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VICE-CHAIRPERSON
DERRELL SLAUGHTER

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LAW & COURTS COMMITTEE
MARK POLSDOFER, CHAIR
CHRIS TRUBAC
VICTOR CELENTINO
BRYAN CRENSHAW
ERIN GRAHAM
ROBERT PEÑA
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS
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THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, APRIL 15, 2021 AT 6:00 P.M. THE MEETING WILL BE HELD VIRTUALLY AT <https://ingham.zoom.us/j/89562361727>.

Agenda

Call to Order

Approval of the [April 1, 2021](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Animal Control Advisory Board – Interviews
2. Sheriff's Office – Resolution to Authorize the Ingham County Sheriff's Office to Purchase Digital Media Analytical Software for Investigative Purposes from [Cellebrite Inc.](#)
3. Facilities Department – Ingham County [Justice Complex Update](#) – Energy Savings Initiatives
4. Controller's Office – Discussions Regarding Updating Various [Fees](#) for County Services

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE

April 1, 2021

Draft Minutes

The meeting was called to order by Chairperson Polsdofer at 6:00 p.m. virtually via Zoom in accordance with Public Act 228 of 2020 regarding the Open Meetings Act and State of Emergency declared by the Board of Commissioners for Ingham County. A roll call attendance vote and the present location of the Committee members was taken for the record.

Members Present: Polsdofer (Ingham County, Michigan), Trubac (Ingham County, Michigan), Celentino (Ingham County, Michigan), Crenshaw (Ingham County, Michigan; left at 6:28 p.m.), Graham (Ingham County, Michigan), Peña (Ingham County, Michigan), and Schafer (Ingham County, Michigan).

Members Absent: None.

Others Present: Teri Morton, Melissa Harris, Jerry Clayton, John Hays, Janice Dooley, Sgt. Bob Boerkoel, Brian Ball, Bradley Richman, Terri Thornberry, J. Eric Waddell, Heidi Williams, Bruce Gaukel, Jennifer Malinowski, Alexandra Dodds, and Michael Tanis.

Approval of the March 11, 2021 Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE MINUTES OF THE MARCH 11, 2021 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

3. Sheriff's Office
 - a. Resolution to Authorize an Equipment Purchase Agreement with Open Air Accuracy, INC. for Ballistic Vests and Associated Accessories
 - b. Resolution to Authorize Ingham County Sheriff's Office to Continue the Employee Firearm Purchase Program

4. Circuit Court
 - a. Resolution to Authorize an Agreement with Thomson Reuters
 - b. Resolution to Authorize Five Year Contracts for West Proflex Electronic Law Library and Clear Access for Various Ingham County Departments and Courts
5. Community Corrections – Resolution to Authorize Additional Justice Millage Programming Funds for Indigent Electronic Monitoring Services and Notice to Judicial Services Group, Ltd. (JSG) that Additional Funds are Available to Maintain Services through December 31, 2021
6. Animal Control Shelter – Resolution to Accept Banfield Foundation Grants on an Ongoing Basis

THE MOTION CARRIED UNANIMOUSLY.

Commissioner Crenshaw made a point of order regarding the motion to approve the items on the consent agenda.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Animal Control Shelter Advisory Committee – Interviews

Jennifer Malinowski interviewed for the Animal Control Shelter Advisory Committee.

Alexandra Dodds interviewed for the Animal Control Shelter Advisory Committee.

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. CELENTINO, TO APPOINT JENNIFER MALINOWSKI TO REPRESENT THE GENERAL PUBLIC AND ALEXANDRA DODDS TO REPRESENT THE HUMANE SOCIETY.

Commissioner Trubac disclosed that Ms. Malinowski had volunteered and donated to his candidate committee in the past.

THE MOTION CARRIED UNANIMOUSLY.

Commissioner Crenshaw made a point of order regarding the order of the agenda.

2. Controller's Office – Resolution Authorizing a Contract with the Cardinal Group II to Assist in the Selection Process for the 9-1-1 Central Dispatch Center Director

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SCHAFFER, TO APPROVE THE RESOLUTION.

Commissioner Schafer stated that the Cardinal Group II was important, but the County needed to look at the starting salary of the 9-1-1 Central Dispatch Center Director. He further stated that the salary for dispatchers was also on the low end of the salary scale and contributed to high turnover.

Commissioner Celentino asked if the Law & Courts Committee was voting to approve the second option with the approval of the resolution.

Teri Morton, Deputy Controller, stated yes.

Commissioner Celentino asked if concerns raised by Commissioner Schafer would be addressed.

Ms. Morton stated that the Controller's Office did not plan to look at the starting salary, but could do so if that was the direction of the Law & Courts Committee.

Chairperson Polsdofer asked if it was possible for a review of similar positions in mid-Michigan.

Ms. Morton stated that the County did look at comparable counties for salaries. She further stated that they could look at similarly sized 9-1-1 Dispatch Centers, but that the position had been posted.

Chairperson Polsdofer asked if a specified salary had been posted.

Ms. Morton stated yes. She further stated that she would send the salary to Commissioners.

THE MOTION CARRIED UNANIMOUSLY.

Commissioner Crenshaw left at 6:28 p.m.

7. 9-1-1 Dispatch Center – Public Safety Radio Project Update

Melissa Harris, 9-1-1 Central Dispatch Center Interim Director, presented an update to the Law & Courts Committee.

Commissioner Schafer stated that he was pleased with the answers to his questions and wanted to thank the staff of the 9-1-1 Central Dispatch Center.

Commissioner Celentino asked how the delay of the Leslie Tower affected the Public Safety Radio Project.

Bruce Gaukel, 9-1-1 Systems Manager, stated that there were a lot of factors involved. He further stated that they had three visits without concerns or problems and felt there should not be any more problems.

Commissioner Celentino asked if Ms. Morton was satisfied with the project.

Ms. Morton stated yes. She further stated that the project was headed in the right direction.

Commissioner Schafer stated that he was always concerned with out-County coverage and he had been assured that those would be addressed.

Commissioner Schafer asked if the lease of the Legacy Facility would now be month-by month. Mr. Gaukel stated that the lease originally went through May 2021 with an option to extend without added cost, so it had been extended through November 2021.

Chairperson Polsdofer asked if there was a plan after November 2021.

Mr. Gaukel stated that they hoped not to be in need of the facility after November 2021.

Brian Ball, 9-1-1 Advisory Board Chairperson, stated that he had full faith in Ms. Harris and Mr. Gaukel. He further stated that they had done a great job at keeping them in line with the project.

Announcements

None.

Public Comment

Bradley Richman, Capital City Labor Program (CCLP) Executive Director, stated that the current compensation for dispatchers was not commensurate with the demand of the job. He further stated that he anticipated that demand increasing as municipalities moved toward an alternative non-law enforcement response to incidents.

Mr. Richman stated that in 2012, when the idea of consolidation came to fruition, he had advocated then that the solution to many of the issues at the 9-1-1 Central Dispatch Center was its affiliation with the Ingham County Sheriff's Office (ISCO). He further stated that the County was the largest county in the State of Michigan where its 9-1-1 Central Dispatch Center was not affiliated with its Sheriff's Office.

Mr. Richman stated that high turnover was not unique to the County, but there were circumstances unique to the County that was responsible, including having one public safety answering point. He further stated that as the Law & Courts Committee moved toward contract negotiations, he hoped the Law & Courts Committee would consider Commissioner Schafer's point.

Adjournment

The meeting was adjourned at 6:43 p.m.

**APRIL 15, 2021 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

2. *Sheriff's Office – Resolution to Authorize the Ingham County Sheriff's Office to Purchase Digital Media Analytical Software for Investigative Purposes from Cellebrite Inc.*

This resolution will authorize an agreement with Cellebrite Inc. in the amount of \$18,020 for the purchase of digital media analytical software for investigative purposes. The Sheriff's Office has been allocated \$10,729 from a \$106,246 Byrne Memorial Justice Assistance (JAG) Grant award, with an intended purpose to purchase digital media analytical software to extract evidence from mobile electronic devices. The Sheriff's Office is recommending a product from Cellebrite Inc., which allows the analysis of more devices than their competitors and includes monthly upgrades for the ever-changing electronic technologies. The total cost of the purchase, including software, cables, and training, is \$18,020. The balance of \$7,291 not covered by the grant will be funded from Sheriff's Office operating budget.

See memo for details.

OTHER AGENDA ITEMS:

1. *Interviews – Animal Control Advisory Board*
3. *Facilities Department – Ingham County Justice Complex Update - Energy Savings Initiatives*
4. *Controller's Office – Discussion Regarding Updating Various Fees for County Services*

Attached are materials to provide the annual update of county fees as directed by the Board of Commissioners. It is anticipated that a final resolution will be presented at the next round of meetings to recommend increases to certain fees.

The attached spreadsheets provide details of recommended fee adjustments to be effective for the Friend of the Court on October 1, 2021 and for all other departments on January 1, 2022.

Fee increases as recommended by the Controller's Office would generate approximately \$86,000 in additional revenue in 2022.

See memo and attachments for detail.

Agenda Item 2

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Captain Greg Harris
DATE: March 24, 2021
SUBJECT: 2020 Local JAG Grant Expenditure/Cellebrite Inc. software

BACKGROUND

The Sheriff's Office has been allocated \$10,729 from a \$106,246 JAG Grant award, leaving the Lansing Police Department \$95,517 as their allocated portion. The intended purpose of the grant is to purchase digital media analytical software to extract evidence from mobile electronic devices. This was approved by the Board of Commissioners by way of Resolution #20-490.

The Sheriff's Office is recommending a product from Cellebrite Inc. It is the oldest company on the market and therefore has the largest footprint in Law Enforcement worldwide. This product allows us to analyze more devices than their competitors and we will receive monthly upgrades for the ever-changing electronic technologies.

ALTERNATIVES

The alternative is to continue utilizing area Law Enforcement Agencies who have the analytical capabilities, however, the time lost in doing so puts the investigation at a deficit because of the wait time of said agencies' availability and the ease of which electronic evidence can be destroyed.

FINANCIAL IMPACT

The 2020-awarded grant funds total \$10,729. The total cost of Cellebrite Inc. software, cables, and training is \$18,020. The remaining balance of \$7,291 would be deducted from the appropriate Sheriff's Office budgeted line item.

STRATEGIC PLANNING IMPACT

The purchasing of this software will greatly enhance the Sheriff's Office ability to investigate major crimes involving mobile digital evidence in a timely manner. This will help in solving those crimes much quicker while maintaining a safe community.

OTHER CONSIDERATIONS

The criminal world, like the real world, is ever evolving with the help of electronic devices. Law Enforcement must evolve as well in order to continue to be effective in investigating crimes and locating those responsible.

RECOMMENDATION

Based on the information contained herein, I respectfully recommend the approval of the purchasing of Cellebrite Inc. digital media analytical software.

Agenda Item 2

TO: Captain Gregory Harris, S.O. Field Services
FROM: James Hudgins, Director of Purchasing
DATE: March 16, 2021
RE: Memorandum of performance for Packet #50-21 Mobile Forensic Extraction Software

Proposals were sought from experienced and qualified vendors to provide Mobile Forensic Extraction Software.

The following grid is a summary of the vendors' costs:

VENDOR NAME	LOCAL PREFERENCE	COST YEAR 1	RENEWAL	CERTIFICATIONS VALID FOR:
Oxygen Forensics	No, Alexandria, VA	\$12,490.00	\$7,495/annual	No data found
MSAB	No, Arlington, VA	\$13,465.00	\$3,394/annual	3 years (cost not listed)
Cellebrite	No, Parsippany, NJ	\$18,020.00	\$4,700/annual	2 years (\$289)

You are now ready to complete the final steps in the process: 1) confirm funds are available; 2) submit your recommendation of award along with your evaluation to the Purchasing Department; 3) write a memo of explanation; and, 4) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO
PURCHASE DIGITAL MEDIA ANALYTICAL SOFTWARE FOR INVESTIGATIVE PURPOSES
FROM CELLEBRITE INC.**

WHEREAS, the City of Lansing Police Department and the Ingham County Sheriff's Office were allocated \$106,246 from the 2020 Local JAG grant from the Department of Justice; and

WHEREAS, the Ingham County Sheriff's Office portion allocated from this grant is \$10,729; and

WHEREAS, the total expense for this Cellebrite Inc. software is \$18,020; and

WHEREAS, the remaining amount of \$7,291 shall be deducted from the appropriate Sheriff's Office budgeted line item; and

WHEREAS, the purchase of Cellebrite Inc. software will facilitate the timely retrieval and analyzing of mobile digital media evidence in accordance with applicable State and Federal laws.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Cellebrite Inc. in the amount of \$18,020 for the purchase of digital media analytical software for investigative purposes.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary adjustments to the 2020-2023 Sheriff's Office budgets consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.



ICJC Environmental and Sustainability Design Practices

The Ingham County Justice Complex (ICJC) project through the leadership of the Board of Commissioners and the Building Authority is taking a proactive approach in promoting responsible environmental and sustainability practices in the design and construction of the Justice Complex. Below are highlights from construction to operation & maintenance, and taking it through the deconstruction of the existing facilities.

Existing Site:

- The compact building footprint reduces impervious area.
- The building orientation is designed so that its longest building façade is facing south. This is the best orientation for solar heat gain and loss depending on the season.
- Is designed for future expansion, which will reduce disruption to the existing structure and streamline programming processes.

Energy Efficiencies:

- The HVAC system in the Detention portion of the facility is equipped with a Heat Recovery System. This type of system heats up the cold incoming fresh air by transferring heat from the exhaust air without ever mixing the fresh air and the exhaust air together. This system reduces energy consumption and the overall size of the HVAC system that would be needed for the facility, which also reduces the amount of natural resources used to heat up the incoming fresh cold air, both electric and natural gas.
- The building's Mechanical System for the Detention portion of the facility also has an Energy Recovery System that reduces the heating loads, both Latent and Sensible, by 75% in the summer and 76% in the winter.
- LED lighting was specified throughout along with dimmable light fixtures and occupancy sensors in specific portions of the facility.

- The building envelope was designed around a more stringent “Prescriptive” path versus the “Performance” path as defined within the ASHRAE 90.1 guidelines for the “Energy Standards for Buildings”. This includes a rain screen system that is durable and is set slightly off the building framing, creating a vertical air cavity. This helps to reduce the building load on the mechanical systems for heating in the winter and cooling during the summer. In the colder months, the cavity is heated up through solar radiation and cooled during the warmer months by allowing the warm air from being trapped against the building.

Water Conservation:

- The laundry of the jail will utilize ozone technology for saving hot water consumption and reducing the amount of chemical detergent used. Ozone reduces the consumption of detergents, water and energy meaning a cut up to 50% in costs.
- Concentrated plantings to public areas of the site to minimize the need for landscape irrigation.

Indoor Air Quality:

- All interior materials including paint, carpeting, millwork, and furniture all are specified to have zero or low Volatile Organic Compounds (VOC) content.
- Better air filtration of the mechanical systems has been increased from a MERV 11 to a MERV 13 rating capturing 50-85% of particles 0.3-1.0 in size (droplets).
- Humidification for the courts facility to improve energy efficiency and overall staff comfort.
- Enhanced ventilation, which includes better control of outside air, airflow throughout the space, and exhaust.

Carbon Footprint:

- The steel structure for this project is milled and fabricated locally; reducing trucking and freight effect on the environment. The steel used for this project has an overall recycle content of 92.6%
- The steel rebar and insulation within the precast wall panels have a recycled content value of 95% for the steel and 20% for the insulation.
- Electrical Vehicle (EV) charging stations to be included in an effort to reduce greenhouse gas emissions.
- The project specification requires the separation of recyclable waste from general waste such as untreated lumber, paper products, plastics, metals, glass, etc.

Richard Terrill
Ingham County Facilities Director
rterill@ingham.org
517-676-7312

TO: Law & Courts and Finance Committees

FROM: Jill Bauer, Analyst

DATE: April 6, 2021

SUBJECT: 2022 Update of County Fees

When the Board of Commissioners adopted Resolution #02-155 setting various fees for county services, the Controller's Office was directed to annually review the fees and to recommend adjustments. We consulted with the Board of Commissioners' Finance Committee in March 2021 and will be doing a rotation for fees starting with the Law & Courts Departments in 2021 for Fiscal Year 2022. We will review Human Services next year and County Services will be the year after that. They will be on a three year rotation. We have completed our review for fiscal year 2022 consistent with this standing directive and offer a few adjustments for your consideration. This information will appear as a discussion item on the current round of Law & Courts and Finance meetings. We anticipate presentation of a resolution at the next round of meetings to recommend increases to certain fees.

Attached spreadsheets provide details of recommended fee adjustments to be effective for the Friend of the Court on October 1, 2021 and for all other departments on January 1, 2022.

The first attachment (Attachment A) offers analysis of proposed fees for 2022. The annual average United States' consumer price index was used to do the calculation. This rate of 1.4% was also used by the State of Michigan for the inflation rate multiplier.

The following information is included for each fee:

1. Location of Service
2. Fee Description
3. The 2021 cost as calculated in last year's fee update process
4. The 2022 cost, which was calculated by multiplying the 2021 cost by the consumer price index
5. As identified by the Board of Commissioners, the target percent was determined by the percentage of cost to be recovered by the fee for service. The target percent for each fee was initially passed by Resolution #02-155. For other fees added after the passage of Resolution #02-155, in most cases, it was assumed that the fee as passed is charged at the appropriate cost with a target recovery of 100%.
6. The 2022 calculated fee is based on the 2021 cost multiplied by the target percent.

7. Although many fees were proposed to remain unchanged in 2022, the initial proposed fees were determined by rounding down the calculated fee to the full dollar amount and, in the case of some larger fees, rounded to the lower \$5 or \$10 increment. In some cases the cost multiplied by the target percent is much greater than the current fee, so only an incremental increase was proposed in anticipation of further upward adjustments over several years. Fees that are proposed to increase are presented in **bold type**.
8. Units. This variable was used to calculate anticipated revenue generated by a proposed fee. Initial information was provided in the Maximus study, and in some cases has been updated by the departments.
9. Department/Controller Recommendation. Department heads agreed with the initial proposed fees in most cases. Where there was disagreement, the department head was asked to provide supporting information such as a memorandum of explanation. In all cases, the Controller agreed with recommendations of the department head as follows:
 - a. Animal Control agrees with all proposed fees.
 - b. The District Court does not recommend any fee increase for 2022.
 - c. The Circuit Court General Trial and Family Division agree with all proposed fee increases.
 - d. The Friend of the Court does not want to increase the bench warrant fee. Ingham County already has by far the highest fees in the State, and accounts for approximately half of all Bench Warrant Fees collected in Michigan. Approximately $\frac{3}{4}$ of all FOC offices do not collect a Bench Warrant Fee.
 - e. The Prosecutor's Office agrees with all proposed fee increases.
 - f. The Sheriff's Office agrees with all fee increases except Line 44 Fingerprinting. They would like to increase this to \$20.00. This fee hasn't increased in several years.
10. Additional revenue is projected from the department head/Controller recommended increase in fees multiplied by the units.

A summary of proposed fee increases for 2022 is presented in the final spreadsheet (Attachment B). The spreadsheet simply lists the 2021 fee, department head and Controller recommendations, and projected revenue for each fee where an increase was proposed.

Fee increases recommended by the Controller's Office would generate approximately \$85,765 in additional revenue in 2022.

Please do not hesitate to contact me if you have any questions regarding this information.

Attachments

2022 County Fees Analysis
Law and Courts Committee

ATTACHMENT A

FEES PROPOSED TO CHANGE ARE IN BOLD

Location of Service	Fee Description	2021 Cost	2022 Cost Increase Factor	2022 Cost	Target Percent	2021 Fee	2022 Calc. Fee	2022 Initial Prop. Fee	Units	Controller/ Department Recommend.	Additional Revenue
1 Animal Control	Enforcement/Dog License Fees										
2 Animal Control	Sterilized	\$65.54	1.4%	\$66.46	25.0%	\$15.00	\$16.62	\$16.00	15,000	\$16.00	\$15,000
3 Animal Control	Sterilized - Delinquent	\$211.41	1.4%	\$214.37	25.0%	\$30.00	\$53.59	\$31.00	3,916	\$31.00	\$3,916
4 Animal Control	Sterilized - 3 year License	\$149.49	1.4%	\$151.58	25.0%	\$35.00	\$37.90	\$36.00	3,000	\$36.00	\$3,000
5 Animal Control	Un-Sterilized	\$206.97	1.4%	\$209.87	75.0%	\$45.00	\$157.40	\$46.00	6,311	\$46.00	\$6,311
6 Animal Control	Un-Sterilized - Delinquent	\$413.95	1.4%	\$419.74	75.0%	\$90.00	\$314.81	\$91.00	805	\$91.00	\$805
7 Animal Control	Un-Sterilized - 3 year License	\$498.29	1.4%	\$505.27	75.0%	\$130.00	\$378.95	\$135.00	320	\$135.00	\$1,600
8 Animal Control	Boarding Fee-Dangerous Animals	\$101.19	1.4%	\$102.60	100.0%	\$78.00	\$102.60	\$80.00	300	\$80.00	\$600
9 Animal Control	Boarding Fee per day-others	\$49.83	1.4%	\$50.53	75.0%	\$36.00	\$37.90	\$37.00	1,900	\$37.00	\$1,900
10 Animal Control	Adoption Fee										
11 Animal Control	Dogs(under six years of age)	\$106.78	1.4%	\$108.28	75.0%	\$76.00	\$81.21	\$77.00	550	\$77.00	\$550
12 Animal Control	Dogs(six years or older)	\$27.60	1.4%	\$27.98	75.0%	\$20.00	\$20.99	\$20.00	100	\$20.00	\$0
13 Animal Control	Puppies(age-four months or less)	\$160.17	1.4%	\$162.42	75.0%	\$115.00	\$121.81	\$120.00	190	\$120.00	\$950
14 Animal Control	Cats(under six years of age)	\$91.99	1.4%	\$93.28	75.0%	\$65.00	\$69.96	\$66.00	450	\$66.00	\$450
15 Animal Control	Cats(six years or older)	\$36.80	1.4%	\$37.31	75.0%	\$26.00	\$27.98	\$27.00	50	\$27.00	\$50
16 Animal Control	Animal Redemption										
17 Animal Control	Animal Redemption - 1st offense	\$45.91	1.4%	\$46.55	60.0%	\$27.00	\$27.93	\$27.00	350	\$27.00	\$0
18 Animal Control	Animal Redemption - 2nd offense	\$55.19	1.4%	\$55.97	100.0%	\$53.00	\$55.97	\$54.00	50	\$54.00	\$50
19 Animal Control	Animal Redemption - 3rd offense	\$105.70	1.4%	\$107.18	100.0%	\$105.00	\$107.18	\$105.00	20	\$105.00	\$0
20 Animal Control	Animal Redemption - after 3rd offense	\$165.58	1.4%	\$167.90	100.0%	\$165.00	\$167.90	\$165.00	3	\$165.00	\$0
21 Animal Control	Euthanasia Fee	\$196.76	1.4%	\$199.52	100.0%	\$145.00	\$199.52	\$150.00	50	\$150.00	\$250
22 Animal Control	Ten Dog Kennel Inspection Fee	\$168.65	1.4%	\$171.01	100.0%	\$165.00	\$171.01	\$170.00	10	\$170.00	\$50
23 Animal Control	Over Ten Dog Kennel Inspection Fee	\$196.76	1.4%	\$199.52	100.0%	\$195.00	\$199.52	\$195.00	10	\$195.00	\$0
24 Animal Control	Owner Surrender	\$49.83	1.4%	\$50.53	100.0%	\$47.00	\$50.53	\$48.00	1,100	\$48.00	\$1,100
25 Animal Control	Owner Pick-up Fee	\$49.83	1.4%	\$50.53	100.0%	\$48.00	\$50.53	\$49.00	40	\$49.00	\$40
26 Animal Control	Rabies Decap	\$50.88	1.4%	\$51.59	100.0%	\$50.00	\$51.59	\$51.00	20	\$51.00	\$20
27 Animal Control	Tranq. At-Large Fee	\$49.83	1.4%	\$50.53	100.0%	\$48.00	\$50.53	\$49.00	40	\$49.00	\$40
28 Animal Control	Rabies vaccination on redeemed dogs	\$22.49	1.4%	\$22.80	100.0%	\$22.00	\$22.80	\$22.00	350	\$22.00	\$0
29 Animal Control	Bordatella Vaccination-redeemed dogs	\$21.24	1.4%	\$21.54	100.0%	\$21.00	\$21.54	\$21.00	490	\$21.00	\$0
30 Animal Control	Spay/neuter deposit-Owners redeeming pet	\$87.78	1.4%	\$89.01	100.0%	\$83.00	\$89.01	\$84.00	212	\$84.00	\$212
31 Animal Control	Spay & Neuter Program Fees - Vouchers										
32 Animal Control	Dogs-Male	\$55.00	1.4%	\$55.77	100.0%	\$55.00	\$55.77	\$55.00	0	\$55.00	\$0
33 Animal Control	Dogs-Female	\$60.00	1.4%	\$60.84	100.0%	\$60.00	\$60.84	\$60.00	0	\$60.00	\$0
34 Animal Control	Cats-Male	\$30.00	1.4%	\$30.42	100.0%	\$30.00	\$30.42	\$30.00	0	\$30.00	\$0
35 Animal Control	Cats-Female	\$40.00	1.4%	\$40.56	100.0%	\$40.00	\$40.56	\$40.00	0	\$40.00	\$0
36 Pros Atty	Diversion - Initial Interview	\$76.80	1.4%	\$77.87	50.0%	\$38.00	\$38.94	\$38.00	450	\$38.00	\$0
37 Pros Atty	Diversion - Misdemeanor Offender	\$1,003.39	1.4%	\$1,017.44	50.0%	\$485.00	\$508.72	\$490.00	488	\$490.00	\$2,440
38 Pros Atty	Diversion - Felony Offender	\$1,806.11	1.4%	\$1,831.39	50.0%	\$840.00	\$915.70	\$850.00	112	\$850.00	\$1,120
39 Pros Atty	Costs-eligible convictions - Guilty Plea	\$158.75	1.4%	\$160.97	75.0%	\$115.00	\$120.73	\$120.00	600	\$120.00	\$3,000
40 Pros Atty	Costs for eligible convictions - Trial	\$2,540.24	1.4%	\$2,575.80	10.0%	\$250.00	\$257.58	\$255.00	11	\$255.00	\$55
41 Jail	Day Rate (1)	\$58.78	1.4%	\$59.60	100.0%	\$8.00	\$59.60	\$9.00	20,112	\$9.00	\$20,112
42 Sheriff	Accident/Incident Report *	\$5.51	1.4%	\$5.58	100.0%	\$5.00	\$5.58	\$5.00	670	\$5.00	\$0
43 Sheriff	OWI arrest resulting in conviction	\$271.82	1.4%	\$275.63	100.0%	varies by arrest	\$275.63	varies by arrest	80	varies by arrest	\$0
44 Sheriff	Fingerprinting and/or Palm Printing	\$17.24	1.4%	\$17.49	100.0%	\$16.00	\$17.49	\$17.00	711	\$20.00	\$2,844
45 Sheriff	Public Notary Fee for gun permits (2)	\$10.82	1.4%	\$10.97	100.0%	\$10.00	\$10.97	\$10.00	421	\$10.00	\$0
46 Sheriff	Costs for Command per hour	\$69.89	1.4%	\$70.86	100.0%	\$68.58	\$70.86	\$70.86	0	\$70.86	\$0

Location of Service	Fee Description	2021 Cost	2022 Cost Increase Factor	2022 Cost	Target Percent	2021 Fee	2022 Calc. Fee	2022 Initial Prop. Fee	Units	Controller/ Department Recommend.	Additional Revenue
47 Sheriff	Costs for Deputy per hour	\$62.68	1.4%	\$63.56	100.0%	\$61.51	\$63.56	\$63.56	0	\$63.56	\$0
48 Sheriff	Pistol Entry database verification (3)	\$1.09	1.4%	\$1.10	100.0%	\$1.00	\$1.10	\$1.00	0	\$1.00	\$0
49 Sheriff	Cert. of Reg for Precious Metal/Gem Dealer License (5)	\$58.52	1.4%	\$59.34	100.0%	\$50.00	\$59.34	\$50.00	1	\$50.00	\$0
50 Sheriff	Road Bonds per Warrant	\$10.43	1.4%	\$10.58	100.0%	\$10.00	\$10.58	\$10.00	65	\$10.00	\$0
51 Sheriff	False Alarm Fee- third offense	\$46.82	1.4%	\$47.47	100.0%	\$45.00	\$47.47	\$47.00	0	\$47.00	\$0
52 Sheriff/Em Mgt.	Cost Recovery Fee flat rate per indiv.	\$33.39	1.4%	\$33.86	100.0%	\$32.00	\$33.86	\$33.00	0	\$33.00	\$0
53 Sheriff/Em Mgt.	Cost Recov. Fee flat rate per/hr per vehicle	\$307.82	1.4%	\$312.13	100.0%	\$300.00	\$312.13	\$305.00	0	\$305.00	\$0
54 Sheriff	False Alarm Fee-fourth offense & subsequent/each yr	\$117.04	1.4%	\$118.68	100.0%	\$110.00	\$118.68	\$115.00	0	\$115.00	\$0
55 All Courts	Work Release (4)	\$56.72	1.4%	\$57.51	50.0%	\$25.00	\$28.75	\$25.00	5,250	\$25.00	\$0
56 District Court	Civil **	\$125.26	1.4%	\$127.01	50.0%	varies	\$63.51	varies	4,264	varies	\$0
57 District Court	Pre-Sentence Reports	\$242.87	1.4%	\$246.27	100.0%	\$110.00	\$246.27	\$115.00	75	\$110.00	\$0
58 District Court	Probation Oversight (per month)	\$127.90	1.4%	\$129.69	100.0%	\$36.00	\$129.69	\$36.00	5,220	\$36.00	\$0
59 District Court	Criminal ***	\$295.61	1.4%	\$299.75	100.0%	\$275.00	\$299.75	\$280.00	1,579	\$275.00	\$0
60 District Court	Traffic ****	\$284.45	1.4%	\$288.43	50.0%	Varies	\$144.21	Varies	17,861	Varies	\$0
61 Circuit Court	Copies	\$4.14	1.4%	\$4.20	36.0%	\$1.50	\$1.51	\$1.50	25,000	\$1.50	\$0
62 Circuit Court	Felony Case Costs	\$807.89	1.4%	\$819.20	100.0%	\$1,470.00	\$819.20	\$1,470.00	650	\$1,470.00	\$0
63 Circuit Court	Show Cause - Probation	\$509.41	1.4%	\$516.54	100.0%	\$200.00	\$516.54	\$210.00	130	\$210.00	\$1,300
64 Circuit Court	GTD Bench Warrants	\$161.73	1.4%	\$163.99	100.0%	\$160.00	\$163.99	\$160.00	50	\$160.00	\$0
65 Family Division	Delinquency Court Costs	\$444.45	1.4%	\$450.67	100.0%	\$310.00	\$450.67	\$320.00	1,725	\$320.00	\$17,250
66 Family Division	Truancy Court Cost	\$104.35	1.4%	\$105.81	100.0%	\$100.00	\$105.81	\$105.00	79	\$105.00	\$395
67 Family Division	Residential Placement (7)	\$0.00	1.4%	\$0.00	0.0%	sliding scale	\$0.00	sliding scale	6,092	sliding scale	\$0
68 Family Division	Youth Center (7)	\$0.00	1.4%	\$0.00	0.0%	sliding scale	\$0.00	sliding scale	9,192	sliding scale	\$0
69 Family Division	In-Home Detention (7)	\$43.45	1.4%	\$44.06	0.0%	sliding scale	\$0.00	sliding scale	17,657	sliding scale	\$0
70 Family Division	Intensive Probation	\$1,027.62	1.4%	\$1,042.00	0.0%	\$0.00	\$0.00	\$0.00	970	\$0.00	\$0
71 Family Division	Regular Probation	\$170.24	1.4%	\$172.63	0.0%	\$0.00	\$0.00	\$0.00	5,292	\$0.00	\$0
72 Family Division	Tether (7)	\$0.00	1.4%	\$0.00	0.0%	sliding scale	\$0.00	sliding scale	2,625	sliding scale	\$0
73 Family Division	Traffic	\$243.50	1.4%	\$246.91	50.0%	Ticket fee schedule	\$123.45	Ticket fee schedule	1,775	Ticket fee schedule	\$0
74 Family Division	Traffic - Fail to Appear	\$114.52	1.4%	\$116.12	25.0%	\$28.00	\$29.03	\$29.00	355	\$29.00	\$355
75 FOC	FOC Bench Warrants	\$735.37	1.4%	\$745.67	100.0%	\$275.00	\$745.67	\$280.00	1,000	\$275.00	\$0
TOTALS											\$85,765

* - Part of FOIA varies - \$5.00 per page for first two pages, \$1.00 per additional page after the first two pages (this includes Accident & Incident Reports, Proof of Incarceration, and Background Checks)

** Civil Fees are set by various State statutes

*** Criminal Court costs set at \$275/case (MCL 769.1k for authority to assess court costs)

**** Traffic Court costs cannot exceed \$100 (MCL 257.907)

(1) The Prisoner Reimbursement to the County Act was increased from a maximum of \$30 per day, to \$60 per day, as currently set forth in MCL 801.83. The reimbursement rate for the contracted beds with the Michigan Department of Corrections is currently set at \$36.00.

(2) As stated in MCL 55.285, the fee charged for performing a notarial act shall not be more than \$10.00 for an individual transaction or notarial act.

(3) As stated in MCL 28.422a, a local police or sheriff may charge up to \$1.00 for the cost of providing, to the owner, a copy of information that was entered in the pistol entry database.

(4) Courts ordering work release are encouraged to recognize that the cost of administering work release at the jail has been calculated at \$50.00 per day, but is charged at 50% of that amount, \$25/day, if paid in certain time. Sometimes, the Judge will order a different amount.

(5) As stated in MCL

445.483 (4) the fee cannot exceed \$50.00

(7) Cost based on US Dept of Health and Human Services Federal Poverty Guidelines for 2015

2022 County Fees Analysis
Law and Courts Committee

ATTACHMENT B

Location of Service	Fee Description	2021 Fee	Controller/ Department Recommend.	Additional Revenue
Animal Control	Sterilized	\$15.00	\$16.00	\$15,000
Animal Control	Sterilized - Delinquent	\$30.00	\$31.00	\$3,916
Animal Control	Sterilized - 3 year License	\$35.00	\$36.00	\$3,000
Animal Control	Un-Sterilized	\$45.00	\$46.00	\$6,311
Animal Control	Un-Sterilized - Delinquent	\$90.00	\$91.00	\$805
Animal Control	Un-Sterilized - 3 year License	\$130.00	\$135.00	\$1,600
Animal Control	Boarding Fee-Dangerous Animals	\$78.00	\$80.00	\$600
Animal Control	Boarding Fee per day-others	\$36.00	\$37.00	\$1,900
Animal Control	Adoption Fee			
Animal Control	Dogs(under six years of age)	\$76.00	\$77.00	\$550
Animal Control	Puppies(age-four months or less)	\$115.00	\$120.00	\$950
Animal Control	Cats(under six years of age)	\$65.00	\$66.00	\$450
Animal Control	Cats(six years or older)	\$26.00	\$27.00	\$50
Animal Control	Animal Redemption - 2nd offense	\$53.00	\$54.00	\$50
Animal Control	Euthanasia Fee	\$145.00	\$150.00	\$250
Animal Control	Ten Dog Kennel Inspection Fee	\$165.00	\$170.00	\$50
Animal Control	Over Ten Dog Kennel Inspection Fee	\$195.00	\$195.00	\$0
Animal Control	Owner Surrender	\$47.00	\$48.00	\$1,100
Animal Control	Owner Pick-up Fee	\$48.00	\$49.00	\$40
Animal Control	Rabies Decap	\$50.00	\$51.00	\$20
Animal Control	Tranq. At-Large Fee	\$48.00	\$49.00	\$40
Animal Control	Spay/neuter deposit-Owners redeeming pet	\$83.00	\$84.00	\$212
Pros Atty	Diversion - Misdemeanor Offender	\$485.00	\$490.00	\$2,440
Pros Atty	Diversion - Felony Offender	\$840.00	\$850.00	\$1,120
Pros Atty	Costs-eligible convictions - Guilty Plea	\$115.00	\$120.00	\$3,000
Pros Atty	Costs for eligible convictions - Trial	\$250.00	\$255.00	\$55
Jail	Day Rate (1)	\$8.00	\$9.00	\$20,112
Sheriff	Fingerprinting and/or Palm Printing	\$16.00	\$20.00	\$2,844
Sheriff	Costs for Command per hour	\$68.58	\$70.86	\$0
Sheriff	Costs for Deputy per hour	\$61.51	\$63.56	\$0
Sheriff	False Alarm Fee- third offense	\$45.00	\$47.00	\$0
Sheriff/Em Mgt.	Cost Recovery Fee flat rate per indiv.	\$32.00	\$33.00	\$0
Sheriff/Em Mgt.	Cost Recov. Fee flat rate per/hr per vehicle	\$300.00	\$305.00	\$0
Sheriff	False Alarm Fee-fourth offense & subsequent/each yr	\$110.00	\$115.00	\$0
Circuit Court	Show Cause - Probation	\$200.00	\$210.00	\$1,300
Family Division	Delinquency Court Costs	\$310.00	\$320.00	\$17,250
Family Division	Truancy Court Cost	\$100.00	\$105.00	\$395
Family Division	Traffic - Fail to Appear	\$28.00	\$29.00	\$355