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VICE-CHAIRPERSON PRO-TEM
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LAW & COURTS COMMITTEE
BRYAN CRENSHAW, CHAIR
KARA HOPE
VICTOR CELENTINO
TERI BANAS
SARAH ANTHONY
RANDY SCHAFFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, JANUARY 11, 2018 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [November 30, 2017 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Community Mental Health – Resolution Authorizing Additional Funding for the Correctional Assessment and Treatment Services ([CATS](#)) Program
2. Sheriff's Office
 - a. Resolution to Authorize a Contract with the Michigan Department of Corrections to [Rent up to 50 Beds](#) to the Michigan Department of Corrections
 - b. Resolution to Authorize a Training Services Agreement with Bouck Corporation DBA [MACNLOW Associates](#) on Behalf of the Sheriff's Office and 9-1-1 Central Dispatch
 - c. Resolution to Honor [Captain Vernon Elliott](#) of the Ingham County Sheriff's Office
3. Animal Control – Resolution to Change the [Hours of Operation](#) of the Ingham County Animal Control Shelter
4. Law and Courts Committee – Planning for Ingham County [Justice Complex Millage Question](#) (*Discussion*)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
November 30, 2017
Draft Minutes

Members Present: Hope, Banas, Celentino, Crenshaw, Koenig (left at 7:02 p.m.), Maiville and Schafer

Members Absent: None

Others Present: Sheriff Wriggelsworth, Glenn Ashley, Aaron Brown, Mark Brown, Marvin Cato, LaShawn Erby, Andy Bouck, Shauna Dunnings, Deb Fett, Lisa McCormick, Teri Morton, Rudy Reyes, Karen Schultz, Derrell Slaughter, Carol Swinehart, Stephanie McLean, and others

The meeting was called to order by Chairperson Hope at 6:00 p.m. in Personnel Conference Room D & E of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the November 16, 2017 Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE MINUTES OF THE NOVEMBER 16, 2017 LAW AND COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda –

6. Animal Control - Resolution To Accept An ASPCA Animal Care Grant
7. Sheriff's Office
 - a. Resolution To Authorize The Ingham County Sheriff's Office To Enter Into An Agreement With Tigg's Canteen Services For Inmate Commissary For Three Years
 - b. Resolution To Contract With Tigg's Canteen Services, Inc. To Manage The Kitchen And Laundry Services At The Ingham County Jail

Limited Public Comment

Chairperson Hope stated that most of the audience was present in order to support Agenda Item 4a, the Resolution Supporting Legislation to "Raise the Age" for Juvenile Offenders in Michigan, and she invited those in the audience to address the Committee.

Derrell Slaughter, ACLU, thanked the Committee and Chairperson Hope in particular for taking up the resolution.

Mr. Slaughter stated that Michigan was one of only five states that allowed the prosecution of 17 year olds as adults. He further stated that research had shown that the conviction of young people

under the adult criminal justice system increased the likelihood that they would reoffend, as compared to those youths who received juvenile resources.

Mr. Slaughter stated that raising the age to 18 would allow young people to receive those resources and allow them to get on the right path early in life. He further stated that by passing this resolution, the Committee would send a clear message to the State Legislature.

LaShawn Erby, Action of Greater Lansing Executive Director, stated that she was very excited that the Committee had brought the resolution forward and that it was moving quickly, and she urged the Committee to pass the resolution.

Glenn Ashley, Community of Christ Pastor, stated that he was speaking on behalf of a congregant who had personal experience with this issue, and that his congregant strongly supported the resolution.

Rudy Reyes stated that as a grandfather and father, he represented a lot of people in the same boat, whose kids got into trouble at 17 and had their lives changed for the worse. He further stated that lives were ruined as a result of the current law.

Aaron Brown stated that the state spent \$80 million on prisons which would be better spent on rehabilitation or schools. He further stated that he believed the state imprisoned people for their problems, and that society broke children at an early level without having given them any options.

Commissioner Koenig stated that the budget for the Department of Corrections was in fact \$2.2 billion.

Mark Brown, ACLU, stated that it was important that Ingham County paid attention to this issue, that it was long overdue. Mr. Brown further stated that the degree of seriousness that was being given to this issue by the Committee was commendable.

Karen Schultz stated that as a retired teacher she had seen a lot of kids with problems, most of which stemmed from poverty. She further stated that she would like to see Michigan change this law.

Marvin Cato, Action of Greater Lansing, stated that it was important that Michigan got off the list of five states that still had these draconian laws. He further stated that the definition of "adult" was inconsistent, that one had to be 21 to buy liquor and 18 to join the service yet 17 to serve in the adult prison system. He further stated that Michigan did not have a prison dedicated to 17 year olds, and that putting them in the adult prison population jeopardized lives.

Carol Swinehart stated that as a 25 year resident of Ingham County she felt that this was one of the most progressive steps the County take to improve the lives of young people who were at a considerable disadvantage. She further stated that while there was no question that society needed to be protected, young life needed to be protected as well and they needed to be encouraged to find a path toward becoming productive citizens.

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

1. Prosecutor's Office - Resolution to Authorize a Memorandum of Understanding between the Ingham County Prosecutor's Office and the Department of the Attorney General
2. IT Department - Resolution to Enter into a Service Agreement with CDWG
3. Finance Committee - Resolution to Amend the 2018 Ingham County Budget to Restore Two Sheriff Corrections Officers
5. Controller's Office - Resolution Approving Various Contracts for the 2018 Budget Year
6. Sheriff's Office
 - a. Resolution To Authorize The Ingham County Sheriff's Office To Enter Into An Agreement With Tigg's Canteen Services For Inmate Commissary For Three Years
 - b. Resolution To Contract With Tigg's Canteen Services, Inc. To Manage The Kitchen And Laundry Services At The Ingham County Jail
7. Animal Control - Resolution To Accept An ASPCA Animal Care Grant

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

4. Law and Courts Committee -
 - a. Resolution Supporting Legislation to "Raise the Age" for Juvenile Offenders in Michigan (*To be Distributed at Meeting*)

MOVED BY COMM. BANAS, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Koenig stated that Ingham County was a very progressive county, however the State Legislature was not, and that the resolution would find a much tougher audience there.

Commissioner Koenig stated that Ingham County was fortunate to have a Juvenile Justice millage which specifically set aside taxpayer dollars to treat juveniles differently, however it was costly. She further stated that it was worth it because young lives mattered, and if the County could catch people at a young age they can be sent down a different path.

Commissioner Banas stated that the Legislature had considered a similar package of bills last year and that it did not move forward because there were not enough legislators to support it. She further stated that when people at the top did not move, they needed to be pushed by people at the bottom, and that was why local resolutions such as this were so important because it helped create support for the issue.

Commissioner Banas stated that society had learned a lot more about how children's brains developed, and that when kids were not in their right minds, they did not need to go to adult prisons. She further stated that citizens in Ingham County had a friendly audience in the Board of Commissioners, but they needed to encourage friends and family from other areas of the state to contact the Legislature.

Commissioner Maiville thanked people for showing up to the meeting because there were valuable stories told.

Commissioner Schafer stated that as a former teacher he saw a lot of young people's lives impacted for the worse by policies such as this and zero tolerance.

Commissioner Celentino commended Chairperson Hope for getting this resolution on the agenda. He stated that as a proud teacher in the Lansing School District he was pleased to listen to the testimony and he thanked the audience for attending the meeting and speaking so passionately.

Commissioner Crenshaw stated that as someone who had worked for the Department of Corrections, he was glad to see the Committee was taking action on this issue. He further stated that as incoming Chairperson of the Law and Courts Committee, he would commit to reintroducing the resolution if it were to fail in the Legislature this year.

Chairperson Hope thanked Prosecutor Siemon and Sheriff Wriggelsworth for having reviewed the resolution and having been supportive in principle. She further thanked the audience for attending and stressed how important it was for the Committee to hear their stories.

Commissioner Banas stated that the Michigan Association of Counties (MAC) had not come out in favor of this resolution and that the Board of Commissioners should send them a letter.

Commissioner Crenshaw stated that the resolution specified that it would be sent to MAC.

Commissioner Koenig stated that MAC had not yet taken a position on the law because they were waiting for a study to be completed.

THE MOTION CARRIED UNANIMOUSLY.

4. Law and Courts Committee –
 - b. Jail Update (*Discussion*)

Sherriff Scott Wriggelsworth updated the Committee regarding the jail and stated that the most important issue that faced the County was to figure out how a new jail was going to be funded and what any ballot language would say. He further stated that his department had the framework for what they wanted for a new jail from last year, but question of funding remained.

Teri Morton, Deputy Controller, stated that the Law and Courts Committee wanted to move forward to figure out how to fund not just the jail, but the other aspects of the project, including the Sheriff's administration and a new District Court. She further stated that the decision had been made to keep the jail in Mason.

Ms. Morton stated that originally the budget estimate had been approximately \$63 million, but that had been rounded up to \$65 million

Ms. Morton stated that the biggest issue was indeed funding, and that realistically the only option was to ask voters for a millage. She further stated that in order to get on the August election, ballot language was needed by April, which left only 6 Law and Courts meetings in which to accomplish that.

Ms. Morton stated that construction planning was in hand and that the RFP was ready to go. She further stated that the process could begin the day funding was approved, however even if the millage passed in 2018, the jail would not be built until 2021, and the current jail needed \$500,000 per year for repairs until then.

Ms. Morton stated that the other issue that had been discussed was the addition of some programming options to the millage for programs and rehabilitation services, because more pre-trial services and community corrections programming were desperately needed.

Ms. Morton stated that the County would need a new radio system for the 9-1-1 Center by 2021, and that a resolution had already been passed to address that in 2018.

Discussion.

Commissioner Schafer stated that he had information from 1996 on the jail issue, that it had been on the table for far too long. He further stated that it should not be addressed as merely a jail issue, but rather a community service/public safety/treatment center issue because that was more encompassing and more compelling.

Sheriff Wriggelsworth stated that it would be called the Ingham County Justice Complex.

Ms. Morton stated that it had been referred to as the Ingham County Public Safety and Justice project.

Discussion.

Commissioner Crenshaw stated that a "justice complex/treatment facility" would be a better description than just a jail millage, as evidenced by the recent experience in Muskegon County

where a “jail” millage failed. He further stated that the Board of Commissioners needed to let residents know that there was something of value to be had.

Commissioner Banas thanked Ms. Morton for putting together the two page sheet on the jail renovation update because it was extremely helpful. She further stated that the incoming Chairperson and Vice-Chairperson of the Board both had experience on this issue, and that it was critical that the Committee set up a leadership meeting early in January to get started early.

Commissioner Celentino stated that he would like to shift the discussion on the structure of this issue. He further stated that in order to meet the April goal, the Committee would need to lay out priorities and deal with one issue for each meeting, such as construction, ballot language, programming, etc., because they were limited in in the number of meetings that remained.

Discussion.

Commissioner Crenshaw stated that this was complicated by the fact that Lansing planned to close their lock-up facility.

Sheriff Wriggelsworth stated that he had scheduled a meeting with Mayor-Elect Andy Schor next week to discuss the topic, and that regardless, the jail location decision had been made.

Commissioner Crenshaw stated that if Lansing were to close their lock-up facility, they would be dependent upon the County to house individuals that they picked up.

Sheriff Wriggelsworth stated that he understood their plan was to build a lock-up and pay the County to run it. He further stated that the Department was open to this idea, that efficiencies could be found, but he warned of the potential for competing millages.

Commissioner Maiville stated that it was unfortunate that this had to be dealt with as a millage, because he thought that money had been set aside for this. Further, he stressed how important it was to focus on the court aspect of the issue, which had security concerns of its own with jail defendants using the same entrances and exits as the general public.

Discussion.

Commissioner Schafer stated that Ingham County had waited on Lansing too long, that the jail was an absolute necessity and the Board of Commissioners had to move forward regardless of any decision Lansing made. Commissioner Schafer further stated that he wanted to compliment the Sheriff’s Department for having handled this issue with such professionalism.

Commissioner Banas asked who was responsible for the Lansing lock-up facility under state law.

Sheriff Wriggelsworth stated that Lansing was responsible for its facility, that they had private security inside 54-A District Court and non-sworn detention officers working inside the jail, as opposed to Ingham County which had law enforcement personnel who worked the courts and transportation of prisoners.

Commissioner Banas asked if County was obligated in some way to the City of Lansing for transporting prisoners, which was the most dangerous aspect.

Sheriff Wriggelsworth stated that there was no delay, but that the County needed to prepare for the possibility of competing millages.

Discussion.

Commissioner Koenig stated that the Board of Commissioners would take the jail issue up as soon as possible and work closely with Lansing to avoid any conflict. She further stated that the Board of Commissioners needed a backup plan for the worst case scenario should the millage fail.

Ms. Morton stated that there were options should the millage fail. She further stated that it would mean that the County would be able to fund a “jail only” option, which would address the most critical needs at the correction facility and nothing else.

Sheriff Wriggelsworth stated that his department had planned to “go all out” to sell the need for the new facility. He further stated that he agreed with Commissioner Celentino that clear focus was needed to move this project forward.

Discussion.

Chairperson Hope stated that because the Board of Commissioners, as a County government, was constrained on advocating for the jail millage and investing in the political side of things, her thought was to form a ballot committee and hire a political consultant to work on the language to see what the public would support. She further stated that the hiring of a consultant would have to happen outside of the Committee.

Sheriff Wriggelsworth asked if the County would have to hire a consultant to tell the Board of Commissioners what to put on the ballot.

Chairperson Hope stated that was not what she was saying; she meant that a consultant could find out what the public would support.

Discussion.

Sheriff Wriggelsworth asked if they would have to raise money to pay for a consultant, as the County would not be able to pay for them.

Chairperson Hope confirmed that the County could not pay for a consultant.

Commissioner Koenig stated that for ballot questions, the Board of Commissioners was limited, because they could only educate, and never advocate for the passage of the question.

Discussion.

Commissioner Banas stated she thought there needed to be an independent body, apart from the administration or the Board of Commissioners, that took up the mantle of promoting and advocating for an issue like this. She further stated that there were many marketing and public relations people in the Greater Lansing area, and she suggested engaging one of them to be involved in the committee.

Sheriff Wriggelsworth stated he would try to engage retired members of the Sheriff's Office, as they were looking for ways to stay involved.

Discussion.

Commissioner Crenshaw asked Ms. Morton to coordinate a meeting with the incoming Law and Courts Chairperson, the Sheriff's Office and the Controller's office.

Announcements

Commissioner Crenshaw thanked Chairperson Hope for her leadership this past year.

Commissioner Celentino thanked Chairperson Hope and Teri Morton and his colleagues.

Commissioner Koenig left at 7:02 p.m.

Chairperson Hope thanked the Committee and Ms. Morton.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:06 p.m.

JANUARY 11, 2018 LAW & COURTS AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

1. *Community Mental Health – Resolution Authorizing Additional Funding for the Correctional Assessment and Treatment Services (CATS) Program*

This resolution will authorize funding to increase a .854 FTE mental health therapist employed by Community Mental Health (CMH) at the Ingham County Jail to 1.0 FTE. This position provides mental health crisis screening within the jail and is supervised by the coordinator of the Correctional Assessment and Treatment Services (CATS) program. The request was originated due to the difficulty in filling the position at less than full-time. This increase will allow CMH to find a viable candidate for the position, and expand services. The additional \$10,180 necessary to increase the position is recommended to be transferred from the 2018 contingency account.

See attached memo for details.

- 2a. *Sheriff's Office – Resolution to Authorize a Contract with the Michigan Department of Corrections to Rent up to 50 Beds to the Michigan Department of Corrections*

This resolution will authorize Ingham County and the Ingham County Sheriff's Office to enter into a contract with the Michigan Department of Corrections (MDOC) to rent up to 50 beds at a cost of \$35.00 per day per bed for one year effective October 1, 2017 through September 30, 2018. This is consistent with the current agreement between MDOC and the Sheriff's Office. Revenue of \$647,875 from renting 50 beds to MDOC is anticipated in the 2018 budget.

- 2b. *Sheriff's Office – Resolution to Authorize a Training Services Agreement with Bouck Corporation DBA MACNLOW Associates on Behalf of the Sheriff's Office and 9-1-1 Central Dispatch*

This resolution will authorize entering into an agreement for training services with MACNLOW Associates on behalf of the Sheriff's Office and 9-1-1 Central Dispatch, for a one-year term of January 1, 2018 through December 31, 2018, at a total cost not to exceed \$33,000. Current Undersheriff Andrew Bouck is a 50% owner in MACNLOW Associates, creating a conflict of interest. In order to avoid this conflict of interest, Undersheriff Bouck may not directly or indirectly engage in any form of solicitation or negotiation of any proposed contract between the County and MACNLOW Associates. MACNLOW Associates has certified that Undersheriff Bouck has provided no information to MACNLOW Associates nor provided any services relating to the solicitation or negotiation of the proposed contract. Undersheriff Bouck may not perform any services on behalf of MACNLOW Associates under the proposed contract.

See attached memo for details.

3. Animal Control - *Resolution to Change the Hours of Operation of the Ingham County Animal Control Shelter*

After passage of the Animal Control Millage, Animal Control shelter hours were expanded from five to seven days per week by adding Sunday and Monday hours. The shelter also expanded Wednesday hours by changing closing time from 6:00 pm to 7:00 pm.

Based on analysis of shelter usage over the last several months, eliminating Sunday shelter hours and closing at 6:00 PM on Wednesdays between Labor Day and Memorial Day is being proposed, as well as eliminating Sunday Animal Control Officer (ACO) patrol hours (added in June of 2017), but expanding ACO hours to later in the evening on Tuesdays.

While this is a decrease in shelter hours, it does provide six days a week that the shelter is open compared to five days per week prior to passage of the millage. These changes are proposed to go into effect beginning February 1, 2018.

See attached memo for details.

HONORARY RESOLUTION:

2c. Sheriff's Office – *Resolution to Honor Captain Vernon Elliott of the Ingham County Sheriff's Office*

DISCUSSION ITEM

4. Law & Courts Committee – *Planning for Ingham County Justice Complex Millage Question*

Agenda Item 1

TO: Board of Commissioners Law & Courts, Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: January 2, 2018

SUBJECT: Resolution Authorizing Additional Funding for the Correctional Assessment and Treatment Services (CATS) Program
For the meeting agendas of January 17 and January 22

BACKGROUND

This resolution authorizes funding to increase a .854 FTE mental health therapist (employed by CMH) at the Ingham County Jail to 1.0 FTE. This position provides mental health crisis screening within the jail and is supervised by the coordinator of the Correctional Assessment and Treatment Services (CATS) program. This increase will allow CMH to find a viable candidate for the position and expand services. The CMH proposal (attached) contains further details.

ALTERNATIVES

The alternative is to leave the position at .854 FTE. CMH has had difficulty filling the position. It is hoped that by increasing the funding to allow the position to be 1.0 FTE, a viable candidate can be found.

FINANCIAL IMPACT

An additional \$10,180 is necessary to increase the .854 FTE mental health therapist position to 1.0 FTE. This resolution authorizes the additional funding from the 2018 contingency fund.

OTHER CONSIDERATIONS

The position is currently vacant and despite having been posted three times, has not had any viable candidates. There was also a 5 month service gap in 2016 and a 6 month service gap in 2017 when the position was unfilled.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support a 2018 agreement with Community Mental Health.

Proposal for Increasing Existing three-quarter time Employee to Full time Ingham County Jail

January, 2018

Proposal

The Ingham County Sheriff's Office in collaboration with the Community Mental Health Authority of Clinton, Eaton, and Ingham County (CMHA-CEI) request funding from Ingham County to **increase a current .854 FTE Mental Health therapist position to 1.0 FTE**. This position provides Mental Health Crisis Screening within the Ingham County Jail and supervised by the Coordinator of the Correctional Assessment and Treatment Services (CATS) program.

The current three-quarter time position is empty and despite having been posted three times, has not had any viable candidates. The Full Time Position would be Sun-Thurs 8-4:30 and allows CATS to have overlap in staffing 3 days a week (Tuesday-Thursday). This position would also allow CATS to offer follow up sessions and some basic life skills and coping skills groups for the mental health dorm and inmates housed in special observation (Receiving, Post 9, Post 1A). The increase in the position would also allow CATS to see juveniles and youthful at least biweekly, if not weekly. None of these groups typically qualify for CATS SUD services. The increase to Full time would also allow for Mental Health coverage 7 days a week. The cost estimated for salary and fringe to increase from a .854 FTE to a 1.00 FTE is **\$10,180**.

Background/Rationale

In the past several years, there has been a notable **increase of inmates in need of Emergency Mental Health Services** at Ingham County Jail.

2016: (CATS had a 5 month gap when the part time position was unfilled)

333 initial (unique contacts)
752 total mental health screenings

2017: (CATS had a 6 month gap due to the unfilled part time position)

395 initial (unique contacts) from 1/1/17-12/18/17. The program estimates another 20-25 contacts before the end of the year
912 total mental health screenings

Jails and are not created to be *de facto* mental hospitals. Not surprisingly, there are many problems associated with placing large numbers of individuals with serious mental illness into jails, one being that because of their impaired thinking, many inmates with both serious and moderate mental illnesses are **major management problems**.

Inmates who are screened for mental health services, but are not assessed as having a serious and persistent mental health disorder needing immediate intervention, do not receive any further counseling involvement from CATS staff. This is due to the limited staffing currently providing the above screenings. Inmates with mild to moderate symptoms often are experiencing situational depression and anxiety; have trauma based issues or may have a long standing Personality disorder. These individuals are a large part of the 900 plus inmates screened annually, who would benefit from professional counseling and coordination of care. Offering therapy services, such as group and/or individual, would greatly reduce ongoing behavioral issues that are left to the jail employees to manage.

CMHA-CEI and the Ingham County Sheriff's office continue to best meet the needs of inmates with Mental Health Concerns. Increasing the current .854 FTE position to a full time position will meet two needs: 1) the chances of finding a viable candidate increases with a full time position; and 2) Mental Health Services provided by CATS will expand to include coverage 7 days per week and allow for additional follow up visits and therapy groups.

Introduced by the Law & Courts, Human Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADDITIONAL FUNDING FOR THE CORRECTIONAL ASSESSMENT AND TREATMENT SERVICES (CATS) PROGRAM

WHEREAS, Ingham County provides funding to CMH for the CATS program offered in the Ingham County Jail; and

WHEREAS, in the past several years there has been an increase of inmates in need of emergency mental health services; and

WHEREAS, the position is currently vacant and CMH has found it difficult to find viable candidates to fill the position because it is not full time; and

WHEREAS, if the position is increased to 1.0 FTE, CATS services will expand to include coverage seven days per week and allow for additional follow up visits and therapy groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an additional appropriation to CMH of \$10,180 from the 2018 contingency fund, for the purpose of increasing a mental health therapist position in the CATS program from the current .854 FTE to 1.0 FTE.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Law & Courts and Finance Committees
FROM: Major Sam L. Davis
DATE: December 14, 2017
RE: Rental Beds for Michigan Department of Corrections

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS TO RENT UP TO 50 BEDS TO THE MICHIGAN DEPARTMENT OF CORRECTIONS

Commissioners,

This resolution will authorize Ingham County and the Ingham County Sheriff's Office to enter into a contract with the Michigan Department of Corrections to rent up to 50 beds at a cost of \$35.00 per day per bed for one year effective October 1, 2017 through September 30, 2018.

Financial Implications:

2017-18 Potential Annual Revenue for this contract

50 beds X \$35 per day = \$ 1,750 per day X 365 days = \$638,750, up to \$647,875.

The revenue anticipated from renting 50 beds from the Michigan Department of Corrections (MDOC) was anticipated in the 2018 budget.

I recommend your approval.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE MICHIGAN DEPARTMENT OF
CORRECTIONS TO RENT UP TO 50 BEDS TO THE MICHIGAN DEPARTMENT OF
CORRECTIONS**

WHEREAS, the Ingham County Sheriff's Office Jail has an established design, which includes 394 County beds and 50 contractual beds; and

WHEREAS, the funds received by the County for leasing the contractual beds would be used to reduce the general fund cost of operating the Jail; and

WHEREAS, the Ingham County Sheriff's Office has negotiated an agreement with the Michigan Department of Corrections to rent 50 beds as needed at a cost of \$35.00 per day per bed, effective October 30, 2017 through September 30, 2018, for Michigan Department of Correction's Violators; and

WHEREAS, the revenue to be received from the renting of the 50 beds, which is anticipated to be \$647,875, is in the 2017-18 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into an Agreement with the Michigan Department of Corrections to rent 50 of the jail beds as needed, at a cost of \$35.00 per day per bed, effective October 1, 2017 through September 30, 2018 for the Michigan Department of Corrections.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law and Courts Committee

FROM: Sheriff Scott Wriggelsworth

DATE: 1-3-2018

SUBJECT: Contract with MACNLOW and Associates
For the meeting agenda of Jan 11, 2018

BACKGROUND

MACNLOW Associates has provided training for Ingham County Sheriff's deputies and 9-1-1 personnel for more than twenty (20) years. Current Undersheriff Andrew Bouck is a 50% owner in MACNLOW Associates, thus creating a conflict of interest. Ingham County is desirous to continue this partnership in 2018, even with the minor conflict of interest.

ALTERNATIVES

Although there are other options for similar training for the Sheriff's Office and the 9-1-1 center, maintaining this contract is in the best interest of the county as a whole to best serve its residents.

FINANCIAL IMPACT

Although Undersheriff Bouck would have a small personal pecuniary interest in this contract; the negative financial impact to the county if we discontinued this contract would be sizable. More expensive training, more travel and overnight stays of personnel, as well as no free training seats for hosting MACNLOW courses here at the Sheriff's Office would significantly affect the number of training opportunities for Ingham County employees.

OTHER CONSIDERATIONS

In order to avoid a conflict of interest, Undersheriff Bouck may not directly or indirectly engage in any form of solicitation or negotiation of any proposed contract between the County and MACNLOW Associates. MACNLOW Associates has certified that Undersheriff Bouck has provided no information to MACNLOW Associates nor provided any services relating to the solicitation or negotiation of the proposed contract. Undersheriff Bouck may not perform any services on behalf of MACNLOW Associates under the proposed contract.

RECOMMENDATION

Based on the above information, it is requested that the County of Ingham support the resolution to continue the contract with MACNLOW Associates, not to exceed \$33,000; \$8,000 for the Sheriff's Office training and \$25,000 for the 9-1-1 Center training in 2018.

Please note, in 2017 only \$4,194 was billed for training by MACNLOW to Ingham County, all for dispatch training, zero for ICSO training. This is well below the \$33,000 not to exceed limit.



MACNLOW
ASSOCIATES

**PUBLIC SAFETY TRAINING
AND CONSULTING**

Law Enforcement · Dispatch
Fire · Courts · Corrections

January 2, 2018

Carol Koenig, Chairperson
Ingham County Board of Commissioners

Scott Wriggelsworth
Ingham County Sheriff

Re: Non-Solicitation Certification

Dear Chairperson Koenig and Sheriff Wriggelsworth:

As you know, MACNLOW Associates wishes to renew our training services agreement with certain departments of Ingham County. Please be advised that Andrew Bouck is 50% shareholder of MACNLOW Associates. Mr. Bouck also serves as an employee of Ingham County in his capacity as Undersheriff of the Sheriff's Department.

This letter will confirm that Andrew Bouck has not directly or indirectly solicited Ingham County to offer MACNLOW Associates services. Furthermore, Andrew Bouck has had no role in any negotiations between Ingham County and MACNLOW Associates. All contacts, communications or solicitations with Ingham County by MACNLOW Associates have been conducted by the undersigned, as its President. Furthermore, Andrew Bouck will not participate on behalf of MACNLOW Associates in any training provided to Ingham County employees.

At no time in the future will Andrew Bouck directly or indirectly solicit Ingham County for services, so long as he remains an employee of Ingham County. Likewise, he will have no role in any future negotiations between Ingham County and MACNLOW Associates an employee of Ingham County. In addition, Andrew Bouck's name will not appear on any solicitation or negotiation documents submitted on behalf of MACNLOW Associates to Ingham County. Finally, Andrew Bouck, while an employee of Ingham County, will not participate on behalf of MACNLOW Associates in any future training provided to Ingham County employees.

Thank you for your consideration. Please do not hesitate to contact me should I be able to provide further information in this regard.

Very truly yours,

MACNLOW Associates

Kristen Kemp
President

Andrew R. Bouck

1115 Candela Lane, Grand Ledge, MI 48837
Phone: 517-290-8486

January 4, 2018

Carol Koenig
Chairperson
Ingham County Board of Commissioners

Scott Wriggelsworth
Ingham County Sheriff

Re: Disclosure of Pecuniary Interest

Dear Ms. Koenig and Sheriff Wriggelsworth:

This letter is to certify that I am a fifty percent (50%) owner of Bouck Corporation dba MACNLOW Associates (MACNLOW).

As co-owner of MACNLOW, I further certify that I will not derive a direct benefit in excess of \$5,000 from the proposed contract between MACNLOW Associates and the County of Ingham.

Sincerely,



Andrew R. Bouck

Cc: Barb Byrum, Ingham County Clerk
Timothy Perrone, Ingham County Corporate Counsel

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A TRAINING SERVICES AGREEMENT WITH BOUCK CORPORATION DBA MACNLOW ASSOCIATES ON BEHALF OF THE SHERIFF'S OFFICE AND 9-1-1 CENTRAL DISPATCH

WHEREAS, County employees in the Sheriff's Office and 9-1-1 Central Dispatch require training each year in a number of topics; and

WHEREAS, Bouck Corporation d/b/a MACNLOW Associates is in the business of providing the training required by employees of the Sheriff's Office and 9-1-1 Central Dispatch; and

WHEREAS, MACNLOW Associates has provided training for Ingham County personnel for more than twenty (20) years; and

WHEREAS, the County is desirous of contracting with MACNLOW Associates to provide training services for the Sheriff's Office and 9-1-1 Central Dispatch for the 2018 calendar year; and

WHEREAS, Undersheriff Andrew Bouck is a 50% co-owner of MACNLOW Associates, and would receive a pecuniary benefit from the County's entry into a contract with MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has a conflict of interest with respect to the proposed contract with MACNLOW Associates, which conflict may be avoided by compliance with the requirements of the Contracts of Public Servants with Public Entities Act, MCL 15.321 *et seq.*; and

WHEREAS, in order to avoid a conflict of interest, Undersheriff Bouck may not directly or indirectly engage in any form of solicitation or negotiation of any proposed contract between the County and MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in writing to the Sheriff and County Board of Commissioners; the disclosure was placed on file with the County Clerk at least seven days in advance of the County Board's vote on the proposed contract; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in person at a public meeting of the County Board at least seven days in advance of the County Board's vote on the proposed contract; and

WHEREAS, the substance of Undersheriff Bouck's disclosures and an acknowledgment of the County Board's receipt of those disclosures were placed in the County Board's meeting agenda and minutes; and

WHEREAS, MACNLOW Associates has certified that Undersheriff Bouck has provided no information to MACNLOW Associates nor provided any services relating to the solicitation or negotiation of the proposed contract; and

WHEREAS, Undersheriff Bouck may not perform any services on behalf of MACNLOW Associates under the proposed contract; and

WHEREAS, pursuant to MCL 15.323(2)(b), approval and authorization of the County's entry into the proposed contract requires a 2/3 majority vote of the full membership of the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into a Training Services Agreement with MACNLOW Associates on behalf of the Sheriff's Office and 9-1-1 Central Dispatch, for a one-year term of January 1, 2018 through December 31, 2018, at a total cost not to exceed \$33,000.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chair to sign any necessary documents in this matter that are consistent with this Resolution and approved as to form by the County Attorney.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR CAPTAIN VERNON ELLIOTT OF THE INGHAM COUNTY
SHERIFF'S OFFICE**

WHEREAS, Captain Vernon Elliott graduated from Albion College in 1992 with a Bachelor's Degree in History, then attended the Mid – Michigan Police Academy in August of 1992; and

WHEREAS, he was hired by the Ingham County Sheriff's Office as a Corrections Deputy in March of 1993; he was shortly transferred to the Field Services Division where he served in Delhi Township, Stockbridge, and as part of the Tri-County Metro Narcotics Squad; and

WHEREAS, he also served as a Field Training Deputy and Community Policing Deputy; and

WHEREAS, in March of 2000 he was promoted to the rank of Sergeant where he was assigned as a road patrol supervisor, then in March of 2002 he was assigned to the Corrections Division as a supervisor, and later in 2005 he was assigned as the Volunteer Services Sergeant ; and

WHEREAS, in November 2007 he was promoted to the rank of Lieutenant where he was assigned to the Corrections Division as the shift commander working all areas of the jail; and

WHEREAS, in January of 2008 he was assigned to Field Services as a shift commander supervising all road patrol operations on the night shift; and

WHEREAS, in March of 2012 he was assigned to Staff Services as the Sheriff's Office Executive Lieutenant where he managed the –day-to-day operations and administrative operations of both the Staff and Field Services Divisions; and

WHEREAS, in March of 2014 he was assigned to the Delhi Township Division as the Division Commander where he was in charge of over twenty Sheriff's Office personnel assigned to policing the township; and

WHEREAS, in May of 2016 he was promoted to Captain where he was assigned to manage the day – to – day operations of the Field Services Division and the Corrections Division and later the Staff Services Division; and

WHEREAS, in 2016 Vernon attended the FBI National Academy class of 263; and

WHEREAS, over his career with the Ingham County Sheriff's Office, Captain Elliott received numerous letters of recognition, praise, and commendations, as well as the Michigan Chiefs of Police Distinguished Service Award, Michigan Sheriff's Association lifesaving award, bravery award from the Sheriff's Office, 100 club award, 2 meritorious service awards, and 5 unit citations.

THEREFORE BE IT RESOLVED, that after 25 years of dedicated service to the citizens of Ingham County, Captain Vernon Elliott is retiring on February 16, 2018, and that the Ingham County Board of Commissioners hereby honors Captain Vernon Elliott for those 25 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

TO: Board of Commissioners, Law & Courts Committee
FROM: John Dinon, Animal Control Director
DATE: 24 Dec 2017
SUBJECT: Change in Animal Control Shelter hours of operation
For the meeting agendas of January 11 and 23, 2018

BACKGROUND

After passage of the Animal Control Millage, Ingham County Animal Control expanded shelter hours from five days per week to seven days per week by adding Sunday and Monday hours. The shelter also expanded Wednesday hours by changing closing time from 6:00PM to 7:00 PM. The department had initially planned to add only Saturday hours and communicated this to voters prior to the millage election, but ultimately decided to try a 7 day per week schedule.

Analysis of shelter usage including numbers of visitors, adoptions, redemptions, etc. has indicated that despite concerted efforts to educate the public about the expanded hours and over 6 months with the new schedule, Sunday activities at the shelter are far below those of other days. Also, although the shelter experienced some traffic after 6:00 on Wednesdays during the summer, it has been very slow on Wednesday evenings in the fall and winter. Additionally, the 2018 budget includes elimination of one animal shelter clerk position; staffing the shelter seven days per week without this position would put considerable strain on staff and customer service.

Because of this, ICAC proposes eliminating Sunday shelter hours and closing at 6:00 PM on Wednesdays between Labor Day and Memorial Day. The shelter also proposes eliminating Sunday ACO patrol hours (added in June of 2017), but expanding ACO hours to later in the evening on Tuesdays. Although this is a decrease in shelter hours, it does provide six days a week that the shelter is open compared to five days per week prior to passage of the millage. We propose changing shelter and ACO hours beginning February 1, 2018.

ALTERNATIVES

Ingham County Animal Control could maintain its current seven day per week schedule despite data showing Sunday hours and late hours in the winter are not well utilized.

FINANCIAL IMPACT

Financial impact of the schedule change is expected to be minimal, except for the savings of the eliminated clerk position (if this position is not restored). Some minimal expense for signage showing the new hours will be incurred. Since adoption numbers on Sundays were very low, we believe we will make up these adoptions on other days.

OTHER CONSIDERATIONS

There are no statutory requirements related to this proposed hours change. Also, even if the clerk position that was cut from the 2018 budget is restored, shelter usage still supports this reduction in hours and the department will be able to make good use of this clerk even with a six day per week schedule.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to change the Animal Control department and shelter hours.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CHANGE THE HOURS OF OPERATION
OF THE INGHAM COUNTY ANIMAL CONTROL SHELTER**

WHEREAS, Ingham County Animal Control expanded hours by adding Sunday and Monday hours and staying open later on Wednesdays after passage of the Animal Control Millage; and

WHEREAS, usage of the shelter on Sunday and Wednesday evenings in the winter has been minimal; and

WHEREAS, the 2018 budget includes elimination of one animal shelter clerk position needed to maintain a seven day per week schedule.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves a change in ICAC shelter hours as follows effective February 1, 2018:

From:

Tuesday	Noon to 6:00 PM
Wednesday	Noon to 7:00 PM
Thursday through Monday	11:00 AM to 4:00 PM
County Holidays	Closed

To:

Monday	11:00 AM to 4:00 PM
Tuesday	Noon to 6:00 PM
Wednesday	Noon to 7:00 PM (Memorial Day – Labor Day) Noon to 6:00 PM (Labor Day to Memorial Day)
Thursday through Saturday	11:00 AM to 4:00 PM
Sunday	Closed
County Holidays	Closed

Agenda Item 4

TO: Law & Courts Committee
FROM: Teri Morton, Deputy Controller
DATE: December 28, 2017
SUBJECT: Planning for Millage Question – Ingham County Justice Complex

At the last Law and Courts Committee meeting, the Committee discussed specifying the necessary steps to present a ballot question to the voters of Ingham County in 2018 regarding a Justice Complex Millage.

A meeting was held with Board Chairperson Carol Koenig, Law and Courts Chairperson Bryan Crenshaw, and Sheriff Scott Wriggelsworth where the flowing plan was developed:

January 11, 2018 Law and Courts Committee Meeting

Confirm consensus of the Committee on the following statements:

- Based on the needs assessment study performed by Redstone Architects, assume a cost estimate of \$65 million to replace the Ingham County Jail, Sheriff's Administration, and 55th District Court. The millage question would include the 20 year estimated debt payment for this construction.
- Place the millage question on the August 7, 2018 primary election ballot (as opposed to the November 6, 2018 general election ballot)
- Include programming dollars in the ballot question (as opposed to construction costs only)

February 1, 2018 Law and Courts Committee Meeting

Discuss programming to be included in the ballot question

February 15, 2018 Law and Courts Committee Meeting

Preliminary draft ballot language to be presented to Committee following Board Leadership Discussion

Following these three meetings, the committee can determine what, if any, further discussions will need to be held. In order to have the ballot wording certified to the County Clerk by May 15, final ballot language must be approved by the Law and Courts Committee at its April 26, 2018 meeting, to be sent to Finance on May 2 and approved by the Board of Commissioners on May 8.