CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON
REBECCA BAHAR-COOK

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

LAW AND COURTS COMMITTEE
VICTOR CELENTINO, CHAIR
PENELOPE TSERNOGLOU
DIANNE HOLMAN
DEBBIE DE LEON
REBECCA BAHAR-COOK
KARA HOPE
RANDY SCHAFER

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, AUGUST 15, 2013 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the July 11, 2013 Minutes
Additions to the Agenda
Limited Public Comment

1. Spoke 8 Marketing Inc. - President Lisa Smith: Presentation on Status of Public Information and Education Campaign

2. Sheriff's Office - Resolution to Authorize Renewal of a Three Year Contract with WideOpen West Mid-Michigan for Cable Television Services at the Ingham County Jail

3. Office of Homeland Security & Emergency Management - Resolution Authorizing Ingham County Sheriff's Office to Accept a Trailer and Equipment from the Michigan State Police Meth Investigation Unit

4. Circuit Court/Family Division
   a. Resolution Authorizing Entering into a Contract for Attorney Services for Juvenile Delinquency and Truancy Matters
   b. Resolution Authorizing Entering into a Contract for Attorney Services for Juvenile Delinquency
   c. Second Quarter Report (*Original Distributed at Meeting*)
   d. Overview of Ingham County Family Center Programs (*No Materials*)

5. Probate Court - Resolution Authorizing Contract Change Orders 002 and 003 with ImageSoft Corporation for the Probate Court Imaging Project

6. Controller's Office /MIS
   a. Resolution to Authorize Engaging Dewpoint to Review and Provide Project Management of the Deployment of the Jail Communications and Control System
   b. Resolution to Authorize FD Hayes to Install New Fiber to the 911 Center

7. 911 Director
   a. Presentation on the 911 Center First Year of Operation Annual Report
   b. Update on the Ingham County 911 Center

8. Board Referral - Letter from McCartney & Company, P.C. with the Enclosed Annual Accounting for the Ingham County 9-1-1 Service District

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
July 11, 2013
Minutes

Members Present: Victor Celentino, Penelope Tsernoglou, Debbie De Leon, Rebecca Bahar-Cook, Kara Hope and Randy Schafer

Members Absent: Dianne Holman

Others Present: John Neilsen, Tim Dolehanty, Mary Sabaj, Joel Maatman, Maureen Winslow, Sara Deprez, Rhonda Swayze and others

The meeting was called to order by Chairperson Celentino at 6:00 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the June 13, 2013 Law & Courts Minutes
MOVED BY COMM. HOPE, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE JUNE 13, 2013 MINUTES AS SUBMITTED.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Holman

Additions to the Agenda
2c. Substitute - Resolution to Allow the Ingham County Sheriff's Office to Enter into an Interlocal Agreement with the City of Lansing and City of East Lansing for the 2013 Local Jag Grant
3a. Additional Information - Resolution Awarding a Contract to PM Technologies to Provide Generator Services for Various Backup Generators Throughout Ingham County
3b. Additional Information - Resolution Authorizing Entering into a Contract with John E. Green Company for the Replacement of the Cooling Tower at the Ingham County Jail
4a. Substitute - Resolution Amending Resolution #12-403 to Sign Agreements with Westlaw for Clear Services – *Memo Only*

Limited Public Comment
None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. HOPE, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. CCAB - Resolution Authorizing Submission of a Grant Application and Entering into a Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Entering into Program Subcontracts and Creating a Special Part Time Pretrial Services Investigator Position for FY 2013-2014

2. Sheriff's Office
   a. Resolution to Accept the 2013 Risk Avoidance Grant (RAP) from the Michigan Municipal Risk Management Authority (MMRMA)
   b. Resolution Authorizing Ingham County Sheriff's Office to Accept the 2013 Michigan Municipal Risk Management Authority's Member Recognition Award
   c. Resolution to Allow the Ingham County Sheriff's Office to Enter into an Interlocal Agreement with the City of Lansing and City of East Lansing for the 2013 Local Jag Grant
   d. Resolution Authorizing Ingham County Sheriff's Office to Accept $3,402.00 for the 2013 Marine Safety Grant Program

3. Facilities
   a. Resolution Awarding a Contract to PM Technologies to Provide Generator Services for Various Backup Generators Throughout Ingham County
   b. Resolution Authorizing Entering into a Contract with John E. Green Company for the Replacement of the Cooling Tower at the Ingham County Jail

4. Controller's Office
   a. Resolution Amending Resolution #12-403 to Sign Agreements with Westlaw for Clear Services
   b. Second Quarter 2013 Budget Adjustments and Contingency Fund Update
   c. Resolution Authorizing Adjustments to the 2013 Ingham County Budget

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Holman

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. HOPE, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Holman

4. Controller's Office

   d. Resolution to Adopt the 2014 Juvenile Justice Community Agency Process Calendar

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE RESOLUTION TO ADOPT THE 2014 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR.

Mr. Neilsen stated this is an annual process that in the past the Judiciary Committee authorized how much would be allocated to the Community Agencies from the Juvenile Justice Millage along with adopting a calendar. He stated that historically the allocation was $100,000; however, the Committee may want to consider reducing that amount because of declining revenue. Mr. Neilsen referred to the JJM (Juvenile Justice Millage) Projection through 2016 in the agenda pointing out the declining Actual Fund Balance in 2009, 2011, and 2012, as well as, the decline in tax collection from 2009 Actual through 2013 Budget.

The Committee discussed the Juvenile Justice Community Agency Process, property tax collection, expenditures and reserves.

Chairperson Celentino asked if the 2013 tax collection budget will be revised. Mr. Neilsen stated at this time the budget is the best projection; nevertheless, it could be a bit different. The hope is for an increase in 2015 tax collection.

Comm. Bahar-Cook provided a brief history of the Board of Commissioners transferring General Fund expenditures for Court programs into the JJM fund, fund balances along with the use of those funds. Mr. Neilsen explained the intent is to move some of the expenditures that were moved into the JJM fund back to the General Fund.

The Committee discussed how much of the JJM is spent on Community Agencies in relationship to the total millage dollars collected, as well as, how much is allocated to the adjudicated youth and at-risk youth programs. The Committee acknowledged the allocation is small then expressed their concern that not enough is being spent long-term for at-risk individuals. Nonetheless, while County Departments are being asked to make cuts now is not the time to spend more.

The Committee agreed to reserve Juvenile Justice Millage funds in the amount of $**96,000** for the Community Agencies.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Holman

e. Discussion on 2014 Board Priority

Mr. Neilsen pointed out the amendment made in the 2014 Budget Priority: "e. Implement an independent assessment of the success of the Ingham County Juvenile Justice Programs every 3 years beginning in 2014. Explore the cost benefits of providing a male group home." He then asked the Committee if they would prefer to start the RFP process prior to 2014 or have discussions with Dr. Latessa.

Comm. De Leon questioned what year would be used for a baseline. Mr. Neilsen stated that is a consideration and this is the beginning of discussions to define a RFP. Comm. Bahar-Cook acknowledged the County has good programs and expressed her respect for Dr. Latessa's work; on the other hand it would be interesting to obtain another opinion that may identify gaps. Comm. Schafer expressed his concern over the expense and questioned if another opinion will resolve the problems and/or change the current progress. The Committee discussed the progress of the programs, recidivism rates and concerns of possible shortfalls.

Ms. Winslow stated the Court will cooperate with whatever the Board decides; however, questioned the necessity and expense of the RFP based on the current budget stating experts in this field are not cheap.

Ms. Winslow stated that recidivism data is important because that is the goal of the Courts. She explained Michigan State University has been collecting and reporting recidivism rates based on the County's data for several years and that information is always available to the Commissioners. She noted that Ingham Academy's recidivism rates are outstanding, as well as, two female group homes. Ms. Winslow explained that recidivism reports have not been conducted on all of the programs such as the evening reporting; however, Dr. Davidson, MSU, could do that. She suggested that Dr. Davison provide the Committee with a presentation.

Ms. Winslow informed the Committee that Dr. Latessa is a national expert and in 2003 assessed the County's needs and made several suggestions. She explained it was very painful to hear that many programs did not work, but, he was right and his suggestions like YLS worked and now is a significant part of the Courts. Additionally, Dr. Latessa came back in 2010 and made further suggestions which were adopted. Ms. Winslow explained Dr. Latessa knows the County and for consistency purposes it would be advantageous if he could come back again to do a reassessment. Ms. Winslow informed the Committee that Dr. Latessa has agreed to speak at the Juvenile Justice Association of Michigan conference in March which will be held in Lansing. It would be efficient and economical to align his time with the conference to reexamine the County programs should the Board of Commissioners agree.

Ms. Winslow also suggested listening to Dr. Davidson, MSU Professor because he has spent his career analyzing Ingham County's data. She stated Dr. Davidson is a valuable wealth of information and could follow through with programs where reports have not been established in order to make changes and improve programs.

Comm. Bahar-Cook stated the consideration of an RFP is to evaluate if the intent of the Board of Commissioners is being realized. She expressed her recent concerns that the systems in place are working as intended. Comm. Bahar-Cook stated it is her opinion that a fresh set of eyes may see something different than those who have been doing the assessments over the past years. Comm. De Leon questioned if there could be a natural progression of bias. Ms. Winslow stated Dr. Latessa is a national expert and is not personally involved with Ingham County. She explained many professionals would have studied under Dr. Latessa and reviewed his research. Comm. Tsernoglou questioned what Dr. Latessa's continuing involvement is. Ms. Winslow stated in 2003 he did an entire critique and made a series of recommendations based on research and evidence and in 2010 he provided an update. Ms. Winslow stated she has not spoken with Dr. Latessa since 2010. Ms. Winslow described Dr. Latessa's review process which is based on research and not a gut feeling or life skills.

Comm. Bahar-Cook asked Sara Deprez when she left as the Director of the Academy. Ms. Deprez estimated 2011. Comm. Bahar-Cook expressed her concern that there has not been a study since Ms. Deprez has left. Ms. Deprez explained the person who filled her position was a natural progression. She acknowledged there have been growing pains explaining the program began with 20 students and grew to 80 students. Ms. Deprez described the logs used to track misbehavior and explained it takes about a year before students calm down and make the transition noting it can be overwhelming for the students as well. Ms. Deprez informed the Committee that the risk assessment team meets every two weeks then overviewed the Common Sense parenting program as suggested by Dr. Latessa.

The Committee discussed high-risk youth, programs, recidivism rates, recent behavior problems, documentation and consequences.

Chairperson Celentino asked what direction the Committee would like to go. Mr. Neilsen stated the quarterly report will be available to the Committee in August and some of the data could help answer some of the Committee's concerns. He then suggested Dr. Davidson attend the August meeting. Ms. Winslow invited the Commissioners to sit in on a class.

The Committee decided to wait until August to make a decision. Ms. Winslow will request Dr. Davidson attend the August meeting.

Ms. Winslow reminded the Committee that Graduation is July 24, 2013 at 2:00 p.m.

Ms. Deprez reminded the Committee that the Garden Gala will be held July 25, 2013 at 6:30 p.m., 1601 Holmes, Lansing.

Announcements
None.

Public Comment
None.

The meeting adjourned at approximately 7:01 p.m.

Respectfully submitted,

Julie Buckmaster

AUGUST 15, 2013 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions:

2. Sheriff's Office – Resolution to Authorize Renewal of a Three Year Contract with WideOpen West Mid-Michigan for Cable Television Services at the Ingham County Jail

This Resolution authorizes a three year contract renewal with WideOpen West Mid-Michigan cable providers, which would provide cable television services in the jail. Funds for this service are available in the budget from the Inmate Commissary Fund. (See attached memo.)

3. Office of Homeland Security & Emergency Management - Resolution Authorizing Ingham County Sheriff's Office to Accept a Trailer and Equipment from the Michigan State Police Meth Investigation Unit

This Resolution authorizes the Ingham County Sheriff's Office to participate with the Michigan State Police Meth Investigation Team in order to identify, utilize or obtain at no charge a variety of equipment that is suitable for cleanup at Meth Lab sites including a trailer. The trailer and some of the associated equipment required for cleanup and removal of hazardous material from a meth lab site is being offered to the Sheriff's Office at no cost. The trailer and equipment will remain property of the MSP and can be recalled at any time. (See attached memo.)

4. Circuit Court/Family Division

a. Resolution Authorizing Entering into a Contract for Attorney Services for Juvenile Delinquency and Truancy Matters

This Resolution authorizes a contract renewal with Mr. Peter Brown at a cost not to exceed $25,000 ($15,000 for delinquency matters and $10,000 for truancy cases) to represent juvenile respondents in delinquency matters assigned to the Honorable Richard J. Garcia and to represent juvenile respondents in truancy matters brought to the Ingham County Circuit Court Family Division.

The time period is September 1, 2013 through August 31, 2014 and funds are available within the Family Division's existing 2013 and 2014 budgets.

b. Resolution Authorizing Entering into a Contract for Attorney Services for Juvenile Delinquency

This Resolution authorizes entering into a contract with Ms. Michelle Shannon at a cost not to exceed $12,000 to represent juvenile respondents in delinquency matters assigned to the Honorable George Economy.

The time period is September 1, 2013 through August 31, 2014 and funds are available within the Family Division's existing 2013 and 2014 budgets.

5. *Probate Court – Resolution Authorizing Contract Change Orders 002 and 003 with ImageSoft Corporation for the Probate Court Imaging Project*

This Resolution authorizes entering into contracts with ImageSoft for two supplemental change orders to their scanning system. The two change orders total $14,190 and $16,995. The funds are available in the CIP budget for this purpose. (See attached memo.)

6. *Controller's Office/MIS*

a. *Resolution to Authorize Engaging Dewpoint to Review and Provide Project Management of the Deployment of the Jail Communications and Control System*

This Resolution authorizes a contract with Dewpoint to review ongoing problems with a contractor that was hired to install the Ingham County Jail door control systems. The work includes Data and Information Gathering, Documenting the Infrastructure Changes made by vendor, Review and compare the RFP with delivered products/process. Also, working with the Vendor to determine if issues can be resolved and if so to work with the vendor to resolve issues if it is the proper path. The cost is up to $31,000 from the MIS budget.

b. *Resolution to Authorize FD Hayes to Install New Fiber to the 911 Center*

This Resolution authorizes MIS Director Michael Ashton retroactive authorization to install a 24-pair fiber strand from the Human Services Building to the 911 center. Tests conducted on existing fiber line in conjunction with installation of a new telephone system indicated the fiber was in extremely poor condition. In that failing fiber lines were identified as one source of equipment malfunction at the 911 center, replacement of fiber strands was expedited given the sensitivity of 911 operations.

This portion of the agenda is for informational purposes:

1. *Spoke 8 Marketing Inc. – President Lisa Smith: Presentation on Status of Public Information and Education Campaign*

4c. *Circuit Court/Family Division - Second Quarter Report*

4d. *Circuit Court/Family Division - Overview of Ingham County Family Center Programs (No Materials)*

7a. *911 Director - Presentation on the 911 Center First Year of Operation Annual Report*

7b. *911 Director - Update on the Ingham County 911 Center*

Agenda Item 1

TO: Ingham County Law & Courts Committee

FROM: John L. Neilsen, Deputy Controller

DATE: August 8, 2013

RE: Presentation on the Public Information And Education Program For The Ingham County 911 Emergency Telephone And Dispatch System

Commissioners:

Lisa Smith, President of Spoke 8 Marketing will present her recommendations to date for the Public Information and Education Program for the Ingham County 911 Emergency Telephone and Dispatch System.

By way of background on this topic at the Law & Courts Meeting on February 28, 2013, the Ingham County 9-1-1 Advisory Committee presented the "Advisory Report to the Ingham County 9-1-1 Advisory Committee Regarding Findings and Recommendations of the Advisory Operations Committee".

The Report was the culmination of the review of three 9-1-1 incidents previously reported by the media. As you will recall the County assigned the task to the Ingham County 9-1-1 Advisory Committee to review the three reported incidents and to report back to the County after their review and deliberations with any recommendations they may have.

One of the key recommendations to the Ingham County Board of Commissioners was to initiate a Public Information and Education Program for the Ingham County 911 Emergency Telephone And Dispatch System in order to educate the public on the importance of communicating clear and accurate information regarding the location and nature of 911 related emergencies to the Ingham County 9-1-1 Central Dispatch Center.

The report was adopted as presented and copies were e-mailed to all Commissioners.

The Law & Courts Committee further directed the Controller/Administrator to conduct a Professional Services selection process to identify a qualified contractor for this program.

Spoke8 Marketing Inc. was one of five organizations that submitted a RFP and they were awarded a contract in March of 2013 up to $29,836 as follows:

Phase I Research and Communication	$ 4,585
Phase II Message and Deliverables	$ 3,000
Phase III Media Strategy and Education Campaign	$ 2,250
Media Budget	$ 15,000
Production and Deliverables	$ 5,000
	$ 29,835

If you should have any questions, please feel free to contract me.

Agenda Item 2

To: Law and Courts and Finance Committees

From: Major Sam L. Davis

Date: August 8, 2013

Re: Cable Television Resolution

The Sheriff's Office is asking your approval of the resolution that would authorize a contract with WideOpen West Mid-Michigan cable providers, which would provide for the continued use of cable television in the jail for inmates.

While television services are not mandated by the federal or state government, it has been proven to be an effective means of providing the inmates with a connection to the community as well as acting an inmate behavior management tool.

The monies to pay for this service will come from the Inmate Commissary Fund and not from any General Dollars.

Agenda Item 2

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS\

RESOLUTION TO AUTHORIZE RENEWAL OF A THREE YEAR CONTRACT WITH WIDEOPEN WEST MID-MICHIGAN FOR CABLE TELEVISION SERVICES AT THE INGHAM COUNTY JAIL

WHEREAS, the Sheriff's Office has the responsibility to provide a safe and secure jail for staff and inmates; and

WHEREAS, the Sheriff's Office believes that inmates require some form of entertainment to help them pass away their idle time and manage their behavior; and

WHEREAS, the Sheriff's Office believes that cable television is an effective way to occupy some of the inmates idle time; and

WHEREAS, the Sheriff's Office believes that cable television can be an effective behavior management tool; and

WHEREAS, WideOpen West Mid-Michigan owns and operates the cable system that is currently being used in the Ingham County Jail; and

WHEREAS, the Sheriff's Office is happy with the product that is delivered by WideOpen West and would like to continue to have them operate in the Jail.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County Sheriff's Office recommendation and authorizes a contract with WideOpen West Mid-Michigan to continuing providing 83 cable television units for the next three years to come from the Inmate Commissary Fund.

BE IT FURTHER RESOLVED, that the contract will be effective August 28, 2013 through August 28, 2016 at a monthly rate of $1048.29 or $12,579.48 annually for a three year total of $37,738.44.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/ Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2013 through 2016 Budgets.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

Agenda Item 3

TO: Law & Courts and Finance Committees of the Ingham County Board of Commissioners

FROM: Sergeant Robert Ott, Office of Homeland Security & Emergency Management

DATE: August 6, 2013

RE: Meth Response Team Trailer

The Ingham County Sheriff's Office has been offered the use of an enclosed trailer and associated equipment from the Michigan State Police, Meth Investigation Unit.

As you may be aware, the Sheriff's Office has been handed the responsibility of clean up of Methamphetamine labs within the County. Previously this was handled by the Michigan State Police under a grant from the US Drug Enforcement Agency. Grant dollars are now aimed at training and removal of meth related components from regional container sites, leaving local sheriff and police agencies to remove the waste from meth labs.

The Sheriff's Office is in the process of forming a team of specially trained personnel to accomplish this responsibility. Training is being provided under the DEA grant and equipment is being distributed based on need. The Sheriff's Office has been identified as one of the agencies being in need.

An enclosed trailer and some of the associated equipment required for clean up and removal of hazardous material from a meth lab site is being offered to the Sheriff's Office at no cost. The trailer and equipment will remain property of the MSP and can be recalled at any time.

Agenda Item 3

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING INGHAM COUNTY SHERIFF'S OFFICE TO ACCEPT A TRAILER AND EQUIPMENT FROM THE MICHIGAN STATE POLICE METH INVESTIGATION UNIT

WHEREAS, local units of government in Michigan have been tasked with the cleanup of methamphetamine lab sites and components; and

WHEREAS, the Ingham County Sheriff's Office is in the process of forming a team of specially trained responders for Meth Lab cleanups; and

WHEREAS, the Sheriff's Office participates in the Container Program with the Michigan State Police; and

WHEREAS, the Sheriff's Office has been identified as an eligible recipient of an enclosed trailer and equipment for cleanup at Meth Lab sites; and

WHEREAS, the trailer and equipment would remain titled to and property of the Michigan State Police and, would have to be returned to the MSP once the Sheriff's office or MSP want to dispose of them; and

WHEREAS, the only cost to Ingham County would be for the normal vehicle maintenance to operate and maintain the trailer, which will be housed at the Ingham County Sheriff's Office; and

WHEREAS, the Ingham County Sheriff's Office wishes to participate in this program in order to identify and obtain a variety of equipment that is required for cleanup at Meth Lab sites.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to participate with the Michigan State Police Meth Investigation Team in order to identify, utilize or obtain at no charge a variety of equipment that is suitable for cleanup at Meth Lab sites.

BE IT FURTHER RESOLVED, that all Ingham County procurement and property disposition policies will apply for any equipment that the County takes permanent procession of.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff's Office is authorized to temporarily take possession of an enclosed trailer and equipment for use by the Sheriff's Office Meth Response Team.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners, the County Clerk, and the Sheriff are authorized to sign any necessary contract/lease documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4a

MEMORANDUM

TO: Law and Courts Committee
Finance Committee

FROM: Maureen Winslow, Deputy Court Administrator

DATE: August 7, 2013

RE: **Resolution to Extend Contract for Attorney Services**

The Resolution presented with this memo is requesting the authority to enter into a contract with Mr. Peter Brown for another year to provide legal representation on juvenile delinquency cases on Judge Richard J. Garcia's docket as well as truancy matters assigned to the Family Division.

Attorney Peter Brown has provided the above stated services since September 1, 2010. In addition to budget savings, the cases have been handled in an appropriate and efficient manner.

The contract will be in effect from September 1, 2013 through August 31, 2014 and all funds will be taken out of the Family Division's existing 2013 and 2014 budgets.

Agenda Item 4a

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR ATTORNEY SERVICES FOR JUVENILE DELINQUENCY AND TRUANCY MATTERS

WHEREAS, the Ingham County Circuit Court Family Division, by statute and Constitution, must provide legal counsel to juvenile respondents in juvenile delinquency cases who are indigent; and

WHEREAS, the Ingham County Circuit Court Family Division, in an attempt to reduce costs for attorney fees, has provided required legal representation to indigent juveniles on a contractual basis for all juvenile delinquency cases assigned to the Honorable Richard J. Garcia and all truancy matters assigned to the Family Division; and

WHEREAS, the attorney who has been under contract to perform the legal duties on the above stated cases is Mr. Peter Brown who has provided the legal services in an appropriate and efficient manner; and

WHEREAS, the Circuit Court Family Division would like to extend the contract for Attorney Peter Brown to provide legal representation on juvenile delinquency cases assigned to Judge Richard J. Garcia for one year in the amount of $15,000 as well as truancy matters assigned to the Family Division in the amount of $10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Mr. Peter Brown at a cost not to exceed $25,000 to represent juvenile respondents in delinquency matters assigned to the Honorable Richard J. Garcia and to represent juvenile respondents in truancy matters brought to the Ingham County Circuit Court Family Division.

BE IT FURTHER RESOLVED, the contract duration will be for the time period of September 1, 2013 through August 31, 2014.

BE IT FURTHER RESOLVED, the contract amounts of $15,000 for delinquency matters and $10,000 for truancy cases shall be taken out of the Family Division's existing 2013 and 2014 budgets.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contractual documents consistent with this Resolution and approved as to form by the County Attorney.

Agenda Item 4b

MEMORANDUM

TO: Law and Courts Committee
Finance Committee

FROM: Maureen Winslow, Deputy Court Administrator

DATE: August 7, 2013

RE: **Resolution to Extend Contract for Attorney Services**

The Resolution presented with this memo is requesting the authority to enter into a contract with Mr. Michelle Shannon for another year to provide legal representation on juvenile delinquency cases on Judge George Economy's docket in the Family Division. It is believed having one attorney perform this legal service adds to the efficiency of cases as they are fully aware of the services and resources available through this Court and in the community that are useful for the clients.

The amount of the one year contract would be $12,000.

The contract will be in effect from September 1, 2013 through August 31, 2014.

Agenda Item 4b

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR ATTORNEY SERVICES FOR JUVENILE DELINQUENCY

WHEREAS, the Ingham County Circuit Court Family Division, by statute and Constitution, must provide legal counsel to juvenile respondents in juvenile delinquency cases who are indigent; and

WHEREAS, the Ingham County Circuit Court Family Division, in an attempt to reduce costs for attorney fees and provide appropriate and efficient legal services, proposes entering into a contract with Attorney Michelle Shannon for all juvenile delinquency matters assigned to the Honorable George Economy; and

WHEREAS, the term of the contract with Ms. Michelle Shannon would be for one year, beginning September 1, 2013 and expiring on August 31, 2014; and

WHEREAS, the payment provided to Attorney Michelle Shannon for providing legal representation on juvenile delinquency cases assigned to Judge George Economy would be at a cost not to exceed $12,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Ms. Michelle Shannon at a cost not to exceed $12,000 to represent juvenile respondents in delinquency matters assigned to the Honorable George Economy.

BE IT FURTHER RESOLVED, the contract duration will be for the time period of September 1, 2013 through August 31, 2014.

BE IT FURTHER RESOLVED, the contract amount of $12,000 shall be taken out of the Family Division's existing 2013 and 2014 budgets.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contractual documents consistent with this Resolution and approved as to form by the County Attorney.

October 1, 2006 - December 31, 2006

INTAKE DIVISION

PETITIONS RECEIVED DURING THIS PERIOD: 357

- 70 INFORMAL DELINQUENCY
- 124 FORMAL DELINQUENCY
- 155 NEGLECT
  - 142 Authorized
  - 13 Not Authorized / Transferred

PETITIONS DISPOSED DURING THIS PERIOD: 239

1). INFORMAL
- 0 Consent Calendar
- 2 Inactive
- 19 Transferred
- 22 Diverted
- 43 Total

Services Provided
- 21 Community Service
- 1 Cost
- 10 Counseling / Anger Management
- 3 Letters of Apology
- 4 MSU Diversion
- 3 Restitution
- 1 School Progress
- 1 Substance Abuse
- 32 Other
- 76 Total

2). FORMAL

A). Delinquency
- 61 Admission / No Contest
- 1 Bench Verdict
- 0 Designation Granted
- 16 Dismissed
- 0 Jury Verdict
- 0 Prosecutor Waiver
- 8 Nolle Prosequi
- 8 Traditional Waiver
- 80 Total

B). Neglect
- 83 Admission / No Contest
- 16 Bench Verdict
- 30 Dismissed / Withdrawn
- 11 Not Authorized
- 2 Transferred
- 116 Total

NEGLECT DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD: 194

1). PROGRAMS (JUVENILE STATS)

A). Intensive Neglect Services
- 20 Emergency Removal
- 111 Remain Active
- 11 Successful Dismissal
- 2 Other
- 146 Total

B). Family Support Services
- 35 Remain Active
- 7 Successful Dismissal
- 6 Other
- 48 Total

DEMOGRAPHICS

A). Gender
- 86 Females
- 108 Males

B). Race
- 0 Asian / Oriental
- 27 Bi-Racial
- 79 Black
- 5 Hispanic
- 0 Native American
- 83 White

C). Age
- 12 1-11 Months
- 6 1 Years
- 16 2 Years
- 12 3 Years
- 7 4 Years
- 12 5 Years
- 11 6 Years
- 5 7 Years
- 11 8 Years
- 4 9 Years
- 10 Years
- 11 Years
- 12 Years
- 13 Years
- 14 Years
- 23 15 Years
- 16 16 Years
- 17 Years
- 18 Years
- 19 Years

DELINQUENCY DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD

1). COURT ORDERED PROGRAMS
- 36 Aftercare
- 42 Crossroads
- 86 In-Home Detention
- 92 Intensive Probation Services
- 23 Sex Offender Program
- 209 Standard Probation
- 162 Truancy Court
- 650 Total

2). RESIDENTIAL PLACEMENT

A). In-State
- 8 Clarinda Transitional Living Center
- 2 Florence Crittenton Services
- 1 Havenwyck Hospital RTC
- 6 Highfields
- 4 Maurice Spears
- 7 Peckham Footprints Group Home
- 15 Shiawassee Detention Center
- 3 St. Vincent's Home
- 1 Turning Point Youth Center
- 5 Wedgwood Christian Services
- 52 Total

B). Out-of-State
- 5 Clarinda Academy
- 2 Girls and Boys Town
- 10 Glen Mills Schools
- 6 Mingus Mountain Academy
- 13 Muncie Reception & Diagnostic
- 6 Normative Services, Inc.
- 7 Woodward Academy
- 49 Total

DEMOGRAPHICS

1). COURT ORDERED PROGRAMS

A). Gender
- 217 Females
- 433 Males

B). Race
- 2 Asian / Oriental
- 2 Bi-Racial
- 316 Black
- 65 Hispanic
- 0 Native American
- 246 White

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 2 10 Years
- 6 11 Years
- 40 12 Years
- 85 13 Years
- 115 14 Years
- 194 15 Years
- 145 16 Years
- 60 17 Years
- 3 18 Years
- 0 19 Years

2). RESIDENTIAL PLACEMENT

A). Gender
- 38 Females
- 62 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 55 Black
- 14 Hispanic
- 0 Native American
- 32 White

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 0 10 Years
- 0 11 Years
- 3 12 Years
- 7 13 Years
- 17 14 Years
- 31 15 Years
- 32 16 Years
- 10 17 Years
- 1 18 Years
- 0 19 Years

NEGLECT AND DELINQUENCY DIVISIONS

LANSING ZIP CODES (Residency of Youth Served)

LANSING
- 121 48906 - North
- 137 48910 - Central to Eastside
- 129 48911 - South
- 69 48912 - Central
- 68 48915 - Central
- 26 48917 - West
- 6 48933 - Central
- 26 48823 - East Lansing
- 6 48840 - Haslett
- 31 48842 - Holt
- 7 48864 - Okemos
- 1 48892 - Webberville
- 12 48895 - Williamston
- 8 49251 - Leslie
- 1 49264 - Onondaga
- 15 49285 - Stockbridge

INGHAM COUNTY YOUTH CENTER

1)ADMISSIONS Total: 184
- 11 Average Length of Stay (days)
- 38 # of youths exceeding 22 days

2). RELEASES Total: 162

October 1, 2012 - December 31, 2012

INTAKE DIVISION

PETITIONS RECEIVED DURING THIS PERIOD: 265

- 54 INFORMAL DELINQUENCY
- 64 FORMAL DELINQUENCY
- 147 NEGLECT
  - 120 Authorized
  - 27 Not Authorized / Transferred

PETITIONS DISPOSED DURING THIS PERIOD: 375

1). INFORMAL
- 0 Consent Calendar
- 2 Inactive
- 20 Transferred
- 55 Diverted
- 77 Total

Services Provided
- 11 Community Service
- 0 Cost
- 2 Counseling / Anger Management
- 2 Letters of Apology
- 10 MSU Adolescence Project
- 2 Restitution
- 0 School Progress
- 2 Substance Abuse
- 14 Other
- 93 Total

2). FORMAL

A). Delinquency
- 70 Admission / No Contest
- 1 Bench Verdict
- 4 Designation Granted
- 46 Dismissed
- 1 Jury Verdict
- 0 Prosecutor Waiver
- 8 Nolle Prosequi
- 8 Traditional Waiver
- 122 Total

B). Neglect
- 88 Admission / No Contest
- 41 Bench Verdict
- 19 Dismissed / Withdrawn
- 2 Jury Verdict
- 24 Not Authorized
- 2 Transferred
- 176 Total

NEGLECT DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD: 198

1). PROGRAMS

A). Intensive Neglect Services
- 14 Emergency Removal
- 87 Remain Active
- 15 Successful Dismissal
- 6 Other
- 122 Total

B). Family Support Services
- 70 Remain Active
- 3 Successful Dismissal
- 3 Other
- 76 Total

DEMOGRAPHICS

A). Gender
- 86 Females
- 112 Males

B). Race
- 0 Asian / Oriental
- 28 Bi-Racial
- 90 Black
- 20 Hispanic
- 2 Native American
- 58 White
- 0 Other

C). Age
- 3 1-11 Months
- 9 1 Years
- 12 2 Years
- 9 3 Years
- 11 4 Years
- 11 5 Years
- 7 6 Years
- 8 7 Years
- 4 8 Years
- 5 9 Years
- 6 10 Years
- 6 11 Years
- 9 12 Years
- 10 13 Years
- 12 14 Years
- 24 15 Years
- 31 16 Years
- 18 17 Years
- 3 18 Years
- 0 19 Years

2). PROGRAMS (ADULT STATS & INCLUDES DHS CASES)

A). Drug Court Services
- 11 Remain Active
- 0 Successful Dismissal
- 3 Unsuccessful Termination
- 14 Total

DEMOGRAPHICS

A). Gender
- 11 Females
- 3 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 1 Black
- 1 Hispanic
- 0 Native American
- 11 White
- 1 Other

DELINQUENCY DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD

1). COURT ORDERED PROGRAMS
- 29 Aftercare
- 12 Community Placement Program
- 214 In-Home Detention
- 42 Intensive Probation Services
- 26 Sex Offender Program
- 153 Standard Probation
- 82 Truancy Court
- 554 Total

2). RESIDENTIAL PLACEMENT

A). In-State
- 0 Angel House
- 0 Bethany Christian Services
- 7 Clarinda Transitional Living Center
- 0 O. A. Blodgett
- 0 Eagle Village, Inc.
- 0 Havenwyck Hospital RTC
- 1 Highfields Phoenix Program
- 1 Highfields Stabilization Program
- 0 Holy Cross Children's Services
- 4 Lakeside Academy
- 3 Maurice Spears
- 1 New Hope Youth & Family Services
- 9 Peckham Footprints Group Home
- 2 Pine Rest Christian Mental Health
- 1 St. Vincent's Home
- 1 Starr Commonwealth
- 0 The Manor Foundation
- 2 Turning Point Youth Center
- 0 Wedgwood Christian Services
- 32 Total

B). Out-of-State
- 0 Abraxas Academy
- 18 Boys Town
- 0 Clarinda Academy
- 8 Glen Mills Schools
- 1 Mesabi Academy
- 0 Midwest Center for Youth & Families
- 2 Mingus Mountain Academy
- 0 Mountain Home
- 2 Normative Services, Inc.
- 0 Rite of Passage
- 0 Woodward Academy
- 31 Total

DEMOGRAPHICS

1). COURT ORDERED PROGRAMS

A). Gender
- 192 Females
- 235 Males

B). Race
- 1 Asian / Oriental
- 14 Bi-Racial
- 182 Black
- 41 Hispanic
- 1 Native American
- 118 White
- 0 Other

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 3 11 Years
- 10 12 Years
- 20 13 Years
- 55 14 Years
- 95 15 Years
- 86 16 Years
- 55 17 Years
- 12 18 Years
- 0 19 Years
- 0 20 Years

2). RESIDENTIAL PLACEMENT

A). Gender
- 23 Females
- 37 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 35 Black
- 8 Hispanic
- 0 Native American
- 17 White
- 0 Other

C). Age
- 6 7 Years
- 6 8 Years
- 6 9 Years
- 6 10 Years
- 1 11 Years
- 6 12 Years
- 2 13 Years
- 5 14 Years
- 11 15 Years
- 16 16 Years
- 17 17 Years
- 3 18 Years
- 6 19 Years
- 6 20 Years

NEGLECT AND DELINQUENCY DIVISIONS

LANSING ZIP CODES (Residency of Youth Served)

LANSING
- 90 48906 - North
- 120 48910 - Central to Eastside
- 118 48911 - South
- 55 48912 - Central
- 73 48915 - Central
- 17 48917 - West
- 5 48933 - Central
- 2 48819 - Dansville
- 15 48854 - Mason
- 17 48823 - East Lansing
- 4 48840 - Haslett
- 29 48842 - Holt
- 10 48864 - Okemos
- 2 48892 - Webberville
- 1 48895 - Williamston
- 12 49251 - Leslie
- 1 49264 - Onondaga
- 4 49285 - Stockbridge

INGHAM COUNTY YOUTH CENTER

1). ADMISSIONS Total: 144
- 15 Average Length of Stay (days)
- 29 # of youths exceeding 30 days

2). RELEASES Total: 120

OTHER DETENTION

PROGRAM ACTIVITY DURING THIS PERIOD 25
- 21 Eaton County Youth Facility
- 4 Ottawa County Youth Facility

DEMOGRAPHICS

A). Gender
- 5 Females
- 20 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 18 Black
- 3 Hispanic
- 0 Native American
- 4 White
- 0 Other

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 0 10 Years
- 0 11 Years
- 0 12 Years
- 0 13 Years
- 2 14 Years
- 12 15 Years
- 6 16 Years
- 2 17 Years
- 6 18 Years
- 6 19 Years

ACT 150 /220

PROGRAM ACTIVITY DURING THIS PERIOD: 88

1). ACT 150 3

2). DHS ACT 220 85

DEMOGRAPHICS

A). Gender
- 6 Females
- 3 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 1 Black
- 0 Hispanic
- 0 Native American
- 2 White
- 0 Other

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 0 10 Years
- 0 11 Years
- 0 12 Years
- 0 13 Years
- 0 14 Years
- 0 15 Years
- 1 16 Years
- 0 17 Years
- 1 18 Years
- 0 19 Years
- 1 20 Years

INGHAM COUNTY FAMILY CENTER

PROGRAM ACTIVITY DURING THIS PERIOD 125
- 91 Ingham Academy Day Treatment
- 34 Pride Program
- 36 Peckham Crossroads Program
- 12 Attending Ingham Academy & Pride Program

DEMOGRAPHICS

A). Gender
- 40 Females
- 73 Males

B). Race
- 0 Asian / Oriental
- 3 Bi-Racial
- 65 Black
- 13 Hispanic
- 0 Native American
- 32 White
- 0 Other

C). Age
- 0 12 Years
- 3 13 Years
- 4 14 Years
- 28 15 Years
- 38 16 Years
- 28 17 Years
- 11 18 Years
- 0 19 Years

D). Grade--
- 1 8th
- 21 9th
- 35 10th
- 21 11th
- 13 12th
- **Ingham Academy Students ONLY

January 1, 2013 - March 31, 2013

INTAKE DIVISION

PETITIONS RECEIVED DURING THIS PERIOD: 401

- 136 INFORMAL DELINQUENCY
- 100 FORMAL DELINQUENCY
- 165 NEGLECT
  - 131 Authorized
  - 34 Not Authorized / Transferred

PETITIONS DISPOSED DURING THIS PERIOD: 258

1). INFORMAL
- 0 Consent Calendar
- 1 Inactive
- 14 Transferred
- 31 Diverted
- 46 Total

Services Provided
- 4 Community Service
- 2 Cost
- 1 Counseling / Anger Management
- 1 Letters of Apology
- 63 MSU Adolescence Project
- 1 Restitution
- 7 School Progress
- 1 Substance Abuse
- 5 Other
- 83 Total

2). FORMAL

A). Delinquency
- 41 Admission / No Contest
- 8 Bench Verdict
- 8 Designation Granted
- 41 Dismissed
- 4 Jury Verdict
- 0 Prosecutor Waiver
- 8 Nolle Prosequi
- 1 Traditional Waiver
- 91 Total

B). Neglect
- 64 Admission / No Contest
- 21 Bench Verdict
- 14 Dismissed / Withdrawn
- 0 Jury Verdict
- 22 Not Authorized
- 0 Transferred
- 121 Total

NEGLECT DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD: 215

1). PROGRAMS

A). Intensive Neglect Services
- 9 Emergency Removal
- 77 Remain Active
- 41 Successful Dismissal
- 4 Other
- 131 Total

B). Family Support Services
- 71 Remain Active
- 7 Successful Dismissal
- 6 Other
- 84 Total

DEMOGRAPHICS

A). Gender
- 101 Females
- 114 Males

B). Race
- 1 Asian / Oriental
- 34 Bi-Racial
- 88 Black
- 21 Hispanic
- 0 Native American
- 71 White
- 0 Other

C). Age
- 5 1-11 Months
- 8 1 Years
- 15 2 Years
- 10 3 Years
- 14 4 Years
- 14 5 Years
- 5 6 Years
- 7 7 Years
- 6 8 Years
- 6 9 Years
- 8 10 Years
- 3 11 Years
- 10 12 Years
- 10 13 Years
- 14 14 Years
- 22 15 Years
- 16 16 Years
- 23 17 Years
- 18 Years
- 19 Years

2). PROGRAMS (ADULT STATS & INCLUDES DHS CASES)

A). Drug Court Services
- 8 Remain Active
- 1 Successful Dismissal
- 0 Unsuccessful Termination
- 11 Total

DEMOGRAPHICS

A). Gender
- 9 Females
- 2 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 0 Black
- 2 Hispanic
- 0 Native American
- 9 White
- 0 Other

DELINQUENCY DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD

1). COURT ORDERED PROGRAMS
- 24 Aftercare
- 10 Community Placement Program
- 213 In-Home Detention
- 46 Intensive Probation Services
- 27 Sex Offender Program
- 157 Standard Probation
- 120 Truancy Court
- 597 Total

2). RESIDENTIAL PLACEMENT

A). In-State
- 0 Angel House
- 0 Bethany Christian Services
- 8 Clarinda Transitional Living Center
- 0 O. A. Blodgett
- 2 Eaton County Youth Facility
- 0 Eagle Village, Inc.
- 0 Havenwyck Hospital RTC
- 0 Highfields Phoenix Program
- 1 Highfields Stabilization Program
- 0 Holy Cross Children's Services
- 5 Lakeside Academy
- 4 Maurice Spears
- 1 New Hope Youth & Family Services
- 1 Ottawa County Youth Facility
- 6 Peckham Footprints Group Home
- 2 Pine Rest Christian Mental Health
- 2 Spectrum Juvenile Justice Services
- 1 St. Vincent's Home
- 1 Starr Commonwealth
- 0 The Manor Foundation
- 3 Turning Point Youth Center
- 0 Wedgwood Christian Services
- 38 Total

B). Out-of-State
- 0 Abraxas Academy
- 16 Boys Town
- 0 Clarinda Academy
- 9 Glen Mills Schools
- 1 Mesabi Academy
- 0 Midwest Center for Youth & Families
- 1 Mingus Mountain Academy
- 0 Mountain Home
- 1 Normative Services, Inc.
- 0 Rite of Passage
- 1 Woodward Academy
- 29 Total

DEMOGRAPHICS

1). COURT ORDERED PROGRAMS

A). Gender
- 115 Females
- 265 Males

B). Race
- 1 Asian / Oriental
- 12 Bi-Racial
- 194 Black
- 47 Hispanic
- 2 Native American
- 124 White
- 0 Other

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 1 10 Years
- 2 11 Years
- 13 12 Years
- 29 13 Years
- 65 14 Years
- 113 15 Years
- 99 16 Years
- 44 17 Years
- 12 18 Years
- 1 19 Years
- 1 20 Years

2). RESIDENTIAL PLACEMENT

A). Gender
- 19 Females
- 47 Males

B). Race
- 0 Asian / Oriental
- 1 Bi-Racial
- 43 Black
- 6 Hispanic
- 0 Native American
- 16 White
- 0 Other

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 0 10 Years
- 1 11 Years
- 1 12 Years
- 2 13 Years
- 3 14 Years
- 12 15 Years
- 21 16 Years
- 20 17 Years
- 4 18 Years
- 0 19 Years
- 0 20 Years

NEGLECT AND DELINQUENCY DIVISIONS

LANSING ZIP CODES (Residency of Youth Served)

LANSING
- 94 48906 - North
- 131 48910 - Central to Eastside
- 138 48911 - South
- 68 48912 - Central
- 82 48915 - Central
- 21 48917 - West
- 4 48933 - Central
- 2 48819 - Dansville
- 14 48854 - Mason
- 13 48823 - East Lansing
- 5 48840 - Haslett
- 34 48842 - Holt
- 11 48864 - Okemos
- 2 48892 - Webberville
- 1 48895 - Williamston
- 11 49251 - Leslie
- 0 49264 - Onondaga
- 3 49285 - Stockbridge

INGHAM COUNTY YOUTH CENTER

1). ADMISSIONS Total: 141
- 14 Average Length of Stay (days)
- 37 # of youths exceeding 28 days

2). RELEASES Total: 118

OTHER DETENTION

PROGRAM ACTIVITY DURING THIS PERIOD 20
- 17 Eaton County Youth Facility
- 3 Ottawa County Youth Facility

DEMOGRAPHICS

A). Gender
- 3 Females
- 17 Males

B). Race
- 0 Asian / Oriental
- 1 Bi-Racial
- 14 Black
- 2 Hispanic
- 0 Native American
- 3 White
- 0 Other

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 0 10 Years
- 0 11 Years
- 0 12 Years
- 0 13 Years
- 2 14 Years
- 4 15 Years
- 11 16 Years
- 2 17 Years
- 0 18 Years
- 0 19 Years

ACT 150 /220

PROGRAM ACTIVITY DURING THIS PERIOD: 79

1). ACT 150 3

2). DHS ACT 220 76

DEMOGRAPHICS

A). Gender
- 6 Females
- 3 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 1 Black
- 0 Hispanic
- 0 Native American
- 2 White
- 0 Other

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 0 10 Years
- 0 11 Years
- 0 12 Years
- 0 13 Years
- 0 14 Years
- 0 15 Years
- 1 16 Years
- 0 17 Years
- 1 18 Years
- 0 19 Years
- 1 20 Years

INGHAM COUNTY FAMILY CENTER

PROGRAM ACTIVITY DURING THIS PERIOD 111
- 88 Ingham Academy Day Treatment
- 23 Pride Program
- 33 Peckham Crossroads Program
- 3 Attending Ingham Academy & Pride Program

DEMOGRAPHICS

A). Gender
- 34 Females
- 54 Males

B). Race
- 0 Asian / Oriental
- 3 Bi-Racial
- 46 Black
- 10 Hispanic
- 0 Native American
- 29 White
- 0 Other

C). Age
- 0 12 Years
- 3 13 Years
- 3 14 Years
- 15 15 Years
- 16 16 Years
- 28 17 Years
- 11 18 Years
- 0 19 Years

D). Grade--
- 1 8th
- 26 9th
- 33 10th
- 11 11th
- 11 12th
- **Ingham Academy Students ONLY

April 1, 2013 - June 30, 2013

INTAKE DIVISION

PETITIONS RECEIVED DURING THIS PERIOD: 465

- 156 INFORMAL DELINQUENCY
- 70 FORMAL DELINQUENCY
- 239 NEGLECT
  - 138 Authorized
  - 101 Not Authorized / Transferred

PETITIONS DISPOSED DURING THIS PERIOD: 313

1). INFORMAL
- 1 Consent Calendar
- 0 Inactive
- 8 Transferred
- 33 Diverted
- 42 Total

Services Provided
- 11 Community Service
- 2 Cost
- 3 Counseling / Anger Management
- 8 Letters of Apology
- 69 MSU Adolescence Project
- 0 Restitution
- 1 School Progress
- 1 Substance Abuse
- 15 Other
- 107 Total

2). FORMAL

A). Delinquency
- 71 Admission / No Contest
- 0 Bench Verdict
- 0 Designation Granted
- 40 Dismissed
- 0 Jury Verdict
- 0 Prosecutor Waiver
- 8 Nolle Prosequi
- 8 Traditional Waiver
- 111 Total

B). Neglect
- 73 Admission / No Contest
- 21 Bench Verdict
- 27 Dismissed / Withdrawn
- 0 Jury Verdict
- 39 Not Authorized
- 0 Transferred
- 160 Total

NEGLECT DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD: 211

1). PROGRAMS

A). Intensive Neglect Services
- 10 Emergency Removal
- 54 Remain Active
- 28 Successful Dismissal
- 1 Other
- 93 Total

B). Family Support Services
- 75 Remain Active
- 8 Successful Dismissal
- 12 Other
- 95 Total

C). First Step Program
- 7 Remain Active
- 15 Successful Dismissal
- 1 Other
- 23 Total

DEMOGRAPHICS

A). Gender
- 100 Females
- 110 Males

B). Race
- 2 Asian / Oriental
- 15 Bi-Racial
- 100 Black
- 26 Hispanic
- 0 Native American
- 67 White
- 0 Other

C). Age
- 3 1-11 Months
- 5 1 Years
- 7 2 Years
- 7 3 Years
- 4 4 Years
- 11 5 Years
- 8 6 Years
- 9 7 Years
- 18 8 Years
- 9 9 Years
- 8 10 Years
- 5 11 Years
- 7 12 Years
- 10 13 Years
- 15 14 Years
- 25 15 Years
- 19 16 Years
- 20 17 Years
- 3 18 Years
- 0 19 Years

2). PROGRAMS (ADULT STATS & INCLUDES DHS CASES)

A). Drug Court Services
- 12 Remain Active
- 1 Successful Dismissal
- 3 Unsuccessful Termination
- 16 Total

DEMOGRAPHICS

A). Gender
- 12 Females
- 4 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 1 Black
- 0 Hispanic
- 1 Native American
- 14 White
- 0 Other

DELINQUENCY DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD

1). COURT ORDERED PROGRAMS
- 23 Aftercare
- 8 Community Placement Program
- 228 In-Home Detention
- 41 Intensive Probation Services
- 21 Sex Offender Program
- 160 Standard Probation
- 98 Truancy Court
- 579 Total

2). RESIDENTIAL PLACEMENT

A). In-State
- 0 Angel House
- 1 Bethany Christian Services
- 1 Eaton County Youth Facility
- 0 Eagle Village, Inc.
- 0 Havenwyck Hospital RTC
- 0 Highfields Phoenix Program
- 1 Highfields Stabilization Program
- 0 Holy Cross Children's Services
- 4 Lakeside Academy
- 5 Maurice Spears
- 1 New Hope Youth & Family Services
- 1 Ottawa County Youth Facility
- 2 Pine Rest Christian Mental Health
- 4 Spectrum Juvenile Justice Services
- 0 St. Vincent's Home
- 2 Starr Commonwealth
- 1 Turning Point Youth Center
- 0 Wedgwood Christian Services
- 23 Total

B). Out-of-State
- 0 Abraxas Academy
- 16 Boys Town
- 0 Clarinda Academy
- 7 Glen Mills Schools
- 1 KidsPeace Mesabi Academy
- 0 Midwest Center for Youth & Families
- 2 Mingus Mountain Academy
- 0 Mountain Home
- 1 Normative Services, Inc.
- 0 Rite of Passage
- 1 Woodward Academy
- 28 Total

C). Local Group Homes
- 6 Clarinda Transitional Living Center
- 7 Peckham Footprints Group Home
- 13 Total

DEMOGRAPHICS

1). COURT ORDERED PROGRAMS

A). Gender
- 110 Females
- 229 Males

B). Race
- 1 Asian / Oriental
- 20 Bi-Racial
- 170 Black
- 34 Hispanic
- 1 Native American
- 113 White
- 0 Other

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 1 10 Years
- 1 11 Years
- 10 12 Years
- 27 13 Years
- 51 14 Years
- 99 15 Years
- 101 16 Years
- 43 17 Years
- 4 18 Years
- 1 19 Years
- 1 20 Years

2). RESIDENTIAL PLACEMENT

A). Gender
- 22 Females
- 40 Males

B). Race
- 0 Asian / Oriental
- 1 Bi-Racial
- 38 Black
- 6 Hispanic
- 0 Native American
- 17 White
- 0 Other

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 0 10 Years
- 6 11 Years
- 1 12 Years
- 0 13 Years
- 2 14 Years
- 14 15 Years
- 21 16 Years
- 22 17 Years
- 2 18 Years
- 0 19 Years
- 0 20 Years

NEGLECT AND DELINQUENCY DIVISIONS

LANSING ZIP CODES (Residency of Youth Served)

LANSING
- 82 48906 - North
- 114 48910 - Central to Eastside
- 113 48911 - South
- 64 48912 - Central
- 67 48915 - Central
- 18 48917 - West
- 6 48933 - Central
- 2 48819 - Dansville
- 18 48854 - Mason
- 10 48823 - East Lansing
- 7 48840 - Haslett
- 26 48842 - Holt
- 11 48864 - Okemos
- 4 48892 - Webberville
- 1 48895 - Williamston
- 3 49251 - Leslie
- 6 49264 - Onondaga
- 3 49285 - Stockbridge

INGHAM COUNTY YOUTH CENTER

1). ADMISSIONS Total: 160
- 12 Average Length of Stay (days)
- 36 # of youths exceeding 24 days

2). RELEASES Total: 140

OTHER DETENTION

PROGRAM ACTIVITY DURING THIS PERIOD 7
- 7 Eaton County Youth Facility
- 0 Ottawa County Youth Facility

DEMOGRAPHICS

A). Gender
- 4 Females
- 3 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 3 Black
- 2 Hispanic
- 0 Native American
- 2 White
- 0 Other

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 0 10 Years
- 0 11 Years
- 0 12 Years
- 0 13 Years
- 3 14 Years
- 0 15 Years
- 3 16 Years
- 1 17 Years
- 0 18 Years
- 0 19 Years

ACT 150 /220

PROGRAM ACTIVITY DURING THIS PERIOD: 82

1). ACT 150 3

2). DHS ACT 220 79

DEMOGRAPHICS

A). Gender
- 0 Females
- 3 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 1 Black
- 0 Hispanic
- 0 Native American
- 2 White
- 0 Other

C). Age
- 0 7 Years
- 0 8 Years
- 0 9 Years
- 0 10 Years
- 0 11 Years
- 0 12 Years
- 0 13 Years
- 0 14 Years
- 0 15 Years
- 1 16 Years
- 0 17 Years
- 0 18 Years
- 1 19 Years
- 1 20 Years

INGHAM COUNTY FAMILY CENTER

PROGRAM ACTIVITY DURING THIS PERIOD 171
- 70 Ingham Academy Day Treatment
- 64 Pride Program
- 37 Peckham Crossroads Program
- 13 Attending Ingham Academy & Pride Program

DEMOGRAPHICS

A). Gender
- 42 Females
- 66 Males

B). Race
- 0 Asian / Oriental
- 3 Bi-Racial
- 76 Black
- 14 Hispanic
- 0 Native American
- 52 White
- 0 Other

C). Age
- 0 12 Years
- 2 13 Years
- 13 14 Years
- 30 15 Years
- 55 16 Years
- 36 17 Years
- 8 18 Years
- 0 19 Years

D). Grade--
- 1 8th
- 32 9th
- 40 10th
- 12 11th
- 5 12th
- **Ingham Academy Students ONLY

Agenda Item 5

TO: Law & Court Committee
Finance Committee

FROM: George M. Strander
Probate Court Administrator & Probate Register

DATE: August 2, 2013

RE: Imaging Project Change Requests

The Probate Court is seeking approval of two Project Change Requests it wishes to enter into with ImageSoft Corporation. These Requests (totaling around $31,000) are part of the implementation of our existing imaging system and adequate funding is available in our CIP budget.

The Probate Court went "live" with universal scanning at the beginning of 2013. All documents filed in our court from January of this year forward are scanned and linked to a docket in our case management system, CourtView. This, combined with our ongoing back-scanning, will eventually result in our court essentially being paperless (i.e., all documents in open cases will be accessible via the computer).

As part of our implementation of our scanning system, at least two issues were not dealt with in the original contract. One regards automatic transfer of images to other sources, for instance to allow the Prosecuting Attorney to receive mental illness filings through Workflow for upcoming hearings rather than require physical pick-up of paper copies, or to allow service of documents via automatic email rather than through mail. The other concerns the ability to add records and images to our case management system simply through the scanning process. Both are long-contemplated elements of our system and would add greatly to our efficiency.

Agenda Item 5

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING CONTRACT CHANGE ORDERS 002 AND 003 WITH IMAGESOFT CORPORATION FOR THE PROBATE COURT IMAGING PROJECT

WHEREAS, the Ingham County Probate Court has contracted with ImageSoft Corporation to implement an imaging system which the Board has already approved as part of its commitment to increase and make uniform the utilization of imaging countywide, and thereby realize greater efficiencies; and

WHEREAS, the Probate Court and ImageSoft, as part of implementation, have discovered two areas where the current imaging system can be more fully realized and result in greater efficiencies; and

WHEREAS the costs for the two Project Change Requests totals $31,185 ($14,190 and $16,995); and

WHEREAS, the Probate Court has adequate funding in its Capital Improvement Project budget to pay the referenced Project Change Requests.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into contracts with ImageSoft for $14,190 and $16,995 pursuant to the attached Project Change Requests.

BE IT FURTHER RESOLVED, that the cost for the contracts will be paid through the Probate Court's CIP Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 6a

Ingham County Management Information Services

Michael E. Ashton, Chief Information Officer - Email: mashton@ingham.org

To: Board of Commissioners

From: Michael E. Ashton, CIO

Date: August 8th, 2013

Re: Ingham County Jail Facility Communications and Control System

Dear Commissioners,

Management Information Systems (MIS) has been requested by the Ingham County Sherriff's Office (ICSO) and the Controller's office to review the implementation of the Jail Communications and Control system rollout. The ICSO has voiced several concerns with the new system and has requested a review of the technology and installation of the Grand Valley system.

Since MIS does not currently have staff available or trained in evaluating this type of an assessment, I requested a proposal from Dewpoint. The assessment will review and provide recommendations to resolve the outstanding issues. Dewpoint is a registered vendor with the county and on state contract. Dewpoint has provided similar services to the city of Lansing and the State of Michigan. This type of work is usually completed by a Program Management Office / Program Support Office in IT. Attached is the statement of work from Dewpoint. The work includes data and information gathering, documenting the infrastructure changes made by the vendor, and review and compare the RFP with delivered products/process. They will also work with the vendor to determine if issues can be resolved and if so do work with the vendor to resolve issues if it is the proper path. If the issues can't be resolved, Dewpoint will create a long term strategy to replace the current system if it is deemed not adequate.

Thank you in advance for your consideration. If you have any questions, please feel free to contact me at 517-676-7371.

Ingham County Jail: Facility Communications and Control System Review and Mitigation Strategy

Dewpoint

Making technology work

Consulting • Technology • Support

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Introduction

Dewpoint specializes in designing and implementing leading-edge Information Technology solutions for small, medium, and large enterprises. We are a system integrator and a value added reseller that brings solutions in the areas of virtualization, data protection and archive, enterprise solutions, identity and access management, enterprise architecture, database/business intelligence services, health information exchange and government solutions.
Dewpoint provides valuable products and services at a fair price to the Michigan and Indiana business communities. We pride ourselves on customer satisfaction and strive to use what we do best to make our client's business successful.

The Dewpoint Advantage

Our success is measured solely by the success of our valued customers. We are very proud of the impact Dewpoint has made in the market to date, and we are confident in our ability to meet all of Ingham County's requirements as outlined in this proposal.

- We deliver the right technology solutions by understanding your business needs. We focus first on gathering requirements and interpreting business goals.
- We employ proven project management methodologies to ensure that the delivered solutions are planned and executed efficiently.
- Our consultants have deep, real world design and implementation skills and have completed successful projects with leading commercial and government organizations.
- We do not consider a job to be finished unless we have truly made technology work in our clients' environments to benefit critical business operations.

We are excited to be working with Ingham County and look forward to continuing our relationship. Ingham County would like to engage Dewpoint to perform an assessment of the Ingham County Jail Facility Communications and Control System (FCCS). This critical system to the County does not meet the technical or security needs of the Sheriff's Office and needs to improve immediately to allow the Sheriff's Office to conduct business confidently. Dewpoint's assessment will follow the Solution Approach detailed below to collect information on the FCCS system and make recommendations for improvement.

Solution Approach

Dewpoint Service Delivery Approach

Discover – Solution – Deliver – Sustain (DSDS)

Overview

All of our professional services projects utilize our Discover-Solution- Deliver-Sustain (DSDS) Methodology. This ensures our organization will meet the goal of uniform service delivery – no matter the type of professional services project. The methodology is then tailored for each one of our practices to ensure that we flush out the details as needed for specific service delivery.

Discover

In the discovery phase of any project, we are looking to gain an understanding of the environment. This typically consists of a high-level or strategic overview of the project, a discovery exercise of the business and/or technical environment.

Solution

The purpose of Solution is to design, and develop solutions to requirements. Solutions and designs encompass products, product components, and product-related services and processes.

Solution can involve the following elements:

- Evaluating and selecting solutions that satisfy the customer's requirements
- Developing detailed designs for the selected solutions

Deliver

The Deliver phase consists of implementing a desired solution, product or product component.

To ensure consistency in delivery and leverage best practices, we have an archived set of templates for all project deliverables, such as the acceptance plan, a typical project work plan, a typical communication plan, a quality assurance plan, test cases, etc.

Sustain

The final phase of the Dewpoint project approach is Sustain. Sustain provides the following:

- Enhance and support the finished product
- Provide final knowledge transfer to the client
- Provide user support
- Service additional needs

Scope

This assessment will document the current state of the FCCS system and provide an analysis of the technical infrastructure that supports the system. This review will focus on areas of risk and will provide an assessment of what efficiencies can be garnered by potential advances in technology. Dewpoint does not advocate advancing technology for technologies sake but rather will have a sound business strategy around all recommendations that will be a result of this review.

At the conclusion of each deliverable within the project (see 1-4 below), Dewpoint will provide Ingham County with a document that will detail any recommendations that were developed by the Dewpoint team performing the FCCS system review. These recommendations will be an 'end goal' of where Ingham County should be progressing with the technology as they move forward.

Dewpoint's approach to this engagement is to provide an experienced Information Technology consultant to review the FCCS system. Having an outside resource working as part of the team brings an unbiased view to the project.

Dewpoint has broken the scope of this project down into several different areas of focus. These areas of focus will turn into our project deliverables and are:

1) Data and information gathering (existing documented problems, technical diagrams, business and technical requirements, contractual obligations)

2) Document suggested Infrastructure changes for improving the infrastructure that the FCCS system is currently running on. This would include issues with networking, infrastructure placement, and overall network implementation completeness. Additional time might be required if Ingham County would like Dewpoint to implement suggested changes.

3) Review RFP and compare requirements contained within the RFP with actual delivered products/processes.
4) Work with existing Vendors to determine issue mitigation strategy to resolve differences between RFP and project results.
5) If it is determined that the issues can be resolved provide Project Management to work with vendor to implement required changes
6) Creation of a long term strategy for FCCS listing pros/cons to multiple go forward approaches

Organizational Responsibilities

In order to ensure a successful project, it is important that both organizations identify and accept certain responsibilities.

Dewpoint Responsibilities

- Dewpoint is responsible for ensuring all tasks within this proposal are completed.

Client Responsibilities

- Provide access to Ingham County personnel as required for gathering information
- Provide access to Ingham County facilities as required for performing the discover and solution phases of the project

Assumptions

- Work will not start until this Statement of Work is signed and a PO is provided to Dewpoint.

Price

The following price for this project has been based on Dewpoint's understanding of the scope contained in this proposal. These hours are estimates and Ingham County will be billed for the actual time that is used on the project. Hours above the estimated amounts will only be used with Ingham Counties approval Any extensions or change of service that affect the project in terms of resources, scope, or time will be handled through a change request form. These changes may impact the price of the project. Changes will not be effective without agreement and approval by Dewpoint and Ingham County.

Deliverable	Hours	Price
Data and Information Gathering	24	$3,000
Document Infrastructure changes	24	$3,000
Review and compare RFP with delivered products/process	40	$5,000
Work with Vendor to determine if issues can be resolved	40	$5,000* *could be handled by Ingham County
Work with vendor to resolve issues if it is determined this is the	40	$5,000* *could be handled by Ingham County

proper path		
Create a long term strategy for FCCS if current system in deemed not adequate	80	$10,000
FCCS Application Assessment and short long term mitigation strategy	248	$31,000

Signature Page

Accepted by:
For Dewpoint, Inc.: For Ingham County:
_____ _____
Printed Name:_____ Printed Name:_____
Date:_____ Date:_____

Agenda Item 6a

Introduced by the Law and Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ENGAGING DEWPOINT TO REVIEW AND PROVIDE PROJECT MANAGEMENT OF THE DEPLOYMENT OF THE JAIL COMMUNICATIONS AND CONTROL SYSTEM

WHEREAS, the Department of Management Information Systems recommends Dewpoint to provide an assessment and action plane for the Ingham County Sherriff's Office Jail on the Communications and Control System; and

WHEREAS, Dewpoint is available via State Contract as part of the MI-Deal program; and

WHEREAS, the cost is to not exceed $31,000; and

WHEREAS, the Chief Information Officer recommends utilizing Dewpoint for the assessment and action plan.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes Management Information Services to utilize Dewpoint at cost to not exceed a total of $31,000 from account 63625810-802000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 6b

Ingham County Management Information Services

Michael E. Ashton, Chief Information Officer - Email: mashton@ingham.org

To: Board of Commissioners

From: Michael E. Ashton, CIO

Date: August 8th, 2013

Re: 911 center emergency fiber repair

Dear Commissioners,

While doing a full assessment of the network at the 911 center, it was discovered that the fiber between the Youth Center and Human Services building was failing. This fiber run provides connectivity from the Youth Center to the 911 center. The assessment was being done as part of the new county phone system contract. We focused on the 911 center for several reasons including the recent issues with the dispatch center consoles.

I contacted FD Hayes our wiring vendor to request the fiber be tested. FD Hayes indicated the fiber was in extremely poor shape and needed to be replaced. After consulting with the Controller's Office, I requested FD Hayes to install a replacement fiber as soon as possible. The work will be completed on Saturday August 10, 2013.

We will be installing a 24 pair fiber strand directly from the Human Services Building to the 911 center. The Youth Center would be serviced from the 911 center. This provides the least amount of possible fail points to the 911 center. While the fiber is not the cause to the 911 center lockups, it would be a contributing factor to the lockouts due to loss of connectivity. The 911 center does have a redundant link from AT&T. It does not provide the bandwidth needed to run the 911 center and the MIS Data Center located at the 911 building. We have been exploring options to resolves this as well.

Thank you in advance for your consideration. If you have any questions, please feel free to contact me at 517-676-7371.

Agenda Item 6b

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE FD HAYES TO INSTALL NEW FIBER TO THE 911 CENTER

WHEREAS, the Department of Management Information Systems discovered that the fiber servicing the 911 center needed replacement; and

WHEREAS, FD Hayes authorized by previous resolutions is the wiring vendor for the county; and

WHEREAS, Fiber that was existing prior to the 911 center construction between the Human Services Building and the Youth Center was failing; and

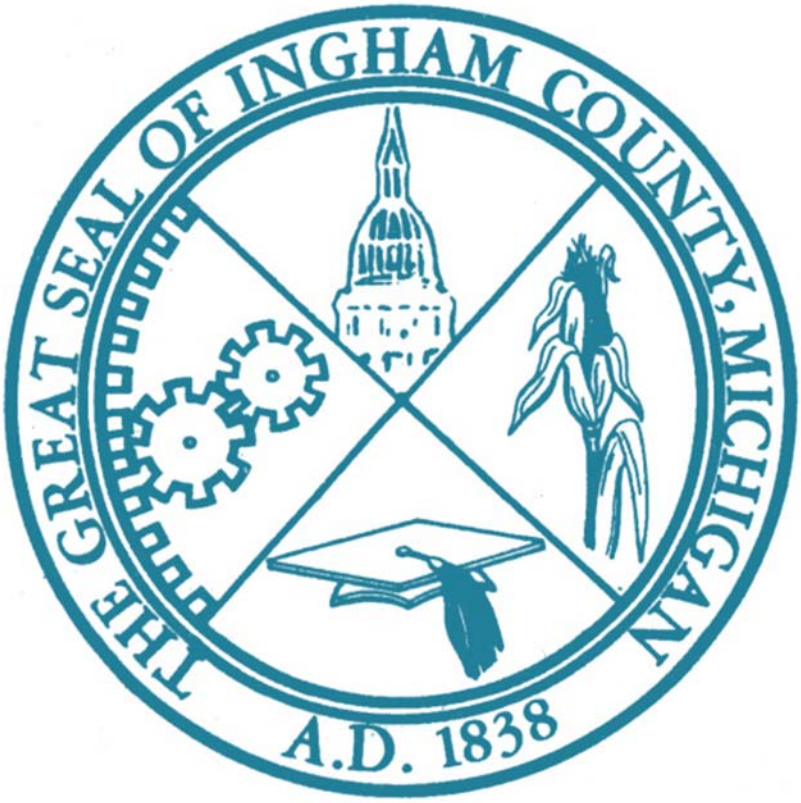
WHEREAS, the Chief Information Officer, 911 Director, and Controller's Office recommends immediate replacement of the Fiber.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes Management Information Services to replace the fiber servicing the 911 center utilizing FD Hayes at cost to not exceed a total of $8,680 out of account 63625810-818000.

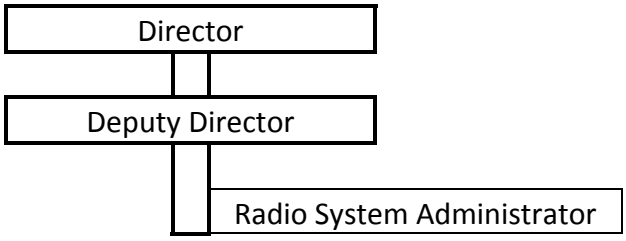
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

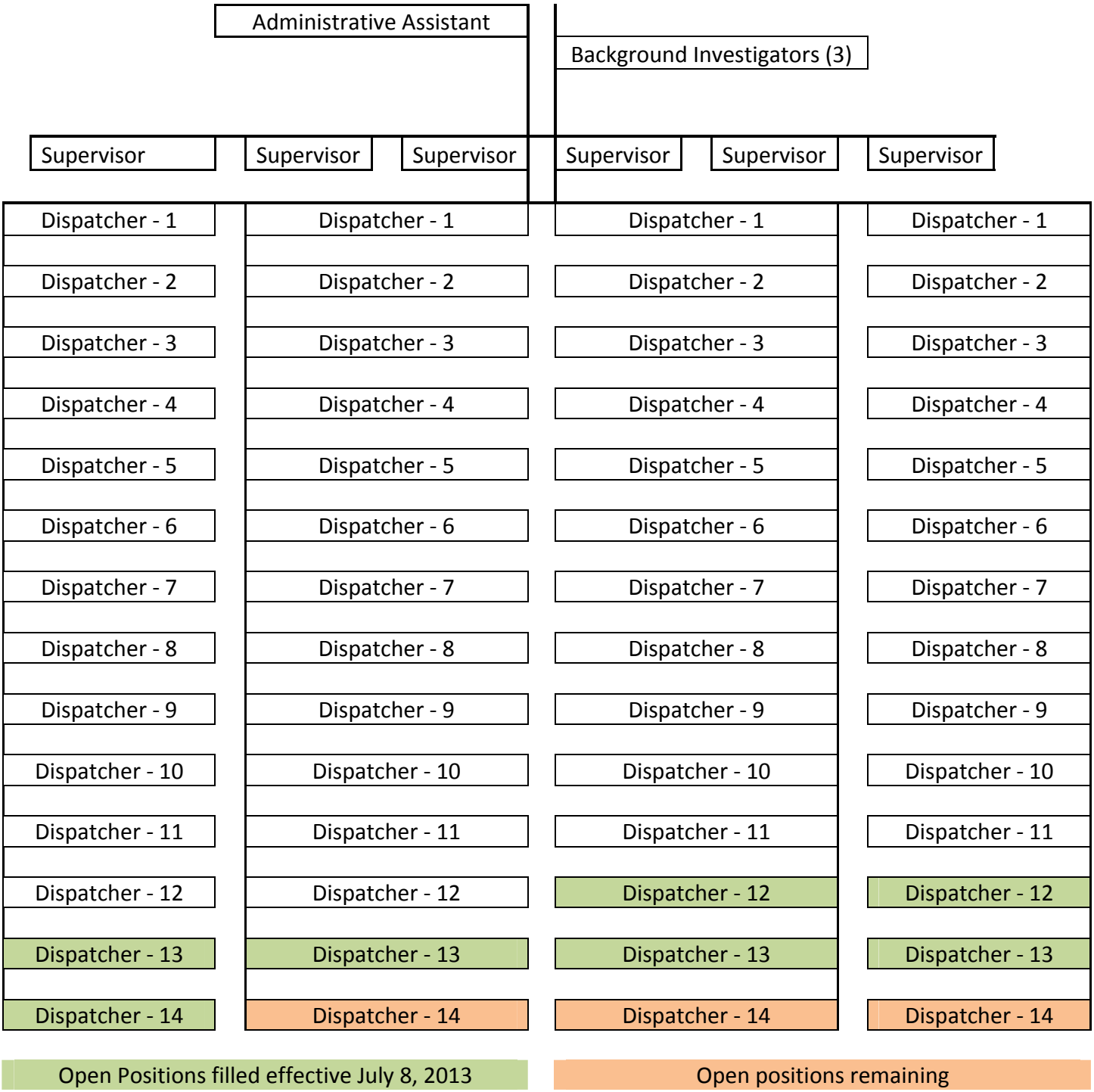
BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Ingham County 9-1-1 Central Dispatch Center



Year One Consolidated Operations 9-1-1 Center Report June 30, 2013





Mission Statement

The Ingham County 9-1-1 Central Dispatch Center is dedicated to the Citizens and Public Safety Partners we serve. We will always be there to answer their calls for help with compassion, respect and dignity. We will help all those that call for our help to receive the assistance they need, quickly and efficiently, while being always watchful for the safety of our Police, Fire and EMS partners.

Vision Statement

To ensure the members of the Ingham County 9-1-1 Central Dispatch Center are a unified family of professionals, that are highly trained and skilled, providing exemplary customer service to our Citizens and First Responders.

Values

- Knowledge- Always looking ahead to improve knowledge and skills while not being afraid of change.
- Integrity- Always committed to doing the right thing, even when no one is watching.
- Dedication- Always there when we are needed, ready to help.
- Service- Customers are the focus of everything we do, Safety is our first priority.
-

Ingham County 9-1-1 Center Administration

Lance Langdon

Director

Bruce Gaukel

Deputy Director

Bryce Alford

Radio System Administrator

Stephanie Strickling

Administrative Assistant

Barbara Davidson

9-1-1 Supervisor
Night Shift

Kristen Fell

9-1-1 Supervisor
Night Shift

Melissa Harris

9-1-1 Supervisor
Afternoon Shift

Kim Miller

9-1-1 Supervisor
Day Shift

Ruth Rasdale

9-1-1 Supervisor
Afternoon Shift

Julie Wyskowski

9-1-1 Supervisor
Day Shift

Ingham County 9-1-1 Emergency Telecommunicators

Jim

Craig

Kathy

Terese

Vicki

Stacy

Sherry

Julia

Chris

Theresa

Kristy

Jessica

Diana

Cathy

Andy

BreAnn

Amanda

Kacie

Jim

Cassie

Tara

Lynette

Angela

Bobbie

Cheryl

Trisha

Michael

Andrew

Craig

Victoria

Kyla

Brad

Dominic

Libby

Hillary

Karen

Tami

Fawn

Nate

Danielle

Brittnei

John

Kaye

Brian

Scott

The people shown above are your 9-1-1 Dispatchers. They are the vital link between our citizens in need and the public safety agencies around the county. They are truly committed to helping others in their time of need. (June 30, 2013)

Emergency Telecommunicators Recognition

The East Lansing Police Department issued a Civilian Letter of Commendation Award to three of our Dispatchers; Cassandra, Kacie and Angela, for their work on an attempted armed robbery and kidnapping call that the department responded to. The awards were given at the Departments Annual Awards Ceremony.

The Lansing Police Department issued a Civilian Citation to two dispatchers; Bobbie and Kacie for their work on a domestic assault call involving an armed subject that the department responded to. The awards were given to them at the Departments Annual Awards Ceremony.

Opening Day

On June 27th of 2012 the Lansing 9-1-1 Center and East Lansing 9-1-1 Center night shifts were held over while the day shift staff reported to the new Ingham County 9-1-1 Center. Staff members at the new Center were given some final refreshers on where everything was located as well as additional training on the new 9-1-1 phone system that had been implemented. All staff had been trained on these phones prior to the consolidation but they had not had the opportunity to work with it for several weeks.

Staff was in place and ready for the phone company to change the phone lines from the old Centers over to the new Center. Our first call came in just after 9:00 a.m. and all of the lines were confirmed transferred over by the phone company at 10:42 a.m. Each additional shift was brought in two hours early for the same refresher training given to the initial shift.

We did experience some issues with our radio system opening day as a result of our vendor moving different equipment from the old Centers. This equipment unfortunately could not be moved until the old Centers were closed. We did lose our radio consoles for a short time, during which dispatch staff moved to backup systems. Our staff was very familiar with these backup systems, as they had been in place for years. Some field units did have difficulty with the backup systems as they had not trained with them enough in the past. Since opening

day we have continued to remind field users to practice and train with their radios so that they are prepared to move to backup mode when the need arises.

Staffing

The Center opened June 27th, 2012, bringing staff from the Lansing and East Lansing 9-1-1 Centers to the new Ingham County 9-1-1 Center. Three staff members from East Lansing and one staff member from Lansing chose not to move to the new Center with the consolidation. There were also nine Lansing Police Department officers working as Dispatchers that did not come to the new Center, as they were recalled to duty with the police department. This resulted in the Center opening down 12 Dispatcher positions and 1 supervisory position from the total authorized positions.

Work to fill open positions remains ongoing. As part of the Center's opening process, discussions were held with our trainers over potential issues with bringing new staff on board immediately following the opening of the new Center. The trainers stated that they would like more time to learn and become comfortable with the new systems, locations, policies, and processes before new staff members were brought on for training. In response to these concerns, we did delay bringing any new staff in for several months.

During this time we worked with the Ingham County Human Resources staff to put a hiring process in place. This process consists of four hours of testing, an oral board interview, and a background investigation. The testing program we use is the same program used by the Lansing 9-1-1 Center in the past. If an applicant passes the initial test, our staff members conduct an oral board interview with that applicant. If the oral board interview is passed, the applicant is then subject to an extensive background investigation prior to a job offer being extended. The Board of Commissioners authorized the 9-1-1 Center to hire three on-call background investigators to conduct these background investigations. Having these on-call investigators has been a very important part of keeping our hiring process as short as possible. Our Emergency Telecommunicator (Dispatcher) job posting has been up since we started and applications are still being accepted.

Being short staffed has not been easy on staff members. Shifts/teams have not had enough members on each team to fill all of the positions needed on a daily basis. The result is hundreds of hours of overtime for each employee over the year. While some is voluntarily signed up for, some is required as mandatory resulting in staff members working what would normally be their scheduled days off. As new staff members are trained on the various positions in the room, some of the overtime can then be taken by the new employees, lessening the load on our senior staff.

Since opening day we have hired fourteen Dispatchers, seven are still employed by the Center. Those no longer employed were unable to make it through the training program or decided that the job was not a good fit for them. We currently have seven job offers that have been made with a start date of July 8, 2013. This will fill all but three of our open positions. Another initial testing process will take place on July 2, 2013. A promotional process was also conducted; as a result of this the open Supervisor position was filled by one of our Dispatchers. This process brought the total number of Supervisors to six, one of which is on duty at all times.

Once a new Dispatcher is hired, their training begins with two to three weeks of classroom instruction. The new Dispatcher is then assigned to a trainer who then completes hands-on training with them as they work their way through the different dispatch positions. Initial training for each employee is about nine months.

Advisory Board

The Ingham County 9-1-1 Advisory Board was authorized under a resolution of the Board of Commissioners with the following purpose:

A. To recommend standards for staffing.

B. To provide recommendations to the Director regarding policies and procedures as needed.

C. To provide recommendations to the Director to improve the 9-1-1 Central Dispatch Operations.

D. To make recommendations regarding any other matter relating to 9-1-1 Dispatch assigned by the Ingham County Board of Commissioners or Controller.

Current Advisory Board Members

- Chief Kerry Minshall, Chairperson, Mason Fire Department
- Chief David Hall, Vice Chairperson, Meridian Township Police Department
- Chief Fred Cowper, Meridian Township Fire Department
- Chief Deputy Greg Harless, Ingham County Sheriff's Office
- Lieutenant Kyle Bowman, Michigan State Police
- Chief Juli Liebler, East Lansing Police Department
- Fire Marshal Gerald Rodabaugh, East Lansing Fire Department
- Inspector Kelly Roudebush, Michigan State University Police Department
- Chief John Stressman, Mason Police Department
- Chief Mike Yankowski, Lansing Police Department
- Chief Randy Talifarro, Lansing & East Lansing Fire Departments.

The Advisory Board has been meeting monthly; its members have been major assets to the Center.

9-1-1 Telephone Statistics

The 9-1-1 Center deals with a large volume of phone calls. Below is a table detailing the number of calls received, broken down by month. The data has been pulled from our phone reporting system. While these numbers are in the expected range based on historical data from the old Centers, we have not yet been able to get a good breakdown of our wireless, VoIP or wire line call numbers. We have been working with our vendor to obtain these numbers for a future report.

These statistics are for the first year the Center has been open starting July 1, 2012.

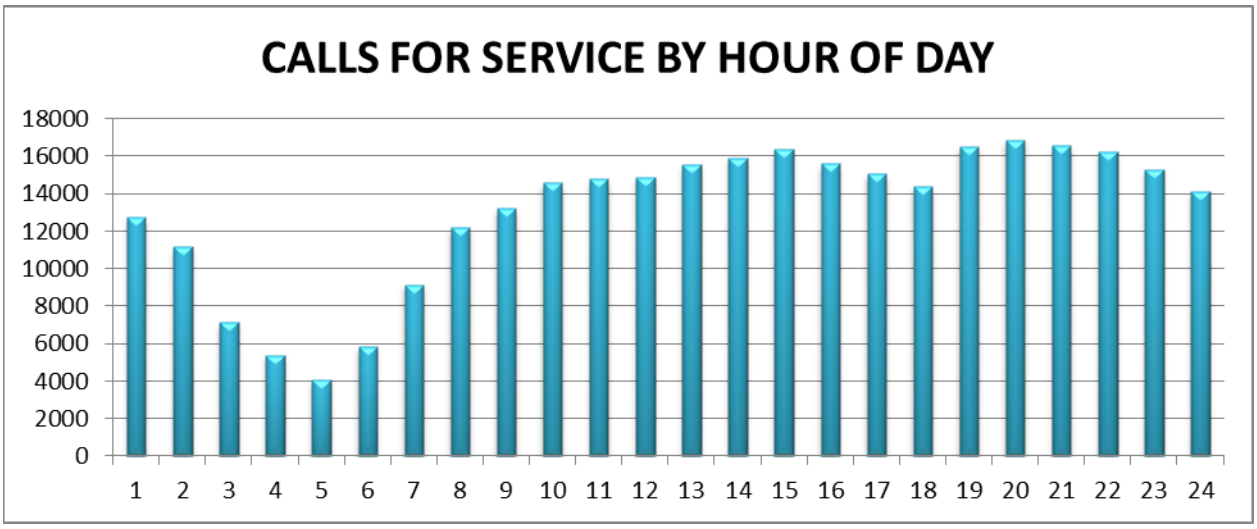
Type Call	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Totals
Emergency	12239	14482	13663	13607	13338	12311	11572	10748	11692	12226	13700	13284	152862
Non-Emerg.	28971	34725	33424	33254	30166	30666	32199	27815	31000	33084	34567	33735	383606
Total Calls	41210	49207	47087	46861	43504	42977	43771	38563	42692	45310	48267	47019	536468

Calls for Service

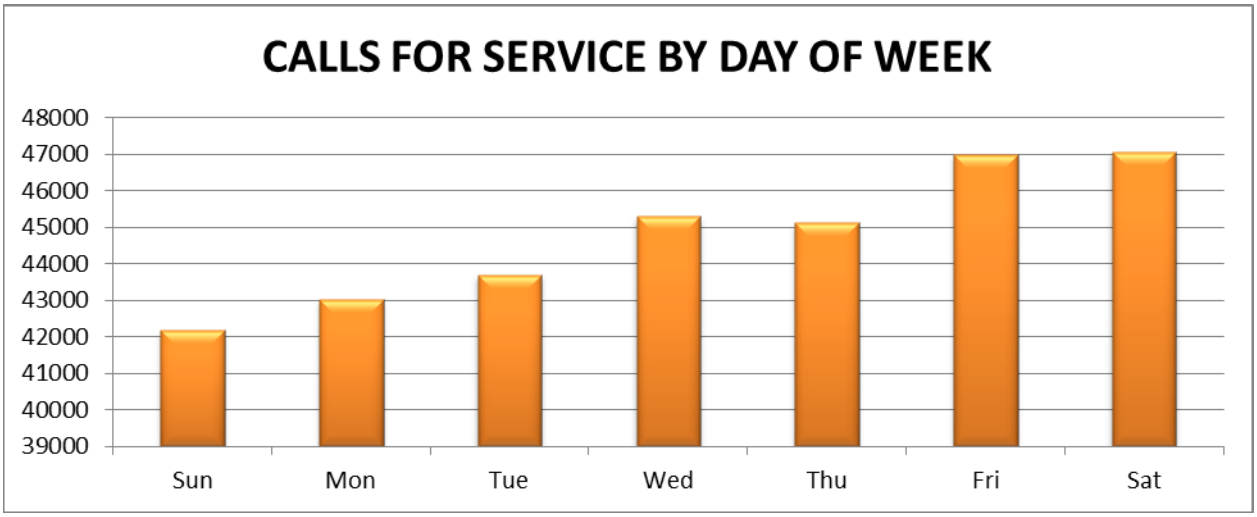
Calls for service are generated from the phone calls taken on our 9-1-1 and Non-emergency phone lines where a response by Police, Fire or EMS are needed, as well as calls that are generated by the various Police and Fire departments. Calls for some departments include actions of an administrative nature their staff perform that

they wish to track; other departments may or may not track this data. As a result of this, when comparing statistics for the various departments the call for service counts should not be considered to include the same information for each department

On the graph below you can see the hours of the day with their average volume of calls. This number fluctuates throughout the day, with 5:00 a.m. experiencing the lowest volume and 8:00 p.m. the highest. These are averaged over the full year the Center has been open.

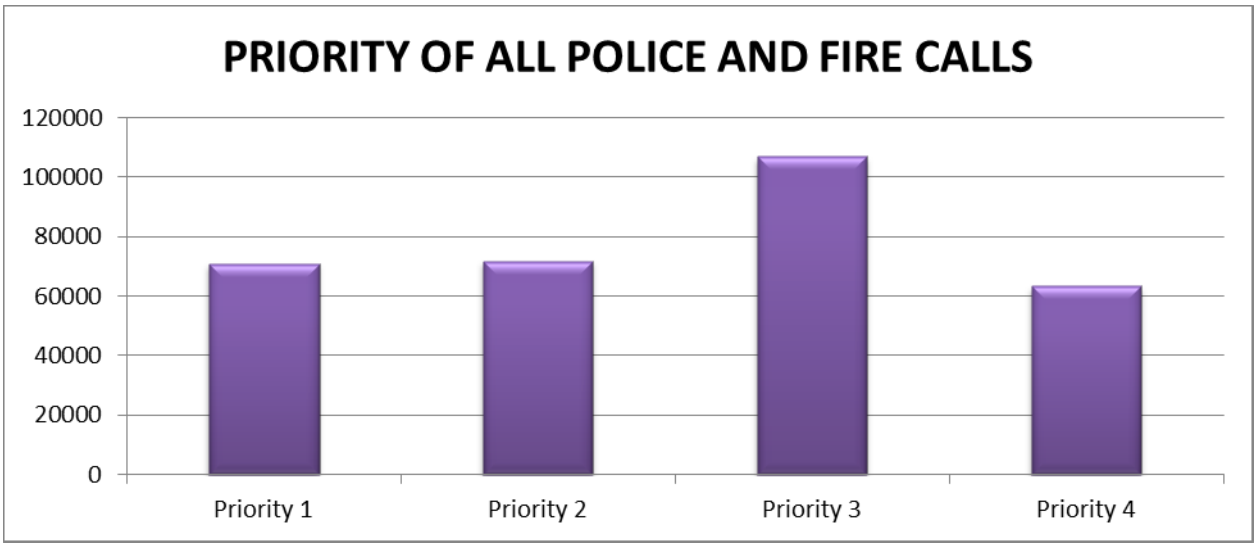


The graph below shows these same calls for service by day of the week. On average Sunday has the least number of calls for service (42,166) while Saturday (47,071) has the most calls for service.

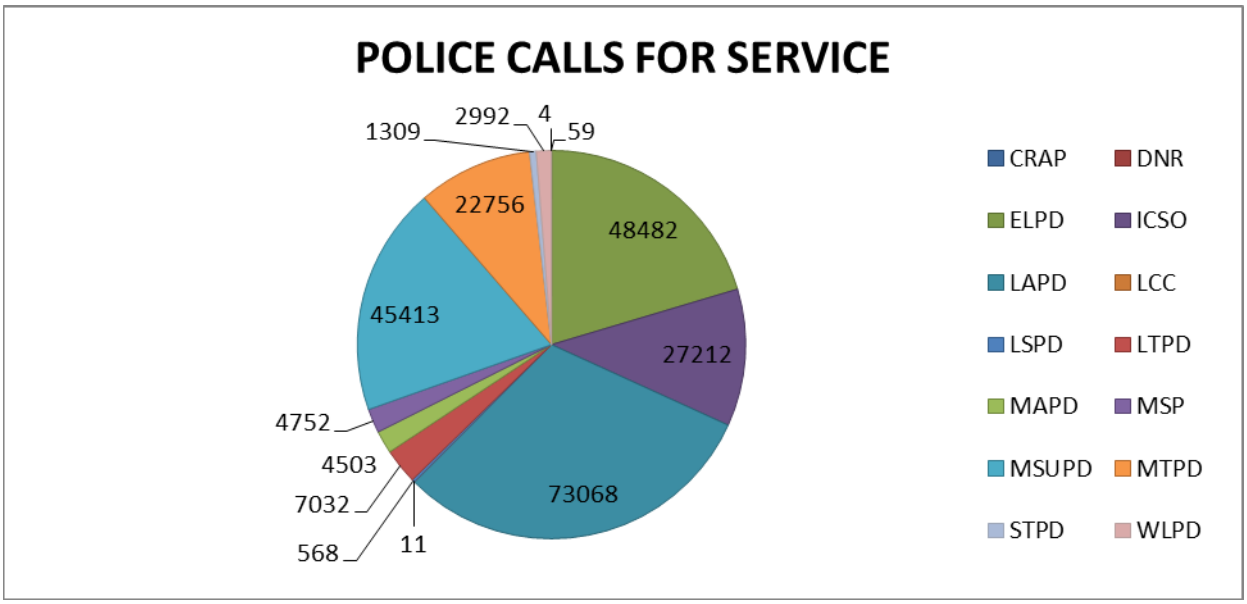


Calls are given a priority based on the danger to life and property with the most serious being a Priority One. Less serious calls are given a lower priority. Generally these lower priority calls are crimes that pose no current hazard or threat to persons or property. Lower priority calls do wait until the higher priority calls are answered first.

The graph below gives a statistical breakdown of the calls for service by priority. This is listed for all combined calls to the Center including Police, Fire and EMS.



This graph shows the Police related calls for service that are received by departments for the year.



The departments listed in the graph are listed in the legend of the graph are listed below.

CRAP- Capitol Region Airport Police (4)

ELPD- East Lansing Police Department (48,482)

DNR- Department of Natural Resources (59)

ICSO- Ingham County Sheriff's Office (27,212)

LAPD- Lansing Police Department (73,068)

LCC- Lansing Community College Police Department (11)

LSPD- Leslie Police Department (568)

LTPD- Lansing Township Police Department (7,032)
MAPD- Mason Police Department (4,503)

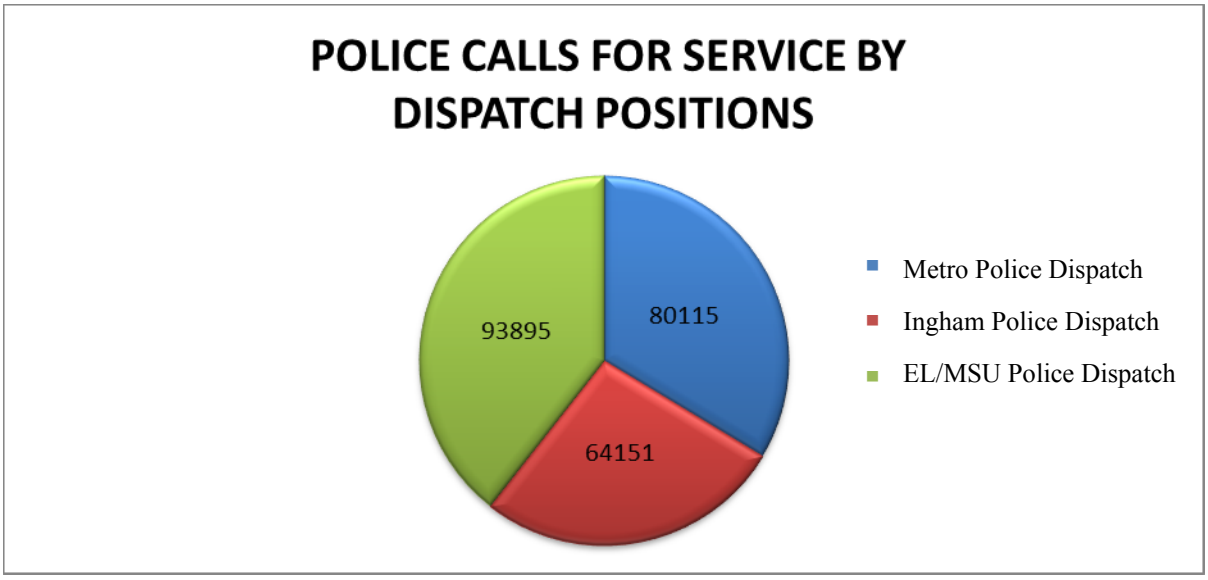
MSP- Michigan State Police (4,752)

MSUPD- Michigan State University Police Department (45,413)

MTPD- Meridian Township Police Department (22,756)
STPD- Stockbridge Police Department (1,309)

WLPD- Williamston Police Department (2,992)

The Police Dispatch area of the 9-1-1 Center are divided to balance the work load between the positions. There are two Metro Police Positions that dispatch for Lansing and Lansing Township Police Departments, a position for East Lansing and MSU Police Departments and the fourth position that dispatches for the remainder of the Police Departments around the county, as well as the Sheriff's Department.



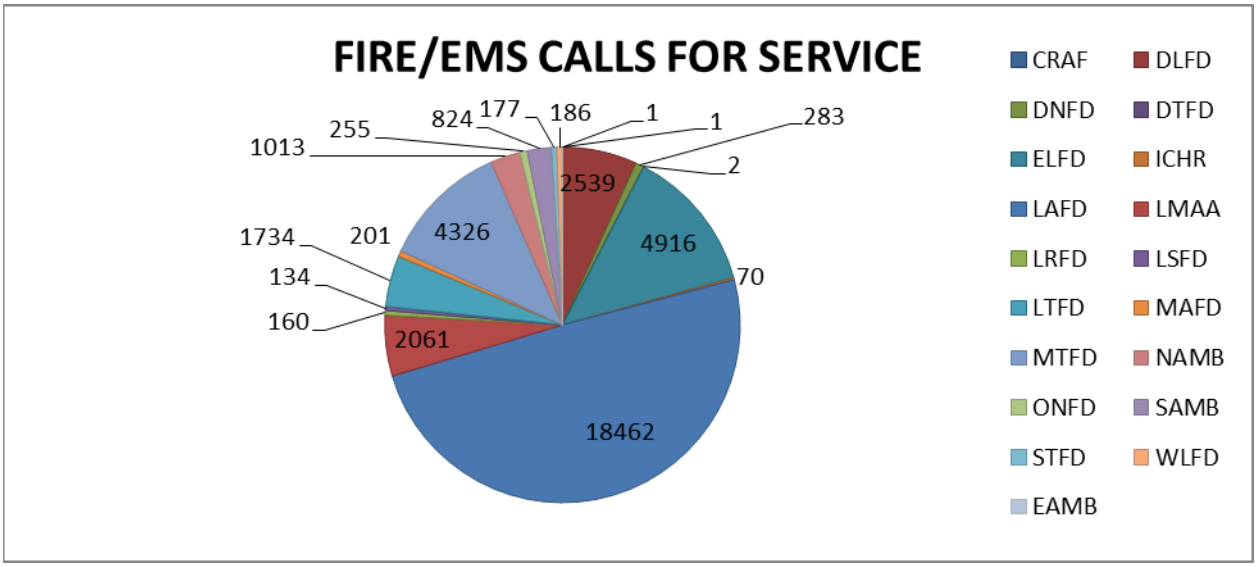
As discussed earlier the numbers shown in the Police Calls for Service by Dispatch Positions chart include calls or activity that is not consistent between each department.

Police, Fire and EMS calls are taken by Dispatchers performing the Call Taker function. They enter the calls into the CAD (Computer Aided Dispatch System) which then sends the call to the proper Dispatcher, who then sends the proper agency(s) and resources to deal with the situation. Callers on Fire and EMS related calls will have a Call Taker gather the initial who, what, and where information. That Call Taker then does what we refer to as an "Add On" which is when the Call Taker, while keeping the caller on the line, makes a conference call across the room and

gives the basic details of the call to the fire Dispatcher. When this is completed the Call Taker will continue to get additional information from the caller or provide pre-arrival instructions to the caller as needed for medical emergencies.

This add on process allows us to get information out to the Police, Fire, and EMS staff, as quickly as possible so they can begin to respond to the situation. Additional details that the Call Taker obtains are then given as updates to the responders while they are already on their way to the call.

The following graph shows the Fire and EMS calls for service over the last year for our nineteen Fire and EMS Departments.



The Departments listed in the graph are listed in the legend of the graph are listed below.

CRAF- Capital Region Airport Fire Department (1)
DLFD- Delhi Fire Department (2,539)

DNFD- Dansville Fire Department (283)

DTFD- Delta Township Fire Department (2)

ELFD- East Lansing Fire Department (4,916)

ICHR- Ingham County Heavy Rescue (70)

LMAA- Lansing Mason Area Ambulance (2,061)

LRFD- Leroy Township/NIESAA Fire Department (160)
LSFD- Leslie Fire Department (134)

LTFD- Lansing Township Fire Department (1,734)
MAFD- Mason Fire Department (201)

MTFD- Meridian Township Fire Department (4,326)
NAMB- NEISA Ambulance (1,013)

ONFD- Onondaga Fire Department (255)

SAMB- Stockbridge Area Ambulance/SAESA (824)
STFD- Stockbridge Fire Department (177)

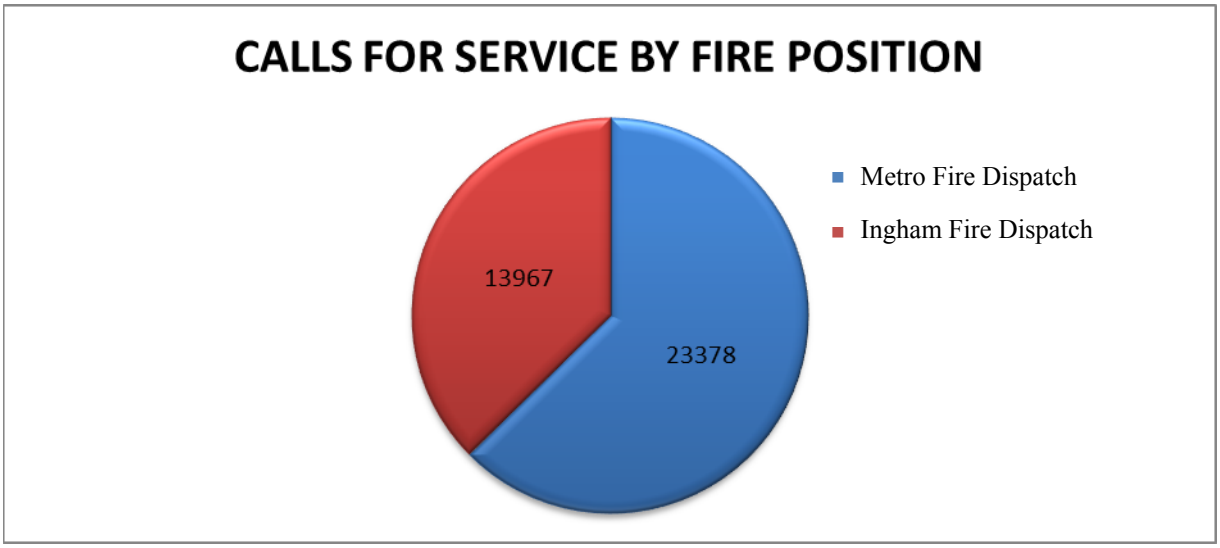
WLFD- Williamston Fire Department (186)

EAMB- Eaton Rapids Area EMS (1)

The Fire Dispatch area of the 9-1-1 Center are divided into two positions to equalize the work load between the positions. Similar to the police area there is a position we call Metro Fire; this includes Lansing and East Lansing Fire Departments. The remainder of the Fire Departments are dispatched at our Ingham Fire position.

For incidents where additional Center staff are needed due to a major emergency or event, we do have a third fire position that can be staffed as needed to break out an incident from normal call load. We can call in additional Call Takers to assist with the added phone traffic that can occur during these major events.

The chart below shows the calls for service by Fire Position.



Collective Bargaining

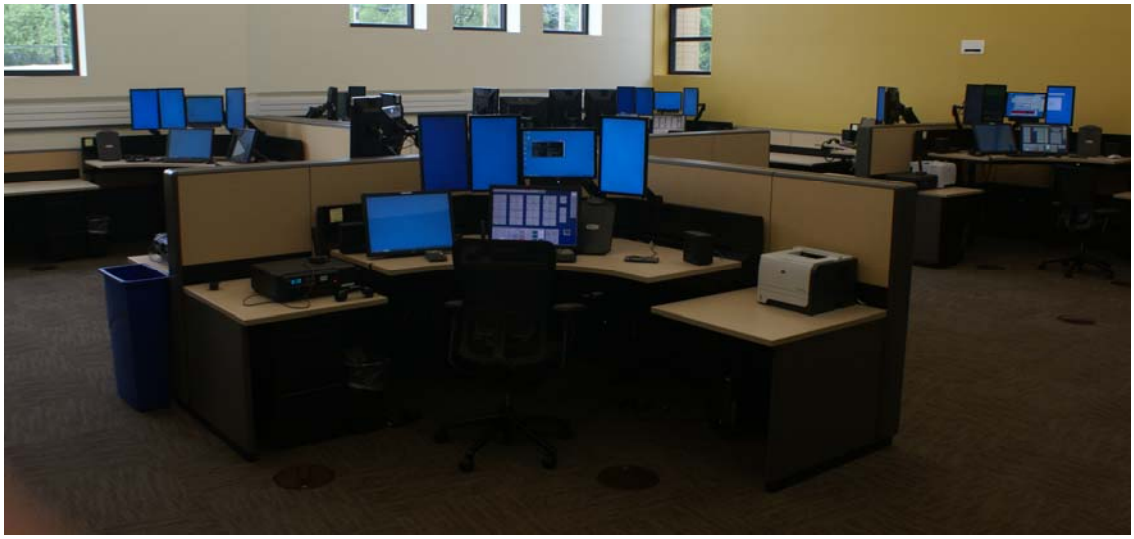
Three different union groups were involved with the consolidation of the two Centers. Two of the Union groups representing the Dispatchers were part of the Fraternal Order of Police, while the Supervisors are with the Teamsters.

Many hours of work were put into working through the new contracts between the employee groups and Ingham County staff. The work by both management and employees/ unions did result in agreements with our 9-1-1 Supervisors, and brought the two F.O.P. Dispatch groups together under one contract.

Technology

The new Center has been equipped with many different technologies. Additional work and effort to put these technologies in place and keep them running is always required. Each of dispatch positions has six computer screens running the programs needed to operate the Center on a daily basis. VisionAir CAD, GeoComm mapping, Cassidian phones, NICE audio recording, Harris radio are the major products / programs that assist the Dispatchers in coordinating the public safety responses to the many calls for service each and every day.

(The photo below shows the new 9-1-1 Center with the multiple computer screens at each station. The work stations are connected to several different computers to run all the systems, the majority of which are located outside of the Center floor in an environmentally controlled computer room.)



As with many companies today, work performed relies heavily on the various computer systems. We have experienced various problems with some of the systems. We have worked a great deal with issues that include severe echo, dropped calls, call volume level problems with the phone system that have resulted in our bringing in engineers to dig into these problems. We continue working to find and correct problems we have, finding high power levels, volume setting and network issues. Our CAD system has had issues with lock ups, call routing issues, mapping of call locations and we are working with them also and continue to have engineers working to resolve the problems. We also work with the County's MIS department who has had a major role in setting up the systems here in the 9-1-1 Center, and work with the various vendors along with center staff to resolve problems.

These various system problems do add to the stresses of the staff as they work many extra hours to cover shifts as discussed earlier. Many times the issues described above occur when it is at the worst possible time due to call volumes or types of calls being handled.

The 9-1-1 Center Staff both Dispatchers and Supervisors are to be commended as they deal with the needs of the Public Safety and the needs of our citizens here in Ingham County, in spite of the various issues with our technology as discussed, at the most inopportune times.

We have resolved many issues with the various systems and do continue to work daily with our vendors and staff to get past the remaining problems.

Neilsen Conference Room

While Ingham County is new to having a 9-1-1 Center, the county has a history of being very involved in the 9-1-1 business. At the forefront of this for the county has been Deputy Controller John Neilsen. He was heavily involved with the consolidation of the two old Centers as well as providing oversight for them. He also oversaw the implementation of our county-wide Public Safety Radio System used by all of the Police, Fire and EMS agencies in the County.

As a small token of appreciation for all his work, the 9-1-1 Center Conference/Meeting room was named in his honor. His years of work with 9-1-1 were recognized with the dedication of this room at the Center's ribbon cutting ceremony. John continues to remain a vital part of the 9-1-1 Center operations, providing oversight to the Advisory Board Committee among many other things.

Community Involvement

While working to bring the Center online and working through the issues discussed, we have also been able to have some involvement with various community groups. We have met with several neighborhood watch groups, autistic children's group and a local group for the deaf or hard of hearing. We continue to work with our public safety partners in their various community events throughout the county as needed.

We hope that we can expand this much greater in the future as we look towards providing information on 9-1-1 to other community groups and schools on the use of 9-1-1.

The Year Ahead

As we look at towards the next year, we will continue to focus our efforts on hiring and training. This will help bring the employees schedules to a much more normal work week and in turn lessen one of the causes of their stress and in turn lessen the impact of the needed overtime on our budget.

We will continue to work with our technology providers to resolve our problems in the short term and look to replace them if they are unable to meet our needs.

We look forward also to increasing our contact with the various community groups and further educating them as we move towards next generation 9-1-1.

Agenda Item 7b

9-1-1 Law and Courts Update

Date: August 8, 2013
From: Lance Langdon

Since my last Committee update we have been very busy in many different areas.

Hiring-

- ☎ We started seven new dispatchers on July 7th and they all completed the class room portion of their training and are working with their trainers at a position for their on the job training.

- ☎ Another testing process took place on July 2, 2013, and we currently have seven background investigations being completed. With our current number of trainees, we are planning a start date currently of September 9th. We are looking to fill from this process a total of four positions, 3 current openings to bring us to full staff, plus an addition person to fill an opening being made with someone leaving us mid-August.

Equipment issues-

- ☎ As your aware we have had issues with the phone system and have been dealing with our vendor as well as the parent company Cassidian to fix the issues we have had with the system. We did find problems with power levels and this was fixed. We had severe echo issues that were tied to this power issue as well as to a switch/gateway that they did a firmware update to that reduced the echo even more.

- ☎ Loss of connection between phone servers has also been a problem for us and the new microwave hop was put in place to give us a redundant path. We have still had problems with this new connection in place and the two servers do not properly communicate and or switch back and forth without problems. I again have contacted the President of the company and they have engineers working on the issues and have a team coming out to work with us to fix our problems for the week of the Monday the 12th. I have been in contact with the Vice President of the company now several times by phone and email and they have committed to getting our system fixed. We are out of contract with our current vendor and are looking to make changes as to vendors as well.

- ☎ CAD our computer aided dispatch system began to have major lock up issues starting around the 4th of July. Staff would be in the middle of calls and their computers would just freeze up causing them to have to shut the program down and restart it. We contacted the vendor Visionair/Tritech and were advised that an update we were scheduled for should take care of this problem as well as a fix for a few other problems that we had been waiting for. The update did go in place and did reduce the problem but did not eliminate it.

  I did contact the company leadership again and advised them that waiting for an update was not acceptable and that they needed to fix it or we would replace them. We did get a very strong response back from them and their software developers have been working very hard to fix the issues with changes being made to the software each day this week to eliminate the problems. They have committed to getting it fixed and understand the consequences as I pointed out to them, for future sales in Michigan if they do not get it right. We have seen a good deal of progress and have been pleased with their response.

- ☎ Network Problems have also been found as MIS is working to implement some new hardware. We found that the fiber connection between the 9-1-1 Center and the Juvenile home is bad. This is our connection from the center out to other systems around the county that our CAD feeds information to. Working with Mr. Ashton we have expedited the replacement of the bad fiber and it should be replaced on August 10th. It is believed that this bad fiber could also be a major contributor to the issues we have seen with our CAD and hope that we see positive changes as this is replaced.

Labor Issues-

- ☎ We did meet with the FOP group over the last few weeks and have resolved all but one pending grievance. There was also a discussion with the union and the Controller's Office, Finance Department and Human Resources after which I did receive a letter from Ms. Rhode that was put out to all my staff to update them on the status of their pensions and transfers from the Cities pension plans.

Smelly Issues-

- ☎ We have worked with Mr. Pathfinder and to date have eliminated most of our skunk problems. To date we have had eight skunks removed and one opossum. We have still had more sightings in the parking area and traps are still in place in an attempt to get rid of the last ones.

Other Projects

- ☎ The Airport is moving forward with their move towards use of our radio system. We also are in the process of moving the phone information for the Airport 425 area from the Clinton County MSAG to the Ingham County MSAG so that the phone lines for this area will dial us directly.

- ☎ Page Gate now has been installed here at the center and MIS is working with us to test the system over the next week or two. When testing is complete we will then tie the system to the fire departments Active 911 and I am responding programs.

- ☎ Fire Departments AUTO MUTUAL AID agreements have been in the news and discussions and planning have been taking place for some time. We are looking to roll out our policies and training starting next week so that we can start with an initial small section of the agreement areas between Delhi and Lansing Fire. There has been a great deal of work done to plan and prepare for this type of program to be put in place and more work yet to be done to make the plan work for us here in the center.

AGENDA ITEM # 8

McCartney & Company, P.C.
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Fax (517) 347-5007

James E. McCartney, CPA
Jeffery A. Irwin, CPA
Edward B. Rebman, CPA
Susan J. Schanski, CPA

June 26, 2013

Chairperson
Ingham County Board of Commissioners
County Building
Mason, MI 48854

Dear Sir or Madam:

You will find enclosed an annual accounting for the Ingham County 9-1-1 Service District. Section 405 of Senate Bill No. 303 of 1986 requires that telephone service providers of each service district prepare an annual accounting of the 9-1-1 technical (network) revenues and expenses.

We have been retained by the service providers listed on the attached statement to compile this information. This report provides your district's information for each listed provider of 9-1-1 service in your district. The over (under) collection amount may result in a change in the 9-1-1 technical rate. Rate changes are generally done annually in May to be effective July 1.

If you have any questions regarding the information, please contact our office.

Very truly yours,

Edward B. Rebman

Edward B. Rebman las

EBR:las
Enclosures
cc: 911 coordinator

INGHAM COUNTY

E911 Technical Surcharge Pool

Financial Statements

December 31, 2012 and 2011

McCartney & Company, P.C.
Certified Public Accountants

Okemos, Michigan

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James E. McCartney, CPA
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Susan J. Schanski, CPA

Accountant's Compilation Report

Telephone Service Suppliers
Ingham County E911 Technical Surcharge Pool
Okemos, MI

We have compiled the accompanying statements of trust assets and liabilities of the Ingham County E911 Technical Surcharge Pool (an association) as of December 31, 2012 and 2011, and the related statements of trust receipts and expenditures and cash flows for the years then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Telephone Service Suppliers are responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist the Telephone Service Suppliers in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

We are not independent with respect to the Ingham County E911 Technical Surcharge Pool.

McCartney & Company, P.C.

June 5, 2013

Ingham County E911 Technical Surcharge Pool
(An Association)
Statements of Trust Assets and Liabilities
As of December 31, 2012 and 2011

	2012	2011
Current Assets		
Equity in Common Funds	$ 72,428	$ 35,272
Accounts Receivable -		
Service Suppliers	59,879	41,972
Total Current Assets	$ 132,307	$ 77,244
Current Liabilities		
Accounts Payable -		
Service Suppliers	$ 29,065	$ 28,971
Service Users	103,242	48,273
Total Current Liabilities	$ 132,307	$ 77,244

See accountant's report and notes to the financial statements.

Ingham County E911 Technical Surcharge Pool
(An Association)
Statements of Trust Receipts and Expenditures
For the Years Ended December 31, 2012 and 2011

	2012	2011
Receipts - Technical Surcharges	$ 267,107	$ 281,099
Expenditures - Provision of Service	212,138	239,356
Surplus of Receipts Over Expenditures	54,969	41,743
Accounts Payable - Service Users, Beginning of Year	48,273	6,530
Accounts Payable - Service Users, End of Year	$ 103,242	$ 48,273

See accountant's report and notes to the financial statements.

Ingham County E911 Technical Surcharge Pool
(An Association)
Statements of Cash Flows
For the Years Ended December 31, 2012 and 2011

	2012	2011
Cash Flows from Operating Activities		
Accounts Receivable	$ (17,907)	$ 1,906
Accounts Payable	55,063	28,956
Net Cash Flows Provided by Operating Activities	37,156	30,862
Increase in Common Funds	37,156	30,862
Equity in Common Funds, Beginning of Year	35,272	4,410
Equity in Common Funds, End of Year	$ 72,428	$ 35,272

See accountant's report and notes to the financial statements.

Ingham County E911 Technical Surcharge Pool
(An Association)

Notes to Financial Statements

Note 1 - Nature of Activities

The Ingham County E911 Technical Surcharge Pool (Pool) is an unincorporated association of suppliers of emergency (911) telephone service within Ingham County, in the State of Michigan. It was formed to provide for the settlement of costs between suppliers as required by Public Act 32 (P.A. 32) of 1986, as amended.

The service suppliers for this Pool are Verizon North, Inc., AT&T, Springport Telephone Company, Verizon South, Inc., Shiawassee Telephone Company, TDS Metrocom, Matrix Telecom, Comcast, CenturyTel of Upper Michigan, Sprint Communications, and TelNet Worldwide. In accordance with P.A. 32, these suppliers are entitled to recovery of costs as defined by the statute. In addition, the statute requires uniform billing on a geographic basis. Each supplier reports its billings and costs. These amounts are then pooled and settlements for over or under collections are made.

Note 2 - Significant Accounting Policies

Basis of Accounting: These financial statements are prepared on the accrual basis of accounting. Receipts are recorded when billed and expenditures are recorded based upon the provisions of tariffs filed with the Michigan Public Service Commission.

Trust Funds: All funds within the Pool are held in trust solely for the service suppliers. Since the statute mandates cost recoveries, there is no income, loss or corresponding fund balance. Due to the nature of the Pool, taxes on income are not applicable. Accordingly, these financial statements do not reflect a provision for income taxes and the Pool has no other tax positions which must be considered for disclosure. Management has evaluated income tax positions taken or expected to be taken, if any, and the likelihood that upon examination by relevant jurisdictions, those income tax positions would be sustained. Based on the results of this evaluation, management determined there are no positions that necessitated disclosures and/or adjustments.

Accounts Receivable or Payable - Service Users: These amounts represent future billings or refunds to adjust for the over or under collection of telephone surcharges from the service users. These adjustments are normally made on an annual basis. Accounts receivable are carried at their estimated collectible amounts and do not bear interest.

Accounts Receivable or Payable - Service Suppliers: These amounts represent the corresponding contra asset or liability to the Accounts Receivable or Payable - Service Users and are amounts due to or from the service suppliers. Accounts receivable are carried at their estimated collectible amounts and do not bear interest.

Equity or Deficiency in Common Funds: The service suppliers utilize a common bank account for the seventy-nine service districts within the State of Michigan. Equity or Deficiency in Common Funds represents the Pool's cash and cash equivalents or advances from this bank account. Cash and cash equivalents consist of cash on deposit and short-term investments with maturities of three months or less. Interest earnings, generally immaterial, are credited to the various pools to reduce reported costs.

Technical Surcharges: Technical surcharges represent the monthly billings by the telephone service suppliers. These amounts are determined in accordance with the provisions of P.A. 32 and are subject to maximum caps as stipulated by that statute.

Note 2 - Continued

Expenditures: Expenditures represent the costs of providing the emergency telephone network, switching, billing and collection and similar amounts.

Bad Debts: No provision for bad debt expense or allowance for uncollectible amounts is deemed necessary. Management writes off receivables as they are determined to be uncollectible based upon a periodic review of the accounts. Accounting principles generally accepted in the United States of America require that the allowance method be used to recognize bad debts; however, the effect of using the direct write-off method is not materially different from the results that would have been obtained under the allowance method.

Use of Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the suppliers to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Note 3 - Surcharge Rates

P.A. 32 permits the recovery of both recurring and nonrecurring charges. Recurring charges are defined as the amounts necessary for the ongoing operation of the system. Nonrecurring charges are for the initial setup and non-operational installation of trunks, circuits and similar items. Depending on the date of commencement of service, the nonrecurring charges are subject to various amortization rates and periods of up to ten years. At December 31, the Ingham County billed access-facility monthly rates were:

	2012	2011
Recurring	$ 0.32	$ 0.28
Nonrecurring	0.00	0.00
Total	$ 0.32	$ 0.28

Effective July 1, 2013, the recurring rate will be decreased by $0.10 resulting in a total rate of $0.22.

Note 4 - Fair Value of Financial Instruments

The fair value of short-term financial instruments, including accounts receivable and accounts payable, approximates the carrying amount due to the short maturity of these instruments.

Note 5 - Subsequent Events

The date to which events occurring after December 31, 2012 have been evaluated for possible adjustment to the financial statements or disclosure is June 5, 2013, which is the date on which the financial statements were available to be issued.