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SARAH ANTHONY

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

LAW AND COURTS COMMITTEE
BRYAN CRENSHAW, CHAIR
VICTOR CELENTINO
PENELOPE TSEKROGLOU
SARAH ANTHONY
TERI BANAS
RANDY SCHAFFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, SEPTEMBER 29, 2016 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the [September 15, 2016 Minutes](#)
Additions to the Agenda
Limited Public Comment

Please Bring the 2017 JJM Community Agency Applications that were handed out at the September 27, 2016 Board of Commissioners Meeting

1. Circuit Court
 - a. Resolution to Accept the [FY 2017 Swift and Sure Sanctions](#) Probation Program Grant, Continue the Grant Funded Three-Quarter Time SSSPP Case Management Coordinator Position, and Enter into Subcontracts
 - b. Resolution to Accept the [FY 2017 Michigan Mental Health Court Grant](#) Program Operational Grant, Continue the Grant Funded Three-Quarter Time ICEA Court Professional 5 Mental Health Court - Court Services Coordinator Position, and Enter into Subcontracts
2. Circuit Court/Family Division - Resolution Authorizing Acceptance of a [Michigan Drug Court Grant](#) for the Continuation of the Ingham County Family Dependency Treatment Court
3. Facilities - Emergency PO to ICOMM to Replace the Two [Reader Boards](#) at the Sheriff's Office
4. Law & Courts Committee - Resolution Authorizing [2017 Agreements](#) for Juvenile Justice Community Agencies
5. Controllers/Administrators Office - Update on the 9-1-1 Center

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
September 15, 2016
Draft Minutes

Members Present: Crenshaw (departed at 7:00 p.m.), Anthony (departed at 6:41 p.m.), Banas, Celentino, Maiville, and Tsernoglou

Members Absent: Schafer and Tsernoglou

Others Present: John Neilsen, John Dinon, Lance Langdon, Greg Harless, Joel Maatman, Rob Dale, Sally Auer, Tom Krug, Kathy Murray-Rice, Sherry Lerner, Kyla Carranco, Robin Stites, and others

The meeting was called to order by Chairperson Crenshaw at 6:00 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the August 31, 2016 Minutes

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE MINUTES OF THE AUGUST 31, 2016 COUNTY SERVICES COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

Additions to the Agenda

None.

Limited Public Comment

Tom Krug, Capitol City Labor Program, addressed the committee regarding the Ingham County 9-1-1 Central Dispatch Center (9-1-1 Center) and the critical point they are at currently with staffing. Mr. Krug stated that he was fearful that the 9-1-1 Center was not going to have enough staff to operate. He further stated that the surrounding counties, Clinton and Eaton, did not have the same issues with maintaining staff as does Ingham County. He indicated that the 9-1-1 Center had a poor reputation in the community. He encouraged the committee to take a more active role to remedy this situation.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. BANAS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ACTION ITEMS:

1. Animal Control
 - a. Resolution to Accept the Second 2017 Bissell Pet Foundation Super Saturday Free Adoption Grant

2. Circuit Court/Family Division - Resolution to Authorize Acceptance of United States Department of Agriculture and Michigan Department of Education Grant Award to the Ingham County Family Center for Kitchen Equipment
3. Human Resources - Resolution Setting Probate Judges Annual Salaries
4. Sheriff's Office
 - a. Resolution Authorizing the Closure of Post #7 at the Ingham County Jail, Thus Reducing the Jail's Rate of Capacity from 569 Beds to 511 Beds
5. Controllers/Administrators Office - Resolution to Proceed with Plans for Constructing, Equipping, and Financing a New County Animal Shelter Facility

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

1. Animal Control
 - b. Discussion item: Discussion on Proposed Animal Control Department Reorganization

John Dinon, Animal Control Director, introduced the Ingham County Animal Control (ICAC) staff present at the meeting.

Mr. Dinon addressed the committee regarding the ICAC reorganization.

Commissioner Anthony asked if the dollar amounts associated with the new positions included benefits.

Mr. Dinon indicated they did.

Commissioner Anthony asked how the new positions would be maintained over time with foreseeable budget constraints.

Mr. Dinon indicated that at the beginning the ICAC would likely gain a surplus from the millage. He stated that it was his belief that in 2018 and beyond, when provided with a more accurate financial forecast, ICAC would be able to balance the budget.

Commissioner Banas asked if the new titles were consistent across the County.

John Neilsen, Chief Deputy Controller, indicated these titles were unique to ICAC.

Commissioner Maiville inquired about the difference in staffing requested from the August 19th Law & Courts Committee meeting to now.

Mr. Dinon stated that the new Managerial Confidential position would be able to handle managerial items and alleviate pressure on staff and increase efficiency.

Commissioner Celentino asked if Mr. Dinon met with the respective collective bargaining units regarding the reorganization.

Mr. Dinon indicated he had.

Commissioner Celentino stated that the unions are a critical piece of this process.

Mr. Neilsen stated this was a relatively short millage. He further stated that at the conclusion of the millage the new ICAC building would be completed and the Board would have the option to reduce the millage.

Sally Auer, UAW Local 2256, stated that the dollar amounts listed for the new positions did not appear to include benefits.

Mr. Dinon stated that some of the amounts listed were only for part of 2017. He indicated he would forward the information to the committee via email.

4. Sheriff's Office

- b. Resolution to Enter into a Contract with Mid-Michigan Kennels Using FY 2015 Homeland Security Grant Program Funds

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. BANAS, TO APPROVE THE RESOLUTION TO ENTER INTO A CONTRACT WITH MID-MICHIGAN KENNELS USING FY 2015 HOMELAND SECURITY GRANT PROGRAM FUNDS.

Deputy Greg Harless addressed the committee regarding the new contract with Mid-Michigan Kennels. Deputy Harless indicated the next training class started this coming Monday and that there was a timing issue. He further indicated that if this training class was missed it would leave the department down a bomb dog and not using the funds granted for this purpose.

Commissioner Banas inquired as to how this would work.

Mr. Neilsen stated that the department would not have a bomb dog until April or May of 2017, unless they could utilize the next training class starting Monday. He indicated the Sheriff's Office was appearing before the committee to explain the extenuating circumstances.

Commissioner Banas asked what type of hardship this would inflict if not approved.

Deputy Harless stated they would be short one bomb dog, who also provides tracking capability, and that this would impact Homeland Security and other agencies.

Commissioner Banas indicated she would be supporting the resolution.

Rob Dale, Emergency Management Deputy Program Manager, stated that the urgency of the situation was brought about due to timing issues with the grant funding.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

6. 9-1-1 Center - Director Lance Langdon, Report on Operations

Lance Langdon, 9-1-1 Director, presented an update on the 9-1-1 Center.

Commissioner Anthony asked if there had been any employee exit interviews conducted.

Mr. Langdon stated that there had been interviews. He listed a variety of reasons employees gave for leaving. He indicated that the most frequent was stress and amount of overtime required.

Commissioner Anthony stated that the staff could be retained if there was more staff to alleviate the work load.

Mr. Langdon stated that dispatchers were suffering from burnout due to the lack of staff.

Commissioner Anthony asked if partnerships with workforce development organizations had been explored.

Mr. Langdon listed various avenues that had been or would be utilized to acquire new talent.

Commissioner Anthony stated that it was time to look for innovative and creative ways to grow talent.

Commissioner Celentino provided a historical context for the ongoing staffing issues at the 9-1-1 Center. He stated his frustration at the fact that this has been a problem for years. He indicated the issues appeared to be employee morale and the inability to retain staff.

Mr. Langdon agreed that there was a problem with employee morale. He indicated it was very difficult to find qualified individuals and, even when hired, it was difficult for people to complete the necessary training.

Commissioner Anthony departed at 6:41 p.m.

Commissioner Celentino asked why Clinton and Eaton Counties did not suffer from the same problems.

Mr. Langdon indicated that these other Counties were smaller and did not handle the call volume of Ingham County.

Commissioner Celentino asked if Mr. Langdon was concerned with the issues of stress and overtime facing the dispatchers.

Mr. Langdon stated that it was at the top of his list. He further stated that it took a toll on the trainers, as well.

Commissioner Celentino expressed frustration about hearing the same thing for years. He stated he was worried about the employees. He asked what needed to be done.

Mr. Neilsen stated that it was a complex issue and there was not an easy, quick fix to the problems. He indicated that Ingham County has one of the largest dispatch centers in the state.

Mr. Langdon stated that Ingham County was the third largest.

Mr. Neilsen stated that there were equipment and infrastructure problems that were addressed. He further stated that, at the union's request, a consultant was hired to assist with the staffing issues. He indicated that progress was slow and steady.

Commissioner Celentino thanked the other commissioners for allowing him to vent his frustration. He stated that it was necessary to start thinking outside of the box for a solution.

Commissioner Banas thanked Commissioner Celentino for the comments and providing context of the problem. She stated that she could appreciate the difficulty in finding qualified people. She stated that the workplace culture was not attractive to new people. She further stated that a more targeted approach was needed to find the right people to apply. She stated that quality not quantity was needed for new applicants.

Mr. Langdon stated that the applicants fit the profile, but that many people did not have the skill set to actually do the job.

Commissioner Banas indicated there had to be a way to find the skill set.

Mr. Langdon stated it was very difficult to be a dispatcher and the work the current employees did was amazing.

Chairperson Crenshaw departed at 7:00 p.m.

Mr. Neilsen stated that there has been a focus on recruitment and there are some very good current, career dispatchers. He further stated that the focus needed to be on retention.

Commissioner Maiville stated that it appeared in almost five years nothing had changed. He stated that a brand new, state of the art building was constructed and equipment issues had been addressed, but this problem still persisted. He indicated a need to get ahead of the issue. He asked what was needed from the commissioners to fix these issues.

Mr. Langdon stated that a new screening method had been examined. He further stated that no suggestions had made it possible to identify individuals that could make it thru the training and succeed as a dispatcher.

Commissioner Maiville stated that it was troubling to see the wash-out rate and retention rate.

Commissioner Banas stated the Board and 9-1-1 should partner in an effort to identify a solution. She further stated that this was a serious dilemma. She indicated the need to identify why people in the positions succeeded and why they enjoyed their job.

Commissioner Celentino stated that it was not just attracting talent to the organization rather how that talent is retained.

Mr. Langdon stated this was the biggest issue and focus of the department.

7. Board Referral - Ingham County E911 Technical Surcharge Pool Financial Statements for Years Ending December 31, 2015 and 2014

The item was accepted and placed on file.

Mr. Neilsen provided an update on the Juvenile Justice Millage and the community agencies that would appear before the next Law & Courts committee regarding the millage.

Public Comment

Kathy Murray Rice, 9-1-1 Dispatcher, addressed the committee regarding the 9-1-1 Center and the problems in the workplace and with employee retention.

Sherry Larner, 9-1-1 Dispatcher, addressed the committee regarding the issues with staffing and employee morale.

Kyla Carranco, 9-1-1 Dispatcher, addressed the committee regarding the negative culture present at the 9-1-1 Center and the lack of management and leadership. Ms. Carranco offered an explanation as to why she was considering accepting another position with Eaton County 9-1-1 for lower pay and lower seniority.

Commissioner Celentino thanked everyone who spoke. He stated that it may be necessary to request the return of the consultant for assistance. He further stated this should also be reviewed by the Controller's Office.

Commissioner Banas stated that she appreciated the speakers and indicated their message had been heard. She stated that these issues could have a serious impact on the operation of the 9-1-1 Center and could impact the safety of the entire community. She further stated her concern for the health and welfare of the employees. She requested a report from the Controller's Office on this ongoing issue.

Adjournment

The meeting was adjourned at 7:47 p.m.

SEPTEMBER 29, 2016 LAW & COURTS AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Chief Deputy Controller is recommending approval of the following resolutions/actions:

- 1a. Circuit Court – Resolution to Accept the FY 2017 Swift and Sure Sanctions Probation Program Grant, Continue the Grant Funded Three-Quarter Time SSSPP Case Management Coordinator, and Enter into Subcontracts*

This resolution authorizes acceptance of a reduced \$210,000 (this year's was \$249,225.50) State Court Administrative Office (SCAO) grant to continue the Swift and Sure Sanctions Probation Program (SSSPP). The SSSPP grant is for the time period of October 1, 2016 through September 30, 2017. There is no monetary match required. The SSSPP is an intensive supervision probation program that focuses on high-risk felony probationers with a demonstrated history of probation failures due to behavioral noncompliance or three or more probation violations. The primary goal is to increase compliance with probation terms by imposing certain, swift, and consistent sanctions for probation violations which is consistent with the County's long term objective of providing appropriate sanctions for adult offenders.

The grant also authorizes the continuation of the SSSPP Coordinator at Circuit Court grant-funded special part-time position. Finally, the Resolution also authorizes various sub contracts subject to the availability of grant funds (see attached memo for details).

- 1b. Circuit Court – Resolution to Accept the FY 2017 Michigan Mental Health Court Grant Program Operational Grant, Continue the Grant Funded Three-Quarter Time ICEA Court Professional 5 Mental Health Court – Court Services Coordinator Position, and Enter into Subcontracts*

This resolution authorizes acceptance of an reduced \$200,000 (this year's was \$296,785.52) continuation grant award by the SCAO for the Michigan Mental Health Grant Program – Operational Grant for the time period of October 1, 2016 through September 30, 2017. The goals of the Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision; to minimize recidivism; and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle. The grant also authorizes continuation of the grant-funded three-quarter time MHC Court Services Coordinator position.

Finally, the Resolution also authorizes various sub contracts subject to the availability of grant funds. With the reduced amount, the subcontracts must be reduced to stay within the overall amount of \$36, 327. Those details are still being worked out (see attached memo for details).

- 2. Circuit Court/Family Division – Resolution Authorizing Acceptance of a Michigan Drug Court Grant for the Continuation of the Ingham County Family Dependency Treatment Court*

This Resolution authorizes acceptance of the Michigan Drug Court Grant Program grant in the amount of \$ 154,000 (a significant increase from the current year amount of \$70,000) to continue the Family Dependency Treatment Court program for the time period of October 1, 2016 through September 30, 2017.

This will continue and expand grant funded special part time positions and programming, as well as the authorization to enter into subcontracts with the various providers (see attached memo).

3. Facilities – *Emergency PO to ICOMM to Replace the Two Reader Boards at the Sheriff's Office*

Information item – This memo is to inform the BOC that an emergency purchase as authorized by BOC policy pursuant to Section J of the Purchasing Procedures to repair damage from a lightning strike at the Sheriff's Office facility.

The lightning caused a complete failure of the IdentiPass electronic key card system. This affected access to the Sheriff's Office to the point where personnel could not enter, delete or change access cards, run reports, or set or change door times of day schedules. Therefore Emergency Purchase Order #2016-309 has been issued to ICOMM for a total cost of \$8,517.16 to replace two reader boards is essential to the safety of those using the facility.

4. Law & Courts Committee – *Resolution Authorizing 2017 Agreements for Juvenile Justice Community Agencies*

This resolution will authorize contracts for the 2017 Juvenile Justice Community Agency Process. The Board of Commissioners previously reserved \$125,000 of the Juvenile Justice Millage (JJM) funds to contract with qualified vendors, to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage.

The BOC increased their annual appropriation from \$100,000 in 2016 to \$125,000 in 2017 or an increase of twenty-five per cent.

The Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications, Resolution #16 -342 "Resolution to Adopt the 2017 Juvenile Justice Community Agency Process Calendar," and other background material were distributed to the Board of Commissioners at their September 27, 2016 meeting per the adopted Calendar.

Four Community Agencies requested JJM funding this fiscal year. Those same agencies also received funding in 2016, and their requested amounts for FY 2017 are listed below:

Child and Family Charities – Nexus	\$ 39,341
Child and Family Charities - Teen Court	\$ 26,114
Resolution Services Center of Central Michigan	\$ 32,500
Small Talk Children's Assessment Center	<u>\$ 10,011.45</u>
	\$107,966.45

With a 25% increase over the 2016 appropriation and the revised request from Small Talk, the 2017 requests could all be funded in their entirety with a surplus of \$17,033.55.

5. Controllers/Administrators Office – *Update on the 9-1-1 Center*

MEMORANDUM

To: Law & Courts and Finance Committees

From: Rhonda K. Swayze

Date: September 20, 2016

Re: Swift and Sure Sanctions Probation Program
2016 – 2017 Operational Grant Award

On May 13, 2016, the 30th Circuit Court submitted an application to receive grant funds from the State Court Administrative Office (SCAO) to continue the Swift and Sure Sanctions Probation Program (SSSPP). The Court received an award of \$210,000 for the grant period of October 1, 2016 through September 30, 2017.

The SSSPP is an intensive supervision probation program that focuses on high-risk felony probationers with a demonstrated history of probation failures due to behavioral noncompliance or three or more probation violations. The primary goal is to increase compliance with probation terms by imposing certain, swift, and consistent sanctions for probation violations which is consistent with the County's long term objective of providing appropriate sanctions for adult offenders.

Through the enclosed Resolution, we are requesting that the Board of Commissioners accept the grant award, continue the three-quarter time SSSPP Case Management Coordinator position, and authorize entering into subcontracts for the 2016-2017 grant period.

cc: Hon. Clinton Canady
Hon. Joyce Draganchuk
Shauna Dunnings
Gretchen Whitmer
Hon. Janelle A. Lawless
Lisa McCormick

Introduced by the Law & Courts and Finance Committees

RESOLUTION TO ACCEPT THE FY 2017 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME SSSPP CASE MANAGEMENT COORDINATOR POSITION, AND ENTER INTO SUBCONTRACTS

WHEREAS, the 30th Circuit Court has been approved to receive grant funds of **\$210,000** from the Swift and Sure Sanctions Probation Program (SSSPP) Grant administered by the State Court Administrative Office for the fiscal year of October 1, 2016 through September 30, 2017; and

WHEREAS, \$62,609 of the grant award is for the grant funded salary and fringe benefits of a three-quarter time SSSPP Case Management Coordinator position; and

WHEREAS, the primary goal of the SSSPP is to increase compliance with probation terms by imposing certain, swift and consistent sanctions for probation violations which is consistent with Ingham County's long term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, continuing the SSSPP Case Management Coordinator position initially referenced in Resolution 13-390 will assist the Circuit Court in achieving the goals and objectives stated above; and

WHEREAS, the 2017 SCAO Swift and Sure Sanctions Probation Program Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney (not to exceed \$8,580); substance abuse evaluations to be provided by Wellness, Inx. (not to exceed \$1,250); day reporting services to be provided by NorthWest Initiative – ARRO not to exceed (\$16,200); drug treatment, mental health treatment, anger management and domestic violence counseling services and other services to be provided by Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., National Council on Alcoholism, Cristo-Rey, CEI-CMH House of Commons, Freedom Through Counseling, Cristo-Rey, and RISE Recovery Community (not to exceed \$15,765), drug testing services to be provided by A.D.A.M. (not to exceed \$48,720); and electronic monitoring services to be provided by Sentinel (not to exceed \$17,728); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2017 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts an amount of \$210,000 awarded by the SCAO for the Swift and Sure Sanctions Probation Program Grant which begins on October 1, 2016 and ends on September 30, 2017; authorizes continuation of the grant-funded three-quarter time SSSPP Case Management Coordinator; and authorizes entering into subcontracts for the 2017 SCAO Swift and Sure Sanctions Probation Program Grant from October 1, 2016 – September 30, 2017 with General Trial Division C-Level Court Appointed Counsel not to exceed \$8,580; with Wellness, Inx. not to exceed \$1,250; with NorthWest Initiative – ARRO not to exceed \$16,200; with Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., National Council on Alcoholism, Cristo-Rey, CEI-CMH House of Commons, Freedom Through Counseling, Cristo-Rey, and RISE Recovery Community not to collectively exceed \$15,765; with A.D.A.M. not to exceed \$48,720; and with Sentinel not to exceed \$17,728.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2016 and 2017 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

MEMORANDUM

To: Law & Courts and Finance Committees

From: Rhonda K. Swayze

Date: September 20, 2016

Re: Michigan Mental Health Court Grant Program
2016-2017 Operational Grant Award

The 30th Circuit Court submitted an application to receive grant funds from the State Court Administrative Office (SCAO) to continue the Michigan Mental Health Court Grant Program – Operational Grant. The Court received an award of \$200,000 for the grant period of October 1, 2016 through September 30, 2017.

The goals of the Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision; to minimize recidivism; and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle. A team approach will be used to keep the court informed of participants' adherence to treatment and progress in other areas. These goals support the County's long term objective of providing appropriate sanctions for adult offenders.

Through the enclosed Resolution, we are requesting that the Board of Commissioners accept the grant award, continue the three-quarter time Mental Health Court – Court Services Coordinator position, and authorize entering into subcontracts for the 2016-2017 grant period.

cc: Hon. Joyce Draganchuk
Shauna Dunnings
Gretchen Whitmer
Hon. James S. Jamo
Hon. Janelle A. Lawless
Lisa McCormick

Introduced by the Law & Courts and Finance Committees

RESOLUTION TO ACCEPT THE FY 2017 MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM OPERATIONAL GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME ICEA COURT PROFESSIONAL 5 MENTAL HEALTH COURT – COURT SERVICES COORDINATOR POSITION, AND ENTER INTO SUBCONTRACTS

WHEREAS, the 30th Circuit Court has been approved to receive grant funds of **\$200,000** from the Michigan Mental Health Court Operational Grant administered by the State Court Administrative Office for the fiscal year of October 1, 2016 through September 30, 2017; and

WHEREAS, the goals of the Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision; to minimize recidivism; and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle which are consistent with Ingham County's long term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, \$66,971 of the grant award is for the grant funded salary and fringe benefits of a three-quarter time Mental Health Court – Court Services Coordinator (MHC Court Services Coordinator) position, ICEA PRO05; and

WHEREAS, continuing the MHC Court Services Coordinator position initially referenced in Resolution 14-229 will assist the Circuit Court in achieving the goals and objectives stated above; and

WHEREAS, the 2017 SCAO Mental Health Court Operational Grant provides for grant implementation services and participant treatment and services as follows: mental health treatment services to be provided by CMHA/CEI (not to exceed \$90,117); and drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by Sentinel; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; and transitional housing to be provided by RISE Recovery Community (collectively not to exceed \$36,327); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2017 SCAO Mental Health Court Operational Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that that Ingham County Board of Commissioners accepts **\$200,000** awarded by the SCAO for the Mental Health Court Operational Grant which begins on October 1, 2016 and ends on September 30, 2017; authorizes continuation of the grant-funded three-quarter time MHC Court Services Coordinator; and authorizes entering into subcontracts for the 2016 Mental Health Court Operational Grant from October 1, 2015 – September 30, 2016 with CMHA/CEI (not to exceed \$90,117); and A.D.A.M., Sentinel, General Trial Division court appointed attorneys, Northwest Initiative – ARRO, Wellness, Inx, and RISE Recovery Community (collectively not to exceed \$36,327).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2016 - 2017 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

MEMORANDUM

TO: Law and Courts Committee

FROM: Maureen Winslow

DATE: September 20, 2016

RE: **Family Dependency Treatment Court Grant**

The Michigan Drug Court Grant Program, administered by the State Court Administrative Office, has awarded a grant in the amount of \$154,000 to the Ingham County Circuit Court's Family Dependency Treatment Court. The grant period runs October 1, 2016 through September 30, 2017.

The award allows the Family Court to hire a new $\frac{3}{4}$ time FDTC Coordinator position, and continues the funding for 2 special part-time Program Assistant positions, 1 short-term special part-time Program Assistant, and one substituted special part-time Program Assistant. The 2 assistants work evenings and weekends monitoring clients involved in the program, as well as transporting clients to court ordered treatment programs, substance testing, and consultation. The short-term special part-time program assistant will work days assisting in the functioning of the program until the $\frac{3}{4}$ time FDTC Coordinator is active.

The award also allows for funding under a separate pilot segment of the grant for medically assisted treatment (i.e. methadone, suboxone, vivitrol) to address opioid addiction.

The resolution requests the authorization to accept the grant, allow for the grant funded positions and programming, as well as the authorization to enter into subcontracts with the National Council on Alcoholism (a.k.a. Mid-Michigan Recovery Services), Michigan State University Psychology Clinic, House Arrest Services, Forensic Fluids, Dr. Norman Miller, ADAM, Red Cedar Clinic, and Victory Clinic.

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN DRUG COURT GRANT FOR THE CONTINUATION OF THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT

WHEREAS, the Michigan Drug Court Grant program, administered by the State Court Administrative Office, has awarded a continuation grant in the amount of \$154,000 to the Ingham County Circuit Court's Family Dependency Treatment Court (FDTC) for purposes of eliminating barriers to treatment as well as the continued funding of positions and the creation of a new position; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and or neglect and the parent's primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include supervision, transportation, rewards and incentives, trauma assessment and treatment, emotional regulation, substance testing, cognitive behavioral therapy, relapse prevention intervention, in-patient treatment, risk assessment, psychiatric/pain management consultation and assessment, mentoring/coaching, education and employment, medically assisted treatment needs; and

WHEREAS, the grant award also includes funding a new ¾ time FDTC Coordinator to complete screenings and intake of new participants, implement programs, and coordinate services; and

WHEREAS, the FDTC Coordinator position has been determined by Ingham County's Human Resource Department to be a ¾ time position with benefits and will be a member of the OPEIU funded for the duration of the grant which ends September 30, 2017; and

WHEREAS, the grant award also includes the continued funding of a Special Part-time Family Dependency Treatment Court Program Assistant for 4 weeks until the Coordinator is hired; and

WHEREAS, the grant also includes the continued funding of 2 Special Part-time Program Assistants to provide supervision, testing, and transportation of participants after traditional work hours and on weekends; and

WHEREAS, the FDTC Program Assistant position has been determined by Ingham County's Human Resource Department to be a Special Part Time position without benefits at a UAW B pay grade and will be funded for the duration of the grant which ends September 30, 2017; and

WHEREAS, the grant award includes funds under a pilot segment of the grant for utilizing medically assisted treatment in response to opioid addiction; and

WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes accepting a grant from the Michigan Drug Court Grant Program to the Ingham County Circuit Court's Family Dependency Treatment Court for the sum of \$154,000, which includes new employment of a ¾ time FDTC Coordinator that would be a part of the OPEIU, with benefits, and continued employment of 2 grant funded Special Part Time positions, at a UAW B pay grade, without benefits, for the time period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that a grant subcontract with the National Council on Alcoholism (a.k.a. Mid-Michigan Recovery Services) is authorized to provide substance abuse assessments at \$115 each, cognitive behavioral therapy at \$40/session, Trauma Recovery group at \$40/session, Individual sessions at \$45/session, and Peer Support Coaches at \$13/hour; total costs not to exceed \$25,000 for the duration of this grant period; and to provide in-patient treatment services not to exceed a total of \$500 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with House Arrest Services is authorized to provide substance abuse monitoring at a cost of \$25.00 activation & \$9.50/day for SCRAM alcohol tether, \$7.00/day for the MEMS3000 in home PBT machine, \$5.75/day for the Soberlink portable PBT device, and \$5.50/day for the house arrest tether, total costs not to exceed \$15,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the Forensic Fluids Laboratories is authorized to provide oral swab substance abuse testing at costs not exceeding \$15.00 5-panel tests, \$18.00 10-panel tests, \$18.00 ETG tests; and \$22.00 special request tests (i.e. synthetic marijuana); total costs not to exceed \$6,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Dr. Norman Miller, MD, JD, PLLC is authorized to provide psychiatric evaluation, pain management assessment, and case consultation at a cost of \$300.00/hour; total costs not to exceed \$3,600 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Michigan State University Psychology Clinic is authorized to provide trauma assessments at a cost of \$600/assessment; total costs not to exceed \$9,000.

BE IT FURTHER RESOLVED, that a grant subcontract with ADAM (Alcohol Drug Administrative Monitoring, Inc.) is authorized to provide urinalysis testing for alcohol use (EtG testing) at a cost of \$25/test; total costs not to exceed \$1,250.

BE IT FURTHER RESOLVED, that a grant subcontract with Red Cedar Clinic is authorized to provide methadone treatment at a cost of \$80.50/wk and consultation at a cost of \$40/session; total costs not to exceed \$2,000.

BE IT FURTHER RESOLVED, that a grant subcontract with Victory Clinic is authorized to provide methadone treatment at a cost of \$80/wk, suboxone treatment at a cost of \$57/wk, vivitrol treatment at a cost of \$1,250/treatment, and consultation at a cost of \$40/session; total costs not to exceed \$2,000.

BE IT FURTHER RESOLVED, that the Controller is directed to make the necessary adjustments to the 2016 and 2017 Circuit Court Family Division budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Law & Courts, County Services and Finance Committees
FROM: Rick Terrill, Facilities Director
DATE: September 13, 2016
SUBJECT: Emergency PO to ICOMM to replace the two reader boards at the Sheriff's Office

This memo is to inform you of an emergency purchase that was made prior to receiving approval from the Law & Courts, County Services and Finance Committees.

Access into the Sheriff's Office has become an issue due to a lightning strike that occurred on Wednesday September 7, 2016, causing a complete failure of the IdentiPass electronic key card system. At this time we cannot enter, delete or change access cards, run reports or set or change door times of day schedules. Pursuant to Section J of the Purchasing Procedures Policy, replacing the two reader boards is essential to the safety of those using the facility.

We can no longer get replacement parts or support for IdentiPass, from Identocard Systems. The latest edition of card access system from IdentiCard is PremiSys, which is currently in use at the Courthouse.

Emergency Purchase Order #2016-309 has been issued to ICOMM for a total cost of \$8,517.16

The Budget Office created a new project code for this replacement, from the Maintenance Improvement Fund, # 245-30199-931000-6FC22.

Both the Controller and Facility Director approved this purchase.

Agenda Item 4

To: Ingham County Law & Courts and Finance Committees
From: John Neilsen, Deputy Controller
Date: September 20, 2016
Re: Resolution Authorizing 2017 Agreements for Juvenile Justice Community Agencies

This resolution would authorize contracts for the 2017 Juvenile Justice Community Agency Process. The Board of Commissioners previously reserved \$125,000 of the Juvenile Justice Millage (JJM) funds to contract with qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage.

The Law & Courts Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications, Resolution #16-342 “Resolution to Adopt the 2017 Juvenile Justice Community Agency Process Calendar” and other background material were distributed to the Board of Commissioners at their September 27, 2016 meeting per the adopted calendar.

The current 2016 allocation is as follows:

Child and Family Charities –Nexus Program	\$ 37,287
Child and Family Charities – Teen Court	\$ 23,902
Resolution Services Center of Central Michigan	\$ 21,773
Small Talk Children’s Assessment Center – Sexual Trauma Recovery	<u>\$ 17,038</u>
	\$100,000

For 2017, \$125,000 is available for this purpose, a 25% increase over the 2016 appropriation.

For 2017 the individual agency requests for funds are:

Child and Family Charities – Nexus	\$ 39,341
Child and Family Charities - Teen Court	\$ 26,114
Resolution Services Center of Central Michigan	\$ 32,500
Small Talk Children’s Assessment Center	<u>\$ 10,011.45</u>
	\$107,966.45

With a 25% increase over the 2016 appropriation and the revised request from Small Talk, the 2017 requests could all be funded in their entirety with a surplus of \$17,033.55.

Attached is some additional historical background information on the last three years of JJM funding for these organizations and the percentage increase from the 2016 appropriation to the 2017 request.

Agenda Item 4

	2014		2015		2016		2017	
Organization	Total Requested	Total Granted	Total Requested	Total Granted	Total Requested	Total Granted	Total Requested	Total Granted
Child & Family Charities Nexus Program	\$46,500.00	\$44,640.00	\$46,500.00	\$37,287.00	\$38,351.00	\$37,287.00	\$39,341.00	
Child & Family Charities Teen Court	\$30,000.00	\$28,800.00	\$30,000.00	\$23,902.00	\$24,393.00	\$23,902.00	\$26,114.00	
Resolution Services Center of Central Michigan	\$25,000.00	\$22,560.00	\$25,000.00	\$20,811.00	\$27,500.00	\$21,773.00	\$32,500.00	
Small Talk Children's Assessment Center	\$0.00	\$0.00	\$42,907.00	\$18,000.00	\$17,038.00	\$17,038.00	\$10,011.45	
Total	\$101,500.00	\$96,000.00	\$144,407.00	\$100,000.00	\$107,282.00	\$100,000.00	\$107,966.45	\$0.00

Small Talk's Total Granted was later dropped to \$9,000 making the Total Granted for 2015 \$91,000.00

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING 2017 AGREEMENTS
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, and 2016 for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #16-342 reserving a pool of Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2017 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2017 through December 31, 2017, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2017 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child and Family Charities – Nexus Program \$-----
- Child and Family Charities - Teen Court \$-----
- Resolution Services Center of Central Michigan \$-----
- Small Talk Children’s Assessment Center \$-----

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.