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LAW & COURTS COMMITTEE
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VICTOR CELENTINO
BRYAN CRENSHAW
RYAN SEBOLT
CHRIS TRUBAC
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, NOVEMBER 12, 2020 AT 6:00 P.M. THE MEETING WILL BE HELD VIRTUALLY AT <https://ingham.zoom.us/j/88597154416>.

Agenda

Call to Order

Approval of the [October 29, 2020](#) Minutes

Additions to the Agenda

Limited Public Comment

1. 55th District Court
 - a. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office - Michigan Mental Health Court Grant Program ([SCAO-MMHCGP](#)), Continue a Probation Officer Position, and Authorize Subcontracts
 - b. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court's State Court Administrative Office - Michigan Drug Court Grant Program ([SCAO-MDCGP](#)) and Authorize Subcontracts
2. Sheriff's Office
 - a. Resolution to Authorize a Contract with [Life Launch Institute, LLC](#). for Parenting Programming
 - b. Resolution to Authorize a Contract with [It Takes A Village Educational Consulting, LLC](#). for Restorative Justice Programming
 - c. Resolution to Authorize a Presentation of [Salvaged Security Bars](#) from the Demolished Jail in Honor of the Historical Service Provided by Sheriff's Office Employees and Acceptance of Donations for This Purpose
3. Homeland Security and Emergency Management
 - a. Resolution to Accept Grant Funds from the State of Michigan Emergency Management Performance Grant ([EMPG](#)) for FY 2020
 - b. Resolution to Authorize a Contract with the State of Michigan, Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and Accepting the FY 2020 [Homeland Security Grant](#) Program Funds
4. Prosecuting Attorney
 - a. Resolution to Authorize Acceptance of a [Grant Amendment](#) with the Michigan State Police and the Ingham County Prosecutor's Office and Authorizing a Subcontract between the Ingham County Prosecutor's Office and Jackson County Prosecutor's Office and the Blackman Leoni Township Department of Public Safety

- b. Resolution to Authorize a [Memorandum of Understanding](#) between the Department of the Attorney General, the Ingham County Prosecutor's Office, the Jackson County Prosecutor's Office, Aware Inc., and a Subcontract with End Violent Encounters (EVE)
- 5. Community Corrections
 - a. Resolution to Authorize Amending the Contract with Alcohol Drug Administrative Monitoring, Inc. ([ADAM](#)) to Extend the Performance Period for Drug Testing and Breathalyzer Services
 - b. Resolution to Authorize [Amending FY 2019-2020](#) Community Corrections Program Subcontracts to Increase Funding Awards based on State Approved Line Item Transfers
- 6. Public Defenders Office
 - a. Resolution to Authorize a Service Agreement between [Language Line Solutions](#) and the Ingham County Office of the Public Defender for Interpreter Services
 - b. Resolution to Authorize a [Data Sharing](#) Agreement between the Michigan Indigent Defense Commission and the Ingham County Office of the Public Defender
- 7. Controller's Office
 - a. Resolution Approving Various [Contracts](#) for the 2021 Budget Year
 - b. [Future Rates](#) for Justice Millage (*Discussion*)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
October 29, 2020
Draft Minutes

The meeting was called to order by Chairperson Slaughter at 6:00 p.m. virtually via Zoom in accordance with Public Act 228 of 2020 regarding the Open Meetings Act. A roll call attendance vote and the present location of the Committee members was taken for the record.

Members Present: Slaughter (Ingham County), Celentino (Ingham County), Crenshaw (Ingham County), Polsdofer (Ingham County), Schafer (Ingham County), Sebolt (Ingham County), Trubac (Ingham County).

Members Absent: None.

Others Present: Teri Morton, Heidi Williams, KC Brown, Missy Harris, and Michael Tanis.

Approval of the October 15, 2020 Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SCHAFFER, TO APPROVE THE MINUTES OF THE OCTOBER 15, 2020 LAW & COURTS COMMITTEE MEETING.

MOVED BY COMM. CRENSHAW TO AMEND THE MINUTES AS FOLLOWS:

Commissioner Celentino asked if there was a resolution for the **Recovery Coach position**.

This was considered a friendly amendment.

THE MOTION TO APPROVE THE MINUTES, AS AMENDED, CARRIED UNANIMOUSLY.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

1. Community Mental Health – Resolution to Authorize a Contract with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for a Peer Recovery Coach
2. Sheriff's Office – Resolution to Authorize an Interlocal Agreement with the City of Lansing for the 2020 Local JAG Grant

3. 9-1-1 Dispatch Center
 - a. Resolution to Authorize Purchase of ProQA Medical Backup Software Licenses and Support from Priority Dispatch for the Ingham County 9-1-1 Backup Center
 - b. Resolution to Authorize Engagement of “The Cardinal Group”
 - c. Resolution to Authorize Purchase of Services from Central Square Technologies for the Re-Hosting of Our Computer Aided Dispatch (CAD) System
 - d. Resolution to Authorize a Software Support Agreement with Central Square Technologies for the Computer Aided Dispatch (CAD) System
 - e. Resolution to Authorize Renewal of Quality Performance Review (QPR) with Priority Dispatch for the Ingham County 9-1-1 Center

4. Animal Control – Resolution to Approve the Creation of a Part-Time Animal Behaviorist/Enrichment Coordinator Position for Ingham County Animal Control and Shelter

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:03 p.m.

**NOVEMBER 12, 2020 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

1a. 55th District Court – Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office - Michigan Mental Health Court Grant Program (SCAO-MMHCGP), Continue a Probation Officer Position, and Authorize Subcontracts

This resolution will authorize a grant award in the amount \$369,000 from the Michigan Mental Health Court Grant Program (MMHCGP), administered by the State Court Administrative Office (SCAO).

The grant funding supports one full-time probation officer assigned to the program, which is included in the 2021 budget.

The resolution will also authorize up to \$109,718 in Ingham County In-Kind funding and acknowledge \$35,666 CMHA-CEI Local Cash Contributions, resulting in a total Mental Health Court budget not to exceed \$514,384. This resolution also recognizes a \$4,500 allocation of Ingham County In-Kind funding to the Ingham County Office of the Public Defender for representation of non-indigent Mental Health Court participants.

Subcontracts would also be authorized as follows:

1. Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500
2. Substance Use Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed a total of \$42,318
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties - not to exceed \$302,753.

See memo for details.

1b. 55th District Court – Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court’s State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) and Authorize Subcontracts

This resolution will authorize the acceptance of \$127,000 in grant funding from the Michigan Drug Court Grant Program (MDCGP), administered by the State Court Administrative Office (SCAO). The grant funding supports one full-time probation officer assigned to the program. Ingham County In-Kind funding supports one half-time probation officer assigned to the program. Both positions are included in the 2021 budget.

The resolution will also authorize \$168,165 in Ingham County In-Kind funding and acceptance of future possible donations from the Ingham County Sobriety Court Foundation, resulting in a current total Sobriety Court budget of \$295,165. This resolution also recognizes a \$9,600 allocation of Ingham County In-Kind funding to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

The resolution will also authorize subcontracts as follows:

1. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$18,146
2. Evaluation and Counseling services with Cognitive Consultants – not to exceed \$53,850

See memo for details.

2a. *Sheriff's Office – Resolution to Authorize a Contract With Life Launch Institute, LLC for Parenting Programming*

This resolution will authorize a contract not to exceed \$20,000 per year with Life Launch Institute, LLC for up to three years, beginning January 1, 2021. Life Launch Institute will provide parenting classes for inmates at a rate of \$200 per session, two sessions per week, 50 weeks per year. Parenting Programming is popular with the Ingham County Jail's inmate population, and routinely court ordered. This contract will be funded by the Justice Millage, as approved by Resolution 20-473.

See memo for details.

2b. *Sheriff's Office – Resolution to Authorize a Contract with It Takes A Village Educational Consulting, LLC for Restorative Justice Programming*

This resolution will authorize a contract not to exceed \$20,000 per year with It Takes A Village Educational Consulting, LLC. for up to three years, beginning January 1, 2021. It Takes A Village Educational Consulting, LLC will provide restorative justice programming for inmates at the Ingham County Jail. Restorative justice teaches life changing skills designed to reduce recidivism and repair relationships through accountability, problem solving and conflict resolution. Classes will be held twice per week, with one class per gender for a total of 50 weeks unless changes are approved by the Ingham County Jail Program Director. This contract will be funded by the Justice Millage, as approved by Resolution 20-473.

See memo for details.

2c. *Sheriff's Office – Resolution Authorizing a Presentation of Salvaged Security Bars from the Demolished Jail in Honor of the Historical Service Provided by Sheriff's Office Employees and Acceptance of Donations for this Purpose.*

Part of the construction of the new Ingham County Justice Complex, the 1960's era Ingham County Jail will be completely demolished. In an effort to show respect for and preserve the legacy of the facility, Ingham County, Sheriff's Office personnel have expressed an interest in being able to own and display scrapped sections of the jail's security bars. The Sheriff's Office would like to honor the service of current and former employees by presenting them with a displayable section of the security bars from this historic complex. The cutting and sectioning of the individual panels will be funded by private donations, at an anticipated cost of between \$4,800 and \$5,500. This resolution will authorize the acceptance of donations for this purpose, as well as the recovery, retention and presentation of a section of the security bars from the historic jail complex to each Sheriff's Office employee.

See memo for details.

3a. Homeland Security & Emergency Management – Resolution to Accept Grant Funds from the State of Michigan Emergency Management Performance Grant (EMPG) for FY 2020

This resolution will authorize the acceptance of funds for the Michigan Emergency Management Performance Grant for the time period of October 1, 2019 through September 30, 2020. This grant reimburses Ingham County for a portion of salary and fringes for the Emergency Management Program Manager, based on performance and meeting goals set forth by the State of Michigan. This is a pass-through grant from the Federal Emergency Management Agency to the Michigan State Police. This year's grant amount is \$59,167, which covers around 35% of the Program Manager's budgeted salary and fringes.

3b. Homeland Security & Emergency Management – Resolution to Authorize a Contract with the State of Michigan, Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and Accepting the FY 2020 Homeland Security Grant Program Funds

This resolution will authorize entering into a contract with the State of Michigan, FY2020 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of \$848,621 for the time period of September 1, 2020 to May 31, 2023. It will also authorize Ingham County to act as the fiduciary agent for the grant.

The purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field. The total amount of grant funds available to Ingham County agencies is \$25,305.68 from the State Homeland Security Program (SHSP) and \$33,188.23 from the Law Enforcement Terrorism Prevention Activities (LETPA) for a total of \$58,493.91

See memo for details.

4a. Prosecuting Attorney's Office – Resolution to Authorize Acceptance of a Grant Amendment with the Michigan State Police and the Ingham County Prosecutor's Office and Authorizing a Subcontract between the Ingham County Prosecutor's Office and Jackson County Prosecutor's Office and the Blackman-Leoni Township Department of Public Safety

This resolution will authorize the Ingham County Prosecutor's Office (ICPO) to enter into an amended contract in the amount of \$268,271 effective through March 21, 2021, with Michigan State Police (MSP) and a subcontract with Jackson County Prosecutor's Office and Blackman-Leoni Township Department of Public Safety. The ICPO has received a grant extension from MSP for the 2015 Sexual Assault Kit Initiative Grant. This grant and the proposed amendment provides funds to assist local prosecutors with investigation, prosecution, and notification of victims for cases arising out of the statewide Sexual Assault Kit Initiative (SAKI). The current grant funds one assistant prosecutor and one dedicated Ingham County Sheriff's Office Detective to investigate these unresolved cases. Last year additional funds were approved to add subcontracts for an investigator position in Jackson County to work cooperatively with our current SAKI investigator. This year's grant extension continues the subcontracts and Jackson investigator. MSP will continue to provide reimbursement funding for the Ingham County SAKI investigator and has agreed to provide re-imbursement funding for the Jackson County SAKI investigator.

See memo for details.

4b. *Prosecuting Attorney's Office – Resolution Authorizing a Memorandum of Understanding between the Department of the Attorney General, the Ingham County Prosecutor's Office, the Jackson County Prosecutor's Office, AWARE Inc., and a Subcontract with End Violent Encounters (EVE)*

This resolution will authorize the Ingham County Prosecutor's Office (ICPO) to enter into a memorandum of understanding (MOU), effective January 1, 2021 through December 31, 2021, in the amount of \$283,475 with the Department of the Attorney General (AG), the Jackson County Prosecutor's Office, and AWARE Inc., and also authorize ICPO to enter into a subcontract with End Violent Encounters (EVE). The AG will provide reimbursement funding for all expenses charged under the MOU. The MOU also includes the anticipated independent contractor agreement with EVE for a part-time advocate not to exceed \$14,919.

ICPO receives grant funding from the Michigan Department of the Attorney General to assist local prosecutors with the investigation, prosecution, and notification of victims in cases arising out of the statewide Sexual Assault Kit Initiative (SAKI). ICPO utilizes one Special Assistant Attorney General and one dedicated Ingham County Sheriff's Office detective to investigate those unsolved cases originating from Ingham County. Beginning last year, additional funds have been provided to expand the duties of the Ingham County based SAKI Assistant AG to include unresolved sexual assault kit cases originating from Jackson County. The ICPO SAKI prosecutor was authorized, under the powers of the AG, to prosecute cases in both counties. The Jackson County Prosecutor's Office provided office space and resources for the additional prosecutorial assistance. Further, the grant includes funds for a community based Jackson County sexual assault advocate to provide victim services.

See memo for details.

5a. *Community Corrections – Resolution to Authorize Amending the Contract with Alcohol Drug Administrative Monitoring, Inc. (ADAM) to Extend the Performance Period for Drug Testing and Breathalyzer Services*

This resolution will authorize an amendment to the contract with Alcohol Drug Administrative Monitoring, Inc. (ADAM) for drug and breathalyzer testing services to extend the performance period to January 1, 2021 through December 31, 2021 with a one year automatic renewal thereafter not to extend beyond the 31st day of December 2022. After completing an RFP process, the County entered into a contract with ADAM for critical drug testing and breathalyzer services for a performance period of January 1, 2019 through December 31, 2019 with a one year automatic renewal period ending December 31, 2020. ADAM has agreed to hold pricing and all contract terms for an additional two year period ending December 31, 2022. An RFP will be distributed for these services prior to the end of this contract period.

See memo for details.

5b. *Community Corrections – Resolution to Authorize Amending FY 2019-2020 Community Corrections Program Subcontracts to Increase Funding Awards Based on State Approved Line Item Transfers*

The State of Michigan – Office of Community Corrections approved FY 2019-2020 Budget Adjustment Requests to transfer grant funds to the Relapse Prevention and Recovery, Domestic Violence Intervention, and Day Reporting programs that required additional funds to maintain services through the end of the fiscal year. This resolution will authorize amending the following subcontracts for CCAB Plans and Services programming to increase total compensation amounts pursuant to State approved Budget Adjustments for FY 2019-2020: Domestic Violence Intervention from \$12,000 to \$20,100, Relapse Prevention and Recovery from \$67,898 to \$74,898 and Day Reporting from \$40,274 to \$46,774.

See memo for details.

6a. Public Defenders Office – Resolution to Authorize a Service Agreement between Language Line Solutions and the Ingham County Office of the Public Defender for Interpreter Services

This resolution will authorize an agreement with Language Line Solutions for Interpreter Services. Services will be provided on a per minute basis of \$0.85 per minute for Spanish and \$1.19 per minute for all other languages. Video interpretation services are also offered for \$1.30 per minute for all languages. The Service Agreement does not have a specific term and can be cancelled by either party upon request.

The Public Defenders (PD) Office is frequently assigned to represent defendants who have limited or no ability to communicate with the attorneys and staff due to language barriers. The Office has primarily been using 7CLingo because they are also used by the courts. 7CLingo provides face to face interpretation, necessitating visits to the PD Office to interpret for clients who are in custody, and often come to the office to meet with the defendant who is on bond but does not have technology in place to video conference. Language Line Solutions provides an alternate solution by providing interpretive services over the telephone or by video conference. This service can be more convenient in many circumstances, safer under the current pandemic conditions, and also less expensive. The PD Office will use this service in addition to 7CLingo.

See memo for details.

6b. Public Defenders Office – Resolution Authorizing Data Sharing between the Ingham County Office of the Public Defender and the Michigan Indigent Defense Commission

This resolution will authorize an agreement with the Michigan Indigent Defense Commission (MIDC) to share data related to case load and time keeping from the Ingham County Office of the Public Defender.

The Michigan Indigent Defense statute is built around 8 best practices standards. Standard 6 is to ensure that the system maintains caseloads that are not so excessive that the attorneys cannot give each individual client sufficient time and attention needed for their case. The MIDC has undertaken an evaluation of individual program data to make better recommendations to the legislature and programs. The case management system dataDefender© is used by the Ingham County Office of the Public Defender and many other systems in Michigan. It has worked out an arrangement with the provider, JusticeWorks, to be able to extract the data necessary from individual systems to ensure timeliness and uniformity. The Ingham County Office of the Public Defender has been asked to allow this access and to participate in the study. This agreement will allow for that participation. The duration of the study is not for a fixed period and will probably continue, at least sporadically, for a number of years.

See memo for details.

7a. Controller's Office – Resolution Approving Various Contracts for the 2021 Budget Year

This resolution will approve the attached list of contracts for the 2021 budget year. The list consists only of contracts that are included in the 2021 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

The county contract approval process, as amended by Resolution #09-095, provides that any contract over \$5,000 must be approved by the Board of Commissioners.

Based on Resolution #16-443, the Budget Office will be using the Consumer Price Index's Annual Inflation rate (1.4% for 2021) or 1%, whichever is greater to determine if the contract falls within the Board of Commissioners' Guidelines. Expenditure contracts with a 2021 increase of 1.4% or less are the only ones included in this resolution. All others will have to be presented separately by resolution.

See memo for details.

DISCUSSION ITEM:

7b. Controller's Office – *Future Rates for Justice Millage*

Agenda Item 1a

To: Ingham County Law & Courts and Finance Committees
From: Da'Neese Wells
Date: 10/26/20
Subject: Mental Health Court Resolution for Fiscal Year 2021

Attached please find a Resolution requesting authorization for the 55th District Court Mental Health Court to accept \$369,000 in grant funding from the Michigan Mental Health Court Grant Program (MMHCGP), administered by the State Court Administrative Office (SCAO).

We have received Michigan Mental Health Court Grant Program funding for Mental Health Court since FY2014. The basic premise of the program is a collaborative relationship between the 55th District Court and the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) designed to link mentally ill criminal defendants to appropriate treatment in hopes of better addressing the needs of individuals with mental illness, reducing recidivism and enhancing public safety.

The grant funding supports one full-time probation officer assigned to the program. This position has already been approved in the 2021 Ingham County budget.

The resolution also authorizes up to \$109,718 Ingham County In-Kind funding and acknowledges \$35,666 CMHA-CEI Local Cash Contributions, resulting in a total Mental Health Court budget not to exceed \$514,384.

Additionally, the resolution acknowledges that the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$4,500 to the Ingham County Office of the Public Defender for representation of non-indigent Mental Health Court participants.

Lastly, the resolution authorizes continuation of a probation officer position, and subcontracts as follows:

1. Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500,
2. Substance Use Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed a total of \$42,318,
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties - not to exceed \$302,753 (\$210,500 grant funding, \$56,587 Ingham County In-Kind Funding, and \$35,666 Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local In-Kind Contribution funding).

Thank you for your consideration.

Agenda Item 1a

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM, CONTINUE A PROBATION OFFICER POSITION, AND AUTHORIZE SUBCONTRACTS

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are over 5,000 seriously mentally ill adults in our region; and

WHEREAS, the 55th District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety and more efficient public sector spending; and

WHEREAS, the 55th District Court has received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program (SCAO-MMHCGP) in the amount of \$369,000 to continue a Mental Health Court at the 55th District Court; and

WHEREAS, continuation of the Mental Health Court will require continuing to employ a probation officer to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-MMHCGP.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the SCAO-MMHCGP for a total budget not to exceed \$514,384 to include SCAO-MMHCGP grant funds in the amount of \$369,000, Ingham County In-Kind matching funds not to exceed \$109,718 with no local hard cash matching funds, and CMH -CEI Local In-Kind Contributions not to exceed \$35,666 for the time period of October 1, 2020 through September 30, 2021.

BE IT FURTHER RESOLVED, that the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$4,500 to the Ingham County Office of the Public Defender for representation of non-indigent Mental Health Court participants.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of one FTE Grant-funded Probation Officer, an ICEA Court Professional, Grade 7, contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, that grant funded Mental Health Court program direct service subcontracts for the following services in the following amounts are authorized:

1. Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500
2. Substance Use Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed a total of \$42,318
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties—not to exceed \$302,753 (\$210,500 grant funding, \$56,587 Ingham County In-Kind Funding, and \$35,666 CMH-CEI Local In-Kind Contribution funding).

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2020 and 2021 55th District Court budget and the position allocation list.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 1b

To: Ingham County Law & Courts and Finance Committees
From: Da'Neese Wells
Date: 10/26/20
Subject: Sobriety Court Resolution for Fiscal Year 2021

Attached please find a resolution requesting authorization for the 55th District Court Sobriety Court to accept \$127,000 in grant funding from the Michigan Drug Court Grant Program (MDCGP), administered by the State Court Administrative Office (SCAO).

We have received grant funding administered by SCAO for Sobriety Court since FY2004. Our program targets OWI 2nd and OWI 3rd offenders found dependent on alcohol or other drugs who are not violent offenders (as defined in MCL 600.1062). Research suggests case handling should be expedited for these defendants. Prior to the implementation of Sobriety Court we had no specific mechanisms for this purpose. Now, potential Sobriety Court participants are identified at arraignment and placed on Sobriety Court bond conditions, which include testing and reporting. Compliance with these conditions is monitored throughout the pre-adjudication process. We've found that the combination of pretrial supervision and Sobriety Court motivates participants to remain sober during the period of supervision and after graduation, reducing recidivism and enhancing public safety.

The grant funding supports one full-time probation officer assigned to the program. Ingham County In-Kind funding supports one half-time probation officer assigned to the program. These positions have already been approved in the 2020 Ingham County budget.

The resolution also authorizes \$168,165 Ingham County In-Kind funding and acceptance of future possible donations from the Ingham County Sobriety Court Foundation, resulting in a current total Sobriety Court budget of \$295,165.

Additionally, the resolution acknowledges that the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$9,600 to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

Lastly, the resolution authorizes subcontracts as follows:

1. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$18,146,
2. Evaluation and Counseling services with Cognitive Consultants – not to exceed \$53,850.

Thank you for your consideration.

Agenda Item 1b

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM AND AUTHORIZE SUBCONTRACTS

WHEREAS, the 55th District Court Sobriety Court Program (Sobriety Court) has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, continuation of the Sobriety Court will require continuing to employ two probation officers to provide staffing for the program; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrative Office grant including the SCAO-MDCGP grant in the amount of \$127,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2020 through September 30, 2021.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Ingham County Sobriety Court Foundation as well as other organizations, groups and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th District Court Sobriety Court Program and authorizes the program to accept any future possible donation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of \$295,165 to include SCAO-MDCGP grant funds in the amount of \$127,000 and Ingham County In-Kind matching funds of \$168,165 with no local hard cash matching funds, all of which are required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, that the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$9,600 to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

BE IT FURTHER RESOLVED, that grant-funded Sobriety Court program direct service subcontracts for the following services in the following amounts are authorized:

1. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$18,146
2. Evaluation and Counseling services with Cognitive Consultants – not to exceed \$53,850

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2020 and 2021 55th District Court budget and the position allocation list.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 2a

TO: Law and Courts Committee & Finance Committee
FROM: Darin J. Southworth, Major – Sheriff's Office
DATE: October 23, 2020
SUBJECT: Parenting Program Provider Selection
For the November meeting agendas

BACKGROUND

RFP 147-20, for Parenting Program Services (PP) was conducted to identify providers for our inmate population, utilizing Millage Program Funds. PP is popular with our inmate population, and routinely court ordered. Our desire is to continue PP and fund it with Justice Millage funds.

PROPOSAL EVALUATION

Two vendors, Life Launch Institute, LLC (LLI), and Cognitive Consultants, responded to the RFP appropriately and timely. The Proposals were independently vetted by a small team that included Cynthia Johnson, Sgt. Buckner, Dep. Beals and me. We utilized an Evaluation Template and Performance Memo provided by the Purchasing Department, attached for review. LLI emerged as the preferred vendor.

FINANCIAL IMPACT

LLI submitted a cost proposal of \$200/session at two sessions per week up to 50 weeks = \$20,000. \$20,000 can be sufficiently covered with Millage Funding specifically encumbered for Programming.

OTHER CONSIDERATIONS

LLI owner, Lori Haney, has provided program facilitation to our population through a previous service provider. She is a local female owned company with proven performance in a correctional environment. Cognitive Consultants (CC) is also a local company but Parenting would be a new service for them. CC provides two other program services to our population currently and is a new vendor this year. Neither program has observed a smooth flow and both have resulted in facilitator changes. I'd like to iron out those wrinkles before engaging additional services with them.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support, Life Launch Institute, LLC to provide Parenting Programming for Ingham County Jail inmates, with Justice Millage funds.

Agenda Item 2a

TO: Darin J. Southworth, Major, Correctional Administrator
Ingham County Sheriff's Office

FROM: James Hudgins, Director of Purchasing

DATE: October 13, 2020

RE: Memorandum of Performance for RFP No. 147-20 Parenting Program Services

Per your request, the Purchasing Department sought proposals from qualified and experienced firms to submit proposals for the purpose of entering into a contract to provide parenting classes for inmates of the Ingham County Jail. Inmates admitted into this program will be referred from the Ingham County Jail Program Coordinator, 30th Judicial Circuit Court, Ingham County Adult Probation, Swift and Sure Sanctions Probation Program, Mental Health Court and the Family Division including Friend of the Court and the Juvenile Division.

The scope of work includes, but is not limited to, providing classes two times per week, one class per gender for a total of 50 weeks unless changed by the Ingham County coordinator. The facilitator of each class will keep a master list of attendees, track requirements and certification, report progress, and provide a quantitative and qualitative mid-year report.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	7	5
Vendors responding	2	2

Summary of the vendors' costs:

Vendor Name	Local Pref	Rate Per Hour Per Class
Life Launch Institute LLC	Yes, Lansing MI	\$200.00
Cognitive Consultants LLC	Yes, Holt MI	\$200.00

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LIFE LAUNCH INSTITUTE, LLC
FOR PARENTING PROGRAMMING**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, on October 27, 2020 the Board of Commissioners adopted a Resolution #20-473 that allocates \$1,043,456 to fund Justice Millage programs coordinated by the Sheriff’s Office; and

WHEREAS, an RFP process was completed by the Purchasing Department which resulted in two vendor proposals, and a preferred choice emerging; and

WHEREAS, Life Launch Institute, LLC, has been identified as that vendor having the requisite qualifications and experience to provide Parenting Programming; and

WHEREAS, Life Launch Institute, LLC, is prepared to provide service to the County immediately.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Corporate Counsel to proceed with an agreement between the identified vendor and the County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$20,000 per year with Life Launch Institute, LLC, for services as described in the scope of services proposal for the mutually agreeable time period not to exceed three years, beginning January 1, 2021.

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2021 budget consistent with the resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

Agenda Item 2b

TO: Law and Courts Committee & Finance Committee
FROM: Darin J. Southworth, Major – Sheriff’s Office
DATE: October 23, 2020
SUBJECT: Restorative Justice Program Provider Selection
For the November meeting agenda

BACKGROUND

RFP 148-20, for Restorative Justice Training Services (RJ) was conducted to identify providers for our inmate population, utilizing Millage Program Funds. RJ touts broad success through teaching life changing skills designed to reduce recidivism and repair relationships through accountability, problem solving and conflict resolution. RJ is popular with our inmate population, evidenced by continually high attendance levels. Our desire is to continue RJ and fund it with Justice Millage funds.

PROPOSAL EVALUATION

Two vendors responded, were independently vetted by a small team that included Cynthia Johnson, Sgt. Buckner, Dep. Beals and me. We utilized an Evaluation Template and Performance Memo provided by the Purchasing Department, attached for review. A clear choice emerged in, “It Takes A Village Educational Consulting, LLC”

FINANCIAL IMPACT

“It Takes A Village Educational Consulting, LLC,” submitted a cost proposal of \$20,150. The owner was willing to reduce the bid to \$20,000. \$20,000 would be sufficiently covered with Millage Funding specifically encumbered for Restorative Justice Programming.

OTHER CONSIDERATIONS

“It Takes A Village Educational Consulting, LLC,” Greta Trice, owner, is a proven, local vendor that has instructed our population with great passion. Greta Trice is also a minority female owner/operator who expands our opportunity to connect with diverse audiences. Beginning Of Independence Group LLC’s (BIG) presented well but only intended to deliver via virtual mediums. BIG is not local.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support, “It Takes A Village Educational Consulting, LLC” to provide Restorative Justice programming for Ingham County Jail inmates, with Justice Millage funds.

Agenda Item 2b

TO: Darin J. Southworth, Major, Correctional Administrator
Ingham County Sheriff's Office

FROM: James Hudgins, Director of Purchasing

DATE: October 15, 2020

RE: Memorandum of Performance for RFP No. 148-20 Restorative Justice Services

Per your request, the Purchasing Department sought proposals from qualified and experienced firms for restorative justice training services. The services will be provided for Ingham County Courts and agencies, as well as for Courts and agencies outside Ingham County in cases where the referred clients live or work in Ingham County.

The scope of services includes, but is not limited to, facilitation by the vendor's employee who is trained in mediation, conflict resolution and problem solving using Restorative Justice Practices and Facilitation. Classes will be held 2-times per week, 1-class per gender for a total of 50 weeks unless changes are approved by the I.C. Jail Program Director. The facilitator of each class shall keep a master list of attendees with information that would be beneficial in tracking the requirement for completing a basic certificate in the 15-week timeframe. The vendor must provide a report mid-year with information about achievements and effectiveness of the program.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	21	12
Vendors responding	2	1

Summary of the vendors' cost:

Vendor Name	Local Pref	Total Cost
It Takes a Village	Yes, Lansing MI	\$20,150.00
Beginning of Independence Group LLC	No, St. Clair Shores MI	\$19,600.00

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process. If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH IT TAKES A VILLAGE
EDUCATIONAL CONSULTING, LLC FOR RESTORATIVE JUSTICE PROGRAMMING**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, on October 27, 2020 the Board of Commissioners adopted a Resolution #20-473 that allocates \$1,043,456 to fund Justice Millage programs coordinated by the Sheriff’s Office; and

WHEREAS, an RFP process was completed by the Purchasing Department which resulted in two vendor proposals, a review process being completed, and a clear choice emerging; and

WHEREAS, “It Takes A Village Educational Consulting, LLC,” has been identified as the preferred vendor having the requisite qualifications to provide Restorative Justice programming and has been doing so for the jail population for the past three years; and

WHEREAS, “It Takes A Village Educational Consulting, LLC,” is prepared to provide service to the County immediately.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Corporate Counsel to proceed with an agreement between the identified vendor and the County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$20,000 per year with “It Takes A Village Educational Consulting, LLC,” for services described in the scope of services proposal and for the mutually agreeable time period not to exceed three years, beginning January 1, 2021.

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2021 budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

Agenda Item 2c

TO: Board of Commissioners / Law & Courts Committee / Finance Committee
FROM: Chief Deputy Jason Ferguson / Sheriff's Office
DATE: Tuesday, November 3rd 2020
SUBJECT: Request To Recover, Retain, and Present Sections of Historical Jail
For the meeting agenda of: Thursday, November 12th 2020

BACKGROUND

The Ingham County Justice Complex project continues to develop. In the coming months, a step in this process will be to complete demolition of the 1960's era Ingham County Jail. In recognition of almost 60 years of service to Ingham County, the Sheriff's Office personnel have expressed an interest in being able to own and display scrapped sections of the jail's security bars. This would be done in an effort to show respect for and preserve the legacy of the facility. The Sheriff's Office would like to honor the service of current and former employees by presenting them with a displayable section of the security bars from this historic complex.

ALTERNATIVES

Demolition of this decommissioned section of the current jail is a mandatory step in preparing the build site for temporary parking. The pending demolition will also assist in the preliminary steps needed to construct foundations for the new complex. As part of the demolition, the security bars and other discarded substances would normally be scrapped as they are not suitable for repurposing in the new facility. Therefore, recognizing the service of employees through this proposed presentation is an alternative to a wasteful discard of the materials.

FINANCIAL IMPACT

The cutting and sectioning of the individual panels will be funded by private donation. The anticipated cost of this project is between \$4,800 and \$5,500 but there is no financial impact to the County.

STRATEGIC PLANNING IMPACT

Not applicable.

OTHER CONSIDERATIONS

Not applicable.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support honoring the service of Sheriff's Office employees as well as preserving the legacy of the historic jail.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PRESENTATION OF SALVAGED SECURITY BARS FROM THE DEMOLISHED JAIL IN HONOR OF THE HISTORICAL SERVICE PROVIDED BY SHERIFF'S OFFICE EMPLOYEES AND ACCEPTANCE OF DONATIONS FOR THIS PURPOSE

WHEREAS, the pending construction of the new Ingham County Justice Complex will require the demolition of a historic, decommissioned section of the current Ingham County Jail; and

WHEREAS, the antiquated metal bars utilized in the security of the decommissioned section will be discarded material and are not suitable for repurposing in the construction of the new jail; and

WHEREAS, the Ingham County Sheriff's Office seeks to honor the dedicated service of Sheriff's Office personnel by offering each employee a section of the security bars; and

WHEREAS, the cost for cutting the metal bars into individual pieces for presentation will be funded by private donation from Granger Construction.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to accept private donation strictly for this purpose and then to recover, retain, and present a section of the security bars from the historic jail complex to each Sheriff's Office employee in honor of their past, present, and future service to our citizens.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract and purchase documents consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution

Agenda Item 3a

TO: Board of Commissioners Law & Courts Committee, Finance Committee
FROM: Bob Boerkoel, Sergeant, Office of Homeland Security and Emergency Management
DATE: October 28, 2020
SUBJECT: Resolution to Accept Grant Funds from the State of Michigan Emergency Management Performance Grant (EMPG) for FY 2020
For the meeting agenda of *November 12, 2020*

BACKGROUND

This resolution is for the approval to accept the FY2020 Emergency Management Performance Grant Award to reimburse Ingham County for a portion of the Office of Homeland Security and Emergency Management Program Manager wages and fringe benefits.

ALTERNATIVES

N/A

FINANCIAL IMPACT

This award reimburses the county up to \$59,197.00 of the Office of Homeland Security and Emergency Management Program Manager wages and fringe benefits.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as it promotes the protection of life, property, and vital infrastructure during times of disaster or emergency; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it utilizes available grant monies awarded to Ingham County to reduce the financial obligation of Ingham County.

OTHER CONSIDERATIONS

The Ingham County Office of Homeland Security & Emergency Management has fulfilled its requirements under Public Act 390 regarding an Emergency Management Program. The Emergency Management Program is capable of protecting life, property, and vital infrastructure in times of disaster or emergency.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the acceptance of grant funds from the State of Michigan Emergency Management Performance Grant (EMPG) for FY 2020.

Agenda Item 3a

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT GRANT FUNDS FROM THE STATE OF MICHIGAN EMERGENCY
MANAGEMENT PERFORMANCE GRANT FOR FY 2020**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has fulfilled its requirements under Public Act 390 regarding an Emergency Management Program; and

WHEREAS, the Emergency Management Performance Grant (EMPG) for FY 2020 required Ingham County to develop and maintain an Emergency Management Program capable of protecting life, property, and vital infrastructure in times of disaster or emergency; and

WHEREAS, the award reimburses Ingham County for a portion of the Office of Homeland Security and Emergency Management Program Manager wages and fringe benefits.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the FY 2020 EMPG from the State of Michigan for \$59,167.00, for the time period of October 1, 2019 to September 30, 2020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the Ingham County Office of Homeland Security & Emergency Management 2020 Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3b

TO: Board of Commissioners Law & Courts Committee, Finance Committee
FROM: Bob Boerkoel, Sergeant, Office of Homeland Security and Emergency Management
DATE: October 28, 2020
SUBJECT: Resolution to authorize a contract with the State of Michigan, making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and accepting the FY 2020 Homeland Security Grant Program Funds.
For the meeting agenda of *November 12, 2020*

BACKGROUND

This resolution is to authorize a contract with the State of Michigan to make Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and accept the FY 2020 Homeland Security Grant Program Funds.

ALTERNATIVES

N/A

FINANCIAL IMPACT

This award provides to Ingham County agencies \$25,305.68 from the State Homeland Security Program (SHSP) and \$33,188.23 from the Law Enforcement Terrorism Prevention Activities (LEPTA) for a total of \$58,493.91. Additionally, funds from this grant may be used to reimburse Ingham County for salary of the Regional Emergency Planner.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as it enhances national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it utilizes available grant monies awarded to Ingham County to reduce financial obligation of Ingham County.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support entering into a contract with the State of Michigan, making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and accepting the FY 2020 Homeland Security Grant Program Funds.

Agenda Item 3b

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN, MAKING INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1 AND ACCEPTING THE FY 2020 HOMELAND SECURITY GRANT PROGRAM FUNDS

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY 2020 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is \$25,305.68 from the State Homeland Security Program (SHSP) and \$33,188.23 from the Law Enforcement Terrorism Prevention Activities (LETPA) for a total of \$58,493.91; and

WHEREAS, the SHSP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending approval by the State of Michigan; and

WHEREAS, the total grant award for Michigan Homeland Security Region 1 for FY 2020 is \$848,621; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan to be the fiduciary agent for the FY 2020 Department of Homeland Security, HSGP, and the acceptance of \$848,621 for the time period of September 1, 2020 to May 31, 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with the following Region 1 partners receiving FY 2020 HSGP funding to include: County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4a

TO: Board of Commissioners Law & Courts and Finance Committees

FROM: Mike Cheltenham, Chief Assistant Prosecuting Attorney

DATE: November 3, 2020

SUBJECT: Resolution to Authorize Acceptance of MSP SAKI Grant Amendment and Authorize Subcontracts for Jackson County Investigator

BACKGROUND

Our office has received a grant extension from the Michigan Department of State Police (MSP) for the 2015 Sexual Assault Kit Initiative Grant. This grant and the proposed amendment provides funds to assist local prosecutors with investigation, prosecution, and notification of victims for cases arising out of the statewide Sexual Assault Kit Initiative (SAKI). ICPO has received funding and utilizes one assistant prosecutor and one dedicated Ingham County Sheriff's Department (ICSD) Detective to investigate these unresolved cases. Last year additional funds were approved to add subcontracts for an investigator position in Jackson County to work cooperatively with our current SAKI investigator. This year's grant extension continues the subcontracts and Jackson investigator.

ALTERNATIVES

None at this time. The amendment extension and additional funding were awarded to address the need for an additional investigator for Ingham County and to address the significant number of unresolved kits in Jackson County.

FINANCIAL IMPACT

There is no financial impact since MSP will continue to provide re-imbusement funding for the Ingham County SAKI investigator and has agreed to provide re-imbusement funding for the Jackson County SAKI investigator. The amount of the total award is \$268,271. The period of this award is extended to March 31, 2021.

OTHER CONSIDERATIONS

Regionalized investigation with a multi-county approach has enhanced the quality of these complex criminal sexual conduct investigations. The Blackman-Leoni Township Department of Public Safety has assigned Detective Joseph Merritt to the SAKI team. The Jackson County Prosecutor's Office, the Blackman-Leoni Township Board, and the Michigan Department of the Attorney General all support regionalized SAKI investigations.

RECOMMENDATION

Based on the information provided, I respectfully request approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ACCEPTANCE OF A GRANT AMENDMENT WITH THE MICHIGAN STATE POLICE AND THE INGHAM COUNTY PROSECUTOR'S OFFICE AND AUTHORIZING A SUB CONTRACT BETWEEN THE INGHAM COUNTY PROSECUTOR'S OFFICE AND JACKSON COUNTY PROSECUTOR'S OFFICE AND THE BLACKMAN-LEONI TOWNSHIP DEPARTMENT OF PUBLIC SAFETY

WHEREAS, the Department of the Michigan State Police (MSP) provides funds for investigators to review and investigate cases arising from the testing of previously untested sexual assault kits through the 2015 Sexual Assault Kit Initiative (SAKI); and

WHEREAS, the MSP has awarded the Ingham County Prosecutor's Office (ICPO) an amended SAKI Grant in the amount of \$268,271, effective through March 31, 2021, and these additional funds are to be used for an additional investigator position in Jackson County to work cooperatively with the current Ingham County SAKI investigator; and

WHEREAS, the Ingham County investigator will be paid by funds from the MSP SAKI Grant including but not limited to salary and fringe benefits, computers, phones, training and mileage and any other funds totaling \$144,455; and

WHEREAS, the Jackson County investigator, provided by the Blackman-Leoni Department of Public Safety, will be paid by funds from the MSP SAKI Grant including but not limited to salary and fringe benefits, computers, phone, training and mileage and any other funds totaling \$101,250; and

WHEREAS, the Ingham County Prosecutor's Office is authorized to enter into a sub contract with Jackson County Prosecutor's Office to utilize a Blackman-Leoni Department of Public Safety investigator to review and investigate SAKI cases with MSP funding of \$15,096; and

WHEREAS, the award includes \$7,470 to the Ingham County Prosecutor's Office for other expenses including but not limited to rent and cell phone service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the ICPO to enter into an amended contract in the amount of \$268,271 with Michigan State Police and a subcontract with JCPO and Blackman-Leoni Township Department of Public Safety consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and upon approval as to form by the County Attorney.

Agenda Item 4b

TO: Board of Commissioners Law & Courts and Finance Committees

FROM: Mike Cheltenham, Chief Assistant Prosecuting Attorney

DATE: November 3, 2020

SUBJECT: Resolution to Authorize a Memorandum of Understanding between the Department of the Attorney General, the Ingham County Prosecutor's Office, and the Jackson County Prosecutor's Office, AWARE Inc., and a Sub-Contract with End Violent Encounters

BACKGROUND

Our office receives grant funding from Michigan Department of the Attorney General to assist local prosecutors with the investigation, prosecution, and notification of victims in cases arising out of the statewide Sexual Assault Kit Initiative (SAKI). ICPO utilizes one Special Assistant Attorney General and one dedicated Ingham County Sheriff's Office (ICSO) detective to investigate those unsolved cases originating from Ingham County. Last year additional funds were provided to expand the duties of our Ingham County based SAKI Assistant Attorney General to include unresolved sexual assault kit cases originating from Jackson County. Our SAKI prosecutor was authorized, under the powers of the Attorney General, to prosecute cases in both counties. The Jackson County Prosecutor's Office (JCPO) provided office space and resources for the additional prosecutorial assistance. Further, the grant includes funds for a community-based Jackson County sexual assault advocate to provide victim services.

ALTERNATIVES

None at this time.

FINANCIAL IMPACT

There is no financial impact since the Department of the Attorney General will provide re-imbusement funding for all expenses charged under the Memorandum of Understanding (MOU). The agreement does require Ingham County to process all billing from AWARE Inc. and JCPO. The MOU also includes the anticipated independent contractor agreement with End Violent Encounters. That agreement for a part-time advocate is not to exceed \$14,919. The amount of the total funding is \$283,475. The MOU is for services provided on or after January 1, 2021 to December 31, 2021.

OTHER CONSIDERATIONS

Regionalized prosecution, investigation, and victim advocacy through a multi-county approach has enhanced the quality of these complex investigations. Currently, our SAKI team has multiple investigations on going in each county.

RECOMMENDATION

Based on the information provided, I respectfully request approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF THE ATTORNEY GENERAL, THE INGHAM COUNTY PROSECUTOR'S OFFICE, THE JACKSON COUNTY PROSECUTOR'S OFFICE, AWARE INC., AND A SUBCONTRACT WITH END VIOLENT ENCOUNTERS

WHEREAS, the Department of the Attorney General provides funds for local prosecutors to assist with the investigation, prosecution, and victim notification of cases arising from the testing of previously untested sexual assault kits through the 2015 Sexual Assault Kit Initiative (SAKI); and

WHEREAS, the Attorney General would designate a Special Assistant Attorney General to review these investigations and determine the viability of prosecution of these untested sexual assault kits for both Ingham and Jackson Counties; and

WHEREAS, the Special Assistant Attorney General will be working out of the Ingham County Prosecutor's Office (ICPO) yet also have access and work space in the Jackson County Prosecutor's Office (JCPO); and

WHEREAS, the Special Assistant Attorney General will be paid by funds from the Attorney General's office, for duties performed in both Ingham and Jackson counties, including but not limited to salary, computers, phone, training, mileage, and any other funds approved by the Department of the Attorney General with all expenses, excluding salary, to be processed by Ingham County but paid for by the Department of the Attorney General; and

WHEREAS, the total personnel costs, including advocates, and miscellaneous other costs for both counties is not to exceed \$283,475; and

WHEREAS, the ICPO is authorized to enter into a subcontract with End Violent Encounters (EVE), not to exceed \$14,919, for notification and advocacy services for sexual assault victims; and

WHEREAS, the JCPO will be entering into a subcontract with AWARE Inc., not to exceed \$23,556, for notification and advocacy services for sexual assault victims in Jackson County and AWARE Inc. will submit billing to be processed by Ingham County but paid by the Department of the Attorney General.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the ICPO to enter into a memorandum of understanding, effective January 1, 2021 through December 31, 2021, with the Department of the Attorney General, the JCPO, and AWARE Inc., consistent with this resolution and authorizes the ICPO to enter into a subcontract with EVE.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FUTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

Agenda Item 5a

TO: Board of Commissioners Law and Courts and Finance Committees
FROM: Mary Sabaj, CCAB Manager
DATE: November 3, 2020
SUBJECT: RESOLUTION TO AUTHORIZE AMENDING THE CONTRACT WITH ALCOHOL DRUG ADMINISTRATIVE MONITORING, INC. (ADAM) TO EXTEND THE PERFORMANCE PERIOD FOR DRUG TESTING AND BREATHALYZER SERVICES

For the meeting agendas of November 12 and November 18

BACKGROUND

After completing an RFP process, Resolution #18-459 adopted by the Board of Commissioners on December 11, 2018, approved entering a contract with Alcohol Drug Administrative Monitoring, Inc. (ADAM) for critical drug testing and breathalyzer services for a performance period of January 1, 2019 through December 31, 2019 with a one year automatic renewal period ending December 31, 2020. ADAM has agreed to hold pricing and all contract terms for an additional two year period ending December 31, 2022.

ALTERNATIVES

In the absence of this contract, the County has no control over testing protocol or pricing and clients would be subject to price increases. It is important that pricing not be overly burdensome for client-pay referrals and that Circuit Court grant funding go as far as possible. Without this extension, a price increase will be imminent at a time when those experiencing job loss and reduced hours due to the COVID-19 pandemic can least afford it.

FINANCIAL IMPACT

The majority of users are self-pay. Circuit Court grant funds available for this purpose are available in the Court's 2021 budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County, specifically section A 2. (e) of the Action Plan – Combine Jail sentences with substance abuse and other treatment programming when appropriate to reduce recidivism.

OTHER CONSIDERATIONS

The contract extension will also allow ADAM to focus on navigating the challenges presented by the COVID-19 pandemic, using its time and resources on providing drug testing and breathalyzer services in the safest way possible. Given the nature of the services, disinfecting the facility and monitoring client compliance with strict and extensive safety requirements and protocols is an ongoing challenge. Prior to the end of the contract, an RFP will be distributed for these services.

RECOMMENDATION

Based on the information presented, approval of the attached resolution is respectfully requested.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDING THE CONTRACT WITH
ALCOHOL DRUG ADMINISTRATIVE MONITORING, INC. (ADAM)
TO EXTEND THE PERFORMANCE PERIOD FOR DRUG TESTING AND
BREATHALYZER SERVICES**

WHEREAS, a contract was entered between Ingham County and Alcohol Drug Administrative Monitoring, Inc. (ADAM) to provide drug and breathalyzer testing services for a performance period of January 1, 2019 through December 31, 2019 with a one year automatic renewal ending December 31, 2020, and

WHEREAS, the current contract with ADAM will expire December 31, 2020; and

WHEREAS, the 30th Judicial Circuit Court through Pretrial Services, Circuit Court Adult Probation, Swift and Sure Sanctions Probation Program, Mental Health Court and Family Division, including Friend of the Court and Juvenile Division (hereafter referred to as “referral sources”) clients require ongoing testing services that are administered in compliance with all County requirements including laboratory testing at predetermined frequencies in conjunction with instant testing and approved chain of custody protocols; and

WHEREAS, in the absence of any monetary subsidy provided by Ingham County, it is critical that client-pay testing services be available at a cost that is not overly burdensome to clients referred from the above County referral sources, especially when so many have lost jobs or had hours reduced due to the COVID-19 pandemic; and

WHEREAS, testing services to be billed directly to and reimbursed by the Circuit Court with grant funds authorized in the FY 2021 and 2022 budgets, will be billed pursuant to the current fee schedule attached, that is agreeable to the Circuit Court; and

WHEREAS, ADAM is willing to hold current pricing and all other contractual terms through an additional two year performance period; and

WHEREAS, client-pay services will be provided by ADAM at no cost to Ingham County and without a minimum guaranteed number of referrals pursuant to the attached fee schedule that is agreeable to the above referral sources.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the contract with ADAM for drug and breathalyzer testing services to extend the performance period to January 1, 2021 through December 31, 2021 with a one year automatic renewal thereafter not to extend beyond the 31st day of December, 2022.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

EXHIBIT B

ATTACHMENT B - PRICING FORM

Ingham Co. Packet #211-18

30th Circuit Court
30th Fam Div, SSSPP, 30th
MHC, Pretrial Services, Adult
Probation & Juvenile Divisions,
Friend of Court

Specimen Validity Test fee included

Available Testing Options	Test Category	Client Fee	Billed Fee	Non-Client Fee
Intake Fee includes 6 Panel + PBT		n/a	n/a	n/a
PBT / EBT Evidential Breath Test	EBT	\$ 2.00	\$ 2.00	\$ 5.00
Collection Fee		\$ 10.00	n/a	\$ 10.00
6-panel + Specimen Validity Test	Instant	\$ 12.00	\$ 13.00	n/a
6-panel + PBT + Specimen Validity Test	Instant	\$ 12.00	\$ 13.00	n/a
One Time Test 6-panel + PBT + Specimen Validity Test	Instant	\$ 21.00	\$ 21.00	\$ 21.00
10-panel + Specimen Validity Test	Instant	\$ 22.00	\$ 22.00	n/a
10-panel + PBT + Specimen Validity Test	Instant	\$ 22.00	\$ 22.00	n/a
One Time Test 10-panel + PBT Validity Test	Instant	\$ 22.00	\$ 22.00	\$ 32.00
11 Panel + PBT + Specimen Validity Test	Instant	\$ 24.00	\$ 24.00	\$ 34.00
Tramadol	Add-on		Onsite Panel Price plus \$3.00	
Buprenorphine/Suboxone	Add-on		Onsite Panel Price plus \$3.00	
Fentanyl	Add-on		Onsite Panel Price plus \$3.00	
Methadone	Add-on		Onsite Panel Price plus \$3.00	
Amphetamine	Add-on		Onsite Panel Price plus \$3.00	
Lab 12 Panel w/ EtG 500 *Confirms Positives	Lab	\$ 26.00	\$ 26.00	\$ 35.00
Lab 13 Panel *Confirms Positives	Lab	\$ 35.00	\$ 35.00	\$ 45.00
Comprehensive 600 Panel *Confirms Positives	Lab	\$ 110.00	\$ 110.00	\$ 110.00
Hair Test By Appt. Select Locations	Lab	\$ 125.00	\$ 125.00	\$ 125.00
Employment 10 Panel Lab/MRO	Lab	\$ 50.00	n/a	\$ 50.00
Lab Confirmations (GC/MS, LC-MS/MS)	Lab	\$ 26.00	\$ 26.00	\$ 26.00
Anabolic Steroids	Lab	\$ 75.00	\$ 75.00	\$ 85.00
Bath Salt	Lab	\$ 40.00	\$ 40.00	\$ 50.00
Dextromethorphan (DXM)	Lab	\$ 25.00	\$ 25.00	\$ 35.00
EtG/EtS 100	Lab	\$ 26.00	\$ 26.00	\$ 35.00
Gabapentin/Neurontin	Lab	\$ 100.00	\$ 100.00	\$ 110.00
Ketamine	Lab	\$ 40.00	\$ 40.00	\$ 50.00
Kratom	Lab	\$ 40.00	\$ 40.00	\$ 50.00
K2-SYNTHETIC CANNABINOID	Lab	\$ 45.00	\$ 45.00	\$ 55.00
LSD	Lab	\$ 25.00	\$ 25.00	\$ 25.00
Nicotine	Lab	\$ 25.00	\$ 25.00	\$ 35.00
Oral Lab	Lab	\$ 37.00	\$ 37.00	\$ 47.00
Rohypnol / GHB	Lab	\$ 60.00	\$ 60.00	\$ 70.00
SOMA	Lab	\$ 25.00	\$ 25.00	\$ 35.00
Tramadol Lab	Lab	\$ 25.00	\$ 25.00	\$ 35.00

*Confirms Positives - Automatically Confirms Detected Positives at No Additional Cost

Agenda Item 5b

TO: Board of Commissioners Law and Courts and Finance Committees
FROM: Mary Sabaj, CCAB Manager
DATE: November 3, 2020
SUBJECT: Resolution Authorizing Amending Community Corrections Program Subcontracts for FY 2019-2020 to Increase Funding Awards Based on State Approved Line Item Transfers

For the meeting agendas of November 12 and November 18

BACKGROUND

The State of Michigan – Office of Community Corrections approved a FY 2019-2020 Budget Adjustment Request to transfer grant funds to the Relapse Prevention and Recovery, Domestic Violence Intervention, and Day Reporting programs that required additional funds to maintain services through the end of the FY.

ALTERNATIVES

Without these State approved line item transfers, grant funds for these programs would have been exhausted prior the end of the FY, leaving services available only on a client pay basis and most likely precluding access to these much needed treatment and services.

FINANCIAL IMPACT

Line-item transfers were approved by the State late in the FY to increase the total subcontract compensation amount for Domestic Violence Intervention (\$12,000 to \$20,100), Relapse Prevention and Recovery (\$67,898 to \$74,898) and Day Reporting (\$40,274 to \$46,774). All funds were FY 2019-2020 Community Corrections State grant funds.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County, specifically section A 2. (e) of the Action Plan – Combine Jail sentences with substance abuse and other treatment programming when appropriate to reduce recidivism.

OTHER CONSIDERATIONS

Allowing the Domestic Violence Intervention, Relapse Prevention and Recovery, and Day Reporting programs to continue operation through the end of the FY, provided safe program alternatives to incarceration while effectively addressing barriers to offender success. Jail beds were saved and participants were able to receive treatment and services in the community, enabling them to take responsibility for themselves and their families, as well as meet their court ordered obligations.

RECOMMENDATION Based on the information presented, the CCAB respectfully recommends approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDING FY 2019-2020 COMMUNITY CORRECTIONS PROGRAM SUBCONTRACTS TO INCREASE FUNDING AWARDS BASED ON STATE APPROVED LINE ITEM TRANSFERS

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the State Community Corrections Advisory Board, Lansing City Council, Ingham County Board of Commissioners and Michigan Department of Corrections – Office of Community Corrections approved the Funding Application and Plan for FY 2019-2020; and

WHEREAS, pursuant to the FY 2019-2020 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the State Office of Community Corrections approved Budget Adjustment Requests to transfer funds from programs that were under-utilizing allocated funds to programs that required additional funding in order to maintain services through the end of the fiscal year; and

WHEREAS, State approved 2019-2020 Budget Adjustment Requests increased funding for the following CCAB Plans and Services programming: Relapse Prevention and Recovery provided by CEI-CMH from \$67,898 to \$74,898; Domestic Violence Intervention Groups provided by Prevention and Training Services from \$12,000 to \$21,100; Day Reporting services provided by Northwest Initiative – ARRO from \$40,274 to \$46,074.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the following subcontracts for CCAB Plans and Services programming to increase total compensation amounts pursuant to State approved Budget Adjustments for FY 2019-2020: Relapse Prevention and Recovery provided by CEI-CMH from \$67,898 to \$74,898; Domestic Violence Intervention Groups provided by Prevention and Training Services from \$12,000 to \$21,100; Day Reporting services provided by Northwest Initiative – ARRO from \$40,274 to \$46,074.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

Agenda Item 6a

Memorandum for Law and Courts and Finance Committee of the Ingham County Board of Commissioners

From Russel A. Church, Chief Public Defender

DATE: November 2, 2020

For meeting agendas of November 12, and 18, 2020

Re: Service Agreement with Language Line Solutions

BACKGROUND

The Office of the Public Defender is assigned on a fairly frequent basis to represent defendants who have limited or no ability to communicate with the attorneys and staff due to language barriers. They are provided interpretive services by the Courts for court proceedings. All other interpretive services are arranged and paid for through the budget of the Office of the Public Defender. We have primarily been using 7CLingo because they are also used by the courts. They are set up to provide face-to-face interpretation. This means that they have to come to our office to interpret for clients who are in custody, and often come to the office to meet with the defendant who is on bond but does not have technology in place to video conference.

FINANCIAL IMPACT

Language Line Solutions provides an alternate solution. They provide interpretive services over the telephone or by video conference. 7CLingo has an hour minimum for the interpretive services of \$85.00 per hour. There is an additional \$100 flat fee if the appointment is on short notice. We are required as part of our grant to do an initial consult within 3 business days. Initial interviews almost always trigger this fee. They charge mileage as a flat fee as well. As an example, 7CLingo recently interpreted for us in Nepali. We were billed \$170.00 for the interpretation; a 2 hour charge for an 85 minute visit to the office. Because it was an initial consultation we were charged \$100 more for scheduling less than 3 days out and \$200 for travel listed as 121 to 150.99 miles. The total bill was \$470.00. Language Line for video interpretation would be \$110.50.

Language Line Solutions is used by the 55th District Court, County Health Department, and 54B District Court for these services. We will not always use Language Line, but when we can, it is hoped we can save a few thousand dollars a year by using them.

STRATEGIC PLANNING IMPACT

The staff is told there are three overarching objectives to view whether we are doing an effective job. They are: being ethical, being willing to try cases, and meeting with the client early and often. Adding access to Language Line Solutions will make us able to meet the third objective in a meaningful way, thereby also satisfying the County objective of providing quality services to residents in a cost effective way.

OTHER CONSIDERATIONS

None.

Introduced by the Law & Courts and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT BETWEEN
LANGUAGE LINE SOLUTIONS AND THE
INGHAM COUNTY OFFICE OF THE PUBLIC DEFENDER FOR INTERPRETER SERVICES**

WHEREAS, the explanation of legal concepts can be difficult and language barriers make it harder; and

WHEREAS, the Ingham County Office of the Public Defender has a constitutional duty to adequately explain these concepts and frequently must explain them to clients who have language barriers; and

WHEREAS, the translation of these concepts does not always need to occur in a face to face setting and under the current limitations caused by the COVID19 pandemic it may not always be possible to provide this service face to face; and

WHEREAS, Language Line Solutions provides telephonic and video interpretation services on a per minute basis and the interpreter service currently being used primarily performs face-to-face interpretation, requires an hour minimum bill, and a premium for services provided on short notice; and

WHEREAS, Language Line Solutions offers its services on a per minute basis of \$0.85 per minute for Spanish and \$1.19 per minute for all other languages; and

WHEREAS, they offer video interpretation for \$1.30 per minute for all languages; and

WHEREAS, the Service Agreement does not have a specific term and can be cancelled by either party upon request; and

WHEREAS, the Office of the Public Defender desires to enter into the service agreement to provide more timely service to its clients, and likely to save money for the County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Language Line Solutions at the rates set forth in said service agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 6b

TO: Law and Courts, and Finance Committees

FROM: Russel A. Church, Chief Public Defender

DATE: November 2, 2020

FOR: Meeting agendas of November 12, and November 18, 2020

SUBJECT: Resolution Authorizing Data Sharing between the Ingham County Office of the Public Defender and the Michigan Indigent Defense Commission

BACKGROUND:

The Michigan Indigent Defense statute is built around 8 best practices standards (with a ninth being proposed and evaluated but not currently part of the statute). Standard 6 is to ensure that the system maintains caseloads that are not so excessive that the attorneys cannot give each individual client sufficient time and attention needed for their case. The data as to how much time different types of cases typically require is somewhat dated and given the introduction of ever increasing amounts of electronic data (body cameras, surveillance equipment, etc.), needs to be revisited. The Michigan Indigent Defense Commission has undertaken an evaluation of individual program data to make better recommendations to the legislature and programs. The case management system dataDefender© is used by the Ingham County Office of the Public Defender and many other systems in Michigan. It has worked out an arrangement with the provider, JusticeWorks, to be able to extract the data necessary from individual systems to ensure timeliness and uniformity. The Ingham County Office of the Public Defender has been asked to allow this access and to participate in the study. The Ingham County Office of the Public Defender is one of the largest institutional models in the state and the only one serving a metropolitan area that takes all cases and covers all courts in the county. Therefore, we believe our participation in the study has value.

The duration of the study is not for a fixed period and will probably continue at least sporadically, for a number of years.

ALTERNATIVES:

There are two alternatives: 1) Ingham County declines to participate or 2) Ingham County agrees to participate but declines to allow the Michigan Indigent Defense Commission direct access to Ingham County's dataDefender© information. The first would change the value of the data being collected and make it more difficult to determine the correct number of attorneys needed for any program including Ingham County. The other alternative would require more time from one or more salaried employees of the Ingham County Office of the Public Defender to extract and tabulate the data.

FINANCIAL IMPACT:

The only financial impact would be if Ingham County agrees to participate but declines to provide direct access to the program. That impact would be indirect in its requirement of the time of one or more salaried employees of the Ingham County Office of the Public Defender to extract and tabulate the data to send it to the MIDC.

STRATEGIC PLANNING IMPACT:

The primary value and strategic impact is that the information generated will be used in part to identify for the legislature and other strategic partners as to the appropriate case load standards. It will also be used to develop plans to fund the programs, including Ingham County at the right staffing level to assure that the service that the Ingham County Office of the Public Defender provides to the residents it represents maintains a high quality.

OTHER CONSIDERATIONS:

Maintaining our constitutional obligation to provide meaningful and timely representation is the paramount goal of the Ingham County Office of the Public Defender.

RECOMMENDATIONS:

It is recommended that the resolution be adopted and the County enter in to the data sharing agreement proposed by the Michigan Indigent Defense Commission.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A DATA SHARING AGREEMENT BETWEEN THE
MICHIGAN INDIGENT DEFENSE COMMISSION AND THE INGHAM COUNTY OFFICE
OF THE PUBLIC DEFENDER**

WHEREAS, the Ingham County Office of the Public Defender exists in large measure due to the financial assistance of the Michigan Indigent Defense Commission; and

WHEREAS, by statute and design, the Michigan Indigent Defense Commission (MIDC) and the Ingham County Office of the Public Defender are committed to significant improvements in the delivery of indigent defense services in the state and Ingham County, and

WHEREAS, one of the improvements is to ensure that individual attorney caseloads are not so great as to compromise the representation to any individual client; and

WHEREAS, during the development of the Office of the Public Defender it entered into an agreement with the company JusticeWorks for a case management system called dataDefender©; and

WHEREAS, many other programs have begun using this same case management system; and

WHEREAS, the statistician for the Michigan Indigent Defense Commission has begun working with JusticeWorks to get better data as to caseloads, and specifically as to how much time individual types of cases typically require in terms of hours of work; and

WHEREAS, JusticeWorks and the Michigan Indigent Defense Commission have entered into an agreement where the MIDC can pull data directly from dataDefender©; and

WHEREAS, Ingham County is one of the biggest systems in the state and has been asked by the Michigan Indigent Defense Commission to share its data; and

WHEREAS, direct access by the MIDC allows easier, more timely access and ensures the same data is extracted from each system; and

WHEREAS, direct access by the MIDC saves the time it would take for a staff member of the Office of the Public Defender to extract and forward the information; and

WHEREAS, the agreement provides that client identity will remain confidential.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Michigan Indigent Defense Commission to share data related to caseload and time keeping from the Ingham County Office of the Public Defender.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 7a

DATE: November 3, 2020
TO: Finance and Liaison Committees
FROM: Jill Bauer, Administrative Analyst
RE: Resolution Approving Various Contracts for the 2021 Budget Year

This resolution will approve the attached list of contracts for the 2021 budget year. The list consists only of contracts that are included in the 2021 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

The county contract approval process, as amended by Resolution #09-095 provides that any contract over \$5,000 must be approved by the Board of Commissioners. This resolution includes various routine contract renewals in order to reduce the number of separate resolutions needed to approve contracts. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

Based on Resolution #16-443, the Budget Office will be using the Consumer Price Index's Annual Inflation rate or 1%, whichever is greater to determine if the contract falls within the Board of Commissioners' Guidelines. Expenditure contracts with a 2021 increase of 1.4% or less are the only ones included in this resolution.

Please contact me if you have any questions.

Agenda Item 7a

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2021 BUDGET YEAR

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2021 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

LAW AND COURTS COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2020 COST	2021 PROJECTED	Proj. Increase over 2020	% Increase over 2020	Funding Source
Circuit Court	TEL/Thalner	Techonology support for the Courtrooms (excluding Courtrooms 1 and 2)	01/01/21	12/31/21	\$10,480	\$10,480	\$0	0%	General Fund
Community Corrections	Westaff	CCAB Staff Consultant	01/01/21	12/31/21	\$47,860	\$48,339	\$479	1.0%	General Fund 78% State & City 22%
Family Court	Peckham Inc. Footprints Group Home	Short Term Female Residential	10/01/20	09/30/21	\$558,705	\$558,705	\$0	0%	50% JJM/50% State of MI
Family Court	House Arrest	Home Detention including tethers, reduce out of home care	10/01/20	09/30/21	\$40,000	\$40,000	\$0	0%	50% General Fund/50% State of MI
Family Court	Ingham Intermdiate School District	Day Treatment Program - transportation and behavioral specialists	10/01/20	09/30/21	\$486,920	\$486,920	\$0	0%	50% General Fund/50% State of MI
Family Court	MSU Psychology Department	Diversion Program - Reduces days/cost for out of home care	10/01/20	09/30/21	\$172,496	\$172,496	\$0	0%	50% General Fund/50% State of MI
Family Court	Highfields	Day Treatment Program - transportation and behavioral specialists	10/01/20	09/30/21	\$656,732	\$656,732	\$0	0%	50% JJM/50% State of MI
Family Court	Peckham, Inc. Crossroads	Educational and vocational program for delinquent youth	10/01/20	09/30/21	\$319,542	\$319,542	\$0	0%	50% JJM/50% State of MI
Family Court	Highfields	Evening Reporting Program - Transportation and Behavioral Specialists	10/01/20	09/30/21	\$304,588	\$304,588	\$0	0%	50% JJM/50% State of MI
Ingham County	Legal Services of South Central Michigan	Provide legal services to low-income residents of Ingham County	01/01/21	12/31/21	\$20,000	\$20,000	\$0	0%	General Fund
Probate Court	Michael Staake	Legal representation for mental illness respondents.	01/01/21	12/31/21	\$10,609	\$10,609	\$0	0%	General Fund
Probate Court	Robert Refior & Elias Kafantaris	Legal representation for general probate respondents.	01/01/21	12/31/21	\$18,035	\$18,035	\$0	0%	General Fund
Probate Court	Robert Refior & Elias Kafantaris	Gaurdian ad litem services for general probate matters	01/01/21	12/31/21	\$76,385	\$76,385	\$0	0%	General Fund

REVENUE CONTRACTS

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2020 REVENUE	2021 PROJECTED	Proj. Increase over 2020	% Increase over 2020
Prosecuting Attorney	State of Michigan	VOCA Crime Victim Assistant Grant	10/01/20	09/30/21	\$93,465	\$93,465	\$0	0%
Prosecuting Attorney	State of Michigan	Cooperative Reimbursement Grant	10/01/20	09/30/21	\$878,067	\$878,067	\$0	0%
Prosecuting Attorney	State of Michigan	Victims Rights Grant	10/01/20	09/30/21	\$327,675	\$327,675	\$0	0%
Sheriff	Byrne Jag Grant (BYRNE JAG)	Tri-County Metro Narcotics	10/01/20	09/30/21	\$41,844	\$41,844	\$0	0%
Sheriff	State of Michigan	State Homeland Security Program Projects / Terrorism Prevention	09/01/20	08/31/21	\$122,765	\$143,800	\$21,035	17%
Sheriff	State of Michigan	Annual Grant for Secondary Road Patrol	10/01/20	09/30/21	\$407,800	\$383,855	-\$23,945	-6%
Sheriff	State of Michigan	Annual Grant for Marine Safety Programs	10/01/20	09/30/21	\$5,100	\$5,100	\$0	0%
Sheriff	State of Michigan	Annual Grant for Emergency Management	10/01/20	09/30/21	\$59,167	\$58,107	-\$1,060	-2%
Family Court	State of Michigan	Annual Child Care Agreement	10/01/20	09/30/21	\$6,343,145	\$6,523,294	\$180,149	3%
FOC	State of Michigan	Annual Access and Visitation Grant	10/01/20	09/30/21	\$5,100	\$5,100	\$0	0%
FOC	State of Michigan	Cooperative Reimbursement Grant	10/01/20	09/30/21	\$3,514,711	\$3,831,243	\$316,532	9%

TO: Law & Courts Committee

FROM: Teri Morton, Deputy Controller

DATE: November 3, 2020

SUBJECT: Discussion on Future Rates for Justice Millage

On August 7, 2018, Ingham County voters approved the Justice Millage at a rate of up to 0.85 mills “for the purpose of constructing, equipping, and financing a new combined justice complex facility and expanding correctional programming, to include a new county jail, Sheriff’s department offices, and court facilities, which would replace the existing facilities and will be safer for the public, staff and inmates, and allow for more efficient operations; and including programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons...”

The millage rate was based on estimated annual debt service payments of \$5.1 million, at a 3.75% interest over 20 years and \$1 million annually to be used for programming. Since that time, a \$69 million bond has been sold for a period of eighteen years at an interest rate of 1.8%. The first two years of expenses were available from 2019 and 2020 millage collections, resulting in a bond duration of 18 years. Based on the final Justice Complex project budget of \$79 million, the final interest rate of 1.8% over 18 years, and an allowance of \$1 million plus an annual inflationary increase each year, and a projected taxable value increase of 2%, between now and the end of 2037, the special revenue fund is projected to accumulate a fund balance of over \$40 million.

Based on this information, the Board of Commissioners may want to decrease the millage amount going forward.

Before such a change is made, the Board may want to consider increasing the allocation for programming. Initially, \$1 million was set aside for programming, with inflationary increases for 2020 and 2021. Following the current approved allocation for 2021, the Board has authorized the use of the balance of previous years’ funding allocations to fully fund current requests. The history of programming allocations is detailed below:

Justice Millage Programming Allocations, Expenditures and Balances

	<i>2019 Budget</i>	<i>2019 Actual</i>	<i>2020 Budget</i>	<i>2021 Budget</i>
<i>Budget Allocation</i>	1,000,000	1,000,000	1,024,000	1,043,456
<i>Community Based Programming</i>	100,600	11,890	100,600	145,600
<i>CMH CATS</i>	452,650	308,272	556,614	622,503
<i>Pathways to Care</i>	73,081	47,648	91,810	77,449
<i>Sheriff’s Office/Jail</i>	99,000	82,098	99,000	113,400
<i>Pretrial Services Expansion</i>	166,907	47,564	161,457	161,457
<i>Additional Electronic Monitoring*</i>	0	0	200,000	0
<i>Total Allocated/Spent</i>	892,238	497,472	1,209,481	1,120,409
<i>Budget Allocation Under/(Over) Budget*</i>	107,762		14,519	(76,953)
<i>Projected Balance**</i>		502,528	317,047	240,094

**R20-180 and R20-362 allocated this funding to accommodate increased usage of Electronic Monitoring as a result of the COVID-19 pandemic. This amount is not included in the Budget Allocation Under/(Over) Budget figure.*

***The 2020 budget is currently projecting a surplus of \$150,000, which would be added to this amount.*

Keeping the millage rate at 0.85 mills will result in an estimated additional \$1.4 million in available funds based on the assumptions described above. This amount is likely to grow each year based on increases in taxable value. However, the costs of providing any approved service expansions are also likely to increase, so \$1.4 million would be a good estimate of funds available for increases in budgets or taxpayer relief.

The Board could lower the millage by as much as 0.17 mills (to 0.68 mills) to pay for the debt service and continue the programming allocation of \$1 million plus inflation.

Additional funds available at various millage rates after debt service and the current programming allocation would be as follows:

Millage Rate	Annually	2022 through 2038
<i>0.85 (current rate)</i>	\$1,400,000	\$39.0 million
<i>0.80 mills</i>	\$1,006,000	\$30.9 million
<i>0.75 mills</i>	\$597,000	\$22.7 million
<i>0.70 mills</i>	\$187,000	\$14.6 million

Options in addition to lowering the millage that the Board may want to consider include:

- Maintaining a contingency fund for the building construction. The current project budget of \$79 million includes a construction contingency of \$1.2 million and an owner’s contingency of \$2.3 million. The Facilities Director is recommending an additional contingency amount of up to \$3 million for unforeseen circumstances or project extras such as electric vehicle charging stations, expanded green space, restoration of the existing 55th District Court parking lot, underground irrigation, shooting range, and/or asphalt restoration of Buhl road.
- Adding one or two Corrections Deputies to facilitate expanded program. Although adding regular Corrections staff would not be allowable under the millage language, the addition of Corrections staff would be allowable to the extent that the staff was necessary to expand programming as described in the millage language. The 2021 cost of a topped out Corrections Deputy is approximately \$116,000.
- Expanding the allocation for programming to allow for the current programming providers to expand programming and/or to allow for new programming proposals to be sought.
- Maintaining the status quo until construction of the Justice Complex is complete (currently anticipated for summer 2023) and reevaluating available funds at that time.

Millage rates are set as part of the budget process and approved in the Appropriations Resolution each year in October.

Please let me know if you have any questions or if you would like any additional information.