

CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
IRENE CAHILL, CHAIR
TODD TENNIS
CHRIS TRUBAC
THOMAS MORGAN
ROBERT PEÑA
SIMAR PAWAR
KARLA RUEST

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON THURSDAY, FEBRUARY 22, 2024 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

NOTE CHANGE IN DATE

Agenda

Call to Order

Approval of the [February 5, 2024](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Health Department

- a. Resolution to Authorize an Agreement with [Graphic Sciences, Inc.](#) for the Transport, Storage, and Retrieval of Health Department Files
- b. Resolution to Authorize an Agreement with [Michigan Public Health Institute](#) for Provision of the MIPathways Data Management System
- c. Resolution to Authorize Agreements with [Barry-Eaton District Health Department](#) and Mid-Michigan District Health Department for the Region 7 Perinatal Quality Collaborative
- d. Resolution to Authorize an Agreement with [Sparrow Hospital](#) for the Region 7 Perinatal Quality Collaborative
- e. Resolution to Authorize an Agreement with [Michigan Public Health Institute](#) Center for Healthy Communities for the Region 7 Perinatal Quality Collaborative
- f. Resolution to Authorize the Acceptance of a [Wellbeing Grant](#) from the Michigan Association for Local Public Health
- g. Resolution to Authorize the Creation of a .50 FTE Region 7 Perinatal Quality Collaborative [Project Specialist](#)

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
February 5, 2024
Draft Minutes

Members Present: Cahill, Pawar, Peña, Ruest, Tennis, and Trubac.

Members Absent: Morgan.

Others Present: Jared Cypher, Dr. Jenna Oesterle, Morgan Feldpausch, Dr. Adenike Shoyinka, Lindsey McKeever, Madison Hughes, Anika Ried and others.

The meeting was called to order by Chairperson Cahill at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the January 22, 2024 Minutes

CHAIRPERSON CAHILL STATED, WITHOUT OBJECTION, THE MINUTES FROM THE JANUARY 22, 2024 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS SUBMITTED. Absent: Commissioner Morgan.

Additions to the Agenda

Substitute

2. Environmental Affairs Commission – Resolution to Accept a Grant for the Development of a Sustainability Action Plan.

Limited Public Comment

None.

MOVED BY COMM. RUEST, SUPPORTED BY COMM. PEÑA, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

4. Facilities Department
 - a. Resolution to Amend Resolution #22-559 Approving Agreements with Community Mental Health and LJ Trumble Builders, LLC., for the Renovations to Families Forward Space at the Human Services Building
 - b. Resolution to Amend Resolution #23-542 Approving the Michigan Department of Health and Human Services Space Renovations at the Human Services Building
5. Parks Department – Resolution to Authorize an Amendment to the Parks Department 2024 Capital Improvement Budget

6. Health Department
 - a. Resolution to Accept Funds from Delta Dental Foundation to Purchase New Dental Operatory Chairs for Forest Community Health Center
 - b. Resolution to Amend Resolution #23-268 with Evidian to Include Chorus Data Analytics Services for HIV Disease Management
 - d. Resolution to Authorize an Agreement with the Nurse Family Partnership National Service Office
 - f. Resolution to Amend Resolution #23-058 with Walgreens to Add Pharmacy #15438, Pharmacy #15443, Pharmacy #16280, and Pharmacy #16287 to the 340B Discount Program
 - g. Resolution to Amend Resolution #23-582 with NextGen® Healthcare Information Systems, Inc. to Purchase the Medication Inventory Control System Solution

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Morgan.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Morgan.

1. Fair Board – Interviews

Dr. Jenna Oesterle interviewed for the Fair Board.

2. Environmental Affairs Commission – Resolution to Accept a Grant for the Development of a Sustainability Action Plan

MOVED BY COMM. PEÑA, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Commissioner Pawar asked if any of the grant money would be used for Material Waste Management Planning.

Morgan Feldpausch, Environmental Sustainability Manager, stated there would not be any funding for Material Waste Management Planning through this grant, there would be separate funding for that through a different State program. Feldpausch further stated that it was not clear to them if it was a grant program or if it was another type of funding situation, but that there was guaranteed funding.

Commissioner Pawar asked if Feldpausch would be attending the upcoming conference for this item.

Feldpausch confirmed they would be attending.

Commissioner Pawar stated that she was informed by Commissioner Trubac that there would be an Agenda Item at that conference and she would stay tuned for more information regarding that. Commissioner Pawar further asked for confirmation that the grant money would not be used for Material Waste Management Planning.

Feldpausch stated confirmation that it would be separate funding.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Morgan.

3. Fairgrounds – Resolution to Rescind Resolution #23-543 and Rebid the Deconstruction of the Hoop House

MOVED BY COMM. RUEST, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Commissioner Tennis stated that they appreciated that the item was pulled, as they wanted some background explanation because they knew it was a rather frazzled resolution when it was passed and now they were wanting to do it differently.

Lindsey McKeever, Fairgrounds Events Director, explained that the Hoop House needed to be taken down and the cheapest bid they got back for the removal of the structure was for \$94,000 through Freedom Construction. McKeever further stated that, at the same time the original resolution was going through the process of being approved, they received interest from more than one person to take the Hoop House down for free if they could have the structure for their farm or property.

McKeever stated that they no longer wanted to move forward with the \$94,000 bid from Freedom Construction if the structure could be taken down for free. McKeever explained that originally, the structure was supposed to go to the Road Department, but they were not sure why that fell through.

McKeever explained that they did not want to pay almost \$100,000 to take the structure down when they had people knocking on the door to take it down for free. McKeever stated that this resolution authorizes to rescind the other resolution and would authorize for this to go back out to bid with the option for the person or company to bid either \$0, or they could bid to pay the County to take the structure down to assume ownership, however McKeever stated it would be unlikely.

Commissioner Pawar commended the idea of rethinking the resolution because she had concerns regarding spending nearly the same amount of money to construct it as they were to take it down in such a short span of time. Commissioner Pawar asked what the County policy was surrounding the liability of individuals taking down the structure if they were not a vendor.

Commissioner Pawar asked how to prevent a situation in which the County would build something, then take it down, and an individual might benefit from those materials. Commissioner Pawar asked how they could prevent an abuse system from happening in the future.

Jared Cypher, Deputy Controller, stated that in regards to the liability, everyone that placed a bid would have to register to be a vendor in order to have a contract with the County. Cypher further

stated that when a contract was made and sent for review, the County Attorney would likely have recommended liability limits, which varied according to the contract, and it would also be a part of the negotiations.

Commissioner Peña explained that there were standard clauses and descriptions of liability issues within the contracts.

Cypher stated that, in regards to Commissioner Pawar's second concern, that the Fairgrounds had just gone through a Master Planning process and the Hoop House was a part of the old Master Plan from 12 or 13 years prior. Cypher further stated that the Hoop House was not constructed where it was initially planned and did not have the functionality that was planned because it was inconsistent with the adopted Master Plan.

Cypher stated that they were hoping the new Master Plan would be followed so that any new construction would have functionality in the future.

Commissioner Pawar provided an example regarding an individual benefitting off of a mistake that could be made by County planning and further asked how the County would prevent constructing or ordering the wrong materials and letting an individual benefit from that.

Commissioner Pawar stated she understood that the bidding process and waiting period would take care of the issue but wanted to confirm that this was not a common practice for Ingham County, but more of a one-time case.

Cypher confirmed that it was done according to the procurement policies and procedures.

Commissioner Trubac stated that the fact the County had bid this out and was prepared to pay \$94,000 to demolish the Hoop House backed up the idea that they were not trying to benefit anyone in particular, but rather trying to save \$94,000. Commissioner Trubac further asked if there was a sense of what the materials from the structure would be used for.

McKeever stated that they thought the individual would reconstruct it at their home or farm. McKeever further stated that had only spoken to one of the interested parties and their colleague had spoken to the other party who stated they wanted it for their horse riding arena.

Commissioner Peña stated, in response to Commissioner Trubac, that the structure would more than likely be used at a farm for housing animals giving birth.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Morgan.

6. Health Department

- c. Resolution to Authorize an Agreement with the State of Michigan Department of Licensing and Regulatory Affairs to Accept the 2024 Michigan Marijuana Operation and Oversight Grant

MOVED BY COMM. TRUBAC, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Commissioner Pawar stated she had a constituent ask her how often the educational materials were updated based on the grant because the grant was a continuation of funding that the Health Department received. Commissioner Pawar further asked if it was the same or new materials that were updated as needed, especially at the high school level.

Dr. Adenike Shoyinka, Medical Health Officer, stated that the grant was provided by Licensing and Regulatory Affairs (LARA) and it was renewed each year and, as a result, they created a program to respond to the needs based on the requirement of the grant. Dr. Shoyinka further stated they had worked over the years in partnership with Barry and Eaton Counties to create a campaign and the website, *Know The Weed Facts*, was available and had a lot of information that was on the Health Department's website about the required items regarding the goals for the grant.

Dr. Shoyinka explained the goals for the grant and that it was updated appropriately from time to time, especially when the grant was renewed each year. Dr. Shoyinka stated that, in addition to the website, those materials were distributed through the other outreach programs in the community.

Dr. Shoyinka stated they were in the same media region as Barry and Eaton Counties, which is why they took a regional approach.

Commissioner Pawar asked what self-reporting was and what the Health Department's process was for self-reporting.

Dr. Shoyinka stated that there were a few surveys used and that one was from the Centers for Disease Control and Prevention (CDC) called Behavioral Risk Factor Survey, which was used to assess multiple factors including different substance use activities. Dr. Shoyinka further stated that the other survey used was a Youth Survey which was also national, though they looked at just the Michigan profile.

Dr. Shoyinka stated they had put the Michigan information in their grant for 2022 and 2023 because they used a lot of that data based on the adult perception of marijuana use and how things had changed over the last ten years, to direct where they wanted to focus their activities.

Commissioner Pawar asked if LARA required them to submit any of the data that was acquired on a yearly basis.

Dr. Shoyinka stated that they had required objectives and they were asked to indicate how they would evaluate them in an assessment. Dr. Shoyinka further stated that they would not present exact numbers, but they had a required evaluation of their objectives.

Commissioner Pawar thanked Dr. Shoyinka and stated her support for the program.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Morgan.

6. Health Department

- e. Resolution to Authorize Amendment #2 to the 2023–2024 Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Comprehensive Agreement

MOVED BY COMM. PEÑA, SUPPORTED BY COMM. PAWAR, TO APPROVE THE RESOLUTION.

Commissioner Pawar asked, even though the budget had been set to \$0 for Breast & Cervical Cancer Control Coordination, that Women’s Health and Cervical Cancer were taken care of by other means and it was a more regional approach than the County approach.

Dr. Shoyinka stated that was correct.

Commissioner Pawar asked if schools had to apply to receive oral health for Kindergarten and asked how exactly they would participate.

Dr. Shoyinka stated that they primarily used their mobile dentist bus. Dr. Shoyinka further stated that all schools were allowed to participate, but they prioritized schools in underserved areas, but that there was no specific application process.

Commissioner Pawar asked if parents would have to request the service through the school or through the Health Center.

Dr. Shoyinka stated it could be requested through the Health Center.

Commissioner Pawar asked if there was an age limit on the dental sealant.

Dr. Shoyinka answered that it was available for Kindergarten through 12th Grade.

Commissioner Peña stated their appreciation for the outreach that the County was doing specifically in their district.

Commissioner Pawar thanked Dr. Shoyinka for answering her questions.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Morgan

Announcements

Commissioner Peña stated that the Lansing Police Department Chief of Police was holding an open forum on February 27, 2024 at 6:30 p.m. at 5825 Wise Road in Lansing.

Commissioner Peña further stated if anyone had questions, concerns or accolades for the Police Department, they would be able to share those with Lansing Police Chief Ellery Sosebee.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:30 p.m.

FEBRUARY 22, 2024 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. Health Department

- a. *Resolution to Authorize an Agreement with Graphic Sciences, Inc. for the Transport, Storage, and Retrieval of Health Department Files*

This resolution authorizes a renewal of the agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of ICHD files effective January 27, 2024 through January 26, 2025 in an amount not to exceed \$49,000. All costs associated with this agreement are included in the 2024 budget.

- b. *Resolution to Authorize an Agreement with Michigan Public Health Institute for Provision of the MIPathways Data Management System*

This resolution authorizes an agreement with Michigan Public Health Institute (MPHI) for the non-exclusive access and use of the internet based MIPathways Data Management System, effective January 1, 2024 through December 31, 2025 in an amount not to exceed \$6,000. These costs will be supported by the Family Outreach Services and the Pathways to Care budgets, each providing \$3,000 to pay for the costs associated with the MIPathways Data Management System.

- c. *Resolution to Authorize Agreements with Barry-Eaton District Health Department and Mid-Michigan District Health Department for the Region 7 Perinatal Quality Collaborative*

This resolution authorizes agreements with Barry-Eaton District Health Department (BEDHD) and Mid-Michigan District Health Department (MMDHD) in amounts not to exceed \$8,000 for BEDHD, and \$8,000 for MMDHD to enable both counties to participate, attend, and travel for the Region 7 Perinatal Quality Collaborative, effective October 1, 2023 through September 30, 2024. All costs associated with this agreement are included in the 2024 budget.

- d. *Resolution to Authorize an Agreement with Sparrow Hospital for the Region 7 Perinatal Quality Collaborative*

This resolution authorizes an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and birth workers, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000. All costs associated with this agreement are included in the 2024 budget.

- e. *Resolution to Authorize an Agreement with Michigan Public Health Institute Center for Healthy Communities for the Region 7 Perinatal Quality Collaborative*

This resolution authorizes an agreement with MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a Birth Equity Analysis in an amount not to exceed \$115,604, effective October 1, 2023 through September 30, 2024. Costs associated with this agreement will be covered by grant funding.

- f. *Resolution to Authorize the Acceptance of a Wellbeing Grant from the Michigan Association for Local Public Health*

This resolution accepts a Local Health Department Staff Wellbeing grant from the Michigan Association for Local Public Health (MALPH), effective January 19, 2024 through September 30, 2024 in an amount totaling \$5,000. The purpose of this agreement is to specify the responsibilities of both MALPH and ICHD, related to the implementation of the Wellbeing Mini-Grant Program.

g. *Resolution to Authorize the Creation of a .50 FTE Region 7 Perinatal Quality Collaborative Project Specialist*

This resolution adds a permanent .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, an ICEA County Pro Grade 5/Step 5 (2024 salary range of \$25,650.36 to \$30,801.32), for a total cost of \$56,843. The Region 7 Perinatal Quality Collaborative Program Specialist position is essential to ICHD's Maternal and Child Health (MCH) Division operations and ensures that the Region 7 Perinatal Quality Collaborative is successful and sustainable.

TO: Board of Commissioner’s Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: January 24, 2024

SUBJECT: Authorization to enter into an agreement with Graphic Sciences, Inc.
For the Meeting Agendas of February 21, and February 22, 2024

BACKGROUND

Ingham County Health Department (ICHHD) wishes to renew its agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of ICHHD files effective January 27, 2024 through January 26, 2025 in an amount not to exceed \$49,000. Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program, for digital imaging, microfilming, and storage. Graphic Sciences, Inc. has estimated the costs to store files will be approximately \$2,200 per month, in addition to file retrieval at \$6.95 per file requested. The annual costs for these services will not exceed \$49,000 which will include monthly storage fees, file ingest, file retrieval, and re-file fees. Graphic Science, Inc. has estimated an additional one-time cost of approximately \$18,000 (included in the total \$49,000) to remove, transport, and catalog the files.

ALTERNATIVES

There are no viable alternatives for this project.

FINANCIAL IMPACT

The cost of this agreement will be in an amount not to exceed \$49,000, and all costs for the transport, storage, and retrieval of documents will be included in the FY24 ICHD budget.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of Promoting accessible healthcare, specifically section A.1(e) of the Action Plan to expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into an agreement with Graphic Sciences, Inc. effective January 27, 2024 through January 26, 2025, in an amount not to exceed \$49,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES

WHEREAS, Ingham County Health Department (ICHHD) wishes to renew its agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of ICHHD files, effective January 27, 2024 through January 26, 2025 in an amount not to exceed \$49,000; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming, and storage; and

WHEREAS, ICHHD has a current agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of Health Department files and has been satisfied with the services provided; and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from Ingham County's purchasing policy requiring an Request For Proposal (RFP) or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated the costs to store files will be approximately \$2,200 per month, in addition to file retrieval at \$6.95 per file requested; and

WHEREAS, the annual costs for these services will not exceed \$49,000, which will include monthly storage fees, file ingest, file retrieval, and re-file fees; and

WHEREAS, all costs for the storage of Health Department documents is included in the FY 24 ICHHD budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one-time cost of approximately \$18,000 (included in the total \$49,000) to remove, transport, and catalog the files; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize a contract with Graphic Sciences, Inc. for the transport, storage, and retrieval of files, effective January 27, 2024 through January 26, 2025 in an amount not to exceed \$49,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Graphic Sciences, Inc. for the transport, storage, and retrieval of files, effective January 27, 2024 through January 26, 2025 in an amount not to exceed \$49,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 1b

TO: Board of Commissioner's Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: January 29, 2024

SUBJECT: Authorization for an Agreement with Michigan Public Health Institute for MIPathways
For the Meeting Agendas of February 21, and February 22, 2024

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into an agreement with Michigan Public Health Institute (MPHI) for the non-exclusive access and use of the internet based MIPathways Data Management System, effective January 1, 2024 through December 31, 2025 in an amount not to exceed \$6,000. Access to the MIPathways Data Management System is critical as a database for ICHD's Family Outreach and Pathways to Care Home Visiting Programs. These programs utilize the MIPathways system to document and track their work with families and individuals within Ingham County.

ALTERNATIVES

Choosing not to enter into this agreement would forfeit use of the critical database system used to monitor ICHD's Family Outreach and Pathways to Care services.

FINANCIAL IMPACT

The MIPathways Data Management System costs will not exceed \$6,000. These costs will be supported by the Family Outreach Services and the Pathways to Care budgets, each providing \$3,000 to pay for the costs associated with the MIPathways Data Management System.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners approve the attached resolution to authorize an agreement with MPHI for utilization of the MIPathways Data Management System, effective January 1, 2024 through December 31, 2025 in an amount not to exceed \$6,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH INSTITUTE FOR PROVISION OF THE MIPATHWAYS DATA MANAGEMENT SYSTEM

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Michigan Public Health Institute (MPHI) for the non-exclusive access and use of the internet-based MIPathways Data Management System, effective January 1, 2024 to December 31, 2025 in an amount not to exceed \$6,000; and

WHEREAS, access to the MIPathways Data Management System is a critical database for ICHD's Family Outreach and Pathways to Care Home Visiting programs; and

WHEREAS, the Family Outreach and Pathways to Care Home Visiting programs utilize the MIPathways system to document and track their work with families and individuals within Ingham County; and

WHEREAS, all costs will be supported by the Family Outreach Services and Pathways to Care budgets, each providing \$3,000 to pay for the costs associated with the MIPathways Data Management System; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPHI for the provision of the MIPathways Data Management System, effective January 1, 2024 to December 31, 2025 in an amount not to exceed \$6,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI for the provision of the MIPathways Data Management System, effective January 1, 2024 to December 31, 2025 in an amount not to exceed \$6,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioner’s Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: January 26, 2024
SUBJECT: Authorization for Agreements with Barry-Eaton District Health Department and Mid-Michigan District Health Department for the Region 7 Perinatal Quality Collaborative
For the Meeting Agendas of February 21, and February 22, 2024

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into agreements with Barry-Eaton District Health Department (BEDHD) and Mid-Michigan District Health Department (MMDHD) in amounts not to exceed \$8,000 for BEDHD, and \$8,000 for MMDHD to enable both counties to participate, attend, and travel for the Region 7 Perinatal Quality Collaborative, effective October 1, 2023 through September 30, 2024. ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative. This regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties. In order to fund this collaborative work, MDHHS has given ICHD \$480,681 through the FY23-24 Comprehensive Agreement authorized by Resolution #23-339.

ALTERNATIVES

Choosing not to enter into this agreement could result in a gap in critical services provided to address reducing infant and maternal mortality.

FINANCIAL IMPACT

All costs associated with this agreement have been included in the FY23-24 General Operating budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize agreements with BEDHD and MMDHD in amounts not to exceed \$8,000 for BEDHD and \$8,000 for MMDHD, to enable these counties to participate, attend, and travel for Region 7 Perinatal Quality Collaborative efforts, effective October 1, 2023 through September 30, 2024.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH BARRY-EATON DISTRICT HEALTH DEPARTMENT AND MID-MICHIGAN DISTRICT HEALTH DEPARTMENT FOR THE REGION 7 PERINATAL QUALITY COLLABORATIVE

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreements with Barry-Eaton District Health Department (BEDHD) and Mid-Michigan District Health Department (MMDHD) in amounts not to exceed \$8,000 for BEDHD, and \$8,000 for MMDHD, to enable these counties to participate, attend, and travel for Region 7 Perinatal Quality Collaborative efforts, effective October 1, 2023 through September 30, 2024; and

WHEREAS, ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, to fund this collaborative work, MDHHS has given ICHD \$480,681 through the FY23-24 Comprehensive Agreement authorized by Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into agreements with BEDHD and MMDHD for providing staff support in amounts not to exceed \$8,000 for BEDHD and \$8,000 for MMDHD, effective October 1, 2023 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with BEDHD and MMDHD for providing staff support in amounts not to exceed \$8,000 for BEDHD and \$8,000 for MMDHD, effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 1d

TO: Board of Commissioner's Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: January 26, 2024
SUBJECT: Authorization for an agreement with Sparrow Hospital for the Region 7 Perinatal Quality Collaborative
For the Meeting Agendas of February 21, and February 22, 2024

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and Birth Workers, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000. ICHHD has partnered with Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative. This regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties. In order to fund this collaborative work, MDHHS has given ICHD \$480,681 through the FY23-24 Comprehensive Agreement authorized by Resolution #23-339.

ALTERNATIVES

Choosing not to enter into this agreement could result in a gap in critical services designed to address infant and maternal mortality rates provided through this funding.

FINANCIAL IMPACT

All costs associated with this agreement have been included in the FY23-24 General Operating budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and birth workers, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPARROW HOSPITAL FOR THE
REGION 7 PERINATAL QUALITY COLLABORATIVE**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and birth workers, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000; and

WHEREAS, ICHD has partnered with Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, to fund this collaborative work, MDHHS has given ICHD \$480,681 through the FY23-24 Comprehensive Agreement authorized by Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and birth workers, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and birth workers effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

TO: Board of Commissioner’s Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: January 26, 2024

SUBJECT: Resolution to Authorize an Agreement with the Michigan Public Health Institute Center for Healthy Communities for the Region 7 Perinatal Quality Collaborative

For the meeting agendas of February 21, and February 22, 2024

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Public Health Institute (MPHI) Center for Healthy Communities (CHC) to allow MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a birth equity analysis, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$115,604. MPHI-CHC will provide support for general project coordination, including planning meetings, drafting required reports to the Michigan Department of Health and Human Services (MDHHS), and drafting and/or amending the Region 7 Perinatal Quality Collaborative work plan. MPHI-CHC will also provide group facilitation for the steering committee meetings and quarterly collaborative meetings in partnership with the steering committee. As a part of this agreement, MPHI-CHC will conduct an in-depth Birth Equity Analysis to develop a Birth Equity Ecosystem Map for Region 7. The Birth Equity Ecosystem Map is a visual compilation describing all conditions needed to ensure that equity in birth outcomes can be achieved by everyone. MPHI-CHC has supported Regional Perinatal Quality Collaboratives (RPQCs) since 2018 and currently provides support to three other RPQCs.

ALTERNATIVES

ICHD’s Maternal and Child Health Division could contract with another organization to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a Birth Equity Analysis.

FINANCIAL IMPACT

These funds will be made available through Grant #01018, previously approved through ICHD’s Comprehensive Agreement authorized by Resolution #23-339. The total cost of this agreement will be \$115,604 and will allow MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative, and to conduct a Birth Equity Analysis.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of Promoting Accessible Healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize an agreement with MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a Birth Equity Analysis in an amount not to exceed \$115,604, effective October 1, 2023 through September 30, 2024.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH INSTITUTE CENTER FOR HEALTHY COMMUNITIES FOR THE REGION 7 PERINATAL QUALITY COLLABORATIVE

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Public Health Institute (MPHI) Center for Healthy Communities (CHC) to allow MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative, and to conduct a Birth Equity Analysis effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$115,604; and

WHEREAS, MPHI-CHC will provide support for general project coordination, including planning meetings, drafting required reports to the Michigan Department of Health and Human Services (MDHHS), and drafting and/or amending the Region 7 Perinatal Quality Collaborative work plan; and

WHEREAS, MPHI-CHC will also provide group facilitation for the steering committee meetings and quarterly collaborative meetings in partnership with the steering committee; and

WHEREAS, as a part of this agreement, MPHI-CHC will conduct an in-depth Birth Equity Analysis to develop a Birth Equity Ecosystem Map for Region 7; and

WHEREAS, the Birth Equity Ecosystem Map is a visual compilation describing all conditions that would need to be in place to ensure that equity in birth outcomes can be achieved by everyone; and

WHEREAS, MPHI-CHC has supported the Regional Perinatal Quality Collaborative (RPQC) since 2018 and currently provides support to three other RPQCs; and

WHEREAS, the cost of this agreement will be in an amount not to exceed \$115,604, and will allow MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a Birth Equity Analysis; and

WHEREAS, these funds will be made available through Grant #01018, previously approved through ICHD's Comprehensive Agreement authorized by Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a Birth Equity Analysis in an amount not to exceed \$115,604, effective October 1, 2023 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a Birth Equity Analysis in an amount not to exceed \$115,604, effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioner’s Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: January 23, 2024
SUBJECT: Authorization to Accept MALPH Wellbeing Grant
For the Meeting Agendas of February 21, and February 22, 2024

BACKGROUND

Ingham County Health Department (ICHHD) wishes to accept a Local Health Department Staff Wellbeing grant from the Michigan Association for Local Public Health (MALPH), effective January 19, 2024 through September 30, 2024 in an amount totaling \$5,000. The purpose of this agreement is to specify the responsibilities of both MALPH and ICHHD, related to the implementation of the Wellbeing Mini-Grant Program. This funding is designed to create collaborative services for local health department staff affected by the COVID-19 pandemic, and to bolster employees’ sense of social and emotional wellbeing. Program services may be therapeutic in nature, and may address topics such as teambuilding, mindfulness, dealing with difficult people and situations, and addressing the mitigation of workplace violence.

ALTERNATIVES

ICHHD could decline the funding and forfeit the opportunity to provide well-being services for employees in response to COVID-19 associated workplace stresses.

FINANCIAL IMPACT

The total amount of grant funding is \$5,000.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize accepting a MALPH Local Health Department Staff Wellbeing grant, effective January 19, 2024 through September 30, 2024 in an amount not to exceed \$5,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF A WELLBEING GRANT FROM THE MICHIGAN ASSOCIATION FOR LOCAL PUBLIC HEALTH

WHEREAS, Ingham County Health Department (ICHHD) wishes to accept a Local Health Department Staff Wellbeing grant from the Michigan Association for Local Public Health (MALPH), effective January 19, 2024 through September 30, 2024 in an amount totaling \$5,000; and

WHEREAS, the purpose of this grant agreement is to specify the responsibilities of MALPH and of the Grantee related to the implementation of the Wellbeing Mini-Grant Program; and

WHEREAS, this funding is designed to create collaborative services for local health department staff affected by the COVID-19 pandemic, and to bolster employees' sense of social and emotional wellbeing; and

WHEREAS, program services may be therapeutic in nature, and may address topics such as teambuilding, mindfulness, dealing with difficult people and situations, and addressing the mitigation of workplace violence; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting a MALPH Local Health Department Staff Wellbeing grant in an amount not to exceed \$5,000, effective January 19, 2024 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting a MALPH Local Health Department Staff Wellbeing grant for an amount not to exceed \$5,000, effective January 19, 2024 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approved to form by the County Attorney.

Agenda Item 1g

TO: Board of Commissioner’s Human Services, County Services, and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: January 26, 2024

SUBJECT: Authorization to Add a Permanent .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist

For the Meeting Agendas of February 20, February 21, and February 22, 2024

BACKGROUND

Ingham County Health Department (ICHD) wishes to add a permanent .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, an ICEA County Pro Grade 5/Step 5 (2024 salary range of \$25,650.36 to \$30,801.32), for a total cost of \$56,843. The Region 7 Perinatal Quality Collaborative Program Specialist position is essential to ICHD’s Maternal and Child Health (MCH) Division operations and ensures that the Region 7 Perinatal Quality Collaborative is successful and sustainable. The Region 7 Perinatal Quality Collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties. This additional position will allow Region 7 ICHD staff to propose and implement projects that can lead to healthier birth outcomes and lower infant mortality rates across Region 7, as well as allow extra capacity and staffing hours to further develop the Region 7 Perinatal Quality Collaborative.

ALTERNATIVES

Choosing not to create this new position could jeopardize ICHD’s continuing efforts to ensure best practices and the highest standards of care.

FINANCIAL IMPACT

The financial impact for adding this permanent .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position will be a total cost of \$56,843. All costs for this agreement will be covered by the Region 7 Perinatal Quality Collaborative Grant #01018.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize adding a .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, effective upon approval for a total cost of \$56,843.

Agenda Item 1g

To: Sally Meyer, Maternal & Child Division Director
From: Joan Clous, HR Specialist – Labor & Employee Relations
Date: January 31, 2024
RE: Addition of a Part Time Program Specialist position

The Health Department is seeking to add a part time Program Specialist to enhance services to the public.

The Program Specialist is within the ICEA County Professional union and is placed at the ICEA County Pro level 5 (\$24.6638 to \$29.6166).

Please use this memo as acknowledgement of Human Resources' participation and analysis of your proposed classification. You are now ready to complete the next step in the process: contact Budgeting, write a memo of explanation and prepare a resolution for Board approval.

If I can be of further assistance, please email or call me 887-4374.

INGHAM COUNTY JOB DESCRIPTION PROGRAM SPECIALIST - HEALTH

General Summary:

Under the supervision of a Health Department supervisor, assists with carrying out the functions of specific health programs such as health plan enrollment; access to healthcare and mobile healthcare initiatives; overdose and substance use disorder prevention/harm reduction; tobacco treatment/cessation, basic life support (BLS) training, and connections to statewide and/or federal healthcare and human services navigation tools. Duties may include assisting in recruiting and training program staff, developing curriculum, data collection, report writing, and assistance in grant writing. Works with community resources and represents the department by servicing on community coalitions.

Essential Functions:

1. Participates in specific health department programs by assisting with the planning, coordination, and implementation of programs, community workshops, and events.
2. Recruits staff and discusses job duties with potential applicants. Receives and review applications, participate in the applicant interview process, and makes hiring recommendations. May process new employees by arranging for physical examinations and completing and sending required forms to the Human Resources department.
3. Explains various programs and workshops offered by the Health Department to schools, community organizations, and other interested groups. Schedules programs, gathers information about the needs of various groups, and prepares program materials.
4. Assists coalitions formed to work with specific Health Department programs. May plan and schedule meetings, facilitate meetings, assists with policy development, and take minutes. May recruit appropriate persons to be coalition members.
5. Maintains records and statistics on program activities and prepares activity and financial reports as required by grant funding sources. May assist with preparation of grant funding requests.
6. Markets and interprets the goals and objectives of programs to community groups, schools, professionals, and other interested people. Promotes and conducts local activities that are part of statewide campaigns.
7. Participates in staff meetings and attends and/or conducts conferences and workshops. Represents the Health Department on various councils and task forces.
8. Coordinates services and networks with schools, businesses, community organizations, and other agencies in identifying community needs and providing information or programming.
9. May train new staff to deliver Health Department programs and facilitate workshops.

Other Functions:

None listed.

An employee in this position may be called upon to do any or all of the above tasks. (These examples do not include all of the tasks which the employees may be expected to perform.)

Employment Qualifications:

Education: Possession of a Bachelor’s Degree in a social science and/or one or more of the following certifications preferred: National Certificate in Tobacco Treatment Counseling, Certified Application Counselor, Marketplace Navigator, Certified BLS Trainer.

Experience: A minimum of one year of experience in a health-related field. Experience in access to healthcare, health plan navigation, BLS training, tobacco treatment counseling, and/or substance use disorder (SUD) prevention or treatment experience preferred.

Other Requirements:

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements:

Ability to travel throughout the County.

Ability to access office files.

Lifts and transports materials and equipment.

[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:

Working Conditions:

Works in office conditions and travels throughout the County to attend meetings.

***PROGRAM SPECIALIST - HEALTH
ICEA County PRO-05
December 2019***

Position Costs Analysis

	ICEA CO Prof Grade 5 - Step 1 .5 FTE	ICEA CO Prof Grade - Step 5 .5 FTE
Salary	25,651	30,802
Unemployment	128	154
FICA	1,962	2,356
Health Insurance	10433	10433
Dental Insurance	936	936
Vision Insurance	134	134
Retiree Chgbk	3586	3,586
Retiree Trust	1,154	1,386
Separation Buyout	513	616
Retirement	4,848	5,821
Retirement - hybrid	257	308
Workers Comp	126	151
Disability	33	40
Life	120	120
Total Fringe	24,230	26,042
Total Salaries and Fringe	49,881	56,843

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CREATION OF A .50 FTE
REGION 7 PERINATAL QUALITY COLLABORATIVE PROJECT SPECIALIST**

WHEREAS, Ingham County Health Department (ICHHD) wishes to add a permanent .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, an ICEA County Professional Grade 5 (2024 salary range of \$25,650.36 to \$30,801.32); and

WHEREAS, the Region 7 Perinatal Quality Collaborative Program Specialist position is essential to ICHHD's Maternal and Child Health (MCH) Division operations, and ensures that the Region 7 Perinatal Quality Collaborative is successful and sustainable; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, this additional position will allow Region 7 ICHHD staff to propose and implement projects that can lead to healthier birth outcomes and lower infant mortality rates across Region 7; and

WHEREAS, adding this position will allow extra capacity and staffing hours to further develop the Region 7 Perinatal Quality Collaborative; and

WHEREAS, the total 2024 cost, including wages and benefits for creating this .50 FTE Region 7 Perinatal Quality Collaborative Project Specialist position is \$56,843; and

WHEREAS, all costs for this agreement will be covered by the Region 7 Perinatal Quality Collaborative Grant #01018; and

WHEREAS, the Medical Health Officer recommends that Ingham County Board of Commissioners authorize adding a .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creating a .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, an ICEA County Professional Grade 5 (2024 salary range of \$25,650.36 to \$30,801.32), effective upon approval.

BE IT FURTHER RESOLVED, that the costs for this agreement will be covered by the Region 7 Perinatal Quality Collaborative Grant #01018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.