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LAW & COURTS COMMITTEE
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MARK POLSDOFER
VICTOR CELENTINO
BRYAN CRENSHAW
RYAN SEBOLT
CHRIS TRUBAC
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE LAW & COURTS COMMITTEE WILL MEET THURSDAY, JUNE 11, 2020 AT 6:00 P.M.
THE MEETING WILL BE HELD VIRTUALLY <https://ingham.zoom.us/j/92965023409>.

Agenda

Call to Order

Approval of the [May 28, 2020 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Animal Control – Update from [Animal Control](#) Director Heidi Williams
2. Sheriff's Office – Resolution to Continue Support Service Agreement with Carousel Industries for the Jail & Training Rooms [Audio & Video Systems](#) with the Ingham County Sheriff's Office
3. Community Corrections – Resolution to Authorize Submission of a Grant Application and a Contract with the Michigan Department of Corrections for Ingham County/City of [Lansing Community Corrections](#) and Program Subcontracts for FY 2020-2021

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
May 28, 2020
Draft Minutes

Members Present: Slaughter, Celentino, Crenshaw, Polsdofer, Schafer, Sebolt (arrived at 6:01 p.m.), Trubac.

Members Absent: None.

Others Present: Teri Morton, Rick Terrill, Morgan Cole, Elizabeth Noel, and Michael Tanis.

The meeting was called to order by Chairperson Slaughter at 6:00 p.m. virtually via Zoom in accordance with the Governor's Executive Order 2020-75 regarding the Open Meetings Act.

Approval of the May 14, 2020 Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. POLSDOFER, TO APPROVE THE MINUTES OF THE MAY 14, 2020 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Sebolt

Additions to the Agenda

None.

Commissioner Sebolt arrived at 6:01 p.m.

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. SEBOLT, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

1. Circuit Court – Juvenile Division – Resolution Honoring Tammy Williams
3. Public Defenders Office – Resolution to Authorize Board Chairperson to Sign Necessary Documents Related to Uprust Services Agreement

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

2. Facilities Department – Resolution to Authorize an Agreement with Tower Pinkster for the Architectural and Engineering Design Services at the Ingham County Probate Court Office

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SEBOLT, TO APPROVE THE RESOLUTION.

Commissioner Schafer stated that this was for \$14,000 to do an engineering study and proposal for the County Probate Court, but once the study would be started, the historic cost of these types of renovations had been \$90,000 to \$100,000 plus.

Commissioner Schafer stated that, at this time, he worried about the wisdom of an expenditure that was in the neighborhood of \$115,000. He further stated that he had not heard of any concerns about the County Probate Court, so he questioned the urgency of doing at this time, considering the current financial situation.

Teri Morton, Deputy Controller, stated that this project was a high priority of Chief Circuit and Probate Judge Richard J. Garcia. She further stated that while it was initially a safety concern, it was now also a health concern.

Rick Terrill, Facilities Director, stated that it was a resolution recommending modifications to the front counter, similar to what was done in the Circuit Court Clerk's Office, County Clerk's Office, and the Register of Deeds' Office. He further stated that, currently, the County Probate Court had two employees that would be moving over to Circuit Court Clerk's Office, but he did not know how long that would be, and said that Morgan Cole, Probate Court Administrator/Register, could speak to that.

Mr. Terrill stated that this had a sense of urgency, as Ms. Morton said, for both health and safety concerns. He further stated that Commissioner Schafer was correct, and he did include in their CIP for 2021 the anticipated costs to do this construction, which he estimated to be between \$90,000 and \$100,000.

Mr. Terrill stated that this resolution would give them an opportunity to get started on this project and to get better engineering costs. He further stated that this would help expedite the project for both the Chief Circuit and Probate Judge and the Probate Court Administrator/Register.

Commissioner Polsdofer asked Mr. Terrill if he could give the Commissioners a better idea of the reason for the project being in the neighborhood of \$90,000 to \$100,000.

Mr. Terrill stated that the counter had to be modified, which included a glass front with speakers in the glass and pass-through underneath. He further stated that a door would have to be installed, which required low-voltage wiring because there would be an access swipe card so that staff could get into the back.

Mr. Terrill stated that it had to be A.D.A. compliant, which required the backside of the counter to be modified. He further stated that part of the counter had to be cut to be A.D.A. compliant, so that people who used wheelchairs could still receive service.

Mr. Terrill stated that Brian Fisher, Facilities Manager, brought in several subcontractors to help his office put this estimate together. He further stated that modifications to the counter alone would be \$40,000.

Commissioner Trubac asked for clarification as to why this was a safety concern.

Mr. Terrill stated that he could not speak for operations in the County Probate Court, but this project was very similar to what was done in the Circuit Court Clerk's Office, County Clerk's Office, and the Register of Deeds' Office. He further stated that, from time-to-time, they had people coming in to that area that could be upset and perhaps threatening at times, which was what had been conveyed to him.

Mr. Terrill stated that the purpose of the safety was to provide a barrier between staff and the upset or unruly customer.

Ms. Morton stated that, when they said safety, she wanted to stress that it was security.

Commissioner Crenshaw stated that for those Commissioners who had not been in the County Probate Court's Office, when someone walked in, it was an open area and there was no barrier between the public and staff. He further stated that, as Mr. Terrill had said, the staff were open to potential harm if they had an unruly or angry person who had the intent to do harm as there was no barrier to the public.

Commissioner Celentino asked what additional construction would be done to protect the health of the staff and public.

Mr. Terrill stated that he was working with multiple departments to provide barriers between the staff and public, and with the tempered glass barrier that would be on the counter helped provide or reduced the chance of the spread of COVID-19. He further stated that the glass barrier was one of the ways to provide healthier conditions for the people who worked and visited that office.

Commissioner Celentino stated that he would support this resolution because two of the things that caught his attention were the security and health of people. He further stated that he agreed with Commissioner Schafer and others about the need to be prudent, but thought that they needed to keep their priorities when it came to safety and health, and sometimes that meant prioritizing projects such as this one.

Chairperson Slaughter stated that he tended to agree with Commissioners Crenshaw and Celentino. He asked if this project would be tracked as a COVID-19 expenditure that could be reimbursed.

Ms. Morton stated that she did not think this project would be Federal Emergency Management Agency (FEMA) reimbursable. She stated that her office could try to see with the engineering study, but did not think that it would be reimbursable.

Commissioner Trubac asked how long of time had this counter area been set up and in operation in its current form. He further asked if there had been recent incidents where staff felt threatened.

Mr. Terrill stated that he could only speak to the set up in its current form had been in operation since the Veterans Memorial Courthouse (VMC) had been built. He further stated that he was not aware of any threats, but operations could speak to that.

Discussion.

Ms. Cole stated that the County Probate Court Office was the only office within the VMC that did not have a secure barrier from the lobby to the employee entrance. She further stated that, in fact, there was an old-fashioned saloon door, which was how employees entered.

Ms. Cole stated that there had been a significant amount of money spent on the Circuit Court Clerk's Office and judicial offices to make a secure barrier, but someone could easily access all of those offices by going through the saloon door in the County Probate Court. She further stated that, now with COVID-19, there was a larger issue.

Ms. Cole stated that she had spoken to County Clerk Barb Byrum and Chief Circuit and Probate Judge Garcia to allow one of the stalls in the Circuit Court Clerk's Office to be used in the interim for safety of the public and the staff. She further stated that while there was glass, there was still the concern of the security of the County Probate Court Office.

Ms. Cole stated that she wanted the project to be done in the most cost-effective and safe manner. She further stated that they had talked about taking their CIP for this year that was for safety in the courtroom and using that money to put toward improvements to the County Probate Court Office, but right now, the door could not be opened for safety purposes due to COVID-19.

Ms. Cole stated that this project stemmed from back to October 2019 with their Courthouse Safety Committee, when multiple offices were concerned. She further stated that this was where it all came from, and COVID-19 brought it to a different level.

Commissioner Polsdofer asked if, given the price level, they would be able to bring that cost down by utilizing the existing counter and barrier, instead of a full replacement.

Mr. Terrill stated that a majority of the counter would remain there, and the modifications to the counter would reside behind the counter where a lot of the shelving had to be removed. He further stated that modifications to the top of the counter would be done to ensure it would support the glass that would be installed.

Mr. Terrill stated that, in the place of the saloon door, an actual door would need to be installed so framing would need to be done to the counters. He further stated that a majority of the counters would stay, but it required reinforcement and modifications.

Mr. Terrill stated that they would keep it at a minimal cost, as Ms. Cole said, to the best of their abilities.

Ms. Cole stated that her office did get an original quote when this started in October 2019, and it only involved the swipe access card and the glass, and it was roughly \$25,000. She further stated that, however, they did not get a quote for someone to hang the glass.

Ms. Cole stated that she wanted it to be the most cost-effective, and the court was willing to forgo the \$20,000 in CIP to put toward this because it was so important for the employees and the staff. She further stated that it was taxpayer money, and they had to be cognizant of that as it was about functionality and safety rather than beauty.

Commissioner Polsdofer asked, as the County was working toward getting the Justice Complex up and running, if there was any wind down at the facility where they might be able to utilize some of the glass to retrofit in this instance.

Mr. Terrill stated that, unfortunately, they were not able to repurpose anything at the jail, and the reason was the posts that were shutdown did not have tempered glass that could be repurposed. He further stated that the facility would be up and running for the next two years, so there was nothing there that they could be transferred and repurposed for this particular project.

Commissioner Schafer stated that he knew that times and circumstances had changed, but when people were in protected cages, it made government less friendly for the public. He further stated that people used to walk inside and say hello to people, and so he was disappointed to see people more isolated and afraid today.

Commissioner Schafer stated that had not heard anything about the County Probate Court Office issues, which was why he raised the issue. He further stated that he understood the circumstances and wanted to thank Mr. Terrill and Ms. Cole for providing rationale.

Ms. Cole stated that Chief Circuit and Probate Judge Garcia had the same concerns as Commissioner Schafer in terms of customer service and how to make the office not seem so unapproachable. She further stated that she agreed that it was very important because customers were people, but when it came to weighing what was more important, she thought that safety of the public and the staff, and the jeopardization of the other departments, was where she was able to work with Chief Circuit and Probate Judge Garcia to find a median.

Ms. Cole stated that Chief Circuit and Probate Judge Garcia was open to creative ideas in terms of how that environment could be customer service based, but also safe and economical.

Commissioner Schafer thanked Ms. Cole for her comments.

THE MOTION TO APPROVE THE RESOLUTION CARRIED UNANIMOUSLY.

Announcements

Commissioner Crenshaw stated that, as a reminder, the Board of Commissioners would be having a Board Leadership meeting on Thursday, June 4, 2020.

Commissioner Celentino asked if the meeting was at 6:00 p.m.

Commissioner Crenshaw stated yes.

Public Comment

Mr. Terrill stated that, during these difficult and trying times that everyone had been faced with due to COVID-19 pandemic, he wanted to give a shout out to all of the various Department Heads and employees that they had the pleasure of working with some of these challenges. He further stated that everyone was being extraordinarily patient and, as difficult as it was, it was nice to have that team-mentality where everyone was working together.

Chairperson Slaughter stated that he wanted to thank Mr. Terrill as he probably had a lot of tireless weeks. He further stated that he also wanted to thank all County employees.

Adjournment

The meeting was adjourned at 6:23 p.m.

**JUNE 11, 2020 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

2. *Sheriff's Office – Resolution to Continue Support Service Agreement with Carousel Industries for the Jail & Training Rooms Audio & Video Systems with the Ingham County Sheriff's Office*

This resolution will authorize the continued Support Service Agreement for the Jail and Training Rooms Audio & Video Systems from Carousel Industries. The cost of the agreement, not to exceed \$6,567.31, will be paid from the IT Network Maintenance account.

3. *Community Corrections – Resolution to Authorize Submission of a Grant Application and a Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Program Subcontracts for FY 2020-2021*

This resolution will authorize the annual submission of a grant application and a contract with the Michigan Department of Corrections for FY 2020-2021. The application request will provide funding in the amount of \$285,312, covering partial administration costs and all PA511 treatment and service programs for adult felony probationers. Probation Residential Services are also available and valued at \$574,875. Funding requests include Day Reporting, Relapse Prevention and Recovery treatment groups for men and women, a part time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, Gatekeeper services, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services.

See memo for details.

PRESENTATION:

1. *Animal Control – Update from Animal Control Director Heidi Williams*

AGENDA ITEM 1

To: Ingham County Law & Courts Committee
From: Director Heidi Williams
Date: June 11, 2020
Re: State of the Shelter

“Serve the community, provide compassionate treatment and care, and strive for the best possible outcome for all.”

- A Deputy Director was hired in the beginning of March. Dan Verhougstraete was chosen by a panel of people including myself, Dr. Karen Worthington, Lt. Andy Daenzer and HR Specialist Joan Clous. He was the overwhelming first choice of every member of the panel. Dan comes from the East Lansing Police Department where he was the jail administrator and property & evidence supervisor. Dan has very strong policy & procedure writing skills, possesses outstanding supervisory and communication skills and has experience in project management and implementation. In the three short months he has been with us, he has made a positive impact on shelter operations and staff morale.
- Additional Hiring: Multiple temporary Animal Care Specialists hired, Office clerk/dispatcher, Vet Tech, all on board as of 3/9/20
- Much needed repairs have been completed at the Outreach Center- A longtime volunteer donated the money to make all the repairs including new HVAC, hot water heater, foundation & roof/chimney repairs
- Court hold animals- Past history of holding animals associated with criminal cases for extended periods of time. As of March 2020, all court hold animals have been surrendered to ICAC and have been re-homed or are in foster. Going forward, we have a new procedure in place where by animal dispositions will be handled more expeditiously.
- “New leash on life” program instituted with ICSO. Dogs are taken to the jail to interact with inmates. This gets the dogs out of the shelter, gives us a chance to assess their behavior in another environment and allows them to get more socialization, increasing the chances of a positive adoption. It’s a way for the jail staff to reward good behavior of inmates as well.
- “Justice Heals” Program: This is a collaboration with Michigan State University Veterinary Medical Center and Dr. Marie Hopfensperger who is an Animal Behaviorist and longtime ICAC supporter/advisory board member. Dr. Hopfensperger is administering a grant called “Justice Heals” where shelter dogs will be paired with sexual assault survivors. We are excited to be a part of this groundbreaking program.

- Vaccination Clinics have been a huge success. We have vaccinated over 400 animals in three months and sold over 200 licenses. This program is in keeping with the Health in all policies approach to policy that the county recently implemented. We realize that transportation and economics can often be a barrier to people getting their animals vaccinated/licensed. By taking these clinics to various parts of the county monthly, we are attempting to alleviate that burden on the county residents. Covid-19 ended these programs in March, but we are working on safe ways to continue these clinics for the remainder of the year.
- Compassion Fatigue for staff. I have been working with a Social Worker who specializes in compassion fatigue for animal caregivers to develop a program specific to ICACS.
- We've been working with Facilities on some building issues that have popped up to include: HVAC, damage to kennel areas from dogs chewing, etc. In addition, we will be adding a storage shed for our overflow of live traps, cages & kennels. These items are currently taking up much needed room inside the shelter.
- We have made the move towards becoming a "Fear Free" Shelter. All staff have completed the Fear Free Shelter training on-line. Volunteers who work directly with animals will be required to complete the training as well. Fear, anxiety and stress (FAS) in shelter animals makes it harder to adopt those animals out because the animals frequently display behaviors like barking, jumping, whining, growling, etc. By cutting the FAS in our animals, we hope to increase adoptions and reduce behavioral euthanasia's. The longer animals stay in shelters, the more often they experience signs of FAS. Because of that, our goal is to have no animal in our shelter for longer than two weeks. If we are unable to get them adopted, we will try to get them into a foster home or transfer them to another shelter/rescue that can adopt them out in a timely manner.

Because we are aware of the above issues, we are addressing the FAS that shelter animals experience and making some minor changes to kennels, cages and animal enrichment.

- Adoptable dog wards will be locked with key card access to staff and approved volunteers. Only trained staff members or volunteers will be allowed to interact with the dogs. (Awaiting installation of access points)
- Cats are provided a place to hide (box, blanket draped shelter, etc.)
- Dogs and cats are receiving daily interactions with as many people as possible
- Dogs are given time in play groups as appropriate
- Dogs will be fed kibble by hand (where appropriate) and the remainder of their food will be placed in puzzle toys or Kong's to stimulate them mentally

- Dogs are given food puzzles/activities to allow them to use their noses and stimulate them mentally. These can be Kong's stuffed with peanut butter and treats & frozen or cereal boxes with peanut butter smeared on the inside (they love to rip them up!)

Additionally, In addition, we are making changes to our adoption procedures that will help cut down on FAS.

- Prescreening forms will be filled out by potential adopters. This will help cut down on the people who just want to come view or "play" with the animals. This type of unsupervised contact often increases animals FAS
- Adoption counselors will assist the adopter through the entire process including meeting the pet they are interested in
- Animal Behavior is now being recorded in Multi-Ops (Shelter software) so that the counselors are aware of any issues that the adopters should be aware of

Because the shelter may be facing some significant financial challenges in the coming months/years, I have been looking at ways to cut costs and increase revenue

- To date, we have reduced the amount of money we spend on cellular phones by cleaning up the account of un-used lines, switching plans to save on monthly reoccurring costs and eliminating lines by utilizing Google Voice.
- We have begun using a service called "Vet Cove" which automatically performs price comparisons with vendors for pharmaceuticals and medical supplies. It is anticipated that this service will save us up to 10% on the cost of our medicines and supplies.
- We are purchasing as many products as possible through the State of Michigan MiDEAL program as possible
- We are in discussions with pet food providers to obtain direct from distributor costs or shelter specific pricing
- Reduced vehicle fuel usage by implementing new vehicle policy that prohibits officers from leaving vehicles running when unnecessary
- Consolidation of storage units from three to one
- Reduction of paper/printed forms. Moving to electronic forms where possible
- To date we have received two grants totaling \$45,000 to be utilized for pharmaceuticals, blood work and orthopedic procedures. Shelter staff is pursuing all available grant opportunities

AGENDA ITEM 2

TO: Board of Commissioners: Law & Courts and Finance Committees
FROM: Undersheriff Andy Bouck
DATE: May 21, 2020
SUBJECT: Audio & Video Contractual Support Service Agreement with Carousel Industries
For the meeting agendas of June 11 and 17, 2020

BACKGROUND

The Ingham County Sheriff's Office contracts with Carousel Industries for Service Support for Audio & Video Support within the Jail and Training Rooms. The Sheriff's Office has contracted with Carousel Industries since 2014, which replaced a failing audio & video system from Grand Valley Audio Systems. The Sheriff's Office requests approval to continue support service with Carousel Industries.

ALTERNATIVES

None.

FINANCIAL IMPACT

There is no financial impact as contractual services has been budgeted. The request is just to renew existing contract relationship with vendor.

STRATEGIC PLANNING IMPACT

Not Applicable.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support a renewal contract with the vendor to continue support of existing audio & video equipment.

AGENDA ITEM 2

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONTINUE SUPPORT SERVICE AGREEMENT WITH
CAROUSEL INDUSTRIES FOR THE JAIL & TRAINING ROOMS AUDIO & VIDEO
SYSTEMS WITH THE INGHAM COUNTY SHERIFF'S OFFICE**

WHEREAS, the Ingham County Jail and Training Rooms had Audio & Video Systems installed in 2014; and

WHEREAS, the Innovation and Technology Department worked with Carousel Industries to replace the failed/failing Grand Valley Audio System; and

WHEREAS, the Jail and Training Rooms Audio & Video Systems were completed in several phases by the end of 2014; and

WHEREAS, the Jail and Training Rooms Video & Audio systems will be covered under this agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the continued Support Service Agreement (SSA) for the Jail and Training Rooms Audio & Video Systems from Carousel Industries.

BE IT FURTHER RESOLVED, that the cost of the SSA, in an amount not to exceed \$6,567.31, will be paid from the 63625810-932030 IT Maintenance account.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

AGENDA ITEM 3

TO: Board of Commissioners Law and Courts and Finance Committees
FROM: Mary Sabaj, CCAB Manager
DATE: June 1, 2020
SUBJECT: Resolution Authorizing Submission of Grant Application and Entering MDOC Contract and Program Subcontracts for FY 2020-2021
For the meeting agendas of June 11 and June 17

BACKGROUND

Community Corrections submits an annual grant application for all PA511 State funded community based programs for adult felony probationers and partial administrative costs. The funding request for FY2020-2021 includes Day Reporting, Relapse Prevention and Recovery treatment groups for men and women, a part time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, Gatekeeper services, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services.

ALTERNATIVES

Without these funds, programming will only be available on a client pay basis which will limit or preclude access to much needed treatment and services.

FINANCIAL IMPACT

The FY 2020-2021 Application request will provide funding in the amount of \$285,312, covering partial administration costs and all PA511 treatment and service programs for adult felony probationers. Probation Residential Services are also available and valued at \$574,875.

STRATEGIC PLANNING IMPACT

This resolution supports Board of Commissioners long term objectives of supporting public safety and providing appropriate evidence-based sanctions for adult offenders, by providing access to evidence based community- based program alternatives to incarceration and reducing residivism by effectively addressing barriers to offender success.

OTHER CONSIDERATIONS

The FY 2020-2021 Community Corrections Comprehensive Plan and annual Application are designed to result in the efficient use of State and local corrections resources. This saves jail beds and improves successful outcomes for participants, enabling them to become productive members of the community who are able to take responsibility for themselves and their families, as well as meet their court ordered obligations.

RECOMMENDATION

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution to support Community Corrections administration and programming for FY2020-2021.

AGENDA ITEM 3

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION AND A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND PROGRAM SUBCONTRACTS FOR FY 2020-2021

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board approved the Funding Application and Plan for
FY 2020-2021; and

WHEREAS, the FY 2020-2021 Application provides for the following CCAB Plans and Services programming: Relapse Prevention and Recovery (\$67,898) to be provided by C-E-I CMH; Gatekeeper services (\$4,069) to be provided by the CCAB Staff Consultant; MRT Cognitive Change Groups (\$32,082) to be provided by Prevention and Training Services; Domestic Violence Intervention Groups (\$24,900) to be provided by Prevention and Training Services; Opioid Specific Program services (\$29,850) to be provided by Tri County Community Adjudication Program (TRI-CAP); Day Reporting services (\$40,274) to be provided by Northwest Initiative – ARRO; and, Electronic Monitoring Services for Pretrial defendants (\$10,134) to be provided by Judicial Services Group, Ltd., for a subcontracted program total of \$209,207 for the time period of October 1, 2020 through September 30, 2021; and

WHEREAS, the FY 2020-2021 Application also provides funding for a special part-time Pretrial Services Investigator (\$25,683) to enhance the community supervision capacity of 30th Circuit Court Pretrial Services and for CCAB Administration in the amount of \$50,422 for a Plans and Services total of \$285,312 for the time period of October 1, 2020 through September 30, 2021; and

WHEREAS, Ingham County is also provided access to Probation Residential beds with a projected average daily population of 30 at \$52.50 per bed day valued at \$574,875, MDOC contracts directly with residential providers rather than with local jurisdictions; and

WHEREAS, pursuant to the FY 2020-2021 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes submission of the Grant Application and, upon State approval, entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY 2020-2021 in the amount of \$285,312 in CCAB Plans and Services and Administration funds for the time period of October 1, 2020 through September 30, 2021.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2020 through September 30, 2021 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$32,082; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$24,900; with Tri County Community Adjudication Program (TRI-CAP) for the cost of Opioid Specific Program services not to exceed \$29,850; with CEI Community Mental Health for the cost of Relapse Prevention and Recovery services not to exceed \$67,898; with Northwest Initiative - ARRO for the cost of Day Reporting services not to exceed \$40,274; and with Judicial Services Group. Ltd. for the cost of electronic monitoring services for Pretrial defendants not to exceed \$10,134.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the continued funding of a special part-time (19 hours per week) Pretrial Services Investigator position at the ICEA PRO06 salary grade not to exceed \$25,683.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.