

CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
IRENE CAHILL
CHRIS TRUBAC
THOMAS MORGAN
KARLA RUEST
SIMAR PAWAR
MONICA SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MAY 15, 2023 AT 6:30 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [May 1, 2023](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Community Agencies – Resolution Approving Criteria for Evaluating 2024 [Applications](#) for Community Agency Funding
2. Health Department
 - a. Resolution to Authorize an Agreement with the Corporation for National and Community Services for FY 2023-2024 [Americorps Vista Grant](#) Funding
 - b. Resolution to Authorize an Agreement with Michigan Public Health Institute for Provision of the [MIPathways](#) Data Management System
 - c. Resolution to Accept State and Federal Funds through Michigan Primary Care Association for a [Vaccine Clinic](#)
 - d. Resolution to Authorize an Agreement with [Language Line](#) for Interpretation Services
 - e. Resolution to Renew an Agreement with [Nextgen® Mobile Service](#) to Allow Providers to Engage the Electronic Health Record (EHR) on a Mobile Device

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
May 1, 2023
Draft Minutes

Members Present: Tennis, Cahill, Trubac, Ruest, Pawar, and Schafer.

Members Absent: Morgan.

Others Present: Jared Cypher, Lori Noyer, Joyce Lightfoot Williams, Margaret Quinn Clifton-O'Donnell, Julie Sovis, Kaitlyn Hetfield and others.

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the April 17, 2023 Minutes

CHAIRPERSON TENNIS STATED, WITHOUT OBJECTION, THE MINUTES FROM THE APRIL 17, 2023 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Morgan.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CAHILL, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Ingham Health Plan
 - a. Resolution Honoring the Ingham Health Plan Corporation on the Event of Their 25th Anniversary

3. Veterans Affairs Department
 - a. Resolution to Authorize a 2023 Service Agreement with Clinton County
 - b. Resolution to Authorize the Ingham County Department of Veterans Affairs to Apply for the Fiscal Year 2024 County Veteran Service Fund Grant on Behalf of Clinton County
 - c. Resolution to Authorize the Ingham County Department of Veterans Affairs to Apply for the Fiscal Year 2024 County Veteran Service Fund Grant

4. Parks Department
 - a. Resolution to Amend Resolution #23-163 to Authorize a Line Item Transfer for the Contract with KJP Roofing and Sheet Metal for Reroofing Services at Burchfield County Park
 - b. Resolution to Amend Resolutions #22-394 and #23-027 to Authorize an Agreement with Landscape Structures Inc. for Replacement of a Portion of the Lake Lansing South County Park Playground
 - c. Resolution to Authorize a Prescribed Burn at Lake Lansing Park North

5. Fairgrounds
 - a. Resolution to Accept a Grant for the Construction of a New Grandstand
 - b. Resolution to Authorize the Purchase of a Tractor for the Fairgrounds
 - c. Resolution to Authorize a Contract with Triterra to Complete an Environmental Study for the Construction of a New Grandstand at the Ingham County Fairgrounds
 - d. Resolution Authorizing Amendments to the Fair Budget

6. Health Department
 - a. Resolution to Amend Resolution #23-131
 - b. Resolution to Reorganize the Billing & Reporting Unit within Ingham County Health Department
 - c. Resolution to Authorize the Medical Health Officer to Sign Contracts through E-Grams
 - d. Resolution to Authorize an Agreement with Robin Turner to Provide Facilitation and Outreach Services to the East Lansing Community Health Center's Community Advisory Committee
 - e. Resolution to Renew a Lease Agreement with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for the Purpose of Leasing Space at Forest Community Health Center
 - f. Resolution to Authorize a Consulting Services Agreement with Thelen & Thelen Enterprises, LLC

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Morgan.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Morgan.

1. Interviews
 - a. Veterans Affairs Committee

Joyce Lightfoot Williams interviewed for the Veterans Affairs Committee.

MOVED BY COMM. TRUBAC, SUPPORTED BY COMM. RUEST, TO RECOMMEND THE APPOINTMENT OF JOYCE LIGHTFOOT WILLIAMS TO THE VETERANS AFFAIRS COMMITTEE.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Morgan.

1. Interviews
 - b. Capital Area District Library

Margaret Quinn Clifton-O'Donnell interviewed for the Capital Area District Library Board.

MOVED BY COMM. CAHILL, SUPPORTED BY COMM. PAWAR, TO RECOMMEND THE APPOINTMENT OF MARGARET QUINN CLIFTON-O'DONNELL TO THE CAPITAL AREA DISTRICT LIBRARY BOARD.

Commissioner Pawar stated young kids in the district were looking to have some connection with the library and the music program. She further stated she hoped to see Ms. Clifton-O'Donnell bring something like that to the Capital Area District Library Board.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Morgan.

2. Ingham Health Plan
 - b. Ingham Health Plan Annual Report (Presentation)

Lori Noyer, Ingham Health Plan Corporation Executive Director, provided an overview of the Ingham County Health Plan 2022 Annual Report.

Commissioner Trubac asked what the eligibility amount was to be 250% of the Federal Poverty Level (FPL).

Ms. Noyer stated the amount was \$36,450 for a household of one.

Commissioner Trubac stated he thought it would have been higher.

Ms. Noyer stated that income would change for each additional household member because the Federal Poverty Guidelines were used. She further stated that eligibility amount for Medicaid was at about \$20,000 for a household of one.

Commissioner Ruest asked if there were any copays.

Ms. Noyer stated there were some plans with copays and some without copays. She further stated the pharmacy benefits had either a \$5 or \$10 copay.

Ms. Noyer stated there was a list available on their website that she could provide to those present. She further stated the copays were low cost to their members.

Ms. Noyer stated there was a \$20 annual membership fee. She further stated if a member was unable to pay the membership fee they were not unenrolled for lack of ability to pay.

Commissioner Ruest asked how many members paid the enrollment fee.

Ms. Noyer stated about 30% to 50% paid the annual membership fee depending on the year. She further continued the presentation.

Commissioner Ruest asked what the amount the millage brought in.

Jared Cypher, Ingham County Deputy Controller, stated the millage was for 0.63 mills. He further stated it was interesting that Commissioner Ruest had asked because the millage was not being levied for 2023.

Mr. Cypher stated there was a large enough fund balance where they did not have to levy the millage.

Chairperson Tennis stated the millage did not only go toward the Ingham Health Plan, a good chunk of it went to mental health services for Community Mental Health (CMH). He further stated they could get a breakdown of the millage expenses as well.

Chairperson Tennis stated Ms. Noyer would not have that information because she was one recipient from the millage. He further stated they could get a better breakdown of the historical expenses.

Mr. Cypher stated he would put the information together and send it to the Human Services Committee members.

Commissioner Ruest asked if they were able to turn the millage money on or off, if needed, and if the amount went up and down.

Chairperson Tennis stated the amount could go up and down. He further stated every millage approved was the maximum amount the County was allowed to levy.

Chairperson Tennis stated the County could choose not to levy a millage at any time. He further stated this was the second time the County had lowered the levy on the Health Millage in the last decade or so because there was enough in Reserves.

Chairperson Tennis asked Mr. Cypher if the County had thought about doing that for the Trails and Parks Millage at one point but did not because the projects were caught up on. He further stated when the voters approved the ability to levy a millage it did not mean the County was required to do it.

Commissioner Ruest asked what the balance of the fund was and if there was a chance the County would pause again.

Mr. Cypher stated the balance was significant enough that the Controller's Office would recommend pausing it again for the next year and would still have plenty of money to fund the Ingham Health Plan and the CMH contracts.

Commissioner Schafer asked if the unused funds rolled over.

Chairperson Tennis stated the fund balance that Mr. Cypher referred to were remaining funds that were unused and accumulating that would stay within the millage fund. He further stated the \$680,000 from 2022 was one of the reasons the County decided not to levy the millage for 2023.

Chairperson Tennis stated, over the last several years, it had added up to a point where it was not necessary to bring in more revenue right away and the County could spend down the fund balance.

Commissioner Schafer asked why there were only three local plans left in the state.

Ms. Noyer stated, originally, there were community plans similar to the Ingham Health Plan across the State of Michigan. She further stated prior to the Affordable Care Act (ACA), the Medicaid eligibility was very narrow and there were a large portion of people who were uninsured because they did not qualify for Medicaid.

Ms. Noyer stated the community-based plans were designed to cover those uninsured and did not qualify for Medicaid. She further stated when the ACA came out in 2015, it considerably expanded Medicaid eligibility.

Ms. Noyer stated the people who were on the community-based plans were then eligible for Healthy Michigan and the expanded Medicaid. She further stated, depending where people were at in the State of Michigan, how many people were enrolled to start with, and the majority of them going over to Medicaid, most of those plans had a small number of people that still needed the community health plans, dissolved.

Ms. Noyer stated Ingham County, Genesee County, Washtenaw County and Muskegon County had all determined that there was enough of a need in the local communities to support the local plans. She further stated Muskegon County had changed so much, but that was why there were only three local plans left.

Ms. Noyer stated each of the local plans had different funding sources that were supporting the local efforts.

Commissioner Schafer asked if the people being covered under the Ingham Health Plan were people that could be covered by another plan.

Ms. Noyer stated the people that were being covered by the Ingham Health Plan could not be covered by another plan.

Commissioner Schafer asked for confirmation that those that could be covered were 250% below the FPL and did not qualify for other plans, or that they did qualify for other plans but chose not to.

Ms. Noyer stated those people were not eligible for Medicaid because they were above the \$20,000 requirement.

Commissioner Schafer confirmed that the Ingham Health Plan was covering the 138% to 250% FPL.

Ms. Noyer stated confirmation. She further stated, unless those people did not qualify for Medicaid due to citizenship.

Ms. Noyer stated there was another population who may have less income, but they were not eligible for Medicaid due to their citizenship status. She further stated those people were here legally but had not gone through the permanent residency status and had been a lawful permanent resident for five years before they could qualify for Medicaid.

Ms. Noyer stated the Ingham Health Plan filled that gap for those who would be uninsured.

Chairperson Tennis stated that would be the refugee population for example.

Ms. Noyer stated confirmation.

Commissioner Schafer asked what percentage of people fell into that category and utilized the plan.

Ms. Noyer referred to page 49 of the presentation. She further stated currently a large portion of the membership was in the 0% to 138% and did not qualify for Medicaid.

Commissioner Schafer stated it was a large percentage of the people that were utilizing the Ingham Health Plan.

Ms. Noyer stated confirmation. She further stated they may see that shift and people who are Medicaid eligible would fall off due to income and fall into the 138% to 250% range and not be able to potentially afford something on the marketplace.

Commissioner Trubac asked if the expanded eligibility for Medicaid was what caused there to be a significant fund balance that lead to pausing it. He further stated, now that they were anticipating the floodgates to open and would see more people coming back to the Ingham Health Plan, he would think it would make it less likely they would be able to pause collecting millage funds.

Commissioner Trubac stated he may not have looked at the numbers like Mr. Cypher had, but it was a thought he had.

Commissioner Cahill thanked Ms. Noyer for keeping the community healthy. She further asked how long it took to re-enroll someone if they had fallen off and then come back.

Ms. Noyer referred to page 50 of the presentation. She further stated enrolling in the Ingham Health Plan was pretty simple, there was an application, where the applicant submits proof of income and proof they live in Ingham County.

Ms. Noyer stated the actual process was simple and straight forward to enroll someone. She further stated there were community partners that were trained to do enrollment.

Ms. Noyer stated one of their main partners for enrollment was the Health Department and, in 2022, they were responsible for 38% of enrollments. She further stated the Health Centers also had staff trained to do enrollment and were responsible for 15% in 2022.

Ms. Noyer stated there were community agencies, like the Allen Neighborhood Center, Southside Community Center and Northwest Initiative, had staff trained on enrollments as well but accounted for a smaller portion. She further stated there was an online enrollment option that rolled out during the COVID-19 pandemic, which accounted for 39% of the enrollments in 2022.

Ms. Noyer stated the Ingham Health Plan recently brought on a part-time Member Engagement Specialist that was funded through a grant. She further stated they had always relied on partners to assist in enrollment.

Ms. Noyer stated it was beneficial for the partners to connect people to the Ingham Health Plan, especially if someone was uninsured, because that created a funding stream for the providers . She further stated, instead of a provider seeing someone uninsured, they could be enrolled in the Ingham Health Plan and the provider could be reimbursed for those services provided.

Ms. Noyer stated they were able to bring on a Spanish-speaking Member Engagement Specialist who had been working specifically with the population that was Spanish-speaking since January 2023, had done 47 enrollments, and was 40% of new enrollments for the first quarter of 2023.

Ms. Noyer stated they were very pleased with having an internal staff who was able to reach out and connect with a new population that had not been able to target or connect with before. She further stated if someone on the Ingham Health Plan was due for renewal, they would verify that the person was not eligible for Medicaid and, if they are the, Ingham Health Plan would cancel them and request that providers then bill Medicaid instead of the Ingham Health Plan.

Ms. Noyer stated there was some work in coordinating and that everything was fiscally maintained.

Commissioner Cahill asked if the Ingham Health Plan assisted someone if they ended up on Medicaid, since the providers they had gone to may not accept Medicaid.

Ms. Noyer stated it was likely that if a provider was taking Ingham Health Plan, they would likely take Medicaid. She further stated there were sometimes issues when there was a new member on Ingham Health Plan to find a provider that would take Ingham Health Plan.

Commissioner Ruest asked if the fee schedule was the same as Medicaid's fee schedule.

Ms. Noyer stated office visits on the Ingham Health Plan were paid at a Medicare rate and other services were Medicaid plus 8%. She further stated there was a little bit of incentive there.

Ms. Noyer continued the presentation.

Commissioner Schafer asked how many administrators the Ingham Health Plan had.

Ms. Noyer stated Ingham Health Plan had the Health Plan and two additional programs, the Asthma Case Management Program and the Community Health Worker Program. She further stated she had brought community outreach packets to provide to those present.

Ms. Noyer stated, as an agency, there were seven administrators. She further stated the Health Plan specifically had a full-time Operations Manager, a full-time Program Support Specialist and a part-time Nurse Case Manager that were supporting and serving the Ingham Health Plan.

Ms. Noyer stated there were seven staff people total, and most staff provided cross-support to the Ingham Health Plan. She further stated it equates to 6.5 full time equivalent (FTE) and was a small staff.

Commissioner Pawar stated she was pleased to see demographics for 2022 where there was a breakdown by zip code. She further stated the need was through all of Ingham County and highlighted out of Lansing, into Onondaga, and into Stockbridge, which showed the word was out there.

Commissioner Pawar stated the needs of all communities were being served, including Williamston, Okemos and Haslett. She further stated she was happy to see that Haslett was doing a little better than Okemos, nothing against Commissioner Polsdofer.

Ms. Noyer stated that was where she looked to the Commissioners. She further stated the Commissioners were familiar with their districts and if there was an area or a group that they felt she should meet with to please let her know.

Ms. Noyer stated she would probably say that she had met with any suggested group, but it was an endless job of follow up to remind people of Ingham Health Plan's services. She further stated the outreach packets she provided to the Commissioners would be a helpful resource to carry around and provide information to the public.

Chairperson Tennis stated he thought Ms. Noyer was so busy that she was stuffing envelopes during her presentation because she did not have enough time to do it.

Ms. Noyer the information within the outreach packets were in English and in Spanish. She further asked those present to share the information for them.

Commissioner Ruest asked if the FPL had always been 250%.

Ms. Noyer stated the FPL had not always been 250% for the millage.

Commissioner Ruest asked for a history of the FPL.

Chairperson Tennis stated they could get a history of the FPL. He further stated they could also get a history of the millage language.

Commissioner Ruest stated her interest.

Chairperson Tennis stated the FPL was used to be less than 250% but did not remember exactly what it was. He further stated they could go back to before the ACA where the population served was over 15,000 people but was also funded through disproportioned share payments through Medicaid and local hospitals were helping to fund it.

Chairperson Tennis stated, when that was lost, there was still a population to be served and no way to fund it and that was where the millage came from. He further stated it was not certain the ACA was going to stick around, as it was on pins and needles just a few years ago.

Ms. Noyer stated, if the Medicaid work requirements were considered, the Ingham Health Plan was dependent on what the Federal and State does to be a safety net. She further stated a lot of conversations were what-if conversations and planning for the what-if trying to be prepared.

Ms. Noyer stated she recently read there was talk of legislation looking at the Medicaid work requirements.

Commissioner Ruest stated the legislation was looking to eliminate the work requirements and get it off the books.

Chairperson Tennis stated the Federal level was reestablishing them nationwide. He further stated it was not certain if the State of Michigan would have expanded Medicaid at first and then we did.

Chairperson Tennis stated it was always a lot of unknowns and the politics around health care changed pretty much every year. He further stated this was serving the folks at the bottom who were left behind.

Chairperson Tennis thanked Ms. Noyer for her presentation. He further reminded those present that Ms. Noyer was available for follow up questions whenever they needed.

Announcements

Commissioner Cahill stated another Commissioner was organizing an event on May 13, 2023 to go around Southwest Lansing to make people aware of the Medicaid situation. She further stated by that time, she would be able to speak about it and Ms. Noyer's presentation really helped her.

Chairperson Tennis stated his agreement. He further stated if someone did not qualify for Medicaid, they may qualify for the Ingham Health Plan.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:28 p.m.

MAY 15, 2023 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. *Community Agencies – Resolution Approving Criteria for Evaluating 2024 Applications for Community Agency Funding*

This resolution establishes the criteria by which each agency's application will be evaluated for the 2024 Community Agency funding process. If the resolution is approved as presented, the Controller/Administrator's Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator's Office with priority given to proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter. The recommendations made by the Controller/Administrator's Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

2. *Health Department*

a. *Resolution to Authorize an Agreement with the Corporation for National and Community Services for FY 2023-2024 AmeriCorps Vista Grant Funding*

This resolution an agreement with the Corporation for National and Community Services (CNCS) for a year of funding in support of the AmeriCorps VISTA Project effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$31,000. ICHD was the recipient of grant funds for the AmeriCorps VISTA Program funding cycle in the 2022-2023 FY, which was authorized through Resolution #22-398. CNCS has provided Ingham County a tenth year of funding for the FY 2023-2024 to support up to fifteen (15) AmeriCorps VISTA members who will perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems.

b. *Resolution to Authorize an Agreement with Michigan Public Health Institute for Provision of The MIPathways Data Management System*

This resolution an agreement with Michigan Public Health Institute (MPHI) for the non-exclusive access and use of the internet-based MIPathways Data Management System effective January 1, 2022 to December 31, 2023 in an amount not to exceed \$6,000. Access to this data system is critical as a database for two ICHD home visiting programs: Family Outreach Services and Pathways to Care. These two programs utilize the MIPathways system to document and track their work with families and individuals in Ingham County.

c. *Resolution to Accept State and Federal Funds through Michigan Primary Care Association for a Vaccine Clinic*

This resolution accepts a funding amount of \$204,817 from the HRSA agency to expand COVID-19 vaccine efforts, effective December 1, 2022 through May 31, 2023.

d. *Resolution to Authorize an Agreement with Language Line for Interpretation Services*

This resolution authorizes an agreement with Language Line to continue interpretation services and to update the agreement to add written translation services, effective May 31, 2023 through May 30, 2028. The rate for Spanish is \$0.64/minute, all other languages \$0.69/minute.

e. *Resolution to Renew an Agreement with NextGen® Mobile Service to Allow Providers to Engage the Electronic Health Record (EHR) on a Mobile Device*

This resolution renews the agreement with NextGen Mobile service, through NextGen® Healthcare Information Systems, Inc., effective May 1, 2023 through April 30, 2024 for an amount not to exceed \$2,475. NextGen® Mobile is a cloud-enabled mobile application that allows providers to engage the Electronic Health Record (EHR) on a mobile device to view schedules, patient clinical information, and to record dictation for visits to send back to the EHR as text, and to securely message other providers.

Agenda Item 1

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: May 2, 2023
SUBJECT: Resolution Approving Criteria for Evaluating 2024 Community Agency Funding Applications
For the meeting agendas of May 15 and May 17

BACKGROUND

This resolution establishes the criteria by which each agency's application will be evaluated for the 2024 Community Agency funding process.

If the resolution is approved as presented, the Controller/Administrator's Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator's Office with priority given to proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter.

The recommendations made by the Controller/Administrator's Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

ALTERNATIVES

One alternative would be to have no criteria, and accept applications for a variety of different types of initiatives. Another alternative is for the Board of Commissioners to go back to the old way of awarding funding, which was to have agencies come to the Human Services Committee and make presentations on Community Agency night.

FINANCIAL IMPACT

This resolution has no direct financial impact.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of meeting basic needs.

OTHER CONSIDERATIONS

The community agency process has grown to over 30 applications requesting funding, with total requests of approximately \$300,000 annually.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution approving criteria for evaluating 2024 community agency funding applications.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING CRITERIA FOR EVALUATING 2024 APPLICATIONS
FOR COMMUNITY AGENCY FUNDING**

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applications requesting funding, with total requests of approximately \$300,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long-term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 2024 community agency funding process, with priority given to those proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, that no agency shall receive more than 10% of the total available funding for community agencies in FY 2024.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2024.

TO: Board of Commissioner’s Human Services and Finance Committees
FROM: Adenike Shoyinka, MD MPH, Medical Health Officer
DATE: May 1, 2023
SUBJECT: Authorization for the FY23-24 AmeriCorps Vista Grant Funding
For the meeting agendas of May 15, and May 17, 2023

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with the Corporation for National and Community Services (CNCS) for a year of funding in support of the AmeriCorps VISTA Project effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$31,000. ICHHD was the recipient of grant funds for the AmeriCorps VISTA Program funding cycle in the 2022-2023 FY, which was authorized through Resolution #22-398. CNCS has provided Ingham County a tenth year of funding for the FY 2023-2024 to support up to fifteen (15) AmeriCorps VISTA members who will perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems.

ALTERNATIVES

Choosing not to accept this funding would result in forfeiting the AmeriCorps Vista program which supports critical efforts to eliminate poverty and poverty-related human, social and environmental problems within Ingham County.

FINANCIAL IMPACT

The grant, of \$31,000, will aid in the operational costs of the FY23-24 AmeriCorps VISTA program.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with the CNCS to accept FY23-24 grant funding to support the AmeriCorps VISTA Project, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$31,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE CORPORATION FOR NATIONAL AND COMMUNITY SERVICES FOR FY 2023-2024 AMERICORPS VISTA GRANT FUNDING

WHEREAS, the Ingham County Health Department (ICHHD) wishes to enter into an agreement with the Corporation for National and Community Services (CNCS) for a year of funding in support of the AmeriCorps VISTA Project effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$31,000; and

WHEREAS, ICHHD was the recipient of grant funds for the AmeriCorps VISTA Program funding cycle in the 2022-2023 fiscal year, which was authorized through Resolution #22-398; and

WHEREAS, CNCS has provided Ingham County a tenth year of funding for the FY 2023-2024 to support up to fifteen (15) AmeriCorps VISTA members who will perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems; and

WHEREAS, out of a total of 13 FTE AmeriCorps VISTA members, 12 FTE will be placed in host sites selected through an application process, and 1 FTE AmeriCorps VISTA Leader will be placed with the ICHD AmeriCorps VISTA program; and

WHEREAS, the Medical Health Officer recommends that the Board of Commissioners authorize entering into an agreement with CNCS to accept FY 2022-2023 grant funding to support the AmeriCorps VISTA Project, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$31,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with CNCS to accept FY 2022-2023 grant funding to support the AmeriCorps VISTA Project, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$31,000.

BE IT FURTHER RESOLVED, that the Medical Health Officer, or her designee, is authorized to submit the 2023-2024 budget electronically through the CNCS E-Grants system, tentatively electronically approve the Memorandum of Agreement, and any e-Grants system updates or amendments.

BE IT FURTHER RESOLVED, that after approval as to form by the County Attorney, the Memorandum of Agreement (MOA) is final.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD MPH, Medical Health Officer
DATE: March 31, 2023
SUBJECT: Authorization to Enter Into an Agreement with Michigan Public Health

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into an agreement with Michigan Public Health Institute (MPHI) for the non-exclusive access and use of the internet-based MIPathways Data Management System effective January 1, 2022 to December 31, 2023 in an amount not to exceed \$6,000. Access to this data system is critical as a database for two ICHD home visiting programs: Family Outreach Services and Pathways to Care. These two programs utilize the MIPathways system to document and track their work with families and individuals in Ingham County.

ALTERNATIVES

ICHD could elect not provide the MIPathways Data Management System for Family Outreach Services and Pathways to Care but would forfeit the use of an efficient system for tracking ICHD's home visiting programs.

FINANCIAL IMPACT

The MIPathways Data Management System costs will not exceed \$6,000. These costs will be covered by the Family Outreach Services and the Pathways to Care budgets, each providing \$3,000 to pay for the costs associated with the system.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing an agreement with MPHI in an amount not to exceed \$6,000 to utilize the MIPathways Data Management System effective January 1, 2022 through December 31, 2023.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH INSTITUTE FOR PROVISION OF THE MIPATHWAYS DATA MANAGEMENT SYSTEM

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Michigan Public Health Institute (MPHI) for the non-exclusive access and use of the internet-based MIPathways Data Management System effective January 1, 2022 to December 31, 2023 in an amount not to exceed \$6,000; and

WHEREAS, access to this data system is critical as a database for two ICHD home visiting programs including Family Outreach Services and Pathways to Care; and

WHEREAS, these two programs utilize the MIPathways system to document and track their work with families and individuals in Ingham County; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPHI for the provision of the MIPathways Data Management System effective January 1, 2022 through December 31, 2023 in an amount not to exceed \$6,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to provide the MIPathways Data Management System effective January 1, 2022 through December 31, 2023 in an amount not to exceed \$6,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

Agenda Item 2c

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD MPH, Medical Health Officer
DATE: May 2, 2023
SUBJECT: Authorization to Accept State and Federal Funds through MPCA for Vaccine Clinic
For the meeting agendas of May 15 and May 17, 2023

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to accept a funding amount of \$204,817 from the Health Resources and Services Administration (HRSA) agency to expand COVID-19 vaccine efforts, effective December 1, 2022 through May 31, 2023. These vaccines will be provided to the public at no cost.

ALTERNATIVES

The alternative would be to decline the HRSA COVID-19 Vaccine funding, which could restrict ICHD's CHC's capacity to administer the COVID vaccine to individuals who want and need it.

FINANCIAL IMPACT

The funding amount is \$204,817 and will be received upon the approval of this resolution.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize accepting a funding amount of \$204,817 from the HRSA agency to expand COVID-19 vaccine efforts, effective December 1, 2022 through May 31, 2023.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT STATE AND FEDERAL FUNDS THROUGH
MICHIGAN PRIMARY CARE ASSOCIATION FOR A VACCINE CLINIC**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to accept a funding amount of \$204,817 from the Health Resources and Services Administration (HRSA) agency to expand COVID-19 vaccine efforts, effective December 1, 2022 through May 31, 2023; and

WHEREAS, these vaccines will be provided to the public at no cost; and

WHEREAS, the funding amount is \$204,817 and will be received upon the approval of this resolution; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize the acceptance of a funding amount of \$204,817 from the HRSA agency to expand COVID-19 vaccine efforts, effective December 1, 2022 through May 31, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of a funding amount of \$204,817 from the HRSA agency to expand COVID-19 vaccine efforts, effective December 1, 2022 through May 31, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD MPH, Medical Health Officer
DATE: April 6, 2023
SUBJECT: Authorization to Enter into an Agreement with Language Line
For the meeting agendas of May 15, and May 17, 2023

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with Language Line to continue interpretation services and to update the agreement to add written translation services, effective May 31, 2023 through May 30, 2028. This agreement is through a cooperative purchasing contract administered by OMNIA Partners to offer interpretation and translation services to participating public agencies at a reduced price. ICHHD has previously partnered with Language Line for phone and video interpretation services (Spoken language) for both ICHHD and Ingham Community Health Center (ICHHC) patients. As Ingham County serves a large immigrant population, ICHHD wishes to update the agreement with Language Line for providing these interpretation services, as well as adding further translation (written language) services for both ICHHD and ICHC.

ALTERNATIVES

Choosing not to enter into this agreement could result in a lack of ability to serve our Ingham County residents, particularly Ingham County’s substantial immigrant population.

FINANCIAL IMPACT

The cost of interpretation services is determined per minute charge and varies for the different languages and provisions and whereby all costs are laid out in the Statement of Work.

Language Line Phone Interpreting Rates:

| Language Tiers | Languages | Per Minute Charge |
|----------------|---------------------|-------------------|
| 1 | Spanish | \$0.64 |
| 2 | All other languages | \$0.69 |

The cost of translation services varies for the different languages and work requested and whereby all costs are laid out in the Statement of Work. Payment for current years services are included in the FY ’23 Health Department Budget, and future year’s costs will be included in the Health Department’s annual operating budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize the agreement with Language Line effective May 31, 2023 through May 30, 2028.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LANGUAGE LINE FOR INTERPRETATION SERVICES

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Language Line for interpretation translation services, effective May 31, 2023 through May 30, 2028; and

WHEREAS, this agreement is through a cooperative purchasing contract administered by OMNIA Partners to offer interpretation and translation services to participating public agencies at a reduced price; and

WHEREAS, ICHD has previously partnered with Language Line for phone and video interpretation services (Spoken language) for both ICHD and Ingham Community Health Center (ICHC) patients; and

WHEREAS, as Ingham County serves a large immigrant population, ICHD wishes to update the agreement with Language Line for providing these interpretation services, as well as providing further translation (written language) services for both ICHD and ICHC; and

WHEREAS, the cost of interpretation services is determined per minute charge and varies for the different languages and provisions and whereby all costs are laid out in the Statement of Work; and

WHEREAS, payment for current years services are included in the 2023 Health Department Budget, and future years costs will be included in the Health Department’s annual operating budget; and

Language Line Phone Interpreting Rates:

| Language Tiers | Language | Per Minute Charge |
|----------------|---------------------|-------------------|
| 1 | Spanish | \$0.64 |
| 2 | All other languages | \$0.69 |

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize an agreement with Language Line for both spoken and written language interpretation services effective May 31, 2023 through May 30, 2028.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Language Line effective May 31, 2023 through May 30, 2028 for both spoken and written language interpretation services, at the rates below.

| Language Tiers | Language | Per Minute Charge |
|----------------|---------------------|-------------------|
| 1 | Spanish | \$0.64 |
| 2 | All other languages | \$0.69 |

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioner’s Human Services and Finance Committees
FROM: Adenike Shoyinka, MD MPH, Medical Health Officer
DATE: April 10, 2023
SUBJECT: Authorization to Renew Agreement with NextGen® Mobile Service
For the meeting agendas of May 15, and May 17, 2023

BACKGROUND

Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) wish to renew the NextGen Mobile service, through NextGen® Healthcare Information Systems, Inc., effective May 1, 2023 through April 30, 2024 for an amount not to exceed \$2,475. NextGen® Mobile is a cloud-enabled mobile application that allows providers to engage the Electronic Health Record (EHR) on a mobile device to view schedules, patient clinical information, and to record dictation for visits to send back to the EHR as text, and to securely message other providers.

ALTERNATIVES

NextGen is the sole vendor for our Electronic Health Records and is therefore the exclusive provider of NextGen® mobile. Choosing not to enter this agreement would result in an inability to continue using this valuable service.

FINANCIAL IMPACT

The cost for this service is \$2,475 and will be covered by FY 23/24 CHC Operating Budgets.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing the NextGen Mobile service, through NextGen® Healthcare Information Systems, Inc., effective May 1, 2023 through April 30, 2024 for an amount not to exceed \$2,475.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW AN AGREEMENT WITH NEXTGEN® MOBILE SERVICE
TO ALLOW PROVIDERS TO ENGAGE THE ELECTRONIC HEALTH RECORD (EHR)
ON A MOBILE DEVICE**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to renew the NextGen Mobile service, through NextGen® Healthcare Information Systems, Inc., for an amount not to exceed \$2,475, effective May 1, 2023 through April 30, 2024; and

WHEREAS, NextGen® Mobile is a cloud-enabled mobile application that allows providers to engage the Electronic Health Record (EHR) on a mobile device to view schedules, to view patient clinical information, record dictation for visits to send back to the EHR as text, and securely message other providers; and

WHEREAS, cost for this service is \$2,475 and will be covered by the 2023 and 2024 CHC Operating Budgets; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer support renewing the NextGen Mobile service, through NextGen® Healthcare Information Systems, Inc., effective May 1, 2023 through April 30, 2024, for an amount not to exceed \$2,475.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing the NextGen Mobile service, through NextGen® Healthcare Information Systems, Inc., effective May 1, 2023 through April 30, 2024 for an amount not to exceed \$2,475.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.