

CHAIRPERSON
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VICE-CHAIRPERSON PRO-TEM
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HUMAN SERVICES COMMITTEE
IRENE CAHILL, CHAIR
TODD TENNIS
CHRIS TRUBAC
THOMAS MORGAN
ROBERT PEÑA
SIMAR PAWAR
KARLA RUEST

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MAY 20, 2024 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [May 6, 2024 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Community Health Centers Board – Interviews
2. Community Agencies – Resolution Approving Criteria for [Evaluating 2025 Applications](#) for Community Agency Funding
3. Fairgrounds
 - a. Resolution to Authorize the Purchase of [Two New Utility Vehicles](#) for the Fairgrounds
 - b. Resolution to Authorize Naming the South End Horse Arena the “[Golden Arena](#)” Honoring Kathy Golden
4. Potter Park Zoo
 - a. Resolution to Authorize a Purchase Order for an [Ice Cream Machine](#) from Taylor Freeze of Michigan
 - b. Resolution to Authorize a Memorandum of Understanding with [Zoological Disaster Response, Rescue, and Recovery](#), a Zoological Disaster Response Organization
5. Health Department
 - a. Resolution to Authorize an Agreement with [Cameron Leadership Consulting, LLC](#) Utilizing Michigan Department of Health and Human Services Emerging Threats Grant Funding for Public Health Leadership Development
 - b. Resolution to Authorize an Agreement with [MedTech for Biomedical Services](#)
 - c. Resolution to Authorize Renewing the Agreement with [Possibilities for Change](#)
6. Human Services Committee – Resolution to Authorize a Contract with [South Side Community Coalition](#)

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

May 6, 2024

Draft Minutes

Members Present: Cahill, Pawar, Peña, Ruest, and Trubac (Arrived at 6:01 p.m.).

Members Absent: Morgan and Tennis.

Others Present: Sara Lurie, John Peiffer, Scott Moles, Jared Cypher, Anika Ried and others.

The meeting was called to order by Chairperson Cahill at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the April 22, 2024 Minutes

CHAIRPERSON CAHILL STATED, WITHOUT OBJECTION, THE MINUTES OF THE APRIL 22, 2024 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS SUBMITTED. Absent: Commissioners Morgan, Tennis, and Trubac.

Additions to the Agenda

3. Fairgrounds – Resolution to Authorize an Agreement with Multiply Advisors, LLC dba Guardian Grant Advisors to Provide Grant Administration for the HUD Grant to Construct a New Grandstand at the Fairgrounds

Limited Public Comment

Commissioner Trubac arrived at 6:01 p.m.

Scott Moles, Ingham County resident and Ingham County Medical Care Facility on Dobie Road Patient Advocate, stated they learned the Dobie Road Foundation would be paying for the removal of the water feature at the Ingham County Medical Care Facility. Moles further stated it was not very accessible to the residents and the fish were black so they were hard to see even if they could get to it.

Moles stated they had no issue with the removal of the water feature, but there was no stipulation of a replacement. Moles further stated that the administration had replaced the aviary as well, and the residents would spend hours watching the birds, but now it too was gone.

Moles stated they knew the water feature needed to go, but that it should be replaced. Moles further stated their wife was now at the Sparrow Hospice House of Mid-Michigan and it had a large saltwater aquarium where many visitors spent time watching the fish.

Moles stated they were concerned, as far as patient care and mental health philosophy went, that removing both the water feature and aviary and not replacing them left the residents with nothing but four walls and television, and they knew what that did to one's mental health. Moles further stated they would like to see some changes, but it seemed like the bottom line was more important than patient care and mental health.

MOVED BY COMM. RUEST, SUPPORTED BY COMM. PEÑA, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Health Department

- a. Resolution to Authorize an Agreement with Edge Partnerships for a Social Marketing Campaign to Increase All Vaccine Uptake
 - b. Resolution to Authorize an Agreement with Piper & Gold Public Relations for Phase II of a Harm Reduction Community Education Campaign
 - c. Resolution to Authorize an Agreement with Michigan Primary Care Association to Participate in the Bridge Program to Receive Reimbursement for COVID-19 Vaccinations Administered in FY 2024
 - d. Resolution to Authorize an Agreement with SecureVideo for Telehealth Services
 - e. Resolution to Authorize an Agreement with Dr. Kathleen Fouche-Brazzle for 0.2 FTE Psychiatry Services
 - f. Resolution to Approve Voluntary Funding Agreements for Providing Solid Waste Disposal Services
3. Fairgrounds – Resolution to Authorize an Agreement with Multiply Advisors, LLC dba Guardian Grant Advisors to Provide Grant Administration for the HUD Grant to Construct a New Grandstand at the Fairgrounds

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Morgan.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Morgan.

1. Community Mental Health - Bond Financing for Crisis Stabilization Center as Part of a New Behavioral Health Campus (discussion/update)

Sara Lurie, Community Mental Health Authority of Clinton, Eaton, and Ingham (CMHA-CEI) Chief Executive Officer, introduced John Peiffer, CMHA-CEI Facilities Supervisor, and provided an overview of the plans to create a Crisis Stabilization Center which was included in the minutes as Attachment A.

Lurie stated the proposed Crisis Stabilization Center would be a diversion from psychiatric hospitalization because those beds were difficult to find and many individuals had to be sent all over the state. Lurie further stated they had been a pilot project with the Michigan Department of Health and Human Services (MDHHS), there were nine sites, and they had been working diligently with the State.

Lurie stated they felt ready to take the next step, which was requesting support to pursue a bond to help with the renovation expenses. Lurie further stated they had a number of grants secured that would offset a portion of the renovations, but would require some additional funds to create the state of the art facility they envisioned for the community.

Lurie stated the project had been desired since 2017 when they had done sequential intercept mapping of the Capital area.

Peiffer stated they appreciated the opportunity to speak and provided an overview of the information included in the Agenda Packet. Peiffer further stated they had come to Ingham County for support in 2018 when they added the 42,000 square foot addition to the Jolly Road Facility, and would be doing the same with this project.

Peiffer stated the agreement would be with the Building Authority, CMHA-CEI, and Ingham County, to which the 24 million dollar bond would be paid back over a 25-year period. Peiffer further stated they began the journey about a year ago during discussions with McLaren Health Care regarding feasibility, and knew they wanted to create a Crisis Stabilization Center, but did not know what it would look like.

Peiffer stated it was coincidental that McLaren Health Care had come to CMHA-CEI to discuss converting the old McLaren Campus into a Behavioral Health Campus. Peiffer further stated they had started looking at the Women's Health Center building and the Radiology and Oncology building, which was a little over 80,000 square feet.

Peiffer stated they took some time to investigate the facility and provided an overview of the development process. Peiffer further stated they appreciated being able to work with other Community Mental Health Authorities around the state.

Peiffer stated they had been looking at the legal side of structuring purchases, development agreements, and the bond, and they were very close and excited as they knew what it meant for the community.

Commissioner Ruest asked if the bond for the Jolly Road Facility addition was paid off.

Peiffer stated it was not.

Commissioner Ruest asked what the plan was to continue paying it off.

Lurie stated it would continue to be paid off through the operating budget.

Commissioner Ruest asked if they believed the revenue from the Crisis Stabilization Center would be enough to pay for the new bond.

Lurie stated confirmation.

Commissioner Ruest asked how many beds the center would have.

Peiffer stated the Crisis Stabilization secured unit would likely have 21 to 24 beds depending on how everything worked out.

Lurie stated they would have a youth side, an adult side, and some flex rooms that could be secured for either side.

Peiffer stated the flex rooms would give them the ability to change which side the rooms went dependent on if they were heavy with one population for a period of time.

Lurie stated the rooms were located in what used to be the birthing center, so they were large patient rooms, which would be perfect for the Crisis Stabilization Center.

Peiffer stated the rooms were on the edge of the building and most of the demolition would occur in the center of the building.

Commissioner Ruest asked if they were working with law enforcement to divert inmates to the Crisis Stabilization Center before sending them to the jail.

Lurie stated they were limited as they could not securely hold anyone, though they were hoping to take pressure off the hospital's emergency departments, and it was a goal to be able to do work with law enforcement as well.

Commissioner Ruest asked if the Sheriff's Office was willing to work with them.

Lurie stated confirmation and that Scott Wriggelsworth, Ingham County Sheriff, would say the Sheriff's Office already operated the largest Crisis Stabilization Unit in the area.

Commissioner Peña asked for clarification on the location of the proposed Crisis Stabilization Center.

Peiffer provided clarification.

Commissioner Pawar asked if CMHA-CEI had discussed the expansion of behavior health with University of Michigan Health – Sparrow.

Lurie stated that McLaren Health Care and Development Group had discussed with University of Michigan Health – Sparrow Hospital and they unofficially heard they were looking at redeveloping the psychiatric hospital, which would be amazing. Lurie further stated that University of Michigan Health – Sparrow Hospital was going through many changes at the moment, but they had emailed their President to see if they could coordinate, and they still had daily communication with the Emergency Department.

Commissioner Pawar stated if there was discussion among the hospitals in the area, then plans could be refined and made better. Commissioner Pawar further asked if there was a model Crisis Stabilization Unit that CMHA-CEI was using.

Lurie stated that Common Ground was the closest look-alike in Michigan, but that they had also done research on programs outside of the state, including some facilities in Arizona that they had looked at.

Commissioner Pawar asked if there would be separation between beds assigned to youth and adults.

Peiffer stated there would be separation and that the Families Forward Department would operate the youth unit and the Adult Mental Health Services (AMHS) Group would operate the adult side.

Commissioner Pawar stated that it seemed like they planned to have a small number of beds and asked if there was a reason or data that suggested those numbers, aside from cost.

Lurie stated they had toyed with various models that tried to predict numbers, but it was difficult to pin down as there was a lot of overlap between CMHA-CEI and the Emergency Department. Lurie further stated that the proposed number of beds was a reasonable estimate with the addition of flex rooms and they would be moving all existing crisis services to the new facility, which would operate as the 23-hour observation.

Peiffer stated they had holding rooms and interview rooms for voluntary walk-in patients. Peiffer further stated that, off the top of their head, they believed they had 12 holding rooms and eight interview rooms, as well as six to eight interview rooms and four holding rooms for youth, all of which would amount to a significant number of rooms and would help with the triage process.

Commissioner Pawar asked if it was safe to say, with the planned renovations and the existing spaces, that there would be about 50 beds if needed.

Peiffer stated confirmation and that if there was ever a need, they could modify the use of various floors within the new facility to expand the secured unit. Peiffer further stated the vision was to have all crisis services in one building.

Commissioner Pawar stated it was a great plan.

Lurie stated it would provide flexibility to have the 23-hour crisis services observation area.

Announcements

Commissioner Peña stated the bicycle community was holding a Lids for Kids event on May 14, 2024 at the Marshall Street Fire Station and that children could come get fitted for a free bike helmet. Commissioner Peña further stated the Lansing Bike Co-op had reopened with classes on Tuesdays and Thursdays and the ability to perform work on bikes for the community on Wednesdays and Fridays.

Commissioner Pawar requested the details of expenses and cause for the removal of the aviary and water feature at the Ingham County Medical Care Facility, and the future plans to increase entertainment at the facility. Commissioner Pawar further stated she knew a local garden club went to the facility and that there were other groups as well, but the aviary was a highlight for members when she toured, so it would be good to know the reason behind the removal, the expenses they were looking at, and their future plans.

Chairperson Cahill stated when they toured the Ingham County Medical Care Facility, they were told the last bird had died and they hoped that birds would be coming back. Chairperson Cahill further stated they wondered why they were not told about this, as it was two major items that would make the facility welcoming.

Jared Cypher, Deputy Controller, stated they would follow-up.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:24 p.m.

MAY 20, 2024 HUMAN SERVICES AGENDA

STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Community Agencies – *Resolution Approving Criteria for Evaluating 2025 Applications for Community Agency Funding*

This resolution establishes the criteria by which each agency’s application will be evaluated for the 2025 Community Agency funding process. If the resolution is approved as presented, the Controller/Administrator’s Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator’s Office with priority given to proposals that directly contribute to addressing the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter.

3. Fairgrounds

a. *Resolution to Authorize the Purchase of Two New Utility Vehicles for the Fairgrounds*

This resolution authorizes the purchase of two utility vehicles for the Fairgrounds for \$19,356.96. Funds allocated to purchasing golf carts in an amount not to exceed \$20,000 in the 2024 CIP Budget will be reallocated to cover the cost of the two utility vehicles.

b. *Resolution to Authorize Naming the South End Horse Arena the “Golden Arena” Honoring Kathy Golden*

This resolution authorizes the Fairgrounds to name the South End horse area the “Golden Arena” in honor of Kathy Golden’s legacy, a 40-year volunteer for the 4-H Horse Program who passed away in 2022, after vote of the Fair Board to do so.

4. Potter Park Zoo

a. *Resolution to Authorize a Purchase Order for an Ice Cream Machine from Taylor Freeze of Michigan*

This resolution authorizes a purchase order in an amount not to exceed \$33,875 for the purchase of an ice cream machine from Taylor Freeze of Michigan. Funds for this purchase are available in the Zoo budget.

b. *Resolution to Authorize a Memorandum of Understanding with Zoological Disaster Response, Rescue, and Recovery, a Zoological Disaster Response Organization*

This resolution authorizes entering into a memorandum of understanding with ZDR3, a network representing a wide range of accredited zoos and membership organizations willing to work together, assisting non-domestic animals that are under human care and facing hazardous conditions.

5. Health Department

a. *Resolution to Authorize an Agreement with Cameron Leadership Consulting, LLC Utilizing Michigan Department of Health and Human Services Emerging Threats Grant Funding for Public Health Leadership Development*

This resolution authorizes a contract with Cameron Leadership Consulting (CLC), LLC for public health leadership consulting services in the amount of \$24,000, effective June 1, 2024 through September 30, 2024. ICHD wishes to utilize \$24,000 of funding from the Michigan Department of Health and Human Services (MDHHS) FY 2023-2024 Emerging Threats grant funds for these contractual services.

b. *Resolution to Authorize an Agreement with MedTech for Biomedical Services*

This resolution authorizes a three-year agreement with MedTech biomedical services, effective July 1, 2024 through June 30, 2027. MedTech is a local vendor and will be responsible for all labor, supervision, equipment, tools, and obtaining parts and materials to provide preventative maintenance, corrective maintenance, and emergency repairs on ICHD’s biomedical equipment. MedTech will provide the preventative maintenance,

corrective maintenance, and emergency repairs on ICHD's CHCs' biomedical equipment at the rate of \$18 per piece, \$155 per hour for inventory, \$155 per hour for corrective maintenance, and \$175 per hour for urgent/emergency service. These expenses will be covered by the CHCs' FY24, FY25, FY26, and FY27 Operating Budgets.

c. Resolution to Authorize Renewing the Agreement with Possibilities for Change

This resolution renews an agreement with Possibilities for Change (P4C) for an amount not to exceed \$7,200, effective February 1, 2024 through January 31, 2026, with an option for autorenewal for one year. P4C is the system used to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school based CHCs. ICHD's CHCs have maintained an agreement with P4C to provide RAAPS in the schools and school-based health centers since 2016. The previous agreement expired on January 31, 2024.

6. Human Services Committee – Resolution to Authorize a Contract with South Side Community Coalition

This resolution authorizes a contract with South Side Community Coalition to provide food and personal needs boxes for 25 seniors during the summer months (June, July, and August) as well as provide free luncheons three times a month to seniors, food distribution to seniors once a month as part of our family food distribution program, and special holiday food baskets at Thanksgiving time and Christmas time. The contract shall not exceed \$7,495.75 from the fund balance of the Elder Persons Millage and the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution. The contract shall be effective upon execution through December 31, 2024.

OTHER ITEMS:

1. Community Health Centers Board – Interviews

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: May 8, 2024
SUBJECT: Resolution Approving Criteria for Evaluating 2025 Community Agency Funding Applications
For the meeting agendas of May 20 and May 22

BACKGROUND

This resolution establishes the criteria by which each agency’s application will be evaluated for the 2025 Community Agency funding process.

If the resolution is approved as presented, the Controller/Administrator’s Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator’s Office with priority given to proposals that directly contribute to addressing the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter.

The recommendations made by the Controller/Administrator’s Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

ALTERNATIVES

One alternative would be to have no criteria and accept applications for a variety of different types of initiatives. Another alternative is for the Board of Commissioners to go back to the old way of awarding funding, which was to have agencies come to the Human Services Committee and make presentations on Community Agency night.

FINANCIAL IMPACT

This resolution has no direct financial impact.

OTHER CONSIDERATIONS

The community agency process has grown to over 70 applications requesting funding, with total requests of approximately \$1.75 million annually.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution approving criteria for evaluating 2025 community agency funding applications.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING CRITERIA FOR EVALUATING 2025 APPLICATIONS
FOR COMMUNITY AGENCY FUNDING**

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 70 applications requesting funding, with total requests of approximately \$1.75 million annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 2025 community agency funding process, with priority given to those proposals that directly contribute to addressing the objective of "meeting basic needs", such as food, clothing, and shelter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, that no agency shall receive more than 10% of the total available funding for community agencies in FY 2025.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2025.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Lindsey McKeever, Fairgrounds Events Director
DATE: May 10, 2024
SUBJECT: Resolution to Authorize The Purchase of Two New Utility Vehicles for the Fairgrounds

BACKGROUND

The Fairgrounds needs new utility vehicles for the maintenance crew to be able to carry equipment and tools around the grounds. The current fleet of utility vehicles is very old and unreliable. The 2024 CIP Budget request was originally for golf carts; however, the needs of the maintenance team have changed since the original request. The utility vehicles will suit our needs better than golf carts would at this time. Through state contract #240000000161 with Deere & Company, the Fairgrounds is able to purchase two John Deere TX Gators for \$19,356.96. The original appropriation for the golf carts was \$20,000.

ALTERNATIVES

The Fairgrounds could not purchase new utility vehicles and continue operating unreliable equipment or purchase golf carts, which is what was originally slated in the 2024 CIP request.

FINANCIAL IMPACT

The funding for this purchase was originally allocated in the 2024 CIP Budget request to purchase golf carts for \$20,000. Therefore, the funding is available.

STRATEGIC PLANNING IMPACT

This resolution supports the long term objective of providing recreational opportunities.

OTHER CONSIDERATIONS

There are no other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF TWO NEW UTILITY VEHICLES FOR THE FAIRGROUNDS

WHEREAS, the Fairgrounds is in-need of new utility vehicles to allow the maintenance staff to get around the grounds with tools and equipment; and

WHEREAS, the Fairgrounds currently relies on old and unreliable utility vehicles; and

WHEREAS, the Fairgrounds is able to purchase two John Deere TX Gators from Deere & Company who is under state contract #240000000161; and

WHEREAS, the funds for this contract are available in the Fair CIP (Hotel/Motel Fund) fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of two utility vehicles from Deere & Company for a total not to exceed \$19,356.96.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Lindsey McKeever, Fairgrounds Events Director
DATE: May 10, 2024
SUBJECT: Resolution to Authorize the South End Horse Arena be Named the “Golden Arena” Honoring Kathy Golden

BACKGROUND

Kathy Golden was a 4-H Horse Volunteer for more than 40 years. Kathy spent many hours dedicated to the Ingham County Youth Horse Program at the Fairgrounds. Kathy passed away in 2022 and the Fair Board has since voted to rename the south end riding arena the “Golden Arena” to honor her legacy.

ALTERNATIVES

Leave the south end riding arena unnamed.

FINANCIAL IMPACT

There is no financial impact to this resolution.

STRATEGIC PLANNING IMPACT

This resolution supports the long term objective of providing recreational opportunities.

OTHER CONSIDERATIONS

There are no other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE NAMING THE SOUTH END HORSE ARENA THE “GOLDEN ARENA” HONORING KATHY GOLDEN

WHEREAS, Kathy Golden volunteered with the Ingham County 4-H Horse program for over 40 years; and

WHEREAS, her dedication and commitment to the Fairgrounds and youth horse exhibitors was essential for the success of the program; and

WHEREAS, the Fair Board voted to name the South End riding arena to honor her memory and legacy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, by adoption of this resolution, recognizes the impact of Kathy Golden’s dedication and expresses its sincere appreciation to her.

BE IT FURTHER RESOLVED, that effective upon the approval of this resolution, the Ingham County Board of Commissioners will name the South End riding arena the Golden Arena.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Cynthia Wagner, Potter Park Zoo Director
DATE: May 7, 2024
SUBJECT: Authorize a Purchase Order for a Commercial Ice Cream Machine from Taylor Freeze of Michigan For the meeting agendas of May 20 and May 22, 2024

BACKGROUND

Ingham County is responsible for the operation of the Potter Park Zoo concessions, the Savanna Grill.

The Zoo’s current soft serve ice cream machine is leaking coolant from an unrepairable location. Until a replacement is installed the only option is to have it serviced and reenergized frequently to keep it running. The Zoo’s current machine is considered obsolete due to improved technologies and unavailability of some parts needed for repairs. Zoo maintenance has been keeping the current machine operational by salvaging components from a secondary machine that had been previously removed from operation due to continual repairs. All operational parts from the secondary machine have been used.

The County purchasing department solicited bids through IFB #143-24, and three vendors responded. The Zoo is recommending purchase of a commercial ice cream machine from the second lowest bid, Taylor Freeze of Michigan. The machine from Taylor Freeze of Michigan is available immediately.

ALTERNATIVES

The machine could be purchased from the vendor with the lowest bid. This would, however, put significant revenue at risk for the 2024 season as the machine is not available for 18-24 weeks.

FINANCIAL IMPACT

With over 14,150 cones sold in 2023 and even higher sales numbers projected this year, the loss of income each time the machine breaks down is significant. Ice cream sales in 2023 totaled \$37,982. The top three months of cone sales came in May (3,114), June (2,373), and July (2,053).

The cost of the commercial ice cream machine is \$33,875. Funds are available in Zoo line item #25869200 726010 31500 for the full amount. The machine will come with a three-year warranty and all repairs will be done by Taylor Freezer of Michigan.

OTHER CONSIDERATIONS

None at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize a purchase order in an amount not to exceed \$33,875 for the purchase of an ice cream machine from Taylor Freeze of Michigan.

TO: Cynthia Wagner, Director, Potter Park Zoo

FROM: Gregg Todd, Controller

DATE: May 1, 2024

RE: Memorandum of Performance for IFB No. 143-24 Soft Serve Ice Cream Machine

Per your request, the Purchasing Department solicited bids from experienced and qualified vendors for the purpose of furnishing the Potter Park Zoo with a commercial soft serve ice cream machine for use in the Savanna Grill concessions.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	25	7
Vendors responding	3	0
Vendors unresponsive	1	0

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.

SUMMARY OF VENDORS’ COSTS

Vendor Name	Local Preference	Brand	Make	Model	Lead Time	Proposed Cost
Quality Restaurant Equipment Master	No, Oak Park MI	Spaceman	7378	7378-C	18-24 Weeks	\$ 28,188.07
Taylor Freeze of Michigan	No, Grand Rapids MI	Taylor	Taylor	8756	ASAP	\$ 33,875.00
HPS	No, Middleville MI	Taylor	Taylor	8756	Sep-Oct 2024	\$ 36,556.55
Technology International	Nonresponsive - Missing specification sheet and brochure of machine					

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR AN ICE CREAM MACHINE FROM
TAYLOR FREEZE OF MICHIGAN**

WHEREAS, Ingham County is responsible for the operation of the Potter Park Zoo concessions, the Savanna Grill; and

WHEREAS, Potter Park Zoo's current ice cream machine is obsolete and unable to be repaired; and

WHEREAS, the revenue made from the sale of several thousand ice cream cones in May, June, and July is necessary revenue for zoo operations as well as an expected component of the zoo visitor experience; and

WHEREAS, Potter Park Zoo seeks to purchase a new commercial ice cream machine; and

WHEREAS, Ingham County Purchasing Department sought bids for a commercial ice cream machine and three vendors responded; and

WHEREAS, Taylor Freeze of Michigan is the second lowest bid and able to install a new machine immediately; and

WHEREAS, sufficient funds are available in Zoo line item #25869200 726010 31500 to cover the full cost of \$33,875 for the purchase of a commercial ice cream machine.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Taylor Freeze of Michigan for an ice cream machine in an amount not to exceed \$33,875.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

TO: Board of Commissioners, Human Services Committee
FROM: Cynthia Wagner, Potter Park Zoo Director
Brian Fisher, Maintenance Manager/Deputy Director
DATE: May 7, 2024
SUBJECT: Resolution Authorizing a Memorandum of Understanding with Zoological Disaster Response, Rescue, and Recovery (ZDR3), a Zoological Disaster Response Organization

For the meeting agenda of May 20, 2024

BACKGROUND

Zoological Disaster Response, Rescue, and Recovery (ZDR3) is a collaboration of emergency response teams from zoos across the country who have committed to helping each other during times of disaster. Services may range from, but are not limited to, providing resources to secure facilities such as removing fallen trees or restoring damaged fences, relocating animals, and assisting with any other needs the facility may have. Due to the unique nature of working with exotic animals, FEMA does reach out to the ZDR3 for assistance in times of emergency.

Potter Park Zoo would like to join ZDR3 to serve as both a resource to regional zoos experiencing an emergency, as well as being a recipient of assistance if the zoo were to experience an emergency such as a tornado. There is no required level of participation in the program. Each zoo is able to decide when, where, and to what level they offer assistance.

ALTERNATIVES

The alternative would be to not be a member of ZDR3. This means Potter Park Zoo would not be part of a coordinated effort to assist other zoological facilities and, in times of emergency, the zoo would need to fully coordinate assistance rather than receiving help from ZDR3 partner organizations.

FINANCIAL IMPACT

There is no cost to join ZDR3. Potter Park Zoo will volunteer to assist other facilities, through the ZDR3 organization, agreeing to not seek reimbursement for their services. Costs to Potter Park Zoo could include services such as staff wages, mileage, gas for power tool use, and tool use.

OTHER CONSIDERATIONS

ZDR3 is recognized by the Federal Government and FEMA as an emergency response organization in times of disaster.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval to enter into a memorandum of understanding with ZDR3 to become a member of the emergency response organization.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH ZOOLOGICAL
DISASTER RESPONSE, RESCUE, AND RECOVERY, A ZOOLOGICAL DISASTER RESPONSE
ORGANIZATION**

WHEREAS, Potter Park Zoo is committed to the health and safety of animals in human care; and

WHEREAS, ZDR3 is a collaboration of emergency response teams from zoos all over the country who have committed to helping each other during times of disaster; and

WHEREAS, ZDR3 is a network representing a wide range of accredited and membership groups committed to working together to assist non-domestic animals, and their holding facilities, facing hazardous conditions; and

WHEREAS, services may range from providing resources to secure facilities, relocating animals, and assisting with any other needs the facility may have; and

WHEREAS, Potter Park Zoo will volunteer to assist facilities in need with the agreement that reimbursement will not be sought for any volunteer services the zoo provides; and

WHEREAS, Potter Park Zoo will be open to assisting facilities located within a reasonable distance as zoo operations allow; and

WHEREAS, as a ZDR3 partner organization, Potter Park Zoo will receive assistance from other member organizations should it ever be needed in a natural disaster emergency situation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into a memorandum of understanding with ZDR3, a network representing a wide range of accredited zoos and membership organizations willing to work together, assisting non-domestic animals that are under human care, and facing hazardous conditions.

BE IT FURTHER RESOLVED, that the memorandum of understanding will be effective upon execution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

TO: Board of Commissioner’s Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: May 2, 2024
SUBJECT: Authorization for a Contractual Services Agreement with Cameron Leadership Consulting, LLC
Utilizing Emerging Threats Grant Funding
For the meeting agenda of May 20, and May 22, 2024

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into a contract with Cameron Leadership Consulting (CLC), LLC for public health leadership consulting services in the amount of \$24,000 effective June 1, 2024 through September 30, 2024. ICHD wishes to utilize \$24,000 of funding from the Michigan Department of Health and Human Services (MDHHS) FY 2023-2024 Emerging Threats grant funds for these contractual services. MDHHS granted ICHD with \$179,751 in FY 23/24 funds through the Emerging Threats grant, with intentions that the funding be utilized on workforce development efforts. ICHD wishes to utilize \$24,000 of that funding for leadership development services provided by CLC, an effort deemed necessary by the ICHD Workforce Development Committee. Contracted services will provide public health leadership training to approximately 20 ICHD employees and aspiring ICHD leaders to build and develop their leadership skills.

ALTERNATIVES

Refusing this agreement of contracted consulting services would result in a loss of capacity to address leadership development which is an area of high priority deemed critical by ICHD’s Workforce Development Committee for advancing ICHD Workforce Development.

FINANCIAL IMPACT

ICHD will utilize \$24,000 from the Michigan Department of Health & Human Services (MDHHS) Emerging Threats grant funding for these contracted consulting services. No additional utilization of funding is required or proposed.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to approve \$24,000 for a contractual services agreement with Cameron Leadership Consulting, LLC for ICHD’s public health leadership development effective June 1, 2024 through September 30, 2024.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH CAMERON LEADERSHIP CONSULTING, LLC UTILIZING MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES EMERGING THREATS GRANT FUNDING FOR PUBLIC HEALTH LEADERSHIP DEVELOPMENT

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into contract with Cameron Leadership Consulting (CLC), LLC for public health leadership consulting services in the amount of \$24,000 effective June 1, 2024 through September 30, 2024; and

WHEREAS, ICHD wishes to utilize \$24,000 of funding from the Michigan Department of Health and Human Services (MDHHS) FY 2023-2024 Emerging Threats grant funds for these contractual services; and

WHEREAS, MDHHS granted ICHD with \$179,751 in FY 23/24 funds through the Emerging Threats grant, with intentions that the funding be utilized on workforce development efforts; and

WHEREAS, ICHD wishes to utilize \$24,000 of that funding for leadership development services provided by CLC, an effort deemed necessary by the ICHD Workforce Development Committee; and

WHEREAS, contracted services will provide public health leadership training to approximately 20 ICHD employees and aspiring ICHD leaders to build and develop their leadership skills; and

WHEREAS, no additional utilization of funding is required or proposed; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize a contractual services agreement with CLC, LLC, for leadership development training in an amount not to exceed \$24,000 effective June 1, 2024 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contractual services agreement with CLC, LLC, for leadership development training in an amount not to exceed \$24,000 effective June 1, 2024 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

TO: Board of Commissioner's Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: April 29, 2024
SUBJECT: Authorization for an Agreement with MedTech for Biomedical Services
For the Meeting Agendas of May 20 and May 22, 2024

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into a three-year agreement with MedTech biomedical services effective July 1, 2024 through June 30, 2027. MedTech is a local vendor and will be responsible for all labor, supervision, equipment, tools, and obtaining parts and materials to provide preventative maintenance, corrective maintenance, and emergency repairs on ICHD's biomedical equipment. MedTech fully participated in the request for proposal #223-23 process and emerged as the biomedical services vendor of choice.

ALTERNATIVES

If the contract is not established, ICHD's CHC biomedical equipment will be at risk of malfunction and jeopardize the ability to and safety of, providing health care services.

FINANCIAL IMPACT

MedTech will provide the preventative maintenance, corrective maintenance, and emergency repairs on ICHD's CHCs' biomedical equipment at the rate of \$18 per piece, \$155 per hour for inventory, \$155 per hour for corrective maintenance, and \$175 per hour for urgent/emergency service. These expenses will be covered by the CHCs' FY24, FY25, FY26, and FY27 Operating Budgets.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize a three-year agreement with MedTech for biomedical services effective July 1, 2024 through June 30, 2027.

TO: Board of Commissioners

FROM: Kris Drake, MHA, FACHE, Executive Director of the Ingham Community Health Centers, and Deputy Health Officer

DATE: April 10, 2024

RE: Biomedical Services for Ingham County Health Department's Community Health Centers

On November 16, 2023, the Purchasing Department launched a request for proposals (RFP # 223-23) to secure proposals from qualified and experienced vendors to provide biomedical services for the Ingham County Health Department's (ICHHD) Community Health Centers (CHCs). The RFP process concluded on January 16, 2024. While 19 vendors were invited to submit proposals, five (5) vendors responded to the RFP: 1) CLR Biomedical LLC; 2) Great Lakes Imaging Inc.; 3) Tyler Bio-Engineering; 4) Sullivan Holdings Corporation/Service Specialists of America/Mobile Medical Repair; and 5) Med-Tech Support Services. While each proposal was competitive, after careful review and evaluation, it was determined that Med-Tech Support Services proposal was more thorough and comprehensive, with industry expertise that met the complex needs of ICHHD's CHCs' operations.

Benefits of Med-Tech Support Services:

Service offerings include, but are not limited to, the following:

- **Competence:** Committed to staying abreast of the latest advancements in biomedical equipment, ensuring that the best and most cost-effective solutions are provided to customers.
- **Efficiency:** Nimble and committed to prompt and decisive response to urgent needs, ensuring minimal disruption and downtime due to broken equipment.
- **Transparency:** Build and maintain a trusting relationship with customers. Keep customers informed at every stage of the equipment maintenance process to ensure compliant performance delivery.
- **Quality Assurance:** Adherence to the most rigorous industry standards to ensure that biomedical equipment operates at peak performance.

Recommendation

Given the agency's expertise, I recommend Med-Tech to be the awardee of this contract for Biomedical Services.

TO: Kris Drake, MHA, FACHE, Deputy Health Officer, and Executive Director of the Ingham Community Health Centers

FROM: James Hudgins, Director of Purchasing

DATE: December 13, 2023

RE: Memorandum of Performance for RFP No. 223-23 Biomedical Services

Per your request, the Purchasing Department sought proposals from qualified and experienced firms for maintenance and repair services of biomedical equipment. These services will be provided to Ingham Community Health Centers (ICHCs).

The scope of work includes but is not limited to, providing all labor, supervision of scheduled work, equipment, tools, travel, parts, and materials to provide preventative maintenance, corrective maintenance, and emergency repairs for the ICHC's biomedical equipment.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	19	4
Vendors responding	5	1

A summary of the vendors' costs is located on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name			CLR Biomedical LLC			Great Lakes Imaging Inc.			Tyler Bio-Engineering			Sullivan Holding Corp. / Service Specialists of America / Mobile Medical Repair			Med-Tech Support Services		
Local Preference			Yes, Williamston MI			No, Madison Heights MI			No, Hartland MI			No, Southfield MI			No, Grand Rapids, MI		
			Year 1 (2024)	Year 2 (2025)	Year 3 (2026)	Year 1 (2024)	Year 2 (2025)	Year 3 (2026)	Year 1 (2024)	Year 2 (2025)	Year 3 (2026)	Year 1 (2024)	Year 2 (2025)	Year 3 (2026)	Year 1 (2024)	Year 2 (2025)	Year 3 (2026)
Service #1	Biomedical Equipment	\$ per piece	\$ 23.50	\$ 25.00	\$ 26.50	\$ 400.00	\$ 400.00	\$ 400.00	\$ 23.00	\$ 23.69	\$ 24.40	\$ 9.00	\$ 9.00	\$ 9.00	\$ 18.00	\$ 18.00	\$ 18.00
Service #2	On-demand service calls/repairs	\$ per hour	\$ 75.00	\$ 80.00	\$ 85.00	\$ 169.00	\$ 169.00	\$ 169.00	\$ 123.00	\$ 126.69	\$ 130.49	\$ 135.00	\$ 135.00	\$ 135.00	\$ 155.00	\$ 155.00	\$ 155.00
Minimum Hours Required			One (1)	One (1)	One (1)	One (1)	One (1)	One (1)	\$ -	\$ -	\$ -	One (1)	One (1)	One (1)	\$ -	\$ -	\$ -
Travel*			\$ 25.00	\$ 25.00	\$ 25.00	\$ 121.65	\$ 121.65	\$ 121.65	\$ 100.00	\$ 103.00	\$ 106.00	\$ 145.00	\$ 145.00	\$ 145.00	\$ -	\$ -	\$ -
Other Fees:			None			Parts per Quote			Parts for corrective maintenance and parts required by manufacturers to perform preventative maintenance shall be billed in addition to these rates			Parts as approved / needed			Emergency Rate \$175/Hour; additional fees (hourly rate) for additional visits due to lack of staff preparedness or to check items unable to be located after a review with staff (charge @ hourly rate)		
*Please indicate if travel is a flat rate or if it's based on mileage from starting/ending locations:			Flat Rate			Flat Rate			Not listed			Travel is included in piece price for service #1 / Travel rate is Flat Rate in service #2			Hourly rate starts at the time a technician leaves our office to the time they leave arrive back to our office. We do not charge a vehicle fee, we have incorporated this fee into our hourly rate.		

Service #1: Annual Preventative Maintenance, Calibration and Electrical Safety Check Certification, Including Travel*

Service #2: On-Demand Calls/Repairs

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MEDTECH FOR BIOMEDICAL SERVICES

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into a three-year agreement with MedTech to provide maintenance and repair of biomedical equipment effective July 1, 2024 through June 30, 2027; and

WHEREAS, MedTech is a local vendor and will be responsible for all labor, supervision, equipment, tools, and obtaining parts and materials to provide preventative maintenance, corrective maintenance, and emergency repairs on ICHHD's biomedical equipment; and

WHEREAS, MedTech fully participated in the request for proposal #223-23 process and emerged as the biomedical services vendor of choice; and

WHEREAS, MedTech will provide the preventative maintenance, corrective maintenance, and emergency repairs on ICHHD's CHC biomedical equipment at the rate of \$18 per piece, \$155 per hour for inventory, \$155 per hour for corrective maintenance, and \$175 per hour for urgent/emergency service; and

WHEREAS, these expenses will be covered by the CHC's FY24, FY25, FY26, and FY27 Operating Budgets; and

WHEREAS, the Ingham CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize a three-year agreement with MedTech to provide biomedical services effective July 1, 2024 through June 30, 2027.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a three-year agreement with MedTech to provide biomedical services effective July 1, 2024 through June 30, 2027.

BE IT FURTHER RESOLVED, that MedTech will provide the preventative maintenance, corrective maintenance, and emergency repairs on ICHHD's CHC biomedical equipment at the rate of \$18 per piece, \$155 per hour for inventory, \$155 per hour for corrective maintenance, and \$175 per hour for urgent/emergency service.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioner’s Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: April 25, 2024
SUBJECT: Authorization to Renew Agreement with Possibilities for Change
For the meeting agendas of May 20 and May 22, 2024

BACKGROUND

Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) wish to renew an agreement with Possibilities for Change (P4C) for an amount not to exceed \$7,200, effective February 1, 2024 through January 31, 2026, with an option for autorenewal for one year. P4C is the system used to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school based CHCs. ICHD’s CHCs have maintained an agreement with P4C to provide RAAPS in the schools and school-based health centers since 2016. The previous agreement expired on January 31, 2024.

ALTERNATIVES

P4C is contracted by the State of Michigan to provide the recommended adolescent risk assessment. As a result, no alternatives are available.

FINANCIAL IMPACT

The overall cost shall not exceed \$7,200 and shall be covered by the CHCs’ FY24, FY25, FY26, and FY27 Operating Budgets.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing the agreement with Possibilities for Change (P4C), effective February 1, 2024 through January 31, 2026 for an amount not to exceed \$7,200, with an option for an annual autorenewal for one year.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE RENEWING THE AGREEMENT WITH POSSIBILITIES FOR CHANGE

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to renew an agreement with Possibilities for Change (P4C) for an amount not to exceed \$7,200, effective February 1, 2024 through January 31, 2026, with an option for autorenewal for one year; and

WHEREAS, P4C is the system used to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school based CHCs; and

WHEREAS, ICHHD's CHCs have maintained an agreement with P4C to provide RAAPS in the schools and school-based health centers since 2016; and

WHEREAS, the previous agreement expired on January 31, 2024; and

WHEREAS, the overall cost shall not exceed \$7,200 and will be covered by the CHCs' FY24, FY25, FY26, and FY27 Operating Budgets effective February 1, 2024 through January 31, 2026, with an option to renew for one subsequent year; and

WHEREAS, the Ingham CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing an agreement with Possibilities for Change (P4C) effective February 1, 2024 through January 31, 2026, with an option to renew for one subsequent year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing an agreement with Possibilities for Change (P4C) to provide RAAPS, effective February 1, 2024 through January 31, 2026, with an option to renew for one subsequent year.

BE IT FURTHER RESOLVED, that if the option to renew is exercised, the total cost of the agreement will not exceed \$7,200 and will be covered by Community Health Centers' FY24, FY25, FY26, and FY27 Operating Budgets.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: May 7, 2024
SUBJECT: Resolution Authorizing a Contract with South Side Community Coalition
For the meeting agendas of May 20 and May 22

BACKGROUND

This resolution authorizes a contract with South Side Community Coalition as detailed in the attached proposal.

ALTERNATIVES

Funds for this contract could come from another source or the request could be denied.

FINANCIAL IMPACT

This resolution utilizes Elder Millage funds in an amount not to exceed \$7,495.75. There are sufficient funds remaining in the millage fund balance to cover the cost of this contract.

OTHER CONSIDERATIONS

Assuming continued funding for the millage is approved in August, the Human Services Committee has requested a conversation later in 2024 regarding the establishment of a process for determining how millage funds are allocated beyond the annual contract with Tri-County Office on Aging.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Board of Directors:

Cathy Scott Lynch, RN,
MSN
Chairperson

Ann Blair, BS
Vice Chairperson

Courtney Cole, MPH, CHES
Secretary

David Wiener, PhD
Treasurer

Stuart Chavis, JD

Cordell Henderson, BS

Murdock Jemerson, BS

Joseph Salter, MA

Laurin' Thomas, JD

Staff:

Yolanda Williams
Youth and Senior Program
Coordinator

Jonathan Rosewood
Empower Youth Today
(EYT)
Project Director

Detrick Pops
EYT Teacher
Afterschool & Summer
Program Specialist

April 24, 2024

To the Finance Committee

Request for Elder services funding for the South Side Community Coalition:

1. Restore cut in this year's Community Agency Grant funding – \$3,250. These funds will go to seniors who meet the elder millage age criteria. It will enable us to restore services that were cut in this year's Community Agency grant program which provide free luncheons three times a month to seniors, food distribution to seniors once a month as part of our family food distribution program, and special holiday food baskets at Thanksgiving time and Christmas time.
2. Provide food and personal needs boxes for 25 seniors during the summer months (June, July, and August): This is a new service and will expand our assistance to seniors during the summer months.
 - a. Preparation of boxes, including trip to and from the Food Bank – 6 hours for each of 3 staff people at \$20/hour = \$360 per month
 - b. Cost of truck and insurance - \$160 per month
 - c. Purchase of additional food not provided for free by Food Bank (Eggs, Milk, Cheese beans, rice, canned goods) - \$300 per month
 - d. Personal needs boxes, including toilet paper, detergent, soap, tooth paste and diapers (for seniors) - \$500 per month
 - e. Cost of boxes (Moving boxes from Walmart) - \$2.93 each = \$73.25

Total for each month - \$1,415.25

Total for Summer - \$4,245.75

Total request - \$7,495.75

Thank you for considering this request,

David Wiener
Board Treasurer

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH SOUTH SIDE COMMUNITY COALITION

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, the South Side Community Coalition has traditionally been funded for services through the Community Agency process; and

WHEREAS, now there is a unique opportunity to provide basic needs services for seniors who fit the criteria of the Elder Persons Millage; and

WHEREAS, the South Side Community Coalition has submitted a proposal to the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with South Side Community Coalition to provide food and personal needs boxes for 25 seniors during the summer months (June, July, and August) as well as provide free luncheons three times a month to seniors, food distribution to seniors once a month as part of their family food distribution program, and special holiday food baskets at Thanksgiving and Christmas time, effective upon execution through December 31, 2024.

BE IT FURTHER RESOLVED, that the contract shall not exceed \$7,495.75 from the fund balance of the Elder Persons Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents consistent with this resolution after review and approval as to form by the County Attorney.