

CHAIRPERSON  
BRYAN CRENSHAW

VICE-CHAIRPERSON  
RYAN SEBOLT

VICE-CHAIRPERSON PRO-TEM  
ROBIN NAEYAERT

LAW & COURTS COMMITTEE  
CAROL KOENIG, CHAIR  
DERRELL SLAUGHTER  
VICTOR CELENTINO  
BRYAN CRENSHAW  
MARK POLSDOFER  
CHRIS TRUBAC  
RANDY SCHAFER

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, NOVEMBER 14, 2019 AT 6:00 P.M., IN CONFERENCE ROOM D & E, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [October 31, 2019](#) Minutes and Closed Session

Minutes Additions to the Agenda

Limited Public Comment

1. Facilities Department – Justice Complex Update
2. Sheriff's Office
  - a. Resolution to Authorize a Contract with the State of Michigan, Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and Accepting the FY 2019 [Homeland Security Grant](#) Program Funds
  - b. Resolution to Authorize the Ingham County Sheriff's Office to [Donate Equipment](#) from the Heavy Rescue Unit
  - c. Resolution to Purchase [Stand-Alone Evidence Software](#) from Porter Lee Corporation
3. Community Corrections
  - a. Resolution to Authorize Amending FY 2018-2019 Community Corrections Program Subcontracts to [Increase Funding Awards](#) Based on State Approved Line Item Transfers
  - b. Resolution to Authorize a Contract with Northwest Initiative, Prevention and Training Services, and JSG Monitoring for [Community Based Programming](#) as Authorized by the Justice Millage
  - c. Resolution to Authorize a Subcontract for State FY 2019-2020 Community Corrections Pretrial Program [Electronic Monitoring Services](#) with Sentinel, Inc. and JSG Monitoring
4. Animal Control
  - a. Resolution to Accept [Two Seven Oh! Grant](#) for Reimbursement of Medical Costs on an Ongoing Basis
  - b. Reorganization (*Discussion*) (*Detailed materials will be sent out under separate cover*)
5. Law & Courts Committee – Resolution Authorizing 2020 Agreements for Juvenile Justice [Community Agencies](#)

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

LAW & COURTS COMMITTEE  
October 31, 2019  
Draft Minutes

Members Present: Koenig, Celentino, Crenshaw, Schafer, Slaughter, and Trubac.

Members Absent: Polsdofer.

Others Present: Sheriff Scott Wriggelsworth, Judge Tom Boyd, George Strander, Dave Stoker, Teri Morton, Liz Noel, and others.

The meeting was called to order by Chairperson Koenig at 6:02 p.m. in Personnel Conference Room D & E of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the October 10, 2019 Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE THE MINUTES OF THE OCTOBER 10, 2019 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Polsdofer.

Additions to the Agenda

6. Prosecuting Attorney – Resolution to Authorize Acceptance of MSP SAKI Grant Amendment and Authorize Subcontracts for Jackson County Investigator

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

1. 55<sup>th</sup> District Court
  - b. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office - Michigan Mental Health Court Grant Program (SCAO-MMHCGP), Continue a Probation Officer Position, and Authorize Subcontracts
  - c. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court's State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) and Authorize Subcontracts
2. Sheriff's Office
  - a. Resolution to Approve Purchase of Training from Policeone.Com Academy for Ingham County Sheriff's Office Staff

- b. Resolution to Continue Records Management Software Support from Central Square Technologies
  - c. Resolution to Accept Grant Funds and Donations for the Ingham County Sheriff's Office Victim Advocate Unit on an Ongoing Basis
  - d. Resolution to Purchase Three New Tasers and Associated Equipment for the Sheriff's Office from Axon Enterprise, Inc.
4. 9-1-1 Center Dispatch – Resolution to Authorize Purchase of Computer Aided Dispatch (CAD) Computers
6. Prosecuting Attorney – Resolution to Authorize Acceptance of MSP SAKI Grant Amendment and Authorize Subcontracts for Jackson County Investigator

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Polsdofer.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Polsdofer.

1. 55<sup>th</sup> District Court
- a. Update on Sobriety Court and Mental Health Court (*Presentation*)

Judge Tom Boyd, 55<sup>th</sup> District Court, provided an update on the Sobriety Court. He acknowledged the Treatment Court staff's work.

Judge Boyd stated that the State viewed and supported what the County was doing by giving them grants. He provided statistics on the participants of Sobriety Court and the requirements for participating in Sobriety Court.

Chairperson Koenig asked how the County's Sobriety Court graduation numbers compared to the State average.

Judge Boyd stated that the County's graduation numbers were 20 points better than the State average.

Judge Boyd provided background on the County's Mental Health Court.

Chairperson Koenig asked how law enforcement determined what a person's race was.

Judge Boyd stated it was reported in the field, which was why the number of unknown race was high.

Judge Boyd continued presenting about Mental Health Court.

Judge Boyd stated that there would soon be a posting for a request for proposal to evaluate the treatment courts, as SCAO had this as a desirable activity for grants. He further stated that he

hoped analysts could evaluate the process and outcomes of treatment courts to improve service to citizens and quantify the success rate.

Judge Boyd stated that if the numbers to participate in the program made sense, then he would ask the Board of Commissioners for funding for it, but if it was not feasible then he would not ask for the funding.

Commissioner Schafer stated that he had been impressed when he visited the Mental Health and Sobriety Courts.

Judge Boyd stated any of the Commissioners were welcome to attend the treatment courts.

Discussion.

Commissioner Celentino stated he had been selected for jury selection at 55<sup>th</sup> District Court, and he had been impressed with the interactions the judges and staff had had at the Court. He further stated that it had been a good experience, he was proud to be a member of the 55<sup>th</sup> District Court, and he thanked Judge Boyd and Judge Allen for their work.

Discussion.

### 3. 30<sup>th</sup> Circuit Court – Circuit Court Clerk's Office Reorganization (*Discussion*)

George Strander, Circuit Court Administrator, introduced the reorganization proposal in the Circuit Court Clerk's Office and provided background on the reason for the reorganization.

Commissioner Crenshaw asked if there was a clerk in the Circuit Court Clerk's Office specifically tasked with appointing the court-appointed attorneys to prior to the establishment of the Public Defender's Office.

Mr. Strander stated that the staff Commissioner Crenshaw mentioned were in Pretrial Services.

Commissioner Crenshaw asked since defendants were no longer provided a court-appointed attorney through that program, if that clerk could be transferred to the Circuit Court Clerk's Office.

Mr. Strander stated that one of the jobs of the Pretrial Services staff was to obtain financial information for defendants to prove they were indigent, so the staff was still busy.

Commissioner Crenshaw asked if the reorganized staff would be deputized by the County Clerk.

Mr. Strander stated the Deputy Circuit Court Clerks were all deputized by the County Clerk. He further stated that the reorganization would just move the positions from Deputy Clerk I level to Deputy Clerk II and III level, and the positions which were vacant now would move up so they could do more.

Mr. Strander stated that there was 1.5 FTE listed in the reorganization, because there was currently a half-time Deputy Clerk I position and they were hoping to fold that half-time position into another half-time Deputy Clerk II position.

Chairperson Koenig stated that she thought what Mr. Strander presented made sense. She further stated that there was a timeline consideration, and she understood that the Court wanted to move quickly with the reorganization.

Mr. Strander stated that he understood the reorganization process, though he was asking for the Committee's consideration tonight, because there were vacancies that had been open for some time have had an impact on the office. He further stated that there had been no change in the job description, all the reorganization was doing was taking the positions and turning them into full-time Deputy Clerk III and half-time Deputy Clerk II positions.

Commissioner Celentino stated the Committee could decide to expedite the reorganization if they wanted.

Chairperson Koenig stated that it sounded like Mr. Strander had gotten everybody on board with the reorganization. She further stated that the reorganization process usually included a discussion to make sure that all partners were on-board with the reorganization.

Commissioner Crenshaw asked since the Deputy Clerk positions were currently vacant, if Mr. Strander thought they be able to fill the positions at the higher grade.

Mr. Strander stated the positions would definitely be able to be filled if they were reorganized. He further stated that the Deputy Clerk II position would be more fulfilling than the lower-grade Deputy Clerk I position, the Deputy Clerk III position was enticing because those clerks got to be in the courtroom.

Commissioner Crenshaw asked if it would be possible for current staff to move up to the reorganized positions.

Mr. Strander stated it was possible, but he was not sure if the current Deputy Clerk I staff members would be qualified for the reorganized positions. He further stated that the Circuit Court Clerk's Office certainly looked for qualified candidates internally.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE THE RESOLUTION.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Polsdofer.

5. Law & Courts Committee
  - a. Timing of Special Millage for Continuing Comprehensive Emergency Telephone Services (*Discussion*)

Commissioner Crenshaw stated he thought it would be ill-advised to put all of the millages on the ballot in March 2020. He further stated that he thought that the Board of Commissioners should put the 911 Millage on the ballot in August, so the March Presidential Primary Election would not be so heavy with County millages.

Discussion.

Chairperson Koenig stated that there were five County millage renewals and possibly one new County millage to be placed on the ballot in 2020. She further stated she had recalled the discussion at the Board Leadership meeting about when to put millages on the ballot, but she did not recall a consensus being reached at that time.

Commissioner Celentino stated there had been no consensus at the Board Leadership meeting about when to put the millages on the ballot in 2020. He further stated that he thought the Board of Commissioners would be criticized for just using the one ballot in March if all millages were on that ballot, because he did not think people appreciated six millages on one ballot.

Commissioner Celentino stated the millages could be split up among the elections in 2020, to include some millage renewals and some modified millages on each.

Chairperson Koenig stated she thought Commissioner Grebner had told them to put all of the millage renewals on the March 2020 ballot, so they would have more time to work with any modified or new millages for August or November.

Commissioner Schafer stated the same conversation was had in the Finance Committee meeting.

Discussion.

Commissioner Schafer stated he thought the 911 Millage was the top priority millage and it should go on the March 2020 ballot before any new millage was proposed. He further stated he would be strongly opposed to putting the 911 Millage on the August 2020 ballot, and opposed to adding new millages on the March 2020 ballot if the 911 Millage would not be on it.

Commissioner Celentino stated that some millage renewals, especially the 911 Millage that had seen overwhelming support over and over, would have a good chance of passing on any ballot. He further stated that if the millage did not pass on the August 2020 ballot, then it could be put on the November 2020 ballot.

Commissioner Schafer stated that many townships planned to put millages on the March 2020 ballot.

Commissioner Celentino stated he did not think the Board of Commissioners should put millages on the March ballot, until they saw what the local jurisdictions planned to do.

Commissioner Slaughter stated at the November 12, 2019 Democratic Caucus meeting, there would be a discussion of millages.

Commissioner Trubac stated that he thought the 911 Millage was straightforward and easy to understand, and he did not think people would oppose it. He further stated that some millages might need more time to explain, and it would be a disservice to voters if they were bombarded by multiple millages without an explanation.

Commissioner Trubac stated he thought the millage could go on the ballot in August without issue.

Discussion.

Commissioner Schafer stated that December 17, 2019 was the deadline to place a millage on the ballot for the March 10, 2020 Election. He further stated that there was not enough time to educate people on the Health Millage before March.

Commissioner Celentino stated that December 10, 2019 was the last Board of Commissioners meeting before the millage language certification deadline. He further stated that December 5, 2019 was the last Law & Courts Committee meeting before the deadline.

5. Law & Courts Committee

- b. Discussion of Attorney/Client Communication dated October 15, 2019 (*Closed Session*)

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SLAUGHTER, AT APPROXIMATELY 6:46 P.M., TO MOVE THE MEETING INTO CLOSED SESSION TO DISCUSS ATTORNEY/CLIENT COMMUNICATION.

THE MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE. Absent: Commissioner Polsdofer.

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SLAUGHTER, TO RETURN TO OPEN SESSION AT APPROXIMATELY 7:07 P.M.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Polsdofer.

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SLAUGHTER, TO ASK STAFF TO DRAFT A RESOLUTION REQUESTING AN ATTORNEY GENERAL OPINION AS TO THE COUNTY'S STATUTORY AUTHORITY TO REGULATE THE KEEPING OF LIVESTOCK AND POULTRY UNDER THE DOG LAW OF 1919 AND MCL 46.11(J) AND DEFER FURTHER AMENDMENT OF ART. VIII OF THE ORDINANCE PENDING RECEIPT OF THAT OPINION.



THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Polsdofer

Announcements

Commissioner Slaughter stated that the Raise the Age bills were signed by Governor Whitmer. He further stated that the Board of Commissioners were ahead of the curve by passing a resolution supporting that initiative, and he was pleased to see it come to fruition.

Commissioner Slaughter stated he knew there would be some decisions to make in preparation for the change, but he was happy to see that happen.

Chairperson Koenig thanked Commissioner Slaughter for his work on the Raise the Age initiative.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:09 p.m.

**NOVEMBER 14, 2019 LAW & COURTS AGENDA  
STAFF REVIEW SUMMARY**

**RESOLUTION ACTION ITEMS:**

**The Deputy Controller recommends approval of the following resolutions:**

- 2a. *Sheriff's Office – Resolution to Authorize a Contract with the State of Michigan, Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and Accepting the FY 2019 Homeland Security Grant Program Funds*

This resolution will authorize entering into a contract with the State of Michigan, FY 2019 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of \$887,607 for the time period of September 1, 2019 to May 31, 2022. It will also authorize Ingham County to act as the fiduciary agent for the grant.

The purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field. The total amount of grant funds available to Ingham County agencies is \$28,442.91 from the State Homeland Security Program (SHSP) and \$34,321.87 from the Law Enforcement Terrorism Prevention Activities (LETPA) for a total of \$62,764.78

See memo for details.

- 2b. *Sheriff's Office – Resolution to Authorize the Ingham County Sheriff's Office to Donate Equipment from the Heavy Rescue Unit*

The Ingham County Sheriff's Office - Heavy Rescue Unit was decommissioned on June 12, 2019. The Unit has acquired many pieces of equipment and tools since its formation in 1971, including over 130 pieces of equipment such as extrication equipment, rope, power cords, chain saws, hand tools, saws, extension cords, lighting equipment, protective clothing, and many other items.

Local area fire departments have a need for these decommissioned items. This resolution will authorized the donation of this equipment to fire departments within Ingham County.

See memo for details.

- 2c. *Sheriff's Office – Resolution to Purchase Stand-Alone Evidence Software from Porter Lee Corporation*

This resolution will authorize the purchase of The Beast evidence management system for the cost of \$23,285.10 with annual software support costs of \$1,475. Initial set up cost and support will be paid out of the Forfeiture Account and ongoing maintenance and support will be paid from the Sheriff's operating budget.

This will replace the Sheriff's Office current evidence software, which is time consuming and inefficient. Currently, property and evidence data is stored in two different software programs. The purchase of the Beast will improve efficiency by providing electronic merging of all property and evidence data into the stand alone system.

See memo for details.

3a. *Community Corrections – Resolution to Authorize Amending FY 2018-2019 Community Corrections Program Subcontracts to Increase Funding Awards Based on State Approved Line Item Transfers*

The State of Michigan – Office of Community Corrections approved FY 2018-2019 Budget Adjustment Requests to transfer funds from the Opioid Specific and Pretrial programs that did not fully utilize awarded funds, to the MRT, Domestic Violence Intervention, Relapse Prevention and Recovery, and Day Reporting programs that required additional funds to maintain services through the end of the fiscal year. This resolution will authorize amending the following subcontracts for CCAB Plans and Services programming to increase total compensation amounts pursuant to State approved Budget Adjustments for FY 2018-2019: Relapse Prevention and Recovery provided by CEI-CMH from \$67,898 to \$67,940.60; MRT Cognitive Change Groups provided by Prevention and Training Services from \$26,082 to \$39,039.40; Domestic Violence Intervention Groups provided by Prevention and Training Services from \$12,000 to \$14,700; and Day Reporting services provided by Northwest Initiative – ARRO from \$40,274 to \$46,774.

See memo for details.

3b. *Community Corrections – Resolution to Authorize a Contract with Northwest Initiative, Prevention and Training Services, and JSG Monitoring for Community Based Programming as Authorized by the Justice Millage*

Resolution #19-441 approved Justice Millage funds in the amount of \$100,600 for Community Corrections programs, including Day Reporting, MRT, and Electronic Monitoring. This resolution will authorize entering into contracts with Northwest Initiative for Day Reporting services in an amount not to exceed \$52,000, with Prevention and Training Services for MRT groups in an amount not to exceed \$28,600 and with JSG Monitoring for electronic monitoring services in an amount not to exceed \$20,000 for the performance period of January 1, 2020 through December 31, 2020.

See memo for details.

3c. *Community Corrections – Resolution to Authorize a Subcontract for State FY 2019-2020 Community Corrections Pretrial Program Electronic Monitoring Services with Sentinel, Inc. and JSG Monitoring*

The Community Corrections State Funding Application for FY2019-2020 includes a Pretrial program with electronic monitoring services for indigent pretrial defendants. Resolution #19-393 adopted September 24, 2019 authorized ending the current County General Fund contract with Sentinel, Inc. on December 31, 2019 and entering a new contract with JSG Monitoring beginning on December 1, 2019 for an initial period not to extend beyond December 31, 2022. Therefore, for State FY 2019-2020, Sentinel will provide services from October 1, 2019 through December 31, 2019; and, JSG will provide services from December 1, 2019 through September 30, 2020.

This resolution will authorize entering into a subcontract with Sentinel, Inc. to provide electronic monitoring services for the Community Corrections Pretrial program for indigent defendants from October 1, 2019 through December 31, 2019. It will also authorize entering into a subcontract with JSG Monitoring to provide electronic monitoring services for the Community Corrections Pretrial program for indigent defendants from December 1, 2019 through September 30, 2020. Entering into the subcontracts is contingent upon entering into the Agreement with the State and the availability of grant funds from the State of Michigan for these purposes.

4a. Animal Control – Resolution to Accept Two Seven Oh! Grants for Reimbursement of Medical Costs on an Ongoing Basis

This resolution will approve the acceptance of grants from the Two Seven Oh! Foundation for an amount to be determined by the number of animals tested or treated, but not to exceed \$10,000 with no match requirement. Ingham County Animal Control and Shelter has applied for and has been approved to receive seven grants from the Two Seven Oh! Foundation in the past. The purpose of these grants is to reimburse Ingham County Animal Control for veterinary testing and treatments during set grant periods. Reimbursement grant funding received to date has ranged from \$2,500 to \$7,000 per grant.

See memo for details.

5. Law & Courts Committee – Resolution Authorizing 2020 Agreements for Juvenile Justice Community Agencies

This resolution will authorize contracts for the 2020 Juvenile Justice Community Agency Process. The Board of Commissioners previously reserved \$125,000 of the Juvenile Justice Millage (JJM) funds to contract with qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth consistent with the provisions of the millage.

The Law and Courts Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

For 2020 the individual agency requests for funds are:

|   |                  |
|---|------------------|
| Child and Family Charities – Nexus  | \$ 40,024        |
| Child and Family Charities – Teen Court   | \$ 26,547        |
| Resolution Services Center of Central Michigan – Restorative Justice                            | \$ 37,500        |
| <b><u>New Request</u></b> – Resolution Services Center of Central Michigan<br>– Youth Diversion | \$ 20,000        |
| Small Talk Children’s Assessment Center   | <u>\$ 19,000</u> |
|   | \$143,071        |

**PRESENTATIONS/DISCUSSION ITEMS:**

1. Facilities – Justice Complex Update

4b. Animal Control – Reorganization

Animal Control Director Jodi LeBombard will be present to discuss a reorganization proposal of the Enforcement Division of Ingham County Animal Control and Shelter. The Reorganization Procedure Policy requires that Departments submit a discussion document that includes information for all changes which result in an increased expenditure or a new job classification. Based on subcommittee discussions, the Department will then prepare a resolution for consideration at the next round of subcommittee meetings or return to the discussion step. The reorganization proposes to reinstitute a Field Supervisory Officer eliminated in the 2010 budget and eliminate an Animal Control Officer and the lead worker stipend. Detailed materials will be sent out under separate cover.

**TO:** Law & Courts and Finance Committees

**FROM:** Sergeant James Every, Ingham County Office of Emergency Management

**DATE:** October 31, 2019

**SUBJECT** RESOLUTION TO ENTER INTO A CONTRACT WITH THE STATE OF MICHIGAN, MAKING INGHAM COUNTY THE FIDUCIARY AGENT FOR THE MICHIGAN HOMELAND SECURITY REGION 1 AND ACCEPT THE FY2019 HOMELAND SECURITY GRANT PROGRAM FUNDS

November 14, 2019 Law & Courts and November 20, 2019 Finance Committee Meetings

**BACKGROUND**

The FY 2019 Homeland Security Grant Program (HSGP) is a primary funding mechanism that plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation.

The purpose of this contract is to provide federal pass-through funds to the Region 1 Homeland Security Planning Board through the County of Ingham.

**ALTERNATIVES**

None

**FINANCIAL IMPACT**

The amount of funding being awarded to Region 1 is \$887,607.00. The FY 2019 HSGP covers eligible costs from September 1, 2019 to May 31, 2022. At least \$219,402.65 of award funds must be dedicated toward Law Enforcement Terrorism Prevention Activities (LETPA). A Maximum of \$438,804.00 of award funds may be used for personnel and personnel-related activities. A maximum of up to 5% of State Homeland Security Program (SHSP) funds awarded may be retained and used solely for management and administration (M&A) purposes associated with the SHSP Award. This 5% will be retained by the County of Ingham for M&A purposes.

**OTHER CONSIDERATIONS**

The County of Ingham may only fund projects which directly support one of the FY 2019 HSGP grant investments. The State of Michigan shall make final determination on how funds awarded under the grant agreement are allocated and/or spent, from projects reviewed and approved by the Region 1 Planning Board and submitted to the State of Michigan by the County of Ingham.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN, MAKING INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1 AND ACCEPTING THE FY 2019 HOMELAND SECURITY GRANT PROGRAM FUNDS**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY 2019 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is \$28,442.91 from the State Homeland Security Program (SHSP) and \$34,321.87 from the Law Enforcement Terrorism Prevention Activities (LETPA) for a total of \$62,764.78; and

WHEREAS, the SHSP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending approval by the State of Michigan; and

WHEREAS, the total grant award for Michigan Homeland Security Region 1 for FY 2019 is \$887,607.00; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan to be the fiduciary agent for the FY 2019 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of \$887,607 for the time period of September 1, 2019 to May 31, 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the following Region 1 partners receiving FY 2019 HSGP funding to include: County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**TO:** Law & Courts and Finance Committees

**FROM:** Sergeant James Every, Ingham County Office of Emergency Management

**DATE:** October 31, 2019

**SUBJECT:** RESOLUTION TO AUTHORIZE INGHAM COUNTY SHERIFF'S OFFICE TO DONATE HEAVY RESCUE EQUIPMENT

November 14, 2019 Law & Courts and November 20, 2019 Finance Committee Meetings

**BACKGROUND**

The Ingham County Sheriff's Office - Heavy Rescue Unit was decommissioned on June 12, 2019. The Heavy Rescue Unit was formed in 1971 and has provided support to area police and fire departments for traffic control, lighting, air tank refills, and various other duties related to police and fire operations.

The Heavy Rescue Unit has acquired many pieces of equipment and tools since 1971 to perform the above duties. These tools consist of over 130 pieces of equipment such as: extrication equipment, rope, power cords, chain saws, hand tools, saws, extension cords, lighting equipment, protective clothing, and many other items.

Area local fire departments have a need for the above decommissioned items for their inventory for life saving purposes. Many of these items are specific in nature to the purpose they are used and area local fire departments would benefit from their donation

**ALTERNATIVES**

None

**FINANCIAL IMPACT**

None

**OTHER CONSIDERATIONS**

None

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO  
DONATE EQUIPMENT FROM THE HEAVY RESCUE UNIT**

WHEREAS, the Ingham County Sheriff's Office has a Heavy Rescue Unit comprised solely of volunteers; and

WHEREAS, due to unforeseen circumstances, it is necessary to discontinue the Heavy Rescue Unit and the Sheriff's Office would like to donate equipment from the unit to Ingham County area fire departments.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to donate equipment on the attached list from the Heavy Rescue Unit to Ingham County area fire departments.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary agreements after approval as to form by the County Attorney.



| <b>Inventory for Heavy Rescue</b>         | <b>Estimated Value</b> |
|---|------------------------|
| Vehicle 46 Ford F-450                     | 5,000.00               |
| Hurst Cutters – MOC                       | 1,250.00               |
| Hurst Cutters - 0 – 150                   | 600.00                 |
| Hurst Spreaders – Maverick 27             | 600.00                 |
| Hurst Ram – Small 30 inch & Large 60 inch | 550.00                 |
| Steering Wheel Cover                      | 25.00                  |
| Hurst Combo Tool – Palidan                | 800.00                 |
| 100 Feet of tool hose                     | 800.00                 |
| 2 ½ - 6 feet long chains                  | 10.00                  |
| Cribbing                                  | 10.00                  |
| O’Connell Plate – 2                       | 40.00                  |
| 200 Feet of extension cord                | 150.00                 |
| 3 Cum-a-longs                             | 120.00                 |
| Jumper Cables                             | 20.00                  |
| 3/8s – 5 sections of chain                | 100.00                 |
| Miscellaneous Hand Tools                  | 25.00                  |
| Oil Cans / Gas Cans / WD40                | 25.00                  |
| Socket Wrench Set                         | 20.00                  |
| Socket Wrench Set                         | 20.00                  |
| Large Pry bar                             | 20.00                  |
| Bolt Cutters                              | 15.00                  |
| Collapsible Halligan                      | 15.00                  |
| Adjustable Wrench                         | 5.00                   |
| 10LB Maul                                 | 12.00                  |
| Pipe Wrench                               | 10.00                  |
| Hack Saw                                  | 5.00                   |
| ParaTech K Tool                           | 3.00                   |
| Para Tech Pry Ax (2)                      | 10.00                  |
| Porta power                               | 20.00                  |
| Air Chisel                                | 25.00                  |
| Air Grinder                               | 25.00                  |
| 1 – Saws All                              | 35.00                  |
| 1 – SCBA Bottle (2216)                    | 10.00                  |
| 50 Feet of Extension Cord                 | 20.00                  |
| 4 – Rescue Struts                         | 200.00                 |
| 1 – Tow Strap                             | 10.00                  |
| 1 – Life Jacket                           | 10.00                  |
| Misc. - Towels and Blankets               | 5.00                   |
| 1 – Set of Jumper Cables                  | 12.00                  |
| 2 – LZ Kit                                | 100.00                 |
| Bio-Hazard Bags                           | 5.00                   |
| Miscellaneous Air bags                    | 200.00                 |
| 2 – 100 Foot Sections of Rope             | 150.00                 |
| Shovels and Brooms                        | 30.00                  |
| 2 – Handyman Jacks                        | 60.00                  |

|  |        |
|--|--------|
| 1 – EMS Kit                                      | 7.00   |
| Backboard and straps / Stokes Basket             | 35.00  |
| 1 – Sawsall                                      | 35.00  |
| 2 – Chain saws – Craftsman (1) and Stihl (1)     | 150.00 |
| 1 – Attic Ladder                                 | 100.00 |
| 1 – Poulan 365 Pro Chainsaw                      | 75.00  |
| 2 – 4” Anchor Slings                             | 10.00  |
| 10 – 8’ Anchor Loops                             | 15.00  |
| 2 – 3” Double Pullies                            | 10.00  |
| 2 – 2” Pressure Minding Pullies                  | 12.00  |
| 1 – Stiff-neck Extrication Collar                | 7.00   |
| 2 – 3” Single Pullies                            | 8.00   |
| 1 – Hard Hat and Extrication Gloves              | 5.00   |
| 1 – 1” Single Pulley                             | 6.00   |
| 6 – Locking Carabiner’s                          | 6.00   |
| 2 – 10mm Delta Mans                              | 5.00   |
| 1 – Bio-Hazard Kit                               | 5.00   |
| 1 – Troll Harness Large                          | 5.00   |
| 1 – Small Ked Board                              | 6.00   |
| 1 – Troll Harness Small                          | 5.00   |
| 3 – Body Harness with Carabiner’s                | 10.00  |
| 19 – 6’ Anchor Loops                             | 19.00  |
| 2 – Come-a-longs                                 | 24.00  |
| 4 – 20’ Orange Webbing                           | 10.00  |
| (P8 – P17 – P22) Air Bags                        | 100.00 |
| 2 – Edge Protectors                              | 6.00   |
| 2.5” Rescue Hose                                 | 12.00  |
| 2 – Gold Ascender                                | 5.00   |
| 4 – Bolt Cutters                                 | 40.00  |
| 15 – Carabiner                                   | 15.00  |
| 1 – Pipe Cutter                                  | 12.00  |
| 1 – Large Porta Power Spreader                   | 120.00 |
| 1 – Lifting Bridle                               | 12.00  |
| 1 – Small Porta Power Spreader                   | 85.00  |
| 2 – Delta Mans                                   | 20.00  |
| 1 – Hatchet                                      | 8.00   |
| 1 – Spanner Wrench                               | 8.00   |
| 1 – Rope Cutter in locker                        | 6.00   |
| 1 – Porta Power Spreader                         | 110.00 |
| 15 – 1” Express Sling                            | 15.00  |
| Miscellaneous Hand Tools                         | 85.00  |
| 2 – 3” Double Pullies                            | 8.00   |
| 1 – 1” Single Pullies                            | 3.00   |
| 1 – 3” Single Pullies                            | 3.50   |
| 1 – 4” Single Pullies                            | 4.00   |
| (15) Protective Jackets with reflective markings |        |

**Agenda Item 2c**

TO: Law & Courts and Finance Committees  
FROM: Lieutenant Danielle Patrick, Ingham County Sheriff's Office  
DATE: 10/23/2019  
RE: RESOLUTION TO PURCHASE STAND-ALONE EVIDENCE SOFTWARE

The Ingham County Sheriff's Office requests to purchase a stand-alone evidence management software system. The request for purchase is the evidence software system known as "The Beast", at the cost of \$23,285.10 with annual software support costs of \$1,475.00. The initial set up cost and support will be paid out of the Forfeiture Account (26533500-726010). Future maintenance and support will be paid out of Field Services/Contracts (10130101-818000).

The Ingham County Sheriff's Office current evidence software is time consuming and inefficient. It will require all property/evidence data to be manually re-entered into our newest records management software purchased in 2018, and re-entry of all property/evidence data housed in the facility each time a new records management software is installed. We currently have property and evidence data in two software programs. The purchase of the Beast will provide electronic merging all property and evidence data into the stand alone system, therefore making it more efficient.

**Agenda Item 2c**

TO: Undersheriff Bouck, Sheriff's Office  
FROM: James Hudgins, Director of Purchasing  
DATE: October 23, 2019  
RE: Memorandum of Performance for RFP No. 238-19 Evidence System

The Purchasing Department can confirm that three written quotes were sought and received from vendors for the purpose of providing a stand-alone evidence system for the Ingham County Sheriff's Office.

The scope of work includes, but is not limited to, providing a customizable management system that includes software, supplies, training and support for the purposes of conducting audits and reporting of evidence.

The Purchasing Department can confirm the following:

| Function                   | Overall Number of Vendors | Number of Local Vendors |
|----------------------------|---------------------------|-------------------------|
| Vendors invited to propose | 3                         | 0                       |
| Vendors responding         | 3                         | 0                       |

A summary of the vendors' costs is located on the next page.

*You are now ready to complete the final steps in the process: 1) evaluate the submissions based on criteria established by the Sheriff's Office; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.*

*This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.*

*If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.*

SUMMARY OF VENDORS' COSTS

| Company Name                        | Location         | Local Pref. | Quoted Amount | Annual Support<br>(Service Agreement) | Data conversion<br>included in cost |
|-------------------------------------|------------------|-------------|---------------|---------------------------------------|-------------------------------------|
| Progressive<br>Microtechnology Inc. | St. Augustine FL | No          | \$6,450.00    | \$695.00                              | No, and not<br>available            |
| Porter Lee Corporation              | Schaumburg IL    | No          | \$23,285.01   | \$1,475.00                            | Yes, 10-years of<br>data            |
| File On Q                           | Seattle WA       | No          | \$38,991.00   | \$3,560.00 basic plan                 | No,<br>+\$8,000.00                  |

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO PURCHASE STAND-ALONE EVIDENCE SOFTWARE FROM  
PORTER LEE CORPORATION**

WHEREAS, the Ingham County Sheriff's Office has a need to hold items of property and evidence in the course of its duties, and

WHEREAS, our current evidence system, a part of our records management system, is time consuming, redundant and therefore inefficient, and

WHEREAS, using a records management system for evidence management will require manual removal of property/evidence data from the current records management system and manual re-entry of all property/evidence data into the new records management system each time a new records management software is purchased, and

WHEREAS, manual re-entry of all evidence data into a new records management system requires extensive personnel hours and increases opportunity for error; and

WHEREAS, many law enforcement agencies are moving to a stand-alone evidence management system to eliminate that process, and

WHEREAS, research and quotes from three stand-alone evidence systems were received; of the three stand-alone evidence systems, The Beast was found to be the most efficient, customizable, and successfully used by other local agencies, and

WHEREAS, The Beast was the median cost of the three systems and offered the most support and customization, at the cost of \$23,285.10 with annual software support costs of \$1,475.00, and initial set up cost and support will be paid out of the Forfeiture Account (26533500-726010), and future maintenance and support will be paid out of Field Services/Contracts (10130101-818000); and

WHEREAS, The Beast software will provide electronic data migration for property/evidence held in our records management systems, eliminating manual individual item re-entry into the software, therefore significantly reducing personnel hours and opportunity for error, and

WHEREAS, The Beast software will allow the Ingham County Sheriff's Office to hold all evidence items in a stand-alone evidence system, regardless of the records management software used in the future.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners authorizes entering into a contract with Porter Lee Corporation, located at 1901 Wright Blvd., Schaumburg, IL 60193, for the purchase of "The Beast" evidence management system for ~~the~~ a not-to-exceed total cost of \$23,285.10, with annual software support costs of \$1,775.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller to make the necessary adjustments to the Ingham County Sheriff's Office budget to purchase The Beast evidence management system.

**TO:** Board of Commissioners Law and Courts and Finance Committees  
**FROM:** Mary Sabaj, CCAB Manager  
**DATE:** November 4, 2019  
**SUBJECT:** Resolution Authorizing Amending Community Corrections Program Subcontracts for FY 2018-2019 to Increase Funding Awards Based on State Approved Line Item Transfers

For the meeting agendas of November 14 and November 20

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**BACKGROUND**

The State of Michigan – Office of Community Corrections approved FY 2018-2019 Budget Adjustment Requests to transfer funds from the Opioid Specific and Pretrial programs that did not fully utilize awarded funds, to the MRT, Domestic Violence Intervention, Relapse Prevention and Recovery, and Day Reporting programs that required additional funds to maintain services through the end of the FY.

**ALTERNATIVES**

Without the State approved line item transfers, grant funds for the MRT, Domestic Violence Intervention, Relapse Prevention and Recovery, and Day Reporting programs would have been exhausted, leaving services available only on a client pay basis, limiting and most likely precluding access to much needed treatment and services.

**FINANCIAL IMPACT**

FY 2018-2019 State grant funding was reduced for the Opioid Specific Program from \$55,000 to \$36,800 and the Pretrial Program from \$35,817 to \$31,817; and, increased for Relapse Prevention and Recovery from \$67,898 to \$67,940.60; MRT Cognitive Change Groups from \$26,082 to \$39,039.40; Domestic Violence Intervention Groups provided from \$12,000 \$14,700; Day Reporting services from \$40,274 to \$46,774.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County, specifically section A 2. (e) of the Action Plan – Combine Jail sentences with substance abuse and other treatment programming when appropriate to reduce recidivism.

**OTHER CONSIDERATIONS**

Allowing the MRT, Domestic Violence Intervention, Relapse Prevention and Recovery, and Day Reporting programs to continue operation through the end of the FY, provided safe program alternatives to incarceration while effectively addressing barriers to offender success. Jail beds were saved and participants were able to receive treatment and services in the community, enabling them to take responsibility for themselves and their families, as well as meet their court ordered obligations.

**RECOMMENDATION**

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution.



Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AMENDING FY 2018-2019 COMMUNITY CORRECTIONS PROGRAM SUBCONTRACTS TO INCREASE FUNDING AWARDS BASED ON STATE APPROVED LINE ITEM TRANSFERS**

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the State Community Corrections Advisory Board, Lansing City Council, Ingham County Board of Commissioners and Michigan Department of Corrections – Office of Community Corrections approved the Funding Application and Plan for FY 2018-2019; and

WHEREAS, pursuant to the FY 2018-2019 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the State Office of Community Corrections approved Budget Adjustment Requests to transfer funds from programs that were not utilizing all allocated funds to programs that required additional funding in order to maintain services through the end of the fiscal year; and

WHEREAS, State approved Budget Adjustment Requests increased funding for the following CCAB Plans and Services programming: Relapse Prevention and Recovery provided by CEI-CMH from \$67,898 to \$67,940.60; MRT Cognitive Change Groups provided by Prevention and Training Services from \$26,082 to \$39,039.40; Domestic Violence Intervention Groups provided by Prevention and Training Services from \$12,000 to \$14,700; Day Reporting services provided by Northwest Initiative – ARRO from \$40,274 to \$46,774.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the following subcontracts for CCAB Plans and Services programming to increase total compensation amounts pursuant to State approved Budget Adjustments for FY 2018-2019: Relapse Prevention and Recovery provided by CEI-CMH from \$67,898 to \$67,940.60; MRT Cognitive Change Groups provided by Prevention and Training Services from \$26,082 to \$39,039.40; Domestic Violence Intervention Groups provided by Prevention and Training Services from \$12,000 to \$14,700; Day Reporting services provided by Northwest Initiative – ARRO from \$40,274 to \$46,774.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**TO:** Board of Commissioners Law and Courts and Finance Committees  
**FROM:** Mary Sabaj, CCAB Manager  
**DATE:** October 31, 2019  
**SUBJECT:** Resolution to Authorize a Contract with Northwest Initiative, Prevention and Training Services, and JSG Monitoring for Community Based Programming as Authorized by the Justice Millage For the meeting agendas of November 14 and November 20

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**BACKGROUND**

Resolution #19-441 adopted by the Board of Commissioners on October 22, 2019 approved Justice Millage funds in the amount of \$100,600 for Community Corrections programs, including Day Reporting, MRT, and Electronic Monitoring.

**ALTERNATIVES**

Without these funds, Day Reporting and MRT will only be available with State Community Corrections grant funding which imposes strict eligibility limitations; and, on a client pay basis which limits or precludes access. Electronic Monitoring services for eligible indigent users will be reduced or terminated if the annual general fund allocation is exhausted prior to the end of the FY.

**FINANCIAL IMPACT**

All FY 2020 program expenditures will be covered by Justice Millage funding approved for this purpose. Day Reporting will provide services on a fee for service bases for an est. 40-50 participants. MRT group sessions will be provided for approx. 45 participants. Electronic Monitoring funds will supplement the FY2019-2020 general fund allocation adding services for an estimated 5-10 additional participants per day based on a per diem fee schedule ranging from \$5.50 to \$12.00.

**STRATEGIC PLANNING IMPACT**

This Resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County, specifically section A 2. (e) of the Action Plan – Combine Jail sentences with substance abuse and other treatment programming when appropriate to reduce recidivism.

**OTHER CONSIDERATIONS**

Day Reporting and MRT provide evidence based curricula designed to decrease recidivism. MRT addresses Electronic Monitoring provides monitoring and tracking allowing supervision and programming in the community freeing up jail beds. Pursuant to Resolution #18-528 a report will be submitted in July to “provide information about achievements and effectiveness” of these programs.

**RECOMMENDATION**

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution to support millage funded Day Reporting, MRT, and Electronic Monitoring programming in FY 2020.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH NORTHWEST INITIATIVE,  
PREVENTION AND TRAINING SERVICES, AND JSG MONITORING FOR  
COMMUNITY BASED PROGRAMMING AS AUTHORIZED BY THE JUSTICE MILLAGE**

WHEREAS, on August 7, 2018 the Ingham County Board of Commissioners approved the Justice Millage; and

WHEREAS, the Justice Millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, on October 22, 2019 the Board of Commissioners adopted Resolution 19-441 authorizing Justice Millage funded contracts that included \$100,600 to fund community based programs, including Day Reporting, MRT and to supplement the FY 2019-2020 general fund allocation for Electronic Monitoring services; and

WHEREAS, Justice Millage funded contracts for a performance period of January 1, 2020 through December 31, 2020 will include Northwest Initiative for Day Reporting services in an amount not to exceed \$52,000, with Prevention and Training Services for MRT groups in an amount not to exceed \$28,600, and with JSG Monitoring for electronic monitoring services in an amount not to exceed \$20,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering a contract with Northwest Initiative for Day Reporting services in an amount not to exceed \$52,000, with Prevention and Training Services for MRT groups in an amount not to exceed \$28,600 and with JSG Monitoring for electronic monitoring services in an amount not to exceed \$20,000 for the performance period of January 1, 2020 through December 31, 2020.

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2020 budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**TO:** Board of Commissioners Law and Courts and Finance Committees  
**FROM:** Mary Sabaj, CCAB Manager  
**DATE:** November 4, 2019  
**SUBJECT:** Resolution Authorizing Entering into a Subcontract for State FY 2019-2020 Community Corrections Pretrial Program Electronic Monitoring Services with Sentinel, Inc. and JSG Monitoring

For the meeting agendas of November 14 and November 20

**BACKGROUND**

The Community Corrections State Funding Application for FY2019-2020 includes a Pretrial program with electronic monitoring services for indigent pretrial defendants. Resolution #19-393 adopted September 24, 2019 authorized ending the current County General Fund contract with Sentinel, Inc. on December 31, 2019 and entering a new contract with JSG Monitoring beginning on December 1, 2019 for an initial period not to extend beyond December 31, 2022. Therefore, for State FY 2019-2020, Sentinel will provide services from October 1, 2019 through December 31, 2019; and, JSG will provide services from December 1, 2019 through September 30, 2020.

**ALTERNATIVES**

Without these State grant funds, the general fund allocation for electronic monitoring will be reduced faster and serve fewer users; and, if general funds are exhausted, electronic monitoring will only be available on a client pay basis, limiting or precluding access to services.

**FINANCIAL IMPACT**

The FY 2019-2020 Funding Application request provides funding in the amount of \$10,134 for electronic monitoring services for eligible indigent pretrial defendants. Entering these subcontracts will be contingent upon entering an Agreement with the State of Michigan – Department of Corrections for FY 2019-2020 and upon the availability of State funds for this purpose.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County, specifically section A 2. (e) of the Action Plan – Combine Jail sentences with substance abuse and other treatment programming when appropriate to reduce recidivism.

**OTHER CONSIDERATIONS**

The FY 2019-2020 Community Corrections Comprehensive Plan is designed to result in the efficient use of State and local corrections resources by providing program alternatives to incarceration while maintaining public safety. Electronic monitoring saves jail beds and monitors participants in the community, enabling them to take responsibility for themselves and their families, as well as meet their court ordered obligations.

**RECOMMENDATION**

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SUBCONTRACT FOR STATE FY 2019-2020 COMMUNITY CORRECTIONS PRETRIAL PROGRAM ELECTRONIC MONITORING SERVICES WITH SENTINEL, INC. AND JSG MONITORING**

WHEREAS, the State Community Corrections Advisory Board, the City of Lansing, and the Ingham County Board of Commissioners approved the submission of the FY 2019-2020 Community Corrections MDOC Grant Application that includes a part-time Pretrial Investigator and supportive electronic monitoring services for indigent pretrial defendants; and

WHEREAS, pursuant to the FY 2019-2020 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, Resolution #19-268 adopted June 11, 2019 authorized submission of the FY 2019-2020 Grant Application, entering into a contract with the Michigan Department of Corrections (MDOC), and included entering a subcontract with Sentinel, Inc. for electronic monitoring services for a total not to exceed \$10,134 from October 1, 2019 through September 30, 2020; and

WHEREAS, pursuant to the recommendation of the Electronic Monitoring Oversight Committee after conducting a Request for Proposal process guided by the County Purchasing Department, Resolution #19-393 adopted September 24, 2019 authorized notice to Sentinel, Inc. ending the contract on December 31, 2019 and entering a new contract with JSG Monitoring for an initial performance period of three (3) years beginning on December 1, 2019 not to extend beyond December 31, 2022; and

WHEREAS, electronic monitoring services for the State funded Community Corrections Pretrial program for indigent defendants will be provided by Sentinel, Inc. from October 1, 2019 through December 31, 2019 and JSG Monitoring will provide these subcontracted services from December 1, 2019 through September 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a subcontract with Sentinel, Inc. to provide electronic monitoring services for the Community Corrections Pretrial program for indigent defendants from October 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a subcontract with JSG Monitoring to provide electronic monitoring services for the Community Corrections Pretrial program for indigent defendants from December 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that entering into the subcontracts is contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**TO:** Board of Commissioners: Finance Committee and Law & Courts Committee  
**FROM:** Jodi LeBombard Director; Ingham County Animal Control  
**DATE:** October 30th, 2019  
**SUBJECT:** Resolution to continually accept “Two Seven Oh!” Foundation Grants  
For the meeting agendas of:  
Law and Courts: 11-14-2019/Finance Committee: 11-20-2019

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**BACKGROUND**

Ingham County Animal Control and Shelter (ICACS) has applied for and been awarded seven previous grants from the “Two Seven Oh! Foundation”.

The Ingham County Animal Control and Shelter (ICACS) recently applied for and was selected to receive another “Two Seven Oh! Foundation” grant. The grant will reimburse ICACS for diagnostic testing fees and orthopedic surgeries up to \$5,000. These diagnostic testings include blood testing for pre-op animals, other blood panels used to diagnose illness or medical concerns, and orthopedic surgeries for ICACS animals. This grant would reimburse up to \$5,000 of testing costs and/or surgeries done between the grant acceptance date and March 1<sup>st</sup>, 2020. Costs will be covered up to \$99.76 per test for blood work. Orthopedic Surgeries will be covered up to \$2,500.00 per animal.

Grants from “Two Seven Oh! Foundation” have been awarded annually. Reimbursement grant funding received to date has ranged from \$2,500 to \$7,000. The ongoing grants would not exceed \$10,000.

**ALTERNATIVES**

If these grants are not accepted, ICACS will have to use operating expenses to cover the costs of necessary testing and surgeries.

**FINANCIAL IMPACT**

Accepting the grant will reduce County and Department costs for necessary medical testing or treatment.

**OTHER CONSIDERATIONS**

Previous “Two Seven Oh! Grants” were used for similar diagnostic testing purposes. They were very helpful in successfully addressing and treating animal medical concerns.

Earlier this year, the Board of Commissioners passed a similar resolution (#19-222) to accept Bissell Pet Foundation Empty the Shelters Free Adoption Grants on an ongoing basis.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to accept this and future similar “Two Seven Oh! Grants”.

Respectfully Submitted,

Jodi LeBombard, ICACS Director

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT TWO SEVEN OH! GRANTS FOR REIMBURSEMENT OF  
MEDICAL COSTS ON AN ONGOING BASIS**

WHEREAS, the Ingham County Animal Control and Shelter has applied for and has been approved to receive grants from the Two Seven Oh! Foundation in the past; and

WHEREAS, the purpose of these grants is to reimburse Ingham County Animal Control for veterinary testing and treatments during set grant periods; and

WHEREAS, the award amount of this grant is dependent on the number of animals tested and treated through the set grant periods, but will not exceed \$10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of this and future similar grants from the Two Seven Oh! Foundation for an amount to be determined by the number of animals tested or treated, but not to exceed \$10,000 with no match requirement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.



**TO:** Law & Courts and Finance Committees  
**FROM:** Teri Morton, Deputy Controller  
**DATE:** November 4, 2019  
**SUBJECT:** Resolution Authorizing 2020 Agreements for Juvenile Justice Community Agencies

For the meeting agendas of November 14 and 20

**BACKGROUND**

This resolution would authorize contracts for the 2020 Juvenile Justice Community Agency Process. The Board of Commissioners has reserved \$125,000 in Juvenile Justice Millage (JJM) funds to contract with qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth consistent with the provisions of the millage.

The Law and Courts Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications, Resolution #19-323 “Resolution to Adopt the 2020 Juvenile Justice Community Agency Process Calendar” and other background material will be distributed to the Board of Commissioners at its November 12 meeting.

The current 2019 allocation is as follows:

|  |                  |
|--|------------------|
| Child and Family Charities –Nexus Program                        | \$ 39,600        |
| Child and Family Charities – Teen Court                          | \$ 26,114        |
| Resolution Services Center of Central Michigan                   | \$ 37,500        |
| Small Talk Children’s Assessment Center – Sexual Trauma Recovery | <u>\$ 19,000</u> |
|  | \$122,214        |

**FINANCIAL IMPACT**

For 2020, \$125,000 is available for this purpose.

For 2020 the individual agency requests for funds are:

|  |                  |
|--|------------------|
| Child and Family Charities – Nexus   | \$ 40,024        |
| Child and Family Charities - Teen Court  | \$ 26,547        |
| Resolution Services Center of Central Michigan – Restorative Justice           | \$ 37,500        |
| New Request - Resolution Services Center of Central Michigan – Youth Diversion | \$ 20,000        |
| Small Talk Children’s Assessment Center  | <u>\$ 19,000</u> |
|  | \$143,071        |

The requests total \$18,071 more than the \$125,000 available for this purpose.

**OTHER CONSIDERATIONS**

Attached is some additional historical background information on the last four years of JJM funding for these organizations.

**RECOMMENDATION**

Funding for these agencies consistent with the provisions of the millage is at the discretion of the Board of Commissioners.

|  | 2016            |               | 2017            |               | 2018            |               | 2019            |               | 2020            |               |
|--|-----------------|---------------|-----------------|---------------|-----------------|---------------|-----------------|---------------|-----------------|---------------|
| Organization   | Total Requested | Total Granted | Total Requested | Total Granted | Total Requested | Total Granted | Total Requested | Total Granted | Total Requested | Total Granted |
| Child & Family Charities Nexus Program                               | \$38,351.00     | \$37,287.00   | \$39,341.00     | \$39,341.00   | \$39,600.00     | \$39,600.00   | \$39,600.00     | \$39,600.00   | \$40,024.00     |               |
| Child & Family Charities Teen Court                                  | \$24,393.00     | \$23,902.00   | \$26,114.00     | \$26,114.00   | \$26,114.00     | \$26,114.00   | \$26,114.00     | \$26,114.00   | \$26,574.00     |               |
| Resolution Services Center of Central Michigan - Restorative Justice | \$27,500.00     | \$21,773.00   | \$32,500.00     | \$32,500.00   | \$32,500.00     | \$32,500.00   | \$37,500.00     | \$37,500.00   | \$37,500.00     |               |
| Resolution Services Center of Central Michigan - Youth Diversion     | \$0.00          | \$0.00        | \$0.00          | \$0.00        | \$0.00          | \$0.00        | \$0.00          | \$0.00        | \$20,000.00     |               |
| Small Talk Children's Assessment Center                              | \$17,038.00     | \$17,038.00   | \$10,011.45     | \$10,011.45   | \$19,000.00     | \$19,000.00   | \$19,000.00     | \$19,000.00   | \$19,000.00     |               |
|  |                 |               |                 |               |                 |               |                 |               |                 |               |
| <b>Total</b>   | \$107,282.00    | \$100,000.00  | \$107,966.45    | \$107,966.45  | \$117,214.00    | \$117,214.00  | \$122,214.00    | \$122,214.00  | \$143,098.00    | \$0.00        |

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING 2020 AGREEMENTS FOR  
JUVENILE JUSTICE COMMUNITY AGENCIES**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, and 2016 for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #19-323, reserving a pool of \$125,000 in Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2020 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2020 through December 31, 2020, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2020 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child and Family Charities – Nexus Program \$ \_\_\_\_\_
- Child and Family Charities – Teen Court \$ \_\_\_\_\_
- Resolution Services Center of Central Michigan – Restorative Justice \$ \_\_\_\_\_
- Resolution Services Center of Central Michigan – Youth Diversion \$ \_\_\_\_\_
- Small Talk Children’s Assessment Center \$ \_\_\_\_\_

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.