

CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON  
BRIAN McGRAIN

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

LAW AND COURTS COMMITTEE  
REBECCA BAHAR-COOK, CHAIR  
KARA HOPE  
BRYAN CRENSHAW  
VICTOR CELENTINO  
PENELOPE TSERNOGLOU  
RANDY SCHAFER  
RANDY MAIVILLE

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, MARCH 13, 2014 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [February 27, 2014 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Probate Court - Resolution Approving the Use of Contingency Funds for a [Temporary Hire](#) for Ingham County Probate Court
2. Sheriff's Office
  - a. Resolution to Accept a Michigan Municipal Risk Management Association Grant for the Ingham County Sheriff's Office [Emergency Vehicle](#) Operations Training
  - b. Resolution to Accept a Michigan Municipal Risk Management Association Grant for the Ingham County Sheriff's Office [Supervisors](#) Training
3. Health Department - Overview of Jail Medical Program by Barb Mastin and Krista Haven (*No Materials*)
4. Controller's Office - Updates on 9-1-1 by Lance Langdon and John Neilsen (*No Materials*)

Announcements

Public Comment

Adjournment

### **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

LAW & COURTS COMMITTEE

February 27, 2014

Draft – Minutes

Members Present: Rebecca Bahar-Cook, Kara Hope, Bryan Crenshaw, Victor Celentino, Penelope Tsernoglou, Randy Schafer and Randy Maiville

Members Absent: None

Others Present: Tim Dolehanty, Maureen Winslow, Sara Deprez, Scott LeRoy, Joel Maatman, Jayme Danzig, Marva Goodson, Jennifer Shuster and others.

The meeting was called to order by Chairperson Bahar-Cook at 6:00 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the February 13, 2014 Minutes

MOVED BY COMM. HOPE, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE MINUTES OF THE FEBRUARY 13, 2014 LAW & COURTS COMMITTEE MEETING AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

The minutes of the February 13, 2014 Law & Courts Committee meeting were approved as presented.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ACTION ITEMS:

1. Sheriff's Office
  - b. Resolution to Enter into a Contract with the City Of Lansing and to Accept the FY 2013 Homeland Security Grant Program Funds for the Regional Planner Grant
  - c. Resolution Honoring Detective Rodney Beals of the Ingham County Sheriff's Office
  - d. Resolution to Honor Deputy Evan Bennehoff of the Ingham County Sheriff's Office

2. Circuit Court – Resolution to Renew the Circuit Court Service Contract with Tel Systems
3. Circuit Court/Family Division
  - a. Resolution for Authorization to Enter into a Three Year Contract with Charlevoix County 7th Probate Court

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CRENSHAW, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

1. Sheriff's Office
  - a. Resolution to Enter Into a Contract with Mid Michigan Kennels to Purchase and Train a New K-9 Dog

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION TO ENTER INTO A CONTRACT WITH MID MICHIGAN KENNELS TO PURCHASE AND TRAIN A NEW K-9 DOG.

Discussion.

Major Joel Maatman addressed the Committee regarding the need of the Resolution.

Commissioner Hope asked Major Maatman about the Sheriff's policy regarding housing requirements of the K-9 dogs.

Major Maatman stated that the officers are instructed to take care of the K-9 dogs and that they are allowed to use discretion. He then explained the specific situation in which K-9 Luger was unexpectedly killed in an accident in November of 2013. Major Maatman stated that the dog was kept inside the house during stormy conditions and after it appeared the storm had cleared, the dog was moved to an outdoor kennel. Major Maatman then stated the storm started up again and a branch then fell on the kennel, scaring the dog which caused him to run into the road where he was hit and killed by a motor vehicle.

MOTION CARRIED UNANIMOUSLY.

3. Circuit Court/Family Division
  - b. Quarterly Report (additional information)

Discussion.

Maureen Winslow, Deputy Court Administrator; Sara Deprez, Juvenile Services Director; and Scott LeRoy, Juvenile Programs Director addressed the Committee and distributed a hard copy of the quarterly data report for the Family Division of the Ingham County Circuit Court.

Ms. Winslow emphasized that a highlight of the report was the significant decrease in residential placements.

Commissioner Crenshaw asked how someone would qualify for out-of-state placement.

Ms. Winslow stated that placement depends on a match between the person and a program and where that specified program is located.

Lastly, Ms. Winslow informed the Committee of a conference she attended the week before in Ann Arbor with other Family Division Administrators from across the state. She stated that they showcased their Sex Offender Program at the conference. Ms. Winslow stated that she would like to bring the presentation to the Law & Courts Committee.

Chairperson Bahar-Cook stated that she would like to see that presentation at a future meeting.

- c. Scott LeRoy: Ingham Academy Basketball Team and Recognition of Coach and Michigan State University Interns (*No Materials*)

Mr. LeRoy addressed the Committee and introduced Jayme Danzig and Marva Goodson who are Michigan State University interns who have been working with the Ingham Academy Basketball Team. He also introduced the captain of the team, Julian Badgett, who then introduced the team members present.

Ms. Danzig and Ms. Goodson gave an overview of the success of the program and the three components of focus being on athletics, mentorship and events.

Mr. Badgett spoke about how the program has affected his life in a positive manner since being a student there for three years now.

The team members distributed pins as a gift to each of the Commissioners that displays the Ingham Academy mascot.

4. Controller's Office – Update on the 9-1-1 Pension/Health Care Funds Settlement with the City of Lansing (*No Materials*)

Tim Dolehanty, Controller, addressed the Committee and provided a current update on the 9-1-1 pension/health care funds settlement with the City of Lansing.

Mr. Dolehanty stated that he is confident and can see an end in sight. He said the pension trustee advisors from Colorado will go over the findings, key issues and decision points on Wednesday during a conference call. Mr. Dolehanty said one of the critical points is to discuss the investment credit, which is the return the County would have seen if this was handled correctly.

Lastly, Mr. Dolehanty stated that they will talk with the City of Lansing before bringing the entire package to the Board of Commissioners as a Resolution. He said to expect to see it in

approximately mid-March.

Commissioner Hope asked if a report can be composed afterwards so that this circumstance can be used as a learning experience for future similar situations.

#### Announcements

Commissioner Crenshaw stated that he will be absent for the next Law & Courts meeting scheduled for Thursday, March 13, 2014.

Chairperson Bahar-Cook asked Tim Dolehanty, Controller, if he would inquire about a possible study that was mentioned at an earlier date that compared bringing the current County Jail up to par versus forming a jail partnership.

Commissioner Hope gave the Committee an update on the recent condemnation of Life O'Riley Mobile Home Park and Campground.

Commissioner Maiville thanked Commissioner Hope for the time she has put in to help with the residents who are being displaced due to the condemnation.

#### Public Comment

None.

The meeting was adjourned at approximately 6:52 p.m.

## **MARCH 13, 2014 LAW & COURTS AGENDA STAFF REVIEW SUMMARY**

### **RESOLUTION ACTION ITEMS:**

#### **The Chief Deputy Controller is recommending approval of the following resolutions/actions:**

1. *Probate Court - Resolution Approving the Use of Contingency Funds for a Temporary Hire for Ingham County Probate Court*

This resolution authorizes the temporary hire of a judicial assistant at the MCF 06 level for the period of up to twelve weeks to start on or around June 1, 2014. The funding for this temporary hire in the amount of up to \$10,460.00 will be from 2014 Ingham County contingency funds. The daily cost for this temp will be \$174.34 and the weekly cost will be \$871.69. We will only use the amount necessary to fill this position until the employee returns to work, although it is capped at 12 weeks for a total cost of \$10,460. (see attached material for details)

2. *Sheriff's Office*

- *Resolution to Accept a Michigan Municipal Risk Management Association Grant for the Ingham County Sheriff's Office Emergency Vehicle Operations Training*

This resolution authorizes acceptance of the Ingham County Sheriff's Office MMRMA Risk Avoidance Program (RAP) grant for \$1,337.50. This is a long term grant that provides Emergency Vehicle Operations (EVO) training for our deputies and other Mid Michigan Law Enforcement officers. This concept trains the trainers and reimburses half of our costs for this training program. (see attached material for detail)

- *Resolution to Accept a Michigan Municipal Risk Management Association Grant for the Ingham County Sheriff's Office Supervisors Training*

This resolution authorizes acceptance of the Ingham County Sheriff's Office MMRMA Risk Avoidance Program (RAP) grant for \$355.00 for Supervisors to attend MACNOLW and Associates supervisory training courses. This grant reimburses half of our costs for this training program. (see attached material for detail)

#### **This portion of the meeting is for informational items:**

3. *Health Department – Overview of Jail Medical Program by Barb Mastin and Krista Haven (no materials)*
4. *Controller's Office  
Updates on 9-1-1 by Lance Langdon and John Neilsen (no materials)*

# MEMORANDUM

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TO: Law & Courts, County Services, and Finance Committees

FROM: George M. Strander  
Probate Court Administrator & Probate Register

DATE: March 7, 2014

RE: Funds for Temporary Judicial Assistant

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Beginning in or around June of this year Judge Economy's Judicial Assistant (JA) will go onto FMLA leave for up to 12 weeks. It is essential to the operation of Judge Economy's office that he have a JA to handle his administrative affairs. The cost of a temporary JA at Step 1 for 12 weeks is \$10,460.00. Since the Probate Court budget does not have an extra \$10,460.00 to pay for a temporary JA, we are seeking funds through the county's Contingency Fund for that purpose.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING THE USE OF CONTINGENCY FUNDS FOR A TEMPORARY HIRE  
FOR INGHAM COUNTY PROBATE COURT**

WHEREAS, each Probate Court judge has a judicial assistant to take telephone calls, schedule hearings, draft documents, and in general take care of necessary administrative issues in the judge's office; and

WHEREAS, the judicial assistant for Judge Economy is scheduled to go on leave through FMLA for up to 12 weeks beginning around June of this year; and

WHEREAS, the Probate Court General Fund budget does not have the funds to pay for up to 12 months of a temporary replacement judicial assistant; and

WHEREAS, the twelve-week cost of a temporary judicial assistant at step 1 is \$10,460.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves of a temporary hire of a judicial assistant at the MCF 06 level for the period of up to twelve weeks to start on or around June 1, 2014.

BE IT FURTHER RESOLVED, that funding for this temporary hire in the amount of up to \$10,460.00 be made available through the use of the Ingham County contingency funds.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution, including the transfer of up to \$10,640.00 from the 2014 Contingency Fund to the Probate Court temporary budget.



**MEMORANDUM**

**TO:** Law & Courts Committee  
Finance Committee

**FROM:** Major Joel Maatman

**DATE:** February 21, 2014

**RE:** Accepting MMRMA RAP Grant Funds

This resolution requests permission for the Ingham County Sheriff's Office to accept an MMRMA RAP grant for \$1,337.50. This MMRMA RAP Grant check is 50% of the cost of Michigan State Police Emergency Vehicle Training.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT A MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION  
GRANT FOR THE INGHAM COUNTY SHERIFF'S OFFICE EMERGENCY VEHICLE  
OPERATIONS TRAINING**

WHEREAS, Michigan Municipal Risk Management Association (MMRMA) is the county's insurance carrier;  
and

WHEREAS, for over twenty years, the Ingham County Sheriff's Office has provided Emergency Vehicle  
Operations (EVO) training for its deputies and Mid Michigan Law Enforcement officers; and

WHEREAS, MMRMA offers Risk Avoidance Program (RAP) grants to assist their members in paying for  
training; and

WHEREAS, the Ingham County Sheriff's Office submitted an MMRMA RAP grant to pay for 50% for training  
from the Michigan State Police (MSP) "Train the Trainer" for Emergency Vehicle Operations; and

WHEREAS, all EVO instructors must attend the Michigan State Police Emergency Vehicle Operations training;  
and

WHEREAS, MMRMA awarded the Ingham County Sheriff's Office a Fall 2013 grant in the amount of  
\$1,337.50 to pay for the MSP Emergency Vehicle Operations training.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of  
the Ingham County Sheriff's Office MMRMA RAP grant for \$1,337.50.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to  
make the necessary budget adjustments in the Ingham County Sheriffs Office 2014 budget.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chair to  
sign any necessary contract documents that are consistent with this resolution and approved as to form by the  
County Attorney

**M E M O R A N D U M**

**TO:** Law & Courts Committee  
Finance Committee

**FROM:** Major Joel Maatman

**DATE:** February 21, 2014

**RE:** Accepting MMRMA RAP Grant Funds

This resolution requests permission for the Ingham County Sheriff's Office to accept an MMRMA RAP grant for \$355.00. This MMRMA RAP Grant check is 50% of the cost of MACNLOW training in the fall of 2013 for Ingham County Sheriff's Office Supervisors' training.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT A MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION  
GRANT FOR THE INGHAM COUNTY SHERIFF'S OFFICE SUPERVISORS TRAINING**

WHEREAS, Michigan Municipal Risk Management Association (MMRMA) is the county's insurance carrier; and

WHEREAS, in 2010 the Ingham County Sheriff's Office embarked on a training program for all Sheriff's Office Supervisors to attend MACNOLW and Associates supervisory training courses; and

WHEREAS, MMRMA offers Risk Avoidance Program (RAP) grants to assist their members in paying for training; and

WHEREAS, the Ingham County Sheriff's Office submitted an MMRMA RAP grant to pay for 50% of the 2013 Fall MACNOLOW supervisory training courses: and

WHEREAS, MMRMA awarded the Ingham County Sheriff's office a Fall 2013 grant in the amount of \$355.00 to pay for the supervisory MACNLOW training.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the Ingham County Sheriff's Office MMRMA RAP grant for \$355.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2014 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.