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LAW & COURTS COMMITTEE
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CHRIS TRUBAC
VICTOR CELENTINO
BRYAN CRENSHAW
ERIN GRAHAM
ROBERT PEÑA
RANDY SCHAFER

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, JULY 15, 2021 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/89920905203>.

Agenda

Call to Order

Approval of the [June 10, 2021](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Animal Control and Shelter – Update on Animal Control (*Presentation*)
2. Public Defenders Office – Update on Public Defenders Office (*Presentation*)
3. Sheriff's Office – Resolution to Create Four Part-Time [Deputy Sheriff](#) Positions to Supplement Court Security Staffing
4. Homeland Security and Emergency Management – Resolution to Authorize a Sub Agreement with the [City of Lansing](#) for the United States Geological Survey Sycamore Creek Streamgage Joint Funding Agreement
5. Prosecuting Attorney's Office – Resolution to Authorize a Memorandum of Understanding between the Tri-County Metro Narcotics Squad and the Ingham County Prosecutor's Office under the 2021 [Byrne JAG Grant](#)
6. Facilities Department
 - a. Resolution to Authorize an Agreement with [Matrix Consulting Engineers, Inc.](#) for the Renovations at the Ingham County 9-1-1 Center
 - b. Resolution to Authorize an Agreement with [Roger Donaldson AIA P.L.C.](#) for the Architectural and Engineering Services for Security Enhancements and Assessments of the Sanctuary and Fire Alarm System at the Ingham County Family Center
7. 9-1-1 Dispatch Center
 - a. Resolution to Authorize Renewal of Services with [National Testing Network](#) (NTN) for Remainder of 2021
 - b. Resolution to Honor 9-1-1 Supervisor [Ruth Rasdale](#) of the Ingham County 9-1-1 Central Dispatch Center

8. Controller's Office
 - a. Resolution to Provide Emergency Support as Needed in Order to Ensure Timely Implementation of Peacemaker Fellowship® Partnership with [Advance Peace](#) to Help Build and Sustain Local Community Capacity to Interrupt Gun Violence in Ingham County, MI
 - b. Resolution to Utilize American Rescue Plan Funds to Implement Community-Designed Rapid Response Gun Violence Interruption Plan and Authorize Agreements with [Coat of Many Colors](#) Counseling Services and the Village Lansing through October 1, 2021
9. Law & Courts Committee –Resolution to Adopt the [2022 Juvenile Justice](#) Community Agency Process Calendar

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE

June 10, 2021

Draft Minutes

The meeting was called to order by Chairperson Polsdofer at 6:00 p.m. virtually via Zoom in accordance with Public Act 228 of 2020 regarding the Open Meetings Act and State of Emergency declared by the Board of Commissioners for Ingham County. A roll call attendance and the present location of the Committee members was taken for the record.

Members Present: Polsdofer (Ingham County, Michigan), Celentino (Ingham County, Michigan), Crenshaw (Ingham County, Michigan), Graham (Ingham County, Michigan), Peña (Ingham County, Michigan), Schafer (Ingham County, Michigan), and Trubac (Ingham County, Michigan).

Members Absent: None.

Others Present: Heidi Williams, Teri Morton, Mary Konieczny, Liz Noel, and others.

Approval of the May 27, 2021 Minutes

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CRENSHAW, TO APPROVE THE MINUTES OF THE MAY 27, 2021 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

1. Prosecuting Attorney's Office –
 - b. Resolution to Authorize an Amendment to the Title IV-D Cooperative Reimbursement Program (CRP) Agreement and the Ingham County Prosecutor's Office Family Support Unit

Substitute –

3. Animal Control and Shelter
 - a. Resolution to Approve the Addition of Two Full-Time Animal Care Specialist Positions for the Ingham County Animal Control and Shelter

Limited Public Comment

None.

MOVED BY COMM. PEÑA, SUPPORTED BY COMM. SCHAFER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

1. Prosecuting Attorney's Office –
 - a. Resolution to Authorize Acceptance of the Coronavirus Emergency Supplemental Funding (CESF) Grant from the Michigan State Police
 - b. Resolution to Authorize an Amendment to the Title IV-D Cooperative Reimbursement Program (CRP) Agreement and the Ingham County Prosecutor's Office Family Support Unit

2. Public Defenders Office
 - a. Resolution to Authorize a Lease Agreement with Pitney Bowes for a Postage Meter
 - b. Resolution to Authorize a Contractual Agreement with Axon Enterprise, Inc. for Uploading and Storage of Digital Evidence

3. Animal Control and Shelter
 - a. Resolution to Approve the Addition of Two Full-Time Animal Care Specialist Positions for the Ingham County Animal Control and Shelter
 - b. Resolution to Reclassify the Customer Service and Community Outreach Manager Position to Community Outreach Manager

4. Friend of the Court – Resolution to Authorize an Amendment to the Title IV-D Cooperative Reimbursement Program (CRP) Agreement

5. Homeland Security and Emergency Management – Resolution to Authorize a Contract with Tidal Basin Group and Adjusters International for Consulting Services to Update the Tri-County Hazard Mitigation Plan

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

Announcements

Commissioner Schafer thanked Teri Morton, Deputy Controller, and Heidi Williams, Ingham County Animal Control and Shelter Director, for their responses to his inquiries regarding Agenda Item 3. He further stated that he was pleased with the incredible responses he received.

Chairperson Polsdofer thanked Ms. Morton and Ms. Williams for the speed and quality of response to the inquiries.

Chairperson Polsdofer stated that he had spoken with Jessica Yorko, Health Department Health Promotion & Prevention Division Manager, in regards to the availability of a Byrne Justice Assistance Grant for additional money for the Advance Peace Initiative for the 2022 fiscal year. He further stated that he was working with the Health Department to set up a memorandum of understanding in order to meet the July 5, 2021 application deadline.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:07 p.m.

**JULY 15, 2021 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

3. *Sheriff's Office – Resolution to Create Four Part-Time Deputy Sheriff Positions to Supplement Court Security Staffing*

This resolution will authorize the creation of four additional part-time Deputy positions to augment court security staffing at the Veterans Memorial Courthouse effective upon approval of this resolution. The Ingham County Sheriff's Office (ICSO) provides court security at the 30th Judicial Circuit Court at the Veterans Memorial Courthouse in Lansing. As a result of the COVID-19 pandemic, there is a backlog of Court dockets, and it is estimated that catching up will take several years. Supplemental personnel will be required to provide adequate courtroom security. A classification of part-time Deputy currently exists within the Capital City Labor Program (CCLP) Law Enforcement bargaining agreement, which is a special part-time position with no benefits. Utilizing part-time Deputies to fill this staffing need is cost effective and will allow ICSO the flexibility to provide the additional staffing only when necessary. The annual cost of adding these positions is \$109,740 and funding is available through the Intergovernmental Services Agreement with the United States Marshals Services, as approved by Resolution #21-132.

See memo for details.

4. *Homeland Security and Emergency Management – Resolution to Authorize a Sub-Agreement with the City of Lansing for the United States Geological Survey Sycamore Creek Streamgage Joint Funding Agreement*

This resolution will authorize County participation in a Joint Funding Agreement with the City of Lansing for the United States Geological Survey (USGS) Sycamore Creek Streamgage in an amount not to exceed \$22,484.50 for the time period of October 1, 2020 through September 30, 2025. The 2021 cost will be \$6,311 and is requested to be funded from the 2021 Contingency Account. Funds will be included in future years' budgets for FY2022 through FY2025, with costs totaling \$16,174.

Ingham County has entered into joint funding agreements with local governments since 2013 regarding USGS watershed studies and Enhanced Flood Warning Systems as it relates to the Grand River, Red Cedar River, and Sycamore Creek. The goals have included the updating of flood maps and assessing flood risks to facilitate timely forecasting and responses to flooding. Through the course of those studies and projects, USGS determined a need to install and operate a streamgage in Sycamore Creek at Holt Road. The City of Lansing contracted with USGS for the initial installation and operation of the Sycamore Creek Streamgage at Holt Road in FY 20 for a total of \$9,542 and an additional five-year operation contract beginning October 1, 2020 through September 30, 2025 for a total cost of \$80,396 to be shared through a Joint Funding Agreement with the City of Lansing, Lansing Board of Water and Light, Delhi Charter Township, and the County of Ingham.

See memo for details.

5. Prosecuting Attorney's Office – Resolution to Authorize a Memorandum of Understanding between the Tri-County Metro Narcotics Squad and the Ingham County Prosecutor's Office under the 2021 Byrne JAG Grant

Tri-County Metro Narcotics Squad (TCM) has been awarded funds under the 2021 Fiscal Year Byrne JAG Grant Program “*Building Investigative Capacity to Combat Dangerous Drugs in Our Communities.*” The primary goal of this grant is to focus on heroin, fentanyl, and prescription opiates, including prescription provider diversion investigations. The aim is to reduce overdoses, deaths, and criminal activity related to the sale of heroin and opiates. TCM has offered \$28,160 in grant funds to the Ingham County Prosecutor's Office as a partner and participant in this grant program in exchange for increased assistance to TCM in the investigation and prosecution of these cases in Ingham County. The Prosecutor's Office intends to use this additional funding to purchase software and technology upgrades for the discovery and evidence storage process. The grant period is October 1, 2020 through September 30, 2021.

See memo for details.

6a. Facilities Department – Resolution to Authorize an Agreement with Matrix Consulting Engineers, Inc., for the Renovations at the Ingham County 9-1-1 Center

This resolution will authorize entering into an agreement with Matrix Consulting Engineers, Inc., for the architectural and engineering services for the 9-1-1 Center's renovations for an amount of \$18,450. Renovations will include the front lobby, vestibule, open office area, curb options for the front parking lot, addressing water runoff issues in the rear parking lot, evaluating specified doors for ballistic glass, window treatment options, and adding additional electrical in the storage room. Funds are available for this project within the approved 2019 capital budget.

See memo for details.

6b. Facilities Department – Resolution to Authorize an Agreement with Roger Donaldson AIA P.L.C. for the Architectural and Engineering Services for Security Enhancements and Assessments of the Sanctuary and Fire Alarm System at the Ingham County Family Center

This resolution will authorize entering into an agreement with Roger Donaldson AIA P.L.C. Firms for the purpose of providing professional services for security enhancements, obtaining occupancy of the sanctuary space, and assessing the current fire alarm system at the Ingham County Family Center for an amount not exceed \$36,290. The services will include, but are not limited to, developing a preliminary design, drafting construction documents, assisting the County with drafting an RFP for a general contractor, and performing consulting duties. Funds are available in the Juvenile Justice Millage fund balance for this purpose.

See memo for details.

7a. 9-1-1 Dispatch Center – Resolution to Authorize Renewal of Services with National Testing Network (NTN) for Remainder of 2021

This resolution will authorize the renewal of an agreement with National Testing Network (NTN) for the purposes of testing applicants for 9-1-1 Dispatcher. This will authorize an expenditure of up to \$9,200, which will include an ECOMM National Annual Membership fee of \$1,000 and a cost of \$41.00 per applicant tested. It is estimated that 200 applicants will be tested during the remainder of the year.

8a. *Controller's Office – Resolution to Provide Emergency Support As Needed in Order to Ensure Timely Implementation of Peacemaker Fellowship® Partnership with Advance Peace to Help Build and Sustain Local Community Capacity to Interrupt Gun Violence in Ingham County, MI*

Earlier this year, the Board of Commissioners approved a resolution committing support for Advance Peace and local partners to establish a program to help build and sustain local community capacity to interrupt gun violence, including financial support in the amount of \$590,000 over three years. An Advance Peace planning team has established a three-year budget totaling \$1,954,240 for a Peacemaker Fellowship® and has secured commitments for funding totaling \$1,597,405.

In order to ensure the success of the program, it is imperative that a three-year funding commitment to the program be established. Requests are being made of Ingham County and the City of Lansing to each commit to funding 50% of the cost of the remaining funding gap should the planning team be unable to secure alternate funding sources. The planning team continues, and will continue, to aggressively seek out grants and other sources of funds to close this gap. In order to fill this funding gap, Ingham County's 2022 commitment would be up to \$35,005, with additional commitments of up to \$79,610 for 2023 and \$63,305 for 2024.

See memo for details.

8b. *Controller's Office – Resolution to Utilize American Rescue Plan Funds to Implement Community-Designed Rapid Response Gun Violence Interruption Plan and Authorize Agreement with Coat of Many Colors Counseling Services and the Village Lansing through October 1, 2021*

The Lansing/Ingham Advance Peace Planning Team continues to work on implementing a Peacemaker Fellowship® program, but the earliest date that implementation will begin is October 1. Due to the rapid escalation of youth-involved shootings during the second quarter of 2021, community partners and residents convened on June 14 and began conferring with youth and families involved in the recent shootings to design a "Rapid Response" plan. This Rapid Response plan has been partially implemented from June 14, 2021 to June 30, 2021, and requires additional resources for full implementation. This resolution would approve the use of up to \$25,000 from American Rescue Plan funds for this purpose.

The Treasury issued an Interim Final Rule further defining eligible uses of American Rescue Plan funds to address disparities in public health outcomes to include evidence-based community violence intervention programs to prevent violence and mitigate the increase in violence during the pandemic.

This resolution will authorize an agreement with the Coat of Many Colors Counseling Services in an amount up to \$5,000 for education and outreach to impacted communities and to fill any temporary gaps in health plan coverage for direct services for individual and/or group counseling sessions, along with an agreement with The Village Lansing in an amount up to \$18,000 for education and outreach to impacted communities, non-violence conflict resolution mediation services, and non-police de-escalation supports. The Ingham County Health Department will be authorized to utilize up to \$2,000 for additional outreach and engagement to impacted communities to promote the availability of these services and supports.

See memo for details.

9. Law & Courts Committee – Resolution to Adopt the 2022 Juvenile Justice Community Agency Process Calendar

This resolution will authorize the adoption of the 2022 Juvenile Justice Community Agency Process calendar to establish time lines and a budget amount. A total of \$125,000 was allocated in 2021 out of Juvenile Justice Millage funds for this program. Grants were awarded in the amount of \$149,571.

PRESENTATIONS:

1. Animal Control and Shelter – Update on Animal Control (Presentation)
2. Public Defenders Office – Update on Public Defenders Office (Presentation)

HONORARY RESOLUTION:

- 7b. 9-1-1 Dispatch Center – Resolution to Honor 9-1-1 Supervisor Ruth Rasdale of the Ingham County 9-1-1 Central Dispatch Center

Agenda Item 3

TO: Board of Commissioners: Law & Courts, County Services, and Finance Committees

FROM: Undersheriff Andrew R. Bouck

DATE: June 30, 2021

SUBJECT: Authorization to create four (4) Part-Time Deputy Sheriff positions to supplement staffing in the Court Security section of Ingham County Sheriff's Office

BACKGROUND

The Ingham County Sheriff's Office provides court security at the 30th Judicial Circuit Court at the Veterans Memorial Courthouse in Lansing. This resolution is seeking authorization to create four (4), part-time Deputy Sheriff positions to supplement staffing in the Court Security section of the Ingham County Sheriff's Office.

Court dockets are backed up due to the COVID-19 pandemic. It is estimated it will take several years to get the dockets regulated. The trial dockets include many violent offenses that will result in lengthy and emotional trials. Multiple jury trials will be taking place in the courtrooms simultaneously. Jury trials are demanding on our staff/human resources. Additionally, supplemental personnel will be required to provide those resources and to provide courtroom security.

ALTERNATIVES

Draw on personnel currently assigned to other sections of the Sheriff's Office to properly staff the Courts Security section. This is not a viable alternative, as it would create staffing shortages in those divisions/sections as well.

FINANCIAL IMPACT

No financial impact as a funding source for this supplemental staffing plan has been identified. The estimated, initial start-up cost for the creation of these positions is \$109,740. This enhancement could easily be funded from revenue garnered from the Intergovernmental Agreement with the United States Marshals Service.

STRATEGIC PLANNING IMPACT

Not Applicable

OTHER CONSIDERATIONS

The Union (CCLP - Law Enforcement) and 30th Circuit Court are both in support of this solution

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CREATE FOUR PART-TIME DEPUTY SHERIFF POSITIONS TO
SUPPLEMENT COURT SECURITY STAFFING**

WHEREAS, the Ingham County Sheriff's Office (ICSO) provides court security at the 30th Judicial Circuit Court at the Veterans Memorial Courthouse in Lansing; and

WHEREAS, Court dockets are backed up due to the COVID-19 pandemic, and it is estimated it will take several years to get the dockets regulated; and

WHEREAS, the trial dockets include many violent offenses that will result in lengthy and emotional trials and multiple jury trials will be taking place in the courtrooms simultaneously, which is demanding on ICSO court security staff; and

WHEREAS, supplemental personnel will be required to provide adequate courtroom security; and

WHEREAS, a classification of part-time Deputy currently exists within the Capital City Labor Program (CCLP) Law Enforcement bargaining agreement, which is a special part-time position with no benefits; and

WHEREAS, filling this staffing need with part-time Deputies is a cost-effective solution and will allow ICSO the flexibility to provide the additional staffing only when necessary; and

WHEREAS, CCLP Law Enforcement representatives have been consulted and are in agreement with this solution; and

WHEREAS, the annual cost of adding these positions is \$109,740; and

WHEREAS, ICSO has funding available through the Intergovernmental Services Agreement with the United States Marshals Services, as approved by Resolution #21-132.

THEREFORE BE IT RESOLVED, that the Ingha County Board of Commissioners authorizes the creation of four additional part-time Deputy positions to augment court security staffing at the Veterans Memorial Courthouse effective upon approval of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to increase 2021 revenue and expenditure budgets up to \$46,000 and to make any necessary changes to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that as the backlog of trials is addressed, staffing needs will be periodically evaluated and these positions will be eliminated when deemed no longer necessary.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Bob Boerkoel, Sergeant, Office of Emergency Management
DATE: July 6, 2021
SUBJECT: Resolution to authorize a Sub Agreement with the City of Lansing for the United States Geological Survey Sycamore Creek Streamgage Joint Funding Agreement.

For the meeting agendas of *July 15, 2021; July 21, 2021*

BACKGROUND

Ingham County has entered into joint fund agreements with local governments since 2013 regarding United State Geological Survey (USGS) watershed studies and Enhanced Flood Warning Systems as it relates to the Grand River, Red Cedar River, and Sycamore Creek. The goals, in part, have been to update flood maps, assess flood risks to facilitate timely forecasting and response to flooding, and provide benefit county residents with reduced flood insurance requirements where flood maps were no longer accurate.

Through the course of those studies and projects, USGS determined a need to install and operate a streamgage in Sycamore Creek at Holt Road. The City of Lansing contracted with USGS for the initial installation and operation of the Sycamore Creek Streamgage at Holt Road in FY 20 for a total of \$9,542 and an additional five-year operation contract beginning October 1, 2020 through September 30, 2025 for a total cost of \$80,396 to be shared through a Joint Funding Agreement with the City of Lansing, Lansing Board of Water and Light, Delhi Charter Township, and the County of Ingham.

ALTERNATIVES

If the project cannot be funded, the Sycamore Creek streamgage project will be discontinued with Sycamore Creek no longer being actively monitored without manual measurement.

FINANCIAL IMPACT

The total cost of this project for initial installation and operation (FY 20) and the five-year operation contract (FY 21 – FY 25) is \$89,938, to be shared equally by the City of Lansing, Lansing Board of Water and Light, Delhi Charter Township, and the County of Ingham. Total Cost to Ingham County over the course of the project is not to exceed \$22,484.50.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as it allows active monitoring of Sycamore Creek water levels for timely flood prediction analysis & response; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it shares the costs associated with the project with three other local governments that benefit from this project.

OTHER CONSIDERATIONS

Ingham County has expended funding for previous projects to determine the streamgage needs. This Joint Funding Agreement implements the findings and recommendations of those studies.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize a sub-agreement with the City of Lansing for the USGS Sycamore Creek Streamgage Joint Funding Agreement.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SUB AGREEMENT WITH THE CITY OF LANSING
FOR THE UNITED STATES GEOLOGICAL SURVEY SYCAMORE CREEK STREAMGAGE
JOINT FUNDING AGREEMENT**

WHEREAS, Ingham County participated in the United States Geological Survey (USGS) Enhanced Flood Warning System projects in 2013 (#13-412) and 2015 (#15-040); and

WHEREAS, the Ingham County Board of Commissioners authorized County participation (#17-187) in the USGS Red Cedar River Floodplain Remapping project for the years 2018 and 2019 to update the Flood Insurance Studies for the Grand River, Red Cedar River, and Sycamore Creek so as to better reflect the flood potential along the waterways; and

WHEREAS, USGS determined a streamgage to be necessary on the Sycamore Creek, located at Holt Road near Holt, Michigan; and

WHEREAS, the installation and operation of the streamgage will enable more accurate flood event forecasting thereby enabling local officials, residents, and those managing critical infrastructure to take the best possible protective actions; and

WHEREAS, the installation and operation of the streamgage may benefit property owners by eliminating unnecessary flood insurance requirements; and

WHEREAS, the installation and operation of the streamgage serves to benefit the City of Lansing, the Lansing Board of Water and Light, Delhi Charter Township, and the County of Ingham; and

WHEREAS, the City of Lansing, the Lansing Board of Water and Light, Delhi Charter Township, and the County of Ingham desire to combine funds to carry out a Joint Funding Agreement with the U.S. Department of Interior, USGS; and

WHEREAS, the City of Lansing entered into a Joint Funding Agreement with the U.S. Department of Interior to cover the cost of necessary field and analytical work relating to the installation and operation of the streamgage; and

WHEREAS, the total expenses for initial installation and operation of the Sycamore Creek Streamgage in FY 2020 was \$9,542; and

WHEREAS, the five-year operation contract between the City of Lansing and USGS for the operation of the Sycamore Creek Streamgage for the time period beginning October 1, 2020 through September 30, 2025 is \$80,396; and

WHEREAS, the total financial contribution from Ingham County is not to exceed \$22,484.50 for FY 2020 – FY 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes County participation in the Joint Funding Agreement with the City of Lansing for the USGS Sycamore Creek Streamgange, not to exceed \$22,484.50 for the time period beginning October 1, 2020 through September 30, 2025.

BE IT FURTHER RESOLVED, that \$6,311 will be transferred from the 2021 Contingency Account to line item 101-42604-967000 (Homeland Security/Emergency Operations Special Projects) to cover the FY2020 and FY2021 costs, and funds will be included in future years' budgets for FY2022 through FY 2025 totaling \$16,174.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make necessary budget adjustments to reflect this participation with the City of Lansing, Lansing Board of Water and Light, and Delhi Charter Township for the USGS Sycamore Creek Streamgange.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents with the City of Lansing that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 5

TO: Board of Commissioners Law & Courts and Finance Committees

FROM: Mike Cheltenham, Chief Assistant Prosecuting Attorney

DATE: July 1, 2021

SUBJECT: Resolution to Enter into a Memorandum of Understanding between the Tri-County Metro Narcotic Squad and the Ingham County Prosecutor's Office under the 2021 Byrne Jag Grant Program
For meeting agendas on July 15th and July 21st

BACKGROUND

Under the Urban Cooperation Act, MCL 124.501 et seq., the Michigan Department of State Police (MSP), the City of Lansing, County of Ingham, County of Eaton, and the County of Clinton all participate in the Tri-County Metro Narcotics Squad (TCM). This task force combines law enforcement personnel and resources to investigate violations of the controlled substance laws of Michigan. TCM has been awarded funds under the 2021FY Byrne JAG Grant Program "Building Investigative Capacity to Combat Dangerous Drugs in Our Communities." The primary goal of this grant is to focus on heroin, fentanyl, and prescription opiates. This includes prescription provider diversion investigations. The aim is to reduce overdoses, deaths, and criminal activity related to the sale of heroin and opiates. TCM has offered \$28,160 in grant funds to the Ingham County Prosecutor's Office (ICPO) to participate in this grant program in exchange for increased assistance to TCM in the investigation and prosecution of these cases in Ingham County.

ALTERNATIVES

None.

FINANCIAL IMPACT

The proposed agreement would have no financial impact. Currently, ICPO works with TCM and the other participating entities without any financial remuneration. Under the proposed agreement, ICPO would receive a total disbursement of \$28,160 during the current grant cycle. Please note that this is a separate MOU from the 2020 "Building Investigative Capacity to Combat Heroin and Opioids."

OTHER CONSIDERATIONS

ICPO intends to use this funding to purchase software and technology upgrades to our discovery and evidence storage process. Specifically, ICPO would purchase scanners to improve warrant request intake, obtain software to enable the conversion of proprietary video received from non-law enforcement entities, and to purchase upgraded access to cloud-based storage programs, such as Evidence.com, currently used by local law enforcement agencies.

RECOMMENDATION

Based on the information provided, I respectfully request approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE TRI-COUNTY METRO NARCOTICS SQUAD AND THE INGHAM COUNTY PROSECUTOR'S OFFICE UNDER THE 2021 BYRNE JAG GRANT

WHEREAS, the Tri-County Metro Narcotics Squad (TCM) has been approved under the 2021 Byrne JAG Grant Program "*Building Investigative Capacity to Combat Dangerous Drugs in Our Communities*" to disburse \$28,160 in funds to the Ingham County Prosecutor's Office (ICPO) for the fiscal year of October 1, 2020 through September 30, 2021; and

WHEREAS, the primary goal of the grant program is to focus on heroin, fentanyl, and prescription opiates including prescription provider diversion investigations to reduce overdoses, deaths, and other criminal activities related to the sale and distribution of heroin and opioids in Ingham County and the surrounding area; and

WHEREAS, ICPO currently assists TCM with the investigation and prosecution of controlled substance cases without financial remuneration and ICPO has agreed to assign a dedicated assistant prosecuting attorney to the investigation, warrant review, and prosecution of cases under the grant program; and

WHEREAS, the grant funding would assist ICPO in obtaining software upgrades and hardware to efficiently meet its constitutional and statutory obligations to provide timely discovery in criminal matters; and

WHEREAS, the funds will be disbursed to ICPO prior to September 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize acceptance of the proposed agreement for the Tri-County Metro Narcotics Squad to disburse \$28,160 to the Ingham County Prosecutor's Office under the 2021 Byrne JAG Grant Program "*Building Investigative Capacity to Combat Dangerous Drugs in Our Communities*."

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2021 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

Agenda Item 6a

TO: Board of Commissioners, Law and Courts, County Services & Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: July 6, 2021

RE: Resolution to Authorize an Agreement with Matrix Consulting Engineers, Inc. for Architectural and Engineering Services for the 9-1-1 Center Renovations

For the meeting agendas of: July 15, 20 & 21

BACKGROUND

The Facilities Department in partnership with the 9-1-1 Administration, is requesting a resolution to enter in to a contract with Matrix Consulting Engineers, Inc. for consulting services. The scope of work would include renovations to the front lobby, vestibule, open office area, curb options for the front parking lot, addressing water runoff issues in the rear parking lot, evaluating specified doors for ballistic glass, window treatment options and adding additional electrical in the storage room. There was only one bid on the RFP from Matrix Consulting Engineers, Inc., a local vendor, submitted a responsive and responsible proposal of \$18,450.

ALTERNATIVES

The alternative would be to not go forward with the project.

FINANCIAL IMPACT

Funds are available within the approved 2019 CIP line item number 261-32500-979000, which has a dedicated amount of \$90,000.

Project	Beginning Balance	Current Balance	Requested Amount	Remaining Balance
261-32500-979000	\$90,000.00	\$90,000.00	\$18,450.00	\$71,550.00
9-1-1 Funds				

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Matrix Consulting Engineers, Inc. for the renovations at the 9-1-1 Center.

Agenda Item 6a

TO: Rick Terrill, Facilities Director
FROM: James Hudgins, Director of Purchasing
DATE: June 4, 2021
RE: Memorandum of Performance for RFP No. 65-21 Architectural and Engineering Services for Renovating a Portion of the Ingham County 9-1-1 Central Dispatch

Per your request, the Purchasing Department sought proposals from experienced and qualified firms and individuals for the purpose of entering into a contract to provide professional architectural and engineering services for renovating a portion of the Ingham County 9-1-1 Central Dispatch.

Areas and issues that will be evaluated include the building's front lobby, vestibule, open office area, specified doors for ballistic glass, window treatment options, additional electrical in the storage room, curb options for the front parking lot, and water runoff issues in the rear parking lot.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	68	37
Vendors responding	1	1

A summary of the vendors' costs is located on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Phase I – Preliminary Design Services Cost Not-to-Exceed	Phase II – Construction Administration Services Cost Not-to-Exceed	Number of Meetings	Grand Total
Matrix Consulting Engineers Inc.	Yes, Lansing MI	\$14,950.00	\$3,500.00	4 Phase I & 4 Phase II	\$18,450.00

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MATRIX CONSULTING ENGINEERS, INC. FOR THE RENOVATIONS AT THE INGHAM COUNTY 9-1-1 CENTER

WHEREAS, the 9-1-1 administration has requested renovations to the front lobby, vestibule, open office area, curb options for the parking lot, addressing water runoff issues in the rear parking lot, doors for ballistic glass, window treatments, and additional electrical in storage room; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Matrix Consulting Engineers, Inc., a local vendor who submitted a responsive and responsible proposal of \$18,450 for architectural and engineering services for renovations at the 9-1-1 Center; and

WHEREAS, funds are available in the approved 2019 CIP 9-1-1 Funds line item #261-32500-979000 which has a balance of \$90,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Matrix Consulting Engineers, Inc., 1601 E. Cesar E. Chavez Ave., Lansing, Michigan 48906, for the architectural and engineering services for the 9-1-1 Center's renovations for an amount of \$18,450.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 6b

TO: Board of Commissioners, Law and Courts, County Services & Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: July 6, 2021

RE: Resolution to Authorize an Agreement with Roger Donaldson AIA, P.L.C. for the Architectural and Engineering Services for Security Enhancements and Assessments of the Sanctuary and Fire Alarm System at the Ingham County Family Center

For the meeting agendas of: July 15, 20 & 21

BACKGROUND

The Ingham County Family Center in partnership with the Facilities Department, requested proposals from qualified Architectural and Engineering Firms for the purpose of providing professional services for security enhancements, obtaining occupancy of the sanctuary space, and assessing the current fire alarm system. After reviewing the proposal, we are requesting that a resolution be passed allowing the County to enter into a contract with Roger Donaldson, AIA, P.L.C for the Architectural and Engineering services. The services will include but are not limited to developing a preliminary design, drafting construction documents, assisting the County with drafting an RFP for a general contractor and performing consulting duties. The total cost would not exceed \$36,290.

ALTERNATIVES

The alternative would be to bid this out a second time, risking higher costs and delaying the needed improvements.

FINANCIAL IMPACT

Funds are available in the Juvenile Justice Millage line item # 245-66400-931000.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Roger Donaldson AIA, P.L.C., for the Architectural and Engineering Services for the security enhancements and assessments of the sanctuary and fire alarm system.

Agenda Item 6b

TO: Rick Terrill, Facilities Director
FROM: James Hudgins, Director of Purchasing
DATE: May 28, 2021
RE: Memorandum of Performance for RFP No. 66-21 - Architectural and Engineering Services for Security Improvements at the Ingham County Family Center

Per your request, the Purchasing Department sought proposals from experienced and qualified firms and individuals for the purpose of entering into a contract to provide professional architectural and engineering services for making security improvements and adding occupiable space at the Ingham County Family Center.

The scope of services includes, but is not limited to, evaluating the fire alarm system and all associated mechanical equipment; providing two (2) design options for creating a secured and safe entry into the facility; bringing the sanctuary up to current code for use as occupiable space; meeting with County representatives; creating a budget; attending required meetings; performing site visits; and, reviewing closeout documents.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	122	37
Vendors responding	1	1

A summary of the vendors' costs is located on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Phase I - Preliminary Evaluation and Design Services Cost Not-to-Exceed	Phase II - Construction Administration Services Cost Not-to-Exceed	Phase I and II Grand Total	Alternate (Phase II) Include Sanctuary Total Cost	Alternate (Phase II) Include Fire Alarm System Total Cost
Roger Donaldson, AIA P.L.C. Architect	Yes, Holt MI	\$12,650.00	\$9,540.00	\$22,190.00	\$9,800.00	\$4,300.00

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ROGER DONALDSON AIA P.L.C. FOR THE ARCHITECTURAL AND ENGINEERING SERVICES FOR SECURITY ENHANCEMENTS AND ASSESSMENTS OF THE SANCTUARY AND FIRE ALARM SYSTEM AT THE INGHAM COUNTY FAMILY CENTER

WHEREAS, the Ingham County Family Center is in need of security enhancements; and

WHEREAS, the Ingham County Family Center needs the sanctuary space and fire alarm system assessed; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Roger Donaldson AIA P.L.C., who submitted a responsive and responsible proposal not to exceed an amount of \$36,290 for architectural and engineering services for security enhancements and assessment of the sanctuary space and fire alarm system at the Ingham County Family Center; and

WHEREAS, funds are available in the Juvenile Justice Millage Fund line item #245-66400-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Roger Donaldson AIA P.L.C., 4787 Tartan Lane, Holt, Michigan 48842, for the architectural and engineering services for the security enhancements and assessments of the sanctuary and fire alarm system at the Ingham County Family Center for an amount not exceed \$36,290.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Barbara Davidson, 9-1-1 Director
DATE: July, 6 2021
SUBJECT: Renewal of agreement and services with National Testing Network (NTN)
For meeting agendas of Law & Courts July 15, 2021 and Finance July 21, 2021

BACKGROUND

This request is for the renewal of an agreement with National Testing Network (NTN) for the purposes of testing applicants for 9-1-1 Dispatcher.

ALTERNATIVES

We have researched alternatives but are satisfied with the level of responsiveness from NTN, content of their testing materials, quick turnaround time for scoring, and competitive pricing.

FINANCIAL IMPACT

The costs include an ECOMM National Annual Membership fee of \$1,000 a cost of \$41.00 per applicant tested. We are estimating a need to test 200 applicants during the remainder of the year which brings our cost and requested authorization in the resolution to \$9,200.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to renew our agreement with National Testing Network (NTN).

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE RENEWAL OF SERVICES WITH
NATIONAL TESTING NETWORK (NTN) FOR REMAINDER OF 2021**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County Central Dispatch is requesting a renewal of an agreement for applicant testing services with National Testing Network (NTN); and

WHEREAS, Ingham County Central Dispatch needs to continue testing dispatcher applicants virtually to allow for social distancing and to allow more distant, qualified applicants to complete initial screening testing without the need to travel here to test; and

WHEREAS, the costs for their testing services is an annual fee of \$1,000 and \$41.00 per applicant tested and our estimate is that we will need to test as many as 200 more applicants in 2021; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an expenditure not to exceed \$9,200 from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund for testing of dispatch applicants.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law and Courts Committee
FROM: Missy Harris, 9-1-1 Interim Director
DATE: June 25, 2021
SUBJECT: Resolution honoring 9-1-1 Supervisor Ruth Rasdale
For Law & Courts Committee agenda July 15, 2021

BACKGROUND

Ruth Rasdale was hired by the Lansing 9-1-1 Center in May of 1987. She became a valued member of their training team, critical incident stress (trauma) team, and serves as a terminal agency coordinator for the law enforcement information network (LEIN). She was promoted to 9-1-1 Supervisor in 2003. She continued to serve in these roles with her move to the consolidated Ingham County 9-1-1 Center.

After over 34 years of dedicated service, she is looking forward to hanging up her headset, spending more time with family and pursuing her love of camping.

ALTERNATIVES

N/A

FINANCIAL IMPACT

N/A

STRATEGIC PLANNING IMPACT

N/A

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to recognize Ruth Rasdale for her dedication and service to the citizens of Ingham County, as she retires on August 31, 2021.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR 9-1-1 SUPERVISOR RUTH RASDALE
OF THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER**

WHEREAS, Ruth Rasdale was hired by the Lansing 9-1-1 Center as an Emergency Telecommunicator in May of 1987; and was promoted to 9-1-1 Supervisor in 2003; and

WHEREAS, Ruth Rasdale continued her employment with the consolidated Ingham County 9-1-1 center in June of 2012; and

WHEREAS, Ruth Rasdale has served as a Communications Training Officer, assisting in the training of new employees; and

WHEREAS, Ruth Rasdale has served as a Law Enforcement Information Network (LEIN) Terminal Agency Coordinator; and

WHEREAS, Ruth Rasdale has served as a member of the Lansing trauma team and as a member of the Ingham 9-1-1 critical incident stress debriefing team; and

WHEREAS, throughout her career, Ruth Rasdale has been well respected by her peers and supervisors, and an asset to the Ingham County community; and

WHEREAS, after over 34 years of dedicated service to the citizens of Ingham County, Ruth Rasdale is retiring on August 31, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors 9-1-1 Supervisor Ruth Rasdale, for her 34 years of dedicated service to the citizens of Ingham County and wishes her continued success in all of her future endeavors.

TO: Law & Courts and Finance Committees
FROM: Teri Morton, Deputy Controller
DATE: July 2, 2021
SUBJECT: Resolution to Provide Emergency Support as Needed in Order to Ensure Timely Implementation of Peacemaker Fellowship® Partnership with Advance Peace to Help Build and Sustain Local Community Capacity to Interrupt Gun Violence in Ingham County, MI

For the meeting agendas of July 15 and July 21

BACKGROUND

On March 23, 2021, the Board of Commissioners approved Resolution #21-179, stating that Ingham County will include in its 2022-2024 public safety planning a commitment, support, and partnership with Advance Peace and local partners in the amount of \$590,000 to establish a program to help build and sustain local community capacity to interrupt gun violence. Such a program will help save lives and reduce the life altering trauma experienced by people living in the impacted communities and by the service providers who support them. An Advance Peace planning team has established a three-year budget totaling \$1,954,240 for a Peacemaker Fellowship® and has secured commitments for funding totaling \$1,597,405 as follows:

	Year 1	Year 2	Year 3	3-Year Total
Ingham County	160,000	210,000	220,000	590,000
City of Lansing	240,000	300,000	350,000	890,000
Project Safe Neighborhoods Grant	21,905	22,500	23,000	67,405
Lansing Housing Commission	\$15,000	\$20,000	\$15,000	\$50,000
Gap to fill →	\$71,005	\$159,220	\$126,610	\$356,835
Total	507,910	711,720	734,610	1,954,240

In order to ensure the success of the program, it is imperative that a three-year funding commitment to the program be established.

Requests are being made of Ingham County and the City of Lansing to each commit to funding 50% of the cost of the remaining funding gap should the planning team be unable to secure alternate funding sources. The planning team continues, and will continue, to aggressively seek out grants and other sources of funds to close this gap.

ALTERNATIVES

If funds are not committed from Ingham County and the City of Lansing, the implementation of the Peacemaker Fellowship® will be delayed until three full years of funding commitments can be identified.

FINANCIAL IMPACT

Ingham County’s 2022 commitment would be up to \$35,005, with additional commitments of up to \$79,610 for 2023 and \$63,305 for 2024.

STRATEGIC PLANNING IMPACT

This resolution supports the commitment of the Ingham County Board of Commissioners to continue work that targets violent offenders, high level drug dealers, gang activity, and gun violence (Goal A, Strategy 1, Task x of the 2018-2022 Update to the Strategic Plan and Action Plan).

OTHER CONSIDERATIONS

A resolution is being prepared for Lansing City Council that would agree to funding 50% of the gap funds if current grant writing and fundraising efforts are unsuccessful.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PROVIDE EMERGENCY SUPPORT AS NEEDED IN ORDER TO ENSURE
TIMELY IMPLEMENTATION OF PEACEMAKER FELLOWSHIP® PARTNERSHIP WITH
ADVANCE PEACE TO HELP BUILD AND SUSTAIN LOCAL COMMUNITY CAPACITY TO
INTERRUPT GUN VIOLENCE IN INGHAM COUNTY, MI**

WHEREAS, on March 23, 2021, the Ingham County Board of Commissioners passed Resolution #21-179, stating that Ingham County will include in its 2022-2024 public safety planning a commitment, support, and partnership with Advance Peace and local partners in the amount of \$590,000, which will help save lives and reduce the life altering trauma experienced by people living in the impacted communities and by the service providers who support them (including law enforcement); and

WHEREAS, an Advance Peace planning team has established a three-year budget totaling \$1,954,240 for a Peacemaker Fellowship® and has secured commitments for funding totaling \$1,597,405; and

WHEREAS, in order to ensure the success of the program, it is imperative that a three-year funding commitment to the program be established; and

WHEREAS, the planning team continues, and will continue, to aggressively seek out grants and other sources of funds to close the \$356,835 funding gap; and

WHEREAS, the funding gap for the first year is \$71,005; and

WHEREAS, the Board of Commissioners wishes to provide support to enable program implementation as soon as possible.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners will include in its 2022 public safety planning a commitment of up to an additional \$35,503 to ensure the timely implementation of the Peacemaker Fellowship Program.

BE IT FURTHER RESOLVED, that the Advance Peace planning team will continue working to identify funding sources for the remaining budget gap.

BE IT FURTHER RESOLVED, that to the extent that additional funding sources are not identified for years two and three of the project, the Board of Commissioners will include in its 2023 and 2024 public safety planning a commitment of up to an additional \$142,915 toward this funding gap.

BE IT FURTHER RESOLVED, that this funding commitment is contingent upon agreement with other local units of government located within Ingham County to share in this effort to close this funding gap.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

TO: Law & Courts and Finance Committees
FROM: Jessica Yorke, Health Promotion & Prevention Division Manager
DATE: July 2, 2021
SUBJECT: Resolution to Provide \$25,000 in Rapid Response Funding to Interrupt Escalating Gun Violence in Ingham County, MI from July 1, 2021 through September 30, 2021

For the meeting agendas of July 15 and July 21

BACKGROUND

On March 23, 2021, the Board of Commissioners approved Resolution #21-179, stating that Ingham County will include in its 2022-2024 public safety planning a commitment, support, and partnership with Advance Peace and local partners in the amount of \$590,000 to establish a program to help build and sustain local community capacity to interrupt gun violence. Such a program will help save lives and reduce the life-altering trauma experienced by people living in the impacted communities and by the service providers who support them.

Due to the protracted nature of the full Lansing/Ingham Peacemaker Fellowship® contracting and implementation timeline (see below), and the rapid escalation of fatal and non-fatal shootings in Lansing and other parts of Ingham County in the first two quarters of 2021, the Lansing/Ingham Advance Peace Planning Team initiated a rapid response initiative on June 14, 2021. This rapid response initiative has led to a temporary ceasefire of the rapidly escalating youth-involved shootings that have claimed more than 23 young lives in Ingham County in 2021.

The first phases of the Rapid Response plan were funded by community donations. Full implementation of the Rapid Response plan could be made possible through approval of \$25,000 in ARP funds for the period July 1, 2021 through October 15, 2021.

The Rapid Response plan includes the following critical services and outreach components:

- 1) Non-police, culturally competent, trauma-informed social worker supports for victims, witnesses, impacted families and friends, and shooters.
- 2) Mediation services from non-police, trusted individuals already working with young people in the community who are trained and experienced in non-violent conflict resolution approaches
- 3) Non-police de-escalation supports from trusted individuals already working with young people in the community, including but not limited to temporary re-location assistance for those at the center of violent conflicts
- 4) Outreach and engagement to promote the availability of these services and supports

** Lansing/Ingham Peacemaker Fellowship ® Implementation Timeline and Process:*

- April 8, 2021 and July 1, 2021: The Lansing/Ingham Advance Peace Planning Team worked with the Advance Peace national organization between to identify and secure matching funds to implement this program for the first three years.
- April 8, 2021 to July 1, 2021: The Lansing/Ingham Advance Peace Planning Team designed an implementation timeline for the first three years of the Lansing/Ingham Peacemaker Fellowship®. This timeline is as follows:
 - July 9, 2021: Ingham County will release a request for proposals on for the local operator of the Lansing/Ingham Peacemaker Fellowship®
 - July 29, 2021: Written responses to the RFP will be due to Ingham County Purchasing Department
 - August 2-13, 2021: Interview component of RFP process will be conducted
 - August 20, 2021: Final decision to select non-profit operator will be made
 - September 7, 2021: Resolution to authorize an agreement between Ingham County and the local operator of the Lansing/Ingham Peacemaker Fellowship® will be submitted to the Ingham County Board of Commissioners by in order to be voted upon by the appropriate committees and full BOC by September 28, 2021
 - August 15 – October 15, 2021: Contracts will be issued and executed with local operator, Michigan Public Health Institute (evaluator) and Advance Peace (national advisor/trainer).
 - October 15, 2021 – December 31, 2024: First three years of Lansing/Ingham Peacemaker Fellowship®

ALTERNATIVES

N/A

FINANCIAL IMPACT

\$25,000

STRATEGIC PLANNING IMPACT

This resolution supports the commitment of the Ingham County Board of Commissioners to continue work that targets violent offenders, high level drug dealers, gang activity, and gun violence (Goal A, Strategy 1, Task x of the 2018-2022 Update to the Strategic Plan and Action Plan.)

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO UTILIZE AMERICAN RESCUE PLAN FUNDS TO IMPLEMENT
COMMUNITY-DESIGNED RAPID RESPONSE GUN VIOLENCE INTERRUPTION PLAN AND
AUTHORIZE AGREEMENT WITH COAT OF MANY COLORS COUNSELING SERVICES AND
THE VILLAGE LANSING THROUGH OCTOBER 1, 2021**

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March, 11, 2021; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County will receive \$56,796,438 in American Rescue Plan funds in two separate tranches of \$28,398,219, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the United States Department of the Treasury issued an Interim Final Rule further defining eligible uses to address disparities in public health outcomes to include evidence-based community violence intervention programs to prevent violence and mitigate the increase in violence during the pandemic; and

WHEREAS, Ingham County Health Department (ICHHD) tracks rates of violent crime, including fatal and non-fatal shootings, and lifts community voices about the impacts of shooting and other violent crime on residents' physical, social, emotional, mental, and financial health; and

WHEREAS, from 2012 through 2019, the rate of increase of violent crime rates in Ingham County far surpassed statewide and national trends, with violent crime rates trending downward in Michigan and in the United States overall but upward in Ingham County; and

WHEREAS, gun violence has been identified as a top concern in several resident focus groups starting in 2015; and

WHEREAS, due to financial and social impacts of the COVID-19 pandemic, fatal shootings in Ingham County doubled from 2019 to 2020 and non-fatal shootings more than quadrupled; and

WHEREAS, fatal shootings in 2021 are on track to be 400% higher than in 2019, with at least one fatal shooting occurring every other week on average; and

WHEREAS, non-fatal shootings in 2021 are on track to be 800% higher than in 2019, with an average of three non-fatal shootings occurring every day in Ingham County from January 1 through June 30, 2021; and

WHEREAS, a gun violence memorial was created in 2015 at <https://gunmemorial.org/MI/lansing> in order to put a face on these statistics, to help others understand the ripple effects of each shooting and the impacts on friends and families; and

WHEREAS, residents have consistently voiced the need for effective, non-policing gun violence interruption approaches, trauma-informed supports for victims and witnesses, non-violent conflict resolution, and other healing, liberation-centered and restorative approaches designed to end the cycle of violence in Ingham County communities; and

WHEREAS, residents have consistently explained that over-policing and disproportionate incarceration of Black/African American and Hispanic/Latinx people accelerates the cycle of violence as those individuals are driven further into illegal forms of financial survival and illegal job markets upon release from jail or prison; and

WHEREAS, the cycle of violence continues when young people accumulate criminal records due to court costs, fines and fees, lost wages, imputed child support during incarceration, and future sanctions on employment, federal grants and loans for college education, housing assistance, and food benefits through the Supplemental Nutritional Assistance Program (SNAP); and

WHEREAS, more than 90% of shooters involved in fatal and non-fatal shootings in Ingham County are never charged with the crime, with hundreds of “cold cases” that have gone unsolved in Ingham County, with no justice for victims’ families, and a strong potential for retaliation; and

WHEREAS, between 2018 and 2021 ICHD convened and participated in numerous listening sessions to hear from families and individuals impacted by gun violence and over-policing; and

WHEREAS, between 2018 and 2021 ICHD convened dialogue sessions with impacted residents and officials from Sparrow Health System, City of Lansing Mayor’s Office and Department of Neighborhoods & Citizen Engagement, Ingham County Prosecutor’s Office, Lansing Police Department, Ingham County Sheriff’s Office, Lansing School District, and several community-based organizations and national gun violence prevention and interruption specialists; and

WHEREAS, these sessions led to the September 2020 assessment visit with Mr. DeVone Boggan, CEO of the national Advance Peace organization, where residents and officials were able to learn about the Peacemaker Fellowship® and consider its implementation in Ingham County; and

WHEREAS, Ingham County will release in July 2021 a request for proposals for the grassroots operator of the Lansing/Ingham Peacemaker Fellowship ®; and

WHEREAS, October 1, 2021 is the tentative launch date for the Fellowship, which is the earliest possible date to complete the selection process and issuance and full execution of contracts for the Fellowship operator (to be determined), evaluator (Michigan Public Health Institute), and national technical assistance provider (Advance Peace); and

WHEREAS, due to the rapid escalation of youth-involved shootings during the second quarter of 2021, with a total of 23 fatal shootings to date; and

WHEREAS, after six young people were shot in crowded public parks during the weeks of June 7 and June 14, community partners and residents convened on June 14 and began conferring with youth and families involved in the recent shootings to design a “Rapid Response” plan; and

WHEREAS, the Rapid Response plan has been partially implemented from June 14, 2021 to June 30, 2021, and requires additional resources for full implementation; and

WHEREAS, the grassroots organizations and agencies involved in implementing the Rapid Response Plan include Ingham County Health Department, The Village Lansing, Mikey23Foundation, City of Lansing Department of Neighborhoods & Citizen Engagement, and Coat of Many Colors Counseling Services; and

WHEREAS, the Rapid Response plan includes the following critical services and outreach components:

- 1) Non-police, culturally competent, trauma-informed social worker supports for victims, witnesses, impacted families and friends, and shooters
- 2) Mediation services from non-police, trusted individuals already working with young people in the community who are trained and experienced in non-violent conflict resolution approaches
- 3) Non-police de-escalation supports from trusted individuals already working with young people in the community, including but not limited to temporary re-location assistance for those at the center of violent conflicts
- 4) Outreach and engagement to promote the availability of these services and supports; and

WHEREAS, Ingham County Health Department wishes to contract with Coat of Many Colors Counseling Services and The Village Lansing in order to fully implement the Rapid Response plan described above.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes use of up to \$25,000 of American Rescue Plans funds to implement the Rapid Response Plan described above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Coat of Many Colors Counseling Services in an amount up to \$5,000 for education and outreach to impacted communities and to fill any temporary gaps in health plan coverage for direct services for individual and/or group counseling sessions.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with The Village Lansing in an amount up to \$18,000 for education and outreach to impacted communities, non-violence conflict resolution mediation services and non-police de-escalation supports.

BE IT FURTHER RESOLVED, that these agreements shall be for the period of July 1, 2021 through October 1, 2021.

BE IT FURTHER RESOLVED, that Ingham County Board of Commissioners authorizes Ingham County Health Department to utilize up to \$2,000 for additional outreach and engagement to impacted communities to promote the availability of these services and supports.

BE IT FURTHER RESOLVED, that the Controller's Office will ensure the requests are eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Law & Courts and Finance Committees

FROM: Teri Morton, Deputy Controller

DATE: June 30, 2021

SUBJECT: Resolution to Adopt the 2022 Juvenile Justice Community Agency Process Calendar

For the meeting agendas of Law & Courts July 15 and Finance July 21

BACKGROUND

This resolution would authorize the adoption of the attached 2022 Juvenile Justice Community Agency Process calendar to establish time lines and a budgeted amount for the process. The Board of Commissioners has reserved a portion of the Juvenile Justice Millage annually to enable this grant process. This process partners with local agencies to provide some preventive services to eligible at-risk county youth outside the formal judicial process to help reduce the Court’s formal dockets.

ALTERNATIVES

This is a discretionary program and is not required.

FINANCIAL IMPACT

In 2021, the Board of Commissioners allocated \$125,000 in funding for this program from the Juvenile Justice Millage proceeds. The 2020 year end audited fund balance is \$2,762,393 for the Juvenile Justice Millage Fund.

OTHER CONSIDERATIONS

Grant awards for 2021 were in the amount of \$149,571:

- Child and Family Charities – Nexus Program \$ 40,024
- Child and Family Charities – Teen Court \$ 26,547
- Resolution Services Center of Central Michigan – Restorative Justice \$ 38,000
- Resolution Services Center of Central Michigan – Youth Diversion \$ 20,000
- Small Talk Children’s Assessment Center \$ 25,000

The history of initial allocation vs. final appropriation over the last three years is as follows:

	2019	2020	2021
Allocation Set in Calendar Resolution	\$125,000	\$125,000	\$125,000
Total Requested	\$122,214	\$143,021	\$149,571
Total Allocated in Funding Resolution	\$122,214	\$143,021	\$149,571

RECOMMENDATION

I recommend approval of the attached resolution after the Board of Commissioners establishes an amount for the 2022 Juvenile Justice Millage Community Agency Process along with the attached calendar.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2022 JUVENILE JUSTICE
COMMUNITY AGENCY PROCESS CALENDAR**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002 and subsequently renewed, for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a resolution to establish the 2022 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of \$_____ for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached 2022 Juvenile Justice Community Agency Process Calendar to establish time lines for the process.

2022 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

July 27, 2021	The Board of Commissioners adopts the 2022 Juvenile Justice Community Agency Process Calendar Resolution.
July 28, 2021	A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is August 18, 2021 at 5:00pm.
August 20, 2021	The Controller's Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney's Office to ensure that the agency's proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.
September 28, 2021	A Juvenile Justice Community Agency notebook is prepared by the Controller/Administrator's Office. The notebook includes all agencies who submitted applications for review by the Law & Courts Committee. (Notebook is distributed at the September 28, 2021 Board of Commissioners' Meeting)
September 30, 2021	The Law & Courts Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Law & Courts Committee meeting. The Law & Courts Committee makes their recommendations by resolution to the Finance Committee.
October 6, 2021	The Finance Committee approves the resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.
October 12, 2021	The Board of Commissioners authorizes a resolution for the 2022 Juvenile Justice Community Agency grant awards.
October 15, 2021	The Juvenile Justice Community Agency applications are sent to the County Attorney's Office for contract preparation.
October 15, 2021	Juvenile Justice Community Agencies are notified of the County grant award and that a County contract will be forthcoming in December.
December 2021	Contracts are received from the County Attorney's Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.
January 2022	Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency's signed contract and the appropriate documentation as listed above.
July 8, 2022	The Juvenile Justice Community Agencies send in their first six-month report to the Controller's Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.