

CHAIRPERSON  
BRYAN CRENSHAW

VICE-CHAIRPERSON  
DERRELL SLAUGHTER

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

LAW & COURTS COMMITTEE  
MARK POLSDOFER, CHAIR  
CHRIS TRUBAC  
VICTOR CELENTINO  
BRYAN CRENSHAW  
ERIN GRAHAM  
ROBERT PEÑA  
RANDY SCHAFER

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, MARCH 11, 2021 AT 6:00 P.M. THE MEETING WILL BE HELD VIRTUALLY AT <https://ingham.zoom.us/j/81001766712>.

Agenda

Call to Order

Approval of the [February 25, 2021](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office – Resolution to Authorize an Additional Contractual Agreement between the Ingham County Sheriff's Office and [Axon Enterprise, Inc.](#) for Body Worn Cameras for the Corrections Division
2. Circuit Court
  - a. Resolution to Convert One Deputy Clerk I – Circuit Court Position to One Deputy Clerk II – [Circuit Court Position](#) in the Circuit Court Clerk's Office
  - b. Resolution to Authorize a Contract with [Smart Homes, Smart Offices](#) for Audiovisual Upgrade of Circuit Court Courtroom in the Mason Historical Courthouse
3. Animal Control Shelter – Resolution to Authorize an Equipment Purchase Agreement with [Motorola Solutions, Inc.](#) for the Purchase of Nine Motorola APX6000 Radios, Eight Motorola APX8500 Radios, One Power Supply, One Desk Microphone, and One Desk Speaker
4. 9-1-1 Dispatch Center – Resolution of Appreciation to the Ingham County 9-1-1 Central Dispatch Center Telecommunicators During [National Telecommunicators Week](#) April 11-17, 2021
5. Law & Courts Committee – Resolution to Approve a Partnership with [Advance Peace](#) and a Commitment to Help Build and Sustain Local Community Capacity to Interrupt Gun Violence in Ingham County, MI

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## LAW & COURTS COMMITTEE

February 25, 2021

Draft Minutes

The meeting was called to order by Chairperson Polsdofer at 6:00 p.m. virtually via Zoom in accordance with Public Act 228 of 2020 regarding the Open Meetings Act. A roll call attendance vote and the present location of the Committee members was taken for the record.

Members Present: Polsdofer (Ingham County), Trubac (Ingham County), Celentino (Ingham County), Crenshaw (Ingham County), Graham (Ingham County), Peña (Ingham County), and Schafer (Ingham County).

Members Absent: None.

Others Present: Sheriff Scott Wriggelsworth, Undersheriff Andrew Bouck, Chief Deputy Darin Southworth, Sgt. Bob Boerkoel, Teri Morton, Becky Bennett, Scott LeRoy, Helen Walker, Bradley Richman, George Strander, Janice Dooley, Richard Terrill, and Michael Tanis.

### Approval of the February 11, 2021 Minutes

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CRENSHAW, TO APPROVE THE MINUTES OF THE FEBRUARY 11, 2021 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY.

### Additions to the Agenda

6. Law & Courts Committee – Resolution to Authorize the Chairperson of the Local Emergency Planning Committee to Sign Emergency Response Plans

### Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

2. Office of Homeland Security and Emergency Management
  - a. Resolution to Authorize an Equipment Purchase Agreement with Motorola Solutions, Inc for the Purchase of One All-Band Emergency Operations Center Dispatch Radio and Twenty Power Adaptors and Antennas
  - b. Resolution to Authorize an Equipment Purchase Agreement with All Traffic Solutions, Inc. for the Purchase of Two InstAlert 24 Mobile Message Boards

3. Circuit Court – General Trial Division – Resolution to Authorize a Contract with Global Eagle Company Business Transformation Specialists for the General Trial Division
4. Circuit Court – Friend of the Court – Resolution to Authorize a Contract with Global Eagle Company Business Transformation Specialists for the Friend of the Court
6. Law & Courts Committee – Resolution to Authorize the Chairperson of the Local Emergency Planning Committee to Sign Emergency Response Plans

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

Commissioner Celentino made a point of clarification in regards to the order of the agenda items to be discussed.

1. Sheriff's Office
  - a. Resolution to Authorize the Sheriff's Office to Contract with United States Marshal Service for Federal Inmate Detention Services

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SCHAFFER, TO APPROVE THE RESOLUTION.

Commissioner Crenshaw made a point of order in regards to discussion of Agenda Item No. 1a before the vote on the resolution.

Commissioner Schaffer stated that the County received \$30.00 per day, and the County would now receive \$55.00, including additional funds for transportation costs and programming for the Ingham County Sheriff's Office (ICSO). He further stated that he thought ICSO had done an excellent job at seeking funding.

Commissioner Schaffer stated that this clearly showed that there was a lot of foresight at ICSO. He further stated that ICSO deserved a lot of praise for their efforts.

THE MOTION CARRIED UNANIMOUSLY.

1. Sheriff's Office
  - b. Resolution to Authorize a Reorganization within the Ingham County Sheriff's Office

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SCHAFFER, TO APPROVE THE RESOLUTION.

Commissioner Peña stated that he wanted to disclose that he was affiliated with the Forgotten Man Ministries. He further stated that his affiliation was purely on a volunteer basis without monetary compensation.

THE MOTION CARRIED UNANIMOUSLY.

5. Facilities Department – Ingham County Justice Complex Update (*Presentation*)

Richard Terrill, Facilities Department Director, presented an update on the Ingham County Justice Complex to the Law & Courts Committee.

**Commissioner Crenshaw asked if Mr. Terrill could send the documents in color to the Law & Courts Committee.**

Mr. Terrill stated that he would send the documents to Becky Bennett, Board of Commissioners Director, to distribute to the Board of Commissioners.

Commissioner Crenshaw asked what would happen to the space in the Justice Complex previously meant for the Ingham County Circuit Court.

Mr. Terrill stated that it was no longer part of the design after the idea was abandoned.

Commissioner Graham asked for an explanation of the soft costs being reallocated to construction management.

Mr. Terrill stated that based on best practices and industry standards in similar projects, an amount was put in based on historical data to be used as a placeholder. He further stated that once the bid packets and actual costs were determined, they were able to reconcile the budget and allocate funds to areas that needed additional funds.

Chairperson Polsdofer asked for an update on conversations with Consumers Energy in regards to electric vehicle charging stations at the Justice Complex.

Mr. Terrill stated that two electric vehicle charging stations would be installed. He further stated that prices changed on electric vehicle charging stations, so the approach was to determine the best interest for the County in terms of purchasing or leasing stations, the type of units to be installed, and how the Financial Services Department and Budget Office would set up the infrastructure.

Mr. Terrill stated that it was a bigger discussion. He further stated that it would be later in the year before those considerations would be approached based on recommendations.

Chairperson Polsdofer stated that he knew there was still a limited number of subsidized rebates. He further stated that it would be great if the County could utilize those rebates.

Mr. Terrill stated that he knew the professional consultants were working on that piece.

### Announcements

Commissioner Schafer made a point of order in regards to Advance Peace. He asked if Chairperson Polsdofer would like action on a resolution previously presented to the Law & Courts Committee.

Chairperson Polsdofer stated that the plan was for the resolution to be presented at the next meeting of the Law & Courts Committee. He further stated that the Chair of the Board of Commissioners had requested the dollar figure to be included in the resolution.

Commissioner Peña stated that he wanted to mention his appreciation for law enforcement for their efforts during the last week of January in the City of Lansing. He further stated that his church had received threats, and he appreciated law enforcement for keeping the peace around the Capitol.

### Public Comment

Sheriff Scott Wriggelsworth, Ingham County Sheriff, stated that he wanted to thank the Law & Courts Committee for their support of ICSO's resolutions. He further stated that the resolutions would have a significant impact on the success of ICSO and in reducing the General Fund cost to run the Ingham County Jail.

### Adjournment

The meeting was adjourned at 6:25 p.m.

**March 11, 2021 LAW & COURTS AGENDA  
STAFF REVIEW SUMMARY**

**RESOLUTION ACTION ITEMS:**

**The Deputy Controller recommends approval of the following resolutions:**

1. *Sheriff's Office – Resolution to Authorize an Additional Contractual Agreement between the Ingham County Sheriff's Office and Axon Enterprise, Inc. for Body Worn Cameras for the Corrections Division*

This resolution will authorize an agreement between the Ingham County Sheriff's Office and Axon Enterprise, Inc. for Body Worn Cameras for the Corrections Division, for a period of five years, February 2021 to February 2025 for an amount not to exceed \$35,752.00.

The Corrections Division currently uses a Body Worn Camera system that is out of date. By updating this system to the Axon product the Corrections Division will be on the same operating system as the Field Services Division which uses Axon for both Body Worn Cameras and the in-car camera systems. The first year cost of this project will be paid from the Inmate Stores Account. The subsequent years of this agreement will be incorporated into the IT LOFT Fund.

See memo for details.

- 2a. *Circuit Court – Resolution to Convert One Deputy Clerk I – Circuit Court Position to One Deputy Clerk II – Circuit Court Position in the Circuit Court Clerk's Office*

This resolution will authorize the conversion of one Deputy Clerk I – Circuit Court (UAW C) position to one Deputy Clerk II – Circuit Court (UAW D) position. The Circuit Court Clerk's Office's last remaining Deputy Clerk I position is currently vacant due to a retirement. Other Deputy Clerk I positions were earlier converted to Deputy Clerk II in order to provide greater flexibility of duties, reduce operational silos, enhance service to the public, and attract better talent. The Circuit Court and the County Clerk support converting this remaining position to complete this transition and the Circuit Court is able to absorb the roughly \$3,000 in additional personnel costs within its operating budget.

See memo for details.

- 2b. *Circuit Court – Resolution to Authorize Entering into a Contract with Smart Homes, Smart Offices for Audiovisual Upgrade of Circuit Court Courtroom in the Mason Historical Courthouse*

This resolution will authorizes entering into a contract with Smart Homes, Smart Offices for the audiovisual upgrade of the Circuit Court courtroom in the Mason Historical Courthouse, for an amount up to \$78,376.64, with an additional contingency amount to \$7,000. A total of \$100,000 was budgeted in the 2019 capital budget for the Mason Courthouse courtroom upgrade project, which has a remaining balance of \$85,625.

Resolution #20-401 previously approved the hiring of Smart Homes, Smart Offices (SHSO) to design an RFP upon which contractors could bid. Two proposals for making audiovisual improvements to the Mason Courthouse were received. Based on the cost and detail of the bids, Purchasing, Facilities, and the Court recommend awarding the construction contract to SHSO.

See memo for details.

3. *Animal Control Shelter – Resolution to Authorize an Equipment Purchase Agreement with Motorola Solutions, Inc. for the Purchase of Nine Motorola APX6000 Radios, Eight Motorola APS8500 Radios, One Power Supply, One Desk Microphone and One Desk Speaker for the Ingham County Animal Control and Shelter*

This resolution will authorize the purchase of nine Motorola APX 6000, eight Motorola APX 8500 radios, one power supply, one desk microphone, and one desk speaker for the Ingham County Animal Control and Shelter (ICACS) at a cost not to exceed \$71,894.94.

This is part of the ongoing project to replace the Ingham County Public Safety Radio System. However, Animal Control equipment is not eligible for purchase from the 9-1-1 millage or the 9-1-1 telephone surcharge. Funding is available in the Animal Shelter millage fund for this purchase.

See memo for details.

5. *Law and Courts Committee – Resolution to Approve a Partnership with Advance Peace and a Commitment to Help Build and Sustain Local Community Capacity to Interrupt Gun Violence in Ingham County, MI*

The Ingham County Health Department and the Ingham County Prosecutor have worked together and with dozens of community stakeholders since 2019 to explore approaches to reducing gun violence. Advance Peace was introduced to the Law & Courts Committee on October 15, 2020 and February 11, 2021. Advance Peace interrupts cyclical and retaliatory gun violence in urban neighborhoods by providing transformational opportunities to those at the center of firearm hostilities by providing them with a high-touch, personalized 18-month Peacemaker Fellowship grounded in evidence-based practices.

This resolution will approve a commitment by the Ingham County Board of Commissioners to include in its 2022-2024 public safety planning support and partnership with Advance Peace to help save lives and reduce the life altering trauma experienced by those affected by gun violence. The projected 2022 financial commitment from Ingham County is \$160,000, with a projected total three-year financial commitment of \$590,000 for 2022 through 2024. This funding commitment is contingent upon agreement with other County units of government to share in the cost of this program.

See memo for details.

#### **HONORARY RESOLUTION:**

4. *9-1-1 Central Dispatch Center – Resolution of Appreciation to the Ingham County 9-1-1 Central Dispatch Center Telecommunicators during National Telecommunicators Week April 11-17, 2021*



## Agenda Item 1

**TO:** Board of Commissioners: Law & Courts and Finance Committees  
**FROM:** Undersheriff Andrew R. Bouck  
**DATE:** March 1, 2021  
**SUBJECT:** Resolution to authorize an additional contractual agreement between the Ingham County Sheriff's Office and Axon Enterprise, INC. for Body Worn Cameras for the Corrections Division.

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### **BACKGROUND**

This resolution requests approval for the Ingham County Sheriff's Office to enter into an additional contractual agreement with Axon Enterprise, Inc. for Body Worn Cameras for the Corrections Division. The initial agreement with Axon Enterprise, Inc. was authorized in 2020 in Resolution #20-403. The Corrections Division currently uses a Body Worn Camera system that is out of date. By updating this system to the Axon product the Corrections Division will be on the same operating system as the Field Services Division which uses Axon for both Body Worn Cameras as well as the in-car camera systems.

### **ALTERNATIVES**

There are other vendors who provide individual audio and video camera systems, but none of those vendors have a complete body worn camera system that syncs with the new Field Services in-car camera system as well as the new Body Worn Camera systems as Axon Enterprise, Inc.

### **FINANCIAL IMPACT**

The total cost of the complete system from Axon Enterprise, Inc. is \$35,752.00 based on a five (5) year period. The projected cost breakdown is: Year one (2021), \$13,744.00, Year two (2022), \$5,502.00, Year three (2023), \$5,502.00, Year four (2024), \$5,502.00, and Year five (2025), \$5,502.00. The total cost will include annual technical support, maintenance, and upgrades to all units.

The initial, year one, cost of the Axon Body Worn Cameras for the Corrections Division will be paid from the Corrections Inmate Stores (Commissary) Account, #59530110-726010. The subsequent years of this agreement will be paid from the IT LOFT Fund.

### **STRATEGIC PLANNING IMPACT**

Not Applicable

### **OTHER CONSIDERATIONS**

None

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution for the Sheriff's Office to contract with Axon Enterprise, Inc. for Body Worn Cameras for the Corrections Division.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN ADDITIONAL CONTRACTUAL AGREEMENT BETWEEN  
THE INGHAM COUNTY SHERIFF'S OFFICE AND AXON ENTERPRISE, INC. FOR  
BODY WORN CAMERAS FOR THE CORRECTIONS DIVISION**

WHEREAS, the Ingham County Sheriff's Office wishes to enter into an additional agreement with Axon Enterprise, Inc. for Body Worn Cameras for the Corrections Division; and

WHEREAS, the Sheriff's Office Corrections Division's current Body Worn Camera System is outdated and does not sync with the new Field Services system and is in need of replacement; and

WHEREAS, the Axon Body Worn Cameras will be worn by all Corrections Command to record certain audio and video interactions with Inmates in the performance of their duties; and

WHEREAS, the recorded audio and video from the Axon camera systems will be shared with the Ingham County Prosecutor's Office for criminal cases for prosecution review.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement between the Ingham County Sheriff's Office and Axon Enterprise, Inc. for Body Worn Cameras for the Corrections Division for a period of five (5) years, February 2021 to February 2025, for an amount not to exceed \$35,752.00.

BE IT FURTHER RESOLVED, that the initial, year one, cost of the Axon Body Worn Cameras for the Corrections Division will be paid from the Corrections Inmate Stores (Commissary) Account, #59530110-726010.

BE IT FURTHER RESOLVED, that the subsequent years of this agreement will be paid from the IT LOFT Fund.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is authorized to make the necessary adjustments to the appropriate budgets consistent with this resolution.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**Agenda Item 2a**

TO: Ingham County Board of Commissioners

FROM: George M. Strander  
Court Administrator, 30<sup>th</sup> Circuit Court

DATE: March 2, 2021

RE: Circuit Court Clerk's Office Position Conversion

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**BACKGROUND**

The Circuit Court Clerk's Office's last remaining Deputy Clerk I position (UAW C) is now vacant due to a retirement. Other Deputy Clerk I positions were earlier converted to Deputy Clerk II (UAW D) in order provide greater flexibility of duties, reduce operational silos, enhance service to the public, and attract better talent. The Circuit Court and the County Clerk support converting this remaining position to complete this transition. The Circuit Court is able to absorb the roughly \$3,000 in additional personnel costs.

**ALTERNATIVES**

Should this position not be converted it would remain the only Deputy Clerk I position in an office of level III and level II positions.

**FINANCIAL IMPACT**

At level 1, a UAW D position costs \$2,819 more than a UAW C position. At level 5, the difference is \$3,368.

**STRATEGIC PLANNING**

The conversion of our last remaining Deputy Clerk I position to a Deputy Clerk II position will help us attract and retain exceptional employees (Human Resources and Staffing Goal) and better provide quality services to the public (Service to Residents Goal).

**OTHER CONSIDERATIONS**

None.

**RECOMMENDATION**

Approval of the resolution is recommended.

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CONVERT ONE DEPUTY CLERK I – CIRCUIT COURT POSITION TO ONE DEPUTY CLERK II – CIRCUIT COURT POSITION IN THE CIRCUIT COURT CLERK’S OFFICE**

WHEREAS, the remaining Deputy Clerk I position (UAW C with salary range \$31,618-\$37,632) in the Circuit Court Clerk’s Office has become vacant due to a retirement; and

WHEREAS, the Circuit Court and County Clerk wish to convert this Deputy Clerk I – Circuit Court position to one Deputy Clerk II – Circuit Court (UAW D with salary range \$33,710-\$40,131); and

WHEREAS, the Circuit Court has available funds in line item #101-13001-811000 to cover this ongoing expense; and

WHEREAS, the Circuit Court and County Clerk have assessed the duty assignments of the Deputy Clerk I and Deputy Clerk II positions and have concluded that conversion is necessary to meet the evolving operational needs of the Circuit Court Clerk’s Office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of one Deputy Clerk I – Circuit Court (UAW C), position #130031 to one Deputy Clerk II – Circuit Court (UAW D) position.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary adjustments to the Circuit Court’s budget and position allocation list consistent with this resolution.

## Agenda Item 2b

TO: Ingham County Board of Commissioners

FROM: George M. Strander  
Court Administrator, 30<sup>th</sup> Circuit Court

DATE: March 2, 2021

RE: Audiovisual Upgrade to Mason Courthouse Courtroom

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### **BACKGROUND**

All eight courtrooms in the Veterans Memorial Courthouse have had their audiovisual systems upgraded. Funds have been set aside in the CIP Budget to do the same with respect to the Mason Historical Courthouse courtroom.

The Mason Courthouse presents unique challenges given its age and construction. The Board of Commissioners earlier approved the hiring of Smart Homes, Smart Offices (SHSO) to design an RFP upon which contractors could bid (see Resolution #20-401 attached).

Two proposals for making audiovisual improvements to the Mason Courthouse were received – one from SHSO and one from FD Hayes. Based on the SHSO bid being far more detailed and almost \$20,000 less than that from FD Hayes, Purchasing, Facilities, and the Court recommend awarding the construction contract to SHSO (draft resolution attached).

### **ALTERNATIVES**

Since funds have already been secured for the audiovisual upgrade of the Mason Courthouse courtroom, the only alternative would be to award the contract to FD Hayes, which is not recommended.

### **FINANCIAL IMPACT**

A total of \$100,000 was budgeted in the CIP for the Mason Courthouse courtroom upgrade project (approved 2019 CIP line item # 664-13099-735100). \$14,375 of this was used to generate a design for the RFP. The SHSO construction bid is \$78,376.64. We also recommend adding a contingency of \$7,000 due to the possibility of running into unforeseen complications when doing a construction project on a 120-year-old building.

Outlaying \$14,375, \$78,376.64, and \$7,000 would still bring this project under budget (at \$99,751.64). The FD Hayes bid of \$97,120, given the earlier outlay of \$14,375, would not have been within budget.

### **STRATEGIC PLANNING**

This project supports fair and efficient judicial processing (Management, Finance, and Governance Goal).

### **OTHER CONSIDERATIONS**

None.

### **RECOMMENDATION**

Approval of the resolution is recommended.

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SMART HOMES INC. FOR THE  
ARCHITECTURAL AND ENGINEERING SERVICES FOR THE MASON COURTHOUSE  
CIRCUIT COURTROOM TECHNOLOGY UPGRADES**

**RESOLUTION #20 – 401**

WHEREAS, the Mason Courthouse Circuit Courtroom is in need of technology upgrades; and

WHEREAS, Smart Homes Inc. will furnish expertise and resources for complete design and engineering services; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Smart Homes Inc. who submitted the lowest responsive and responsible proposal of \$14,375.00 for the architectural and engineering services for the technology upgrades to the Mason Courthouse Circuit Courtroom; and

WHEREAS, funds are available from the approved 2019 CIP line item # 664-13099-735100 from the equipment revolving fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Smart Homes Inc., 210 State Street, Mason, MI 48854, for the architectural and engineering services for the Mason Courthouse Circuit Courtroom technology upgrades for a cost not to exceed \$14,375.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Slaughter, Polsdofer, Celentino, Crenshaw, Trubac, Schafer  
**Nays:** None **Absent:** Sebolt **Approved 09/10/2020**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 09/15/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 09/16/2020**

TO: Rick Terrill, Facilities Director

FROM: James Hudgins, Director of Purchasing

DATE: February 11, 2021

RE: Memorandum of Performance for RFP No. 18-21 Audiovisual Improvements at the Ingham County Courthouse

Per your request, the Purchasing Department sought proposals from qualified and experienced audiovisual vendors to enter into a contract for the purpose of making improvements to the Ingham County Courthouse.

The scope of work includes, but is not limited to, installing a new audiovisual system to provide video distribution and display, audio reinforcement, video conferencing, recording, and AV system control.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	29	4
Vendors attending pre-bid/proposal meeting	8	2
Vendors responding	2	2

A summary of the vendors’ costs is located on the next page.

*A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.*

*You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.*

*This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.*

*If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.*

## SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Phase 1	Phase 2	Total Phase 1 & 2
Smart Homes   Smart Offices	Yes, Mason MI	\$32,426.69	\$45,949.95	\$78,376.64
FD Hayes Electric Co.	Yes, Lansing MI	\$38,850.00	\$58,270.00	\$97,120.00

### **Phase One**

Phase one will provide a new system to support audio amplification of all court participants. This phase is temporary and is intended to accommodate social distancing in the courtroom through a rearrangement of furniture and the location of court participants. The audio system will include wired and wireless microphones, and audio processor, amplifiers and speakers. Additional equipment is required to support the audio a system including a Crestron AV control system and an AV equipment rack. The equipment from phase one will be utilized in the second phase when the courtroom is returned to the normal configuration.

### **Phase Two**

Phase two introduces video distribution, display, video conferencing, and also includes deployment of a hearing assistance system. Phase two may be implemented while the courtroom is in the temporary configuration. This determination will be made at a future date. The AV system has been designed to accommodate either scenario.



Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH SMART HOMES, SMART OFFICES  
FOR AUDIOVISUAL UPGRADE OF CIRCUIT COURT COURTROOM IN THE  
MASON HISTORICAL COURTHOUSE**

WHEREAS, all eight courtrooms in the Veterans Memorial Courthouse have had their audiovisual systems upgraded; and

WHEREAS, \$100,000 in funds had been set aside in the CIP Budget to do the same with respect to the Mason Historical Courthouse courtroom (approved 2019 CIP line item #664-13099-735100); and

WHEREAS, the County earlier approved the hiring of Smart Homes, Smart Offices (SHSO), for \$14,375, to design an RFP upon which contractors could bid, after which the total available in the CIP Budget for this project is \$85,625; and

WHEREAS, two proposals for making audiovisual improvements to the Mason Courthouse were received – one from SHSO, for \$78,376.64, and one from FD Hayes, for \$97,120; and

WHEREAS, based on the SHSO bid being far more detailed and almost \$20,000 less than that from FD Hayes, and the latter not being within budget, it is appropriate to award the construction contract to SHSO; and

WHEREAS, due to the possibility of running into unforeseen complications when doing a construction project on a 120-year-old building, it is prudent to add a \$7,000 contingency to the contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Smart Homes, Smart Offices for the audiovisual upgrade of the Circuit Court courtroom in the Mason Historical Courthouse, for an amount up to \$78,376.64, with an additional \$7,000 provisionally authorized in the event of unforeseen complications.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary adjustments to the Circuit Court's budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 3

**TO:** Board of Commissioners Law & Courts Committee, Finance Committee  
**FROM:** Heidi Williams, Director, Ingham County Animal Control & Shelter  
**DATE:** March 2, 2021  
**SUBJECT:** Resolution to authorize an Equipment Purchase Agreement with Motorola Solutions, Inc. for the purchase of nine portable radios, eight mobile radios, one power supply, one desk microphone and one speaker.

For the meeting agenda of *March 11, 2021 and March 17, 2021*

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### **BACKGROUND**

This resolution is for the approval to utilize Ingham County Animal Shelter Millage Funding as part of an ongoing project to replace the Ingham County Public Safety Radio System. Specifically, funding will be used to purchase nine Motorola APX 6000 and eight Motorola APX 8500 radios. Additionally, funding will purchase one power supply, one desk microphone, and one desk speaker for the Animal Control Dispatch Center at a cost of \$71,894.94.

### **ALTERNATIVES**

Ingham County contracted with Motorola Solutions, Inc. for the Ingham County Public Safety Radio replacement project (Resolutions #18-260, #18-550, #18-552). If Animal Control does not purchase this equipment, Animal Control Dispatch will not be able to operate on the replacement Ingham County Public Radio System.

### **FINANCIAL IMPACT**

Funding exists in the Ingham County Animal Shelter Millage Fund to cover this purchase.

### **STRATEGIC PLANNING IMPACT**

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as it allows the ICACS to maintain effective communications during the course of our duties; (E) Facilities & Infrastructure - providing quality infrastructure as it upgrades and expands the ICAC Dispatch Radios to the new radio communications system.

### **OTHER CONSIDERATIONS**

Because Animal Control equipment is not eligible for purchase from the 9-1-1 millage or the 9-1-1 telephone surcharge, Ingham County Animal Control was not included in the Ingham County Public Safety Radio Replacement Project that funded the purchase of new radios for all Ingham County Public Safety Agencies. In order to continue with daily operations of dispatching Ingham County Animal Control Officers to calls for service, these radios will need to be purchased separate from the Ingham County Public Safety Radio Replacement Project.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize the purchase of nine Motorola APX 6000, eight Motorola APX 8500 radios, one power supply, one desk microphone, and one desk speaker for ICACS.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH  
MOTOROLA SOLUTIONS, INC. FOR THE PURCHASE OF NINE MOTOROLA APX6000 RADIOS,  
EIGHT MOTOROLA APX8500 RADIOS, ONE POWER SUPPLY, ONE DESK MICROPHONE  
AND ONE DESK SPEAKER**

WHEREAS, the Ingham County Central Dispatch Center is switching to the Michigan Public Safety Communication System (MPSCS) Radio System; and

WHEREAS, the Ingham County Public Safety Radio Replacement Project did not include the purchase of radios for Ingham County Animal Control and Shelter (ICACS); and

WHEREAS, ICACS will need to purchase radios in order to continue to be a part of this radio system; and

WHEREAS, funding exists for this purchase in the Ingham County Animal Shelter Millage fund and this funding will be used to purchase 9 Motorola APX 6000, 8 Motorola APX 8500 radios, one power supply, one desk microphone, and one desk speaker for ICACS; and

WHEREAS, the Ingham County Board of Commissioners, with Resolution #18-550, previously contracted with Motorola Solutions, Inc. for the replacement of the Ingham County Public Safety Radio System; and

WHEREAS, the total expenditure for this proposal is \$71,894.94.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of nine Motorola APX 6000, eight Motorola APX 8500 radios, one power supply, one desk microphone, and one desk speaker for ICACS at a cost not to exceed \$71,894.94.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary adjustments to the Circuit Court's budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**TO:** Board of Commissioners Law & Courts Committee  
**FROM:** Missy Harris, 9-1-1 Interim Director  
**DATE:** February 24, 2021  
**SUBJECT:** Resolution Honoring 9-1-1 Telecommunicators April 11-17, 2021  
*For Law & Courts Committee agenda March 11, 2021*

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**BACKGROUND**

National Public Safety Telecommunicators Week (NPSTW) was established by the United States Congress in 1991, as a way to recognize the vital link emergency telecommunicators serve between our community and public safety personnel. NPSTW is recognized annually during the second week of April. During this week, we take the opportunity to thank Ingham County 9-1-1 employees who serve in this demanding profession.

**ALTERNATIVES**

N/A

**FINANCIAL IMPACT**

N/A

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of service to our residents and supporting public safety.

**OTHER CONSIDERATIONS**

9-1-1 Telecommunicators are the first of the first responders that have been there 24 hours a day come rain, shine, or snow storms. They are there ready and willing to help as needed.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to establish the week of April 11-17, 2021 as National Public Safety Telecommunicator week in Ingham County.

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY  
9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING  
NATIONAL TELECOMMUNICATORS WEEK APRIL 11-17, 2021**

WHEREAS, the Ingham County Board of Commissioners has established a Consolidated 9-1-1 Emergency Dispatch Center that opened June 27, 2012; and

WHEREAS, Ingham County 9-1-1 Telecommunicators (9-1-1 Dispatchers & Supervisors) daily serve the citizens of Ingham County by answering their emergency calls for police, fire, and emergency medical services and by dispatching the appropriate assistance as quickly as possible; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities and providing them information to ensure their safety; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are professionals who work to improve the emergency response capabilities of these communications through their knowledge and experience; and

WHEREAS, Ingham County 9-1-1 Telecommunicators have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of the injured; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

**THEREFORE BE IT RESOLVED**, that the Ingham County Board of Commissioners declares the week of April 11-17, 2021 to be National Public Safety Telecommunicators Week in Ingham County, in honor of the Ingham County 9-1-1 Telecommunicators for their crucial role in the protection of life and property, the Public Safety Agencies, and the Citizens of Ingham County.

## Agenda Item 5

**TO:** Board of Commissioners Law & Courts and Finance Committees

**FROM:** Jessica Yorke, Manager, Health Promotion and Prevention Division, Ingham County Health Department

**DATE:** March 2, 2021

**SUBJECT:** RESOLUTION APPROVING A PARTNERSHIP WITH ADVANCE PEACE  
For the meeting agendas of March 11 and 17

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### **BACKGROUND**

Ingham County is committed to ensuring that youth and young adults most impacted by gun violence lead productive, safe, healthy, and law-abiding lives free from gun violence. Federal and local data indicates that gun violence rates in Ingham County have been increasing since 2012. In 2020 county residents experienced twice as many gun-related homicides and incidents of shots fired than in 2019. There were more than twenty gun related homicides in Ingham County in 2020, and more than 450 incidents of shots fired, which reflect increases of more than 200% from the previous year. Ingham County Health Department and the Ingham County Prosecutor have worked together and with dozens of community stakeholders since 2019 to explore approaches to reducing gun violence. Advance Peace was introduced by the Ingham County Health Department to the Ingham County Board of Commissioners Law & Courts Committee on October 15, 2020 and February 11, 2021. Advance Peace interrupts cyclical and retaliatory gun violence in urban neighborhoods by providing transformational opportunities to those at the center of firearm hostilities by providing them with a high-touch, personalized 18-month Peacemaker Fellowship grounded in evidence-based practices. Advance Peace has been nationally and internationally recognized for delivering and sustaining positive outcomes with its Fellowship participants, contributing to a 60%-71% reduction in gun violence in Richmond, California.

Ingham County understands that the most impactful outcomes of the Advance Peace approach are possible when the initiative is sustained by local governments over a period of ten or more years, and when the model is institutionalized as a standing/on-going program and service offered in the local community with adequate funding to deliver all program components. The Ingham County Board of Commissioners will include in its 2022-2024 public safety planning a commitment, support, and partnership with Advance Peace which will help save lives and reduce the life altering trauma experienced by people living in the impacted communities and by the service providers who support them (including law enforcement).

### **ALTERNATIVES**

Ingham County Health Department and the Ingham County Prosecutor have explored several other gun violence interruption strategies. These included the Centers for Disease Control STRYVE program and the Cure Violence approach. STRYVE provided violence prevention funding to local health departments in 2011, but has not made additional grants since that time. Cure Violence was not able to provide technical assistance on their model in Ingham County due to capacity of that organization. Advance Peace was selected by ICHD, ICPO and other stakeholders based on the willingness of the organization to provide substantial in-kind support beyond the initial exploratory contract; the racial diversity of top leadership of the organization; the positive outcomes of the model; the design of the model; and the founder of Advance Peace being originally from Ingham County and being personally impacted by gun violence in Ingham County.

### **FINANCIAL IMPACT**

The projected 2022 financial commitment from Ingham County is \$160,000, with a projected total three-year financial commitment of \$590,000 for 2022 through 2024. This funding commitment is contingent upon agreement with other County units of government to share in the cost of this program.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the commitment of the Ingham County Board of Commissioners to continue work that targets violent offenders, high level drug dealers, gang activity, and gun violence (Goal A, Strategy 1, Task x of the 2018-2022 Update to the Strategic Plan and Action Plan.)

### **OTHER CONSIDERATIONS**

There are no other considerations.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to approve a partnership with Advance Peace and a Commitment to help build and sustain local community capacity to interrupt gun violence in Ingham County, MI. The projected 2022 financial commitment from Ingham County is \$160,000, with a projected total three-year financial commitment of \$590,000 for 2022 through 2024. This funding commitment is contingent upon agreement with other County units of government to share in the cost of this program. I also recommend that the Ingham County Board of Commissioners will include in its 2022-2024 public safety planning, a commitment, support and partnership with Advance Peace which will help save lives and reduce the life altering trauma experienced by people living in the impacted communities and by the service providers who support them (including law enforcement).

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A PARTNERSHIP WITH ADVANCE PEACE AND A COMMITMENT TO HELP BUILD AND SUSTAIN LOCAL COMMUNITY CAPACITY TO INTERRUPT GUN VIOLENCE IN INGHAM COUNTY, MI**

WHEREAS, Ingham County is committed to ensuring that youth and young adults most impacted by gun violence lead productive, safe, healthy, and law-abiding lives free from gun violence; and

WHEREAS, evidence-based and promising practices related to gun violence intervention and interruption are needed to help build individual, family, and community strength and resiliency in neighborhoods most impacted by gun violence; and

WHEREAS, Advance Peace was introduced by the Ingham County Health Department to the Ingham County Board of Commissioners Law & Courts Committee on October 15, 2020 and February 11, 2021; and

WHEREAS, Advance Peace interrupts cyclical and retaliatory gun violence in urban neighborhoods by providing transformational opportunities to those at the center of firearm hostilities by providing them with a high-touch, personalized 18-month Peacemaker Fellowship grounded in evidence-based practices; and

WHEREAS, the Advance Peace personalized 18-month Peacemaker Fellowship evidence-based practices include Street Outreach; Mentoring; Intensive Case Management; Life Skills Training; Cognitive Behavioral Therapy; Subsidized Employment; and

WHEREAS, the Advance Peace personalized 18-month Peacemaker Fellowship includes seven intensive touch-points that include: LifeMAP Goals; Multiple Daily Check-ins; Social Services Navigation; Transformative Travel/Horizon Building Journeys; Elders Circle/Intergenerational Mentoring; Internship Opportunities; LifeMAP Milestone Allowance; and

WHEREAS, Advance Peace has been nationally and internationally recognized for delivering and sustaining positive outcomes with its Fellowship participants, contributing to a 60%-71% reduction in gun violence in Richmond California; and

WHEREAS, the Ingham County Board of Commissioners commits to supporting Advance Peace in its efforts to replicate, operationalize, and proof of concept the Operation Peacemaker Fellowship in Ingham County, MI; and

WHEREAS, Advance Peace will work with local stakeholders to identify an Ingham community-based organization with the intent to help build and sustain local community capacity to interrupt gun violence in Ingham County and effectively bridge the gap between conventional anti-violence programs and those most affected by gun violence; and

WHEREAS, Ingham County will work with Advance Peace and agree to establish and complete two 18-month Fellowship cohorts consisting of 25 Fellows each (or 50 Fellows) over a four-year period in Ingham County MI; and



WHEREAS, Advance Peace and Ingham County will work together to identify and secure requisite resources to support the establishment and completion of two 18-month Advance Peace Fellowship cohorts over a four-year period; and

WHEREAS, Ingham County agrees to provide local gun violence related data and work with the Advance Peace evaluation team consisting of Michigan Public Health Institute (MPHI), the Institute of Urban and Regional Development at UC Berkeley (IURD) and the National Council on Crime and Delinquency (NCCD) to ensure completion of a quality and timely evaluation of the strategy as implemented in Ingham County, MI; and

WHEREAS, Advance Peace and Ingham County will work together with MPHI to evaluate outcomes and activities and continually improve delivery of the Advance Peace model in Ingham County; and

WHEREAS, Advance Peace will aim to reduce cyclical and retaliatory firearm assaults causing injury or death by 50% over a four-year period; and

WHEREAS, Ingham County understands that the most impactful outcomes of the Advance Peace approach are possible when the initiative is sustained by local governments over a period of ten or more years, and when the model is institutionalized as a standing/on-going program and service offered in the local community with adequate funding to deliver all program components; and

WHEREAS, Ingham County supports this resolution because it will provide additional resources in support of current efforts and commitments of the County to reduce firearm assaults causing injury and death; and

WHEREAS, the projected 2022 financial commitment from Ingham County is \$160,000, with a projected total three year financial commitment of \$590,000 for 2022 through 2024.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners will include in its 2022-2024 public safety planning a commitment, support, and partnership with Advance Peace which will help save lives and reduce the life altering trauma experienced by people living in the impacted communities and by the service providers who support them (including law enforcement).

BE IT FURTHER RESOLVED, that this funding commitment is contingent upon agreement with other County units of government to share in the cost of this program.