s)-grp of 2 or more)							\$5.61	2.4%	100.0%	\$5.00	\$6.00
Parks	Row Boat/Hawk Island Kayak - 1st hour							\$7.65	2.4%	100.0%	\$7.00	\$8.00
Parks	Boat Launch - Annual							\$54.61	2.4%	100.0%	\$55.00	\$58.00
Parks	Moonlight Ski- Adult							\$10.50	2.4%	100.0%	\$10.00	\$11.00
Parks	Cross Country Ski Rental- adult per hour							10.21	2.4%	100%	\$10.00	\$11.00
Parks	Day Camp ****											
Parks	Resident Monday-Friday 9am-4pm							\$100.95	2.4%	100.0%	\$105.00	\$110.00
Parks	Non-Resident Monday-Friday 9am-4pm							\$112.17	2.4%	100.0%	\$115.00	\$120.00
Parks	Resident Mon-Fri 7:30am-5:30pm							\$134.60	2.4%	100.0%	\$140.00	\$145.00
Parks	Non-Resident Mon-Fri 7:30am-5:30pm							\$145.82	2.4%	100.0%	\$150.00	\$155.00
Parks	Season Pass							\$44.87	2.4%	100.0%	\$40.00	\$45.00
Parks	Equipment Replacement-lost,damaged,stolen Discs							\$11.22	2.4%	100.0%	\$11.00	\$12.00
Parks	Dog Park (12 Month Pass) ****											
Parks	Regular Pass							\$31.00	2.4%	100.0%	\$30.00	\$33.00
Parks	Student (college ID)							\$20.67	2.4%	100.0%	\$20.00	\$22.00
Parks	Senior (+60)							\$20.67	2.4%	100.0%	\$20.00	\$22.00
Parks	Veteran							\$20.67	2.4%	100.0%	\$20.00	\$22.00
Parks	Owner of Service Animal							\$20.67	2.4%	100.0%	\$20.00	\$22.00
Parks	Daily Pass							\$5.61	2.4%	100.0%	\$5.00	\$6.00
Parks	Replacement FOB							\$5.61	2.4%	100.0%	\$5.00	\$6.00
Parks	Hawk Island Snow Hill **** Rates											
Parks	Per person (adults and children) (2 hours)							\$10.33	2.4%	100.0%	\$10.00	\$11.00
Parks	Hawk Island Snow Tube											
Parks	Non-Operational Rates (Reservation Only)											
Parks NEW	Ingham County Schools and Non-Profits unlimited persons (2 hours)									100.0%		\$500 flat fee
Parks NEW	Non-Ingham County schools or Private reservations (2 hours) covers first 40 persons. Over 40 would be an additional \$10/person									100.0%		\$500 fee
Parks	Moonwalk							\$300.36	2.4%	100.0%	\$325.00	\$340.00
Parks	Dunk Tank							\$245.75	2.4%	100.0%	\$255.00	\$265.00
Parks	Giant Slide							\$436.88	2.4%	100.0%	\$440.00	\$475.00
Parks	Band Shell Rental - Weekdays							\$103.02	2.4%	100.0%	\$105.00	\$110.00
Parks NEW	Band Shell Rental - Saturday/Sunday/Holidays											\$150.00
Parks	PA, Chairs or Music Stands per item							\$51.51	2.4%	100.0%	\$51.00	\$55.00
Parks	Snow Shoe Rental Adult							\$7.00	2.4%	100.0%	\$6.00	\$7.00
Parks	Cancellation Administration Fee for Hawk Island Snow Tubing Reservations							\$25.00	2.4%	100.0%	\$26.00	\$27.00