

CHAIRPERSON  
CAROL KOENIG

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
ROBIN NAEYAERT

LAW & COURTS COMMITTEE  
BRYAN CRENSHAW, CHAIR  
KARA HOPE  
VICTOR CELENTINO  
TERI BANAS  
SARAH ANTHONY  
RANDY SCHAFFER  
RANDY MAIVILLE

**INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, MARCH 1, 2018  
AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES  
BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [February 15, 2018 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office – Resolution to Authorize a Contract for Dry Cleaning, Laundering, and Repair of Issued [Uniforms](#) and Clothing
2. Prosecutor's Office – Resolution to Authorize the Expenditure of Funds to Hire an [Assistant Prosecuting Attorney](#)
3. Animal Control – Resolution to Accept the [MDARD Anti-Cruelty Grant](#)
4. Law & Courts Committee – Capacity of Proposed New Jail and Future of [Jail Bed Rental Program](#) (*Discussion*)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

LAW & COURTS COMMITTEE  
February 15, 2018  
Draft Minutes

Members Present: Crenshaw, Banas, Hope, Celentino, Anthony, and Maiville

Members Absent: Schafer

Others Present: Sheriff Scott Wriggelsworth, Andy Bouck, Teri Morton, Liz Noel, and others

The meeting was called to order by Chairperson Crenshaw at 6:00 p.m. in Personnel Conference Room D & E of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the February 1, 2018 Minutes

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE MINUTES OF THE FEBRUARY 1, 2018 LAW AND COURTS COMMITTEE MEETING.

THE MOTION TO APPROVE THE MINUTES CARRIED UNANIMOUSLY. Absent: Commissioner Schafer

Additions to the Agenda

5. Update on the Indigent Defense Commission

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. BANAS, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

1. Homeland Security and Emergency Management – Resolution to Authorize Purchase of Outdoor Warning Siren from West Shore Services
2. Sheriff's Office
  - a. Resolution to Authorize Purchase of Replacement Batteries and Microphones for Sheriff Portable Radios
  - b. Resolution to Authorize a Contract with PJ's Towing Service for Ingham County Sheriff's Office Vehicles and Seized Property or Evidence
  - c. Resolution to Authorize an Amendment to a Current Contract with the Michigan Department of Human Services for Transport Services of Specific Juveniles by Sheriff's Deputies

3. Controller's Office – Resolution Authorizing Continuation Funding for Jail-Based Break Out Programming from Wellness, InX

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Schafer

4. Law & Courts Committee – Draft Language for Justice Complex Millage Question (*Discussion*)

Chairperson Crenshaw introduced the draft language and distributed a copy of the language to the Committee. He stated Commissioner Grebner had been charged with reviewing and crafting draft language.

Discussion.

Commissioner Hope stated she thought the list of adjectives on the fourth line of the draft language, where it read “be more sanitary, humane, and efficient to staff,” should also include “safer” or “more secure.” She further stated she thought that the language regarding the programming was too specific, as it might be the case that opioid abuse was not as big of a problem later down the line of the millage.

Chairperson Crenshaw stated his edits had been based off of the Controller's draft language from before the Board Leadership meeting, but then at the Board Leadership meeting, there had been a discussion about making the language more broad and vague.

Commissioner Celentino suggested using the term “substance abuse” in the ballot question language.

Commissioner Hope stated she thought the language should be vaguer. She further stated she thought that having the full name of Community Mental Health Advisory of Clinton, Eaton and Ingham Counties might be confusing for people, so she suggested that the language refer to the agency as “Community Mental Health.”

Discussion.

Commissioner Anthony stated she thought that the language stating “be more sanitary, humane, and efficient to staff,” should also include people in the jail, because the biggest consumer of the jail was the public, and those were voters' family members in the jail and working with the courts. She further stated that one phrase she and other Commissioners had been using when referring to the Justice Complex was “public safety,” which she did not see in the draft language and she thought there should be a line somewhere in the ballot language that used the phrase.

Commissioner Anthony stated that the term “public safety” in millages seemed to resonate with voters, and voters would have a deeper understanding of what they were voting on.

Discussion.

Commissioner Anthony suggested that the Committee ask Commissioner Grebner to add a line about public safety to the ballot language.

Commissioner Banas if the language regarding the battling of “substance use disorders, including opioid and other narcotic addictions,” was removed, she wanted to make sure it was replaced with something that made it clear to people what the County wanted to do.

Chairperson Crenshaw stated he thought the Committee could give their suggestions to Commissioner Grebner, so he knew which direction they were thinking of going in.

Discussion.

Sheriff Scott Wriggelsworth stated he thought the ballot language should eliminate the phrasing about “substance use,” and just say “addictions,” because people would understand that and people with addictions who supported the millage would still vote for the millage if that language was used.

Commissioner Banas stated when ballot language confused voters, they tended to lose support for the issue. She further stated she thought that the post-release success programming was a social-services-type term and she was not sure what they were going for there, but she thought the language could be more specific so the public would understand.

Discussion.

Commissioner Hope stated she thought the Committee should wait to see what Commissioner Grebner came up with, as he might come up with something more vague and inclusive of all of the programs.

Teri Morton, Deputy Controller, stated she knew the draft ballot language had mentioned treatment addiction disorders, but some of the testimony that the Committee had heard at their previous meetings was about treating mental health in general. She further stated the mention of Community Mental Health might imply that more mental health issues would be covered.

Commissioner Banas stated she thought the ballot language needed to be specific that these programs involved mental health services. She further stated she thought a point about “jail reentry” would be easier for people to understand.

Commissioner Banas suggested that more verbs and direct structure should be used in the ballot language, so it was not just passive language and it was easier for people to understand because most people did not read at upper reading levels anymore.

Chairperson Crenshaw stated he noticed that the draft ballot language was all in one paragraph and he had tried to break it up, but it was too busy and he was not sure how many voters would read the whole question.

Commissioner Anthony asked if it was necessary to break out the Sheriff's Administrative Office and the jail separately in the ballot language.

Sheriff Wriggelsworth stated he thought the Committee could take out the word "Administrative," because the building would have detective's office and training rooms as well as administrative offices.

Commissioner Banas asked Sheriff Wriggelsworth if he had suggested language for programming.

Sheriff Wriggelsworth stated he thought the phrase "reduce recidivism" could be used in the ballot language instead of "post-release success" programs.

Discussion.

Commissioner Hope suggested language that would be vaguer, but mention that the County would expand programming to help people to return to the community, including mental health services and substance abuse treatment. She stated the Pretrial Services programming had also been looked into by the Committee, and while it might be a separate issue that the Committee did not want to discuss right now, bail was a pertinent issue in the social justice community.

Commissioner Hope stated that the use of Pretrial Services could reduce the number of people that needed a cash bail.

Sheriff Wriggelsworth suggested that the effect of Pretrial Services should be kept out of the ballot language and messaging, as the County might lose support for the millage from some current supporters of a new jail.

Discussion.

Chairperson Crenshaw stated the ballot language might not mention Pretrial Services reducing bail, but the Commissioners could use that talking point in discussions and when they were educating the public.

Discussion.

Ms. Morton stated Pretrial Services could also fall under "reducing recidivism."

Commissioner Banas stated she thought it was important that the ballot language be specific in terms of battling addictions and addressing mental health.

Chairperson Crenshaw stated he thought there was a consensus that the language mentioning “addictions” should be included, but not the specific type of programming that would be included.

Commissioner Anthony stated she thought the Committee should ask Commissioner Grebner if there should be another word in the ballot language title before “programming,” to indicate the holistic approach to programming.

Discussion.

Chairperson Crenshaw stated Ms. Morton would draw up the points the Committee had discussed at the meeting, and then send them to him and copy the Committee to see if there were any objections before he and Ms. Morton set up a meeting with Commissioner Grebner.

Discussion.

Chairperson Crenshaw stated he did not think the March 15, 2018 Committee meeting would be too soon to have draft language, because they would have make adjustments as things came up. He further stated he wanted to make sure the ballot language was concrete when it was presented to the Board of Commissioners and the voters.

Discussion.

Commissioner Anthony asked in the event that the August ballot question did not pass, if there was a consensus to put a ballot question on the November ballot.

Chairperson Crenshaw stated the plan was if the August ballot question did not pass, then the Board of Commissioners would hold a special meeting on August 13, 2018 to determine the ballot language.

Commissioner Anthony asked if there would be a Committee meeting before the August 13, 2018 Board of Commissioners meeting to discuss ballot language.

Ms. Morton stated there would only be a full Board of Commissioners meeting, because of the timing between the August Election and the deadline for putting ballot questions on the November ballot.

Discussion.

Sheriff Wriggelsworth asked if the Committee had discussed the use of public funds to market the ballot question. He further stated he understood that the Board of Commissioners could educate the public on the ballot question, but they could not say whether the public should vote for or against.

Chairperson Crenshaw stated he thought there needed to be a request for proposal if there was going to be any marketing of the ballot question.

Discussion.

Ms. Morton asked Sheriff Wriggelsworth how much a County-wide mailing would be.

Sheriff Wriggelsworth stated he did not remember how much it would be, but he estimated it would cost about \$15,000.

Commissioner Anthony asked if the Committee was comfortable spending money on marketing the ballot question.

Sheriff Wriggelsworth stated otherwise, the ballot question would be marketed by word of mouth and holding information sessions.

Commissioner Anthony stated she recalled there was usually a "Friends of" committee that could raise money to promote the ballot question.

Discussion.

Commissioner Anthony asked if there was a precedent for spending County money on marketing a ballot question.

Ms. Morton stated she did not think there was a precedent, but she believed legal counsel had given Sheriff Wriggelsworth approval.

Discussion.

Commissioner Hope asked where the County money would come from if the ballot question was marketed.

Ms. Morton stated the money would come from the contingency account.

Commissioner Banas stated she thought the County needed to educate the public about the ballot question. She further stated whenever a school millage came up in her area, there was an organization that sent out publications regarding it, which was needed, because the public was not expected to be needing it.

Commissioner Banas stated there was not enough media around as there had been previously to educate the public. She further stated she thought the County would be doing a public service to educate them on the issue.

Commissioner Banas stated she thought there were certain interest groups, like attorney associations and advocacy groups that the County could go to, to help with the cost of outreach. She further stated the County could also put together a committee of community leaders and influencers to recognize that this was an important development for the County and have them involved in outreach and help pay for these materials.

Commissioner Celentino stated as far as he could recall, most ballot questions had had “Friends of” committees, and he did not remember doing something from the County’s money. He further stated this was a decision the Board of Commissioners should have a discussion about, and he did not feel comfortable making a decision about taking money out of contingency in Committee.

Commissioner Celentino stated there needed to be a consensus from Commissioners, as the law was that educational awareness could be done by the County, but he wanted to make sure people not on this Committee knew this could come about by possibly discussing it at the next Board Leadership meeting.

Commissioner Maiville stated this was a primary election, so it was not going to be a big turnout. He further stated there were resources that could tell them who would be likely to turn out.

Commissioner Hope stated she thought there should be a joint caucus meeting, or have a Democratic Caucus discussion and invite the Republican Caucus because that would be quicker than waiting until a Board Leadership meeting. She further stated that a “Friends of” committee would be out of the Board of Commissioners’ purview, and it would be up to a citizen or the Sheriff to recruit people to be involved.

Discussion.

Chairperson Crenshaw stated the joint caucus meeting would likely happen March 13, 2018.

Commissioner Anthony stated she hoped the Commissioners learned from last year’s best practices about how to educate the public. She further stated the County had put together the State of the County, written an op-ed, educated municipal officials, put out a community newsletter, and went on local radio stations in order to educate the public about that ballot question.

Commissioner Anthony stated she hoped staff and leadership were looking at the marketing in a comprehensive way in order to be adequately advocating for the ballot question. She further stated that the Board of Commissioners were the biggest advocates for the ballot question aside from the Sheriff’s Office.

Chairperson Crenshaw stated the Board of Commissioners had put on “Coffee with Commissioners” for the ballot question in November 2017. He asked Sheriff Wriggelsworth if he thought people would come to a “Coffee with Commissioners” at the Sheriff’s Office.

Sheriff Wriggelsworth stated he did not know if people would show up for a “Coffee with Commissioners” event, but his staff was doing a lot of outreach for the jail, going to township meetings, and holding events and tours at the jail. He further stated he thought that the marketing of ballot question might be able to be done by word of mouth without a “Friends of” group raising money.



Commissioner Anthony stated she hoped Commissioners would be thinking about this marketing in a comprehensive way.

Commissioner Maiville stated that media stakeholders were important, and the Lansing State Journal was one of the larger ones in the area that they should reach out to and explain why this was happening, rather than having them be negative about it.

Chairperson Crenshaw stated he knew that the Chamber of Commerce and people at Michigan State University (MSU) had previously taken a tour of the jail.

Sheriff Wriggelsworth stated he was meeting with the Chamber of Commerce next week, and they seemed to be on board. He further stated he was not sure about who the people at MSU were.

Discussion.

Commissioner Banas stated she thought inviting the media in and offering an opportunity to hear the pitch and the needs of the County and to answer questions with all of them, would be helpful. She further stated once the County had its messaging and talking points and rationale laid out, then they could present it to the media.

Commissioner Banas stated she thought something similar could happen with community leaders, who could talk to many other people in course of their days, to help sell the ballot question in a primary election that would not have a large turnout. She further stated that she thought people would feel impressed if they were sent a letter calling them a community leader, and it would end up developing supporters.

Commissioner Maiville stated the trip to the Muskegon jail was excellent to see what a new jail could look like. He asked if there was another facility closer by, so people could see what the County wanted to do with the jail.

Sheriff Wriggelsworth stated his office was putting together a presentation comparing the County jail to the Livingston County jail, because that was an amazing facility that would be comparable to what a new County jail would look like.

Discussion.

Commissioner Anthony asked who was going to come up with a plan to market the ballot question, so it did not fall through the cracks.

Chairperson Crenshaw stated it would be a joint effort between himself, staff, and Sheriff Wriggelsworth.

Commissioner Celentino stated the planning should also include the Chairperson of the Board of Commissioners.

Discussion.

Commissioner Anthony stated she thought the outreach plan could happen simultaneously with the language being drafted.

Chairperson Crenshaw stated they would try to have the plan completed by the middle of March.

Discussion.

Commissioner Banas stated there were public relations firms that were very generous in the area, and suggested Sheriff Wriggelsworth could get coffee with them, and figure out how to best reach out to the community.

Discussion.

Commissioner Hope stated it might help to have dollar figures associated with a marketing campaign when presenting the plan to the caucus.

Commissioner Maiville stated Commissioners probably knew people who would have an idea of who would vote in this election and how much it would cost for outreach.

Discussion.

#### 5. Update on the Indigent Defense Commission

Ms. Morton stated that the Michigan Indigent Defense Commission (MIDC) had accepted the County's plan, but had rejected the County's cost analysis, as they had some questions about it. She further stated a lot of counties were in the same situation, but MIDC had been impressed with how forward-thinking the County's plan was.

Ms. Morton stated the main thing from the plan was that MIDC did not agree to pay for an addition of a meeting space at District Court, because there was no place to put it within the current building. She further stated she would submit an amended cost analysis by the deadline on Tuesday.

Ms. Morton stated Sheriff Wriggelsworth had received an email about a rumor that the State was going to make the County pay for half of the costs. She further stated if that was the case, then she did not think the County would be required to implement the plan if the State was not paying for it.

#### Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:52 p.m.

## MARCH 1, 2018 LAW & COURTS AGENDA STAFF REVIEW SUMMARY

### RESOLUTION ACTION ITEMS:

#### The Deputy Controller recommends approval of the following resolutions:

1. *Sheriff's Office – Resolution to Authorize a Contract for Dry Cleaning, Laundering, and Repair of Issued Uniforms and Clothing*

The Ingham County Sheriff's Office requires all Law Enforcement and Corrections personnel to wear issued uniforms and clothing in the performance of their duties. The Sheriff's Office currently compensates individuals in the Law Enforcement Unit and the Supervisors Unit at a rate of \$425.00 annually and the Corrections Unit at a rate of \$300.00 annually for such cleaning and repairs pursuant to the collective bargaining agreements. The current collective bargaining agreements permit the transfer of this individual compensation to a contractor for providing such services. A request for proposal resulted in two respondents, and after an assessment of cost and available locations, the Ingham County Sheriff's Office seeks to contract with Baryames Cleaners for the requested services. This resolution will authorize the Sheriff's Office to contract with Baryames Cleaners for services involving dry cleaning, laundering, and garment repair for issued or required uniforms and clothing.

2. *Prosecutor's Office – Resolution to Authorize the Expenditure of Funds to Hire an Additional Assistant Prosecuting Attorney*

This resolution will authorize a transfer of up to \$76,702 from the 2018 Contingency Fund to the Prosecutor's budget to hire an Assistant Prosecuting Attorney from April 1 through December 31, 2018. The Ingham County Prosecutor's Office has seen an increase in sexual assault warrant requests due to the change of policy of some of the local police agencies requiring that every case of sexual assault be reviewed by the Ingham County Prosecutor's Office. Current staffing is not sufficient to handle the volume of cases that are necessary to be reviewed and prosecuted if authorized. Due to the time sensitive nature of the pending review of these additional criminal cases it is necessary to authorize an additional Assistant Prosecuting Attorney position. Over the remainder of the year, the Prosecutor's Office will determine what the future needs will be in reviewing and prosecuting these types of crimes.

3. *Animal Control – Resolution to Accept the MDARD Anti-Cruelty Grant*

This resolution will approve acceptance of a grant from the Michigan Department of Agriculture and Rural Development (MDARD). This is an anti-cruelty grant from the MDARD Companion Animal Welfare Fund. The \$5,000 grant will be used to offset the cost of the animal cruelty officer's salary, which is completely funded by grants and donations.

### DISCUSSION ITEM:

4. *Law & Courts Committee – Capacity of Proposed New Jail and Future of Jail Bed Rental Program*

## Agenda Item 1

TO: Law & Courts Committee  
Finance Committee

FROM: Chief Deputy Jason Ferguson, Ingham County Sheriff's Office

DATE: February 12<sup>th</sup> 2018

RE: RESOLUTION TO AUTHORIZE A CONTRACT FOR DRY CLEANING,  
LAUNDERING, AND REPAIR OF ISSUED UNIFORMS AND CLOTHING

The Ingham County Sheriff's Office issues or requires uniforms and clothing items for more than 140 employees. This is required to make official Law Enforcement and Corrections personnel readily identifiable to those they serve in the performance of their duties and responsibilities.

In an effort to provide a professional appearance and to maintain or extend the life of the garments, the Ingham County Sheriff's Office is seeking to provide dry cleaning, laundering, and repair services to employees who are required to maintain a uniform appearance.

RFP #15-18 resulted in Maurer's Sanitary and Baryames Cleaners as the only respondents. After an assessment of cost and available locations pursuant to the Record of Bid, the Ingham County Sheriff's Office seeks to contract with Baryames Cleaners for the requested services.

**Agenda Item 1**

TO: Chief Deputy Jason Ferguson, Sheriff's Office  
FROM: James Hudgins, Director of Purchasing  
DATE: February 8, 2018  
RE: Memorandum of performance for RFP No. 15-18: Dry Cleaning Services

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Per your request, the Purchasing Department sought proposals from qualified vendors to provide dry cleaning services for the Ingham County Sheriff's Office for a period of three years with an option for renewing for a two-year term.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	5	5
Vendors responding	2	2

A summary of the vendors' costs is on the next page.

*You are now ready to complete the final steps in the process: 1) Evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare a resolution for Board approval.*

*This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.*

*If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.*

*VENDOR' COSTS*

<b>Vendor Name</b>	<b>Baryames Cleaners</b>	<b>Maurer's Sanitary</b>
<b>Local Preference</b>	<b>Yes, Lansing</b>	<b>Yes, Lansing</b>
<b>Item</b>	<b>Cleaning Fee Each</b>	<b>Cleaning Fee Each</b>
Uniform Shirt	\$3.20	\$3.75
Uniform Trousers	\$3.20	\$2.75
Uniform Tie	\$2.35	\$2.45
Uniform Sweater	\$2.85	\$3.50
Uniform Windbreaker	\$5.40	\$5.20
Uniform Utility	\$5.70	\$6.20
Professional Civilian Suit	\$8.35	\$11.50
Professional Civilian Pant	\$3.20	\$6.30
Professional Civilian Shirt	\$2.90	\$2.70
Professional Civilian Skirt	\$3.20	\$6.35
Professional Civilian Tie	\$2.35	\$3.00

**INGHAM COUNTY PURCHASING DEPARTMENT**  
**RECORD OF BID/PROPOSAL OPEN**

**OPENING STAMP: 02/08/18 AM 11:00 PUR**

**PACKET #15-18 Dry Cleaning Services**

**Attendees - Sign by the X, and include the Company name**

X None

Vendor Name:	Maurer's Sanitary	Baryames Cleaners
Local Pref:	Yes, Lansing	Yes, Lansing
Timestamp:	01/24/18 AM 10:26 PUR	02/07/18 PM 3:46 PUR
<b>Item</b>	<b>Cleaning Fee Each</b>	<b>Cleaning Fee Each</b>
Uniform Shirt	\$3.75	\$3.20
Uniform Trousers	\$2.75	\$3.20
Uniform Tie	\$2.45	\$2.35
Uniform Sweater	\$3.50	\$2.85
Uniform Windbreaker	\$5.20	\$5.40
Uniform Utility	\$6.20	\$5.70
Professional Civilian Suit	\$11.50	\$8.35
Professional Civilian Pant	\$6.30	\$3.20
Professional Civilian Shirt	\$2.70	\$2.90
Professional Civilian Skirt	\$6.35	\$3.20
Professional Civilian Tie	\$3.00	\$2.35

**Recorder: Julie Buckmaster**

**Witness: James Hudgins**



Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT FOR DRY CLEANING, LAUNDERING,  
AND REPAIR OF ISSUED UNIFORMS AND CLOTHING**

WHEREAS, the Ingham County Sheriff's Office requires all Law Enforcement and Corrections personnel to wear issued uniforms and clothing in the performance of their duties; and

WHEREAS, the required uniforms and clothing are routinely soiled and/or damaged as a result of the expectations and environments in which the personnel wearing the garments operate; and

WHEREAS, the Ingham County Sheriff's Office currently compensates individuals in the Law Enforcement Unit and the Supervisors Unit at a rate of \$425.00 annually and the Corrections Unit at a rate of \$300.00 annually for such cleaning and repair pursuant to the collective bargaining agreements; and

WHEREAS, the current collective bargaining agreements permit the transfer of this individual compensation to a Contractor for providing such services; and

WHEREAS, the Contractor agrees to provide the stated services at rates pursuant to the record of bid/proposal cited in RFP #15-18 (02-08-18).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to contract with Baryames Cleaners for the above cited services involving dry cleaning, laundering, and garment repair for issued or required uniforms and clothing.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract amendment documents consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 2

TO: Law & Courts, County Services, and Finance Committees

FROM: Lisa McCormick, Chief Assistant Prosecutor

RE: Resolution Authorizing the Expenditure of Funds to Hire an Additional Assistant Prosecuting Attorney

DATE: February 22, 2018

We are requesting approval to hire an additional Assistant Prosecutor for the period of time of April 1, 2018 – December 31, 2018. This is due to the increased number of criminal sexual assault warrant requests our office is currently receiving. For example, Michigan State University Police Department indicated that they had 103 new disclosures in the past couple of weeks. We are receiving these additional requests due to a change in policy by some of the local police agencies. These agencies are now bringing every sexual assault case for us to review in order to determine if there should be charges issued. We do not have the current staff to handle these complicated and sophisticated requests. Due to the nature of these requests, it is also imperative that these requests are handled in a timely fashion by an experienced prosecutor. Due to the experience necessary for this type of review, we are seeking approval to hire the Assistant Prosecutor at Step 3. The cost including salary and fringe benefits will be \$76,702.00. We believe that we can assume the costs of the computer expenses, supplies and any other necessary expenses out of our current 2018 budget.

We believe hiring an Assistant Prosecutor from April 1, 2018 – December 31, 2018 will allow us to review these cases and also determine what our future needs are in reviewing and prosecuting these types of crimes.

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE EXPENDITURE OF FUNDS TO HIRE AN ASSISTANT PROSECUTING ATTORNEY**

WHEREAS, the Ingham County Prosecutor's Office has seen an increase in Sexual Assault Warrant requests due to the change of policy of some of the local police agencies requiring that every case of sexual assault be reviewed by the Ingham County Prosecutor's Office; and

WHEREAS, the Ingham County Prosecutor's Office does not have sufficient staff to handle the volume of cases that are necessary to be reviewed and prosecuted if authorized; and

WHEREAS, due to the time sensitive nature of the pending review of these additional criminal cases it is necessary to hire an Assistant Prosecuting Attorney from April 1, 2018 to December 31, 2018; and

WHEREAS, due to the complex nature and experience necessary to review these types of cases it is necessary to hire the Assistant Prosecuting Attorney at Step 3.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a transfer of up to \$ 76,702 from the 2018 Contingency Fund to the Prosecutor's budget to hire an Assistant Prosecuting Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2018 budget and position allocation list.

### Agenda Item 3

**TO:** Law & Courts and Finance Committees  
Board of Commissioners

**FROM:** John Dinon – Director, Ingham County Animal Control

**DATE:** 16 February 2018

**SUBJECT:** Request to accept an anti-cruelty grant  
For the meeting agendas of March 1 (L&C) and March 7 (Finance)

#### **BACKGROUND**

The Michigan Department of Agriculture and Rural Development offers grants to animal shelters for a variety of programs from their Companion Animal Welfare Fund including projects that serve to educate the public in proper animal care per the anticruelty laws. ICACS has applied for and been awarded \$5,000 to put towards the salary of our animal cruelty officer.

#### **ALTERNATIVES**

The cruelty officer position is funded through grants and donations. Acceptance of this grant will decrease the amount of money needed from other sources. If we do not accept the grant, we will make up the \$5,000 with other raised money.

#### **FINANCIAL IMPACT**

The cruelty officer position is funded through grants and donations. Acceptance of this grant will help ensure that money from the department budget will not be needed to pay this cost.

#### **OTHER CONSIDERATIONS**

In addition to providing some grants to animal shelters, MDARD is the state regulatory agency that licenses and inspects shelters.

#### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to accept the MDARD anti-cruelty grant.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT THE MDARD ANTI-CRUELTY GRANT**

WHEREAS, the Ingham County Animal Control has applied for and has been approved to receive an anti-cruelty grant from the Michigan Department of Agriculture and Rural Development (MDARD) Companion Animal Welfare Fund; and

WHEREAS, the purpose of this grant is pay part of ICACS' animal cruelty officer's salary; and

WHEREAS, the award amount of this grant is \$5,000 with no match requirement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the \$5,000 grant from MDARD.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

**TO:** Law and Courts Committee  
**FROM:** Sheriff Scott Wriggelsworth  
Teri Morton, Deputy Controller  
**DATE:** February 22, 2018  
**SUBJECT:** Capacity of Proposed New Jail and Future of Jail Bed Rental Program

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As the Board of Commissioners moves forward with plans to replace the Ingham County Jail, it is important that a decision is made regarding the overall capacity of a new jail. Based on the Jail posts that remain open, the Jail's current capacity is 444, with 50 beds reserved for rental to the Michigan Department of Corrections (MDOC), leaving a local capacity of 394.

While we transition to a new jail, it makes sense to take this opportunity to get out of the "bed rental" business. As we have seen over the past few years, this is not a reliable source of revenue to offset costs of ongoing operations. At the current rate the MDOC is willing to pay (\$35 per bed per day), the County is gaining little if any reimbursement outside of the direct costs. Unfortunately, ending this program would result in a revenue loss of around \$650,000 annually. By having fewer total beds, there would be some reductions in direct costs, such as food, bedding, and other supplies that would offset this revenue loss. The new facility in general will result in some utilities savings, although this is difficult to quantify before the new jail is operational. There is also the possibility that the total number of corrections deputies could be decreased through attrition once the new jail is operational, but it would be premature to commit to any staffing decrease now. We don't want to overestimate any operational savings and then need to come back before the Board of Commissioners to request additional funding due to over optimistic projections.

The recommended total capacity the new jail is 420. This would add 26 beds to the local capacity. It is the hope that the new Jail would not be filled to capacity every day, allowing flexibility to move inmates to the most appropriate area of the jail depending on an individual's need (for example youthful offender, maximum security, special housing unit, etc.). This capacity would maintain space for the County Jail Reimbursement program. These are inmates who are sentenced to the County Jail but who are eligible for state prison. The county is reimbursed by the State for these inmates at a rate of between \$45 and \$60 per day. Revenue collected from this program in 2017 was \$232,000. The number of inmates in this program fluctuates from month to month. A 420 bed facility would be a significant increase in capacity, but it would seem counterproductive to build a jail that would be filled to its maximum capacity on the day it opens.

Whatever capacity is decided upon, the Jail will be designed so that future expansion will be possible should the needs of the county change over the life of the building.

To summarize, it the recommendation of the Sheriff's Office and the Controller's Office to design a new jail with a capacity of 420 beds, and to discontinue the MDOC bed leasing program upon the opening of the new jail. We look forward to the discussion of these recommendations at the Law and Courts Committee meeting on March 1.