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LAW & COURTS COMMITTEE
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VICTOR CELENTINO
CHRIS TRUBAC
IRENE CAHILL
RANDY SCHAFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, OCTOBER 27, 2022 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order

Approval of the [October 13, 2022 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Advance Peace Project – Update by Paige Swem, Ingham County Health Department
2. Sheriff's Office – Resolution to Authorize a Contract with [Deb Hart Yoga](#) and Meditation, LLC
3. Homeland Security and Emergency Management
 - a. Resolution to Authorize a Contract with the State of Michigan to Accept the FY 2022 [Homeland Security Grant](#) Program Funds and Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1
 - b. Resolution to Authorize a Contract with [West Shore Services Inc.](#) for the Purpose of Upgrading the Outdoor Warning Siren Controller Computer at the Ingham County 9-1-1 Dispatch Center
4. Prosecutor's Office – Resolution to Authorize an Extension of the Coronavirus Emergency Supplemental Funding Grant from the [Michigan State Police](#) to the Ingham County Prosecuting Attorney's Office
5. Circuit Court
 - a. Resolution to Accept the FY 2023 Michigan [Mental Health Court Program Grant](#), Continue the Grant Funded Full-Time Mental Health Court-Court Services Coordinator Position, and Authorize Subcontracts
 - b. Resolution to Accept the FY 2023 [Swift and Sure Sanctions](#) Probation Program Grant (SSSPP), Continue the Grant Funded Three-Quarter Time SSSPP Case Management Coordinator Position, and Authorize Subcontracts
6. Circuit Court – Juvenile Division – Resolution to Authorize Project Change Request with [i3-Imagesoft, LLC](#).

7. Probate Court – Resolution to Authorize Project Change Request No. 22702 to the Statement of Work No. 21771 with [Imagesoft Corporation](#) for the Probate Court Imaging Project
8. 55th District Court
 - a. Resolution to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office - Michigan [Mental Health Court Grant](#) Program, Continue a Probation Officer Position, and Authorize Subcontracts for 55th District Court
 - b. Resolution to Accept a Grant Award from the Michigan Supreme Court’s State Court Administrative Office - Michigan [Drug Court Grant](#) Program and Authorize Subcontracts for 55th District Court
9. Friend of the Court– Resolution Authorizing a Contract with [Child and Family Charities](#) for the Access and Visitation Grant Program
10. Animal Control and Shelter
 - a. Resolution to Approve the Purchase of a 2023 [Ford Explorer Police Interceptor](#) for Ingham County Animal Control and Shelter
 - b. Resolution to Create a Second [Lead Animal Control Officer](#) Designation
 - c. Resolution to Approve the Creation of a [Veterinarian Assistant and Veterinarian](#) Position for Ingham County Animal Control and Shelter
11. 9-1-1 Dispatch Center – Resolution to Authorize the Use of a [Facility/Station Dog](#) at the Ingham County 9-1-1 Center

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
October 13, 2022
Draft Minutes

Members Present: Slaughter, Schafer, Celentino, Cahill, Polsdofer, Maiville, and Trubac

Members Absent: None.

Others Present: Heidi Williams, Dan Verhougstraete, Raeann Worrall, Teri Morton, Danielle Grubach, Belinda Fitzpatrick, Julia Willson, Jodi Schrader, Laura Seeley, Holly Thoms, Karen McClusky, Madison Hughes, and others.

The meeting was called to order by Chairperson Slaughter at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the September 29, 2022 Minutes

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE MINUTES OF THE SEPTEMBER 29, 2022 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Sheriff's Office – Resolution to Authorize an Interlocal Agreement with the City of Lansing for the 2022 Local JAG Grant
3. Circuit Court – Juvenile Division
 - a. Resolution to Accept the Michigan Drug Court Grant Program for the Ingham County Family Recovery Court
 - b. Resolution to Authorize an Agreement with Rite of Passage – Safe Passage
 - c. Resolution to Authorize a Statement of Work with Imagesoft for the Purchase of Scanners

4. Public Defenders Office
 - a. Resolution to Approve an Agreement with the City of East Lansing for Its Local Share Contribution under the County’s Michigan Indigent Defense Commission 2022-2023 Compliance Plan
 - b. Resolution to Approve an Agreement with the City of Lansing for Its Local Share Contribution under the County’s Michigan Indigent Defense Commission 2022-2023 Compliance Plan

5. Facilities Department – Resolution to Authorize an Agreement with Laux Construction for Security Improvements at the Ingham County Family Center

7. Law & Courts Committee – Resolution Declaring the Month of November as “Family Court Awareness Month” in Ingham County

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

6. Animal Control and Shelter
 - a. Resolution to Approve the Creation of an Animal Control Officer Position

MOVED BY COMM CELENTINO, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Schafer expressed his continued concern for human safety against vicious dogs in the community. He asked what direction Animal Control intended to with the Officer position.

Commissioner Schafer asked if the position would be created to investigate livestock cruelty or urban animal cruelty, such as the dog violence. He further stated that he would be reluctant to fund another position that would investigate livestock instead of the dog breeding, violence, and overpopulation issues.

Commissioner Trubac stated that the Attorney General’s opinion that was received included that Ingham County had the authority under the Dog Law to prohibit ownership of farm animals in urban and city areas. He further stated that it did not indicate enforcing cruelty inflicted.

Commissioner Trubac asked how this specific resolution pertained to chickens and livestock. He stated that in the memo received by the Animal Control, they stated that they would use this new position to allow proactive investigations into criminal activity, such as dog fighting and inhumane animal breeding.

Dan Verhougstraete, Animal Control Deputy Director, stated that the primary reason for the new position would be to create a detective within the agency to allow for more proactive enforcement in the previously mentioned areas. He further stated that the purpose of this

detective would be the detection of such issues, and animal cruelty, in which the field officers could investigate as well.

Mr. Verhougstraete stated that the field officers were too busy with normal calls, and were not available to investigate the dog violence and cruelty issues. He further stated that the new position would be a dedicated position to focus on those issues.

Mr. Verhougstraete stated that if this was created, a Special Detective position would be created, and they would begin interviewing any individuals who might be interested.

Commissioner Schafer stated that he believed more harm could be done to an individual by taking the animal away than the benefit that could come from that situation.

Mr. Verhougstraete stated he understood the different levels of care for livestock.

Commissioner Schafer stated that there was a big difference. He further stated that placing an animal above an individual's mental health and including the City in the situation could produce large ramifications for that individual.

Commissioner Schafer stated that before he could vote for this position, he would need assurance that this position would investigate true cruelty.

Mr. Verhougstraete stated that he could not guarantee that the detective would not investigate cruelty to livestock, as that situation might happen. He further stated that the majority of the responsibility would be focused on finding dog fighting operations, puppy mills, investigating inhumane breeding and unregistered kennels.

Commissioner Schafer asked if Mr. Verhougstraete could provide quarterly reports to the Law and Courts Committee to reflect the statements made to the Committee.

Mr. Verhougstraete stated the Animal Control could provide that information.

Commissioner Celentino stated that quarterly reports have been provided to the Law and Courts Committee in the past. He further stated that the main priority of the detective should be the dog cruelty because that is specifically mentioned in the resolution.

Commissioner Celentino asked if that information would be reflected in those reports.

Mr. Verhougstraete stated that was the primary intent for the creation of this position. He further stated that majority of the calls received involved cruelty to dogs so the investigator's workload would be reflective of our general needs.

Commissioner Celentino asked if the majority of those calls were from the urban area.

Mr. Verhougstraete confirmed that they were and stated that livestock calls would normally come from the outer County areas, but the occasional stray rooster could be in the City. He

further stated that typically, a livestock call from the City would regard to livestock running at large.

Commissioner Celentino reiterated that the dog fighting and breeding issues should be the main priority.

Mr. Verhougstraete stated the detective would be focused on investigation and would only supplement the road patrol when needed.

Commissioner Celentino asked if the resolution should also state that quarterly reports are to be presented to the Committee by the Animal Control Director or Deputy Director.

Chairperson Slaughter stated that an Animal Control representative would normally be at the Law and Courts meeting, and these could be reported to the Law and Courts Committee asked for at each decided interval.

Commissioner Schafer reiterated his continued concern for human safety against dogs.

Commissioner Trubac stated that this position should be focused on safety and dogs. He further stated that he was happy to see that dog fighting was specifically mentioned in the resolution, as those animals were bred to kill people.

Commissioner Trubac stated he would be happy to receive frequent reports on the investigations moving forward. He further stated that he hoped to see progress on this criminal activity.

Chairperson Slaughter expressed his appreciation for the information provided. He further stated his agreement to prioritize the safety of Ingham County residents and that this would add to that.

Chairperson Slaughter stated that he believed this position could help Animal Control and help the community in a large way. He further stated his support for this resolution.

MOVED BY COMM. SCHAFER TO AMEND THE RESOLUTION AS FOLLOWS:

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget transfers and changes to the Approved Position List as authorized by this resolution.

BE IT FURTHER RESOLVED THAT a quarterly report be presented to the Law and Courts Committee specific to this detective position by a representative from the Animal Control.

This was considered a friendly amendment.

THE MOTION TO AMEND THE RESOLUTION CARRIED UNANIMOUSLY.

THE MOTION TO ACCEPT THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.

1. Community Corrections Advisory Board – Interviews

Danielle Grubach interviewed for the Community Corrections Advisory Board.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. TRUBAC. TO RECOMMEND DANIELLE GRUBACH AS THE WORKFORCE DEVELOPMENT FOR THE COMMUNITY CORRECTIONS ADVISORY BOARD AND TO SUSPEND THE RESIDENCY REQUIREMENTS TO THE BOARD OF COMMISSIONERS.

THE MOTION CARRIED UNANIMOUSLY.

6. Animal Control and Shelter

b. Cat Programming at the Shelter (*Presentation*)

Heidi Williams, Animal Control Director, and Raeann Worrall, Animal Control Clerk, provided a presentation on the Trap Neuter Return (TNR) program that would be initiated to help assist with the overpopulation of cats in Ingham County. The presentation would include other programs the Animal Control had hoped to implement in the future to assist in that problem as well.

Ms. Worrall provided information regarding how the Animal Control identified the different classifications of a cat that would be brought in and some procedures that may be completed.

Chairperson Slaughter asked if Animal Control examined the cat's behavior to identify the classification between a community cat, pet, or feral.

Ms. Williams stated it was a very hard process, as many cats' act in different ways. She further stated that Animal Control did their best to identify the cats correctly.

Commissioner Cahill asked if individuals had reported the cat issues to Animal Control.

Ms. Williams stated that they do receive those reports and were in the process of initiating different procedures in Animal Shelter.

Ms. Worrall stated that various lifesaving cat programs were available at the Animal Control currently.

Ms. Williams stated they had completed approximately 14,000 cat adoptions each year.

Ms. Worrall stated that there was a pandemic and overpopulation of outdoor cats, especially in Ingham County. She further stated there are approximately 50,000 free roaming cats in Ingham County, and that there are not enough resources to help all of them but the TNR could help to limit reproduction of cats.

Ms. Williams stated that the Animal Control was not the only organization around that helped the cats, including other organizations and individuals on their own trying to help this issue.

Commissioner Celentino stated that in the presentation, it stated that there would be a 2% chance of a cat being reunited when they are brought to the shelter, but the next statistic stated that cats were more likely to be reunited with their home when they are not removed from the area they were found. He asked if they could clarify these statistics.

Ms. Williams stated that the 2% was an Ingham County specific statistic. She further stated that an individual may show the same responsibility for a cat as they would a dog in regards to a collar, microchip implant, or calling Animal Shelters if the cat appeared to be missing.

Ms. Williams stated that if a cat goes missing, they typically would not travel very far from their home so it would be best to put the cat back where it had been found.

Ms. Worrall reiterated that the 2% referenced the stray cats that came into the shelters and were reunited with their owner and that she believed the National average to be between 2% and 5%. She stated her agreement with Ms. Williams that owners did not come to the shelters for their missing cats and that many cats could be loosely owned as well.

Ms. Worrall stated that the community has asked for help regarding the cat population problem on various occasions.

Ms. Williams stated that the goal of the TNR program would be to address the overpopulation issue, provide resources for people who do not want the cats around, or for people who want to help manage this issue.

Ms. Williams provided a background on how the Animal Control had been created. She further stated that approximately 19,000 dogs had been gathered by the Animal Control in 1977, but there was no Animal Shelter or rehab so the dogs were all likely euthanized.

Ms. Williams stated there had previously been an overpopulation with dogs and that the Animal Shelter had been known as a place that animals would go to die. She further stated that they did not want to become this kind of facility again in the future for the cats.

Ms. Williams stated that there were two solutions for the cat problem, either mass euthanasia or TNR.

Ms. Worrall explained that the TNR would consist of trapping the cats, spaying or neutering, vaccinating and clipping their ear during the surgery and releasing them back to their homes. She further stated that TNR was important because it was humane, effective, cost effective, would reduce the outdoor cat population and save lives.

Ms. Williams stated it would also provide healthier colonies of cats as they would also receive vaccinations during the surgery. She further stated Animal Control would add microchips to the cats as well.

Commissioner Polsdofer asked for clarification on how this program would function once implemented.

Ms. Williams stated that as a part of the last millage, she had requested additional funding for another Veterinarian and Veterinarian Assistant who would specifically perform these TNR procedures about four to five days a week. She further stated that Animal Control planned to work with management teams of trailer parks and apartment complexes to do a targeted TNR in these areas with large populations of outdoor cats.

Ms. Williams stated that an unexpected consequence of residents trying to help by fostering outdoor cats would be that they become overwhelmed, would begin to neglect the animals and Animal Control would have to investigate. She further stated that Animal Control had also hoped to provide specific appointment times to the community members who are managing individual colonies of cats to continue providing the necessary resources.

Ms. Williams stated that Capital Area Humane Society had done a great service of approximately 65,000 spays and neuters at their Spay and Neuter clinic. She further stated that the veterinarian clinics were very overwhelmed and there were not enough resources available.

Ms. Williams stated that this program would not cost the residents anything, as the Millage Funds would pay for the new staff, and grants and donations would cover the supplies and expenses needed.

Commissioner Schafer stated that Commissioner Grebner had stated years ago that East Lansing used to weigh the cats because people were feeding the outdoor cats. He further asked what percentage of the cats received had rabies.

Ms. Williams stated it was a very low percentage.

Commissioner Schafer asked if it was 1%.

Ms. Williams stated she did not know the exact percentage but she could provide that information in the future.

Commissioner Celentino stated agreement that veterinarian clinics and animal hospitals were very overwhelmed. He further stated he was unsure if it had to do with the COVID-19 pandemic or if they might just be overwhelmed.

Ms. Williams stated that there was a large shortage of veterinarians and veterinarian technicians and that veterinarian medicine had a high suicide rate. She further stated that many veterinarians were retiring or quitting due to these issues as well.

Commissioner Celentino asked if the Animal Control would target areas that have received many reports on stray cats in the area.

Ms. Williams confirmed they would be targeting this program.

Commissioner Celentino asked if a homeowner calling about an outdoor cat should be tasked with capturing it.

Ms. Williams stated that they would not rely on the homeowner if the cat was un-homed. She further stated that there were individuals who had volunteered to learn and get involved with the TNR project.

Ms. Williams stated that Animal Control was trying to educate the community on this large issue that cannot be fixed by one organization. She further stated that the community created this problem by allowing the cats to roam free without being spayed or neutered and asked the community to now help this solution.

Commissioner Polsdofer stated that it had been stated that donations and grants were to cover the cost of surgical equipment. He asked what equipment would be needed to begin this program.

Ms. Williams stated that the surgical unit was already set up with the equipment and facility needed. She further stated that the specific surgical supplies and vaccinations would be a nominal cost so the most expensive piece of this program would be the personnel, which was covered by the Millage Fund.

Ms. Williams stated that she believed there would be no trouble getting the assistance from grants or the community to help this issue.

Ms. Worrall stated that Animal Control would not remove any of the existing programs to add the TNR program in. She further stated they would continue to help the same number of cats and were hopeful service more.

Ms. Williams stated that Animal Control's proposed policy would state that only specific classifications of outdoor cats would be accepted and that stray cats would no longer be accepted at Animal Shelter due to lack of space. She further stated that sometimes, it would be best to leave the cat where it was found.

Ms. Williams stated that she believed Animal Shelter should still receive owner surrendered cats, because they are funded by the government and the tax payers and should be a resource available to them. She further stated the main focus would be to reduce the population of cats, which would take a long time.

Ms. Williams stated that it took approximately 40 years for Ingham County to see progress with the dog overpopulation that began in the 1960's. She further stated that she was confident that this could be done for the cat population as well, but it would take years.

Ms. Williams stated that Animal Control had been communicating with other organizations such as Best Friends Organization, Alley Cats, GiveThemTen.org and the Humane Society of the United States to achieve the best solution for this issue.

Ms. Worrall stated that the focus would be shifted to better serve the residents of Ingham County. She further stated that the overpopulation would be considered a disease and the solution would be to educate and spay or neuter these cats.

Ms. Williams provided information regarding the additional programs that Animal Control had already implemented and would implement in the future.

Ms. Worrall stated that the TNR program was very needed as Animal Control received many calls from the public regarding the overpopulation issue.

Ms. Williams stated that this would take a community effort as well. She further stated the Joannie Bernard Foundation had allowed Ingham County to use Scooter the Neuter, a digital cat spokesperson, to assist in educating the residents in an interesting way.

Ms. Williams provided a video showing the Law and Courts Committee who Scooter the Neuter cat was and how it would educate the community. She further stated they would provide bookmarks to the Capital Area District Libraries and local schools to help educate the children of the community as well.

Commissioner Celentino stated that he believed the children in the community would enjoy these bookmarks and Scooter the Neuter cat. He asked what Animal Control currently did when they received stray cats.

Ms. Williams stated they currently scan for a microchip, take a picture to try and find an owner, and ask that the stray cat back be returned where it had been found. She further stated that with the TNR program, they would spay or neuter the stray cat before putting them back to eliminate the possibility of that cat reproducing.

Commissioner Celentino asked if there were any other organizations who could a stray cat could

Ms. Williams stated that there were not enough resources in comparison to the number of stray cats in Ingham County. She further stated that Animal Control could better help the community with this TNR program.

Commissioner Polsdofer asked what the expected recovery time would be in the TNR program.

Ms. Williams stated that the stray cat would come to the clinic on the day of their surgery and leave the next day.

Commissioner Cahill stated they should have a mobile unit for these procedures.

Ms. Williams stated her agreement, but that they would focus on the implementation of the program first.

Chairperson Slaughter thanked Animal Control for the thoughtful presentation and research. He further stated that he had seen this problem and that he was hopeful for this program because other communities have enabled a similar program with positive results thus far.

Chairperson Slaughter stated he hoped to have frequent reports when the program became active.

Ms. Williams stated Animal Control would be working on mapping that would be able to track the number of cats and their locations to show the results.

Announcements

Commissioner Cahill invited those present to attend the Jack-O-Lanterns Unleashed held at the Ingham County Fairgrounds.

Commissioner Maiville stated that the Jack-O-Lanterns Unleashed would host a pet friendly night each Thursday. He further invited those present to attend with their leashed dogs.

Public Comment:

Belinda Fitzpatrick, Ingham County Resident, stated that Mr. Verhougstraete had tried to find out what caused her chicken, Tap Tap, to pass away while in foster care. She further stated her concern about the communication between the Prosecutor's Office and the foster home Tap Tap had been put in.

Ms. Fitzpatrick stated that Tap Tap had been seized on September 21, 2022 and had an Avion Veterinarian appointment on October 17, 2022, which had not been communicated to the foster care worker. She further stated that she was prosecuted, and had paid a lawyer approximately \$7,500 to represent her and \$9,000 to hold on to the chickens.

Ms. Fitzpatrick stated that if it should have been communicated to her when Tap Tap had an episode, as she might have been able to prevent the death. She further stated that if Tap Tap was sick in her care, he would have been at the veterinarian clinic getting tested instead of dying at home.

Ms. Fitzpatrick stated that she had spent a ridiculous amount of money on veterinarian care. She further stated that she learned that the turkeys at Tractor Supply Center were bred for mass production and had very weak legs after purchasing them.

Ms. Fitzpatrick stated she spent approximately \$2,000 trying to save the turkeys. She further stated that more education should be provided.

Ms. Fitzpatrick stated that she would like to see an investigation into the complainants. She further stated that the woman who complained against her had texted Ms. Fitzpatrick stating she hallucinated regularly.

Julia Willson, Capital Area Humane Society President and CEO, stated they had also operated a Spay and Neuter clinic off of Cedar Street and have provided approximately 72,000 spays and neuters over the last ten years. She further stated that the facility had provided community cat programs and actively participated in an actively effective TNR program as well.

Ms. Willson stated that the outdoor cat population was a very large issue that they were aware of and working to solve, with large progress made thus far. She further stated that cat euthanasian has decreased from 70% approximately 20 years ago to less than 5% in our region.

Ms. Willson invited those present to watch and participate in a TNR program during the week of October 17, 2022 that the Capital Area Humane Society would be providing. She further stated that this had been happening in other areas with positive results but that it would take years to see the results we might want to see.

Ms. Willson stated that over the previous six to eight months, the Capital Area Humane Society had received an increase in calls from Ingham County residents seeking their help in regards to the stray cats. She further stated that the Ingham County Animal Control had stopped accepting stray cats in April which had let to an overwhelming number of cats being placed at the Humane Society.

Ms. Willson stated that Ingham County residents would ask why the Ingham County Animal Control was not helping them with this issue. She further stated she had contributed to this issue both professionally and personally because she had voted for the Millage Fund to support animal welfare previously.

Ms. Willson stated that her main concern would be that the Capital Area Humane Society was not aware of the policy change to stop accepting stray cats. She further stated that they were overwhelmed with the number of calls from residents and that she understood that every cat could not be taken in.

Ms. Willson stated that she did not agree that the only two solutions would be euthanasia or TNR because sheltering and overpopulation would be comprehensive problems.

Jodi Schrader, Saved by Zade cat rescue Founder, stated they had a location in Jackson County and one in Ingham County and they provide services that may not be in those communities. She further stated they had a lot of experience, as they had previously handled approximately 10,000 cats.

Ms. Schrader stated that the TNR program was necessary to assist the overpopulation issue, but expressed some concerns on the process. She further stated that the hands-on work Saved by Zade provided utilized volunteers and that they were hesitant to rely on volunteers for the TNR program as well.

Ms. Schrader stated that it would be very difficult to identify the different behaviors of a cat if various volunteers were used instead of trained individuals. She asked that Animal Control provided more clarification on the behaviors of the cats being received and how they would be classified.

Ms. Schrader expressed her concern for the return of friendly cats after a spay or neuter and that the only way to identify ownership of a cat would be to scan for a microchip or if they had a collar on. She further stated that a veterinarian would not recommend a chip be implanted in a cat.

Ms. Schrader stated she believed identifying the classifications of a cat would be a challenge for the TNR program. She further stated that all cats react differently and that she would be interested to see how they identified this in the future.

Laura Seeley, Cat Ambassador Founder, stated that her program would help those in the community who wanted to help but could not afford the care to help keep cats out of the shelters. She further stated that she is a volunteer that operates with donations and her personal funds but would not be able to continue due to lack of funds.

Ms. Seeley stated that the veterinarian bill for her cats in 2021 equated \$26,579 and that now there are approximately four week waits to get a cat seen by the veterinarian. She further stated that the donations received in 2021 had increased to \$16,000 but that still did not cover the expenses accumulated.

Ms. Seeley expressed her frustration with county shelters around the State of Michigan that had received government funding will decline the animal due to lack of space so the individual would then go to her. She stated that residents are becoming frustrated because they do not know where to take their sick or injured cat and she would have no answers for them.

Holly Thoms, Capital Area Humane Society Community Health Representative, stated that she ran the Spay and Neuter clinic and the TNR program. She stated that the TNR program would be necessary in Ingham County, but that she had concerns about the TNR program not beginning until a new veterinarian had been hired.

Ms. Thoms stated that Ms. Williams stated they would hope to hire a new veterinarian in December of 2022 or January of 2023. She further stated that Animal Control had stopped the improvement program in April due to not have a veterinarian available to spay and neuter them.

Ms. Thoms stated that her concern was that a program that was working had been dropped to adopt a new program that had not started or shown it would work. She further stated that a TNR would be very involved with various moving parts that takes time to implement.

Ms. Thoms asked why Animal Control had stopped servicing these cats in April when there was still a need in the community. She further stated that Animal Shelter and Capital Area Humane Society had installed cameras due to cats being left at the back door in carriers.

Ms. Thoms asked that Animal Control reconsider the program they had removed.

Commissioner Schafer stated that MSU Surplus had a large stack of stainless-steel cages from the veterinarian program that they might be trying to get rid of. He further suggested that Animal Control contact MSU Surplus to inquire about these for possible kennel space.

Karen McClusky, Ingham County resident and Save by Zade volunteer, stated that her main concern was Ingham County Animal Control's recommendation to return a stray cat where it was found. She further stated that she began fostering by accident when 23 neonatal kittens were brought to the shelter and had to be bottle fed.

Ms. McClusky stated that stray cats should not be put back where they were found, especially with the cold weather approaching. She further stated she did not know what a better solution would be with the lack of space at shelters.

Ms. McClusky stated that she believed that Ingham County Animal Control and the residents could do better. She further stated that she voted for the Millage Fund as well and that she had hoped it would help with this overpopulation issue.

Adjournment

The meeting was adjourned at 7:15 P.M.

**OCTOBER 27, 2022 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

2. *Sheriff's Office – Resolution to Authorize a Contract with Deb Hart Yoga and Meditation, LLC*

This resolution will authorize a three-year contract to provide Trauma Centered Yoga at the Ingham County Jail in an amount not to exceed \$17,000 per year with Deb Hart Body Connection Yoga for the period of January 1, 2023 through December 31, 2025. The contract will automatically renew for two one-year extensions if desired by the county and agreed upon by the vendor. Funding for this contract is included in the Justice Millage programming budget.

See memo for details.

3a. *Homeland Security and Emergency Management – Resolution to Authorize a Contract with the State of Michigan to Accept the FY 2022 Homeland Security Grant Program Funds and Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1*

This resolution will authorize entering into a contract with the State of Michigan to be the fiduciary agent for the FY 2022 Department of Homeland Security, Homeland Security Grant Program (HSGP), and the acceptance of \$775,833 for the time period of September 1, 2022 to May 31, 2025. It will also authorize entering into contracts with the following Region 1 partners receiving FY 2022 HSGP funding: County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing. This program provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents. Grant funding will be used to purchase equipment and to provide training in the Homeland Security & Emergency Management field.

See memo for details.

3b. *Homeland Security and Emergency Management – Resolution to Authorize a Contract with West Shore Services Inc. for the Purpose of Upgrading the Outdoor Warning Siren Controller Computer at the Ingham County 9-1-1 Dispatch Center*

This resolution will authorize entering into a contract with West Shore Services Inc. to purchase one outdoor warning siren controller computer at a cost not to exceed \$5,475. Funding will be provided by the FY2020 Homeland Security Grant Funding. This purchase will upgrade the emergency alert and warning siren system in Ingham County that has been completed in phases with West Shore Services Inc. The siren system is controlled jointly with the City of Lansing, with the Ingham County 9-1-1 Center serving as the primary activation point and backups at the Ingham County Emergency Operations Center and City of Lansing Emergency Operations Center.

See memo for details.

4. *Prosecutor's Office – Resolution to Authorize an Extension of the Coronavirus Emergency Supplemental Funding Grant from the Michigan State Police to the Ingham County Prosecuting Attorney's Office*

This resolution will authorize a grant extension totaling \$166,374.37 with Michigan State Police for a period from June 1, 2021 through September 30, 2023. In May of 2021, the Michigan Department of State Police (MSP) received supplement funding from the Office of Justice Programs (OJP) under the Coronavirus Supplement Funding Program (CESF). As part of the 2021 CESF program, MSP accepted applications from county prosecutors' offices for funding to hire contractual personnel to address coronavirus related backlogs. The Ingham County Prosecutor's Office (ICPO) was awarded grant funding in June of 2021. Currently, ICPO uses this funding to employ two temporary assistant prosecuting attorneys. This month, ICPO received notice of eligibility for an extension of the current grant through September 30, 2023. This extension provides no additional funds. It simply allows for the continued expenditure of the 2021 original amount of \$166,374.37 past the original December 31, 2022 end date.

See memo for details.

5a. *Circuit Court – Resolution to Accept the FY 2023 Michigan Mental Health Court Program Grant, Continue the Grant Funded Full-Time Mental Health Court-Court Services Coordinator Position, and Authorize Subcontracts*

This resolution will authorize continuation of the Mental Health Court (MHC) Case Coordination Specialist position and the MHC Court Services Coordinator position for the Michigan Mental Health Court Grant Program – Operational Grant. This resolution will also approve entering into subcontracts for the same grant with mental health treatment services to be provided by CMHA/CEI; drug testing services to be provided by Averhealth; electronic monitoring services to be provided by JSG and/or Michigan Department of Corrections; ancillary services to be provided by Northwest Initiative; mental health services to be provided by Prevention and Training Services (PATs) and transitional housing to be provided by RISE Recovery Community or Pinnacle or other available vendors (collectively not to exceed \$174,820). The total amount of the grant is \$291,600, and the grant period is October 1, 2022 through September 30, 2023.

The goals of the Mental Health Court are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision, to minimize recidivism, and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle.

See memo for details.

5b. *Circuit Court – Resolution to Accept the FY 2023 Swift and Sure Sanctions Probation Program (SSSPP) Grant, Continue the Grant Funded Three-Quarter Time SSSPP Case Management Coordinator Position and Authorize Subcontracts*

This resolution will authorize the continuation of the three-quarter time Swift and Sure Sanctions Probation Program (SSSPP) Case Management Coordinator position for the Swift and Sure Sanctions Probation Program Grant which begins on October 1, 2022 and ends on September 30, 2023. It will also authorize entering into subcontracts for the same grant with defense attorneys; Wellness, Inx; NorthWest Initiative; CEI-CMH; RISE; Averhealth; JSG, and the Ingham County Jail (collectively not to exceed \$107,818). The total grant award is \$210,000.

The primary goal of the SSSPP is to increase compliance with probation terms by imposing certain, swift and consistent sanctions for probation violations which is consistent with Ingham County's long term objective of providing appropriate sanctions for adult offenders

See memo for details.

6. Circuit Court – Juvenile Division – Resolution to Authorize Project Change Request with i3-Imagesoft, LLC

This resolution will authorize Project Change Request #22663 from the original Statement of Work #21510 with i3-ImageSoft, LLC for a price not to exceed \$7,800. The Juvenile Division has been working with ImageSoft to build and implement a document management system through Statement of Work. ImageSoft submitted a Project Change Request citing a four week delay in the project due to third party access limitations. The Juvenile Division, ImageSoft and IT have met regularly to stay on time with the project despite the access limitations, but due to the four week delay and additional hours worked, ImageSoft is requesting additional compensation for an amount not to exceed \$7,800. This is a one-time cost and funds are available in the Juvenile Justice Millage fund balance for the expense.

See memo for details.

7. Probate Court – Resolution to Authorize Project Change Request No. 22702 to the Statement of Work No. 21771 with Imagesoft Corporation for the Probate Court Imaging Project

This resolution will approve amending ImageSoft's Statement of Work No. 21771 previously authorized under Resolution #22-124, through Project Change Request No. 22702, including a cost increase of \$17,055, in order to provide necessary training and adequate testing of the work-flow system prior to finalization. The Probate Court has contracted with ImageSoft to implement an imaging system as part of its commitment to increase and make uniform the utilization of imaging countywide. The total cost for the original Statement of Work was \$114,918, which was funded by the 2022 Michigan State Police – Coronavirus Emergency Supplement Funding Grant in the amount of \$88,724, with the remaining balance of \$26,194 to be paid from the Probate Court's Capital Improvement Project budget. The additional cost of \$17,055 is necessary due to technical issues associated with installation and loss of training time. Funding for this additional cost is available within the Probate Court's Capital Improvement Project budget.

See memo for details.

8a. 55th District Court – Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office - Michigan Mental Health Court Grant Program, Continue a Probation Officer Position, and Authorize Subcontracts

This resolution will authorize a grant award in the amount \$436,978 from the Michigan Mental Health Court Grant Program (MMHCGP), administered by the State Court Administrative Office (SCAO). The grant funding supports one full-time probation officer assigned to the program, which is included in the 2023 budget.

The resolution will also authorize up to \$102,430 in Ingham County In-Kind funding and acknowledge \$33,876 CMHA-CEI Local Cash Contributions, resulting in a total Mental Health Court budget not to exceed \$573,284.

Subcontracts would also be authorized as follows:

1. Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500
2. Substance Use Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed a total of \$43,588
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties - not to exceed \$339,186.

See memo for details.

8b. 55th District Court – Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court’s State Court Administrative Office - Michigan Drug Court Grant Program and Authorize Subcontracts

This resolution will authorize the acceptance of \$127,000 in grant funding from the Michigan Drug Court Grant Program (MDCGP), administered by the State Court Administrative Office (SCAO). The grant funding supports one full-time probation officer assigned to the program. Ingham County In-Kind funding supports one half-time probation officer assigned to the program. Both positions are included in the 2023 budget.

The resolution will also authorize \$169,217 in Ingham County In-Kind funding and acceptance of future possible donations from the Ingham County Sobriety Court Foundation, resulting in a current total Sobriety Court budget of \$296,217. This resolution also recognizes a \$9,600 allocation of Ingham County In-Kind funding to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

The resolution will also authorize subcontracts as follows:

1. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$18,690
2. Evaluation and Counseling services with Cognitive Consultants – not to exceed \$32,552

See memo for details.

9. Friend of the Court – Resolution Authorizing a Contract with Child and Family Charities for the Access and Visitation Grant Program

This resolution will authorize a contract with Child and Family Charities in the amount for the Access and Visitation Grant Program in an amount not to exceed \$10,000 for the 2023 fiscal year, with two options to renew for two years, for a total of three years, at the discretion of the Friend of the Court. The Access and Visitation Grant program insures that parents within the Friend of Court/Circuit Court system have access to their children when the Court requires their parenting time to be supervised by a third person.

See memo for details.

10a. Animal Control and Shelter – Resolution to Approve the Purchase of a 2023 Ford Explorer Police Interceptor for Ingham County Animal Control and Shelter

This resolution will authorize the purchase of a 2023 Ford Explorer Police Interceptor for the Ingham County Animal Control and Shelter in an amount not to exceed \$46,000. Animal Shelter Millage funds will be used for

the purchase. This will be an addition to the existing vehicle fleet to accommodate the additional Animal Control Office scheduled for consideration by the Board of Commissioners at its October 25 meeting, and approved by the Law and Courts, County Services, and Finance Committees at the last round of meeting.

See memo for details.

10b. Animal Control and Shelter – Resolution to Create a Second Lead Animal Control Officer Designation

This resolution will approve creating a second lead Animal Control Officer to be paid a stipend of \$3,700 annually in addition to regular wages. The designation is being recommended in order to increase oversight in the daily operations of responding to calls for service regarding public safety and animal welfare. The Ingham County Animal Control and Shelter (ICACS) and the Capital City Labor Program (CCLP) will enter into a letter of agreement to create this designation. The additional cost will be funded by the Animal Shelter Millage.

See memo for details.

10c. Animal Control and Shelter – Resolution to Approve the Creation of a Veterinarian Assistant and Veterinarian Position for Ingham County Animal Control and Shelter

This resolution will approve the addition of a veterinarian assistant (CCLP AC Grade 2) and veterinarian (MC Grade 11) to the Ingham County Animal Control & Shelter (ICACS). In August, a millage was passed to fund the continued operation of ICACS. When this millage was proposed to the Board of Commissioners, part of the funding was intended to be used to create an additional veterinarian position and an additional veterinarian assistant position. The purpose of adding these positions is to expand services to the citizens of the County, including implementing a “trap, neuter, and release” (TNR) program designed to help control population of unowned cats in the community. The second veterinarian will also allow for more comprehensive daily care of animals, along with the establishment of a formal on-call system to ensure that shelter staff have a directed medical contact every day to address medical emergencies.

See memo for details.

11. 9-1-1 Dispatch Center – Resolution to Authorize the Use of a Facility/Station Dog at the Ingham County 9-1-1 Center

This resolution will authorize the use of a facility/station dog at the Ingham County 9-1-1 Center and transfer of ownership of that dog from K9 for Warriors to Ingham County. It will also authorize an expenditure of up to \$4,000 from the Emergency Telephone Dispatch Services 9-1-1 fund for the care of the facility/station dog.

9-1-1 Telecommunicators have a stressful job and are repeatedly exposed to traumatic events in the line of duty. K9s for Warriors is a non-profit veterans’ organization that partners with law enforcement and first responder agencies to provide reliable, high-quality K9s to provide emotional support to first responders who are repeatedly exposed to traumatic events in the line of duty. This dog can be a great enhancement to staff mental health support and has shown to be successful in many different arrangements. K9 for Warriors will provide the dog, training, crate, leash, vest, one year of preventative medicine, and toys free of charge. Corporate Counsel and the Michigan Municipal Risk Management Authority (MMRMA) have been consulted, and potential liability will be covered under the County’s policy.

See memo for details.

PRESENTATION:

1. *Advance Peace Project – Update by Paige Swem, Ingham County Health Department*

Agenda Item 2

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Captain Robert Earle, Correctional Administrator
DATE: October 5, 2022
SUBJECT: Justice Millage Program (Trauma Centered Yoga) Agreements

BACKGROUND

Inmates of the Ingham County Jail have opportunities through provided services and programs to better themselves while in our custody. The approved Justice Millage of August 2018 has allowed us to continue and expand programming opportunities to include Trauma Centered Yoga. This resolution requests permission for the Ingham County Sheriff's Office (ICSO) to enter into agreements with Deb Hart Yoga and Meditation LLC. This vendor has performed satisfactory Trauma Centered Yoga to incarcerated individuals at the Ingham County Jail for several years. The previous agreement has expired and new proposals were sought through Ingham County Purchasing process in accordance with County policies. This vendor has been selected after review of responses to a competitive RFP process (Memos of Performance attached as Attachment #1).

ALTERNATIVES

This program has been very successful at the Jail and feedback from participants has been highly favorable. If this resolution is not accepted, we would have to explore other options for our population or discontinue these valuable programs altogether which is ill advised.

FINANCIAL IMPACT

The Justice Millage includes approximately \$128,400 annually to cover programming related costs. This proposal is a continuation of inmate programming with the same vendor, with anticipated marginal increased cost of providing the service. Deb Hart Yoga and Meditation LLC was the only potential vendor to submit proposals with associated cost.

STRATEGIC PLANNING IMPACT

Human wellness and reducing recidivism have an impact on long-term public safety and improving quality of life for all who live, work, and visit Ingham County.

OTHER CONSIDERATIONS

This service provider and the program content will not be impacted by our eventual move into a new facility.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the following Justice Millage Program.

Agenda Item 2

TO: Robert Earle, Corrections Captain, Sheriff's Office
FROM: James Hudgins, Director of Purchasing
DATE: September 28, 2022
RE: Memorandum of Performance for RFP No. 191-22 Trauma Centered Yoga Program

Per your request, the Purchasing Department sought proposals from vendors experienced in providing trauma centered yoga sessions for incarcerated males and females in the Ingham County Correctional Facility in Mason, MI.

The Program is a very specific protocol of evidence based treatment designed for people who have experienced complex trauma/PTSD, and has been found to be useful as an adjunct to cognitive behavioral therapy. There have been several recent studies that show this type of yoga significantly reduced PTSD symptomatology, with effect sizes comparable to well-researched psychotherapeutic and psychopharmacologic approaches. Trauma Centered Yoga working in conjunction with the Seeking Safety program allows participants the opportunity to more deeply engage in the trauma recovery sessions.

The Program serves both male and female inmates. The class meets once per week per gender and can accommodate short-term inmates of 30 to 90 days and serves 148 inmates annually.

The scope of work includes, but is not limited to, providing a curriculum by a certified group facilitator, along with maintaining and reporting enrollment activity, successful completions and unsuccessful terminations for each fiscal year. The class roster will be managed and maintained by the Correctional Administrator or his/her designee.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	22	18
Vendors responding	1	1

A summary of the vendors' costs:

Vendor Name	Local Preference	Year 1	Year 2	Year 3	Year 4 (Contract Extension)	Year 5 (Contract Extension)
Deb Hart Yoga and Meditation LLC	No, DeWitt MI	\$15,500.00	\$16,000.00	\$16,500.00	\$16,500.00	\$17,000.00

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH
DEB HART YOGA AND MEDITATION, LLC**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the following provider has been selected after a Purchasing Department Request for Proposal response review to provide trauma centered yoga sessions for incarcerated males and females in the Ingham County Correctional Facility:

Trauma Centered Yoga provided by Deb Hart Yoga and Meditation,
Deb Hartnagle: debhart9@gmail.com, (517)-980-0334
County vendor #40495

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a three-year (3) contract not to exceed \$17,000/year with Deb Hart Body Connection Yoga for these services for the period of January 1, 2023 through December 31, 2025.

BE IT FURTHER RESOLVED, that the contract will automatically renew for two (2) one-year extensions if desired by the county and agreed upon by the vendor.

BE IT FURTHER RESOLVED, that the funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

Agenda Item 3a

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Bob Boerkoel, Sergeant, Office of Homeland Security and Emergency Management
DATE: October 15, 2022
SUBJECT: Resolution to authorize a contract with the State of Michigan accepting the FY 2022 Homeland Security Grant Program funds and making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1

For the meeting agenda of *October 27, 2022, November 2, 2022*

BACKGROUND

This resolution is to authorize a contract with the State of Michigan to make Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and accept the FY 2022 Homeland Security Grant Program Funds, consisting of \$775,833.

ALTERNATIVES

N/A

FINANCIAL IMPACT

This award provides to Ingham County agencies \$24,506.10 for the State Homeland Security Program (SHSP) and Law Enforcement Terrorism Prevention Activities (LETPA). Additional funds from this grant may be used to reimburse Ingham County for salary of the Regional Emergency Planner and our Fiduciary agent charged with administering the grant.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as it enhances national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it utilizes available grant monies awarded to Ingham County to reduce financial obligation of Ingham County.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support entering into a contract with the State of Michigan, making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and accepting the FY 2022 Homeland Security Grant Program Funds.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN ACCEPTING THE FY 2022 HOMELAND SECURITY GRANT PROGRAM FUNDS AND MAKING INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY 2022 Homeland Security Grant Program (HSGP) for Region 1; and

WHEREAS, Region 1 partners included are the County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing; and

WHEREAS, the State Homeland Security Program (SHSP) is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total grant award for Michigan Homeland Security Region 1 for FY 2022 is \$775,833; and

WHEREAS, the total amount of grant funds available locally to Ingham County agencies is \$24,506.10 for SHSP and Law Enforcement Terrorism Prevention Activities (LETPA); and

WHEREAS, an additional portion of the grant funds may be used to reimburse salary for the Ingham County Emergency Planner and Fiduciary Agent during the administration and execution of HSGP grant activities; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending approval by the State of Michigan; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan to be the fiduciary agent for the FY 2022 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of \$775,833 for the time period of September 1, 2022 to May 31, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the following Region 1 partners receiving FY 2022 HSGP funding to include the following: County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3b

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Sergeant Bob Boerkoel, Office of Homeland Security and Emergency Management
DATE: October 15, 2022
SUBJECT: Resolution to enter into a contract with West Shore Services Inc. for the purpose of upgrading the Outdoor Warning Siren Controller Computer at the Ingham County 911 Dispatch Center.

For the meeting agenda of *October 27, 2022, November 2, 2022*

BACKGROUND

This resolution is for the approval to utilize FY2020 Homeland Security Grant Program Funding as part of an ongoing project to upgrade, replace, and install outdoor warning sirens in Ingham County. Specifically, grant funding will be used to purchase one siren controller computer for the Ingham County 9-1-1 Dispatch Center at a cost of \$5,475.

ALTERNATIVES

West Shore Services is the sole source vendor for the county-wide siren system in place.

FINANCIAL IMPACT

The Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal. The FY2020 HSGP funding was approved in Resolution #20-530.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as it is a warning system intended to reach numerous residents concurrently; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it utilizes available grant monies awarded to Ingham County; (E) Facilities & Infrastructure - providing quality infrastructure as it upgrades and expands the warning siren system.

OTHER CONSIDERATIONS

The siren system is controlled jointly with the City of Lansing. The Ingham County 9-1-1 Center serves as the primary activation point with backups at the Lansing Emergency Operations Center and Ingham County Emergency Operations Center. All radio equipment is in compliance with FCC requirements.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support entering into a contract with West Shore Services Inc. in order to upgrade the outdoor warning siren system in Ingham County.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH WEST SHORE SERVICES INC. FOR THE PURPOSE OF UPGRADING THE OUTDOOR WARNING SIREN CONTROLLER COMPUTER AT THE INGHAM COUNTY 9-1-1 DISPATCH CENTER

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2020 Homeland Security Grant Program (HSGP) previously accepted under Resolution #20-530; and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the Local Planning Team has determined that the need for emergency alert and warning sirens is a funding priority; and

WHEREAS, the grant funding will be used to purchase one siren controller computer for the Ingham County 9-1-1 Dispatch Center; and

WHEREAS, this project serves to upgrade the emergency alert and warning siren system in Ingham County that has been completed in phases with West Shore Services Inc.; and

WHEREAS, the siren system is controlled jointly with the City of Lansing, with the Ingham County 9-1-1 Center serving as the primary activation point with backups at the Ingham County Emergency Operations Center and City of Lansing Emergency Operations Center; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is \$5,475.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with West Shore Services Inc. and utilize \$5,475 from the FY2020 Homeland Security Grant Funding to purchase one outdoor warning siren controller computer.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4

TO: Board of Commissioners Law & Courts and Finance Committees

FROM: Mike Cheltenham, Chief Assistant Prosecuting Attorney

DATE: October 14, 2022

SUBJECT: Resolution to Authorize an Extension of the Coronavirus Emergency Supplemental Funding Grant from the Michigan State Police to the Ingham County Prosecuting Attorney's Office
For the work session agendas of October 27th and November 2nd, 2022

BACKGROUND

In May of 2021, the Michigan Department of State Police (MSP) received supplement funding from the Office of Justice Programs (OJP) under the Coronavirus Supplement Funding Program (CESF). As part of the 2021 CESF program, MSP accepted applications from the county prosecutors' offices for funding to hire contractual personnel to address coronavirus related backlogs. Our office was awarded grant funding in June of 2021. Currently, ICPO uses this funding to employ two (2) temporary assistant prosecuting attorneys (APAs). This month, ICPO received notice that our office was eligible for an extension of the current grant through September 30, 2023.

ALTERNATIVES

None at this time.

FINANCIAL IMPACT

This extension provides no additional funds. The extension simply allows for the continued expenditure of the 2021 original extension amount of \$166,374.37 past the original December 31, 2022 end date.

This is a re-imbusement grant so there is no financial impact to the county.

OTHER CONSIDERATIONS

Due to the COVID-19 pandemic, court operations were significantly scaled back in both the district and circuit courts. Jury trials, which require substantial public participation, were placed on hold during the pandemic. Now that the courts have re-opened, there is a significant backlog of cases awaiting jury trials. Currently, ICPO employs two temporary assistant prosecuting attorneys (APAs) to assist with resolving this backlog. The CESF grant pays for the hourly wages of both employees and the cost of laptop computers for each.

RECOMMENDATION

Based on the information provided, I respectfully request approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EXTENSION OF THE CORONAVIRUS EMERGENCY
SUPPLEMENTAL FUNDING GRANT FROM THE MICHIGAN STATE POLICE TO THE
INGHAM COUNTY PROSECUTING ATTORNEY'S OFFICE**

WHEREAS, the Department of the Michigan State Police (MSP) received funding under the federal Office of Justice Programs 2021 fiscal year "Coronavirus Emergency Supplement Funding Program" (CESF); and

WHEREAS, in June of 2021, the Michigan State Police awarded the Ingham County Prosecutor's Office (ICPO) a grant under the CESF grant program in the amount of \$61,295.81; and

WHEREAS, in November of 2021, MSP offered an amendment to increase the award to \$166,374.37 and extend the agreement to December 31, 2022; and

WHEREAS, this October 2022, MSP offered a second extension of the grant contract which provided no additional funding but allowed for the continued expenditure of the \$166,374.37 amount until September 30, 2023; and

WHEREAS, this funding is for expenses directly related to the hiring of contractual personnel to address the coronavirus related back log in prosecutors' offices in Michigan; and

WHEREAS, the COVID-19 pandemic has caused a significant backlog of pending jury trials in both the district and circuit courts of Ingham County; and

WHEREAS, ICPO currently uses this funding to employ two (2) temporary assistant prosecuting attorneys (APAs) to assist with this backlog; and

WHEREAS, the new agreement extends the CESF grant from June 1, 2021 to September 30, 2023 and provides re-imbusement for the hourly wages, excluding fringe benefits, for each position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into a grant extension totaling \$166,374.37 with Michigan State Police for a period from June 1, 2021 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and upon approval as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Janice Dooley
DATE: October 17, 2022
RE: Felony Michigan Mental Health Court FY 2022-2023 Operational Grant Award

BACKGROUND

In 2014, the State Court Administrative Office (SCAO) awarded a planning grant to the Ingham County 30th Circuit Court to establish a Felony Michigan Mental Health Court (MHC) program. The Court received its first MHC operational grant in fiscal year 2016, with continued funding each year thereafter.

The goals of the Mental Health Court are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision, to minimize recidivism, and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle.

The 30th Circuit Court submitted a grant request of \$342,000 to SCAO to continue the Mental Health Court for the period of October 1, 2022 through September 30, 2023. We received notification that SCAO has awarded \$291,600 to continue the program; however, we have not received the contract. The 30th Circuit Court requests approval to accept the award and enter into the anticipated contract by December 16, 2022.

ALTERNATIVES

The 30th Circuit Court is unable to sustain the Mental Health Court financially without grant funding from SCAO. Program continuation is ideal because, as an important alternative to incarceration, MHC diverts eligible defendants with mental illness into judicially supervised, community-based treatment. Individuals who successfully complete MHC may realize improvements in employment status, educational level, mental health, and medication compliance. Additionally, SCAO reports that those who complete the program often have lower recidivism rates and an improved quality of life.

FINANCIAL IMPACT

SCAO provides funding assistance for the 30th Circuit Mental Health Court grant program. Funding is appropriated annually by the legislature. In-kind services are provided by defense attorneys, assistant prosecuting attorneys, Mid-Michigan Recovery Services and Professional Psychology Services. The financial impact to Ingham County is nominal; however, personnel within other Ingham County departments provide support services for the program.

STRATEGIC PLANNING IMPACT

Continuing the Felony Michigan Mental Health Court with the acceptance of the SCAO grant supports Ingham County's values as identified in the Strategic Plan. Further, acceptance of the grant award and entry into the contract support Strategic Plan goals including Services to Residents, Communication, Management, Finance, and Governance.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Through the enclosed Resolution and based on the information presented, I respectfully recommend approval of the attached resolution to support the continuation of the 30th Circuit Court Felony Mental Health Court.

cc: Hon. Joyce Draganchuk
Hon. Shauna Dunnings
Hon. Lisa McCormick
Hon. James S. Jamo Michael
Cheltenham Carol Siemon
George Strander

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2023 MICHIGAN MENTAL HEALTH COURT PROGRAM GRANT, CONTINUE THE GRANT FUNDED FULL-TIME MENTAL HEALTH COURT-COURT SERVICES COORDINATOR POSITION, AND AUTHORIZE SUBCONTRACTS

WHEREAS, the 30th Circuit Court submitted a grant request in the amount of \$342,000 to the State Court Administrative Office (SCAO) for continuation of the Felony Michigan Mental Health Court Operational Grant for the fiscal year of October 1, 2022 through September 30, 2023; and

WHEREAS, the SCAO has notified the Court that a grant in the amount of \$291,600 has been awarded to continue the program; and

WHEREAS, the goals of the Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision, to minimize recidivism, and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle; and

WHEREAS, the grant includes a total of \$116,780 for the grant funded salary and fringe benefits of the full-time Mental Health Court – Court Services Coordinator (MHC Court Services Coordinator) position, ICEA Pro 05; and

WHEREAS, continuation of the MHC Court Services Coordinator position provides continuity of services, necessary treatment and ancillary services coordination, and assists the Circuit Court in achieving the goals and objectives stated above; and

WHEREAS, the 2023 SCAO Michigan Mental Health Court Operational Grant provides for grant implementation services and participant treatment and services as follows: mental health treatment services to be provided by CMHA/CEI; drug testing services to be provided by Averhealth; electronic monitoring services to be provided by JSG and/or Michigan Department of Corrections; ancillary services to be provided by Northwest Initiative; mental health services to be provided by Prevention and Training Services (PATS); and transitional housing to be provided by RISE Recovery Community or Pinnacle or other available vendors (collectively not to exceed (\$174,820); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2023 Felony Michigan Mental Health Court Operational Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that as of October 1, 2022, the Ingham County Board of Commissioners authorizes continuation of the MHC Court Services Coordinator position for the Michigan Mental Health Grant Program – Operational Grant that has a grant period of October 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves and authorizes entering into a contract with the State Court Administrative Office for continuation of the Felony Michigan Mental Health Court Operational Grant for the fiscal year of October 1, 2022 through September 30, 2023 in the amount of \$291,600.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves and authorizes entering into subcontracts for the same grant with mental health treatment services to be provided by CMHA/CEI; drug testing services to be provided by Averhealth; electronic monitoring services to be provided by JSG and/or Michigan Department of Corrections; ancillary services to be provided by Northwest Initiative; mental health services to be provided by Prevention and Training Services (PATS); and transitional housing to be provided by RISE Recovery Community or Pinnacle or other available vendors (collectively not to exceed \$174,820).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2022-2023 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Janice Dooley
DATE: October 17, 2022
RE: Swift and Sure Sanctions Probation Program FY 2022-2023 Operational Grant Award

BACKGROUND

The Swift and Sure Sanctions Probation Program (SSSPP) is an intensive probation supervision program that focuses on high-risk felony offenders with a demonstrated history of three or more probation violations or behavioral noncompliance. The program's primary goal is to increase compliance with probation terms by promptly imposing certain, swift, and consistent sanctions for probation violations. SSSPP and similar programs throughout the United States strive to improve the successful completion of probation among high-risk probationers.

SSSPP closely monitors participants and may require them to test frequently for drug and alcohol use and attend frequent meetings with probation and/or case management staff. The State Court Administrative Office (SCAO) shares that judges presiding over SSSPP courts report reductions in positive drug tests and failures to appear at scheduled meetings for their participants.

The 30th Circuit Court submitted a grant request of \$234,000 to SCAO to continue the SSSPP for the period of October 1, 2022 through September 30, 2023. We received notification that SCAO has awarded \$210,000 to continue the program; however, we have not received the contract. The 30th Circuit Court requests approval to accept the award and enter into the anticipated contract by December 16, 2022.

ALTERNATIVES

The 30th Circuit Court is unable to sustain SSSPP financially without grant funding from SCAO. The program goal of increasing the rate of successful probation completion among high-risk probationers cannot be met without this assistance.

FINANCIAL IMPACT

SCAO provides funding assistance derived from the swift and sure probation supervision fund created within the state treasury for the Swift and Sure Sanctions Probation Program. The financial impact to Ingham County is nominal; however, personnel within other Ingham County departments provide support services for the program.

STRATEGIC PLANNING IMPACT

Continuing the SSSPP with the acceptance of the SCAO grant supports Ingham County's values as identified in the Strategic Plan. Further, acceptance of the grant award and entry into the contract support Strategic Plan goals including Services to Residents, Communication, Management, Finance, and Governance.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the continuation of the 30th Circuit Court Swift & Sure Sanctions Probation Program.

cc: Hon. Joyce Draganchuk
Hon. Shauna Dunnings
Hon. Clinton Canady
Hon. David L. Jordon Michael
Cheltenham Carol Siemon
George Strander

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2023 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME SSSPP CASE MANAGEMENT COORDINATOR POSITION AND AUTHORIZE SUBCONTRACTS

WHEREAS, the 30th Circuit Court submitted a grant request in the amount of \$234,000 to the State Court Administrative Office (SCAO) for the fiscal year of October 1, 2022 through September 30, 2023 to continue the Swift and Sure Sanctions Probation Program (SSSPP) Grant; and

WHEREAS, the SCAO has notified the Court that a grant in the amount of \$210,000 has been awarded to continue the program; and

WHEREAS, the primary goal of the SSSPP is to increase compliance with probation terms by imposing certain, swift, and consistent sanctions for probation violations which is consistent with Ingham County's long-term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, \$102,182 of the grant is for the three-quarter grant funded salary and fringe benefits of the SSSPP Case Management Coordinator position; and

WHEREAS, continuing the SSSPP Case Management Coordinator position initially referenced in Resolution #13-390 will assist the Circuit Court in achieving the goals and objections stated above; and

WHEREAS, the 2023 SCAO SSSPP Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney; substance abuse evaluations to be provided by Wellness, Inx; day reporting services to be provided by Northwest Initiative; drug treatment, mental health treatment, anger management, domestic violence counseling services, and transitional housing to be provided by CEI-CMH and RISE Recovery Community; drug testing services to be provided by Averhealth; electronic monitoring services to be provided by JSG; and housing of participants serving jail sanctions at the Ingham County Jail (collectively not to exceed \$107,818); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2023 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that as of October 1, 2022, the Ingham County Board of Commissioners authorizes continuation of the three-quarter SSSPP Case Management Coordinator position for the Swift and Sure Sanctions Probation Program Grant that begins on October 1, 2022 and ends on September 30, 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves and authorizes entering into a contract with the State Court Administrative Office in the amount of \$210,000 for the fiscal year of October 1, 2022 through September 30, 2023 to continue the Swift and Sure Sanctions Probation Program (SSSPP) Grant.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves and authorizes entering into subcontracts for the same grant with defense attorneys, Wellness, Inx; Northwest Initiative; CEI-CMH; RISE; Averhealth; JSG; and the Ingham County Jail (collectively not to exceed \$107,818).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2022 - 2023 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

Agenda Item 6

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Scott LeRoy, Deputy Court Administrator
DATE: October 18, 2022
SUBJECT: Resolution to Authorize Project Change Request #22663 with i3-ImageSoft, LLC

For the meeting agendas of Law & Courts Committee October 27 and Finance Committee November 2, 2022

BACKGROUND

The Juvenile Division has been working with i3-ImageSoft, LLC, referred to herein as ImageSoft, to build and implement a document management system using OnBase software. ImageSoft is the current County vendor for imaging and utilized by several County departments. Imaging of documents using OnBase will significantly improve efficiency of work flow and reduce reliance on paper, printing, and physical storage of files.

Ingham County entered into an agreement with ImageSoft through Statement of Work #21510. ImageSoft has requested Project Change Request #22663 citing third-party access limitations. According to ImageSoft, the access limitations has delayed the implementation of the project by four weeks. The Juvenile Division, ImageSoft, and IT have met regularly in an attempt to speed the project along despite the single connection issue. There seems to be disagreement between the vendor and County IT as to what constitutes sufficient access. ImageSoft cites that a single connection is not sufficient to build a large scale OnBase system in the time allowed in the Statement of Work. County IT Director Deb Fett reports that ImageSoft should have known and included the costs in their Statement of Work as ImageSoft has completed several projects with Ingham County in the past.

The Project Change Request delays the implementation date of the imaging project by four weeks resulting in additional staff time to the vendor for a cost not to exceed \$7,800.

ALTERNATIVES

The Juvenile Division has met with ImageSoft to reduce the impact of the single connection issue. Both the Juvenile Division and ImageSoft Project Team have worked collaboratively to speed the project along in a cost efficient manner. Should this Project Change Request not be authorized, the entire imaging project could be in jeopardy.

FINANCIAL IMPACT

This is a one-time cost. The county budgeted \$404,500 for the cost of the imaging project. Funds to support the Project Change Request are available in the Juvenile Justice Millage fund balance.

STRATEGIC PLANNING IMPACT

The Juvenile Division having an efficient document management system will assist with the Overarching Long-term Objectives of the County by supporting public safety and assuring fair and efficient judicial processing.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Authorize Project Change Request #22663

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PROJECT CHANGE REQUEST WITH
i3-IMAGESOFT, LLC**

WHEREAS, the Juvenile Division has been working with i3-ImageSoft, LLC to build and implement a document management system through Statement of Work #21510; and

WHEREAS, i3-ImageSoft, LLC is the current County vendor for imaging and utilized by several County departments; and

WHEREAS, imaging of documents would significantly improve efficiency of work flow and reduce reliance on paper, printing, and the physical storage of files; and

WHEREAS, i3-ImageSoft, LLC has submitted a Project Change Request #22663 citing a four-week delay in the project due to third-party access limitations; and

WHEREAS, the Juvenile Division, i3-ImageSoft, LLC, and the Innovations and Technology Department have met regularly to stay on time with the project despite the access limitations; and

WHEREAS, due to the four week delay, i3-ImageSoft, LLC is requesting additional compensation for an amount not to exceed \$7,800; and

WHEREAS, this is a one-time cost; and

WHEREAS, funds to support the Project Change Request #22663 are available in the Juvenile Justice Millage fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Project Change Request #22663 from the original Statement of Work #21510 with i3-ImageSoft, LLC for a price not to exceed \$7,800.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents related to Project Change Request #22663 on behalf of the County after approval as to form by the County Attorney.

Agenda Item 7

TO: Board of Commissioners Law & Courts and Finance Committees

FROM: Morgan E. Cole, Probate Court Administrator/Register

DATE: October 19, 2022

SUBJECT: Authorizing Probate Court to Enter into Project Change Request No. 22702 to the Original Statement of Work No. 21771 with ImageSoft

Submitted for working sessions scheduled for October 27, 2022 and November 2, 2022

BACKGROUND

The Probate Court has been working with i3-ImageSoft, LLC, referred to herein as ImageSoft, to build and implement a document management system using OnBase software. The Probate Court and ImageSoft, have discovered areas where the current imaging system can be more fully realized and result in greater efficiencies. Further, the Probate Court seeks to enhance technology by implementing a paperless workflow system through Statement of Work No. 21771. In addition, the Probate Court sought and was awarded funding through the 2022 Michigan State Police – Coronavirus Emergency Supplement Funding Grant for this project in the amount of \$88,724.00 – which must be expended between January 1, 2022 and December 31, 2022. Resolution #22-124, authorized the Probate Court to enter into Statement of Work No. 21771 with ImageSoft. Project Change Request No. 22702 - with a cost of \$17,055 - is necessary, due to technical issues associated installation, implementation of training site and computers, and loss of training time.

ALTERNATIVES

None.

FINANCIAL IMPACT

Project Change Request No. 22702 will result in an increase cost of \$17,055 to be funded by the Probate Court's Capital Improvement budget a total cost paid by the Probate Court Capital Improvement budget for this project will be \$43,249.00. The remaining balance of \$88,724 is to be paid by 2022 Michigan State Police – Coronavirus Emergency Supplement Funding Grant.

OTHER CONSIDERATIONS

Establishing additional Court IT positions funded and controlled by the Courts to oversee only Court IT matters and projects. The Court is extremely dependent on the IT Department – with no control over project deadlines; IT staffing requirements necessary for such deadlines; and routine cost increases due to technical issues.

RECOMMENDATION

Based on the information presented, I respectfully recommend the Ingham County Board of Commissioners approve amending ImageSoft's Statement of Work No. 21771 previously authorized under Resolution #22-124, through Project Change Request No. 22702, in order to provide necessary training and adequate testing of the work-flow system prior to finalization. The additional costs associated with Project Change Request No. 22702 are to be paid through the Probate Court's Capital Improvement Project budget.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ENTRY INTO PROJECT CHANGE REQUEST NO. 22702
OF THE STATEMENT OF WORK NO. 21771 WITH IMAGESOFT CORPORATION FOR THE
PROBATE COURT IMAGING PROJECT**

WHEREAS, the Ingham County Probate Court has contracted with ImageSoft Corporation to implement an imaging system that the Board has already approved as part of its commitment to increase and make uniform the utilization of imaging countywide and thereby realize greater efficiencies; and

WHEREAS, the Probate Court and ImageSoft, discovered areas where the current imaging system can be more fully realized and result in greater efficiencies; and

WHEREAS, Resolution #22-124 authorized the Probate Court to enter into Statement of Work No. 21771 with ImageSoft to enhance technology by implementing a paperless workflow system; and

WHEREAS, the total costs for Statement of Work No. 21771 was \$114,918 which is funded by the 2022 Michigan State Police – Coronavirus Emergency Supplement Funding Grant – in the amount of \$88,724 with the remaining balance of \$26,194 to be paid from the Probate Court’s Capital Improvement Project budget; and

WHEREAS, the Project Change Request No. 22702 – at an additional cost of \$17,055, is necessary due to technical issues associated with installation, implementation of training site and computers, and loss of training time; and

WHEREAS, the Probate Court has adequate funding in its Capital Improvement Project budget as set forth in the previously approved Resolution #13-359 to fund the cost increase of \$17,055.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves amending ImageSoft’s Statement of Work No. 21771 previously authorized under Resolution 22-124, through Project Change Request No. 22702, in order to provide necessary training and adequate testing of the work-flow system prior to finalization.

BE IT FURTHER RESOLVED, that Project Change Request No. 22702 will result in an increase cost of \$17,055.00 to be funded by the Probate Court’s Capital Improvement budget –a total cost paid by the Probate Court Capital Improvement budget for this project will be \$43,249.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 8a

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Da'Neese Wells
DATE: October 13, 2022
SUBJECT: Mental Health Court Resolution for Fiscal Year 2023

Attached please find a resolution requesting authorization for the 55th District Court Mental Health Court to accept \$436,978 in grant funding from the Michigan Mental Health Court Grant Program (MMHCGP), administered by the State Court Administrative Office (SCAO).

We have received Michigan Mental Health Court Grant Program funding for Mental Health Court since FY2014. The basic premise of the program is a collaborative relationship between the 55th District Court and the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) designed to link mentally ill criminal defendants to appropriate treatment in hopes of better addressing the needs of individuals with mental illness, reducing recidivism and enhancing public safety.

The grant funding supports one full-time probation officer assigned the program. This position has already been approved in the 2023 Ingham County budget.

The resolution also authorizes up to \$102,430 Ingham County In-Kind funding and acknowledges \$33,876 CMHA-CEI Local Cash Contributions, resulting in a total Mental Health Court budget not to exceed \$573,284.

Additionally, the resolution acknowledges that the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$4,500 to the Ingham County Office of the Public Defender for representation of non-indigent Mental Health Court participants.

Lastly, the resolution authorizes continuation of a probation officer position, and subcontracts as follows:

1. Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500,
2. Substance Use Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed a total of \$43,588,
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties—not to exceed \$339,186 (\$260,604 grant funding, \$44,706 Ingham County In-Kind Funding, and \$33,876 Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local In-Kind Contribution funding).

Thank you for your consideration.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), CONTINUE A PROBATION OFFICER POSITION, AND AUTHORIZE SUBCONTRACTS FOR 55th DISTRICT COURT

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are over 5,000 seriously mentally ill adults in our region; and

WHEREAS, the 55th District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety, and more efficient public sector spending; and

WHEREAS, the 55th District Court has received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program (SCAO-MMHCGP) in the amount of \$436,978 to continue a Mental Health Court at the 55th District Court; and

WHEREAS, continuation of the Mental Health Court will require continuing to employ a probation officer to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-MMHCGP.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the SCAO-MMHCGP for a total budget not to exceed \$573,284 to include SCAO-MMHCGP grant funds in the amount of \$436,978, Ingham County In-Kind matching funds not to exceed \$102,430 with no local hard cash matching funds, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local In-Kind Contributions not to exceed \$33,876 for the time period of October 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED, that the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$4,500 to the Ingham County Office of the Public Defender for representation of non-indigent Mental Health Court participants.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of 1.0 FTE Grant-funded Probation Officer, an ICEA Court Professional, Grade 7, contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, that grant-funded Mental Health Court program direct service subcontracts for the following services in the following amounts are authorized:

1. Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500
2. Substance Use Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed a total of \$43,588
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties—not to exceed \$339,186
(\$260,604 grant funding, \$44,706 Ingham County In-Kind Funding, and \$33,876 Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local In-Kind Contribution funding)

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2022 and 2023 55th District Court budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8b

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Da'Neese Wells
DATE: October 18, 2022
SUBJECT: Sobriety Court Resolution for Fiscal Year 2023

Attached please find a resolution requesting authorization for the 55th District Court Sobriety Court to accept \$127,000 in grant funding from the Michigan Drug Court Grant Program (MDCGP), administered by the State Court Administrative Office (SCAO).

We have received grant funding administered by SCAO for Sobriety Court since FY2004. Our program targets OWI 2nd and OWI 3rd offenders found dependent on alcohol or other drugs who are not violent offenders (as defined in MCL 600.1062). Research suggests case handling should be expedited for these defendants. Prior to the implementation of Sobriety Court we had no specific mechanisms for this purpose. Now, potential Sobriety Court participants are identified at arraignment and placed on Sobriety Court bond conditions, which include testing and reporting. Compliance with these conditions is monitored throughout the pre-adjudication process. We've found that the combination of pretrial supervision and Sobriety Court motivates participants to remain sober during the period of supervision and after graduation, reducing recidivism and enhancing public safety.

The grant funding supports one full-time probation officer assigned to the program. Ingham County In-Kind funding supports one half-time probation officer assigned to the program. These positions have already been approved in the 2023 Ingham County budget.

The resolution also authorizes \$169,217 Ingham County In-Kind funding and acceptance of future possible donations from the Ingham County Sobriety Court Foundation, resulting in a current total Sobriety Court budget of \$296,217.

Additionally, the resolution acknowledges that the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$9,600 to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

Lastly, the resolution authorizes subcontracts as follows:

1. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$18,690,
2. Evaluation and Counseling services with Cognitive Consultants – not to exceed \$32,552.

Thank you for your consideration.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S
STATE COURT ADMINISTRATIVE OFFICE-MICHIGAN DRUG COURT GRANT PROGRAM
AND AUTHORIZE SUBCONTRACTS FOR 55th DISTRICT COURT**

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has provided quality services to the citizens of Ingham County since 2004; and

WHEREAS, continuation of the Sobriety Court will require continuing to employ two probation officers to provide staffing for the program; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the State Court Administrative Office-Michigan Drug Court Grant Program (SCAO-MDCGP).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrative Office grant including the SCAO-MDCGP grant in the amount of \$127,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Ingham County Sobriety Court Foundation as well as other organizations, groups, and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th District Court Sobriety Court Program and authorizes the program to accept any future possible donation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of \$296,217 to include SCAO-MDCGP grant funds in the amount of \$127,000 and Ingham County In-Kind matching funds of \$169,217 with no local hard cash matching funds, all of which are required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, that the 55th District Court will allocate Ingham County In-Kind funding in the amount of \$9,600 to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

BE IT FURTHER RESOLVED, that grant-funded Sobriety Court program direct service subcontracts for the following services in the following amounts are authorized:

1. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$18,690
2. Evaluation and Counseling services with Cognitive Consultants – not to exceed \$32,552

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2022 and 2023 55th District Court budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 9

TO: Board of Commissioners Law & Courts and Finance Committees

FROM: Helen Walker, Deputy Court Administrator/FOC Director

RE: Resolution Authorizing an Agreement with Child and Family Charities for the Access and Visitation Grant Program

DATE: October 10, 2022

BACKGROUND:

The Ingham County Friend of the Court receives annual funding for the Access and Visitation Grant Program from the State Court Administrator's Office. The Access and Visitation Grant program insures that parents within the Friend of Court/Circuit Court system have access to their children when the Court requires their parenting time to be supervised by a third person.

Resolution #20-439, which was adopted on October 13, 2020, authorizes Ingham County to subcontract Access and Visitation Grant funding to Child and Family Charities in an amount not to exceed \$5,000. On September 20, 2022, the Friend of the Court was informed by the State Court Administrative Office that starting in Fiscal Year 2023, the Friend of Court will be awarded Access and Visitation Grant funding in an amount not to exceed \$10,000. As a result, it is necessary to Amend Resolution #20-439 to enable the Friend of Court to subcontract Access and Visitation Grant funding to Child and Family Charities in an amount not to exceed \$10,000.

ALTERNATIVES:

The Friend of Court could forgo utilizing the increased amount of the award from the State Court Administrative Office Access and Visitation Grant Program, which would have a negative impact on the ability of indigent and low-income clients to have access to their children through supervised parenting time services.

FINANCIAL IMPACT:

Board of Commissioners Resolution #21-578 approved the contract between the Ingham County Friend of Court and the State Court Administrative Office Access and Visitation Grant Program for fiscal year 2022. For 2023, the Access and Visitation Grant Program revenue contract amount will be increased to \$10,000 on the "2023 Contract Resolution to approve various contracts". Funds are available in line item: 215-14300-818000.

STRATEGIC PLANNING IMPACT:

This resolution supports the preservation of parent/child relationships in Ingham County by continuing to enable the Friend of the Court to offer supervised parenting time services to indigent and low-income clients.

Thank you for your consideration. A representative of the Friend of the Court will be available at the October 27, 2022 Law & Courts Committee Meeting and the November 2, 2022 Finance Committee Meeting.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH CHILD AND FAMILY CHARITIES FOR THE ACCESS AND VISITATION GRANT PROGRAM

WHEREAS, the Board of Commissioners passed Resolution #20-439 which authorizes a contract with Child and Family Charities for the purpose of subcontracting the Access and Visitation Grant that the Friend of the Court receives from the State Court Administrative Office in the amount of \$5,000 for supervised parenting time services; and

WHEREAS, after Resolution #20-439 was adopted, the State Court Administrative Office informed the Friend of the Court that they were awarded Access and Visitation Grant funding in an amount not to exceed \$10,000 starting in fiscal year 2023; and

WHEREAS, the Friend of the Court desires to continue to offer supervised parenting time services to indigent and low-income clients.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Child and Family Charities, located at 4287 Five Oaks Dr., Lansing, MI 48911, for the Access and Visitation Grant Program for fiscal year 2023 with two additional options to renew for two years, for a total of three years, at the discretion of the Friend of the Court.

BE IT FURTHER RESOLVED, that Ingham County will sub-contract the Access and Visitation Grant funding to Child and Family Charities in an amount not to exceed \$10,000.

BE IT FURTHER RESOLVED, that funds are available in line item 215-14300-818000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2023, 2024, and 2025 budgets in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 10a

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Heidi Williams, Director, Ingham County Animal Control & Shelter
DATE: October 17, 2022
SUBJECT: Resolution to authorize the purchase of a 2023 Ford Explorer Police Interceptor
For the meeting agenda of October 27, 2022 and November 2, 2022

BACKGROUND

Ingham County Animal Control and Shelter is seeking to add a seventh Animal Control Officer to the department for the purposes of performing proactive investigations into animal welfare and public safety issues. With the addition of this new officer, ICACS seeks to purchase a 2023 Ford Explorer Police Interceptor SUV to add to the vehicle fleet.

As this vehicle will primarily be involved in responding to calls in a city environment, ICACS seeks to purchase a hybrid Police Interceptor to capitalize on maximum fuel efficiency and minimizing environmental impact.

ALTERNATIVES

If this resolution is not approved, ICACS will retain an older fleet vehicle which is scheduled to be taken out of service.

FINANCIAL IMPACT

The purchase price of this vehicle is estimated to be \$45,771 which will be paid for out of existing millage funds.

STRATEGIC PLANNING IMPACT

This resolution supports the Ingham County Strategic Plan by providing quality and efficient services all while practicing fiscal responsibility.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the purchase of a 2023 Ford Explorer for Ingham County Animal Control and Shelter.

Introduced by the Law & Courts and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE PURCHASE OF A 2023 FORD EXPLORER
POLICE INTERCEPTOR FOR INGHAM COUNTY ANIMAL CONTROL AND SHELTER**

WHEREAS, the Ingham County Animal Control and Shelter (ICACS) is seeking to add an additional Animal Control Officer position to the department; and

WHEREAS, an additional patrol vehicle is needed to facilitate the primary job function of the Animal Control Officer to respond to calls for service; and

WHEREAS, ICACS seeks to purchase a new 2023 Ford Explorer Police Interceptor at a cost not to exceed \$46,000; and

WHEREAS, the vehicle will be purchased under the MiDeal extended purchasing program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a 2023 Ford Explorer Police Interceptor with Animal Shelter millage funds not to exceed \$46,000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments authorized by this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents, which are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 10b

TO: Board of Commissioners Law & Courts, County Services, and Finance Committees
FROM: Heidi Williams, Director, Ingham County Animal Control & Shelter
DATE: October 17, 2022
SUBJECT: Creation of second Lead Animal Control Officer
For the meeting agenda of October 27, 2022, November 1, 2022 and
November 2, 2022

BACKGROUND

Ingham County Animal Control and Shelter currently employs six full-time Animal Control Officers and is currently requesting to add a seventh officer with the passage of the operations millage.

Currently one officer is designated as a Lead Animal Control Officer. The Lead Animal Control Officer is responsible for directing the daily enforcement and public safety activities of the animal control officers along with providing them with advice and assistance as needed.

Additionally, the position performs the duties of Animal Control Officer as needed. The work shifts of the Animal Control Officers are currently divided into a day shift comprised of three officers and an afternoon shift comprised of three officers. This proposal would ensure that a Lead Animal Control Officer is present on both shifts to provide leadership and direction.

I have determined that there is a need for one additional Lead Animal Control Officer position to balance the work load that currently falls to one person.

FINANCIAL IMPACT

The cost for implementing this additional designation will amount to \$3,700 to be taken out of existing Ingham County Animal Control and Shelter millage funds.

STRATEGIC PLANNING IMPACT

This resolution supports the Ingham County Strategic Plan by providing quality and efficient services all while practicing fiscal responsibility.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the creation of an additional Lead Animal Control Officer Designation out of the existing Animal Care Staff at the Ingham County Animal Control & Shelter.

Agenda Item 10b

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CREATE A SECOND LEAD ANIMAL CONTROL OFFICER DESIGNATION

WHEREAS, the Ingham County Animal Control and Shelter (ICACS) seeks to create a second lead Animal Control Officer to increase oversight in daily operations regarding responding to calls for service regarding public safety and animal welfare; and

WHEREAS, ICACS and the Capital City Labor Program (CCLP) have agreed to enter into a letter of agreement to create a second lead Animal Control Officer designation; and

WHEREAS, the cost for implementing this additional designation will amount to \$3,700 annually to be funded by the Ingham County Animal Control and Shelter millage funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves creating a second lead Animal Control Officer designation to be paid a stipend of \$3,700 annually in addition to regular wages.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 10c

TO: Board of Commissioners Law & Courts, County Services, and Finance Committees
FROM: Heidi Williams, Director, Ingham County Animal Control & Shelter
DATE: October 17, 2022
SUBJECT: Creation of a veterinarian and veterinarian assistant position
For the meeting agenda of October 27, 2022, November 1, 2022 and
November 2, 2022

BACKGROUND

On August 2, 2022, a millage was passed to fund the continued operation of the Ingham County Animal Control and Shelter (ICACS). When this millage was proposed to the Board of Commissioners, part of the funding was intended to fund the creation of a veterinarian position and veterinarian assistant position.

The purpose of adding these positions is to expand services to the citizens of the County, including implementing a “trap, neuter, and release” (TNR) program designed to help control population of unowned cats in the community. The second veterinarian will also allow for more comprehensive daily care of animals, along with the establishment of a formal on-call system to ensure that shelter staff have a directed medical contact every day to address medical emergencies.

ALTERNATIVES

If this position is not created, then ICACS will continue with current operations and not implement a TNR program.

FINANCIAL IMPACT

The long term (top level) 2023 cost for a veterinarian assistant is \$115,118. The long-term (top level) 2023 cost for a veterinarian is \$163,656. The cost for both of these positions will be paid for out of existing millage funds for the remainder of fiscal year 2022, and new millage funds for 2023 onward.

STRATEGIC PLANNING IMPACT

This resolution supports the Ingham County Strategic Plan by providing quality and efficient services all while practicing fiscal responsibility.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the creation of a veterinarian and veterinarian assistant position for the Ingham County Animal Control & Shelter.

Introduced by the Law & Courts, County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE CREATION OF A VETERINARIAN ASSISTANT AND VETERINARIAN POSITION FOR INGHAM COUNTY ANIMAL CONTROL AND SHELTER

WHEREAS, in August of 2022 a millage was passed to fund the operations of the Ingham County Animal Control and Shelter; and

WHEREAS, part of the proposed millage funding was to be designated for the creation of a veterinarian and veterinarian assistant position for the purpose of expanding services to the citizens of the County, including the implementation of a program to spay and neuter unowned cats in the community; and

WHEREAS, the total top level cost (CCLP AC Grade 2) of the veterinarian assistant position (wage and fringe) is projected to be \$115,118; and

WHEREAS, the total top level cost (MC Grade 11) of the veterinarian position (wage and fringe) is projected to be \$163,656; and

WHEREAS, the cost for these positions will be paid out of the Ingham County Animal Control and Shelter Millage Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the addition of a veterinarian assistant (CCLP AC Grade 2) and veterinarian (MC Grade 11) to the Ingham County Animal Control & Shelter.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget transfers and changes to the Approved Position List as authorized by this resolution.

TO: Board of Commissioners Law & Courts Committee
FROM: Barb Davidson, 9-1-1 Director
DATE: October 18, 2022
SUBJECT: Resolution to authorize the use of a facility/station dog at Ingham County 9-1-1
For Law & Courts Committee agenda Oct. 27 and Finance Committee agenda Nov. 2, 2022

BACKGROUND

While exploring options to help with the retention of Ingham County 9-1-1 staff and reduce stress, a webinar hosted by K9 for Warriors and station dogs was attended. As part of their mission, K9s For Warriors partners with law enforcement and first responder agencies to provide reliable, high-quality K9s to provide emotional support to officers, support staff, victims, and others who are repeatedly exposed to traumatic events in the line of duty. These Station Dogs ease the emotional stress common in this line of public service. Although these dogs are not Service Dogs and are not able to be paired with one of their veteran warriors, many are either retired from Service Dog work or received extensive training from our professional trainers prior to starting their career as a Station Dog. Station Dogs are a great enhancement to staff mental health support and have shown success in many different arrangements. Before starting their new career, each dog (which are usually between 2 to 3 years of age) is medically cleared with limited to no medical needs (so they do not place a financial burden on the receiving agency), and receives a basic obedience training refresher, and learns some special commands to assist them in their role as a Station Dog, although, “make a friend” is likely the only command they need to make a difference.

Each Station Dog is required to be able to, at a minimum, meet the standards set forth by Assistance Dogs International (ADI) and must pass the American Kennel Club’s Canine Good Citizen Test, as well as be able to reliably perform basic obedience. Our Station Dog would not be reactive to other animals and would be friendly and confident so that new sights, sounds, and experiences do not startle them. At a minimum, each Station Dog is able to complete the following commands successfully 90% of the time: Heel, Sit, Down, Place, Kennel (crating), My Lap, Make a Friend, and Load/Unload in and out of a vehicle. While in the Center, our Station Dog would be accessible by any staff member to help mitigate the signs or symptoms of stress and provide emotional support.

Pre-Placement and Post-Placement training will be provided by K9 for Warriors free of charge to our designated handlers. Because we are a larger 24/7 department, we will have a group of individuals identified as handlers. Follow-up training for the dog and handlers will be provided by K9 for Warriors on an as-needed basis. Routine follow-up will be conducted monthly to evaluate effectiveness, needs, etc. K9 for Warriors will be providing us with a hypoallergenic dog breed.

K9s For Warriors will provide our Station Dog with an initial vest, leash, treat pouch, waste bags, identification patches, 1-year supply of preventative meds (flea/tick/heartworm), toys, and a dog crate.

ALTERNATIVES

Seek other programs or forgo getting the dog.

FINANCIAL IMPACT

The costs associated with having a dog from K9 for Warriors program are veterinary care after the dog is placed with us and food for the dog after it is placed. K9 for Warriors, with their associates with companies like Chewy, have many ways to help offset those costs which we will be exploring. Bottle/can return and donations will also be explored. With the assistance that has already been offered, we don't anticipate money to have to come out of the 911 budget but research was done. The average cost to own a dog for a household is from \$1,000 to \$4,000 annually. The bulk of this expense is the purchase of food. We will plan for a maximum expense of \$4,000.

OTHER CONSIDERATIONS: We have met with both unions. Both COAM and CCLP are supportive of having a facility/station dog. We have also consulted the Controller's Office; Cohl, Stoker, and Toskey, P.C.; and the Michigan Municipal Risk Management Authority about the potential liability.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize the use of a facility/station dog at Ingham County 9-1-1.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE USE OF A FACILITY/STATION DOG AT THE
INGHAM COUNTY 9-1-1 CENTER**

WHEREAS, Ingham County 9-1-1 Telecommunicators (9-1-1 Dispatchers & Supervisors) daily serve the citizens of Ingham County by answering their emergency calls for police, fire, and emergency medical services and by dispatching the appropriate assistance as quickly as possible; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the first and most critical contact our citizens have with emergency services servicing as the single vital link between public safety responders and the public; and

WHEREAS, Ingham County 9-1-1 Telecommunicators have an innately stressful job and are repeatedly exposed to traumatic events in the line of duty; and

WHEREAS, K9s for Warriors, a non-profit veterans' organization, partners with law enforcement and first responder agencies to provide reliable, high-quality K9s to provide emotional support to first responders who are repeatedly exposed to traumatic events in the line of duty; and

WHEREAS, the 9-1-1 Center has consulted with Cohl, Stoker & Toskey, P.C., the Michigan Municipal Risk Management Authority, and the Controller's Office regarding potential liability and determined that liability should be assumed by the 9-1-1 Center as a county agency; and

WHEREAS, Michigan is a strict dog bite liability state where the owner of the dog (Ingham County) is liable for any injury or bite caused by the dog under MCL 287.351 regardless of where the injury occurs; and

WHEREAS, while considering this, this dog can be a great enhancement to staff mental health support and has shown to be successful in many different arrangements; and

WHEREAS, K9 for Warriors will provide the dog, training, crate, leash, vest, 1 year of preventative medicine, and toys free of charge; and

WHEREAS, all costs outside of what will be provided by K9 for Warriors may be covered by donations, or may be invoiced to the Ingham County 9-1-1 Center at a cost not to exceed \$4,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the use of a facility/station dog at the Ingham County 9-1-1 Center and transfer of ownership of the dog from K9 for Warriors to Ingham County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an expenditure not to exceed \$4,000 from the Emergency Telephone Dispatch Services 9-1-1 fund for the care of the facility/station dog.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contracts that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of donations for the care of the facility/station dog.