

CHAIRPERSON
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VICE-CHAIRPERSON
CHRIS TRUBAC

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RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
IRENE CAHILL
CHRIS TRUBAC
THOMAS MORGAN
KARLA RUEST
SIMAR PAWAR
MONICA SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JUNE 26, 2023 AT 6:30 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [June 5, 2023](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Interviews – Racial Equity Task Force
2. Medical Care Facility – Discussion
3. Parks Department – Resolution to Authorize an Agreement with [Mobile Communications America](#) for Radios at Hawk Island County Park
4. Fairgrounds – Resolution to Authorize a Contract [T.H. Eifert Mechanical](#) Contractors for as Needed Plumbing Services at the Ingham County Fairgrounds
5. Health Department
 - a. Resolution to Submit a Letter of Intent to Explore the Acquisition of the Care Free Medical [Dental Clinic](#)
 - b. Resolution to Accept Additional FY 2023 Expanding COVID-19 Vaccination Funding from the [Health Resources and Services Administration](#) (HRSA)
 - c. Resolution to Accept the 2023-2024 [AmeriCorps State Grant](#) Funding
 - d. Resolution to Authorize an Agreement with [Health Stream, Inc](#) for an Online Learning Management System
 - e. Resolution to Authorize a Lease and Pharmacy Services Agreement with [Cardinal Health 132, LLC](#)
 - f. Resolution to Authorize an Agreement with the [Michigan Health Endowment Fund](#) for the Ingham County Black Doula Cohort
 - g. Resolution to Authorize an Agreement with [Heart Soul Birth Pros](#)
 - h. Resolution to Authorize an Agreement with [North Star Birthing Services](#)
 - i. Resolution to Accept Additional 2023 [Child and Adolescent Health Center Planning Funds](#)
 - j. Resolution to Accept [Ryan White Part C](#) Early Intervention Services Funds from the Health Resources and Services Administration and to Authorize Contractual Infectious Disease Physician Services and to Create an Outreach and Linkage Specialist Position

- k. Resolution to Amend the Agreement with [Walgreens](#) for Data Sharing with CloudMed
- l. Resolution to Authorize an Agreement with [CloudMed](#) for Referral Capture Services
- m. Resolution to Authorize an Agreement with [Linde Gas & Equipment, Inc.](#) for the Rental of Nitrous Oxide and Oxygen Tanks
- n. Resolution to Authorize an Agreement with [Michigan Primary Care Association](#) & Michigan Community Health Network to Participate in the Medicare Shared Savings Program Accountable Care Organization
- o. Resolution to Authorize an Agreement with [CaptureRx's ReferDoc](#) for Referral Capture Services
- p. Resolution to Renew an [Obstetrics and Gynecology](#) Physician Services Agreement with Edward W. Sparrow Hospital Association
- q. Resolution to Renew Representational Agreement with [Daudi & Kroll P.C.](#)
- r. Resolution to Renew an Agreement with [Rite Aid Corporation](#) for the 340B Drug Discount Program
- s. Resolution to [Amend Resolution #16-539](#) to Expand Distribution Services to Retail Pharmacies

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

June 5, 2023
Draft Minutes

Members Present: Tennis, Cahill, Trubac, Ruest, Morgan, and Pawar.

Members Absent: Schafer.

Others Present: Jared Cypher, Scott Moles, Traci Ruiz, Madison Hughes and others.

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the May 15, 2023 Minutes

CHAIRPERSON TENNIS STATED, WITHOUT OBJECTION, THE MINUTES FROM THE MAY 15, 2023 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Schafer.

Additions to the Agenda

Substitutes

3. Health Department
 - a. Resolution to Authorize Creation of an AmeriCorps Public Health Coordinator Position
 - n. Resolution to Authorize an Agreement with the Corporation for National and Community Services for FY 2023-2024 AmeriCorps Vista Grant Funding

Additional Materials

2. Parks Department – Letter of Support for Resolution to Authorize a Contract with Natural Community Services, LLC for a Five-Year Stewardship Management Plan for the Ingham County Parks Department

Limited Public Comment

Scott Moles, Ingham County resident, provided a statement as an advocate for his wife, Sandra Moles, Ingham County Medical Care Facility (ICMCF) resident. The statement has been included in the minutes as Attachment A.

Traci Ruiz, Durable Power of Attorney volunteer, stated she was here on behalf of a resident of ICMCF as well regarding concerns they had with the facility. She further stated she had been helping the resident for approximately five years and she had noticed considerable changes with the facility in the last two years.

Ms. Ruiz provided a statement regarding the resident concerns and the Department of Human Services (DHS) Board's violation of the Open Meetings Act. The statement was included in the minutes as Attachment B.

Ms. Ruiz stated she was told that employees did not feel valued and wrote various letters to the DHS Board in 2022 that were unanswered. She further stated that many of the long-term employees were concerned about their pensions if they were to speak out and had watched others quit or get terminated for saying something.

Ms. Ruiz stated she was told the employees had attended various meetings in 2022 and did not feel heard by the facility board. She further stated the employees wanted to do well, but they were not given the proper tools or resources to do so.

Ms. Ruiz stated at the first facility board meeting she had attended she was asked what she was doing at the meeting by the former president as she approached to speak and was not given a warm welcome. She further stated she wished to provide the facility board with a collaborative approach to help the residents and employees.

Ms. Ruiz stated Matthew Wilczek, State Appointee to the DHS Board, was chairing the meeting in January 2023, Kim Dunbar was the Vice-President and Bruce Bragg was a third member. She further stated that she met with Mr. Bragg after the meeting in December of 2022 and laid out her concerns and he laid out his concerns, as his wife had been a resident there and passed away.

Ms. Ruiz stated the meeting in December of 2022 had been called to order early because the Mr. Wilczek was chairing but had to leave early and Ms. Dunbar was not available. She further stated there were several violations to the Open Meetings Act that had been addressed with Mr. Wilczek several times over a couple of months with no solution.

Ms. Ruiz stated the meeting in January of 2023 was also started early. She further stated the DHS Board held their meetings right after a different meeting and would not wait for their scheduled time, but would instead begin early, sometimes over 30 minutes early.

Ms. Ruiz stated she asked Mr. Bragg for a copy of the Board Rules and about a Conflict of Interest policy, since Mr. Wilczek and his wife, Amy Wilczek, own a company that helped individuals get to long-term living. She further stated Mr. Bragg seemed confused by the request and she had not received the Rules and Regulations or the Conflict of Interest policy.

Ms. Ruiz stated documents had been given and she was told the public could not get them. She further stated public comment was allowed two to five minutes at the beginning of the meetings only and the public was not provided the opportunity to comment about inaccurate information, items discussed and was not provided documents to refer to.

Ms. Ruiz stated she was told by Mr. Wilczek that the attorney stated the public would have to request the information they wanted through the Freedom of Information Act (FOIA), but then later Mr. Wilczek stated they could not obtain the documents. She further stated Mr. Wilczek had

released some notes after they had left the public in the hallway for over 45 minutes at the meeting in February of 2023.

Ms. Ruiz stated they would typically ask the public to exit for a lengthy time period to discuss their items, to then bring the public back in and adjourn the meeting. She further stated she had asked for the board members to consider public members, including herself, that only want what would be best for the resident and to help the employees as well.

M. Ruiz stated she was available for a collaborative approach because she had never seen a board operate like this. She further stated Mr. Wilczek had raised his voice to Mr. Moles and herself at a past meeting, actually yelling at Mr. Moles at the meeting in January of 2023.

Ms. Ruiz stated Mr. Wilczek had raised his voice to her at the meetings in January and February of 2023. She further stated a visitor was present at the meeting in April of 2023 and was the best meeting she had attended.

Ms. Ruiz stated the past minutes have been inaccurately documented. She further stated the minutes did not reflect any concerns during public comment, other than who was present and commented, but would then go on to list the positive things regarding that nursing home.

Ms. Ruiz stated, at one point, they claimed that the hours an employee spent with a resident was high, in a positive way, in comparison to others around the State of Michigan. She further stated the DHS Board did not ask any questions even though the paperwork provided for the comparison was inaccurate and out of date.

Ms. Ruiz stated she hoped the Human Services Committee could help with this situation.

MOVED BY COMM. RUEST, SUPPORTED BY COMM. MORGAN, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Potter Park Zoo – Resolution to Authorize an Agreement with Michigan Paving & Materials Co. for Asphalt Replacement at Potter Park Zoo
2. Parks Department – Resolution to Authorize a Contract with Natural Community Services, LLC for a Five-Year Stewardship Management Plan for the Ingham County Parks Department
3. Health Department
 - a. Resolution to Authorize Creating an AmeriCorps Public Health Coordinator Position
 - b. Resolution to Authorize an Agreement with Stephens Consulting Services, P.C. and Spicer Group, Inc.
 - c. Resolution to Authorize an Agreement with Apex Septic and Excavating and Esper Excavating
 - d. Resolution to Authorize an Agreement with Maurer and Parks Well Drilling and Jandernoa Well Drilling
 - e. Resolution to Authorize an Agreement with Consult Me, LLC

- f. Resolution to Authorize Agreements for the Region 7 Perinatal Quality Collaborative
 - g. Resolution to Authorize an Agreement with Andrea Collier for a Storytelling Project
 - h. Resolution to Authorize an Agreement with Edge Partnerships for a Social Marketing Vaccine Uptake Campaign
 - i. Resolution to Accept FY 2023 Public Health AmeriCorps Planning Grant
 - j. Resolution to Accept FY 2023-2024 Public Health AmeriCorps Grant
 - k. Resolution to Authorize an Agreement with EpiVidian
 - l. Resolution to Authorize an Agreement with Edge Partnerships for a Marijuana Public Education Campaign
 - m. Resolution to Authorize an Agreement with Michigan Public Health Institute
 - n. Resolution to Authorize an Agreement with the Corporation for National and Community Services for FY 2023-2024 AmeriCorps Vista Grant Funding
4. Controller/Administrator - Resolution Authorizing Adjustments to the 2023 Ingham County Budget

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

Announcements

Commissioner Morgan proposed, at the Chairperson’s discretion, to try and have Mr. Wilczek, Ms. Dunbar, and Mr. Bragg to a meeting to discuss in the future.

Chairperson Tennis stated he believed that was an excellent suggestion.

Commissioner Trubac stated he would be interested in a refresher on the County’s relationship with the ICMCF. He further stated he had learned it in the past, but he was a little rusty now and it was complex.

Chairperson Tennis stated he also had to refresh himself on this as well. He further asked if County Staff could provide a rundown on the relationship between Ingham County and ICMCF.

Chairperson Tennis stated it was not as straightforward as some other departments so it would be good to understand what authority the Human Services Committee had over that entity.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:51 p.m.

Attachment A: Scott Moles Statement as an Advocate for his Wife, Sandra Moles.

June 5, 2023 Ingham County Board of Commissioners

My name is Scott Moles and I am appearing as an advocate for my wife Sandra Moles. She is a long term care resident of the Ingham Regional Medical Care Facility/Dobie Rd.

I would like to make you aware of at least 2 systemic issues I am concerned about at the Dobie Rd Facility.

- 1) The continued lack of care being given my wife. Several internal grievances have been filed with the facility without a satisfactory response. We have also filed multiple grievances with the state thru the L.A.R.A. system. We have also filed a charge of elder abuse with the Meridian Township Police. The usual response I get from the IRMCF bod is "we don't get involved with the day to day operations". In response I noted that the BOD hired the CEO and can direct the CEO to take the appropriate and necessary corrective actions. In addition, the lack of care has been noted in 2 separate state surveys this year and the state issued several grievances. The response to these has been lack of staffing. In several instances this is a direct violation of state and federal guidelines. Many employees are quitting due to the autocratic style of management and the negative expanded level of bureaucracy. This has created a very toxic work environment. The word now "on the street" is that this is one of the worst places to work. A complete turnaround from one of the best.
- 2) At the many BOD meetings I have attended, the administration continues to present a budget that is in the red. A board member has noted that if the budget continues this way there will not be any other option other than close. The administration has not presented any decisions to reduce administrative salaries. In most budget shortfalls the administration historically takes a salary cut. I.e: 25% at the top. 20% at the next level and so on. All administrative bonuses are also eliminated. In addition, I am also trying to understand how an administrator with less than a years employment is able to take a 1 month vacation.

I have included several documents to support the concerns I have presented at the monthly bod meetings.

Thank you for your time.

Scott & Sandra Moles

Attachment B: Traci Ruiz Statement on behalf of a resident of ICMCF

IC Board of Commissioners Meeting, 6/5/23

Provided by Traci Ruiz, DPOA for ICMCF Resident Evangelina Salinas

Potential Ingham County Open Meetings Act Violations

- Took multiple months to locate public notice for an ICMCF board meeting
 - Ombudsman's office did not know and they had to inquire with facility administrator Leslie Shanlian
- Board not providing documents for public to review or comment on December 2022, January 2023, February 2023, April 2023
 - Matthew advised public could not have them, but changed during one meeting (February 2023)
- TR Requested board/public rules and conflict of interest December 2022, January, February, April 2022 without response
- Public members do not know meeting processes to follow
 - Matthew has raised his voice to public members Scott Moles and Traci Ruiz at a few meetings
- Minutes do not reflect public concerns
 - Admin had been given credit to an item TR raised, but no public comment time to advise minutes are inaccurate or accurate
- Leaving public to sit in hallway 45+ minutes multiple times to bring back in and end meeting
- April 2023
 - TR located a 2-page Conduct and Civility Policy for ICMCF Board Meetings at the meeting
- Public comment only at beginning, so no ability to ask questions regarding materials/board discussion

Resident Concerns

Reminder resident is non-ambulatory, so she cannot move herself to obtain items

- Feeding times are still fluctuating anywhere from 30-60 minutes
 - TR was advised by a visitor at 5:20 pm Mrs. Salinas had not eaten yet, per an aide who advised they were running behind, and later confirmed ES ate
 - Nurse advised it was another wing over an hour behind and she was unaware of C-wing
- Staffing continues with 1-2/hall
 - Extended time to get to patients has extended, bathroom and any other requests
- Short-term care wing has been turned into longterm care and not set up for longterm living
- Accessible water and lack of socialization/video visits continues to be an issue
 - Bottled water out for a week, had to ask twice to charge nurse because the resident has had extended issue of UTI due to dehydration and had to be put on a low dose preventative med
 - Ipad calls and outdoor air, since resident does not have the strength to hold a phone or get outside herself

JUNE 26, 2023 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

3. Parks Department – *Resolution to Authorize an Agreement with Mobile Communications America for Radios at Hawk Island County Park*

This resolution authorizes a contract with Mobile Communications America for the use of eight radios for three years and an option to renew for an additional two years. The cost for eight radios is \$235 a month. The total cost per year is \$2,820 and funds are available in line item 208-75600-81800.

4. Fairgrounds – *Resolution to Authorize a Contract T.H. Eifert Mechanical Contractors for as Needed Plumbing Services at the Ingham County Fairgrounds*

This resolution authorizes a contract with T.H. Eifert Mechanical Contractors for as needed plumbing services at the Ingham County Fairgrounds. The fees start at \$105 per hour and increase to \$210 an hour on holidays or weekend in contract year one. In contract year two, the fees start at \$107 per hour and increase to \$214 per hour on the weekends or holidays. By contract year three, the fees increase to \$109 per hour and increase to \$218 for weekends or holidays. There is a material markup of 20% and a \$35 fuel surcharge per service call. This contract will be charged to Contractual Services 56176013 818000 in which there is sufficient funds.

5. Health Department

a. *Resolution to Submit a Letter of Intent to Explore the Acquisition of the Care Free Medical Dental Clinic*

This resolution authorizes a letter of intent with Care Free Medical to explore the possibility of acquiring their dental clinic.

b. *Resolution to Accept Additional FY 2023 Expanding COVID-19 Vaccination Funding from the Health Resources and Services Administration (HRSA)*

This resolution accepts an additional funding amount of \$27,500, (for a total of \$232,317) of available funding from the Health Resources and Services Administration (HRSA) agency, to expand COVID-19 vaccine efforts, effective June 1, 2023 through December 31, 2023. These vaccines will be provided to the public at no cost as a service to ICHD patients and Ingham County residents.

c. *Resolution to Accept the 2023-2024 AmeriCorps State Grant Funding*

This resolution accepts funding from the Michigan Department of Labor and Economic Opportunity (MDLEO) in an amount not to exceed \$288,265 effective October 1, 2023 through September 30, 2024, for the third year in a three-year funding cycle supporting the AmeriCorps State Program previously authorized through Resolutions #21-525 and #22-523.

d. *Resolution to Authorize an Agreement with Health Stream, Inc for an Online Learning Management System*

This resolution renews an agreement with Health Stream to provide an online Learning Management System effective September 1, 2023 through August 31, 2026 in an amount not to exceed \$39,551.40 for a 36-month license (or \$13,183.80 per year). Funds for this contract will come from the Health Department's operational budget.

e. *Resolution to Authorize a Lease and Pharmacy Services Agreement with Cardinal Health 132, LLC*

This resolution authorizes an agreement with Cardinal Health 132, LLC to lease space at Allen Community Health Center, for \$1 per year, to operate a 340B pharmacy effective September 1, 2023 through August 31, 2028, with one-year auto renewals for five years.

f. *Resolution to Authorize an Agreement with the Michigan Health Endowment Fund for the Ingham County Black Doula Cohort*

This resolution authorizes an agreement with the Michigan Health Endowment Fund effective June 1, 2023 through May 31, 2025 in an amount not to exceed \$200,000 to support the development of an Ingham County Black Doula Cohort. These funds will be used to facilitate the development of a cohort of Black doulas who will provide prenatal, delivery, and postpartum supports and services to Black birthing teens and women in our community. Findings suggest that Black women are fearful of birthing hospitals and the medical system during their pregnancies, and in the time leading up to their birth experiences. Black Doulas are uniquely positioned to support Black birthing people, thereby impacting efforts to reduce racial disparities in birth outcomes within Ingham County. ICHD would like to create a .50 FTE Project Coordinator to provide overall support and management for this effort. The costs of the .50 FTE Project Coordinator position (ICEA Prof. Grade 5) is \$50,294 - \$57,628. All costs associated with this agreement have been included in the proposal funded by the Michigan Health Endowment Fund.

g. *Resolution to Authorize an Agreement with Heart Soul Birth Pros*

This resolution authorizes an agreement with Heart Soul Birth Pros in an amount not to exceed \$20,000 to support the development of an Ingham County Black doula cohort. All costs associated with this agreement are included in and contingent upon the proposal funded by the Michigan Health Endowment Fund.

h. *Resolution to Authorize an Agreement with North Star Birthing Services*

This resolution authorizes an agreement with North Star Birthing Services effective June 1, 2023 through May 31, 2025 in an amount not to exceed \$20,000 to support the development of an Ingham County Black Doula Cohort. All costs associated with this agreement are included in and contingent upon the proposal funded by the Michigan Health Endowment Fund.

i. *Resolution to Accept Additional 2023 Child and Adolescent Health Center Planning Funds*

This resolution accepts additional funding for an amount of \$4,812 from the Michigan Department of Health and Human Services (MDHHS) Child and Adolescent Health Center (CAHC) Program, effective June 1, 2023 through September 30, 2023. These additional will be used to complete planning activities necessary to launch a new health center with East Lansing Public Schools (ELPS).

j. *Resolution to Accept Additional FY 2023 Expanding COVID-19 Vaccination Funding from the Health Resources and Services Administration (HRSA)*

This resolution accepts the Ryan White Part C Early Intervention Services funding award from the Health Resources and Services Administration agency for a total amount not to exceed \$699,434 effective June 1, 2023 through April 30, 2025 and authorizes grant funding to be used for the following:

- A 0.4 FTE infectious disease physician for an amount not to exceed \$154,840 during this grant period.
- A new contract of 0.1 FTE infectious disease physician with Michigan State University College of Osteopathic Medicine from June 1, 2023 through April 30, 2024 of an amount not to exceed \$40,600.
- A 1.0 FTE Outreach and Linkage Specialist position is needed. The Outreach and Linkage Specialist is an ICEA Professional Grade 7 position. At Step 5, the total cost of the Outreach and Linkage Specialist position is \$134,585.

k. Resolution to Amend the Agreement with Walgreens for Data Sharing with CloudMed

This resolution amends the existing agreement with Walgreens, allowing data sharing with CloudMed for referral service capture, effective upon approval and to be ongoing. Amending this agreement will allow ICHD to utilize CloudMed's referral capture services in order to secure additional 340B savings.

l. Resolution to Authorize an Agreement with CloudMed for Referral Capture Services

This resolution authorizes an agreement with CloudMed to utilize its referral capture services, effective July 1, 2023 through June 30, 2024, with one-year autorenewals for five years. There is no cost to participate in this agreement. Instead, additional 340B savings from CloudMed's referral capture services will be split as follows: ICHD's CHCs will realize 75% of additional 340B savings; CloudMed retains 25% of additional 340B savings.

m. Resolution to Authorize an Agreement with Linde Gas & Equipment, Inc. for the Rental of Nitrous Oxide and Oxygen Tanks

This resolution authorizes an agreement with Linde Gas & Equipment, Inc. for the rental of nitrous oxide and oxygen tanks for use at the various ICHD locations effective June 1, 2023 through May 31, 2026 in an amount not to exceed \$22,000.

n. Resolution to Authorize an Agreement with Michigan Primary Care Association & Michigan Community Health Network to Participate in the Medicare Shared Savings Program Accountable Care Organization

This resolution authorizes an agreement with the Michigan Primary Care Association (MPCA) and Michigan Community Health Network (MCHN) to participate in the Medicare Shared Savings Program (MSSP) Accountable Care Organization (ACO), effective upon approval. ICHD CHCs provides care for 1,000 Medicare beneficiaries. The MSSP ACO would provide a per-member, per month payment between \$6 to \$10, which will amount to annual revenues between \$60,000 to \$100,000.

o. Resolution to Authorize an Agreement with CaptureRx's ReferDoc for Referral Capture Services

This resolution authorizes an agreement with ReferDoc to utilize its referral capture services, effective July 1, 2023 through June 30, 2024 in an annual amount not to exceed \$7,200 with one-year autorenewals for five years.

p. Resolution to Renew an Obstetrics and Gynecology Physician Services Agreement with Edward W. Sparrow Hospital Association

This resolution renews a three-year agreement with Edward W. Sparrow Hospital Association for 1.0 FTE obstetrics/gynecology physician services effective July 1, 2023 through June 30, 2026, for a total amount not to exceed \$930,453. The financial impact will be \$203,000 (FY 2024); 309,090 (FY 2025); and \$418,363 (FY 2026). These physician services will be funded through FY 2024, FY 2025, and FY 2026 CHC Operating budgets.

q. Resolution to Renew Representational Agreement with Daudi & Kroll P.C.

This resolution renews the representation agreement with Daudi and Kroll P.C. (D&K) for the Ingham Community Health Centers, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$5,000.

r. Resolution to Renew an Agreement with Rite Aid Corporation for the 340B Drug Discount Program

This resolution renews an agreement with Rite Aid Corporation under the Health Resources and Services Administration (HRSA) 340B drug discount program effective August 1, 2023 through July 31, 2026, with a one-year annual autorenewals for five years.

s. *Resolution to Amend Resolution #16-539 to Expand Distribution Services to Retail Pharmacies*

This resolution amends Resolution #16-539 for expansion of distribution services, provided by McKesson Corporation as a wholesaler, to include retail pharmacies including, but not limited to, Atlas Meds Pharmacy Inc. and Central Pharmacy Inc, effective upon approval and to be ongoing. The 340B drug discount program, administered by the Health Resources and Services Administration agency (HRSA), requires medication replacement through a wholesaler selected by contract pharmacies.

OTHER ITEMS:

1. *Interviews – Racial Equity Task Force*
2. *Medical Care Facility – Discussion*

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: June 6, 2023
SUBJECT: Agreement with Mobile Communications America for Radios at Hawk Island
For the meeting agenda of June 21, 2023 Finance and June 26, 2023 Human Services

BACKGROUND

Park staff utilizes radios to communicate with each other at Hawk Island County Park. This resolution is to authorize a contract with Mobile Communications America for the use of eight radios for three years and an option to renew for an additional two years. The Purchasing Department is not aware of any other radio other than the EDACS (Enhanced Digital Access Communication System) from Harris Corp., which is for the 9-1-1 radio system, which is not applicable for our use.

ALTERNATIVES

Without radios Rangers and Park Managers would have to make multiple cell phone calls and/or walk or drive for group communication with each other within the park. The radios provide an immediate solution for park staff to communicate. These radios provide group talking that is not possible with cell phones for security, safety, and maintenance.

FINANCIAL IMPACT

The cost for eight radios is \$235 a month. The total cost per year is \$2,820 and funds are available in line item 208-75600-81800.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing an agreement with Mobile Communications America for radios at Hawk Island County Park.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MOBILE COMMUNICATIONS
AMERICA
FOR RADIOS AT HAWK ISLAND COUNTY PARK**

WHEREAS, Ingham County Park staff utilizes radios at Hawk Island County Park; and

WHEREAS, without radios, Rangers and Park Managers would have to make multiple cell phone calls and/or walk or drive for group communication with each other within the park; and

WHEREAS, the radios provide an immediate solution for park staff to communicate; and

WHEREAS, these radios provide group talking that is not possible with cell phones for security, safety, and maintenance; and

WHEREAS, Mobile Communications America cost for radios at Hawk Island County Park will be fixed at a cost of \$2,820 per year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a three-year agreement with an option to renew for two additional years with Mobile Communications America for radios at Hawk Island County Park for a cost of \$2,820 per year.

BE IT FURTHER RESOLVED, that funds are available in line item 208-75600-81800.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 4

TO: Board of Commissioners Human Services and Finance Committees
FROM: Lindsey McKeever, Fairgrounds Events Director
DATE: March 6, 2023
SUBJECT: Resolution to Authorize a Contract with T.H. Eifert Mechanical Contractors for As Needed Plumbing Services at the Ingham County Fairgrounds

BACKGROUND

The Fairgrounds are in need of a plumbing company to be under contract for repairs as needed.

ALTERNATIVES

The Fairgrounds could continue to operate without a plumber under contract.

FINANCIAL IMPACT

The fees start at \$105 per hour and increase to \$210 an hour on holidays or weekends in contract year one. In contract year two, the fees start at \$107 per hour and increase to \$214 per hour on the weekends or holidays. By contract year three the fees increase to \$109 per hour and increase to \$218 for weekends or holidays. There is a material markup of 20% and a \$35 fuel surcharge per service call. This contract will be charged to Contractual Services 56176013 818000, in which there are sufficient funds.

STRATEGIC PLANNING IMPACT

This resolution supports the long term objective providing recreational opportunities.

OTHER CONSIDERATIONS

There are no other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Agenda Item 4

TO: Lindsey McKeever, Fairgrounds Events Director
FROM: James Hudgins, Director of Purchasing
DATE: March 3, 2023
RE: Memorandum of Performance for RFP No. 1-23 As-Needed Plumbing Services for the Ingham County Fairgrounds

Per your request, the Purchasing Department sought proposals from experienced qualified, licensed, and experienced plumbing contractors to enter into a three (3) year contract with an option to extend for two (2) additional years, for the purpose of furnishing and performing a variety of plumbing repairs of nonfunctioning services on the Fairgrounds on an as-needed basis.

The scope of work includes, performing a variety of tasks including but not limited to, laying out, installing, replacing, piping and testing plumbing services and plumbing system and components. In addition to, providing emergency response on an as-needed basis to Ingham County Fairgrounds by way of inspection, repair, and/or replacement of nonfunctioning plumbing components ensuring operational service throughout the years of the contract.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	18	4
Vendors responding	5	4

A summary of the vendors' costs is located on the next page.

In the event a project costs exceeds \$10,000, a preconstruction meeting will be required prior to commencement of work. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Description of Services	Vendor Name:			Vendor Name			Vendor Name			Vendor Name			Vendor Name		
	T.H. Eifert Mechanical Contractors			Limbach Inc.			John E Green			Myers Plumbing & Heating Inc.			Gunthorpe Plumbing		
	Local Preference: Yes, Lansing MI			Local Preference: Yes, Lansing MI			Local Preference: Yes, East Lansing MI			Local Preference: No, Lansing (Clinton) MI			Local Preference: Yes, East Lansing MI		
	Labor Rate / Hour			Labor Rate / Hour			Labor Rate / Hour			Labor Rate / Hour			Labor Rate / Hour		
	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025	2023	2024	2025
Master Plumber	\$105.00	\$107.00	\$109.00	\$135.00	\$135.00	\$135.00	\$112.09	\$115.19	\$118.28	\$105.00	\$110.00	\$115.00	\$100.00	\$105.00	\$110.00
Journeyman Plumber	\$105.00	\$107.00	\$109.00	\$135.00	\$135.00	\$135.30	\$112.09	\$115.19	\$118.28	\$105.00	\$110.00	\$115.00	\$100.00	\$105.00	\$110.00
Apprentice Plumber	\$105.00	\$107.00	\$109.00	\$135.00	\$135.00	\$135.00	NA	NA	NA	\$75.00	\$80.00	\$85.00	\$100.00	\$105.00	\$110.00
After business hours rate (5 pm - 8 am)	\$157.50	\$160.50	\$163.50	\$203.00	\$203.00	\$203.00	\$162.95	\$167.46	\$171.96	\$155.00	\$165.00	\$175.00	\$150.00	\$157.50	\$173.25
Emergency Call (within 2 hours of request)	\$157.50	\$160.50	\$163.50	\$203.00	\$203.00	\$203.00	\$112.09	\$115.19	\$118.28	\$125.00	\$130.00	\$135.00	\$170.00 (M-S) & \$210.00 (Sun.)	\$178.50 (M-S) & \$221.00 (Sun.)	\$187.90 (M-S) & \$232.00 (Sun.)
Weekend	\$157.50 Emergency & \$210.00 - Scheduled Sun.	\$160.50 Emergency & \$214.00 - Scheduled Sun.	\$163.50 Emergency & \$218.00 - Scheduled Sun.	\$203.00 Saturday	\$203.00 Saturday	\$203.00 Saturday	\$162.95/ \$213.81	\$167.46/ \$219.72	\$171.96/ \$225.63	\$155.00	\$165.00	\$175.00	\$150.00 (Sat) & \$200.00 (Sun.)	\$157.50 (Sat.) & \$210.50 (Sun.)	\$165.80 (Sat.) & \$230.00 (Sun.)
Holiday	\$157.50 Emergency & \$210.00 - Scheduled	\$160.50 Emergency & \$214.00 - Scheduled	\$163.50 Emergency & \$218.00 - Scheduled	\$270.00 Includes Sunday	\$270.00 Includes Sunday	\$270.00 Includes Sunday	\$213.81	\$219.72	\$225.63	\$210.00	\$220.00	\$230.00	\$200.00	\$215.00	\$230.00
	Percentage			Percentage			Percentage			Percentage			Percentage		
Material Markup	20.00%	20.00%	20.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	20.00%	20.00%	20.00%
	Cost or Percentage			Cost or Percentage			Cost or Percentage			Cost or Percentage			Cost or Percentage		
Fuel Surcharge	\$35.00/Day	\$35.00/Day	\$35.00/Day	\$ 95.00	\$ 95.00	\$ 95.00	\$ 10.00	\$ 10.00	\$ 10.00	NA	NA	NA	Paid Drive Time	Paid Drive Time	Paid Drive Time

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT T.H. EIFERT MECHANICAL CONTRACTORS
FOR AS NEEDED PLUMBING SERVICES AT THE INGHAM COUNTY FAIRGROUNDS**

WHEREAS, the Ingham County Fairgrounds is in need of a plumbing company to make as needed plumbing repairs to the facility; and

WHEREAS, after careful review of the bids, the Fairgrounds Events Director and Fair Board both concur that a contract be awarded to T.H. Eifert Mechanical Contractors who submitted the most qualified bid; and

WHEREAS, the funds for this contract have been budgeted and approved in the 2023 operation budget account 56176013-818000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the awarding of a contract to T.H. Eifert Mechanical Contractors for three years effective the date of execution for as needed plumbing repairs at the Ingham County Fairgrounds.

BE IT FURTHER RESOLVED, that the costs for this contract shall be on as needed basis for the rates set as follows:

Description of Services	Vendor Name:		
	T.H. Eifert Mechanical Contractors		
	Local Preference: Yes, Lansing MI		
	Labor Rate / Hour		
	2023	2024	2025
<i>Master Plumber</i>	\$105.00	\$107.00	\$109.00
Journeyman Plumber	\$105.00	\$107.00	\$109.00
<i>Apprentice Plumber</i>	\$105.00	\$107.00	\$109.00
After business hours rate (5 pm - 8 am)	\$157.50	\$160.50	\$163.50
<i>Emergency Call (within 2 hours of request)</i>	\$157.50	\$160.50	\$163.50
Weekend	\$157.50 Emergency & \$210.00 - Scheduled Sun.	\$160.50 Emergency & \$214.00 - Scheduled Sun.	\$163.50 Emergency & \$218.00 Scheduled Sun.
<i>Holiday</i>	\$157.50 Emergency & \$210.00 - Scheduled	\$160.50 Emergency & \$214.00 - Scheduled	\$163.50 Emergency & \$218.00 Scheduled
	Percentage		
<i>Material Markup</i>	20.00%	20.00%	20.00%
	Cost or Percentage		
<i>Fuel Surcharge</i>	\$35.00/Day	\$35.00/Day	\$35.00/Day

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: May 22, 2023
SUBJECT: Authorization for a Letter of Intent to Explore the Acquisition of Care Free Medical's Dental Clinic
For the meeting agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department (ICHD) wishes to explore the possibility of acquiring CareFree Medical's (CFM) Dental Clinic in order to expand dental service offerings, maximize enhanced reimbursement opportunities through Medicare and Medicaid, and increase collaboration between CFM and ICHD's Community Health Centers (CHCs). This acquisition, however, would first require a written letter of intent. CFM is a Lansing-based, safety-net provider that provides quality and compassionate medical, dental and optometry services to persons with limited access to the local health care system. However, CFM's Dental Clinic currently operates at a significant net loss without a mechanism for enhanced Medicaid/Medicare reimbursement, putting additional burden on CFM's financial resources. Recognizing that dental care is not its core competency, CFM has expressed interest in selling its dental clinic to a safety-net provider with a similar mission and expertise in dentistry. ICHD's CHCs are designated Federally Qualified Health Centers (FQHC) serving residents of greater Lansing and Ingham County. As an FQHC, ICHD's CHCs receive direct federal funding to support clinical operations and enhanced reimbursement from Medicare and Medicaid. ICHD's CHC are interested in exploring the possibility of acquiring CFM's Dental Clinic to expand dental service offerings, maximize enhanced reimbursement opportunities through Medicare and Medicaid, and increase collaboration between CFM and ICHD's CHCs. The exploration process will require the signing of a letter of intent and due diligence by CFM. ICHD's CHCs will partner with Ingham County's Corporate Counsel and the Controller's Office to complete this due diligence process.

ALTERNATIVES

Choosing not to explore this opportunity would result in forfeiting a potential collaboration that could benefit both ICHD and CFM and the residents of Ingham County with limited access to local health care.

FINANCIAL IMPACT

The due diligence process will allow ICHD's CHCs to request and collect financial information from CFM. Subsequently, financial projections can be developed to determine the potential impact of acquiring CFM's Dental Clinic.

OTHER CONSIDERATIONS

Ingham CHC's Board of Directors, and the Medical Health Officer are in support of exploring the possibility of acquiring CFM's Dental Clinic.

RECOMMENDATION

Based on the information presented, I respectfully recommend authorization of a letter of intent with CFM to explore the possibility of acquiring CFM's Dental Clinic.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SUBMIT A LETTER OF INTENT TO EXPLORE THE ACQUISITION OF THE CARE FREE MEDICAL DENTAL CLINIC

WHEREAS, Ingham County Health Department (ICHHD) wishes to explore the possibility of acquiring Care Free Medical's (CFM) Dental Clinic in order to expand dental service offerings, maximize enhanced reimbursement opportunities through Medicare and Medicaid, and increase collaboration between CFM and ICHHD's Community Health Centers (CHCs); and

WHEREAS, this acquisition, however, would first require a written letter of intent; and

WHEREAS, CFM is a Lansing-based, safety-net provider that provides quality and compassionate medical, dental, and optometry services to persons with limited access to the local health care system; and

WHEREAS, CFM's Dental Clinic currently operates at a significant net loss without a mechanism for enhanced Medicaid/Medicare reimbursement, putting additional burden on CFM's financial resources; and

WHEREAS, recognizing that dental care is not its core competency, CFM has expressed interest in selling its dental clinic to a safety-net provider with a similar mission and expertise in dentistry; and

WHEREAS, ICHHD's CHCs are designated Federally Qualified Health Centers (FQHC) serving residents of greater Lansing and Ingham County; and

WHEREAS, as an FQHC, ICHHD's CHCs receive direct federal funding to support clinical operations and enhanced reimbursement from Medicare and Medicaid; and

WHEREAS, ICHHD's CHC's are interested in exploring the possibility of acquiring CFM's Dental Clinic to expand its dental service offerings, maximize enhanced reimbursement opportunities through Medicare and Medicaid, and increase collaboration between CFM and ICHHD's CHCs; and

WHEREAS, the exploration process will require the signing of a letter of intent and due diligence by CFM; and

WHEREAS, ICHHD's CHCs will partner with Ingham County's Corporate Counsel and the Controller's Office to complete this due diligence process; and

WHEREAS, the Ingham Community Health Center's Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize a letter of intent with CFM to explore the possibility of acquiring CFM's Dental Clinic.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a letter of intent with CFM to explore the possibility of acquiring CFM's Dental Clinic.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, Medical Health Officer
DATE: May 26, 2023
SUBJECT: Authorization to Accept Additional FY 2023 Expanding COVID-19 Vaccination Funding from HRSA
For the Meeting Agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to accept an additional funding amount of \$27,500, (for a total of \$232,317) of available funding from the Health Resources and Services Administration (HRSA) agency, to expand COVID-19 vaccine efforts, effective June 1, 2023 through December 31, 2023. These vaccines will be provided to the public at no cost as a service to ICHD patients and Ingham County residents.

ALTERNATIVES

The alternative would be to decline the HRSA COVID-19 Vaccine funding, which could restrict ICHD's capacity to administer the COVID vaccine to individuals who want and need it.

FINANCIAL IMPACT

The additional funding amount of \$27,500, combined with the previous funding amount of \$204,817, will be utilized upon approval of this resolution.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend authorization to accept an additional funding amount of \$27,500, (for a total of \$232,317) of available funding from HRSA, to expand COVID-19 vaccine efforts, effective June 1, 2023 through December 31, 2023.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT ADDITIONAL FY 2023 EXPANDING COVID-19 VACCINATION FUNDING FROM THE HEALTH RESOURCES AND SERVICES ADMINISTRATION

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to accept an additional funding amount of \$27,500, totaling \$232,317 of available funding from the Health Resources and Services Administration (HRSA) agency, to expand COVID-19 vaccine efforts, effective June 1, 2023 through December 31, 2023; and

WHEREAS, these vaccines will be provided to the public at no cost; and

WHEREAS, the funding amount is \$27,500, combined with the previous funding amount of \$204,817, will be utilized upon the approval of this resolution; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize the acceptance of an additional \$27,500, (for a total of \$232,317) of available funding from the HRSA Agency, to expand COVID-19 vaccine efforts, effective June 1, 2023 through December 31, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of an additional funding amount of \$27,500, (For a total of \$232,317) of available funding from the HRSA agency, to expand COVID-19 vaccine efforts, effective June 1, 2023 through December 31, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: June 1, 2023
SUBJECT: Resolution to Accept a FY 2023-2024 AmeriCorps State Grant
For the meeting agenda of Tuesday, June 27, 2023

BACKGROUND

Ingham County Health Department (ICHHD) wishes to accept funding from the Michigan Department of Labor and Economic Opportunity (MDLEO) in an amount not to exceed \$288,265 effective October 1, 2023 through September 30, 2024, for the third year in a three-year funding cycle supporting the AmeriCorps State Program previously authorized through Resolutions #21-525 and #22-523. AmeriCorps members will increase consumption of healthy foods and reduce food insecurities through gardening and food distribution, through teaching community members the importance of eating healthy foods, and through teaching strategies for adopting healthy diets while promoting safe yet affordable exercise options. As a condition of this grant, ICHHD must at a minimum, enter into Memorandums of Agreements (MOAs) with each AmeriCorps host site and with each AmeriCorps member. In order to electronically approve the MOA, the Medical Health Officer is authorized to submit the 2023-2024 budget electronically through the CNCS E-Grants system.

ALTERNATIVES

Not accepting this funding would result in a loss of the AmeriCorps State Program supporting the reduction of food insecurities.

FINANCIAL IMPACT

These grant funds are included in ICHHD's FY 2023-2024 Budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching county priority of assisting individuals in meeting basic needs through direct service to residents. This resolution also supports the County's goal to provide easy access to quality, innovative, cost-effective services that promote well-being and quality of life for the residents of Ingham County.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to accept the AmeriCorps State Grant and to enter into an agreement with MDLEO effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$288,265.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE 2023-2024 AMERICORPS STATE GRANT FUNDING

WHEREAS, Ingham County Health Department (ICHD) wishes to accept funding from the Michigan Department of Labor and Economic Opportunity (MDLEO) in an amount not to exceed \$288,265 effective October 1, 2023 through September 30, 2024, for the third year in a three-year funding cycle supporting the AmeriCorps State Program previously authorized through Resolutions #21-525 and #22-523; and

WHEREAS, these grant funds are included in ICHD's FY 2023-2024 budget; and

WHEREAS, as a condition of this grant, ICHD is required at a minimum, to enter into Memorandums of Agreement (MOAs) with each AmeriCorps host site and with each AmeriCorps member; and

WHEREAS, under this grant, AmeriCorps members will increase consumption of healthy foods and reduce food insecurities through gardening and food distribution, through teaching community members the importance of eating healthy foods, and through teaching strategies for adopting healthy diets while promoting safe yet affordable exercise options; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MDLEO for AmeriCorps State effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$288,265.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MDLEO for AmeriCorps State effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$288,265.

BE IT FURTHER RESOLVED, that the Medical Health Officer is authorized to submit the 2023-2024 budget electronically through the CNCS E-Grants system, and tentatively electronically approve the Memorandum of Agreement.

BE IT FURTHER RESOLVED, that after approval as to form by the County Attorney, the Memorandum of Agreement (MOA) is final.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents and any budget amendments so long as they do not exceed the amount listed above, consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioner’s Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: May 11, 2023

SUBJECT: Authorization to Enter Into an Agreement with Health Stream
For the Meeting Agendas of June 20 and June 21, 2023

BACKGROUND

Ingham County Health Department (ICHD) wishes to renew an agreement with Health Stream to provide an online Learning Management System effective September 1, 2023 through August 31, 2026 in an amount not to exceed \$39,551.40 for a 36-month license (or \$13,183.80 per year). Resolution #20-394 authorized an amendment with Health Stream, INC which is set to expire on August 31, 2023. ICHD utilizes Health Stream to offer healthcare and public health trainings to employees as well as allowing the Health Department to create and deliver our own trainings. ICHD has created and implemented almost 50 original trainings for its employees and these courses are accessed by more than 350 employees on a monthly basis. Health Stream, INC has provided significant advantages in the management, expense of content, and tracking and reporting necessary for maintaining compliance with the Health Resources and Services Administration (HRSA), accreditation through the State of Michigan, as well as the Public Health Accreditation Board (PHAB). ICHD also relies upon Health Stream, INC to demonstrate its compliance in professional development, training, and credentialing to HRSA, accreditation reviewers from the State of Michigan, and PHAB.

ALTERNATIVES

Choosing another platform would be inefficient in starting over with developing new trainings, and costly, as ICHD has already developed more than 50 trainings modules which are well suited to maintain HRSA, State and National accreditation measures.

FINANCIAL IMPACT

All costs for this agreement are covered by ICHD’s Operational Budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

I respectfully recommend that the Ingham County Board of Commissioners authorize an agreement with Health Stream, INC for continuing the online Learning Management System effective September 1, 2023 through August 31, 2026 in an amount not to exceed \$39,551.40 for 36-month license (or \$13,183.80 per year).

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEALTH STREAM, INC FOR AN
ONLINE LEARNING MANAGEMENT SYSTEM**

WHEREAS, Ingham County Health Department (ICHD) wishes to renew an agreement with Health Stream, INC to provide an online Learning Management System effective September 1, 2023 through August 31, 2026 in an amount not to exceed \$39,551.40 for a 36-month license (or \$13,183.80 per year); and

WHEREAS, Resolution #20-394 authorized an amendment with Health Stream, INC which is set to expire on August 31, 2023; and

WHEREAS, ICHD utilizes Health Stream to offer healthcare and public health trainings to its employees as well as allowing the Health Department to create and deliver our own trainings; and

WHEREAS, the cost of this agreement is included in the Health Department's operating budget; and

WHEREAS, ICHD has created and implemented almost 50 original trainings for its employees and these courses are accessed by more than 350 employees on a monthly basis; and

WHEREAS, Health Stream, INC has provided significant advantages in the management, expanse of content, and tracking and reporting necessary for maintaining compliance with the Health Resources and Services Administration (HRSA), accreditation through the State of Michigan, as well as the Public Health Accreditation Board (PHAB); and

WHEREAS, ICHD also relies upon Health Stream, INC to demonstrate its compliance in professional development, training, and credentialing to HRSA, accreditation reviewers from the State of Michigan and PHAB; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize renewing an agreement with Health Stream to provide an online Learning Management System effective September 1, 2023 through August 31, 2026 in an amount not to exceed \$39,551.40 for a 36-month license (or \$13,183.80 per year).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize renewing an agreement with Health Stream, INC to provide an online Learning Management System effective September 1, 2023 through August 31, 2026 in an amount not to exceed \$39,551.40 for a 36-month license (or \$13,183.80 per year).

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, Medical Health Officer
DATE: May 26, 2023
SUBJECT: Authorization to Enter Into a Lease and Pharmacy Services Agreement with Cardinal Health 132, LLC

For the Meeting Agendas June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) wish to enter into a lease and Pharmacy Services Agreement with Cardinal Health 132, LLC to begin offering 340B pharmacy services to patients at Allen Community Health Center (ACHC), effective September 1, 2023 through August 31, 2028, with one-year auto-renewals for five years. This pharmacy will give qualified ACHC patients access to medications at a reduced cost, improve patient compliance, and reduce patient transportation issues. ACHC patients not eligible for 340B, and members of the public will be able to have their prescriptions filled at this pharmacy. ICHD’s CHCs will lease space to Cardinal Health 132, LLC at ACHC for \$1 per year with Cardinal Health 132, LLC covering the cost of any renovations (up to \$65,000) necessary to create a fully functional pharmacy at ACHC.

ALTERNATIVES

Choosing not to enter into this agreement could result in forfeiting the opportunity to offer 340B pharmacy services through Cardinal Health to patients through the Allen Community Health Center.

FINANCIAL IMPACT

Fees for Cardinal Health 132, LLC to provide pharmacy services will be \$21.16 per prescription filled under the 340B program. This collaboration would provide ICHD’s CHCs an estimated generation of \$100,000 to \$400,000 annually, depending upon the type of prescriptions filled at the ACHC pharmacy.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize an agreement with Cardinal Health 132, LLC to lease space at Allen Community Health Center for \$1 per year, to operate a 340B pharmacy effective September 1, 2023 through August 31, 2028, with one-year auto-renewals for five years.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LEASE AND PHARMACY SERVICES AGREEMENT WITH
CARDINAL HEALTH 132, LLC**

WHEREAS, access to pharmaceutical medications and related products is a critical part of quality comprehensive health care delivery; and

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter a lease and pharmacy services agreement with Cardinal Health 132, LLC to begin offering 340B pharmacy services to patients at Allen Community Health Center (ACHC), effective September 1, 2023 through August 31, 2028, with one-year auto-renewals for five years; and

WHEREAS, this pharmacy will give qualified ACHC patients access to medications at a reduced cost, improve patient compliance, and reduce patient transportation issues; and

WHEREAS, ACHC patients not eligible for 340B and members of the public will also be able to have their prescriptions filled at this pharmacy; and

WHEREAS, ICHD's CHCs will lease space to Cardinal Health 132, LLC at ACHC for \$1 per year with Cardinal Health 132, LLC covering the cost of any renovations (up to \$65,000) necessary to create a fully functional, pharmacy at ACHC; and

WHEREAS, fees for Cardinal Health 132, LLC to provide pharmacy services will be \$21.16 per prescription filled under the 340B program with ICHD's CHCs anticipating an estimated generation of between \$100,000 and \$400,000 annually, dependent on the type of prescriptions filled at the ACHC pharmacy; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend authorizing an agreement with Cardinal Health 132, LLC to lease space at Allen Community Health Center for \$1 per year, for the purpose of operating a 340B pharmacy for a term effective September 1, 2023 through August 31, 2028, to renew automatically on an annual basis for five years thereafter, and an accompanying pharmacy services agreement establishing Cardinal Health 132, LLC's per prescription fee and minimum monthly prescription volume.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with Cardinal Health 132, LLC to lease space at Allen Community Health Center for \$1 per year, for the purpose of operating a 340B pharmacy for a term effective September 1, 2023 through August 31, 2028 to renew automatically on an annual basis for five years thereafter, and an accompanying pharmacy services agreement establishing Cardinal Health 132, LLC's per prescription fee and minimum monthly prescription volume.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: May 25, 2023

SUBJECT: Authorization to Enter into an Agreement with the Michigan Health Endowment Fund
For the Meeting Agendas June 20, June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with the Michigan Health Endowment Fund effective June 1, 2023 through May 31, 2025 to accept grant funds not to exceed \$200,000 to support the development of an Ingham County Black Doula Cohort. These funds will be used to facilitate the development of a cohort of Black doulas who will provide prenatal, delivery, and postpartum supports and services to Black birthing teens and women in our community. Findings suggest that Black women are fearful of birthing hospitals and the medical system during their pregnancies, and in the time leading up to their birth experiences. Black Doulas are uniquely positioned to support Black birthing people, thereby impacting efforts to reduce racial disparities in birth outcomes within Ingham County. ICHHD would like to hire a .50 FTE Program Specialist to provide overall support and management for this effort. The Program Specialist is a currently existing job classification.

ALTERNATIVES

ICHHD could choose not to provide the development of a Black Doula Cohort through funds from the Michigan Health Endowment Fund and thereby forfeit providing doula services to Ingham County’s black population needing birthing assistance.

FINANCIAL IMPACT

The cost of the .50 FTE Program Specialist position (ICEA Prof. Grade 5) is up to \$57,628. All costs associated with this agreement have been funded through a grant from the Michigan Health Endowment Fund.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize a new .50 FTE Program Specialist position (ICEA Prof. Grade 5) and execute an agreement with the Michigan Health Endowment Fund to accept grant funding to support the development of the Ingham County Black Doula Cohort effective June 1, 2023 through May 31, 2025 in an amount not to exceed \$200,000.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN HEALTH
ENDOWMENT FUND FOR THE INGHAM COUNTY BLACK DOULA COHORT**

WHEREAS, findings suggest that some Black people are fearful or distrustful of birthing hospitals and the medical system during their pregnancies, and in the time leading up to their birth experiences; and

WHEREAS, Black doulas are uniquely positioned to support Black birthing people, thereby impacting efforts to reduce racial disparities in birth outcomes in our community; and

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Health Endowment Fund effective to accept grant funds in an amount not to exceed \$200,000 to support the development of an Ingham County Black Doula Cohort; and

WHEREAS, these funds will be used to facilitate the development of a cohort of Black doulas who will provide prenatal, delivery, and postpartum supports and services to Black birthing people in our community; and

WHEREAS, ICHD wishes to create a .50 FTE Program Specialist (ICEA Prof. Grade 5, salary range \$50,294.82 to \$60,394.75) position, which is a currently existing job classification, to provide overall support and management for the effort; and

WHEREAS, the cost of the .50 FTE Program Specialist (ICEA Prof. Grade 5, salary range \$50,294.82 to \$60,394.75) position is up to \$57,628 and will be funded using grant award dollars included in this resolution; and

WHEREAS, the Medical Health Officer recommends authorizing a .50 FTE Program Specialist position effective upon approval; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with the Michigan Health Endowment Fund effective June 1, 2023 through May 31, 2025 to accept grant funds in an amount not to exceed \$200,000, to support the development of an Ingham County Black Doula Cohort.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Michigan Health Endowment Fund effective June 1, 2023 through May 31, 2025 to accept grant funds in an amount not to exceed \$200,000, to support the development of an Ingham County Black Doula Cohort.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the hiring of a .50 FTE Program Specialist position (ICEA Professional Grade 5, salary range \$50,294.82 to \$60,394.75) to provide overall support and management for the effort, effective upon approval of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any adjustments to the budget and position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Adenike Shoyinka, MD MPH, Medical Health Officer

DATE: May 25, 2023

SUBJECT: Authorization to Enter into an Agreement with Heart Soul Birth Pros
For the meeting agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with Heart Soul Birth Pros in an amount not to exceed \$20,000 to support the development of an Ingham County Black Doula Cohort. Heart Soul Birth Pros will provide DONA (Doulas of North America) approved doula training for two groups of new doulas. Each group will include up to 10 new doulas, who will be trained to provide both birth and postpartum doula services. Additionally, Heart Soul Birth Pros will provide ongoing support in the implementation of the Doula Cohort. This agreement will be effective June 1, 2023 through May 31, 2025.

ALTERNATIVES

The alternatives would be to not provide the DONA approved doula training for Ingham County Black Doula Cohort members in collaboration with Heart Soul Birth Pros.

FINANCIAL IMPACT

All costs associated with this agreement are included in and contingent upon acceptance of the resolution to accept funding from and enter into an agreement with the Michigan Health Endowment Fund for the Ingham County Black Doula Cohort.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with Heart Soul Birth Pros in an amount not to exceed \$20,000 to provide DONA approved doula training for two groups of new doulas effective June 1, 2023 through May 31, 2025.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEART SOUL BIRTH PROS

WHEREAS, an important strategy to address perinatal health disparities is the provision of doula services, who are lay health care workers who assist birthing people in advocating for their medical needs; and

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Heart Soul Birth Pros in an amount not to exceed \$20,000 to support the development of an Ingham County Black Doula Cohort; and

WHEREAS, Heart Soul Birth Pros will provide DONA (Douglas of North America) approved doula training for two groups of new doulas; and

WHEREAS, each group will include up to 10 new doulas, who will be trained to provide both birth and postpartum doula services; and

WHEREAS, Heart Soul Birth Pros will provide ongoing support in the implementation of the doula cohort; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Heart Soul Birth Pros in an amount not to exceed \$20,000 to support the development of an Ingham County Black Doula Cohort.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an agreement with Heart Soul Birth Pros to provide DONA approved doula training for two groups of new doulas effective June 1, 2023 through May 31, 2025, in an amount not to exceed \$20,000, contingent on the acceptance of the resolution to accept funding from and enter into an agreement with the Michigan Health Endowment Fund for the Ingham County Black Doula Cohort.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Adenike Shoyinka, MD MPH, Medical Health Officer

DATE: May 25, 2023

SUBJECT: Authorization to Enter into an Agreement with North Star Birthing Services
For the meeting agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with North Star Birthing Services in an amount not to exceed \$20,000 to support the development of an Ingham County Black Doula Cohort. North Star Birthing Services will assist in the planning and implementation phase of the doula cohort by serving as mentors for new doulas. Additionally, North Star Birthing Services will assist with quarterly meetings of the doula cohort, where doulas will be able to network and participate in professional development activities. This agreement will be effective June 1, 2023 through May 31, 2025.

ALTERNATIVES

The alternative would be to not provide mentors for new doulas for the Ingham County Black Doula Cohort members in collaboration with North Star Birthing Services.

FINANCIAL IMPACT

All costs associated with this agreement are included in and contingent upon acceptance of the resolution to accept funding from and enter into an agreement with the Michigan Health Endowment Fund for the Ingham County Black Doula Cohort.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with North Star Birthing Services in an amount not to exceed \$20,000 to provide support for the implementation of the Ingham County Black Doula Cohort, effective June 1, 2023 through May 31, 2025.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH NORTH STAR BIRTHING SERVICES

WHEREAS, an important strategy to address perinatal health disparities is the provision of doula services, who are lay health care workers who assist birthing people in advocating for their medical needs; and

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with North Star Birthing Services in an amount not to exceed \$20,000 to support the development of an Ingham County Black Doula Cohort; and

WHEREAS, North Star Birthing Services will assist in the planning and implementation phase of the doula cohort by serving as mentors for new doulas; and

WHEREAS, North Star Birthing Services will assist with quarterly meetings of the doula cohort, where doulas will be able to network and participate in professional development activities; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Heart Soul Birth Pros in an amount not to exceed \$20,000 to support the development of an Ingham County Black Doula Cohort.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with North Star Birthing Services to support the development and implementation of the Ingham County Black Doula Cohort, effective June 1, 2023 through May 31, 2025, in an amount not to exceed \$20,000, contingent on the acceptance of the resolution to accept funding from and enter into an agreement with the Michigan Health Endowment Fund for the Ingham County Black Doula Cohort.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committee
FROM: Adenike Shoyinka, MD, Medical Health Officer
DATE: June 5, 2023
SUBJECT: Resolution to Accept Additional 2023 Child and Adolescence Health Center Planning Funds
For the meeting agendas of June 21 and 26, 2023

BACKGROUND

Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to accept additional funding of \$4,812 from the Michigan Department of Health and Human Services (MDHHS) Child and Adolescent Health Center (CAHC) Program, effective June 1, 2023 through September 30, 2023. These additional funds will be used to complete planning activities necessary to launch a new health center with East Lansing Public Schools (ELPS).

ALTERNATIVES

Choosing not to enter into this agreement would result in less funds being available to launch our new health center.

FINANCIAL IMPACT

The additional funding amount of \$4,812, combined with the previous funding amount of \$95,782, will be utilized upon the approval of this resolution.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of additional funding for an amount of \$4,812 from the Michigan Department of Health and Human Services (MDHHS) Child and Adolescent Health Center (CAHC) Program, effective June 1, 2023 through September 30, 2023.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT ADDITIONAL 2023 CHILD AND ADOLESCENT HEALTH CENTER PLANNING FUNDS

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to accept additional funding for an amount of \$4,812 from the Michigan Department of Health and Human Services (MDHHS) Child and Adolescent Health Center (CAHC) Program, effective June 1, 2023 through September 30, 2023; and

WHEREAS, these additional funds will be used to complete planning activities necessary to launch a new health center with East Lansing Public Schools (ELPS); and

WHEREAS, the additional funding amount of \$4,812, combined with the previous funding amount of \$95,782, will be utilized upon the approval of this resolution; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer support the acceptance of additional funding for an amount of \$4,812 from the Michigan Department of Health and Human Services (MDHHS) Child and Adolescent Health Center (CAHC) Program, effective June 1, 2023 through September 30, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the acceptance of additional funding in an amount of \$4,812 from the Michigan Department of Health and Human Services (MDHHS) Child and Adolescent Health Center (CAHC) Program, effective June 1, 2023 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike, Shoyinka, MD, or her designee, is authorized to submit the agreement electronically through the MI-E Grants system after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services, County Services, and Finance Committee
FROM: Adenike Shoyinka, MD, Medical Health Officer
DATE: June 2, 2023
SUBJECT: Acceptance of Ryan White Part C Early Intervention Services funds from the Health Resources and Services Administration
For the meeting agendas of June 20, June 21, and June 26, 2023

BACKGROUND

Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) would like to accept the Ryan White Part C Early Intervention Services funding award from the Health Resources and Services Administration agency for a total amount not to exceed \$699,434 effective June 1, 2023 through April 30, 2025. The purpose of Ryan White Part C Early Intervention Services funds is to support the provision of primary care services to low-income, vulnerable, medically underserved persons living with Human Immunodeficiency Virus (HIV) in Ingham County.

ALTERNATIVES

If we do not accept these funds, persons living with HIV will not have access to customized primary care services.

FINANCIAL IMPACT

These funds will help subsidize the provision of primary care services to low-income, vulnerable, medically underserved persons living with HIV in Ingham County through the ICHD’s CHCs. Staffing needs for this funding include a new contractual 0.4 FTE infectious disease physician for an amount not to exceed \$154,840 during this grant period, which will be approved in a separate resolution at a later date. An additional 0.1 FTE of an existing contractual infectious disease physician is needed with Michigan State University College of Osteopathic Medicine from June 1, 2023 through April 30, 2024 of an amount not to exceed \$40,600. In addition, a 1.0 FTE Outreach and Linkage Specialist (ICEA Professional Grade 7) position is needed. At Step 5, the total cost of the Outreach and Linkage Specialist position is \$134,585.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the acceptance of the Ryan White Part C Early Intervention Services funding award from the Health Resources and Services Administration agency for a total amount not to exceed \$699,434 effective June 1, 2023 through April 30, 2025.

Ingham County Job Description

Outreach and Linkage Specialist

General Summary:

Under the supervision of the Health Center Supervisor and direction of the Senior Nurse Program Manager, interviews, educates, and counsels clients who have been newly identified as HIV-positive or are HIV positive and not engaged in medical care. The Outreach component will entail identifying those individuals unaware of their HIV status through counseling, education, and HIV testing. Obtains names of sexual partners of those in contact with the identified HIV-positive individual. Prepares reports of investigations and completes and monitors reports from physicians to ensure that patients have been adequately linked to medical care and support services. Conducts classes on sexually transmitted diseases for individuals needing education.

Essential Functions:

1. Conducts outreach activities to identify, locate, and interview individuals newly identified as HIV-positive or are HIV-positive and not engaged in medical care using State of Michigan tracking databases.
2. Generates client list of individuals who have not engaged in care since diagnosis or within the past six months to a year. Reviews medical records for appropriate medical history.
3. Performs outreach activities which includes rapid-HIV testing for target populations.
4. Assesses clients during face to face interviews for their risk of contracting HIV and other sexually transmitted infections and records relevant information in client charts and disease control forms.
5. Counsels clients regarding HIV status and refers them to medical care and support services. Assists patients in the development of a plan to cope with the lifelong infections of HIV, hepatitis B, herpes, and genital warts.
6. Collaborates with the Consumer Support Specialist and other clinical staff to ensure successful linkage. Communicates client reported barriers to the Consumer Support Specialist and nursing staff for early care plan development.
7. Conducts field and office investigations to seek out sexual partners of infected individuals including phone calls, letter writing, record searches, and face to face notifications of persons in homes, hospitals, jails, and street corners.
8. Elicits required statistical and demographic data from patients for Centers for Disease Control and Prevention, for monitoring of HIV infections and records required data on scanner forms and HIV-positive report forms.
9. Educates and encourages HIV-positive individuals to provide names of sexual partners. Completes interview forms and field record forms on the identified partners.
10. Develops and maintains working relationships with medical providers advising them regarding current laws and the appropriateness of medical care.

11. Conducts education classes on sexually transmitted infections, including HIV.
12. Ensures clinical documentation regarding clients is kept secure and confidential and maintained in accordance with the Health Department's policies and procedures.
13. Attends monthly Clinical Quality Management meetings as led by the Senior Nurse Program Manager and provides updates on the status of newly identified cases.
14. Required to attend HIV-related trainings and meetings as required by State and Federal programs.

Other Functions:

- Performs other duties as assigned
- During a public health emergency, the employee may be required to perform duties similar to but not limited to those in his/her job description

(An employee in this position may be called upon to do any or all of the above tasks. These examples do not include all of the tasks which the employees may be expected to perform.)

Employment Qualifications:

Education: Possession of a Bachelor's Degree in Social Science or a health related field.

Experience: Two years of experience which provided familiarity with Community and Public Health Programs. HIV and STI experience required.

Other Requirements: Possession of a valid Michigan Driver's license.

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.)

Physical Requirements:

- Ability to sit, stand, walk, bend and stretch in order to retrieve supplies and operate standard office equipment.
- Ability to walk over uneven terrain and climb stairs.
- Ability to enter and retrieve information from a computer.
- Ability to communicate and respond to inquiries both in person and over the phone.
- Ability to access records and documents of the department.
- Ability to operate a PC/laptop and other office equipment.
- Ability to travel throughout the County to various locations.
- Ability to lift charts, slide projectors, and boxes of educational materials.
- Ability to handle varying and often high levels of stress.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements)

Working Conditions:

- Travels throughout the County to conduct investigations, attend meetings, and make education presentations.
- Works in office conditions.
- This position may be exposed to communicable diseases, blood, other body fluids, etc.
- This position is exposed to individuals in crisis. These individuals may suffer from mental or emotional illness, have violent tendencies or be unconcerned with their personal safety and hygiene.

April 2018
ICEA Pro 07

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT RYAN WHITE PART C EARLY INTERVENTION SERVICES FUNDS FROM THE HEALTH RESOURCES AND SERVICES ADMINISTRATION AND TO AUTHORIZE CONTRACTUAL INFECTIOUS DISEASE PHYSICIAN SERVICES AND TO CREATE AN OUTREACH AND LINKAGE SPECIALIST POSITION

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) would like to accept the Ryan White Part C Early Intervention Services funding award from the Health Resources and Services Administration agency for a total amount not to exceed \$699,434 effective June 1, 2023 through April 30, 2025; and

WHEREAS, the purpose of Ryan White Part C Early Intervention Services funds is to support the provision of primary care services to low-income, vulnerable, medically underserved persons living with HIV in Ingham County; and

WHEREAS, these funds will help subsidize the provision of primary care services to low-income, vulnerable, medically underserved persons living with HIV in Ingham County through the ICHD's CHCs; and

WHEREAS, staffing needs include an additional 0.1 FTE of an existing contractual infectious disease physician with Michigan State University College of Osteopathic Medicine from June 1, 2023 through April 30, 2024 of an amount not to exceed \$40,600; and

WHEREAS, a 1.0 FTE Outreach and Linkage Specialist (ICEA Professional Grade 7, salary range \$59,627.50 to \$71,599.41) position is needed with a total cost at Step 5 not to exceed \$134,585; and

WHEREAS, these funds will help subsidize the provision of primary care services to low-income, vulnerable, medically underserved persons living with HIV in Ingham County through the ICHD's CHCs; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer support the acceptance of the Ryan White Part C Early Intervention Services funding award from the Health Resources and Services Administration agency for a total amount not to exceed \$699,434 effective June 1, 2023 through April 30, 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of the Ryan White Part C Early Intervention Services funding award from the Health Resources and Services Administration agency for a total amount not to exceed \$699,434 effective June 1, 2023 through April 30, 2025.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the creation of a 1.0 FTE Outreach and Linkage Specialist position (ICEA Professional Grade 7, salary range (\$59,627.50 to \$71,599.41), with total cost not to exceed \$134,585, effective upon passage of this resolution.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an increase of 0.1 FTE with an existing contractual infectious disease physician with Michigan State University College of Osteopathic Medicine from June 1, 2023 through April 30, 2024 of an amount not to exceed \$40,600.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents consistent with this resolution after review and approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: May 24, 2023
SUBJECT: Authorization to Amend the Agreement with Walgreens for Data Sharing with CloudMed
For the Meeting Agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend the existing agreement with Walgreens, allowing data sharing with CloudMed for referral service capture, effective upon approval and to be ongoing. Amending this agreement will allow ICHD to utilize CloudMed's referral capture services in order to secure additional 340B savings.

ALTERNATIVES

Choosing not amend this agreement would result in an inability to utilize CloudMed's referral capture service and realize additional 340B savings associated with CloudMed's platform.

FINANCIAL IMPACT

There is no cost for amending in this agreement.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes amending the existing agreement with Walgreens, allowing data sharing with CloudMed for referral service capture, effective upon approval.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE AGREEMENT WITH WALGREENS FOR DATA SHARING WITH CLOUDMED

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to amend the existing agreement with Walgreens, allowing data sharing with CloudMed for referral service capture, effective upon approval and to be ongoing; and

WHEREAS, amending this agreement will allow ICHHD to utilize CloudMed's referral capture services in order to secure additional 340B savings; and

WHEREAS, there is no cost for amending in this agreement; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending the existing agreement with Walgreens, allowing data sharing with CloudMed for referral service capture, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the existing agreement with Walgreens, allowing data sharing with CloudMed for referral service capture, effective upon approval.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, Medical Health Officer
DATE: May 24, 2023
SUBJECT: Authorization to Enter into Agreement with CloudMed for Referral Capture Services
For the Meeting Agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) wish to enter an agreement with CloudMed to utilize its referral capture services, effective July 1, 2023 through June 30, 2026, with one-year autorenewals for three years. Referral scripts from specialty providers are a 340B savings generating opportunity. However, ICHD’s CHCs are not capturing referral scripts from specialty providers that are filled at Walgreens pharmacies. With CloudMed in place, ICHD’s CHCs will be able to capture specialty providers’ referral scripts and realize associated 340B savings.

ALTERNATIVES

If we do not enter this agreement, we will not be able to realize 340B savings associated with referral scripts from specialty providers that are filled at retail Walgreens pharmacies.

FINANCIAL IMPACT

There is no cost to participate in this agreement. Instead, additional 340B savings from CloudMed’s referral capture services will be split as follows: ICHD’s CHCs will realize 75% of additional 340B savings; CloudMed retains 25% of additional 340B savings.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize entering an agreement with CloudMed to utilize its referral capture services, effective July 1, 2023 through June 30, 2026, with one-year autorenewals for three years.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH CLOUDMED FOR
REFERRAL CAPTURE SERVICES**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter an agreement with CloudMed to utilize its referral capture services, effective July 1, 2023 through June 30, 2026, with one-year autorenewals for three years; and

WHEREAS, referral scripts from specialty providers are a 340B savings generating opportunity; and

WHEREAS, currently, ICHHD's CHCs are not capturing referral scripts from specialty providers that are filled at Walgreens pharmacies; and

WHEREAS, with CloudMed in place, ICHHD's CHCs will be able to capture specialty providers' referral scripts and realize associated 340B savings; and

WHEREAS, there is no cost to participate in this agreement and instead, additional 340B savings from CloudMed's referral capture services will be split as follows: ICHHD's CHCs will realize 75% of additional 340B savings and CloudMed will retain 25% of additional 340B savings; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with CloudMed to utilize its referral capture services, effective July 1, 2023 through June 30, 2026, to renew automatically on an annual basis for three years.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering an agreement with CloudMed to utilize its referral capture services, effective July 1, 2023 through June 30, 2026, to renew automatically on an annual basis for three years.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Dr. Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: May 25th, 2023
SUBJECT: Authorization for an Agreement with Linde Gas & Equipment, Inc.
For the meeting agendas of June 21st & June 26th, 2023

BACKGROUND

Ingham County Health Department (ICHD), including Ingham Community Health Centers, wishes to enter into an agreement with Linde Gas & Equipment, Inc. for the rental of nitrous oxide and oxygen tanks for use at the various ICHD locations effective June 1, 2023 through May 31, 2026 in an amount not to exceed \$22,000. Medical Oxygen, supported by oxygen tanks, is used to treat people faced with complications of the respiratory system. Common medical conditions requiring oxygen include (but not limited to) asthma, pneumonia, pulmonary disease and tissue restoration.

ALTERNATIVES

There are no viable alternatives for this project.

FINANCIAL IMPACT

The proposed cost of this agreement will not exceed \$22,000 for the period stated above. The funds for the cost of this agreement are included ICHD's annual Operating Budgets.

OTHER CONSIDERATIONS

There are no other considerations.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into an agreement with Linde Gas & Equipment, Inc. effective June 1, 2023 through May 31, 2026 in an amount not to exceed \$22,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LINDE GAS & EQUIPMENT, INC.
FOR THE RENTAL OF NITROUS OXIDE AND OXYGEN TANKS**

WHEREAS, Ingham County Health Department (ICHHD), including Ingham Community Health Centers, wishes to enter into an agreement with Linde Gas & Equipment, Inc. for the rental of nitrous oxide and oxygen tanks for use at the various ICHHD locations effective June 1, 2023 through May 31, 2026 in an amount not to exceed \$22,000; and

WHEREAS; Medical Oxygen, supported by oxygen tanks, is used to treat people faced with complications of the respiratory system; and

WHEREAS; Nitrous Oxide, supported by nitrous oxide tanks, is used to provide anesthesia for those obtaining dental and related health care services; and

WHEREAS, common medical conditions requiring oxygen include (but not limited to) asthma, pneumonia, pulmonary disease and tissue restoration; and

WHEREAS, the costs for the rental of these tanks are to be included in ICHHD's annual Operating Budgets; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize a three year contract with Linde Gas & Equipment, Inc. for the rental of nitrous oxide and oxygen tanks for a total amount not to exceed \$22,000, effective June 1, 2023 through May 31, 2026.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a three-year contract with Linde Gas & Equipment, Inc. for the rental of nitrous oxide and oxygen tanks for a total amount not to exceed \$22,000, effective June 1, 2023 through May 31, 2026.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: May 30, 2023
SUBJECT: Authorization to Enter Into an Agreement with Michigan Primary Care Association and Michigan Community Health Network to Participate in the Medicare Shared Savings Program Accountable Care Organization.

For the meeting agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to enter an agreement with the Michigan Primary Care Association (MPCA) and Michigan Community Health Network (MCHN) to participate in the Medicare Shared Savings Program (MSSP) Accountable Care Organization (ACO), effective upon approval. MSSP ACO is a group of medical providers who collaborate to give coordinated high-quality care to people with Medicare, focusing on delivering the right care at the right time, while avoiding unnecessary services and medical errors. When an ACO succeeds in both delivering high-quality care and spending health care dollars more wisely, the ACO may be eligible to share in the savings it achieves for the Medicare program.

ALTERNATIVES

If we do not enter this agreement, ICHD’s CHCs will not be able to capitalize on savings for caring for existing and future Medicare patients.

FINANCIAL IMPACT

ICHD CHCs provide care for 1,000 Medicare beneficiaries. The MSSP ACO would provide a per-member, per month (PMPM) payment between \$6 to \$10, which will amount to annual revenues between \$60,000 to \$100,000.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no alternatives.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize entering an agreement with the MPCA and MCHN to participate in the Medicare Shared Savings Program (MSSP) Accountable Care Organization (ACO), effective upon approval.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PRIMARY CARE ASSOCIATION & MICHIGAN COMMUNITY HEALTH NETWORK TO PARTICIPATE IN THE MEDICARE SHARED SAVINGS PROGRAM ACCOUNTABLE CARE ORGANIZATION

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to enter an agreement with Michigan Primary Care Association (MPCA) and Michigan Community Health Network (MCHN) to participate in a Medicare Shared Savings Program (MSSP) Accountable Care Organization (ACO), effective upon approval; and

WHEREAS, the MSSP ACO is a group of medical providers who collaborate to give coordinated high-quality care to people with Medicare, focusing on delivering the right care at the right time, while avoiding unnecessary services and medical errors; and

WHEREAS, when an ACO succeeds in both delivering high-quality care and spending health care dollars more wisely, the ACO may be eligible to share in the savings it achieves for the Medicare program; and

WHEREAS, ICHD's CHCs provide care for 1,000 Medicare beneficiaries and MSSP ACO would provide a per member, per month (PMPM) payment of between \$6 to \$10, which will amount to annual revenues between \$60,000 to \$100,000; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with MPCA and MCHN to participate in the MSSP ACO, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering an agreement with MPCA and MCHN to participate in the MSSP ACO, effective upon approval.

BE IT FURTHER RESOLVED, that the MSSP ACO would provide a per-member, per month payment between \$6 to \$10.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: May 24, 2023
SUBJECT: Resolution to Authorize Agreement with CaptureRx’s ReferDoc for Referral Capture Services
For the Meeting Agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with CaptureRx’s ReferDoc to utilize its referral capture services, effective July 1, 2023 through June 30, 2026 in an annual amount not to exceed \$7,200 with one-year auto-renewals for three years. Referral scripts from specialty providers are a 340B savings generating opportunity. However, ICHD’s CHCs are not capturing referral scripts from specialty providers that are processed by CaptureRx. With ReferDoc in place, the CHCs will be able to capture specialty providers’ referral scripts and realize associated 340B savings.

ALTERNATIVES

If ICHD does not enter this agreement, 340B savings associated with referral scripts from specialty providers processed by Capture Rx’s ReferDoc will be forfeited.

FINANCIAL IMPACT

The cost to participate in this agreement is \$600 per month (\$7200 annually) which will be offset by revenues of \$7,500 per month.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize entering an agreement with Capture Rx’s ReferDoc to utilize its referral capture services, for an annual amount not to exceed \$7,200, for the period of July 1, 2023 through June 30, 2026, with one-year auto-renewals for three years.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH CAPTURERX'S REFERDOC
FOR REFERRAL CAPTURE SERVICES**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with CaptureRx's ReferDoc to utilize its referral capture services for an annual amount not to exceed \$7,200, effective July 1, 2023 through June 30, 2026 with one-year autorenewals for three years; and

WHEREAS, referral scripts from specialty providers are a 340B savings generating opportunity; and

WHEREAS, currently, IHCD's CHCs are not capturing referral scripts from specialty providers that are processed by CaptureRx; and

WHEREAS, with CaptureRx's ReferDoc in place, ICHD's CHCs will be able to capture specialty providers' referral scripts and realize associated 340B savings; and

WHEREAS, the cost to participate in this agreement is \$600 per month which will be offset by revenues of \$7,500 per month; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with CaptureRx's ReferDoc to utilize its referral capture services for an annual amount not to exceed \$7,200, effective July 1, 2023 through June 30, 2026 to automatically renew on an annual basis for three years thereafter.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into an agreement with CaptureRx's ReferDoc to utilize its referral capture services for an annual amount not to exceed \$7,200, effective July 1, 2023 through June 30, 2026 to automatically renew on an annual basis for three years thereafter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contractual documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: June 2, 2023
SUBJECT: Authorization to Renew OB/GYN Physician Services Agreement with Edward W. Sparrow Hospital Association

For the Meeting Agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew a three-year agreement with Edward W. Sparrow Hospital Association for 1.0 FTE obstetrics/gynecology (OBGYN) physician services effective July 1, 2023 through June 30, 2026, for a total amount not to exceed \$930,453. Edward W. Sparrow Hospital Association is now a wholly-owned subsidiary of the University of Michigan Health/Michigan Medicine. Through resolution #17-327 and #20-310, the current physician services agreement includes oversight of advanced practice providers and medical administration, for an annual amount of \$100,000. As with the current agreement, the new agreement will include oversight of advanced practice providers, medical administration and an annual productivity target of 1,764 billable visits. The current agreement expires on June 30, 2023. The new agreement will distribute funds as follows: \$203,000 (FY 2024), \$309,090 (FY 2025) and \$418,363 (FY 2026).

ALTERNATIVES

Choosing not to enter into this agreement would cause us to lose valuable providers who provide OBGYN services to our patients.

FINANCIAL IMPACT

The financial impact will be \$203,000 (FY 2024), \$309,090 (FY 2025) and \$418,363 (FY 2026). The cost of these physician services will be funded through ICHD's FY 2024, FY 2025 and FY 2026 CHC operating budgets.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing a three-year agreement with Edward W. Sparrow Hospital Association for 1.0 FTE obstetrics/gynecology physician services effective July 1, 2023 through June 30, 2026, for a total amount not to exceed \$930,453.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RENEW AN OBSTETRICS AND GYNECOLOGY PHYSICIAN SERVICES AGREEMENT WITH EDWARD W. SPARROW HOSPITAL ASSOCIATION

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew a three-year agreement with Edward W. Sparrow Hospital Association for 1.0 FTE obstetrics/gynecology physician services effective July 1, 2023 through June 30, 2026 for a total amount not to exceed \$930,453; and

WHEREAS, Edward W. Sparrow Hospital Association is now a wholly-owned subsidiary of the University of Michigan Health/Michigan Medicine; and

WHEREAS, through Resolutions #17-327 and #20-310, the physician services agreement includes oversight of advanced practice providers and medical administration, for an annual amount of \$100,000; and

WHEREAS, as with the current agreement, the new agreement will include oversight of advanced practice providers, medical administration and an annual productivity target of 1,764 billable visits; and

WHEREAS, the current agreement expires on June 30, 2023; and

WHEREAS, the new agreement will include a funding distribution of \$203,000 (FY 2024), 309,090 (FY 2025) and \$418,363 (FY 2026); and

WHEREAS, the financial impact will be \$203,000 (FY 2024), \$309,090 (FY 2025) and \$418,363 (FY 2026); and

WHEREAS, these physician services will be funded through ICHD's FY 2024, FY 2025, and FY 2026 CHC operating budgets; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing a three-year agreement with Edward W. Sparrow Hospital Association for 1.0 FTE obstetrics/gynecology physician services effective July 1, 2023 through June 30, 2026 for a total amount not to exceed \$930,453.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize renewing a three-year agreement with Edward W. Sparrow Hospital Association for 1.0 FTE obstetrics/gynecology physician services effective July 1, 2023 through June 30, 2026, for a total amount not to exceed \$930,453.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: May 15, 2023
SUBJECT: Authorization to Renew Representational Agreement with Daudi & Kroll P.C. for Kamar Alnerabieh

For the meeting agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to renew the representation agreement with Daudi and Kroll P.C. (D&K) effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$5,000. Per Resolution #22 – 440, D&K currently provides legal services on behalf of Dental Hygienist, Kamar Alnerabieh, as the employee and Ingham County as the employer for her PERM Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition. D&K may jointly represent Ingham County and the employee in connection with the requested immigration services. Renewing this agreement is mutually beneficial to the County and to the employee, as the County retains a revenue generating provider position, and the employee will be able to pursue their permanent immigration status. The current representation agreement is set to expire on September 30, 2023.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The employer paid fees for assisting with the preparation and filing of this PERM labor certification with the U.S. Department of Labor (DOL) and filing of I-140 Immigrant Petition are as follows:

- \$2,500 due at the time of agreement execution
- \$1,000 due at the time of filing the Labor Certification with DOL
- Up to \$1,500 due upon approval of Labor and Certification to commence I-140 petition filing

These fees, totaling \$5,000, shall be used towards D&K’s legal fees. Each installment shall be a flat-fee for that particular step, shall be nonrefundable, and shall be earned upon receipt. The employer is responsible for the filing fees required by DOL and USCIS. D&K makes no guarantees as to the success or failure of the legal services with DOL and/or USCIS. The legal fees shall be shared between D&K and the Law Offices of Behzad Ghassemi for legal services performed. Any legal and/or filing fees for employees to file an I-485 Application to Register Permanent Residence or Adjust Status shall be at employee’s sole expense. The costs of this agreement are included in the health department’s operating budget for FY 2024.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

Without a representation agreement in place, the Dental Hygienist position described above will be jeopardized.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing the representation agreement with Daudi and Kroll P.C., effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$5,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RENEW REPRESENTATIONAL AGREEMENT WITH DAUDI & KROLL P.C.

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to renew the representation agreement with Daudi and Kroll P.C. (D&K), effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$5,000; and

WHEREAS, per Resolution #22 – 440, D&K currently provides legal services on behalf of Dental Hygienist, Kamar Alnerabieh, as the employee and Ingham County as the employer for her Permanent (PERM) Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition; and

WHEREAS, D&K may jointly represent Ingham County and the employee in connection with the requested immigration services; and

WHEREAS, renewing this agreement is mutually beneficial to the County and to the employee, as the County retains a revenue generating provider position, and the employee will be able to pursue their permanent immigration status; and

WHEREAS, the employer paid fees for assisting with the preparation and filing of this PERM Labor Certification with the U.S. Department of Labor (DOL) and filing of I-140 Immigrant Petition are as follows:

- \$2,500 due at the time of agreement execution
- \$1,000 due at the time of filing the Labor Certification with DOL
- Up to \$1,500 due upon approval of Labor and Certification to commence I-140 petition filing; and

WHEREAS, these fees, totaling \$5,000, shall be used towards D&K's legal fees; and

WHEREAS, the costs related to this agreement is included in the FY 2024 Health Department operating budget; and

WHEREAS, each installment shall be a flat-fee for that particular step, shall be nonrefundable, and shall be earned upon receipt; and

WHEREAS, the legal fees shall be shared between D&K and the Law Offices of Behzad Ghassemi for legal services performed; and

WHEREAS, the employer is responsible for the filing fees required by DOL and USCIS; and

WHEREAS, D&K makes no guarantees as to the success or failure of the legal services with DOL and/or USCIS; and

WHEREAS, any legal and/or filing fees for employees to file an I-485 Application to Register Permanent Residence or Adjust Status shall be at employee's sole expense; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer support the renewal of the representation agreement with Daudi & Kroll P.C. for the term effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the representation agreement with Daudi & Kroll P.C. effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$5,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, Medical Health Officer
DATE: May 26, 2023
SUBJECT: Resolution to Renew an Agreement with Rite Aid Corporation for the 340B Drug Discount Program
For the Meeting Agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to renew an agreement with Rite Aid Corporation under the Health Resources and Services Administration (HRSA) 340B drug discount program effective August 1, 2023 through July 31, 2026, with a one-year annual auto-renewals for three years. The 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use. The 340B program allows ICHD's CHCs to generate revenue from the savings offered by purchasing prescription drugs at federally mandated pricing that is substantially lower than retail pricing. The current agreement is set to expire as of July 31, 2023.

ALTERNATIVES

If we do not amend this agreement, we will not be able to realize savings associated with patients utilizing Rite Aid Corporation pharmacies.

FINANCIAL IMPACT

This program will be fully paid for by savings generated from participating in the 340B program.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing an agreement with Rite Aid Corporation under the Health Resources and Services Administration (HRSA) 340B drug discount program effective August 1, 2023 through July 31, 2026, with one-year annual autorenewals for three years.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW AN AGREEMENT WITH RITE AID CORPORATION
FOR THE 340B DRUG DISCOUNT PROGRAM**

WHEREAS, the 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use; and

WHEREAS, the 340B program allows ICHD's CHCs to generate revenue from the savings offered by purchasing prescription drugs at federally mandated pricing that is substantially lower than retail pricing; and

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to renew an agreement with Rite Aid Corporation under the Health Resources and Services Administration (HRSA) 340B drug discount program effective August 1, 2023 through July 31, 2026, with a one-year annual autorenewals for three years; and

WHEREAS, the current agreement is set to expire of July 31, 2023; and

WHEREAS, this program will be fully paid for by savings generated from participating in the 340B program; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend renewing an agreement with Rite Aid Corporation under the Health Resources and Services Administration (HRSA) 340B drug discount program effective August 1, 2023 through July 31, 2026, to be automatically renewed on an annual basis for an additional three years.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize renewing an agreement with Rite Aid Corporation under the Health Resources and Services Administration (HRSA) 340B drug discount program effective August 1, 2023 through July 31, 2026, to be automatically renewed on an annual basis for an additional three years.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, Medical Health Officer
DATE: May 22, 2023
SUBJECT: Resolution to amend Resolution # 16-539 to Expand Distribution Services for Retail Pharmacies
For the meeting agendas of June 21 and June 26, 2023

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #16-539 for expansion of distribution services, provided by McKesson Corporation as a wholesaler, to include retail pharmacies including, but not limited to, Atlas Meds Pharmacy Inc. and Central Pharmacy Inc, effective upon approval and to be ongoing. The 340B drug discount program, administered by the Health Resources and Services Administration agency (HRSA), requires medication replacement through a wholesaler selected by contract pharmacies.

ALTERNATIVES

Choosing not to amend Resolution #16-539 to expand the distribution of services to include retail pharmacies would limit the potential pharmacy services ICHD's CHCs will be able to offer.

FINANCIAL IMPACT

There is no additional financial impact.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend amending Resolution #19-539 for the expansion of distribution services provided by McKesson Corporation as a wholesaler, to include retail pharmacies including, but not limited to, Atlas Meds Pharmacy Inc. and Central Pharmacy Inc, effective upon approval and to be ongoing.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #16-539 TO EXPAND DISTRIBUTION SERVICES TO RETAIL PHARMACIES

WHEREAS, the 340B drug discount program, administered by the Health Resources and Services Administration agency (HRSA), requires medication replacement through a wholesaler selected by contract pharmacies; and

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers wish to amend Resolution #16-539 for expansion of distribution services, provided by McKesson Corporation as a wholesaler, to include retail pharmacies (existing and future) including, but not limited to, Atlas Meds Pharmacy Inc. and Central Pharmacy Inc, effective upon approval and to be ongoing; and

WHEREAS, there is no additional financial impact; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #16-539 for the expansion of distribution services provided by McKesson Corporation as a wholesaler, to include retail pharmacies including but not limited to, Atlas Meds Pharmacy Inc. and Central Pharmacy Inc, effective upon approval and to be ongoing.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes amending Resolution #16-539 for the expansion of distribution services, provided by McKesson Corporation as a wholesaler, to include retail pharmacies including but not limited to, Atlas Meds Pharmacy Inc. and Central Pharmacy Inc, effective upon approval and to be ongoing.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.