

CHAIRPERSON
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VICE-CHAIRPERSON
CHRIS TRUBAC

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RANDY MAIVILLE

HUMAN SERVICES COMMITTEE

TODD TENNIS, CHAIR
IRENE CAHILL
CHRIS TRUBAC
THOMAS MORGAN
KARLA RUEST
SIMAR PAWAR
MONICA SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, OCTOBER 2, 2023 AT 6:30 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [September 18, 2023](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Opioid Litigation Panel – Interviews
2. Stockbridge Community Schools – American Rescue Plan of 2021 Contract Update
3. United Way of South Central Michigan – ALICE Report (*Presentation*)
4. Veterans Affairs
 - a. Resolution to Authorize Acceptance of the 2024 County Veteran Service Fund Grant on Behalf of [Clinton County](#)
 - b. Resolution to Accept the 2024 County [Veteran Service Fund](#) Grant
5. Health Department
 - a. Resolution to Eliminate a .50 Public Health Nurse Position and Create a 1.0 Health Department [Accountant](#) Position
 - b. Resolution to Accept FY 2024 [COVID-19 Vaccination Funding](#) from the Health Resources and Services Administration Agency
 - c. Resolution to Amend the [Nextgen](#) Healthcare Information Systems Agreement
 - d. Resolution to Authorize an Agreement with [Michigan Primary Care Association](#)
 - e. Resolution to Authorize a [Data Sharing](#) Agreement for the Creation of a Bi-Directional Interface between Community Mental Health of Clinton, Eaton, and Ingham Counties and Ingham County Health Department's Electronic Health Record Software Systems
 - f. Resolution to Renew an Agreement with [Robin Turner](#) to Provide Facilitation and Outreach Services to the East Lansing Community Health Center's Community Advisory Committee
 - g. Resolution to Renew the Provider Agreement with [Ingham Health Plan](#) Corporation

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO
MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
September 18, 2023
Draft Minutes

Members Present: Cahill, Morgan, Pawar, Ruest, and Schafer, Trubac (Left at 7:51 p.m.), and Tennis

Members Absent: None.

Others Present: Scott Moles, Teri Banas, Matt Wilczek, Leslie Shanlian, Lindsey McKeever, Karen Smith, Jared Cypher, Madison Hughes and others

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the August 28, 2023 Minutes

CHAIRPERSON TENNIS STATED, WITHOUT OBJECTION, THE MINUTES FROM THE AUGUST 28, 2023 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED.

Additions to the Agenda

None.

Limited Public Comment

Scott Moles, Ingham County resident, thanked those present for the event that was held at Hawk Island Park and stated it was nicely done. Moles further stated there was a lot of participation and representation from vendors and it was not a bad free meal.

Moles stated they wanted to revert back to the statement they had previously made regarding the changes that had been made at the Dobie Road Medical Care Facility with the administration and staffing. Moles further stated the accountability and transparency were improving, but that there were still issues that needed to be straightened out.

Moles stated there was a Nursing Facility Scope and Severity Grid survey completed by the State of Michigan on July 26, 2023. Moles further provided the survey to the committee and explained the shaded areas showed the areas of concern that required a response.

Moles stated some of the concerns were striking, such as the temporary managers and the various fines accompanied based on the severity of the incident. Moles stated this did not mean the State of Michigan would follow through on the fines, but they wanted to make those present aware.

Moles stated there were 24 citations on the most recent survey that was completed after the July 26, 2023 survey, though he did not have a physical copy of that yet, and there were several repeated

citations from the July 26, 2023 survey. Moles further stated they were informed the new survey was out there but had not yet been published for the public.

Moles stated the Dobie Road Medical Care Facility was improving, but had a ways to go. Moles further stated they understood there were still issues with agency staffing and that there had been two aides from an agency that were working on Saturday and had complaints against them and were gone on Sunday.

Moles stated the administration was stepping up. Moles further thanked the Human Services Committee for their time.

The July 26, 2023 Nursing Facility Scope and Severity Grid survey was provided in the minutes as Attachment A.

MOVED BY COMM. RUEST, SUPPORTED BY COMM. MORGAN, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

5. Michigan Rehabilitation Services – Resolution to Authorize a Cooperative Cash Match Agreement with Michigan Rehabilitation Services

6. Parks Department
 - a. Resolution Modifying the Ordinance to Adopt Rules and Regulations for the Parks and Zoo Under the Jurisdiction of Ingham County, Michigan, and to Establish Penalties for Violations
 - b. Resolution to Authorize the Ingham County Parks Department to Accept a Donation from Mr. and Mrs. Hayhoe for Naming Rights (Hayhoe Trail) to the Final Connector of the Mason to Delhi Non-Motorized Trail
 - c. Resolution to Amend and Extend the Agreement with the Friends of the Ingham County Parks
 - d. Resolution to Authorize the Acceptance of the Project Agreement for a Land and Water Conservation Fund Grant #LW26-01880 for Lake Lansing Park North Accessible Trail Improvements
 - e. Resolution to Authorize the Acceptance of the Project Agreement for a Michigan Natural Resources Trust Fund Grant #TF22-0076
 - f. Resolution to Authorize the Acceptance of the Project Agreement for a Michigan Natural Resources Trust Fund Grant #TF22-0077

7. Health Department
 - a. Resolution to Accept Department of Justice Grant
 - b. Resolution to Authorize a Contract with Michigan Public Health Institute for Distribution of the Department of Justice Assistance Grant
 - c. Resolution to Authorize an Agreement with Capital Regional Housing Collaborative
 - d. Resolution to Authorize Amendment #4 to the 2022-2023 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Master Agreement
 - e. Resolution to Accept Ryan White Part D Supplemental Funds from the

- Health Resources and Services Administration
- f. Resolution to Accept Fiscal Year 2024 Child and Adolescent Health Center Program Funds
 - g. Resolution to Authorize an Agreement with Accredo Health Group, Inc., ESI Mail Pharmacy Services, Inc. and Express Scripts Pharmacy, Inc.
 - h. Resolution to Authorize an Agreement with Redhead Design Studio for an HIV Anti-Stigma Mass Media Campaign
 - i. Resolution to Authorize an Agreement with Davenport University for Team Building & Coaching Services
 - j. Resolution to Authorize an Agreement with RxStrategies, Inc.
 - k. Resolution to Authorize an Agreement with US Workvan Inc.

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Interviews – Department of Health and Human Services Board

Teri Banas interviewed for the Department of Health and Human Services (DHHS) Board.

2. Medical Care Facility – Update

Chairperson Tennis thanked the Medical Care Facility for jumping into action and relocating a number of patients from the facility that was hit by the tornado to their facility.

Matt Wilczek, Department of Health and Human Services (DHHS) Board State Appointee, provided an update on the Medical Care Facility. The statement and past DHHS Board Agenda were provided in the minutes as Attachment B.

Commissioner Ruest praised the Medical Care Facility for the phenomenal job they did during the tornado. Commissioner Ruest further stated Haven of Rest Senior Living Facility was extremely fortunate and further thanked the facility.

Commissioner Pawar stated they were happy with the help provided during the tornado. Commissioner Pawar further stated they wanted to be sure concerns raised by a Resident Advocate were brought up and some of the concerns were similar to those Moles had brought up.

Commissioner Pawar stated they could address the concerns through email or at the next DHHS Board meeting, if that would be the appropriate route.

Commissioner Morgan expressed thanks to the Medical Care Facility in taking the concerns and recommendations of transparency seriously. Commissioner Morgan further stated nothing was more important than building trust or losing trust for a Government Agency than being more transparent and Commissioner Morgan expected things to continue to improve.

Wilczek thanked Commissioner Morgan for the leadership.

Commissioner Schafer reiterated Commissioners Ruest and Pawar's thanks to the Medical Care Facility for the efforts during the tornado. Commissioner Schafer further stated that Commissioner Ruest took the lead on the issue and everyone worked together to come to a resolution.

Wilczek stated Leslie Shanlian, Medical Care Facility Chief Executive Officer, and was the leader in the storm relief effort and Shanlian was present to hear the praise from the Commissioners. Wilczek further stated it was great to hear, but all of the credit should go to Shanlian.

3. Fairgrounds – Fairgrounds Master Plan (*Presentation*)

Lindsey McKeever, Fairgrounds Event Director, stated they worked with C.H. Johnson Consulting, Inc., who were National Fairgrounds Planners, to put together the Master Plan for the Fairgrounds. McKeever further stated the plan was in four phases, but they would concentrate on phases one and two for now.

McKeever explained phase one of the Master Plan included the retention pond, camping upgrades on the North end, relocating the midway, and drainage fixes and improvements. McKeever further explained the total estimated cost for phase one was approximately \$9.3 million, which would not include the final cost of drainage.

McKeever stated it was hard to operate when the Fairgrounds flooded, if they could operate at all, and they had to leave between 12 and 14 camping spaces open during Fair Week due to lack of electricity. McKeever further stated this would result in a loss of revenue for the Fairgrounds.

McKeever explained that phase two would complete the rest of the North end, including the renovation of the Main Arena, demolishing and replacing barns H, I, and J, demolishing and replacing the Dairy Feeder Barn and the addition of new restrooms. McKeever further explained the specific needs and recommendations for each area and stated the estimated cost for phase two was approximately \$8.7 million.

McKeever stated the total for phases one and two would be just under \$20 million and they thought the Master Plan provided the opportunity to do something cool and special in Ingham County, which was the goal when Ingham County completed a nationwide search for their next Event Director in 2019. McKeever further stated they had a great staff but lacked the funding to do anything, as they received \$220,000 in capital improvements and that amount of funding was not enough and had not been enough.

McKeever further stated they were present to ask for support in putting a Millage to fund the Fairgrounds on a ballot to pay for these projects. McKeever further stated, if there was support, they could do phases one and two, but if not, they would not be able to do it.

McKeever stated there had been a lot of Master Plans created over the years and they did not want to add this one to the pile to collect dust. McKeever thought it was better to ask to receive a firm answer before the Fairgrounds fell into disrepair, which was where they were heading.

Commissioner Morgan stated they needed to have things happen in Ingham County and the Greater Lansing area, as nothing ever happened there. Commissioner Morgan stated Ingham County was passed over all the time, and there was a similar issue with the Convention Center in Lansing that was needing repairs but there was not any funding.

Commissioner Morgan stated the Fairgrounds covered the rural portions of the county and it was important to invest in them and take the steps to build the infrastructure and secure in the future as a destination. Commissioner Morgan thanked McKeever and stated they did a very good job in presenting this and Commissioner Morgan strongly supported the concept.

Commissioner Morgan stated details might need to be worked out but they believed it was a great effort and this was why they hired a professional director. Commissioner Morgan further thanked McKeever.

Chairperson Tennis stated the idea for the Nationwide search for the Event Director was to try and bring new life into the Fairgrounds and to modernize it to make it more appealing. Chairperson Tennis further stated the most important thing was for the Fairgrounds to be self-sufficient, though in the past it was run at an operating deficit.

Chairperson Tennis stated it has improved by many things McKeever has done since joining. Chairperson Tennis further stated the issue was whether they continued to put duct tape on the issue to run the Fairgrounds as-is, or make a significant investment into Ingham County to allow them to do more than what they were currently doing.

Chairperson Tennis asked what more could be done with the improvements.

McKeever explained an updated Main Arena would allow for bigger and better shows that they could not fit now. McKeever further explained that eventually, the goal would be to build an Equestrian Barn so they could host horse shows at the same time as people or other livestock shows to capture different audiences at once.

McKeever stated there was a lot of time and maintenance into setting up and tearing down the arena multiple times during the year. McKeever further stated the Master Plan suggested that they could make money after phases one and two.

Chairperson Tennis clarified that the Master Planners suggest that making that investment would create an area for the Fairgrounds to generate more than it spent.

Commissioner Schafer stated their district was strongly associated with the Ingham County Fairgrounds and 4H, so they supported the Fairgrounds and improvements. Commissioner Schafer further stated their concern was the Millage rate and further asked what McKeever would be asking for.

McKeever stated a 0.5 millage rate would be about \$4.5 million per year, which would provide enough to complete phases one and two.

Discussion ensued regarding the millage rate and taxable value.

Commissioner Schafer stated there had been tax increases throughout Ingham County and constituents were already saying that their taxes were too high. Commissioner Schafer further asked if Ingham County was number two for highest Millages rates in the State.

Chairperson Tennis stated Ingham County was in the top ten about ten years ago, but they were unsure of the ranking at this time.

Commissioner Schafer stated they loved the Master Plan, but asked why the County Commissioners did not add any money to the Fairgrounds from the General Fund. Commissioner Schafer stated they wanted to make this investment into the Fairgrounds but asked why they should have to go back to the people every time when they had already provided to the General Fund.

Commissioner Schafer stated more funding from the General Fund went to 4H than to the Fair, which 4H mainly runs out of the Fairgrounds. Commissioner Schafer stated that not one penny was provided to the Fairgrounds from the General Funds.

Commissioner Schafer stated they wanted this and were vested in the Ingham County Fairgrounds, but they had a hard time going back to the community to change everything in the Fairgrounds. Commissioner Schafer further asked if the improvements could be any less expensive, if the General Fund could provide some funding, and if a Millage was done, could it be a smaller millage.

Commissioner Schafer stated they wanted growth in the amount of funding contributed from the General Fund, if that was what was wanted as a county. Commissioner Schafer further stated the Ingham County Fairgrounds should be backed by the Ingham County General Fund.

Commissioner Morgan stated the nice thing about this Millage would be that it would not be confusing to the voters. Commissioner Morgan further stated the voters who paid the taxes would be able to decide if they wanted to prioritize this.

Commissioner Morgan stated there was a long history of Millages and, historically, almost every Millage passes, which was proof that there was a mandate from citizens to put things to the people. Commissioner Morgan further stated they did not believe anyone had the appetite to provide five percent of the General Fund to the Fairgrounds.

Commissioner Morgan stated they supported seeing if voters valued this and agreed with the plan.

Commissioner Cahill asked how many years they would be proposing the Millage for.

McKeever stated the Millage would be for five years to cover the first two phases.

Commissioner Cahill expressed their interest in supporting the Millage, as long as it was not forever. Commissioner Cahill stated the rural areas would benefit from this and some of the ideas McKeever had come up with could find a home there as well.

Discussion ensued regarding how the decision to place a Millage on the ballot might happen.

Commissioner Ruest stated they represented Mason and they loved the Fair, but there were low-income individuals on the verge of losing their homes due to the tax increases and would not be able to afford the three new Millages and two renewals that were being proposed within the next year. Commissioner Ruest stated they did not believe the senior citizens would be able to handle that.

Commissioner Trubac stated they could see both sides to this and stated agreement with Commissioner Morgan that things needed to happen to make this a premier destination for events. Commissioner Trubac further stated they had seen the potential over the years and any possibility to go in that direction sounded really promising and was exciting.

Commissioner Trubac explained that Millages do not always pass in their district and they had heard some of the same complaints from constituents. Commissioner Trubac stated they would be interested in exploring a General Fund buy-in to provide some assistance in supporting the need and potentially lighten the burden, but they would like to think and discuss this more in the future.

Commissioner Morgan explained the Board of Commissioners had control over the Hotel Tax and a small portion went to the Fairgrounds currently. Commissioner Morgan stated perhaps those allocations could be reviewed as well to help.

Commissioner Schafer asked if there was the potential to have something rather than five years. Commissioner Schafer further asked if there was any way to reduce the expenses of the Master Plan.

Commissioner Schafer asked if the Millage information could include that it would be non-renewable. Commissioner Schafer further stated they would like to see the Millage lowered with a potential cap in the funding so it would be used to the infrastructure to draw more people.

Commissioner Schafer asked if there was any growth in the Fair this year.

Chairperson Tennis asked what the growth usage throughout the year was, since Fair week was heavily influenced by the weather.

McKeever stated there was 38 to 42 events on the weekends and they were pretty evenly split between horse shows and non-horse shows.

Chairperson Tennis asked how that compared to when McKeever had started at Ingham County.

McKeever explained the COVID-19 Pandemic did not help as they lost some shows, but they were picking back up McKeever stated they believed the schedule has been about the same since they began.

McKeever stated there was a waitlist for horse shows and the weekends booked up quickly for shows. McKeever further stated they had changed the pricing structure, which had helped.

McKeever stated explained how they receive a percentage of the ticket sales of an event held at the Fairgrounds as a way to increase their revenue streams, though they will be short this year. McKeever further stated there was an opportunity for growth and further explained how much funding they believed 4H Youth Development received from the General Fund and how it was utilized.

Discussion ensued regarding the amount of funding 4H Youth Development received from the General Fund.

Chairperson Tennis asked how much of the General Fund went toward the Fairgrounds.

Jared Cypher, Deputy Controller, explained the Fair was an Enterprise Fund and explained they expected the fund to operate like a business, so they did not budget any General Fund to the Fairgrounds over the years. Cypher further explained that, in past years, there were times the Fairgrounds needed some funding and they were able to transfer some from the General Fund.

Commissioner Morgan explained to Commissioner Schafer that Millages were capped in time and amount, but they did not have to collect the full amount. Commissioner Morgan further explained they could vote up or down individual things and the Board of Commissioners would still have input.

Commissioner Pawar stated they believed their constituents would be similar to those in Commissioner Trubac's district any time there was a Millage introduced and they did not always pass, but the voters could decide if they wanted it. Commissioner Pawar further asked if other funding sources were investigated before the Millage.

McKeever confirmed they had looked into private funding, but there was not \$20 million available in private funding. McKeever further explained they have had meetings with various companies and had not received any commitments, but they felt good about the conversations.

McKeever stated the relocation of the midway would create better connectivity, more usable central space, and would help to increase medical responses when needed, but it did not have to be done and other solutions could be looked at. McKeever further explained they did not have to complete anything from the Master Plan, but they believed Ingham County should.

McKeever stated they understood the idea that the Fairgrounds should run as a business, but it was not a business, it was a Government entity. McKeever further stated the Fairgrounds did not lose money, it cost money to operate.

Commissioner Schafer asked if the improvements would pose any disruption to the Fair.

McKeever explained they planned to have the least amount of disruption as possible, though there might be some with the Main Arena.

Commissioner Trubac thanked McKeever for the presentation and stated they did not doubt that there was not \$20 million available from private funding, but that it was probably not in the General Fund either. Commissioner Trubac stated they were hopeful when this was brought back for further discussion there would be strategies provided to attempt to bring the costs down.

Commissioner Trubac stated they believed concerns would be eased if so and that it could go a long way.

McKeever stated there was an interesting idea to take any overage from the Marijuana Sales Tax that went into the General Fund and provide that to the Fairgrounds as Capital Improvement Money.

4. Tri-County Office on Aging – Resolution to Amend Resolution #22-605 to Authorize a Contract Amendment with Tri County Office on Aging for Elder Services Millage Eligible Services

MOVED BY COMM. MORGAN, SUPPORTED BY COMM. PAWAR, TO APPROVE THE RESOLUTION.

Commissioner Schafer asked for further clarification on why this was an issue and why they needed the extra funding.

Karen Smith, Tri-County Office on Aging (TCOA) Special Project Coordinator, provided an overview on the resolution and the situations that prompted the need for the funding increase. Smith further explained they had paused funding due to the increase and will need more funding if they wished to provide the services again.

Commissioner Ruest asked what kind of repairs TCOA performed and if the individuals were being referred to DHHS for the State Emergency Relief (SER) or other programs before the repairs were done.

Smith stated TCOA went through a leadership change and the new leadership had different ideas of what the Millage should look like. Smith further stated the intent was to fund as a last resort and they were unsure how many home repairs DHHS had done as a part of their SER program, but they had referred everyone requesting help with a crisis there.

Smith stated there were some things being put in place now that were not done in the beginning, as it was meant to fill gaps and provide easy access.

Commissioner Ruest asked if they required cost shares on behalf of the participant, as SER required cost shares, and if TCOA was doing the same. Commissioner Ruest further asked what kind of repairs were done.

Smith stated they were not doing cost sharing and explained the various repairs that had been completed. Smith further stated there were certain standards on things that could affect the health of the occupant.

Commissioner Ruest stated the repairs seemed to be extremely extensive and should be limited to health and safety only. Commissioner Ruest further stated TCOA should require a cost share to make the funding go farther.

Commissioner Ruest stated this program was going far beyond what the State of Michigan provided.

Smith confirmed and stated the intent moving forward was just do emergency repairs, which was not how it was originally planned.

Commissioner Schafer asked what the other housing agencies were that had submitted referrals.

Smith stated they would like to know as well.

Commissioner Schafer asked Cypher what the surplus was now for the TCOA Millage fund that Ingham County held.

Cypher explained the 2022 Year End Fund Balance was approximately \$2.2 million. Cypher further explained the resolution that was passed to allocate \$500,000 of that to support Ingham County Homeowner Rehabilitation programs, so Cypher would recommend operating under the assumption it was \$1.8 million.

Commissioner Schafer explained that they were on the TCOA Board and the first question they had asked was why \$500,000 was allocated for the Housing Trust Fund and the answer was that there was a surplus in the Elder Services Millage. Commissioner Schafer further stated they had asked if there was a surplus, why could it not be utilized when there were critical infrastructure needs in the district Commissioner Schafer represented.

Commissioner Schafer further stated they were told that they would have to consult with legal counsel to see if the Millage outline allowed it, but the answer came back that if it was for critical services needed for seniors over the age of 60 years old, the funding could be utilized.

Commissioner Schafer stated that was the approach taken and they had gone to the senior center in their district and they were putting together a proposal to request the funding. Commissioner

Schafer further asked if the Stockbridge and Williamston Senior Centers were the other two asks to be concerned about here.

Cypher clarified they were the only two asks.

Commissioner Schafer stated their concern was there was a senior center truly at capacity and could only maintain the older community because the infrastructure needs were not being met in the community. Commissioner Schafer further asked why some of the Elder Services Millage could not be used for critical infrastructure needs and why \$500,000 went towards low-income housing.

Commissioner Schafer stated their interpretation was that the Elder Services Millage should have been designed for senior centers. Commissioner Schafer further asked what the maximum was for housing repairs.

Smith explained the maximum was \$25,000, which was in line with what the Capital Area Community Services (CACS) was doing with the funding they received. Smith further explained the amount increased from \$10,000 to allow them to fix roofs.

Commissioner Schafer asked if the funding from the Elder Service Millage could be utilized for infrastructure for the so multiple seniors could enjoy it versus going into housing repairs for senior citizens.

Commissioner Cahill provided a brief story regarding a man they had helped receive services through CACS that they needed, but explained it was very strict and they only repaired the most crucial needs to allow them to stay in their home. Commissioner Cahill stated this happened everywhere, it was pretty fantastic, and they were in a good place with this.

Commissioner Morgan reminded those present that the whole purpose of the Elder Services Millage was to provide help for low-income seniors. Commissioner Morgan further expressed confusion to objecting funding going towards housing repairs for low-income seniors.

Commissioner Trubac left at 7:51 p.m.

Chairperson Tennis stated housing repairs were relatively new and when the Elder Services Millage was passed, the idea was to increase services the local office of aging was already doing and to deal with the waitlist for services. Chairperson Tennis further stated the home repair piece emerged more recently as the demand went up and people thought TCOA could help with the senior population.

Chairperson Tennis stated they guessed TCOA had served a lot of people with the Elder Services Millage because there was a surplus. Chairperson Tennis further stated there was a huge demand for the home repairs for low-income seniors and asked if that was why Smith was present today.

Smith stated confirmation and stated there was not a surplus, as they could spend every cent provided going forward. Smith further stated there was not a needs assessment done before the first Millage was passed, but there would be one completed.

Chairperson Tennis stated, if the Board of Commissioners agreed to this, the program should have the same oversight that the State of Michigan programs have regarding the types of repairs, to limit it to the minimum and potentially utilize some cost sharing from participants. Chairperson Tennis stated those changes could allow senior centers to be looked at for funding in the future.

Commissioner Ruest stated they were not convinced that TCOA was accessing all of the available services from the State, like weatherization. Commissioner Ruest further asked if there were income limits and, if so, what they were.

Smith explained the income limit was 250 percent of the Federal Poverty Limit.

Discussion ensued regarding the income limits for other programs.

Commissioner Ruest stated they did not disagree that low-income individuals needed assistance, but stated TCOA was going far beyond the State programs with no cost share. Commissioner Ruest further stated they were not convinced TCOA had exhausted all of the other resources out there.

Discussion ensued regarding other resources the TCOA had exhausted.

Commissioner Morgan provided clarification that before the Elder Services Millage was put out, there had been a summary sheet with the different ways the first round of funding would be utilized. Commissioner Morgan further explained that the summary sheet had homecare and Meals on Wheels in the language, as well as housing, home modifications and repair services.

Commissioner Morgan stated they just wanted to make those present aware that it was not just for the two areas of concern, but for a list of services to be provided.

Smith stated the scope of services had been under contract since the beginning, and that was part of it.

Commissioner Pawar stated agreement with Commissioner Morgan and provided further clarification on the Millage. Commissioner Pawar stated this Millage was utilized to help seniors who wished to stay in their homes and live in a dignified way for as long as they could.

Commissioner Pawar stated their experience as a volunteer provided first hand knowledge of the needs for repairs and stated the funds have helped some people that they know of. Commissioner Pawar further provided a brief story of the public utilizing Facebook to help a senior citizen and to educate other members of the public about this Millage.

Commissioner Pawar stated there were some concerns with new leadership and if the transition would be smooth. Commissioner Pawar further stated the criteria should be clear so the public was aware that it was to address basic needs.

Commissioner Schafer stated their agreement with Commissioner Pawar. Commissioner Schafer further stated that there was not a problem with providing funding to house repairs for low-income seniors and that Chairperson Tennis provided a good synopsis of the needs.

Commissioner Schafer stated they wanted to be sure it was going in the right direction to serve the senior population. Commissioner Schafer further stated one thing that was learned was that TCOA was reducing the Meals on Wheels that were going to people's homes for new people and that the reduction would be ongoing.

Commissioner Cahill asked if voting to table this would hold the TCOA up.

Smith stated they had a lot of internal services, but any other funding was paused. Smith further explained that if this was not passed, the funding would continue to be paused.

Commissioner Ruest stated they would like this tabled to have it buttoned up a little more, as they were opposed to treating seniors different from the children. Commissioner Ruest stated they would like to see the exact criteria for the funding, as this issue could go on forever.

Commissioner Ruest stated agreement that the need was out there but the TCOA should have to cut off the program at some point in time, especially with Ingham County facing the financial situation they were facing, and adding money because they could did not seem like the best idea. Commissioner Ruest further stated they believed they needed specific criteria and TCOA should look at income level.

MOVED BY COMM. RUEST, SUPPORTED BY COMM. SCHAFER, TO TABLE THE RESOLUTION.

THE MOTION FAILED. **Yeas:** Ruest, Cahill, Schafer. **Nays:** Pawar, Morgan, Tennis.
Absent: Trubac.

THE MOTION TO APPROVE THE RESOLUTION CARRIED. **Yeas:** Pawar, Schafer, Morgan, Cahill, Tennis. **Nays:** Ruest. **Absent:** Trubac.

Commissioner Cahill asked if they could have this come back so the Committee could ask more questions.

Chairperson Tennis stated they believed there were enough questions regarding the criteria that it could be a good idea to have the TCOA come back to discuss in further detail.

Commissioner Schafer stated if the request kept coming back to the Committee, then there would be some concerns.

Commissioner Morgan reminded Smith that the Finance Committee would be meeting on Wednesday, September 20, 2023 and would discuss this as well. Commissioner Morgan further stated there might be questions and Smith might want to be present then.

Announcements

Commissioner Cahill stated there was a Caregiver Retreat on October 7, 2023 from 10:00 a.m. to 2:00 p.m. at the Geyer Community Center and they would provide lunch. Commissioner Cahill further stated the TCOA would be hosting their dinner on November 16, 2023 at the Kellogg Center at 6:00 p.m.

Commissioner Cahill stated there were raffle tickets available for sale and thanked those that had already purchased raffle tickets.

Commissioner Schafer stated there would be Red Cedar River Day celebration on September 30, 2023 from 12:00 p.m. to 4:00 p.m. Commissioner Schafer further stated it would start at the downtown Williamston boat launch and was to establish the Red Cedar pathway.

Public Comment

None.

Adjournment

The meeting was adjourned at 8:09 p.m.

ATTACHMENT A: July 26, 2023 Nursing Facility Scope and Severity Grid Survey



NURSING FACILITY SCOPE AND SEVERITY GRID

Department of Health Services / Division of Quality Assurance / Bureau of Nursing Home Resident Care
P-02055 (07/2023)

SHADED AREAS = SUBSTANDARD QUALITY OF CARE for select regulations pertaining to federally-certified nursing facilities (NFs) and skilled nursing facilities (SNFs): Resident Rights (F550, F558, F559, F581, F585, F684), Pharmacy Services (F757-F760), Behavioral Health Services (F742-F745), Infection Control (F883), Administration (F850), and all regulations under Freedom from Abuse, Neglect, and Exploitation (F600-F610), Quality of Life (F675-F680), and Quality of Care (F684-F700) which constitute either immediate jeopardy to resident health or safety, a pattern of or widespread actual harm that is not immediate jeopardy, or a widespread potential for more than minimal harm, but less than immediate jeopardy, with no actual harm. (Note: "CMP" = Civil Money Penalty.)

SEVERITY	SCOPE		
	ISOLATED: One or a very limited number of residents affected, and/or one or a very limited number of staff involved, and/or the situation occurred only occasionally or in a very limited number of locations	PATTERN: More than a limited number of residents affected, and/or more than a limited number of staff involved, and/or the situation occurred in several locations	WIDESPREAD: Situation was pervasive throughout the facility or represented a systemic failure that affected or had the potential to affect a large portion or all of the facility's residents.
<p>(4) Immediate jeopardy to resident health, safety, or welfare</p> <p><i>Deficient practice caused or created a reasonable expectation of causing serious harm, serious injury, serious impairment, or death; immediate corrective action is needed to prevent serious harm from occurring or reoccurring.</i></p>	<p>J</p> <p>REQUIRED Temporary manager 23-day termination CMP \$7,317 - \$23,989 per day or \$2,400 - \$23,989 per instance</p> <p>OPTIONAL Denial of payment for new admits Directed plan of correction Directed inservice State monitor</p>	<p>K</p> <p>REQUIRED Temporary manager 23-day termination CMP \$7,317 - \$23,989 per day or \$2,400 - \$23,989 per instance</p> <p>OPTIONAL Denial of payment for new admits Directed plan of correction Directed inservice State monitor</p>	<p>L</p> <p>REQUIRED Temporary manager 23-day Termination CMP \$7,317 - \$23,989 per day or \$2,400 - \$23,989 per instance</p> <p>OPTIONAL Denial of payment for new admits Directed plan of correction Directed inservice State monitor</p>
<p>(3) Actual harm that is not immediate jeopardy</p> <p><i>Deficient practice led to a negative outcome that has compromised the resident's ability to maintain and/or reach his/her highest practicable physical, mental, and/or psychosocial well-being.</i></p>	<p>G</p> <p>REQUIRED CMP \$7,317 - \$23,989 per day or \$2,400 - \$23,989 per instance Denial of payment for new admits Temporary manager Termination</p> <p>OPTIONAL Directed plan of correction Directed inservice State monitor</p>	<p>H</p> <p>REQUIRED CMP \$7,317 - \$23,989 per day or \$2,400 - \$23,989 per instance Denial of payment for new admits Temporary manager Termination</p> <p>OPTIONAL Directed plan of correction Directed inservice State monitor</p>	<p>I</p> <p>REQUIRED CMP \$7,317 - \$23,989 per day or \$2,400 - \$23,989 per instance Denial of payment for new admits Temporary manager Termination</p> <p>OPTIONAL Directed plan of correction Directed inservice State monitor</p>
<p>(2) No actual harm with potential for more than minimal harm that is not immediate jeopardy</p> <p><i>Deficient practice has led to minimal physical, mental, and/or psychosocial discomfort to resident and/or a yet unrealized potential for compromising resident's ability to maintain and/or reach his/her highest practicable level of physical, mental, and/or psychosocial well-being.</i></p>	<p>D</p> <p>REQUIRED Directed plan of correction Directed inservice State monitor</p> <p>OPTIONAL CMP \$120 - \$7,195 per day or \$2,400 - \$23,989 per instance Denial of payment for new admits Temporary manager Termination</p>	<p>E</p> <p>REQUIRED Directed plan of correction Directed in-service State monitor</p> <p>OPTIONAL CMP \$120 - \$7,195 per day or \$2,400 - \$23,989 per instance Denial of payment for new admits Temporary manager Termination</p>	<p>F</p> <p>REQUIRED CMP \$120 - \$7,195 per day or \$2,400 - \$23,989 per instance (mandatory if SQC; otherwise optional) Denial of payment for new admits Temporary manager Termination</p> <p>OPTIONAL Directed plan of correction Directed in-service State monitor</p>
<p>(1) No actual harm with potential for no more than minimal harm</p> <p><i>Deficient practice has the potential for causing no more than minor negative impact on residents.</i></p>	<p>A</p> <p>SUBSTANTIAL COMPLIANCE</p>	<p>B</p> <p>SUBSTANTIAL COMPLIANCE Plan of correction</p>	<p>C</p> <p>SUBSTANTIAL COMPLIANCE Plan of correction</p>

ATTACHMENT B: Matt Wilczek Statement and DHHS Board Agenda

My name is Matt Wilczek. I am the state appointee to the Human Service Board and joined in December 2022. I was elected chair in January 2023. In June, I attended this meeting and I committed to return with an update on our meeting agenda and documentations.

Sue'Alyn Holbrook, the Director of the Department of Human Services is the official board secretary. The board has worked with her to review our responsibilities related to the posting of the agenda and meeting minutes. We now have a process to publish one meeting agenda, clearly communicating start time. Much like this committee meeting has multiple items to discuss, our board meeting has two topics to discuss: 1) Health Dept Updates and 2) the MCF updates. In addition, as you will see, we have also taken your advice to add multiple opportunities for public comments. And, we will be adding a 3rd opportunity for public comments immediately after our recess and before launching into details from the MCF team. For reference, I've submitted the Agenda from August for your review and this can also be found on the committee website:

<https://bc.ingham.org/AppointedBoards/DepartmentofHumanServices.aspx>

Regarding public comments, and in specific comments related to resident feedback. As a board we realize residents of the MCF and their families have a choice on their Long Term Care options. While we may not comment (in a public board session) on specific level of care concerns or clinical concerns residents, or family members may have with the physician or clinical nursing care team - we are committed to working with the Dobie Road management team to make sure concerns are addressed.

Resident feedback forms are available at every meeting and those with questions, comments, or feedback – including complaints, are asked to use this feedback request form. The MCF management team then reviews the input and self-reports any complaints to the state oversight agency. They also commit to responding to complaints within 1 working day. The MCF management team keep the board updated on any state findings. Here are some stats

- For the year 2022. There were 47 complaints. 45 closed via desk review. 2 required follow up survey
- For the period June-July-August. 28 complaints, 27 closed via desk review. 1 was required follow up survey

The board has been pleased with how the MCF management team, and the director Leslie Shanlian, is handling resident concerns.

As a bit of good news and what I hope is an example of the MCF team, and Leslie's work overall, I'd like to share a recent story. As you likely heard the August tornado incurred damage to an Assisted Living Facility in Williamson. The damage was so severe, 17 residents need to be evacuated. The Assisted Living Facility turned to Dobie Road for help and Leslie and her team sprang into action. During the late-evening and early morning hours, the MCF took in all 17 residents. Leslie and her team should be commended on this effort, which included getting rooms, beds, blankets ready in very short order. On behalf of the board, I just wanted to share this story with the Committee and confirm that we are proud and happy with the overall management of the MCF.

**INGHAM COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETING**

August 25, 2523

AGENDA

- I. Public Comment - 2-5 Minutes
- II. Approval of minutes of DHS/ICMCF regular session
- III. DHS Director Report - SuAlyn Holbrook
- IV. Child Welfare Director Report - Chad Hannahs
- V. DHS Financial Report - Chad Hannahs
- VI. Recess
- VII. Ingham County Medical Care Facility Updates -- Leslie Shanlian
 - 1. Operations update
 - 2. Legal updates
 - 3. Regulatory Updated
 - 4. PACE Program Update
 - 5. Questions and discussion
- VIII. ICMCF Financials update
- IX. Public comment -- 2-5 minutes

Meeting to be held:

**Ingham County Medical Care Facility Rehabilitation Community Center Use
entrance 2 from Dobie Road 3860 Dobie Rd., Okemos, MI 48864 (517) 381-6100**

August 25, 2023 at 8:30 a.m.

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters

for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following:

Ingham County Department of Health and Human Services 5303 South Cedar
P.O. Box 30088
Lansing, Michigan 48909
(517) 887-9791

OCTOBER 2, 2023 HUMAN SERVICES AGENDA

STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

4. Veterans Affairs

a. *Resolution to Authorize Acceptance of the 2024 County Veteran Service Fund Grant on Behalf of Clinton County*

This resolution authorizes the Ingham County Board of Commissioner to accept the FY24 County Veteran Service Fund Grant on behalf of Clinton County from the Michigan Veteran Affairs Agency for Ingham County Department of Veterans Affairs. The 2024 County Veteran Service Fund Grant will be used for the purpose of continuing a grant funded, full-time UAW Benefits Support Specialist position, effective October 1, 2023 to September 30, 2024. Clinton County does not have a Veterans Affairs Department to render proper services to its residents who are veterans. Therefore, annually, Ingham County has held a continuous service agreement with Clinton County since 1981. Ingham County Department of Veterans Affairs will administer the County Veteran Service Fund Grant for Clinton County in the amount of \$84,551 for the period of October 1, 2023 through September 30, 2024. Ingham County on behalf of Clinton County will receive a base payment of \$50,000 and the remaining \$34,551 will be paid on a reimbursement basis.

b. *Resolution to Accept the 2024 County Veteran Service Fund Grant*

This resolution authorizes the Ingham County Board of Commissioners to accept the FY24 County Veteran Service Fund Grant from the Michigan Veteran Affairs Agency for the Ingham County Department of Veterans Affairs. The 2024 County Veteran Service Fund Grant will be used for the purpose of continuing a grant funded full-time MC Veteran Benefits Counselor position, marketing promotional items, and secure ergonomic office space furniture, effective October 1, 2023 to September 30, 2024. The resolution authorizes Ingham County Department of Veterans Affairs to administer a grant in the amount of \$164,047.73 for the period of October 1, 2023 through September 30, 2024. Ingham County will receive a base payment of \$50,000 and the remaining \$114,047.73 will be paid on a reimbursement basis.

5. Health Department

a. *Resolution to Eliminate a .50 Public Health Nurse Position and Create a 1.0 Health Department Accountant Position*

This resolution eliminates a .50 FTE Public Health Nurse position (position #601372), and creates a 1.0 FTE HD Accountant position. Ingham County Health Department's (ICHD's) budget has increased by approximately \$19,000,000 since 2016. During this period, ICHD's Finance Unit has increased by one (1) Finance & Grant Analyst position whose responsibilities are solely associated with the Ryan White (RW) clinics which is approximately \$2,500,000. This tremendous growth has strained Finance's personnel resources and has made complying with demands (both internal and external) a growing concern. The Finance Unit needs additional capacity for accounting, reporting, oversight and compliance of grants, revenue and expense forecasting, research, and implementation of more efficient operations, and subrecipient contract monitoring. ICHD has a vacant .50 FTE Public Health Nurse position and would like to eliminate this position to assist with funding the new HD Accountant position. The long-term increased annual cost as a result of this resolution is \$36,937. The additional costs will come from ICHD's Operating Budget.

b. *Resolution to Accept FY 2024 COVID-19 Vaccination Funding from the Health Resources and Services Administration Agency*

This resolution accepts a funding amount of \$28,362 from the Health Resources and Services Administration (HRSA) agency, to expand COVID-19 vaccine efforts, effective September 1, 2023 through December 31, 2024. These vaccines will be provided to the public at no cost.

c. *Resolution to Amend the Nextgen Healthcare Information Systems Agreement*

This resolution amends an agreement with NextGen Healthcare Inc. to purchase interface software for bi-directional data sharing across electronic health records platforms effective upon approval, in an amount not to exceed \$5,900 with quarterly maintenance fees of \$500. This interface will enable data sharing between Community Mental Health of Clinton, Eaton and Ingham counties and ICHD's CHCs to improve healthcare delivery and enhance 340B program revenue. NextGen Healthcare Inc. will support the development and implementation of the bi-directional interface.

d. *Resolution to Authorize an Agreement with Michigan Primary Care Association*

This resolution authorizes an agreement with Michigan Primary Care Association (MPCA) to provide Billing and Collection technical assistance effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000. Funding for this agreement is available in the Health Department's budget.

e. *Resolution to Authorize a Data Sharing Agreement for the Creation of a Bi-Directional Interface between Community Mental Health of Clinton, Eaton, and Ingham Counties and Ingham County Health Department's Electronic Health Record (EHR) Software Systems*

This resolution authorizes a data sharing agreement with Community Mental Health of Clinton, Eaton, and Ingham counties (CMH-CEI) to create a bi-directional interface between electronic health records platforms of both agencies, effective upon approval. The purpose of an interface is two-fold:

- to enhance healthcare service delivery for shared patients
- to capture 340B program savings from prescription drug scripts for shared patients

f. *Resolution to Renew an Agreement with Robin Turner to Provide Facilitation and Outreach Services to the East Lansing Community Health Center's Community Advisory Committee*

This resolution authorizes renewing an agreement with Robin Turner to provide facilitation and outreach services to the East Lansing Community Health Center's Community Advisory Committee (CAC), effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000. Funds for this agreement are available in the Health Department's budget.

g. *Resolution to Renew the Provider Agreement with Ingham Health Plan Corporation*

This resolution authorizes a provider agreement with Ingham Health Plan Corporation (IHPC) effective October 1, 2023 through September 30, 2024, which shall renew automatically on an annual basis. IHPC has historically contracted with ICHD's CHCs to provide members of the IHPC with services from physicians and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County. The provider agreement will allow IHPC to continue paying, on a fee-for-services basis, for primary care services provided to IHPC members assigned to ICHD. ICHD's CHCs will continue to receive the same fee-for-service payment as other IHPC medical providers, and whereby the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles, and other similar amounts.

OTHER ITEMS:

1. *Opioid Litigation Panel – Interviews*
2. *Stockbridge Community Schools – American Rescue Plan of 2021 Contract Update*
3. *United Way of South Central Michigan – ALICE Report (Presentation)*

Agenda Item 4a

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Amy Poca, Director

DATE: September 15, 2023

SUBJECT: Resolution to Authorize Ingham County Department of Veterans Affairs to Accept the Fiscal Year 2024 County Veteran Service Fund Grant on Behalf of Clinton County

For the meeting agendas of October 2nd, 3rd, and 4th

BACKGROUND

Under Michigan Public Act 192 of 1953, Section 35.623a, County Veteran Service Fund Grant Program, the Michigan Veteran Affairs Agency has accepted the Fiscal Year 2024 (FY24) grant application for Clinton County.

This resolution authorizes Ingham County Board of Commissioner to accept the FY24 County Veteran Service Fund Grant on behalf of Clinton County from the Michigan Veteran Affairs Agency for Ingham County Department of Veterans Affairs. The 2024 County Veteran Service Fund Grant will be used for the purpose of continuing a grant funded full-time UAW Benefits Support Specialist position, effective October 1, 2023 to September 30, 2024.

Clinton County does not have a Veterans Affairs Department to render proper services to its residents who are veterans. Therefore, annually, Ingham County has held a continuous service agreement with Clinton County since 1981.

ALTERNATIVES

None.

FINANCIAL IMPACT

The resolution authorizes Ingham County Department of Veterans Affairs to administer the County Veteran Service Fund Grant for Clinton County in the amount of \$84,551 for the period of October 1, 2023 through September 30, 2024. Ingham County on behalf of Clinton County will receive a base payment of \$50,000 and the remaining \$34,551 will be paid on a reimbursement basis.

STRATEGIC PLANNING IMPACT

This resolution supports the county's strategic planning by providing direct services to the veteran population.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the application and administration of the FY24 County Veteran Service Fund Grant for Ingham County.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE 2024 COUNTY VETERAN SERVICE
FUND GRANT ON BEHALF OF CLINTON COUNTY**

WHEREAS, Michigan Public Act 192 of 1953, Section 35.623a, under the Michigan Veteran Affairs Agency, has accepted the 2024 County Veteran Service Fund Grant for Clinton County; and

WHEREAS, a grant award will be funded for up to \$84,551 of approved costs during the grant period; and

WHEREAS, Ingham County, on behalf of Clinton County, will receive a direct payment of \$50,000 and the remaining \$34,551 will be paid on a reimbursement basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the 2024 County Veteran Service Fund Grant on behalf of Clinton County in an amount of \$84,551.

BE IT FURTHER RESOLVED, that the 2024 County Veteran Service Fund Grant for Clinton County will be used for the purpose of continuing a grant funded UAW Benefits Support Specialist position, effective October 1, 2023 to September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with the resolution upon approval as to form by the County Attorney.

Agenda Item 4b

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Amy Poca, Director

DATE: September 15, 2023

SUBJECT: Resolution to Accept the 2024 County Veteran Service Fund Grant

For the meeting agendas of October 2nd, 3rd, and 4th

BACKGROUND

Under Michigan Public Act 192 of 1953, Section 35.623a, County Veteran Service Fund Grant Program, the Michigan Veteran Affairs Agency has accepted the Fiscal Year 2024 (FY24) grant application for Ingham County Department of Veterans Affairs.

This resolution authorizes Ingham County Board of Commissioners to accept the FY24 County Veteran Service Fund Grant from the Michigan Veteran Affairs Agency for the Ingham County Department of Veterans Affairs. The 2024 County Veteran Service Fund Grant will be used for the purpose of continuing a grant funded full-time MC Veteran Benefits Counselor position, marketing promotional items, and secure ergonomic office space furniture, effective October 1, 2023 to September 30, 2024.

ALTERNATIVES

None.

FINANCIAL IMPACT

The resolution authorizes Ingham County Department of Veterans Affairs to administer a grant in the amount of \$164,047.73 for the period of October 1, 2023 through September 30, 2024. Ingham County will receive a base payment of \$50,000 and the remaining \$114,047.73 will be paid on a reimbursement basis.

STRATEGIC PLANNING IMPACT

This resolution supports the county's strategic planning by providing direct services to the veteran population.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the application and administration of the FY24 County Veteran Service Fund Grant for Ingham County.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE 2024 COUNTY VETERAN SERVICE FUND GRANT

WHEREAS, Michigan Public Act 192 of 1953, Section 35.623a, under the Michigan Veteran Affairs Agency has accepted the 2024 County Veteran Service Fund Grant application for Ingham County; and

WHEREAS, the grant award will be funded for up to \$164,047.73 of approved costs during the grant period; and

WHEREAS, Ingham County will receive a direct payment of \$50,000 and the remaining \$114,047.73 will be paid on a reimbursement basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the 2024 County Veteran Service Fund Grant in the amount of \$164,047.73.

BE IT FURTHER RESOLVED, that the 2024 County Veteran Service Fund Grant will be used for the purpose of continuing a grant funded MC Veteran Benefits Counselor position, marketing promotional items, and secure ergonomic office space furniture effective October 1, 2023 to September 30, 2023.

BE IT FURTHER RESOLVED, that Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents with the resolution upon approval as to form by the County Attorney.

Agenda Item 5a

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Dr. Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: August 02, 2023

SUBJECT: Authorization to eliminate a .50 FTE Public Health Nurse position and create a 1.0 HD Accountant Position
For the meeting agendas of October 2, and October 4, 2023

BACKGROUND

Ingham County Health Department (ICHHD) wishes to eliminate a .50 FTE Public Health Nurse position (position #601372) and create a 1.0 FTE HD Accountant position. ICHHD's budget has increased by approximately \$19,000,000 since 2016. During this period, ICHHD's Finance Unit has increased by one (1) Finance & Grant Analyst position whose responsibilities are solely associated with the Ryan White (RW) clinics which is approximately \$2,500,000. This tremendous growth has strained Finance's personnel resources and has made complying with demands (both internal and external) a growing concern. The Finance Unit needs additional capacity for accounting, reporting, oversight and compliance of grants, revenue and expense forecasting, research, and implementation of more efficient operations, and subrecipient contract monitoring. ICHHD has a vacant .50 FTE Public Health Nurse position and would like to eliminate this position to assist with funding the new HD Accountant position.

ALTERNATIVES

Not creating a HD Accountant position would continue to leave ICHHD's Finance unit unable to comply with the increasing accounting demands.

FINANCIAL IMPACT

The cost of the HD Accountant position (ICEA Prof. 8) is (\$121,196) at Step 1 to (\$140,176) at Step 5. The FY '23 personnel projection for the ICEA MNA Public Health Nurse position is \$103,239 (this was included in the FY '23 budget at a Step 3). The increased cost of this position is between \$17,957 (Step 1) and \$36,937 (Step 5). The additional costs will be covered by ICHHD's Operating Budget.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of human resources and staffing, specifically section F.1 of the Action Plan – Attract and retain exceptional employees who reflect the community they serve and who prioritize public service.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of eliminating the .50 FTE Public Health Nurse position (601372) and creating a 1.0 FTE HD Accountant position effective upon approval in an amount not to exceed \$36,937.

Eric Thelen

From: Joan Clous
Sent: Wednesday, August 2, 2023 11:39 AM
To: Eric Thelen
Subject: FW: PHN Position

Eric,

For the packet to the

BOC. Joan

From: Shajuana Tyson
<STyson@ingham.org> **Sent:**
Wednesday, August 2, 2023 8:48 AM
To: Joan Clous <JClous@ingham.org>
Cc: Jeffrey Donahue <jdonahue@whiteschneider.com>
Subject: RE: PHN Position

I apologize for the lack of response. The union would prefer not to lose the position, however, is not aware of how it could be maintained within our unit.

Shajuana Tyson BSN, RN

(a) **Nurse-Family Partnership Maternal Child Health Division Ingham County Health Department**
5303 S. Cedar St. P.O. Box 30161
Lansing, MI 48909

517-512-0330 (Cell)
517-887-4384 (Fax)



From: Joan Clous <JClous@ingham.org>
Sent: Wednesday, August 2, 2023 8:45 AM

To: Shajuana Tyson <STyson@ingham.org>; Jeffrey Donahue (JDonahue@WhiteSchneider.com)
<JDonahue@WhiteSchneider.com>

Subject: FW: PHN

Position Hi,

I never got a response on this email.

Joan

From: Joan Clous
Sent: Wednesday, June 28, 2023 11:03 AM
To: Shajuana Tyson <STyson@ingham.org>
Cc: Jeffrey Donahue (JDonahue@WhiteSchneider.com) <JDonahue@WhiteSchneider.com>
Subject: PHN

Position Good

Morning,

ICHHD is planning on eliminating position # 601372 (ICEA – PHN) .50 FTE and replacing it with the new Accountant – HD position (ICEA – Prof). Does the union have thoughts on this change.

Joan

Joan Clous MPA, SHRM-CP
Human Resources Specialist – Labor & Employee Relations

Ingham County
5303 S. Cedar Bldg 2 Suite 2102
Lansing MI 48911
517-887-4374 –
Office
517-930-2075 - Cell
517-887-4396 – Fax

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“Success is a project that is always under construction.” ~ Pat Summit

Ingham County Health Department Request - Eliminate .50 FTE Public Health Nurse and create 1.0 HD Accountant

	Add Accountant - HD Position # TBD	Add Accountant - HD Position # TBD	Eliminate Nurse - PH Position 601372	Additional	Additional
	ICEA Prof 8	ICEA Prof 8	ICEA - PHN Grade 03	Cost	Cost
	Step 1 FTE = 1.0	Step 5 FTE = 1.0	FY 23 Budget FTE = .5	Step 1	Step 5
SALARY	65,039	78,095	35,638	29,400	42,457
UNEMPLYMT	325	390	178	147	212
FICA/MEDICARE	4,975	5,974	2,726	2,249	3,248
DENTAL	936	936	936	0	0
VISION	135	135	135	0	0
HLTH INSURANCE	21,880	21,880	19,003	2,877	2,877
MERS 0101H	19,863	23,850	38,689	-18,826	-14,839
RTEE CHG B	3,585	3,585	3,585	0	0
SEPARATE	1,301	1,562	713	588	849
RET/HLTH/T	2,927	3,514	1,604	1,323	1,911
DISABILITY/LIABILITY	85	102	32	53	70
LIFE 30K	120	120	0	120	120

WORKERS' COMP	26	31	0	26	31
	121,196	140,176	103,239	17,957	36,937
Salary	65,039	78,095	35,638	29,400	42,457
Fringes	<u>56,158</u>	<u>62,080</u>	<u>67,601</u>	<u>-11,443</u>	<u>-5,520</u>
	121,196	140,176	103,239	17,957	36,937

Notes:

Calculation based on FY '23 wages and fringe documents PHP Med costs is based on a two person rate.

8/2/2023

061523 et analysis ICEA Prof 7 vs 8 revised 080223

]Accountant HD

**INGHAM COUNTY
JOB DESCRIPTION**

ACCOUNTANT – HEALTH DEPARTMENT

General Summary:

Under the supervision of the Chief Financial Officer, or their designee, analyzes financial data in order to develop, monitor and report on the financial needs of the Health Department. Provides information and technical assistance needed to comply with internal and external accounting, auditing, and grant requirements. Prepares monthly billings and financial reporting for the different grant programs and assists in the preparation of documentation needed for the annual audited financial statements. Provides technical assistance to other units, within the Health Department, with regards to accounting issues, grants, and projects. Prepares interim consolidated financial statements for management purposes. This Accountant will encompass most of the job functions listed below, no one position will encompass 100% of the functions listed.

Essential Functions:

1. Works daily in the general ledger financial software. Reviews general ledger for compliance with Generally Accepted Accounting Principles. Reviews and monitors the general ledger on a continual basis. Prepares and enters account corrections to the integrated financial system, including journal entries. Also performs various general ledger reconciliations.
2. Responsible for grant program, financial reporting, and deadlines. May perform complex, specialized grant accounting functions, prepare expense spreadsheets, comparing grant expenditures to the grant budget, writing pertinent financial grant narrative and complies with periodic financial reporting and reimbursement submitted requirements.
3. Contributes to and participates in the development of the annual Health Department budget. Assists with monitoring and tracking budget outcomes including revenue and expenditure projections.
4. Monitor Health department service provider subcontracts to assure compliance with contract provisions. Review and approve financial claims for reimbursement, via desk review and/or at the subcontractor's worksite. Provide programmatic review support to Health Department managers to determine if service outcomes are being met.
5. Processes Financial Scorecard, Third Party Fee for Service accounts receivable reports using Aging reports, managed care wraparound calculations and Public Entity journal entries.
6. Provides technical assistance to operating units within the Health Department. Prepares and reviews internally generated reports for accuracy and problems and troubleshoots differences. Resolves accounting and fiscal software questions and performs other projects or tasks as requested.
7. Assists department managers and staff in development and amendment of budgets for grant proposals, assuring compliance with grantor requirements and generally accepted accounting principles.
8. Completes tasks that aid in the preparation of internal audits, external audits and grant related site visits. This includes year-end adjustments, account analysis, statistical analysis, and audit workpapers.,
9. Develops reporting mechanisms to extract data for various grants, service delivery and program requirements, analyzes data and generates related reports.

10. Coordinates the off-site storage for department records. Assist in retrieval of patient/client files. Monitors off-site storage invoices for accuracy and approve for payment.
11. Monitors information for department's contractual obligations. Ensure accuracy in invoices and prepare for payment processing.
12. Attends continuing education seminars and classes to stay current on the latest accounting standards and technology.

Other Functions:

- Performs other duties as assigned.
- Must adhere to departmental standards in regard to HIPAA and other privacy issues.
- During a public health emergency, the employee may be required to perform duties similar to, but not limited, to those in his/her job description.

(An employee in this position may be called upon to do any or all of the above tasks. These examples do not include all of the tasks which the employee may be expected to perform.)

Employment Qualifications:

Education: A minimum of a Bachelor's Degree in Accounting, Business Administration or Finance with an Accounting major.

Experience: A minimum of two (2) year experience in fund or governmental accounting.

Other Requirements:

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria)

Working Conditions:

1. This position works in an indoor environment. There is no planned exposure to prominent lights, noises, odors, temperatures, or weather conditions.
2. This position is required to travel for meetings and appointments.

Physical Requirements:

- This position requires the ability to sit, stand, walk, twist, bend, stoop/crouch, squat, kneel, lift, carry, push, pull, reach, handle, pinch, type, endure repetitive movements of the wrists, hands, or fingers.
- This position's physical requirements require periodic stamina in twisting, bending, stooping, squatting, kneeling, lifting, carrying, pushing, pulling, and handling.
- This position's physical requirements require regular stamina in sitting, standing, walking, typing, enduring repetitive movements of the wrists, hands, or fingers.
- This position performs light work requiring the ability to exert 20 pounds or less of force in the physical requirements above.
- This position primarily requires close visual acuity to perform tasks within arm's reach such as: viewing a computer screen, using measurement devices, inspecting, and assembling parts, etc.
- This position requires the ability to communicate and respond to inquiries both in person and over the phone.
- This position requires the ability to operate a PC/laptop and to enter & retrieve information from a computer.
- This position requires the ability to handle varying and often high levels of stress.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

2023
ICEA County Pro 8

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ELIMINATE A .50 PUBLIC HEALTH NURSE POSITION AND CREATE
A 1.0 HEALTH DEPARTMENT ACCOUNTANT POSTION**

WHEREAS, Ingham County Health Department (ICHD) wishes to eliminate a .50 FTE Public Health Nurse position (position #601372), and create a 1.0 FTE HD Accountant position; and

WHEREAS, ICHD's budget has increased by approximately \$19,000,000 since 2016; and

WHEREAS, ICHD created a 1.0 FTE Finance & Grant Analyst during this time period whose sole responsibility is the Ryan White (RW) program which is approximately a \$2,500,000 of the increase; and

WHEREAS, this tremendous growth has strained the Finance Unit's personnel resources and has made complying with demands (both internal and external) a growing concern; and

WHEREAS, the Finance Unit needs additional capacity for accounting, reporting, oversight and compliance with grants, revenue and expense forecasting, research, and implementation of new, more efficient processes, and subrecipient contract monitoring; and

WHEREAS, ICHD has a vacant .50 FTE Public Health Nurse (position #601372) and would like to eliminate this position to assist in funding the new Accountant position; and

WHEREAS, the cost of the 1.0 FTE HD Accountant position (ICEA Prof. 8) is \$121,196 at (Step 1) to \$140,176 at (Step 5), and the cost of the .50 FTE Public Health Nurse position is \$103,239 as projected in the FY '23 ICHD Budget; and

WHEREAS, the increase between \$17,957 and \$36,937 and will be funded through ICHD's Operating Budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize eliminating a .50 FTE Public Health Nurse (position #601372) and a creating a 1.0 FTE HD Accountant effective upon approval in an amount not to exceed \$36,937.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes eliminating a .50 FTE Public Health Nurse (position #601372) and creating a 1.0 HD Accountant, effective upon approval in an amount not to exceed \$36,937.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list, consistent with this resolution.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: September 7, 2023
SUBJECT: Authorization to Accept FY 2024 COVID-19 Vaccination Funding from the Health Resources and Services Administration Agency.

For the meeting agendas of October 2 and October 4, 2023

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to accept a funding amount of \$28,362 from the Health Resources and Services Administration (HRSA) agency, to expand COVID-19 vaccine efforts, effective September 1, 2023 through December 31, 2024. These vaccines will be provided to the public at no cost.

ALTERNATIVES

ICHD could decline the HRSA COVID-19 Vaccine funding, which could restrict ICHD's capacity to administer the COVID vaccine to Ingham County residents who want and need it.

FINANCIAL IMPACT

The funding amount of \$28,362 will be utilized upon the approval of this resolution.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize accepting funding from the HRSA agency to expand COVID-19 vaccine efforts, effective September 1, 2023 through December 31 in an amount not to exceed \$28,362.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FY 2024 COVID-19 VACCINATION FUNDING FROM THE HEALTH RESOURCES AND SERVICES ADMINISTRATION AGENCY

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to accept funding from the Health Resources and Services Administration (HRSA) agency to expand COVID-19 vaccine efforts, effective September 1, 2023 through December 31, 2024 in an amount not to exceed \$28,362; and

WHEREAS, these vaccines will be provided to the public at no cost; and

WHEREAS, the \$28,362 in funding will be utilized upon the approval of this resolution; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting funding from the HRSA agency, to expand COVID-19 vaccine efforts, effective September 1, 2023 through December 31, 2024 in an amount not to exceed \$28,362.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting funding from the HRSA agency, to expand COVID-19 vaccine efforts effective September 1, 2023 through December 31, 2024 in an amount not to exceed \$28,362.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: September 8, 2023
SUBJECT: Resolution to Amend the NextGen Healthcare Information Systems Agreement
For the Meeting Agendas of October 2 and October 4, 2023

BACKGROUND

Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to amend an agreement with NextGen Healthcare Inc. to purchase interface software for bi-directional data sharing across electronic health records platforms effective upon approval, in an amount not to exceed \$5,900 and with quarterly maintenance fees of \$500. This interface will enable data sharing between Community Mental Health of Clinton, Eaton and Ingham counties and ICHD's CHCs to improve healthcare delivery and enhance 340B program revenue. NextGen Healthcare Inc. will support the development and implementation of the bi-directional interface.

ALTERNATIVES

If this resolution is not approved, both agencies will not be able to access timely data for improving healthcare delivery for shared patients.

FINANCIAL IMPACT

The cost of this amendment includes a one-time fee of \$5,900 and quarterly software maintenance fees of \$500. These costs will be covered by 340B program revenue.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize amending an agreement with NextGen Healthcare Inc. to purchase interface software effective upon approval, and shall renew automatically on an annual basis in an amount not to exceed \$5,900, with quarterly Maintenance fees of \$500.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDING THE NEXTGEN HEALTHCARE
INFORMATION SYSTEMS AGREEMENT**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to amend an agreement with NextGen Healthcare Inc. to purchase interface software for bi-directional data sharing across electronic health record platforms, effective upon approval and shall renew automatically on an annual basis, for a one-time fee of \$5,900 with quarterly software maintenance fees of \$500; and

WHEREAS, this interface will enable data sharing between Community Mental Health of Clinton, Eaton, and Ingham counties and ICHHD's CHCs to improve healthcare delivery and enhance 340B program revenue; and

WHEREAS, NextGen Healthcare Inc. will support the development and implementation of the bi-directional interface; and

WHEREAS, the cost of this amendment includes a one-time fee of \$5,900 and quarterly software maintenance fees of \$500; and

WHEREAS, these costs will be covered by additional 340B program revenue; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending an agreement with NextGen Healthcare Inc. to purchase interface software for bi-directional data sharing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending an agreement with NextGen Healthcare Inc. to purchase interface software for bi-directional data sharing.

BE IT FURTHER RESOLVED, that the agreement shall be effective upon approval and shall renew automatically on an annual basis, for a one-time fee of \$5,900 with quarterly software maintenance fees of \$500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: July 20, 2023

SUBJECT: Authorization for an Agreement with Michigan Primary Care Association for Billing and Collections technical assistance.

For the Meeting Agendas of October 2, and October 4, 2023

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into an agreement with Michigan Primary Care Association (MPCA) to provide Billing and Collection technical assistance effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000. As MPCA has knowledge in billing patient claims and collecting payments on those claims, MPCA will provide technical training to aid in the billing and collection processes. This knowledge will prove invaluable to our daily operations by allowing ICHD to more efficiently and effectively bill patient claims and collect payments on these claims.

ALTERNATIVES

Choosing not to enter into this agreement would forfeit technical assistance that can improve ICHD’s billing process to more efficiently and effectively bill patient claims and collect payments on these claims.

FINANCIAL IMPACT

The cost of this agreement, in an amount not to exceed \$15,000, will be effective October 1, 2023 through September 30, 2024, and will be covered by ICHD’s Operating Budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize entering into an agreement with MPCA to provide technical training, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000.

Introduced by the Human Services and Finance Committees

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
MICHIGAN PRIMARY CARE ASSOCIATION**

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Michigan Primary Care Association (MPCA) for Billing and Collections technical assistance effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000; and

WHEREAS, this agreement will provide technical training to aid in the billing and collection processes; and

WHEREAS, this agreement will allow ICHHD to more efficiently and effectively bill patient claims and collect payments on these claims; and

WHEREAS, the cost of this agreement is not to exceed \$15,000 and is to be covered by ICHHD's Operating Budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPCA for billing and collections technical training effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MPCA for billing and collections technical assistance effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: September 8, 2023
SUBJECT: Authorization for a Data Sharing Agreement to Create a Bidirectional Interface between Community Mental Health of Clinton, Eaton, and Ingham counties and Ingham County Health Department's Electronic Health Record Software Systems

For the Meeting Agendas of October 2, and October 4, 2023

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter a data sharing agreement with Community Mental Health of Clinton, Eaton, Ingham counties (CMH-CEI) to create a bi-directional interface between electronic health records platforms of both agencies, effective upon approval. The purpose of an interface is two-fold:

- to enhance healthcare service delivery for shared patients
- to capture 340B program savings from prescription drug scripts for shared patients

ICHD's CHCs have an existing agreement in place with CMH-CEI to provide behavioral health services.

ALTERNATIVES

If this resolution is not approved, we will continue to miss opportunities to provide better care for shared patients, and capture associated 340B program savings.

FINANCIAL IMPACT

There is no cost to enter this agreement.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize entering into an agreement with CMH CEI to create a bi-directional interface between electronic health records platforms of both agencies, effective upon approval and to be ongoing.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A DATA SHARING AGREEMENT FOR THE CREATION OF A BI-DIRECTIONAL INTERFACE BETWEEN COMMUNITY MENTAL HEALTH OF CLINTON, EATON, AND INGHAM COUNTIES AND INGHAM COUNTY HEALTH DEPARTMENT'S ELECTRONIC HEALTH RECORD SOFTWARE SYSTEMS

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into a data sharing agreement with Community Mental Health of Clinton, Eaton, Ingham counties (CMH-CEI) to create a bi-directional interface between electronic health records platforms of both agencies, effective upon approval; and

WHEREAS, the purpose of the interface is two-fold:

- to enhance healthcare service delivery for shared patients
- to capture 340B program savings from prescription drug scripts for shared patients; and

WHEREAS, ICHHD's CHCs have an existing agreement in place with CMH-CEI to provide behavioral health services; and

WHEREAS, there is no cost to enter this agreement; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with CMH-CEI to create a bi-directional interface between electronic health records platforms of both agencies.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with CMH-CEI to create a bi-directional interface between electronic health records platforms of both agencies.

BE IT FURTHER RESOLVED, that the agreement period shall be effective upon approval and shall renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: September 7, 2023
SUBJECT: Authorization to Renew an Agreement with Robin Turner to Provide Facilitation and Outreach Services to the East Lansing Community Health Center’s Community Advisory Committee.

For the Meeting Agendas of October 2 and October 4, 2023

BACKGROUND

Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) wish to renew an agreement with Robin Turner to provide facilitation and outreach services to the East Lansing Community Health Center’s Community Advisory Committee (CAC), effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000. In this capacity, Ms. Turner will ensure that CAC meetings take place in accordance with requirements specified by the Michigan Department of Health and Human Services Child and Adolescence Health Center (CAHC) program.

ALTERNATIVES

If we do not renew this agreement, we will not be able to satisfy CAHC program requirements.

FINANCIAL IMPACT

The cost for these services will be \$15,000 and will be covered by the FY24 CHC Operating Budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing an agreement with Robin Turner to provide facilitation and outreach services to the East Lansing Community Health Center’s Community Advisory Committee (CAC), effective October 1, 2023 through September 30, 2024, in an amount not to exceed \$15,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RENEW AN AGREEMENT WITH ROBIN TURNER TO PROVIDE FACILITATION AND OUTREACH SERVICES TO THE EAST LANSING COMMUNITY HEALTH CENTER'S COMMUNITY ADVISORY COMMITTEE

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to renew an agreement with Robin Turner to provide facilitation and outreach services to the East Lansing Community Health Center's Community Advisory Committee (CAC), effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000; and

WHEREAS, in this capacity, Ms. Turner will ensure that CAC meetings take place in accordance with requirements specified by Michigan Department of Health and Human Services Child and Adolescence Health Center (CAHC) program; and

WHEREAS, the cost of these services is \$15,000 and will be covered by the FY24 CHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing an agreement with Robin Turner to provide facilitation and outreach services to the East Lansing Community Health Center's Community Advisory Committee, effective October 1, 2023 through September 30, 2024, in an amount not to exceed \$15,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing an agreement with Robin Turner to provide facilitation and outreach services to the East Lansing Community Health Center's Community Advisory Committee, effective October 1, 2023 through September 30, 2024, in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: September 7, 2023
SUBJECT: Authorization to Renew Provider Agreement with Ingham Health Plan Corporation
For the meeting agendas of October 2 and October 4, 2023

BACKGROUND

Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to renew the provider agreement with Ingham Health Plan Corporation (IHPC) effective October 1, 2023 through September 30, 2024, and shall renew automatically on an annual basis. IHPC has historically contracted with ICHD’s CHCs to provide members of the IHPC with services from physicians and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County. Per Resolution #22-466, the current provider agreement is set to expire on September 30, 2023.

ALTERNATIVES

If the agreement is not renewed, ICHC will not be able to receive reimbursement for services provided to IHPC members.

FINANCIAL IMPACT

The provider agreement will allow IHPC to continue paying, on a fee-for-services basis, for primary care services provided to IHPC members assigned to ICHD. ICHD’s CHCs will continue to receive the same fee-for-service payment as other IHPC medical providers, and whereby the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles, and other similar amounts.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

If the provider agreement is not renewed, low-income residents of Ingham County, who are presently IHPC members, will lose access to primary care services.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing the provider agreement with IHPC effective October 1, 2023 through September 30, 2024, and shall renew automatically on an annual basis.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW A PROVIDER AGREEMENT WITH
INGHAM HEALTH PLAN CORPORATION**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the provider agreement with Ingham Health Plan Corporation (IHPC) effective October 1, 2023 through September 30, 2024, and shall renew automatically on an annual basis; and

WHEREAS, IHPC has historically contracted with ICHD's CHCs to provide members of the IHPC with services from physicians and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County; and

WHEREAS, per Resolution #22-466, the current provider agreement is set to expire on September 30, 2022; and

WHEREAS, this provider agreement will allow IHPC to continue paying, on a fee-for-services basis, for primary care services provided to IHPC members assigned to ICHD's CHCs; and

WHEREAS, ICHD's CHCs will continue to receive the same fee-for-service payment as other IHPC medical providers, and whereby the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles, and other similar amounts; and

WHEREAS, the Ingham Community Health Center Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing the provider agreement with IHPC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the provider agreement with IHPC.

BE IT FURTHER RESOLVED, that the agreement will be effective October 1, 2023 through September 30, 2024, and shall renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.