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VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

LAW AND COURTS COMMITTEE
BRYAN CRENSHAW, CHAIR
VICTOR CELENTINO
PENELOPE TSERNOGLOU
SARAH ANTHONY
TERI BANAS
RANDY SCHAFFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, JANUARY 28, 2016 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [January 14, 2016 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. [55th District Court](#) – Chief Judge, Donald Allen, Jr. – Introductions and Overview of Monthly Court Reports

2. [Animal Control](#)
 - a. Presentation by Animal Control Officer Jodi LeBombard on the “[Pets Need Santa Too](#)” Program
 - b. [Quarterly Report](#) by Animal Control Director John Dinon
 - c. Resolution to Accept the [Two Seven Oh, Inc. Grant No. 4](#)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
January 14, 2016
Minutes

Members Present: Crenshaw, Celentino, Anthony, Banas, and Maiville

Members Absent: Tsernoglou and Schafer

Others Present: John Neilsen, John Dinon, Henry Rojas, and Others.

The meeting was called to order by Chairperson Crenshaw at 6:00 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the December 3, 2015 Minutes

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. BANAS, TO APPROVE THE MINUTES OF THE DECEMBER 3, 2015 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tsernoglou and Schafer.

Additions to the Agenda

Update from the Controller's Office regarding the Community Mental Health's Psychiatric Service program, and the study about the Ingham County Sheriff's Office, Lansing Police Department and the District Courts.

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Circuit Court - Resolution Authorizing a Five-Year Software Subscription and Service Agreement with Courthouse Technologies, LTD for a County-Wide Juror Management System and Software Support
3. Circuit Court/Friend of the Court - Resolution Authorizing the Disposal of Oasis Center Computer and Security Monitoring Equipment to End Violent Encounters (EVE)
4. Community Corrections Advisory Board (CCAB) - Resolution Authorizing the Community Corrections Advisory Board (CCAB) to Continue a Contract for Staff Consultant Services for FY2016

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tsernoglou and Schafer.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Tsernoglou and Schafer.

1. Board of Commissioners - Resolution to Continue the Animal Control Shelter Advisory Board and Reaffirming Responsibilities and Composition

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION TO CONTINUE THE ANIMAL CONTROL SHELTER ADVISORY BOARD AND REAFFIRMING RESPONSIBILITIES AND COMPOSITION.

Commissioner Maiville asked if issues regarding the role of the Animal Control Advisory board were resolved.

John Neilsen, Chief Deputy, answered that the resolution was a compilation of passed resolutions to fit the Board's intent. He suggested that if the Board did not agree with the requirements for the Advisory Board, the resolution could be amended.

Commissioner Banas stated that she would be willing to serve on the Advisory Committee.

John Dinon, Animal Control Director, provided his own list of slot requirements.

Commissioner Anthony suggested including language regarding diverse geographical representation.

Commissioner Maiville stated that, per Commissioner Anthony's suggestion, the language should encourage diverse geographical representation, but not require it.

Commissioner Anthony asked if it was typical for the director to serve on the advisory board.

Mr. Neilsen answered that they were typically *ex officio*.

Commissioner Celentino stated that he did not want to pigeon hole the Board by forcing a Commissioner from a particular committee to serve on the Advisory Board. He further stated that he would support a designee or director as an *ex officio* member and that he would like more discussion about requiring a Commissioner serving on the Advisory Committee to volunteer for 30 hours a year.

Commissioner Banas stated that she saw the Advisory Board slots as people offering particular points of view. She further stated it was important to have volunteers involved on the Advisory Board because their points of view were about what it was like at the shelter.

There was a discussion regarding the 30 hour volunteer requirement.

Mr. Dinon stated that since he had arrived at the job, nobody from the advisory board had appeared at the shelter.

Mr. Neilsen asked what kind of volunteer opportunities volunteers would have at the shelter.

Mr. Dinon answered that the animals needed to be cared for seven days a week and on-site adoption events were held on the weekends

Mr. Neilsen suggested adding into the resolution a statement that encouraged Advisory Board members to volunteer.

Commissioner Anthony stated that she would be in favor of the director being an *ex officio* member. She asked Mr. Dinon what the requirements for being a volunteer were.

Mr. Dinon answered that active volunteers take an orientation, and sign up, and volunteer at least forty hours throughout the year.

Commissioner Anthony stated that she was conflicted about some of the slot requirements on the advisory board. She suggested including language that suggested how the Advisory Board slots be filled instead of having requirements.

There was a discussion regarding the amending of requirements for Advisory Board slots.

COMM. CELENTINO, SUPPORTED BY COMM. ANTHONY, MOVED TO AMEND THE RESOLUTION AS FOLLOWS:

BE IT FURTHER RESOLVED, that this Advisory Board will consist of eight members, as follows:

Two (2) members of the Board of Commissioners, with ~~one (1) seat designated for preference given to~~ a member of the Law & Courts Committee and the remaining six (6) members ~~shall~~ **may** include representation from:

- Academic Animal Research
- Rescue Organizations or the Humane Society
- Shelter Volunteers
- Department of Agriculture
- Professional Veterinarians

Mr. Neilsen suggested changing the number of members on the board to nine, as to accommodate the Director's *ex officio* position.

Mr. Dinon specified his suggestions in regards to Commissioner Celentino's movement.

Commissioner Anthony stated that she wanted to include numbers three, four, five, and six from Mr. Dinon's list on the resolution.

There was a discussion regarding additional changes to the slot requirements.

Chairperson Crenshaw reviewed the list of changes to the slots:

- Two slots for members of the Board of Commissioners with preference given to a member of the Law and Courts Committee
- One practicing veterinarian in Ingham County
- One representative nominated by the Capital Area Humane Society or a rescue approved to receive animals by ICAC
- Local law enforcement or Department of Agriculture
- One volunteer
- Two members of the general public

There was a discussion regarding the slot for Department of Agriculture or Local Law Enforcement.

Chairperson Crenshaw stated that the ninth member would be the director as *ex officio*.

There was a discussion regarding the thirty hour volunteering requirement.

Chairperson Crenshaw provided the following amendment:

BE IT FURTHER RESOLVED, that the task and responsibilities of the Advisory Board will remain as follows:

- Consider concerns about the shelter policies and operations as referred to them by the Law & Courts Committee and Animal Control Director.
- Work with the public, rescue organizations, and Board of Commissioners to recommend ways that will make the shelter more efficient, user-friendly, and promote adoptions.
- Develop ways to promote adoption of animals at the shelter.
- Seek funds from outside agencies, including grants, for the improvement of the Shelter.
- Develop recommendations to the Board of Commissioners regarding the Ingham County Animal Control's mission, and services for which there is a need.
- Research and review successful programs which could serve as models for improvements in our County, and invite participation at its meetings of other persons with useful expertise and experience.
- Regularly review the operations of the Ingham County Animal Control and make suggestions to the Law & Courts Committee for changes as needed.
- Continue efforts to increase and encourage participation by volunteers at the shelter.
- **In addition, we would request that member's training and orientation include a tour of the ICAC with the ICAC Director and encourage to volunteer.**

This was considered a friendly amendment.

THE MOTION TO AMEND THE RESOLUTION CARRIED UNANIMOUSLY. Absent: Commissioners Tsernoglou and Schafer.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioners Tsernoglou and Schafer.

Mr. Neilsen provided an update about Community Mental Health adding psychiatric services.

There was a discussion regarding the CATS program.

Commissioner Anthony suggested including some sort of data about the investment, as to not mislead the public.

Mr. Neilsen provided an update about moving the Ingham County Jail.

There was a discussion regarding where the inmates would go and the involvement of the City of Lansing.

Commissioner Banas asked if Mason was the best place for Animal Control.

Mr. Neilsen answered that Mr. Dinon was looking at other sites for the Animal Control Building.

There was a discussion regarding the differences between Ingham County Animal Control and the Capital Area Humane Society.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:05 p.m.

**JANUARY 28, 2016 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS AND PRESENTATIONS:

1. 55th District Court - Chief Judge, Donald Allen, Jr. – *Introductions and Overview of Monthly Court Reports*

This presentation by the Chief Judge will cover information about Court statistics and activities as contained in their monthly reports. (to be handed out at the meeting)

- 2a. Animal Control - *Presentation by Animal Control Officer Jodi LeBombard on the “Pets Need Santa Too” program*

This presentation by Animal Control Officer Jodi LeBombard will focus on a new initiative started during the holiday season.

- 2b. Animal Control - *Quarterly Report by Animal Control Director John Dinon*

This quarterly report by the Director will cover statistics at the shelter and significant activities during the last quarter of 2015.

The Chief Deputy Controller is recommending approval of the following resolution:

- 2c. Animal Control - *Resolution to Accept the Two Seven Oh, Inc. Grant No. 4*

This resolution will authorize the fourth grant over the last several years from the Two Seven Oh, Inc. organization. Grant #4 is a continuation for the SP2 program which focuses on advancing the Senior Pets for Senior People (SP2) program. Specifically, Grant #4 will provide funds (\$3,144) to have outside laboratories analyze blood samples from potentially adoptable dogs and cats. These diagnostic services should increase the number of senior animals put up for adoption and improve the information about the animals provided to adopters. (see attached memo for details)

Ingham County Animal Control “Pets Need Santa Too”!

Christmas time can often put a strain on our finances. Purchasing presents for our children and family can often leave us unable to provide our pets with certain items they may need or want. This Christmas Eve, Ingham County Animal Control will be helping a number of residents who are unable to afford items for their pets. An animal control officer will be delivering the gifts Christmas Eve. The officer will knock on the door and try to personally deliver your pet’s gift. If you are not home, the gift will be left on your front porch or in a location you specify. If you are interested in applying your pet to be a recipient of a gift, please fill out the following form and drop it in the mail in the included return envelope.

Below is a list of the expected items Ingham County will have to pass out to the pets:

- Pet Food
- Collars
- Identification tags (Please specify the information you would want engraved on the tag)
- Dog house
- Straw for dog houses
- Toys
- Treats
- Chew bones
- Leashes
- Pet beds
- Free Spay/neuter certificates
- Dog tie outs
- Flea and tick preventative (in order to receive this you MUST provide your pets weight and specify if it's for a dog or cat)
- Other special requests

Agenda Item 2b

Ingham County Animal Control
Quarterly report
October – December, 2015

John Dinon began as Director of the Animal Control Department on October 21. John is an MSU Animal Science graduate and previously worked for the Humane Society of the United States, Toledo Area Humane Society and spent many years in animal management in zoos. ICAC also hired a new part time dispatcher (Dana Riekert) and part time animal care specialist (Shaina Cranson) in December.

Halloween was a busy holiday for ICAC. The annual Dog Trick or Treat event in Mason was a big success with around 50 dogs and their human chaperones visiting downtown businesses. The Zombie Prom fundraiser held at the University Club was another popular Halloween event. Around 100 children attended the Kid's Prom during the day and 200 adults haunted the evening prom. The events raised over \$9,500 for the ICAC Animal Care Fund.

Animal adoptions were strong during the 4th quarter of 2015 with 134 dogs and 330 cats adopted during this period. 18 animals were adopted during the annual ICAC Open House on November 21, despite heavy snow that day. The shelter's Holiday All Nighter adoption event (December 19-20) saw 55 animals go to their forever homes.

ICAC provided a merry Christmas to 42 underprivileged dogs and cats this year. ACO Jodi LeBombard distributed donated pet supplies including food, toys, beds and dog houses to the pets of 13 Lansing families on Christmas Eve.

| Ingham County Animal Control 4th Quarter 2015 | | | | | |
|--|------------|------------|------------|----------------------|---------------------|
| | | | | | |
| Dogs | Oct | Nov | Dec | 4th Quarter TOTAL | 2015 TOTAL |
| stray | 75 | 63 | 54 | 192 (65.8%) | 899 (64.8%) |
| owner surrender | 15 | 27 | 11 | 53 (18.2%) | 225 (16.2%) |
| sieze/impound | 16 | 11 | 5 | 32 (11.0%) | 176 (12.7%) |
| other | 2 | 5 | 8 | 15 (5.1%) | 87 (6.3%) |
| Total in | 108 | 106 | 78 | 292 | 1387 |
| Live release | 82 | 72 | 79 | 233 (72.6%) | 960 (70.8%) |
| adopted | 43 | 41 | 50 | 134 (41.7%) | 424 (31.3%) |
| return to owner | 30 | 29 | 24 | 83 (25.8%) | 432 (31.9%) |
| transfers | 9 | 2 | 5 | 16 (5.0%) | 104 (7.7%) |
| Euthanized | 42 | 28 | 18 | 88 (27.4%) | 395 (29.2%) |
| medical | 6 | 2 | 1 | 9 (2.8%) | 39 (2.9%) |
| behavior | 31 | 24 | 17 | 72 (22.4%) | 314 (23.2%) |
| space | 0 | 0 | 0 | 0 (0.0%) | 0 (0.0%) |
| owner requested | 5 | 2 | 0 | 7 (2.2%) | 42 (3.1%) |
| Total out | 124 | 100 | 97 | 321 | 1355 |
| Cats | Oct | Nov | Dec | 4th Quarter TOTAL | 2015 TOTAL |
| stray | 69 | 52 | 38 | 159 (42.5%) | 732 (48.0%) |
| owner surrender | 113 | 29 | 42 | 184 (49.2%) | 528 (34.6%) |
| sieze/impound | 0 | 2 | 0 | 2 (0.5%) | 117 (7.7%) |
| other | 8 | 9 | 12 | 29 (7.8%) | 148 (9.7%) |
| Total in | 190 | 92 | 92 | 374 | 1525 |
| Live release | 131 | 121 | 128 | 380 (76.8%) | 1029 (72.0%) |
| adopted | 89 | 118 | 122 | 329 (66.5%) | 893 (62.4%) |
| return to owner | 6 | 3 | 6 | 15 (3.0%) | 49 (3.4%) |
| transfers | 36 | 0 | 0 | 36 (7.3%) | 87 (6.0%) |
| Euthanized | 43 | 42 | 30 | 115 (23.2%) | 401 (28.0%) |
| medical | 22 | 33 | 17 | 72 (14.5%) | 246 (17.2%) |
| behavior | 20 | 6 | 12 | 38 (7.7%) | 148 (10.3%) |
| space | 0 | 0 | 0 | 0 (0.0%) | 0 (0.0%) |
| owner requested | 1 | 3 | 1 | 5 (1.0%) | 7 (0.5%) |
| Total out | 174 | 163 | 158 | 495 | 1430 |

| Ingham County Animal Control - 4th Quarter 2015 (page two) | | | | | |
|--|------------|------------|------------|--------------------|---------------------|
| | | | | | |
| Other Animals | Oct | Nov | Dec | 4th Quarter TOTAL | 2015 TOTAL |
| stray | 1 | 1 | 6 | 8 (72.7%) | 34 (61.8%) |
| owner surrender | 0 | 0 | 2 | 2 (18.2%) | 12 (21.8%) |
| sieze/impound | 0 | 0 | 0 | 0 (0.0%) | 5 (9.1%) |
| other | 0 | 0 | 1 | 1 (9.1%) | 4 (7.3%) |
| Total in | 1 | 1 | 9 | 11 | 55 |
| Live release | 7 | 1 | 5 | 13 (100%) | 49 (86.0%) |
| adopted | 3 | 1 | 1 | 5 (38.5%) | 40 (70.1%) |
| return to owner | 0 | 0 | 4 | 4 (30.8%) | 5 (8.8%) |
| transfers | 4 | 0 | 0 | 4 (30.8%) | 4 (7.0%) |
| Euthanized | 0 | 0 | 0 | 0 (0.0%) | 8 (14.0%) |
| medical | 0 | 0 | 0 | 0 (0.0%) | 3 (5.3%) |
| behavior | 0 | 0 | 0 | 0 (0.0%) | 5 (8.8%) |
| space | 0 | 0 | 0 | 0 (0.0%) | 0 (0.0%) |
| owner requested | 0 | 0 | 0 | 0 (0.0%) | 0 (0.0%) |
| Total out | 7 | 1 | 5 | 13 | 57 |
| All Animals | 15-Oct | 15-Nov | 15-Dec | 4th Quarter TOTAL | 2015 TOTAL |
| stray | 145 | 116 | 98 | 359 (53.9%) | 1665 (56.1%) |
| owner surrender | 128 | 56 | 55 | 239 (35.3%) | 765 (25.8%) |
| sieze/impound | 16 | 13 | 5 | 34 (5.0%) | 298 (10.0%) |
| other | 10 | 14 | 21 | 45 (6.6%) | 239 (9.9%) |
| Total in | 299 | 199 | 179 | 677 | 2967 |
| Live release | 220 | 194 | 207 | 621 (75.4%) | 2038 (71.7%) |
| adopted | 135 | 160 | 173 | 468 (56.8%) | 1357 (47.7%) |
| return to owner | 36 | 32 | 34 | 102 (12.4%) | 486 (17.1%) |
| transfers | 49 | 2 | 5 | 56 (6.8%) | 195 (6.9%) |
| Euthanized | 85 | 70 | 48 | 203 (24.6%) | 804 (28.3%) |
| medical | 28 | 35 | 18 | 81 (9.8%) | 288 (10.1%) |
| behavior | 51 | 30 | 29 | 110 (13.3%) | 467 (16.4%) |
| space | 0 | 0 | 0 | 0 (0.0%) | 0 (0.0%) |
| owner requested | 6 | 5 | 1 | 12 (1.5%) | 49 (1.7%) |
| Total out | 305 | 264 | 255 | 824 | 2842 |

INGHAM COUNTY ANIMAL CONTROL MEMORANDUM

TO: Finance and Law & Courts Committees
FROM: John Dinon, Director
DATE: 11 Jan 2016
CC: John Neilsen, Chief Deputy Controller
RE: Request to Accept the Two Seven Oh, Inc. Grant No. 4

The Ingham County Animal Control Department (ICAC) has been engaged with Two Seven Oh Inc. since 2014 in reference to advancing the Senior Pets for Senior People (SP2) program. SP2 has been highly engaged within the community providing for senior animal adoptions and animal welfare outreach services.

Two Seven Oh Inc. has provided for Grants #1, 2 and 3 in 2014 and 2015 which in turn provided funding for the advancement of the overall program. Grant #4 is a continuation for the SP2 program and will provide funds to have outside laboratories analyze blood samples from potentially adoptable dogs and cats. These diagnostic services should increase the number of senior animals we can put up for adoption and improve the information about the animals provided to adopters. The grant will increase the number of animals on whom we will analyze blood and will pay for analysis that would have otherwise come from other areas of the budget.

This grant is worth \$3,144.00, has no matching requirements, and will be paid on a reimbursable basis. The Department has the initial funding available in the operating budget to cover the initial purchase cost until funds are received.

The results of this potential action would be improved services to the citizens, a higher level of animal care, a reduction in costs related to the care of animals at the shelter and a reduction in the euthanasia of treatable, adoptable animals, all of which contribute to the Quality of Life aspect of the strategic vision and plan implemented by the Board of Commissioners.

I thank you for your consideration regarding this matter.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE TWO SEVEN OH, INC. GRANT NO. 4

WHEREAS, the Ingham County Animal Control has applied for and been approved to receive a grant from Two Seven Oh, Inc.; and

WHEREAS, the purpose of this grant is to purchase laboratory services to analyze blood samples from shelter animals, including senior animals; and

WHEREAS, the award amount of this grant is up to \$3,144.00, with no match required; and

WHEREAS, the cost of the laboratory services will be reimbursed to Ingham County Animal Control once receipt of purchase is provided to Two Seven Oh, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from Two Seven Oh, Inc. in an amount of up to \$3,144.00 for the time period of December 14, 2015 to July 1, 2016, with no match requirement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.