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LAW & COURTS COMMITTEE
BRYAN CRENSHAW, CHAIR
KARA HOPE
VICTOR CELENTINO
TERI BANAS
DERRELL SLAUGHTER
RANDY SCHAFFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, NOVEMBER 29, 2018 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [November 15, 2018 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Homeland Security and Emergency Management – Resolution to Authorize a Contract with the State of Michigan, Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and Accept the FY 2018 [Homeland Security Grant](#) Program Funds
2. Prosecuting Attorney – Resolution to Authorize the Continued Acceptance of Grant Funds for a [Detective](#) Currently Employed by Ingham County for the Sexual Assault Kit Initiative
3. Circuit Court
 - a. Resolution Authorizing [Imagesoft](#) Project Change Request #19532 for UAT Extension, Enhancements, Hardware and Software
 - b. Resolution to Accept the FY 2019 [Mental Health Court Operational Grant](#) and Amend Subcontract Amounts Cited in Resolution #18-392
 - c. Resolution to Accept the FY 2019 [Swift and Sure Sanctions](#) Probation Program Grant and Amend Subcontract Amounts Cited in Resolution #18-396
4. Community Corrections – Resolution to Authorize a Contract with [Alcohol Drug Administrative Monitoring, Inc.](#) for Drug Testing and Breathalyzer Services
5. 9-1-1 Dispatch Center
 - a. Resolution to Authorize a Contract with [Motorola Solutions, Inc.](#) for Replacement of the Ingham County Public Safety Radio System
 - b. Resolution to Authorize a Contract with [Televate](#) for Project Management Services for Ingham County 9-1-1's Public Safety Radio System
 - c. Resolution to Authorize an Equipment Lease-Purchase Agreement with [Motorola Solutions, Inc.](#)

6. Animal Control
 - a. Animal Control **Reorganization** (*Discussion*)
 - b. Resolution Honoring **Kate Turner**

7. Controller's Office
 - a. Resolution Authorizing **Adjustments** to the 2018 Ingham County Budget
 - b. Resolution to Approve an Agreement with the **City of Lansing** for the Reimbursement of Transition Costs Under the County's Michigan Indigent Defense Commission (MIDC) Compliance Plan
 - c. Resolution to Approve an Agreement with the **City of East Lansing** for the Reimbursement of Transition Costs under the County's Michigan Indigent Defense Commission (MIDC) Compliance Plan

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
November 15, 2018
Draft Minutes

Members Present: Banas, Celentino, Crenshaw, Maiville, Hope, and Slaughter

Members Absent: Schafer

Others Present: Sheriff Scott Wriggelsworth, Chris Trubac, Brian Bell, Shauna Dunnings, Lance Langdon, Jodi LeBombard, Teri Morton, Lindsey LaForte and others

The meeting was called to order by Chairperson Crenshaw at 6:00 p.m. in Personnel Conference Room D & E of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the November 1, 2018 Minutes

MOVED BY COMM. BANAS, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE MINUTES OF THE NOVEMBER 1, 2018 LAW AND COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

Additions to the Agenda

Removed –

2. Animal Control
 - d. Animal Control Reorganization (*Discussion*)

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. HOPE, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

2. Animal Control
 - a. Resolution to Accept a Two Seven Oh! Grant for Reimbursement of Diagnostic Testing
3. Controller's Office
 - a. Resolution Approving Various Contracts for the 2019 Budget Year

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

2. Animal Control
 - b. Resolution Recommending Acceptance of a Donation from the Ingham County Animal Shelter Fund to Purchase Medical Equipment for the New Animal Shelter

MOVED BY COMM. BANAS, SUPPORTED BY COMM. MAIVILLE, TO ADOPT THE RESOLUTION.

Commissioner Banas stated that she wanted to say thank you to all those who worked so hard to raise the money for this project. She further stated that this was a significant amount of funding and it was admirable that they were able to fund raise that amount.

Commissioner Banas stated that the Ingham County Animal Control Shelter had a great group of volunteers and staff.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

2. Animal Control
 - c. Resolution to Authorize the Cardinal Group II to Conduct Organization Wide Training with the Staff of the Ingham County Animal Control and Shelter

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO ADOPT THE RESOLUTION.

Commissioner Banas stated that she was pleased that this training was happening. She stated that she saw that the leadership would receive training which focused on teamwork and expectations.

Commissioner Banas asked what the follow up actions would take place with management after this training.

Teri Morton, Deputy Controller, stated that they would establish a similar structure as the 9-1-1 Center. She further stated that she and Controller Tim Dolehanty had monthly meetings with the 9-1-1 Center management.

Ms. Morton stated that they would follow up on some of the items that Cardinal put into place. She further stated that Cardinal would also return after several months to follow up also and evaluate.

Ms. Morton stated that as was seen at the 9-1-1 Center, it was easy to have the enthusiasm for this program wane after a while. She further stated that the Controller's Office would keep on top of it.

Commissioner Banas stated that at times when people who were popular and well liked were hired into management positions, but that was not enough. She further stated that she would urge that the Animal Control Director should be mentored and allowed to grow into the position.

Commissioner Banas stated that the Ingham County Animal Control Director should be able to be supported along the way from upper management.

THE MOTION CARRIED UNANIMOUSLY.

3. Controller's Office

- b. Resolution to Authorize Positions, Contracts and Other Expenses to Increase Treatment Programming as Authorized by the Justice Millage

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. MAIVILLE, TO ADOPT THE RESOLUTION.

Commissioner Maiville stated that he wanted to recognize that this programming was happening. He further stated that the Justice Millage passed only a few months ago and the staff had put in a lot of effort to outline this training and programming.

Commissioner Maiville stated that he would like to recognize their hard work.

Ms. Morton stated that this Committee had done a lot of work in the last two years which set the stage for this programming. She further stated that it started two years ago with Commissioner Hope as Chair and continued through the last year.

Commissioner Hope thanked Ms. Morton. She further stated that she was excited for this to happen.

Commissioner Banas stated that this trauma center yoga class offered in the programming was interesting. She further stated that she had just finished hosting a health institute with Head Start and two most popular programs this year and last were yoga and mindfulness.

Commissioner Banas stated that there was evidence that yoga worked. She further stated that it takes about 30 days to change behavior and many people that that long of a sentence in the County Jail.

Commissioner Banas stated that this helped to make a difference and gave skills to incarcerated individuals which would be useful outside of the jail.

Sheriff Wriggelsworth stated that the County Jail already had some yoga and tai chi programs which were successful.

Commissioner Slaughter stated that he wanted to reiterate the importance of this programming. He further stated that when he had taken a jail tour ahead of the Justice Millage he had told Sheriff Wriggelsworth that the programming would sell the Millage.

Commissioner Slaughter stated that he did not see that regular community members had been involved in any of these discussions or decisions but maybe the Committee could involve them in the next go around.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

1. 9-1-1 Dispatch Center
 - a. Public Safety Radio System Update (*Discussion*)

Lance Langdon, 9-1-1 Center Director, stated that the Planning and Development Committee of the 9-1-1 Advisory Board met recently and included representatives from around the County. He further stated that they had worked with Motorola to develop what was needed in the radio system.

Mr. Langdon stated that they had received a price earlier in the day. He further stated that this price was for complete replacement of end user equipment, infrastructure radios to be added, as well as some other parts and pieces including a Global Positioning System (GPS) location feature on the radios.

Mr. Langdon stated that the GPS feature was really needed, especially in instances where a law enforcement officer had to track someone on foot, their location could be tracked. He further stated that this was important for the safety of these officers.

Mr. Langdon stated that there was a lot of redundancy built into the system and it exceeded specifications that the County had requested. He further stated that the price quoted to them was over \$39 million without any discounts.

Mr. Langdon stated that with the discounts applied the price came down to about \$24 million. He further stated that they had originally estimated a cost of about \$30 million for this radio system.

Mr. Langdon stated that there would be some other expenses for fire pagers and upgrades to 9-1-1 Center CAD system, but not they did not believe the price would reach the original estimate.

Chairperson Crenshaw asked if the County would levy the full amount for the 9-1-1 Surcharge if the estimated cost was so much lower.

Mr. Langdon stated that he had not had a chance to look at all the numbers at this time.

Ms. Morton stated that she would recommend that they should levy the entire amount for the first year.

Commissioner Maiville asked if there would be changes to the towers.

Brian Ball, Delhi Township Fire Chief and 9-1-1 Advisory Board member, stated that this radio system design was all encompassing. He further stated that they had ensured everyone from around the County had a say in what was needed.

Chief Ball stated that they had asked Motorola for 97% coverage rate which was above the typical 95% rate. He further stated that was important in order to ensure safety as was having GPS.

Chief Ball stated that this was a robust design with many layers of redundancy.

Mr. Langdon stated that they intended to reuse the current towers. He further stated that they needed to make sure that the towers could support the extra equipment and there would be some cost to remove old equipment.

Mr. Langdon stated that both systems will be up until new system was fully operational. He further stated that they would have support of new system as part of Michigan's Public Safety Communications System (MPSCS.)

Mr. Langdon stated that the MPSCS support and came at about a third of the cost compared to what County was paying now for system support. He further stated that they were considering adding to a tower in the North East corner of the County were there were some weaknesses in communication.

Mr. Langdon stated that there would be additional cost to establish new land leases and new leases on equipment. He further stated that the new radio system was estimated to be in place by April 2021 and their contract with Harris had an end date of October 2021.

Mr. Langdon stated that it was possible that this could be completed much sooner. He further stated that he was pleased with the coverage to follow up on what Chief Ball had commented on.

Mr. Langdon stated that with this system there would be the ability to communicate pretty much wherever in the County they were. He further stated that there would be a need for Bi Directional Amplifier (BDA) units in some buildings in order to amplify signal.

Mr. Langdon stated that in some communities such as the Cities of Lansing and East Lansing and Delhi and Lansing townships, the fire codes required new buildings to have BDAs. He further stated that Michigan State University (MSU) campus was also transferring to MSPCS system and they have BDAs in many buildings already.

Sheriff Wrigglesworth stated that there was a specific discussion about this for the Justice Complex but since BDAs were needed for fire code, communication in the jail should not be an issue at all.

Mr. Langdon stated that the price was based off of different specifications than they had originally intended, because of the GPS requirements for the system, no other end user radios

would work. He further stated that with that requirement, Motorola will be providing all of the end user radios also.

Mr. Langdon stated that the 9-1-1 Advisory Board recommended to use Motorola through the whole system.

Chief Ball stated that this would result in the greatest efficiencies.

Sheriff Wrigglesworth stated that it would be very helpful to have automatic updates.

Commissioner Celentino asked who was involved in planning the design of this system.

Mr. Langdon stated that the Planning and Development Committee involved representatives from MSU, Lansing Fire, Michigan State Police, MSPSC and Motorola.

Commissioner Celentino asked if there was anyone representing Lansing Township.

Chief Ball stated that he updated all of the area Fire Chiefs at their meetings and there had been lot of open dialogue throughout the County.

Sheriff Wrigglesworth stated that they had been having regular 9-1-1 Advisory Committee meetings also were there were representatives from every community.

Ms. Morton stated that the Planning and Development Committee had been comprised of members of the 9-1-1 Advisory Board.

Commissioner Banas asked if the GPS component had been discussed earlier in the conversations.

Mr. Langdon stated that GPS was always a requirement for the radio system.

Ms. Morton stated that when the Board of Commissioners had approved the original resolution there was a separate clause about seeking out a separate vendor for the end use radios. She further stated that it had become evident that if they kept the GPS function, there was not an option to use a separate vendor.

Commissioner Banas stated that it seemed that even when buying cell phones you have to stick to one vendor. She further stated that if there was no other way to encourage competition, then maybe that it was not possible now.

Mr. Langdon stated that this purchase was through MI DEAL to get the best pricing but additional discounts were also applied since this was such a large purchase. He further stated that he had been working closely with Motorola to get the best price as possible.

Commissioner Banas asked if they were surprised that the cost came in so much under estimate.

Mr. Langdon stated that there were still other costs that would be needed such as BDAs, tower costs, and more, so the total cost may not be as far under the estimate. He further stated that they had a cushion and hoped that the total cost remained under the estimate by about \$5 million.

Commissioner Banas stated that all the companies knew that there was an extra \$5 million now and may try to get a piece of those funds. She further stated that she would prefer to reduce the surcharge as needed.

Chief Ball stated that the group was being extremely fiscally responsible, especially Mr. Langdon.

Mr. Langdon stated that the group had done some guessing as to what the estimate would be and it came in lower than they expected.

Ms. Morton stated that they did estimate high with the hope to come down.

Sheriff Wriggelsworth stated that the local agencies would ask how much it would cost for this system in ongoing maintenance costs for them.

Mr. Langdon stated that system maintenance cost was about \$300,000 annually and a large portion of the cost was passed along to the local agencies as a mic fee. He further stated that it would be ideal to cover the maintenance costs for all of the agencies to reduce their costs.

Mr. Langdon stated that it would save Sheriff General Fund dollars and help many of the smaller fire departments. He further stated that the County could absorb this lower cost relatively easily using the millage funding.

Mr. Langdon stated that this was a decision for the Board of Commissioners but his recommendation was to have use the surcharge toward covering all of the maintenance costs. .

Commissioner Maiville stated that the mic fees for these small fire departments were a huge in comparison to their entire budget. He further stated that it was often a contentious issue and he hoped that this would alleviate that.

Ms. Morton stated that this had been brought forward as a discussion item because this was year-end pricing and needed to be approved at the next round as a resolution. She further stated that if it was not approved before the end of the year they would need to go back to the drawing board for a new price.

Commissioner Banas asked if mic fees were allowable under surcharge.

Mr. Langdon stated that it was allowable.

Commissioner Banas stated that removing that cost would help a lot of communities.

Commissioner Maiville stated asked how the funding would work with the surcharge not being collected yet, if this purchase was approved at the next meeting.

Ms. Morton stated that the surcharge would not go into effect until July 1, but the County had a fund balance to cover costs until then. She further stated that they were looking to enter into a 10 year lease program to purchase the equipment so there would not be any likely expenses until next year.

Ms. Morton stated that the cost of a project manager would be incurred earlier and the fund balance could handle that.

Mr. Langdon stated that they had received nine responses from their project manager RFP. He further stated that they were working on getting a recommendation for which one to use.

1. 9-1-1 Dispatch Center
 - b. 9-1-1 Dispatch Center Update

Commissioner Hope left the room at 6:37 p.m.

Mr. Langdon presented the report provided to the Committee.

Commissioner Hope returned to the room at 6:38 p.m.

Commissioner Celentino stated that there was an ongoing struggle with hiring staff. He asked if this would continue on forever and forever.

Mr. Celentino asked what the solution was.

Ms. Morton stated that the recruiter should help with this issue.

Mr. Langdon stated that it was a nation-wide problem.

Ms. Morton stated that as the economy improved it was more and more difficult to find people to fill these positions. She further stated that the Road Department was having a similar issues with finding plow drivers.

Ms. Morton stated that retention was improving and the Cardinal training was working to improve it further.

Mr. Langdon stated that the Cardinal training was helping and there was a change in the culture which resulted in improvements for retention. He further stated that there was a time when some operators would say they would not learn the name of a new operator until they had been there for a year.

Mr. Langdon stated that was a big issue and they needed to give people a chance. He further stated that this was something directly addressed by the Cardinal Group.

Chairperson Crenshaw stated that at a previous meeting had asked about doing some research for like-sized 9-1-1 Centers to compare how they were doing.

Mr. Langdon stated that sounded familiar but he had not completed that.

Chairperson Crenshaw asked if he knew if the adjoining counties compared to Ingham County for vacancies and retention.

Ms. Morton stated that Mr. Langdon could put some numbers together and report back.

Chairperson Crenshaw left the room at 6:47 p.m.

Commissioner Banas asked if they had looked at other counties that had been more successful and looked at what their methods were and try to copy that. Ingham County had always been progressive and smarter than other counties at solving problems.

Mr. Langdon stated that the last time they had asked the question at a state meeting, only one 9-1-1 was fully staffed but it was a small center of only 12 employees. He further stated that their staff that was full was because no attrition.

Chairperson Crenshaw returned to the room at 6:48 p.m.

Commissioner Banas asked if there was an estimated amount of overtime cost for this year. She stated that last year overtime costed about \$1 million.

Mr. Langdon stated last year cost about \$1.2 million in overtime and he estimated that it would be about same this year.

Commissioner Banas asked what he was most hopeful about in the contract with EG Workforce that would help hire and retain employees.

Mr. Langdon stated that EG Workforce would help to look for potential employees and also hit a different audience than the County did now. He further stated that they would come in to look at hiring process and interview questions and provide an evaluation of those things too.

Mr. Langdon stated that they would be better at finding people looking for employment. He further stated that one problem that the County had was that they receive applications and send invitations for training and people did not show up.

Mr. Langdon stated that this company would help to stay in contact with those people and continue to follow up.

Commissioner Banas asked about the morale for the people who had worked those hard, overtime hours. She further stated that in the past people were very upset about working overtime.

Mr. Langdon stated that they had five people with over 1,000 hours overtime for the year, and many others with less than 100 hours.

Commissioner Banas asked if the overall feeling was that the employees like or did not like the overtime hours.

Mr. Langdon stated that it was both as there was some back and forth among the staff with some unhappy with the amount of overtime, others will not be happy with lack of overtime if the center was fully staffed.

Commissioner Banas how soon this company would start helping.

Mr. Langdon stated that they could start as soon as December.

Chairperson Crenshaw asked how many hours straight could someone work without break.

Mr. Langdon stated that an employee was able to work a normal 12 hour shift, plus four additional hours. He further stated that following that shift the employee has a mandatory 7.5 hours off.

Commissioner Slaughter asked if they ever performed exit interviews when people leave to ask why they left.

Mr. Langdon stated that in this case it was a matter of failed training and their scores were not meeting the requirements. He further stated that after receiving a not respond to training (NTR) feedback, a training plan was implemented.

Mr. Langdon stated that at times there was not improvement and those employees were let go. He further stated that there was no way to know who would make it but hoped to get extra tips from EG Workforce.

Commissioner Slaughter asked if there was there a certain place the employees washed out during training.

Mr. Langdon stated that a big problem was not remembering processes. He further stated that Commissioner Slaughter was welcome to take a tour of the 9-1-1 Call Center.

Mr. Langdon stated that he was fairly positive that things were moving the right way. He further stated that they were due for another award ceremony in December and they would keep moving ahead.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:57 p.m.

**NOVEMBER 29, 2018 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

1. *Homeland Security and Emergency Management – Resolution to Authorize a Contract with the State of Michigan, Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and Accept the FY 2018 Homeland Security Grant Program Funds*

This resolution will authorize entering into a contract with the State of Michigan, FY2018 Department of Homeland Security, Homeland Security Grant Program, and the acceptance \$971,511 for the time period of September 1, 2018 to August 31, 2021. It will also authorize Ingham County to act as the fiduciary agent for the grant.

The purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field. The total amount of grant funds available to Ingham County agencies is \$32,115.49 from the State Homeland Security Program (SHSP) and \$37,994.46 from the Law Enforcement Terrorism Prevention Program (LETPP) for a total of \$70,109.95

See memo for details.

2. *Prosecutor's Office – Resolution to Authorize the Continued Acceptance of Grant Funds for a Detective Currently Employed by Ingham County for the Sexual Assault Kit Initiative*

This resolution would approve a continuation and an increase of \$81,109 for the Memorandum of Understanding with the Michigan State Police to address the 122 untested shelved criminal sexual conduct kits in Ingham County that have been sent to the Crime Lab for testing (SAKI project). The original grant was approved by Resolution #18-210 in May, authorizing a new Detective/Investigator position to review these investigations and determine any investigative measures and work with the Special Assistant Attorney General to determine the viability of the prosecutions of these untested sexual assault kits. This grant award of \$151,925 will cover salary, fringe benefits, and all necessary expenses to perform the position through December 31, 2019. This resolution will also approve a transfer from the 2019 contingency account of up to \$40,000 to cover non-SAKI cases that may be worked on by the Detective/Investigator assigned to the grant.

See memo for details.

- 3a. *Circuit Court – General Trial Division – Resolution Authorizing Imagesoft Project Change Request #19532 for UAT Extension, Enhancements, Hardware and Software*

This resolution would authorize entering into a Project Change Request with Imagesoft not to exceed \$46,088.24 for a six-week extension of User Acceptance Testing (UAT), development of enhancements, and the addition of sixteen (16) TrueSign licenses and a scanner. In May 2016, the Circuit Court entered into a Statement of Work with ImageSoft for development and implementation of a document management system Project Change Request #17275 entered into in April 2018, extended the UAT from four weeks to eight weeks. As the end of the eight weeks of UAT approached, the Court determined that another two to six weeks would be needed.

Funds totaling \$43,045.24 are available in the Court's attorney fees line item and \$3,043 will be funded from the 2018 capital budget.

See memo for details.

3b. *Circuit Court – General Trial Division – Resolution to Accept the FY 2019 Mental Health Court Operational Grant and Amend Subcontract Amounts Cited in Resolution #18-392*

This resolution would amend Resolution #18-392 by citing the amount granted in the award and adjusting amounts allocated to vendors who will provide participant treatment and services. The requested amount for the grant was \$376,893, and the actual award amount was \$327,000.

3c. *Circuit Court – General Trial Division – Resolution to Accept the FY 2019 Swift and Sure Sanctions Probation Program Grant and Amend Subcontract Amounts Cited in Resolution #18-396*

This resolution would amend Resolution 18-396 by citing the amount granted in the award and adjusting amounts allocated to vendors who will provide participant treatment and services. The requested amount for the grant was \$256,452, and the actual award amount was \$256,000.

4. *Community Corrections – Resolution to Authorize a Contract with Alcohol Drug Administrative Monitoring, Inc. for Drug Testing and Breathalyzer Services*

This resolution would authorize entering a contract with Alcohol Drug Administrative Monitoring, Inc. (ADAM) for drug and breathalyzer testing services for the period of January 1, 2018 through December 31, 2018 with a one year automatic renewal thereafter not to extend beyond the 31st day of December, 2019. Request for Proposals (RFP) for Drug Testing and Breathalyzer services were sought and, after receiving and evaluating the three responses, the Evaluation Committee has determined that this vendor is willing and able to provide testing services in compliance with testing needs and protocols defined by Ingham County.

Testing services to be billed directly to and reimbursed by the Circuit Court with funds authorized in the 2018 budget will be billed pursuant to the attached fee schedule that is agreeable to the Circuit Court. Client pay services will be provided by ADAM at no cost to Ingham County and without a minimum guaranteed number of referrals pursuant to the attached fee schedule that is agreeable the 30th Judicial Circuit Court through Pretrial Services, Circuit Court Adult Probation, Swift and Sure Sanctions Probation Program, Mental Health Court and Family Division, including Friend of the Court and Juvenile Division.

5a. *9-1-1 Dispatch Center – Resolution to Authorize a Contract with Motorola Solutions, Inc. for Replacement of the Ingham County Public Safety Radio System*

This resolution would authorize the expenditure of up to \$25 million for the purchase of a new Ingham County Public Safety Radio System Infrastructure and end user equipment to be paid for by 9-1-1 telephone surcharge fees through a contract with Motorola Solutions, Inc.

Resolution #18-260 accepted the 9-1-1 Advisory Board's recommendation to join the MPSCS/Motorola system. At its November 15, 2018 meeting, the 9-1-1 Advisory Board made an additional recommendation to purchase the necessary end user radio equipment from Motorola. As system needs were identified by members of the 9-1-1 Advisory Board, a significant feature desired is GPS functionality in each radio so that dispatch or other offices can see the location of each radio/officer. This feature is proprietary to Motorola with their systems. As a result to meet this requirement the only vendor that can provide this equipment is Motorola.

The pricing for the system infrastructure and replacement of end user equipment presented by Motorola is \$23,993,460.00, and a project contingency amount of approximately 5% (\$1,006,40.00) is also being requested to address system costs that are not included within the pricing. The citizens of Ingham County have approved an increase in the telephone surcharge of up to \$1.80 per month per device to pay for the cost of this new public safety radio system

The resolution would also authorize the 9-1-1 Director to sign change orders with Motorola as necessary in refining the proposed system, provided that the change orders do not increase the total cost of the system as approved by this resolution.

See memo for details.

5b. *9-1-1 Dispatch Center – Resolution to Authorize a Contract with Televate for Project Management Services for Ingham County 9-1-1's Public Safety Radio System*

This resolution would authorize a contract with Televate for project management services for the implementation of Ingham County's new public safety radio system. The contract would be for up to \$475,000 over the next three years, with funding to be provided by 9-1-1 fund revenues.

Ingham County implemented a Public Safety Radio System in 2006 installing new infrastructure and end user equipment for 9-1-1 responders across the county. This system has reached end of life with support through 2021. Earlier this year, the Board of Commissioners approved the 9-1-1 Advisory Board's recommendation to move to the State of Michigan public safety radio system (MPSCS).

As was done in 2006, a project manager is needed to oversee the project. A Request for Proposal (RFP) was released and 9 companies responded. The responses were evaluated by the 9-1-1 Director, Radio System Administrator, Systems Manager, and 9-1-1 Advisory Board Chair.

By consensus, Televate was the vendor chosen. Televate was the second most expensive of the proposals. However, their experience with MPSCS and positive references, specifically Kent County's experience, and the overall quality of their proposal make this the preferred choice.

See memo for details.

5c. *9-1-1 Dispatch Center – Resolution to Authorize an Equipment Lease-Purchase Agreement with Motorola Solutions, Inc.*

This resolution is being considered concurrently with the resolution to authorize a contract with Motorola Solutions, Inc. for replacement of the Ingham County Public Safety Radio System. This resolution will authorize a lease-purchase agreement to finance the purchase over ten years. The lease-purchase would be for \$23,993,460 over ten years at an interest rate of 3.79%, which will result in annual lease payments of \$2,927,641. The first payment will be due in December 2019. Proceeds from the increased phone surcharge will be used to fund this lease-purchase.

See memo for details.

7a. Controller's Office – Resolution Authorizing the Controller to Make Year End Budget Adjustments

This resolution authorizes the County Controller, as part of the year end budgeting process, to make any necessary transfers among all budgeted funds, activities, and line items in order to comply with Public Act 621 (Uniform Budgeting & Accounting Act), and to balance the 2018 Budget. The General Fund budget will be adjusted to the amount of \$86,532,857 for the fourth quarter of 2018.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, re-appropriations, accounting and contractual changes, and general housekeeping issues.

Detail of the the recommended adjustments to the Ingham County budget for the fourth quarter of fiscal year 2018 are attached. The total decrease to the General Fund is \$145,000.

See memo for details.

7b. Con
troller's Office – Resolution to Approve an Agreement with the City of Lansing for the Reimbursement of Transition Costs Under the County's Michigan Indigent Defense Commission (MIDC) Compliance Plan

7c. Controller's Office – Resolution to Approve an Agreement with the City of East Lansing for the Reimbursement of Transition Costs under the County's Michigan Indigent Defense Commission (MIDC) Compliance Plan

These two resolution would approve agreements with the Cities of East Lansing and Lansing for the reimbursement of transition costs under the County's Michigan Indigent Defense Commission (MIDC) Compliance Plan. Transition costs were approved in the State of Michigan Grant.

The agreement with the City of East Lansing would be for an amount of up to \$13,906. This is equal to \$30,000 less the City's local share of \$16,094. The agreement with the City of Lansing would be for an amount of up to \$50,487. This is equal to \$72,000 less the City's local share of \$21,513. Both agreements would be effective for the time period October 1, 2018 through the implementation of the Ingham County Compliance Plan, but no later than September 30, 2019.

See memo for detail

HONORARY RESOLUTION:

6a. Animal Control – Resolution Honoring Kate Turner

DISCUSSION ITEM:

6b. Animal Control – Animal Control Reorganization

Agenda Item 1

TO: Law & Courts Committee
Finance Committee

FROM: Sergeant Jeff Weiss, Ingham County Office of Homeland Security and
Emergency Management

DATE: 11-19-18

RE: RESOLUTION AUHTORIZE A CONTRACT WITH THE STATE OF
MICHIGAN, MAKING INGHAM COUNTY THE FIDUCIARY
AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1 AND
ACCEPT THE FY2018 HOMELAND SECURITY GRANT PROGRAM
FUNDS.

The FY 2018 Homeland Security Grant Program (HSGP) is a primary funding mechanism that plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation.

The purpose of this contract is to provide federal pass-through funds to the Region 1 Homeland Security Planning Board through the County of Ingham. The amount of funding being awarded to Region 1 is \$971,511. The FY2018 HSGP covers eligible costs from September 1, 2018 to August 31, 2021. At least \$242,878 of award funds must be dedicated toward Law Enforcement Terrorism Prevention Activities (LETPA). A Maximum of \$485,755 of award funds may be used for personnel and personnel-related activities. A maximum of up to 5% of State Homeland Security Program (SHSP) funds awarded may be retained and used solely for management and administration (M&A) purposes associated with the SHSP Award. This 5% will be retained by the County of Ingham for M&A purposes.

The County of Ingham may only fund projects which directly support one of the FY2018 HSGP grant investments. The State of Michigan shall make final determination on how funds awarded under the grant agreement are allocated and/or spent, from projects reviewed and approved by the Region 1 Planning Board and submitted to the State of Michigan by the County of Ingham.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN, MAKING
INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY
REGION 1 AND ACCEPT THE FY2018 HOMELAND SECURITY GRANT PROGRAM FUNDS**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2018 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is \$32,115.49 from the State Homeland Security Program (SHSP), \$37,994.46 from the Law Enforcement Terrorism Prevention Program (LETPP) for a total of \$70,109.95; and

WHEREAS, the SHSP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending approval by the State of Michigan; and

WHEREAS, the total Grant Award for Michigan Homeland Security Region 1 for FY2018 is \$971,511; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan, to be the fiduciary agent for the FY2018 Department of Homeland Security, Homeland Security Grant Program, and the acceptance \$971,511 for the time period of September 1, 2018 to August 31, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 2

TO: Law & Courts, County Services, and Finance Committees

FROM: Michael Cheltenham, Chief Assistant Prosecuting Attorney

RE: Memorandum and Resolution to Accept Grand Funds for a Detective Currently Employed by Ingham County for the Sexual Assault Kit

DATE: November 19, 2018

CC: Sheriff Scott Wriggelsworth

The Ingham County Prosecutor's Office and the Ingham County Sheriff's office are jointly requesting authorization to enter into a Memorandum of Understanding with the Michigan State Police to address the 122 untested shelved CSC kits in Ingham County that have been sent to the Crime Lab for testing (SAKI project). This grant award of \$151,925.00 will cover salary, fringe benefits, and all necessary expenses to perform the job position through December 31, 2019. This grant award is a continuation and an increase of \$81,109 from the previous year. These cases are currently under review by a Detective/Investigator who is familiar with the sophisticated nature of criminal sexual conduct investigations.

The Ingham County Prosecutor's office has previously received approval for funds for a Special Assistant Attorney General to prosecute any cases that are deemed viable. This prosecutor is assigned to the Ingham County Prosecutor's Office. The approval of this resolution will cover all expenses for an Ingham County Sheriff Detective during the project. This resolution is for expenses through December 2019. We believe it will be necessary to continue the project through 2020 and will be applying for additional funds to cover the 2020 Budget cycle.

We have received support from all local police agencies to have one Detective review and investigate all the cases regardless of the originating agency. This Sheriff's Department Detective is SAKI trained and will only handle SAKI cases. Any pending investigations assigned to this Detective will remain with her to ensure consistency for the crime victims. There will be short period of time where some cases will not be able to be billed to the SAKI project and we are requesting contingency funds not to exceed \$40,000 to cover non-SAKI cases, these contingency funds which will cover her salary and fringe benefits.

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CONTINUED ACCEPTANCE OF GRANT FUNDS FOR A
DETECTIVE CURRENTLY EMPLOYED BY INGHAM COUNTY FOR THE
SEXUAL ASSAULT KIT INITIATIVE**

WHEREAS, there are 122 untested sexual assault kits in Ingham County that have been sent to the Michigan State Crime Lab for testing; and

WHEREAS, the Michigan State Police have indicated that they have funds through the federal government to assist local prosecutors with investigations and prosecutions of viable cases arising from the testing of previously untested sexual assault kits; and

WHEREAS, grant funds in the amount of \$151,925 are available to cover salary, fringe benefits, and expenses for a Detective from the Ingham County Sheriff's Office; and

WHEREAS, the Ingham County Sheriff's Office has designated a detective to review these investigations and determine any investigative measures and work with the Special Assistant Attorney General to determine the viability of the prosecutions of these untested sexual assault kits; and

WHEREAS, the Detective will be working out of the Ingham County Prosecutor's Office; and

WHEREAS, the Detective will be paid by funds from the Michigan State Police, including but not limited to salary, computers, phones, training, and mileage and any other funds approved by the Michigan State Police. All expenses including salary will be processed by Ingham County but will be paid for by the Michigan State Police; and

WHEREAS, these funds are a continuation and increase of \$81,109 from the previous year, and there remain untested sexual assault kits in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into a Memorandum of Understanding with the Michigan State Police to accept grant funds in the amount of \$151,925 to cover salary, fringe benefits, and expenses for a Detective from the Ingham County Sheriff's Office.

BE IT FURTHER RESOLVED, that a transfer of up to \$40,000 from the 2019 Contingency Fund to the Ingham County Sheriff's Office personnel budget is authorized to cover the cost of non-SAKI cases handled by the grant funded position and to cover the overlap in positions to allow for cross training.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments to the 2019 budget and position allocation list.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3a

To: Law & Courts and Finance Committees

From: Rhonda K. Swayze
Deputy Court Administrator, Circuit Court

Date: November 19, 2018

Re: Resolution Authorizing ImageSoft Project Change Request 19532 for UAT Extension, Enhancements, Hardware and Software to the Imaging Project

BACKGROUND

In May, 2016, the Circuit Court entered into a Statement of Work with ImageSoft for development and implementation of a document management system (Resolution 16-276). Project Change Request #17275 entered into in April, 2018, extended the User Acceptance Testing (UAT) from four weeks to eight weeks. As we approached the end of the eight weeks of UAT, we determined that another two to six weeks would be needed for UAT. Project Change Request #19532 extends UAT by up to six weeks, includes professional services to develop two enhancements identified by the Court, and adds sixteen (16) TrueSign licenses and one (1) scanner.

ALTERNATIVES

There are no alternatives for this project.

FINANCIAL IMPACT

Funds for the extension of UAT and enhancements are available through a transfer of \$43,045.24 from excess funds available in the Court's attorney fees line item (101-13001-814000) to the Imaging Capital Improvement Fund line item (664-13099-979000). Funds in the amount of \$3,043 for the additional TrueSign licenses and the scanner were previously secured through the 2018 CIP budget process (664-13099-979000).

OTHER CONSIDERATIONS

There are no other considerations for this project.

RECOMMENDATION

Based on the information presented, the Circuit Court respectfully recommends that Project Change Request #19532 be approved by the Ingham County Board of Commissions and necessary budget adjustments be made.

cc: Hon. Laura Baird
Hon. Joyce Draganchuk
Shauna Dunnings
Hon. Richard J. Garcia
George Strander

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING IMAGESOFT PROJECT CHANGE REQUEST #19532 FOR
UAT EXTENSION, ENHANCEMENTS, HARDWARE AND SOFTWARE**

WHEREAS, the Ingham County Circuit Court entered into a contract with ImageSoft to implement an imaging system for the Ingham County Circuit Court as approved through Resolution 16-276; and

WHEREAS, Project Change Request #17275, entered into in April, 2018 through Resolution 18-190, extended the User Acceptance Testing (UAT) from four weeks to eight weeks; and

WHEREAS, the Circuit Court imaging team, which includes representatives from the Ingham County IT Department, determined that another six weeks of UAT, system enhancements, one (1) additional scanner, and sixteen (16) additional TrueSign licenses were needed; and

WHEREAS, funds for the extension of UAT and enhancements are available through a transfer of \$43,045.24 from excess funds available in the Court's attorney fees line item (101-13001-814000) to the Imaging Capital Improvement Fund line item (664-13099-979000); and

WHEREAS, funds in the amount of \$3,043 for the sixteen (16) additional True Sign licenses and one (1) scanner were previously secured through the 2018 CIP budget process (664-13099-979000).

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners authorizes entering into PCR #19532 dated November 13, 2018 not to exceed \$46,088.24 for a six-week extension of UAT, development of enhancements, and the addition of sixteen (16) TrueSign licenses and a scanner by signing.

BE IT FURTHER RESOLVED, that \$43,045.24 will be transferred from the Court's attorney fees line item to the Imaging Capital Improvement fund line item and \$3,043 will be funded from the 2018 CIP request for additional TrueSign licenses and a scanner.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/purchase documents consistent with this Resolution and approved as to form by the County Attorney.

Agenda Item 3b

To: Law & Courts, County Services, and Finance Committees

From: Rhonda K. Swayze

Date: November 19, 2018

Re: Michigan Mental Health Court Grant Program
2018-2019 Operational Grant Award

Resolution #18-392, adopted on September 25, 2018, was based on the amount requested for the grant (\$376,893). The Court was later notified of the actual award amount of \$327,000.

This resolution amends the previous resolution by citing the amount granted in the award and adjusting amounts allocated to vendors who will provide participant treatment and services.

cc: Hon. Laura Baird
Michael Cheltenham
Hon. Joyce Draganchuk
Shauna Dunnings
Hon. Richard J. Garcia
Hon. James S. Jamo
Carol Siemon
George Strander

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE FY 2019 MENTAL HEALTH COURT OPERATIONAL GRANT
AND AMEND SUBCONTRACT AMOUNTS CITED IN RESOLUTION #18-392**

WHEREAS, the 30th Circuit Court had submitted a grant request in the amount of \$376,893 to the State Court Administrative Office (SCAO) for continuation of the Michigan Mental Health Court Operational Grant for the fiscal year of October 1, 2018 through September 30, 2019; and

WHEREAS, the Board of Commissioners adopted Resolution 18-392 based on the Court's request for grant funds; and

WHEREAS, the SCAO awarded \$327,000 which requires a downward adjustment in the amount allocated to grant operational services and participant treatment and service vendors; and

WHEREAS, this adjustment is as follows: mental health treatment services to be provided by CMHA/CEI (not to exceed \$76,584.34); and drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by Sentinel and/or Michigan Department of Corrections; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; mental health services to be provided by Prevention and Training Services (PATS), Par Rehab Services, and Professional Psychological Services; and transitional housing to be provided by RISE Recovery Community or Pinnacle (collectively not to exceed \$70,272); and

WHEREAS, all other elements of Resolution 18-392 are unchanged.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the award of \$327,000 for the Michigan Mental Health Grant Program – Operational Grant which begins on October 1, 2018 and ends on September 30, 2019, and authorizes entering into subcontracts for the same grant with mental health treatment services to be provided by CMHA/CEI (not to exceed \$76,584.34); and drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by Sentinel and/or Michigan Department of Corrections; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; mental health services to be provided by Prevention and Training Services (PATS), Par Rehab Services, and Professional Psychological Services; and transitional housing to be provided by RISE Recovery Community or Pinnacle (collectively not to exceed \$70,272).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2018- 2019 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

Agenda Item3c

To: Law & Courts and Finance Committees
From: Rhonda K. Swayze
Date: November 19, 2018
Re: Swift and Sure Sanctions Probation Program
2018 - 2019 Operational Grant Award

Resolution #18-396, adopted on September 25, 2018, was based on the amount requested for the grant (\$256,452). The Court was later notified of the actual award amount of \$256,000.

This resolution amends the previous resolution by citing the amount granted in the award and adjusting amounts allocated to vendors who will provide participant treatment and services.

cc: Hon. Laura Baird
Michael Cheltenham
Hon. Joyce Draganchuk
Shauna Dunnings
Hon. Richard J. Garcia
Hon. James S. Jamo
Carol Siemon
George Strander

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2019 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT AND AMEND SUBCONTRACT AMOUNTS CITED IN RESOLUTION #18-396

WHEREAS, the 30th Circuit Court had submitted a grant request in the amount of \$256,452 from the State Court Administrative Office (SCAO) for the fiscal year of October 1, 2018 through September 30, 2019 to continue the Swift and Sure Sanctions Probation Program (SSSPP) Grant; and

WHEREAS, the Board of Commissioners adopted Resolution 18-396 based on the Court's request for grant funds; and

WHEREAS, the SCAO awarded \$256,000 which requires a downward adjustment in the amount allocated to participant treatment and service vendors; and

WHEREAS, this adjustment is as follows: representation by a defense attorney; substance abuse evaluations to be provided by Wellness, Inx.; day reporting services to be provided by NorthWest Initiative – ARRO; drug treatment, mental health treatment, anger management, domestic violence counseling services and transitional housing to be provided by Cristo-Rey, CEI-CMH, Freedom Through Counseling, and RISE Recovery Community; drug testing services to be provided by A.D.A.M.; and electronic monitoring services to be provided by Sentinel, (collectively not to exceed \$131,179.50) and

WHEREAS, all other elements of Resolution 18-396 are unchanged.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the award of \$256,000 for the Swift and Sure Sanctions Probation Program Grant which begins on October 1, 2018 and ends on September 30, 2019, and, authorizes entering into subcontracts for the same grant with defense attorneys; Wellness, Inx; NorthWest Initiative – ARRO; Cristo-Rey; CEI-CMH; Freedom Through Counseling; RISE Recovery Community; A.D.A.M.; and Sentinel, (collectively not to exceed \$131,179.50).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2018 and 2019 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

Agenda Item 4

TO: Mary Sabaj, Community Corrections
FROM: James Hudgins, Director of Purchasing
DATE: October 26, 2018
RE: Memorandum of performance for RFP No. 211-18 Drug and Breathalyzer Testing Services.

Per your request, the Purchasing Department sought proposals for Drug and Breathalyzer Testing. These services will be provided for Ingham County Courts and agencies, as well as for Courts and agencies outside Ingham County in cases where the referred clients live or work in Ingham County.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	33	7
Vendors responding	3	0

A summary of the vendors' costs is attached.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

ATTACHMENT B - PRICING FORM					
Ingham Co. Packet #211-18			30th Circuit Court		
<u>Specimen Validity Test fee included</u>			<u>30th Fam Div, SSSPP, 30th MHC, Pretrial Services, Adult Probation & Juvenile Divisions, Friend of Court</u>		
			<u>Client Fee</u>	<u>Billed Fee</u>	<u>Non-Client Fee</u>
<u>Available Testing Options</u>	<u>Test Category</u>				
Intake Fee includes 6 Panel + PBT			n/a	n/a	n/a
PBT / EBT Evidential Breath Test	EBT		\$ 2.00	\$ 2.00	\$ 5.00
Collection Fee			\$ 10.00	n/a	\$ 10.00
6-panel + Specimen Validity Test	Instant		\$ 12.00	\$ 13.00	n/a
6-panel + PBT + Specimen Validity Test	Instant		\$ 12.00	\$ 13.00	n/a
One Time Test 6-panel + PBT + Specimen Validity Test	Instant		\$ 21.00	\$ 21.00	\$ 21.00
10-panel + Specimen Validity Test	Instant		\$ 22.00	\$ 22.00	n/a
10-panel + PBT + Specimen Validity Test	Instant		\$ 22.00	\$ 22.00	n/a
One Time Test 10-panel + PBT Validity Test	Instant		\$ 22.00	\$ 22.00	\$ 32.00
11 Panel + PBT + Specimen Validity Test	Instant		\$ 24.00	\$ 24.00	\$ 34.00
Tramadol	Add-on		Onsite Panel Price plus \$3.00		
Burenorphine/Suboxone	Add-on		Onsite Panel Price plus \$3.00		
Fentanyl	Add-on		Onsite Panel Price plus \$3.00		
Methadone	Add-on		Onsite Panel Price plus \$3.00		
Amphetamine	Add-on		Onsite Panel Price plus \$3.00		
Lab 12 Panel w/ EtG 500 *Confirms Positives	Lab		\$ 26.00	\$ 26.00	\$ 35.00
Lab 13 Panel *Confirms Positives	Lab		\$ 35.00	\$ 35.00	\$ 45.00
Comprehensive 600 Panel *Confirms Positives	Lab		\$ 110.00	\$ 110.00	\$ 110.00
Hair Test By Appt. Select Locations	Lab		\$ 125.00	\$ 125.00	\$ 125.00
Employment 10 Panel Lab/MRO	Lab		\$ 50.00	n/a	\$ 50.00
Lab Confirmations (GC/MS, LC-MS/MS)	Lab		\$ 26.00	\$ 26.00	\$ 26.00
Anabolic Steroids	Lab		\$ 75.00	\$ 75.00	\$ 85.00
Bath Salt	Lab		\$ 40.00	\$ 40.00	\$ 50.00
Dextromethorphan (DXM)	Lab		\$ 25.00	\$ 25.00	\$ 35.00
EtG/EtS 100	Lab		\$ 26.00	\$ 26.00	\$ 35.00
Gabapentin/Neurontin	Lab		\$ 100.00	\$ 100.00	\$ 110.00
Ketamine	Lab		\$ 40.00	\$ 40.00	\$ 50.00
Kratom	Lab		\$ 40.00	\$ 40.00	\$ 50.00
K2-SYNTHETIC CANNABINOID	Lab		\$ 45.00	\$ 45.00	\$ 55.00
LSD	Lab		\$ 25.00	\$ 25.00	\$ 25.00
Nicotine	Lab		\$ 25.00	\$ 25.00	\$ 35.00
Oral Lab	Lab		\$ 37.00	\$ 37.00	\$ 47.00
Rohypnol / GHB	Lab		\$ 60.00	\$ 60.00	\$ 70.00
SOMA	Lab		\$ 25.00	\$ 25.00	\$ 35.00
Tramadol Lab	Lab		\$ 25.00	\$ 25.00	\$ 35.00

*Confirms Positives - Automatically Confirms Detected Positives at No Additional Cost

TAB VII PROPOSED COSTS

TESTING CATEGORIES	CLIENT PAY (Paid by client directly to vendor)	CLIENT FEE (Reimbursed by Ingham COUNTY)	*NON-CLIENT FEE (Not Enrolled - generally 1X only)
CLIENT INTAKE FEE	\$0.00	\$0.00	\$0.00
PBT	\$25.00	\$25.00	\$25.00
5 PANEL ONSITE INSTANT	\$35.00	\$35.00	\$35.00
**5 PANEL/PBT INCLUDED	\$45.00	\$45.00	\$45.00
10 PANEL ONSITE INSTANT	\$37.00	\$37.00	\$37.00
10 PANEL/PBT INCLUDED	\$47.00	\$47.00	\$47.00
1 X ONLY 5 PANEL ONSITE INSTANT	\$35.00	\$35.00	\$35.00
1 X ONLY 10 PANEL ONSITE INSTANT	\$37.00	\$37.00	\$37.00
***LAB CONFIRMATION	\$11.00	\$11.00	\$11.00
DXM	\$11.00	\$11.00	\$11.00
ETG	\$11.00	\$11.00	\$11.00
8 PANEL LAB	\$45.00	\$45.00	\$45.00
10 PANEL LAB	\$47.00	\$47.00	\$47.00
ANABOLIC STEROIDS	\$50.00	\$50.00	\$50.00
SYNTHETIC CANNABINOID (K2,SPICE)	\$15.00	\$15.00	\$15.00
SYNTHETIC STIMULANT (BATH SALT)	\$25.00	\$25.00	\$25.00
ORAL LAB	\$45.00	\$45.00	\$45.00
HAIR FOLLICLE	\$55.00	\$55.00	\$55.00
NICOTINE	\$11.00	\$11.00	\$11.00

** Majority of tests ordered

*** Lab Confirmation is not automatic and would only be required if ordered by the referral source or the client.

Standard 5 PANEL to identify the following drugs/drug classes: Amphetamines, Benzoylcegonine (Cocaine metabolite), Marijuana, Nitrates, Opiates and Creatinine levels.

5-Panel Instant (most commonly used): Alcohol, Benzodiazepine, Cocaine, Methamphetamine, Opiate, Marijuana; 10-Panel Instant: Alcohol Opiate, Benzodiazepine, Marijuana, Cocaine, Methamphetamine, Oxycodone, Buprenorphine, Methadone, Barbiturate; 8 Panel Lab: Alcohol, AMP, BAR, BZO, COC, MTD, OPI, THC; 10 Panel Lab: Alcohol Opiate, Benzodiazepine, Marijuana, Cocaine, Methamphetamine, Oxycodone, Buprenorphine, Methadone, Barbiturate; Oral Lab (rarely used): Determined on a case-by-case basis

No administrative fee will be reimbursed in cases where a client is unable to provide (UTP) a sample.



Ingham County
RFP 211-18 – Tab VII

Proposed Costs

averhealth recommends the use of a 6-Panel comprised of a Breath Alcohol Test plus any five (5) standard drugs (see below table) and ETG or any one (1) specialty drug (see below table).

Standard Drugs	Specialty Drugs
<ul style="list-style-type: none"> • Amphetamines (amphetamines, ecstasy, methamphetamines) • Barbiturates • Benzodiazepines • Cannabinoids (THC) • Cocaine • Ecstasy • Methadone • Methamphetamine • Opiates (morphine, heroin, hydrocodone, hydromorphone, oxycodone, oxymorphone), • PCP • Propoxyphene 	<ul style="list-style-type: none"> • Buprenorphine (Suboxone) • Carisoprodol • ETG • Fentanyl • Gabapentin • Heroin • Ketamine • LSD • Meperidine • Tramadol • Zolpidem

Key benefits of the 6-Panel include:

- ✓ Breath Alcohol Test allows for immediate intervention and enhances public safety (BAT and standard urine alcohol have similar window of detection periods).
- ✓ ETG or other Specialty Drug included on every panel.
- ✓ Ability to monitor prescription opiates.
- ✓ Ability to automatically rotate among both standard and specialty drugs.
- ✓ Swap out less used drugs (e.g., Barbiturates & PCP) for more popular drugs (e.g., Benzodiazepines & Methadone).
- ✓ More for less, broader panel for less cost compared to current pricing.

The following table provides 6-Panel pricing based on the location of the collection facility as decided by the Courts.

6-Panel Pricing		
Testing Schedule	Collections at Co-Located Facility	Collections at averhealth Facility
Random Test Schedule 10-Hour Weekdays	\$18.00	\$24.00
Daily Schedule 6-Hour Weekdays	\$21.00	\$27.00

*The above pricing includes 3-hour weekends/holidays.

*The above pricing is based on estimated volume of 775 samples per month. If the actual number of samples is less, the above pricing may be increased.

*The above pricing applies to the initial year of service. Each subsequent year of service subject to annual price increase not to exceed 3%.



Service	Price per Unit of Service
<p>Standard Panel comprised of Breath Alcohol Test, any of five (5) of the following drugs plus optional ETG or another Specialty Drug:</p> <ul style="list-style-type: none"> • Amphetamines (amphetamines, ecstasy, methamphetamines), • Barbiturates, • Benzodiazepines, • Cannabinoids (THC), • Cocaine, • Ecstasy, • Methadone, • Methamphetamine, • Opiates (morphine, heroin, hydrocodone, hydromorphone, oxycodone, oxymorphone), • PCP, and • Propoxyphene 	<p>Please see Pricing Analysis Tables on Page 23</p> <p>*The above pricing is based on a 10-hour weekday and 3-hour weekend/holiday.</p> <p>*The above pricing is based on estimated volume of 775 samples per month. If the actual number of samples is less, the above pricing may be increased.</p> <p>*The above pricing applies to the initial year of service. Each subsequent year of service subject to annual price increase not to exceed 3%.</p>
<p>Specialty Drug List: Buprenorphine, Carisoprodol, ETG, Fentanyl, Gabapentin, Heroin, Ketamine, LSD, Meperidine, Tramadol, or Zolpidem</p>	<p>1 Specialty Drug Included with 6-Panel, then \$2.50 / test</p>
<p>Standard Drug Add-on List: Amphetamines (amphetamines, ecstasy, methamphetamines), barbiturates, benzodiazepines, cannabinoids (THC), cocaine, ecstasy, methadone, methamphetamine, opiates (morphine, heroin, hydrocodone, hydromorphone, oxycodone, oxymorphone), PCP, and propoxyphene</p>	<p>\$0.50 / test</p>
Standard Confirmation Test	\$19.95 / test
Synthetic Cannabinoids Urine Analysis	\$25.00 / test
Synthetic Stimulants Urine Analysis (Bath Salts)	\$35.00 / test
Standard Oral Fluid Panel (Benz, Coc, Meth, Opiates, & THC)	\$19.50 / panel
Oral Fluid Add-ons (buprenorphine, methadone, oxycodone, and tramadol)	\$1.00 / test
Hair Test	\$145.00 / panel
Transdermal (sweat patch)	\$75.00 / panel
In-Person Expert Witness Testimony	\$750.00 per (2) day period
Litigation Packet	\$150.00 / packet
Information Management System	Included, No Charge
Random Selection	Included, No Charge
Client Notification System	Included, No Charge
Video Testimony	Included, No Charge
Training & Consultation Sessions	Included, No Charge
Participation in Court Staffing Sessions	Included, No Charge
Additional Invoice Customization	TBD

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH ALCOHOL DRUG ADMINISTRATIVE MONITORING, INC. FOR DRUG TESTING AND BREATHYLYZER SERVICES

WHEREAS, a contract was entered between Ingham County and Alcohol Drug Administrative Monitoring, Inc. (ADAM) on January 1, 2017 to provide drug and breathalyzer testing services to ensure that County testing and collection requirements are complied with; and

WHEREAS, the current contract with ADAM will expire December 31, 2018; and

WHEREAS, the 30th Judicial Circuit Court through Pretrial Services, Circuit Court Adult Probation, Swift and Sure Sanctions Probation Program, Mental Health Court and Family Division, including Friend of the Court and Juvenile Division (hereafter referred to as “referral sources”) clients require ongoing testing services that are administered in compliance with all County requirements including laboratory testing at predetermined frequencies in conjunction with instant testing and approved chain of custody protocols; and

WHEREAS, in the absence of any monetary subsidy provided by Ingham County, it is critical that client pay testing services be available at a cost that is not overly burdensome to clients referred from the above County referral sources; and

WHEREAS, after distributing a Request for Proposals (RFP) for Drug Testing and Breathalyzer services; and, after receiving and evaluating the three responses, the Evaluation Committee has determined that this vendor is willing and able to provide testing services in compliance with testing needs and protocols defined by Ingham County; and

WHEREAS, testing services to be billed directly to and reimbursed by the Circuit Court with funds authorized in the FY 2018 budget, will be billed pursuant to the attached fee schedule that is agreeable to the Circuit Court; and

WHEREAS, client pay services will be provided by ADAM at no cost to Ingham County and without a minimum guaranteed number of referrals pursuant to the attached fee schedule that is agreeable to the above referral sources.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering a contract with Alcohol Drug Administrative Monitoring, Inc. for drug and breathalyzer testing services for the period of January 1, 2018 through December 31, 2018 with a one year automatic renewal thereafter not to extend beyond the 31st day of December, 2019.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Lance Langdon, Director 9-1-1
DATE: November 19, 2018
SUBJECT: Approval for Radio System Purchase from Motorola
For the meeting agenda of November 29th and December 6th, 2018

BACKGROUND

Ingham County implemented a Public Safety Radio System in 2006 installing new infrastructure and end user equipment for 9-1-1 responders across the county. This system has reached end of life in 2017 with support now running through 2021. The 9-1-1 Advisory Board made a recommendation that you approved to move to the State of Michigan public safety radio system known as the MPSCS. The original recommendation was for the system infrastructure, with a future RFP process to determine which vendor might supply the end user equipment (radios).

I have worked with representatives of the Advisory Board, MPSCS Staff and Motorola Staff in a project design committee to determine the needs of the system and have received a proposal from Motorola to meet these needs/requirements. A significant feature that is wanted is GPS functionality in each radio so that dispatch or other offices can see in their CAD mapping the location of each radio/officer.

This feature is not a P25 feature and is proprietary to Motorola with their systems. As a result to meet this requirement the only vendor that can provide this equipment is Motorola. The Advisory Board at their meeting last week on the 15th, made the recommendation to use Motorola for system infrastructure and end user equipment.

Motorola has provided pricing through MI Deal, state pricing with additional incentives for the larger system purchase.

ALTERNATIVES

We must replace this system as it is end of life. A review of features and work with the design committee has driven the costs of the new system. The only alternatives would be to change the requirements of the system and develop a system that does not meet the needs identified by our public safety agencies.

FINANCIAL IMPACT

The newly passed increase in surcharge fees (1.80) on telephone lines is designed to pay for the new system. It is expected that the cost of this system will be paid for using these funds over the next 10 years.

OTHER CONSIDERATIONS

There will be additional purchases needed for this project that would include over 400 radio pagers for fire agencies, CAD interfaces to allow access and use of the new GPS data. Unlike our current system, the new system will be part of the MPSCS and they will upgrade as needed system equipment to maintain the safety and wellbeing of our responders and the public.

Many changes or refinements of the system are normal and are processed through change orders with Motorola. The director has requested permission to sign these change orders to keep the project moving forward. This authority is only requested for changes within the project that do not increase the cost of the project above the total authorized by the Commissioners for this project.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to purchase system and end user equipment from Motorola as we move the MPSCS radio system.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH MOTOROLA SOLUTIONS, INC. FOR REPLACEMENT OF THE INGHAM COUNTY PUBLIC SAFETY RADIO SYSTEM

WHEREAS, the Ingham County Board of Commissioners has operated the Ingham County Public Safety Radio System since 2006, and continues to do so through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners with Resolution #18-260 accepted the 9-1-1 Advisory Board's Recommendation to move to the MPSCS/Motorola system; and

WHEREAS, the 9-1-1 Advisory Board at its November 15th meeting made a recommendation to purchase the necessary end user radio equipment in addition to the infrastructure/system as listed in Resolution #18-260; and

WHEREAS, the 9-1-1 Director working with public safety representatives in the project design committee, representatives from MPSCS and Motorola, identified features that are required by the public safety patterns within Ingham County to improve the safety of our first responders, that require the use of Motorola radios; and

WHEREAS, the end user equipment for the radio system is available on the State MI Deal program; and

WHEREAS, Motorola has submitted year end pricing for the infrastructure and end user equipment for a new 700/800 MHz radio system for Ingham County; and

WHEREAS, the Citizens of Ingham County have approved an increase in the telephone surcharge of up to \$1.80 per month per device, to pay for the cost of this new radio system; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners accept the recommendation of the 9-1-1 Advisory Board for the purchase of both infrastructure and end user equipment from Motorola for use on the MPSCS; and

WHEREAS, Motorola has submitted pricing for the system infrastructure and replacement of end user equipment in the amount of \$23,993,460.00; and

WHEREAS, the 9-1-1 Director is requesting a project contingency fund be approved of approximately 5% (\$1,006,540.00) to address system costs that are not included within the pricing provided by Motorola.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure not to exceed \$25,000,000.00 for the purchase of a new Ingham County Public Safety Radio System Infrastructure and end user equipment to be paid for by 9-1-1 telephone surcharge fees.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the 9-1-1 Director is authorized to sign change orders with Motorola as necessary in refining the proposed system, provided that the change orders do not increase the total cost of the system as approved by this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Lance Langdon, Director 9-1-1
DATE: November 19, 2018
SUBJECT: Approval for Radio System Project Manager
For the meeting agenda of November 29th and December 6th, 2018

BACKGROUND

Ingham County implemented a Public Safety Radio System in 2006 installing new infrastructure and end user equipment for 9-1-1 responders across the county. This system has reached end of life in 2017 with support now running through 2021. The 9-1-1 Advisory Board made a recommendation that you approved to move to the State of Michigan public safety radio system known as the MPSCS.

As we move forward with this project and as we did with the implementation in 2006, a project manager is needed to oversee the project and insure that it is done to our specifications. An RFP was released and 9 companies did respond. These after being vetted by Purchasing, these responses were evaluated by our Radio System Admin, Systems Manager, 9-1-1 Advisory Board Chair and I.

With individual scoring and in our consensus scores, Televate was the vendor chosen. They have worked with the MPSCS and Motorola in the past and received great responses when I contacted references in Grand Rapids, District of Columbia and San Antonio.

The RFP responses received, addressed work that was expected to be completed by the Manager. Since releasing the RFP; we, working with MPSCS and Motorola, have completed a great deal of work that the project manager would have done initially.

The costs in their responses were extremely different. One company proposed 7500 hours of work for over 1.4 million dollars, while the low bid was for 990 hours at a cost of \$113,000 over the next three years.

In choosing Televate for this service, they were the second most expensive of the proposals. Their experience with MPSCS and specifically Kent County's experience with them was desirable as they found issue with the design of MPSCS and Motorola which resulted in a significant improvement in the system design and redundancy. We already have used the information from their work with Kent in our system design.

ALTERNATIVES

We could chose to use a project manager with less experience and at a lesser cost. With the importance of this project and the size and scope of the project, I believe it is important that we get a company that is able to properly evaluate and manage the system implementation over the next 3 years.

FINANCIAL IMPACT

The cost for the project manager can currently be covered from the 9-1-1 fund balance. The radio project is paid for by the surcharge, but we will not see any funding from this increase until July next year. The proposed cost of the project management is about 1% of the system costs. The price given of \$475,653.00 is expected to be high as changes to the project have eliminated work and time from the project that they would be required to perform. It is expected that these changes and updated costs can be done with the contracting process.

OTHER CONSIDERATIONS

There could be some areas of savings as Televate has indicated that the team for our project would be the same team as Kent Co. This could result in our also having less costs for our project with reduced travel and time costs, with the projects being in close proximity.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to contract with Televate for Project Management Services as we move to our new MPSCS/Motorola radio system.

Agenda Item 5b

To: Jim Hudgins, Director Ingham County Purchasing
From: Lance Langdon
Date: November 19, 2018
Topic: RFP No. 120-18, Public Safety Radio System Manager

Having received the nine responses to our RFP, our evaluation team has met and unanimously recommended that we move forward with Televate.

The review team consisted of Bryce Alford-Radio System Admin, Bruce Gaukel-Systems Manager, Brian Ball-Chief Delhi Twp. Fire and 9-1-1 Advisory Board Chair. We did meet Thursday and Friday of last week coming up with the recommendation. Each member did score the responses and then they were combined for an average score for the team.

We found that three vendors have experience working with the MPSCS, which was not a requirement of the RFP, but it does come into play as we evaluated their responses.

I have reference information from Kent County 911 Director Matt Groesser, District of Columbia CIO Teddy Kavaleri and San Antonio IT Manager/Radio Services Richard Morales. Each of these gentlemen spoke highly of Televate and are pleased with the service they have received or are receiving.

Most of the proposals as with Televate, accounted for additional time to bring our project to its current state. Since the release of the RFP, a great deal of work has been completed and as a result there will be less work than the RFP has originally outlined. This should result in the cost of this as in many of the other responses being lower than stated. These differences can be addressed in the contract for services with them.

Thank you for your teams work on this RFP. I have included a resolution to be sent to the board entering into a contract with Televate.

EVALUATION FOR REQUEST FOR PROPOSAL, PACKET #120-18

Description: Ingham County Public Safety Radio System Project Manager

VENDOR	Buford Goff & Associates Inc.		AECOM		Blue Wing Services Inc.		Televate, LLC		Mazzitello Professional Services		Tusa Consulting Services LLC		ACD Telcom LLC		Pyramid Consulting		Federal Engineering Inc.	
	Estimated Hours	Costs	Estimated Hours	Costs	Estimated Hours	Costs	Estimated Hours	Costs	Estimated Hours	Costs	Estimated Hours	Costs	Estimated Hours	Costs	Estimated Hours	Costs	Estimated Hours	Costs
Total Estimated Hours	7,500.00		1,403.00		1,105.00		2,432.00		8.00		2,278.00		1,841 - 2,033		990		1,833.00	
TOTAL COSTS		\$1,402,500.00		\$194,122.00		\$221,025.00		\$475,653.00		\$151,800.00		\$353,483.59		\$298,952.00		\$113,000.00		\$376,193.00
COST FOR ADDITIONAL SERVICES		Rate/Hour \$175.00		Rate/Hour \$130.00		Rate/Hour \$125.00 - \$165.00 (see packet)		Rate/Hour \$90.00 - \$212.00 (see packet)		Rate/Hour \$125.00		Rate/Hour \$149.00		Rate/Hour \$150.00		Rate/Hour \$80.00 - \$200.00 (see packet)		Rate/Hour \$195.00

Scale 1=Poor 2=Fair 3=Good 4=Very Good 5=Excellent	Criteria						
	Proposal Completeness & Quality	Qualifications & PM/Consulting Team	Experience	Project Approach	Project Schedule	Cost	
	Vendor / Local Preference	Insert Ranking in this column	Insert Ranking in this column	Insert Ranking in this column	Insert Ranking in this column	Insert Ranking in this column	TOTAL
	3	4.25	3.5	2.5	2.25	1	2.4625
	4	4.75	4	4.25	3	4	4.125
	3.25	3.5	3.5	3.25	2.25	2	2.8
	5	4.75	5	5	3.75	3.5	4.2875
	3	2.5	3	3	1.75	3.5	3.0375
	3.5	3.25	3.25	3.75	2.5	2.3	2.895
	4.25	4.75	4.75	4.25	4	3.5	4.1375
	2.25	3.25	3.25	2.25	3.25	3.8	3.32
	4.25	4.25	4	4.25	4	2.5	3.4875

Proposal completeness and quality – 5%
 Experience with RFP development, project management, and radio system performance evaluation – 20%
 Project schedule – 5%

Qualifications of company and Project Management/consulting team – 20%
 Project approach – 10%
 Cost – 40%

Comments:

Buford Goff & Associates	Working with MPSCS on remediation project. (conflict of interest?) Note need for strong performance gaurtees. Did not respond to the RFP scope, or completely misunderstood it. Cost extremely greater than others. One of three vendors that have worked on MPSCS Systems
AECOM	Good response/proposal. We have worked with them in past with building project. Rated #3 in scoring. No prior experience with MPSCS, Concerns with Litigation in Wayne County Jail Project
Blue Wing Services Inc.	Proposal break down costs per hour high. Additional costs listed outside project response. No experience with MPSCS
Televate LLC	Has worked with MPSCS in past, Currently Kent County Consultant/PM, some info from this we have used in our plan design, found issues that MPSCS and Motorola has with design. Highly recommended by Kent Co. Not lowest Cost. Scored #1
mazzitello Professional Services	Team not as qualified as others, No timeline, Project plan hours not meet expected needs in comparison to others. Overall cost good, No experience with MPSCS.
Tusa Consulting Services LLC	Project approach appears good, Project schedule/time seems off base.
ACD Telcom LLC	Has worked with MPSCS in past. Currently working Allegan Co System, asked for reference info not heard back. Gave a range of hours, scored #3 overall.
Pyramid Consulting	Lacked details/information in their proposal. Business partnership with Motorola in a program for mobiles?
Federal Engineering Inc.	Proposal and qualifications look good. Cost per hour estimated at the highes of those submitted, No prior experience with MPSCS.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH TELEVATE FOR
PROJECT MANAGEMENT SERVICES FOR INGHAM COUNTY 9-1-1'S
PUBLIC SAFETY RADIO SYSTEM**

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County Public Safety Radio System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners with Resolution #18-260 accepted the 9-1-1 Advisory Board's Recommendation to move to the MPSCS/Motorola system; and

WHEREAS, the 9-1-1 Director has sought proposals for project management services to assist in the implementation of our radio system; and

WHEREAS, the 9-1-1 Director has included within the Requests for Proposal, the ability for Clinton County to use our contract with Televate, on a time and materials basis, to assist them with their move to a new radio system for their community; and

WHEREAS, the 9-1-1 Director's search committee has selected Televate, LLC as the project Management company from the 9 responses received for these services; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure not to exceed \$475,000.00 over the next 3 years, from the 911 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the project management services contract with Televate, LLC.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.

TO: Law & Courts and Finance Committees
FROM: Teri Morton, Deputy Controller
DATE: November 20, 2018
SUBJECT: Resolution to Authorize an Equipment Lease-Purchase Agreement with Motorola Solutions, Inc.
For the meeting agendas of November 29 and December 6

BACKGROUND

This resolution is being considered concurrently with the resolution to authorize a contract with Motorola Solutions, Inc. for replacement of the Ingham County Public Safety Radio System. This resolution will authorize a lease-purchase agreement to finance the purchase over nine years.

ALTERNATIVES

Financing the radio system replacement was anticipated when planning this project. The 9-1-1 fund does not have sufficient funds to provide for the up-front costs of developing and implementing the new radio system. The County could seek a bond for financing, but this proposal is more cost effective.

FINANCIAL IMPACT

The lease-purchase would be for \$23,993,460 over ten years at an interest rate of 3.79%, which will result in annual lease payments of \$2,927,641. The first payment will be due in December 2019.

OTHER CONSIDERATIONS

As noted with the previous resolution, there will be additional purchases needed for this project, so although this purchase is far below the \$30 million budget anticipated when asking voters to increase the phone surcharge, the budget for the total project has not yet been finalized.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EQUIPMENT LEASE-PURCHASE AGREEMENT
WITH MOTOROLA SOLUTIONS, INC.**

WHEREAS, the citizens of Ingham County approved an increase in the telephone surcharge of up to \$1.80 per month per device to fund the cost of a new public radio system; and

WHEREAS, the Ingham County Board of Commissioners has approved a contract with Motorola Solutions, Inc., for the system infrastructure and replacement of end user equipment in the amount of \$23,993,460.00; and

WHEREAS, a lease-purchase over ten years is recommended for financing this purchase; and

WHEREAS, the Ingham County Board of Commissioners has determined that a true and very real need exists for the acquisition of the Equipment or other personal property described in the Lease Schedule A#24493 dated as of November 20, 2018, between Ingham County and Motorola Solutions Inc. (Lessor).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners has determined that the Lease Agreement, substantially in the form presented to this meeting, is in the best interests of Ingham County for the acquisition of such Equipment or other personal property.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby approves the entering into of the Lease Agreement by Ingham County and hereby designates and authorizes the Board Chairperson to execute and deliver the Lease Agreement on Ingham County's behalf with such changes thereto as such person deems appropriate, and any related documents, including any escrow agreement, necessary to the consummation of the transactions contemplated by the Lease Agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract/lease documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 6a

TO: INGHAM COUNTY LAW & COURTS COMMITTEE
FROM: ICAC DIRECTOR, JODI LEBOMBARD
DATE: 11/20/2018
SUBJECT: ANIMAL SHELTER REORGANIZATION

With the vacancy of the Deputy Director position, and ongoing supervisory considerations of animal shelter staff, the entire shelter operational chart has been reviewed by the Ingham County Human resources Department, Ingham County Controllers Office, and the shelter Director.

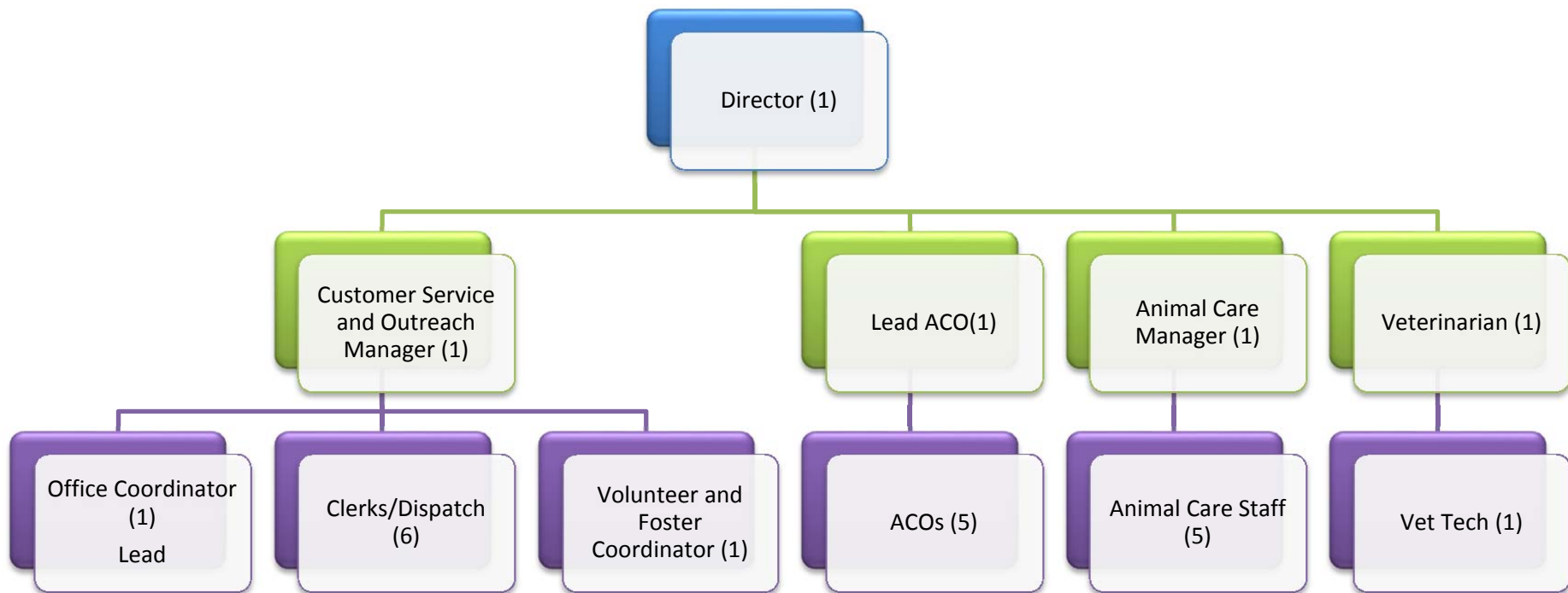
All parties took into consideration the budgetary constraints and needs of the shelter focusing on continued oversight of customer service and increased resources toward animal care organization.

The following changes to the structure are proposed: *The reduction of supervisory responsibilities of Shelter Veterinarian from animal care staff*, the addition of an *Animal Care Manager* for the direct supervision of animal care, and the change in Volunteer Assistant to a *Volunteer Coordinator* position with updated responsibilities. With the addition of the above, the *Deputy Director* position would need to be eliminated for budgetary reasons.

With the construction of the new shelter, most specifically planning for supervisor accommodations, the anticipated Cardinal training, and the desire to update shelter staff, the county feels it is important to move forward with the Reorganization Procedure in a timely manner.

The Human Resources Department is in the process of finalizing updated job descriptions and classifications. This reorganization is expected to be cost neutral, and likely a small cost savings. Cost numbers will be available at the November 29 Law and Courts Committee meeting.

Attachment: Proposed Organizational Chart



Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING KATE TURNER

WHEREAS, Kate Turner has served as the Acting Director of the Ingham County Animal Control and Shelter, and currently serves as Acting Deputy Director; and

WHEREAS, during the department's period of transition, Ms. Turner has stepped up to keep things moving forward and has been integral in maintaining steady operation at the Shelter; and

WHEREAS, her love of animals and the shelter combined with her experience and level-headed leadership make her an asset to Ingham County; and

WHEREAS, during the most challenging times, she continues to act with complete professionalism and as a true team player, going above and beyond to get things done.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Kate Turner for her service as the Interim Director and Interim Deputy Director of the Ingham County Animal Control and Shelter and expresses their appreciation for a job well done.

Agenda Item 7a

TO: Finance and Liaison Committees
FROM: Michael A. Townsend, Budget Director
DATE: November 19, 2018
RE: Year End Adjustments, and Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County budget for the end of fiscal year 2018. The General Fund total will be reduced by \$145,000.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

This resolution authorizes the County Controller, as part of the year end budgeting process, to make any necessary transfers among all budgeted funds, activities, and line items in order to comply with Public Act 621 (Uniform Budgeting & Accounting Act), and to balance the 2018 Budget. The General Fund budget will be adjusted to \$86,532,857 for the fourth quarter of 2018.

The Equalization Department prepared the annual tax appeal liability and determined a tax shortage in the General Fund revenue in the amount of \$145,000.

There are two internal transfers in the General Fund, \$11,094 from Animal Control wages line item to the Sheriff overtime line item to cover overtime incurred while a Sheriff Sergeant served as Interim Animal Control Director. The second one, \$29,694 from the transfer to the Friend of Court Fund to the Machine and Equipment Fund transfer to pay for reinforcing the old GPB entrance front doors and installing scanners.

After reviewing the Friend of Court Fund (F215) expenses the transfer budgeted from the General Fund will be reduced by \$145,000.

The Road Department's final 2018 budget adjustment is recognizing additional revenue received from the State under PA 207 of 2018 in the amount of \$2,324,173.

The contingency fund is currently at \$53,471. The attached document details how the Board allocated the contingency funds throughout the year, beginning with a balance of \$350,000.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

2018 CONTINGENCY

Adopted Contingency Amount	\$350,000
R17-436: Additional Community Agency Funding	(15,650)
R18-035: Additional Funding for CATS	(10,180)
R18-084: Additional Funding for Sheriff Portable Radios	(23,747)
R18-088: Additional Funding for Jail Based Break Out from Wellness	(20,800)
R18-114: Additional Funding to Hire Assistant Prosecuting Attorney	(76,702)
R18-190: Additional Funding to Circuit Court Imagesoft	(87,450)
R18-210: SAKI Grant Funds	(40,000)
R18-302: Additional Funding Support Staff for ICYC	(2,000)
R18-316: Additional Funding Advent House Ministries	(15,000)
R18-443: Additional Funding CAPCOG	(5,000)
Current Contingency Amount	\$53,471

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2018 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2018 Budget on November 14, 2017 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

WHEREAS, the Board of Commissioners annually authorizes the Controller to make necessary year end transfers to comply with state statute.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

BE IT FURTHER RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2018 Ingham County General Fund budget at \$86,532,857.

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2018 BUDGET 11/18/18</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$86,677,857	(145,000)	\$86,532,857
201	Road	28,603,982	2,324,173	30,928,155
664	Machine and Equipment	1,962,663	29,694	1,992,357

GENERAL FUND REVENUES

	<u>2018 Budget –</u> <u>11/19/18</u>	<u>Proposed</u> <u>Changes</u>	<u>2018 Proposed</u> <u>Budget</u>
Tax Revenues			
County Property Tax	49,994,805	(145,000)	49,849,805
Property Tax Adjustments	(50,000)	0	(50,000)
Delinquent Real Property Tax	0	0	0
Unpaid Personally Property Tax	15,000	0	15,000
IFT/CFT	275,000	0	275,000
Trailer Fee Tax	15,000	0	15,000
Intergovernmental Transfers			
State Revenue Sharing	6,209,651	0	6,209,651
Convention/Tourism Tax - Liquor	1,407,051	0	1,407,051
Court Equity Funding	1,486,000	0	1,486,000
Personal Property Tax Replacement	750,000	0	750,000
Use of Fund Balance - Committed	1,400,000	0	1,400,000
Use of Fund Balance - Uncommitted	2,669,818	0	2,669,818
Department Generated Revenue			
Animal Control	1,191,930	0	1,191,930
Circuit Court - Family Division	1,429,133	0	1,429,133
Circuit Court - Friend of the Court	597,000	0	597,000
Circuit Court - General Trial	2,180,032	0	2,180,032
Controller	3,170	0	3,170
Cooperative Extension	2,500	0	2,500
County Clerk	622,210	0	622,210
District Court	2,495,065	0	2,495,065
Drain Commissioner/Drain Tax	445,500	0	445,500
Economic Development	63,037	0	63,037
Elections	75,550	0	75,550
Homeland Security/Emergency Ops	60,135	0	60,135
Equalization /Tax Mapping	10,100	0	10,100
Facilities	0	0	0
Financial Services	39,673	0	39,673
Health Department	120,000	0	120,000
Human Resources	52,649	0	52,649
Human Services	200,000	0	200,000
Probate Court	277,178	0	277,178
Prosecuting Attorney	721,093	0	721,093
Purchasing	179,106	0	179,106
Register of Deeds	2,192,597	0	2,192,597
Remonumentation Grant	85,000	0	85,000

Sheriff	4,867,892	0	4,867,892
Treasurer	4,137,133	0	4,137,133
Tri-County Regional Planning	63,921	0	63,921
Veteran Affairs	393,928	0	393,928
Total General Fund Revenues	86,677,857	(145,000)	86,532,857

GENERAL FUND EXPENDITURES

	<u>2018 Budget – 11/19/18</u>	<u>Proposed Changes</u>	<u>2018 Proposed Budget</u>
Board of Commissioners	614,930	0	614,930
Employee Concessions	0	0	0
Circuit Court - General Trial	8,552,970	0	8,552,970
District Court	3,315,922	0	3,315,922
Circuit Court - Friend of the Court	1,775,438	(174,694)	1,600,744
Jury Board	1,192	0	1,192
Probate Court	1,599,196	0	1,599,196
Circuit Court - Family Division	5,690,682	0	5,690,682
Jury Selection	143,709	0	143,709
Elections	537,532	0	537,532
Financial Services	769,802	0	769,802
County Attorney	467,299	0	467,299
County Clerk	1,015,672	0	1,015,672
Controller	917,802	0	917,802
Equalization/Tax Services	749,902	0	749,902
Human Resources	770,400	0	770,400
Prosecuting Attorney	6,964,078	0	6,964,078
Purchasing	230,294	0	230,294
Facilities	2,121,816	0	2,121,816
Register of Deeds	763,882	0	763,882
Remonumentation Grant	85,000	0	85,000
Treasurer	573,396	0	573,396
Drain Commissioner	1,028,544	0	1,028,544
Economic Development	134,487	0	134,487
Community Agencies	230,650	0	230,650
Ingham Conservation District Court	7,954	0	7,954
Equal Opportunity Committee	500	0	500
Women's Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	113,053	0	113,053
Jail Maintenance	212,600	0	212,600
Sheriff	20,412,444	11,094	20,423,538

Metro Squad	43,570	0	43,570
Community Corrections	161,036	0	161,036
Animal Control	2,343,788	(11,094)	2,332,694
Emergency Operations	239,008	0	239,008
Board of Public Works	300	0	300
Drain Tax at Large	520,000	0	520,000
Health Department	5,699,042	0	5,699,042
CHC	3,600,156	0	3,600,156
Jail Medical	1,669,946	0	1,669,946
Medical Examiner	654,820	0	654,820
Substance Abuse	706,777	0	706,777
Community Mental Health	2,024,693	0	2,024,693
Department of Human Services	2,002,229	0	2,002,229
Tri-County Aging	83,295	0	83,295
Veterans Affairs	574,096	0	574,096
Cooperative Extension	407,416	0	407,416
Library Legacy Costs	0	0	0
Parks and Recreation	1,586,857	0	1,586,857
Contingency Reserves	58,471	0	58,471
Legal Aid	20,000	0	20,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	25,000	0	25,000
Miscellaneous Transfers	200,000		200,000
Capital Improvements	4,214,461	29,694	4,244,155
Total General Fund Expenditures	86,677,857	(145,000)	86,532,857

General Fund Revenues

Treasurer To adjust budget per Equalization determination that the annual tax will reduce tax revenue (145,000).

General Fund Expenditures

Circuit Court- Friend of Court To reduce the transfer (\$145,000) to Friend of Court F215 to reflect expenses incurred. Also to move (\$29,694) expense to cover CIP project reinforcing the old GPB entrance front doors and installing scanners.

Sheriff To move Animal Control wages (\$11,094) to Sherriff to cover overtime cost incurred while Sheriff Sergeant serviced as Interim Animal Control Director.

Animal Control To move Animal Control wages (\$11,904) to Sherriff to cover overtime cost incurred while Sheriff Sergeant serviced as Interim Animal Control Director.

Capital Improvements To move (\$29,694) expense to cover CIP project reinforcing the old GPB entrance front doors and installing scanners to the Machine and Equipment Fund (F664)

Non-General Fund Adjustments

Road To recognize additional revenue (\$2,324,173) received from the state under PA 207 of 2018.
(F201)

Machine and Equipment To set up revenue and expense (\$29,694) to pay for reinforcing the old GPB entrance front doors and installing scanners.
(F664)

TO: Law & Courts and Finance Committees

FROM: Teri Morton, Deputy Controller

DATE: November 20, 2018

SUBJECT: Resolutions to Approve Agreements with the Cities of East Lansing and Lansing for the Reimbursement of Transition Costs under the County's Michigan Indigent Defense Commission (MIDC) Compliance Plan

For the meeting agendas of November 29 and December 5

BACKGROUND

The Michigan Indigent Defense Commission (MIDC) approved Ingham County's Compliance Plan and Cost Analysis, which creates a Public Defenders Office administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court.

A grant from the State of Michigan was accepted for the approved Compliance Plan by Ingham County for the time period October 1, 2018 through September 30, 2019, and the budget was approved for an amount of up to \$5,422,599, including a local share of \$902,021. The grant includes transition costs as the County works towards implementation of the Compliance Plan.

FINANCIAL IMPACT

These resolutions would authorize agreements for Ingham County to reimburse the Cities of East Lansing and Lansing for transition costs for the time period October 1, 2018 through the implementation of the Ingham County Compliance Plan, but no later than September 30, 2019. These reimbursements would be funded entirely by the MIDC grant revenue, retroactively to October 1.

The agreement with the City of East Lansing would be for an amount of up to \$13,906. This is equal to \$30,000 less the City's local share of \$16,094.

The agreement with the City of Lansing would be for an amount of up to \$50,487. This is equal to \$72,000 less the City's local share of \$21,513.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of assuring fair and efficient judicial processing, specifically section A 2. (c) of the Action Plan – Develop an indigent defense services plan following guidelines issued by the State through the Michigan Indigent Defense Commission (MIDC).

OTHER CONSIDERATIONS

Transition costs are defined as the provision of indigent services to be administered by the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court under each Court's current method of providing indigent defense services. Per the Compliance Plan, the current method of indigent defense delivery is defined as a contract system administered separately by each court, with the Circuit Court being responsible for all appointments on felony cases at the District Court level.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH THE CITY OF LANSING
FOR THE REIMBURSEMENT OF TRANSITION COSTS UNDER THE COUNTY'S
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) COMPLIANCE PLAN**

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County's Compliance Plan and Cost Analysis, which creates a Public Defenders Office administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, a grant from the State of Michigan was accepted for the approved Compliance Plan by Ingham County for the time period October 1, 2018 through September 30, 2019, and the budget was approved for an amount of up to \$5,422,599, including a local share of \$902,021; and

WHEREAS, the grant includes transition costs as the County works towards implementation of the Compliance Plan; and

WHEREAS, transition costs are defined as the provision of indigent services to be administered by the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court under each Court's current method of providing indigent defense services, and to be reimbursed from the State grant less each entity's local share; and

WHEREAS, per the Compliance Plan, the current method of indigent defense delivery is defined as a contract system administered separately by each court, with the Circuit Court being responsible for all appointments on felony cases at the District Court level.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement whereby Ingham County will reimburse the City of Lansing for transition costs for the time period October 1, 2018 through the implementation of the Ingham County Compliance Plan, but no later than September 30, 2019.

BE IT FURTHER RESOLVED, that the agreement is for an amount of up to \$50,487, which is equal to \$72,000 less the City of Lansing's local share of \$21,513.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH THE CITY OF EAST LANSING
FOR THE REIMBURSEMENT OF TRANSITION COSTS UNDER THE COUNTY'S
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) COMPLIANCE PLAN**

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County's Compliance Plan and Cost Analysis, which creates a Public Defenders Office administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, a grant from the State of Michigan was accepted for the approved Compliance Plan by Ingham County for the time period October 1, 2018 through September 30, 2019, and the budget was approved for an amount of up to \$5,422,599, including a local share of \$902,021; and

WHEREAS, the grant includes transition costs as the County works towards implementation of the Compliance Plan; and

WHEREAS, transition costs are defined as the provision of indigent services to be administered by the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court under each Court's current method of providing indigent defense services, and to be reimbursed from the State grant less each entity's local share; and

WHEREAS, per the Compliance Plan, the current method of indigent defense delivery is defined as a contract system administered separately by each court, with the Circuit Court being responsible for all appointments on felony cases at the District Court level.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement whereby Ingham County will reimburse the City of East Lansing for transition costs for the time period October 1, 2018 through the implementation of the Ingham County Compliance Plan, but no later than September 30, 2019.

BE IT FURTHER RESOLVED, that the agreement is for an amount of up to \$13,906, which is equal to \$30,000 less the City of East Lansing's local share of \$16,094.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.