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VICE-CHAIRPERSON
CAROL KOENIG

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ROBIN NAEYAERT

LAW & COURTS COMMITTEE
DERRELL SLAUGHTER, CHAIR
MARK POLSDOFER
VICTOR CELENTINO
BRYAN CRENSHAW
RYAN SEBOLT
CHRIS TRUBAC
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS
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THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, AUGUST 13, 2020 AT 6:00 P.M. THE MEETING WILL BE HELD VIRTUALLY AT <https://ingham.zoom.us/j/92048597156>.

Agenda

Call to Order
Approval of the [July 16, 2020](#) Minutes
Additions to the Agenda
Limited Public Comment

1. Community Corrects Advisory Board
 - a. Interviews
 - b. Resolution to Authorize Additional [Millage Funds](#) for Indigent Electronic Monitoring Services and Notice to JSG Monitoring that Additional Justice Millage Funds Have Been Allocated and are Available to Maintain Indigent User Electronic Monitoring Services through December 31, 2020
2. Office of Homeland Security and Emergency Management – Resolution to Accept Grant Funds from the Department of Justice, BJA FY 20 [Coronavirus Emergency](#) Supplemental Funding Program
3. Sheriff's Office – Resolution to Authorize Ingham County and the Ingham County Sheriff's Office to Renew Three-Year Contract Agreement with the Michigan State Police and [Saginaw County](#) for Participation in the Statewide Records Management System (SRMS)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
July 16, 2020
Draft Minutes

Members Present: Slaughter, Celentino, Crenshaw, Polsdofer, Schafer, Sebolt, Trubac.

Members Absent: None.

Others Present: Gregg Todd, Teri Morton, Matt Nordfjord, Janice Dooley, Greg Feamster, Debbie Edokpolo, Major Darin Southworth, Cynthia Johnson, Mary Sabaj, KC Brown, Sarah Osburn, and Michael Tanis.

The meeting was called to order by Chairperson Slaughter at 6:00 p.m. virtually via Zoom in accordance with the Governor's Executive Order 2020-129 regarding the Open Meetings Act.

Approval of the June 11, 2020 Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE MINUTES OF THE JUNE 11, 2020 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

Late –

4. 9-1-1 Attorney-Client Communication

Limited Public Comment

None.

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

1. Sheriff's Office – Resolution to Authorize a Contract with Mid-Michigan Police K9 to Purchase and Train a Replacement Canine Dog for the Sheriff's Office
2. 9-1-1 Dispatch Center – Resolution to Authorize the Conversion of the 9-1-1 Radio System Administrator from Part-Time to Three-Quarter Time
3. Law & Court Committee
 - c. Resolution Honoring Nicholas Matthew Rubeck

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

3. Law & Court Committee
 - a. Resolution to Adopt the 2021 Juvenile Justice Community Agency Process Calendar

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. CRENSHAW, TO APPROVE THE RESOLUTION AND TO ALLOCATE \$125,000 FOR THE 2021 JUVENILE JUSTICE MILLAGE COMMUNITY AGENCY PROCESS.

THE MOTION CARRIED UNANIMOUSLY.

3. Law & Court Committee
 - b. Report on New Treatment Programming Funded by the Justice Millage Request for Direction on 2021 Programming Proposals

Debbie Edokpolo, Deputy Health Officer, presented her report to the Law & Courts Committee.

Darin Southworth, Corrections Major, presented his report to the Law & Courts Committee.

KC Brown, CATS Program Supervisor, presented her report to the Law & Courts Committee.

Cynthia Johnson, Sheriff's Office Intake Referral Coordinator, presented her report to the Law & Courts Committee.

Commissioner Celentino stated that the Lansing School District had passed their fiscal year budget and that began on July 1, 2020. He asked Ms. Johnson if Lansing School District did not allocate money for a full-time equivalent (FTE) for the Ingham County Jail as they had before.

Ms. Johnson stated that it was her understanding that Lansing School District did not have money for summer school. She further stated that she had been working becoming a General Educational Development (GED) tester so that there was an additional person to test people, but she would not be able to do that as she had thought.

Commissioner Celentino stated that, in 2020, \$1,024,000 was allocated for programming from the Justice Millage, and for 2021, a total allocation of \$1,043,456 was requested. He further stated that, since this was the first year these services were offered and due to the interruption of COVID-19, he wanted to give them another chance to see what else they could do.

Commissioner Celentino asked Teri Morton, Deputy Controller, in terms of the unspent funds from the previous year, if that would be enough to issue another Request for Proposal (RFP) for an additional service.

Ms. Morton stated that, in the first year, many of the programs started mid-year, and so only about \$500,000 of the \$1,000,000 was spent. She further stated that, this year, most of the money was allocated, but she was not sure how much would be spent.

Ms. Morton stated that one of her only issues with issuing another RFP for additional services was that the County would not necessarily have that surplus every year. She further stated that once the County bonded for the Justice Complex project, they would know how much their payments would be.

Ms. Morton stated that Major Southworth had brought up to her about whether or not there should be a process for the rest of that money because the money was not going anywhere. She further stated that she wondered if any of the attendees had ideas for what could be done.

Ms. Morton stated that Mary Sabaj, Community Corrections Director, could touch on the fact that there was an increase on electronic monitoring this year because of less people being in the Ingham County Jail due to COVID-19. She further stated that the County might receive reimbursement from the Federal Emergency Management Agency (FEMA), but the Board of Commissioners had approved a resolution to use some of the surplus money to cover the costs of electronic monitoring.

Ms. Sabaj stated that her department had been fortunate to have this resource for the increased use of electronic monitoring due to COVID-19. She further stated that her department began to allow indigent funding when people were losing their jobs, had reduced hours at their work, or Judges deciding that being in the community was a safe option.

Ms. Sabaj stated that she saw her department needing additional funding to get to the end of December 2020 if they wanted to maintain their ability to provide services at the levels they were being used.

Ms. Sabaj presented her report to the Law & Courts Committee.

Greg Feamster, Circuit Court Pretrial Services, presented his report to the Law & Courts Committee.

Janice Dooley, Deputy Court Administrator, presented her report to the Law & Courts Committee.

Commissioner Crenshaw thanked all of the attendees at the meeting tonight. He stated that when the Board of Commissioners pondered putting the Justice Millage on the ballot several years prior, the Commissioners heard that programming was going to be important to sell this to the voters. He further stated that the work of the attendees had shown that it was a great investment in our community.

Commissioner Crenshaw stated that he wanted to thank the attendees for their hard work. He further stated that he knew COVID-19 had changed the situation for the County, but the attendees continued to persevere to provide those services to their constituents.

Commissioner Crenshaw stated that, as a recommendation, the County might want to put together a report to the community on what the impact of services had been since the Justice

Millage passed. He further stated that he thought the community wanted to see what they were getting for their tax dollars.

Chairperson Slaughter stated that he agreed with Commissioner Crenshaw's recommendation. He further stated that he appreciated the attendees for coming before the Law & Courts Committee tonight and wanted to thank all of them for their work.

4. 9-1-1 Attorney-Client Communication

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SEBOLT, TO ACCEPT THE ATTORNEY-CLIENT PRIVILEGE RECOMMENDATION REGARDING THE 9-1-1 TOWER EQUIPMENT UPGRADE ISSUE FOR THE TOWER LOCATED IN LESLIE TOWNSHIP OF INGHAM COUNTY AND TO AUTHORIZE THE COUNTY ATTORNEY TO PROCEED IN THIS MATTER CONSISTENT WITH THE RECOMMENDATION.

THE MOTION CARRIED UNANIMOUSLY.

Announcements

Commissioner Crenshaw stated that Gregg Todd, County Controller designate, was on the Law & Courts Committee meeting tonight. He further stated that he wanted to acknowledge his presence.

Public Comment

Controller designate Todd thanked the Law & Courts Committee for inviting him to this meeting tonight. He stated that he looked forward to moving North in the coming weeks to join their team.

Adjournment

The meeting was adjourned at 6:36 p.m.

**AUGUST 13, 2020 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

- 1b. Community Corrections Advisory Board – Resolution to Authorize Additional Millage Funds for Indigent Electronic Monitoring Services and Notice to JSG Monitoring that Additional Justice Millage Funds Have Been Allocated and are Available to Maintain Indigent User Electronic Monitoring Services through December 31, 2020*

Resolution #19-393 authorized the current contract with JSG Monitoring for indigent user electronic monitoring services. The 2020 Budget approved a General Fund allocation of \$50,000 and an additional \$20,000 in Justice Millage funds was added through Resolution #19-512. Due to overall high utilization early in the fiscal year and increasing utilization due to COVID-19, Resolution #20-180 was approved to add up to \$115,000 in April. However, due to the pandemic, it has been challenging to project the level of need and utilization has continued to increase. It is now clear that the total approved to date (\$185,000) will not maintain services through the end of the year. A projected additional amount of up to \$85,000 is requested for services through December 31, 2020. Pursuant to the terms of the current JSG contract, written notice can be provided, as additional funds are made available. Current funding is projected to run out in September. If additional funding is not approved, only self-pay electronic monitoring services will be available, which would significantly limit or preclude access to this much-needed service.

The proposed \$85,000 supplement to indigent electronic monitoring funds are available from 2019 unspent programming funds within the Justice Millage Fund. There is potential to receive FEMA reimbursement for some portion of electronic monitoring expenditures directly related to COVID-19, which would provide a 75% reimbursement for qualifying expenses.

See memo for details.

- 2. Office of Homeland Security and Emergency Management – Resolution to Accept Grant Funds from the Department of Justice, BJA FY 20 Coronavirus Emergency Supplemental Funding Program*

This resolution will authorize the acceptance of \$36,170 from the BJA FY 20 Coronavirus Emergency Supplemental Funding Program from the Department of Justice and entering into an agreement for the time period of January 20, 2020 through January 31, 2022. This funding will assist the Ingham County Sheriff's Office in preventing, preparing for, and responding to the coronavirus. Funds may be used for overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, and sanitizer), training, travel expenses, and addressing the medical needs of inmates in the jail.

- 3. Sheriff's Office – Resolution to Authorize Ingham County and the Ingham County Sheriff's Office to Renew Three-Year Contract Agreement with the Michigan State Police and Saginaw County for Participation in the Statewide Records Management System (SRMS)*

This resolution will authorize entering into a contract with Michigan State Police and Saginaw County for the Statewide Records Management System (SRMS) for the time period of September 30, 2020 through September 30, 2023 for an annual yearly contract cost not to exceed \$37,400 per year. The cost for Jail Records Management is based on structural jail beds within the jail facility at a cost of \$50.00 per jail bed being utilized

by the Ingham County Sheriff's Office, currently at 444 beds. This is a renewal contract and funds are included in the budget for this expense.

INTERVIEWS:

1a. Community Corrections Advisory Board

AGENDA ITEM 1B

TO: Board of Commissioners Law and Courts and Finance Committees

FROM: Mary Sabaj, CCAB Manager

DATE: July 30, 2020

SUBJECT: RESOLUTION TO AUTHORIZE ADDITIONAL MILLAGE FUNDS FOR INDIGENT ELECTRONIC MONITORING SERVICES AND NOTICE TO JSG MONITORING THAT ADDITIONAL JUSTICE MILLAGE FUNDS HAVE BEEN ALLOCATED AND ARE AVAILABLE TO MAINTAIN INDIGENT USER ELECTRONIC MONITORING SERVICES THROUGH DECEMBER 31, 2020

BACKGROUND

Resolution #19-393, approved September 24, 2019, authorized the current contract with JSG Monitoring for indigent user electronic monitoring services. The 2020 Budget approved a General Fund allocation of \$50,000 and an additional \$20,000 in Justice Complex Millage Funds was added in Resolution #19-512 on November 26, 2019. Due to overall high utilization early in the fiscal year and increasing utilization due to COVID-19, Resolution #20-180 was approved to add up to \$115,000 on April 28, 2020. However, due to the pandemic, it has been challenging to project the level of need and utilization has continued to increase. It is now clear that the total approved to date (\$185,000) will not maintain services through the end of the year. A projected additional amount of up to \$85,000 is requested for services through December 31, 2020. Pursuant to the terms of the current JSG contract, written notice can be provided, as additional funds are made available.

ALTERNATIVES

Current funding is projected to run out in September, leaving the only option of self-pay for electronic monitoring services. Given the unprecedented challenges presented by COVID-19, this will significantly limit or preclude access to this much-needed service.

FINANCIAL IMPACT

The proposed \$85,000 supplement to indigent electronic monitoring funds are available from 2019 unspent programming funds within the Justice Millage Fund and will provide needed funds through December 31, 2020. There is potential to receive FEMA reimbursement for some portion of electronic monitoring expenditures directly related to COVID-19.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County, specifically section A 2. (e) of the Action Plan – Combine Jail sentences with substance abuse and other treatment programming when appropriate to reduce recidivism.

OTHER CONSIDERATIONS

Electronic monitoring is a highly cost efficient option for monitoring appropriate offenders in the community (\$5.50 to \$10 per day) and has proven to be an essential resource during the current COVID-19 crisis. Adequate indigent electronic monitoring resources will continue to be needed as an alternative to jail; and, to provide services for self-pay clients who have lost employment or whose hours have been reduced as a direct result of COVID-19. It is expected that this increased need for electronic monitoring resources will continue through 2020.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ADDITIONAL MILLAGE FUNDS FOR INDIGENT ELECTRONIC MONITORING SERVICES AND NOTICE TO JSG MONITORING THAT ADDITIONAL JUSTICE MILLAGE FUNDS HAVE BEEN ALLOCATED AND ARE AVAILABLE TO MAINTAIN INDIGENT USER ELECTRONIC MONITORING SERVICES THROUGH DECEMBER 31, 2020

WHEREAS, in Resolution #19-393 the Board of Commissioners authorized entering a contract with JSG Monitoring Services to provide electronic monitoring services for indigent users for an initial three (3) year performance period effective December 1, 2019 through December 1, 2022 followed by two, one (1) year automatic renewal periods not to exceed December 31, 2024; and

WHEREAS, this contract provides that upon exhaustion of the annual budgeted funds during any given year, JSG Monitoring is required to cease performing services for the remainder of the year, unless or until JSG is notified in writing that additional funding is available to continue services for indigent users; and

WHEREAS, to supplement the 2019 - 2020 General Fund allocation of \$50,000 for indigent user Electronic Monitoring services, on November 26, 2019 the Board of Commissioners adopted Resolution #19-519 that included Justice Millage funds in an amount up to \$20,000 and on April 28, 2020 in Resolution #20-180 approved additional Justice Millage funds of up to \$115,000; and

WHEREAS, due to generally high utilization early this fiscal year and increasing need for services due to COVID-19, the County General Fund allocation and supplemental Justice Millage funds totaling \$185,000 will not cover the cost of services through December 31, 2020; and

WHEREAS, additional electronic monitoring funding up to \$85,000 is needed to ensure that services continue through December 31, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes providing JSG written notice that additional funds in an amount not to exceed \$85,000 are available through December 31, 2020.

BE IT FURTHER RESOLVED, that funds to supplement the FY 2019-2020 General Fund allocation will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2020 budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

AGENDA ITEM 2

TO: Law and Courts Committee
Finance Committee

FROM: Sergeant James Every, Ingham County Office of Homeland Security and Emergency Management

DATE: July 9, 2020

RE: Resolution to accept grant funds from the Department of Justice, BJA FY 20 Coronavirus Emergency Supplemental Funding Program.

This resolution is to accept grant funds from the Department of Justice, BJA FY 20 Coronavirus Emergency Supplemental Funding Program. The Coronavirus Emergency Supplemental Funding (CESF) Program will provide funding to assist the Ingham County Sheriff's Office in preventing, preparing for, and responding to the coronavirus.

AGENDA ITEM 2

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT GRANT FUNDS FROM THE DEPARTMENT OF JUSTICE, BJA FY 20 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM

WHEREAS, on March 10, 2020, the Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan; and

WHEREAS, since then, the virus spread across Michigan, bringing death to over six thousand, and confirmed cases over seventy four thousand, and deep disruption to this state's economy, homes, and educational, civic, social, and religious institutions; and

WHEREAS, the Ingham County Sheriff's Office of Homeland Security and Emergency Management are to develop and maintain a response plan capable of protecting life, property, and vital infrastructure in times of disaster or emergency; and

WHEREAS, grant funds in the amount of \$36,170 are available from the Department of Justice's BJA FY 20 Coronavirus Emergency Supplemental Funding Program; and

WHEREAS, the funds may be used for overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses, and addressing the medical needs of inmates in jails.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the acceptance of \$36,170 from the BJA FY 20 Coronavirus Emergency Supplemental Funding Program from the Department of Justice and enters into an agreement for the time period of January 20, 2020 through January 31, 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the Ingham County Office of Homeland Security & Emergency Management 2020 Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Chairperson of the Board of Commissioners to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

AGENDA ITEM 3

TO: Board of Commissioners: Law & Courts and Finance Committees
FROM: Undersheriff Andrew R. Bouck
DATE: July 21, 2020
SUBJECT: Continued contract with Michigan State Police and Saginaw County for Statewide Records Management System (SRMS)
For the meeting agenda of August 13, 2020

BACKGROUND

The Ingham County Sheriff's Office wishes to renew the three-year contract with Michigan State Police and Saginaw County for Statewide Records Management System (SRMS). The Sheriff's Office has contracted with Michigan State Police and Saginaw County since 2017, this current system replaced our previous records management system (Tritech). The Sheriff's Office requests approval to continue contracting with Michigan State Police and Saginaw County for the use of the Statewide Records Management System (SRMS).

ALTERNATIVES

None.

FINANCIAL IMPACT

There is no financial impact as this contractual service has been budgeted for. This request is just to renew the existing contractual relationship with vendor.

STRATEGIC PLANNING IMPACT

Not Applicable

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support a renewal contract with the vendor to continue support of the Statewide Records Management System (SRMS).

AGENDA ITEM 3

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE INGHAM COUNTY AND THE INGHAM COUNTY SHERIFF'S OFFICE TO RENEW THREE-YEAR CONTRACT AGREEMENT WITH THE MICHIGAN STATE POLICE AND SAGINAW COUNTY FOR PARTICIPATION IN THE STATEWIDE RECORDS MANAGEMENT SYSTEM (SRMS)

WHEREAS, the Ingham County Sheriff's Office wishes to renew the three-year contract agreement with the Michigan State Police (MSP) and Saginaw County for the Statewide Records Management System (SRMS); and

WHEREAS, the Sheriff's Office initially contracted with the Michigan State Police and Saginaw County for the Statewide Records Management System in 2017; and

WHEREAS, the Statewide Records Management System (SRMS) allows for data exchange between all public safety agencies within the State of Michigan who decided to participate; and

WHEREAS, the Statewide Records Management System (SRMS) incorporates a Jail Records Management system for all jail records as well; and

WHEREAS, Saginaw County is providing the remote access to Saginaw County's Information Systems and Services (SCISS) Department for the Records Management System for the Ingham County Sheriff's Office to utilize SRMS which encompasses a Jail Records Management System; and

WHEREAS, the user cost for each sworn officer is \$200.00 per year for use of the SRMS, currently the total number of sworn officers who will be utilizing the system is 76 officers; and

WHEREAS, the cost for Jail Records Management is based on structural jail beds within the jail facility at a cost of \$50.00 per jail bed being utilized by the Ingham County Sheriff's Office, currently the operational use of jail beds within the facility is 444 beds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into a contract with Michigan State Police and Saginaw County for the Statewide Records Management System (SRMS) for the time period of September 30, 2020 through September 30, 2023 for an annual yearly contract cost not to exceed \$37,400.00 per year (76 users x \$200.00 = \$15,200.00 plus 444 beds x \$50.00 = \$22,200.00 for a grand total of \$37,400.00).

BE IT FURTHER RESOLVED, that the funds for this purpose will come from the IT Equipment-Maintenance Loft account, #636-25820-932050.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.