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CHRIS TRUBAC
IRENE CAHILL
RANDY SCHAFFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, MAY 12, 2022 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order

Approval of the [April 28, 2022 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Public Defenders Office – Update from Chief Public Defender Russel Church
2. Sheriff's Office – Resolution to Retire and Replace [K9 Brix](#)
3. Homeland Security and Emergency Management – Resolution to Authorize an Equipment Purchase Agreement with [Galls, LLC](#) For Ballistic Vests and Associated Accessories
4. Circuit Court – Family Division
 - a. Resolution to Authorize a Line Item Transfer for Temporary [Court Officer/Bailiff](#)
 - b. Resolution to Accept a Grant from the Michigan State Police to Purchase Live Scan [Fingerprint Hardware and Software](#)
5. Community Corrections – Resolution to Authorize Submission of a Grant Application and to Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Program [Subcontracts for FY 2022-2023](#)
6. Controller's Office – Resolution Authorizing Amendments to 2022 Agreements for [Juvenile Justice Community Agencies](#)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
April 28, 2022
Draft Minutes

Members Present: Schafer, Cahill, Polsdofer, Maiville, and Trubac.

Members Absent: Celentino and Slaughter.

Others Present: Sharon McWilliams, Greta McHaney-Trice, Ashia Wilson-Stepp, Teri Morton, Michelle Wright, and others.

The meeting was called to order by Vice-Chairperson Polsdofer at 6:02 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the April 14, 2022 Minutes

MOVED BY COMM. CAHILL, SUPPORTED BY COMM. TRUBAC, TO APPROVE THE MINUTES OF THE APRIL 14, 2022 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Celentino and Slaughter.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Homeland Security and Emergency Management – Resolution to Convert the Temporary Project Coordinator Position to a Full-Time Regional Planner/Deputy Emergency Manager Position
3. Controller's Office
 - a. Resolution Approving American Rescue Plan Funds to Purchase Air Purification and Surface Containment Elimination Solutions for the Sheriff's Office
 - b. Resolution Authorizing Adjustments to the 2022 Ingham County Budget

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Celentino and Slaughter.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Celentino and Slaughter.

1. It Takes a Village, Educational Consulting – Greta McHaney-Trice – Restorative Justice Program (*Presentation*)

Greta McHaney-Trice, *It Takes a Village*, thanked the Board of Commissioners for the work they do as public servants. She further stated the Board of Commissioners did great work for the community.

Ms. McHaney-Trice stated that through her work in the restorative justice program funded by the millage, she came to speak about how money was being spent and what was happening.

Ms. McHaney-Trice stated that the program taught two sessions on Thursdays with one being for men and the other for women. She further stated background provided in the packet explained brief history of the program.

Ms. McHaney-Trice stated she wanted to speak of the important work being done with the program. She further stated she brought Ashia Wilson-Stepp, who is a formerly incarcerated person, who participated in the class previously.

Ms. McHaney-Trice stated typically those in the program's class sat in a circle. She further stated that in a restorative mindset, individuals were a community where individuals have a part to play where the community is responsible to individuals and vice versa.

Ashia Wilson-Stepp, *It Takes a Village*, recited the Circle Values.

Ms. McHaney-Trice stated the circle values were recited at the beginning of every class and set the atmosphere for individuals that came in, to understand they are human and everyone is connected. She further stated they were the basic fundamentals for restorative justice practices.

Ms. McHaney-Trice stated Ms. Wilson-Stepp was a part of the program for eight or nine weeks. She further stated Ms. Wilson-Stepp was at the meeting to explain her personal experience of being part of the program.

Ms. Wilson-Stepp stated she had been a part of the program while incarcerated at the Ingham County Jail for eight or nine weeks. She further stated the classes made a great difference in her life.

Ms. Wilson-Stepp stated the program had given her a new outlook of responsibilities, self-accountability, and having a voice. She further stated while she took numerous classes while incarcerated, this program stuck with her the most.

Ms. Wilson-Stepp stated the classes made her sit down and think how her actions affected herself and her son. She further stated she also thought of the time she was unable to be with her son.

Ms. Wilson-Stepp stated the classes in the program made her think of the feelings she felt as a failure and a statistic. She further stated it made her depict the “what, why, and who.”

Ms. Wilson-Stepp stated the “what” and “why” she made the choices she made and living with the truth of her actions. She further stated the classes showed her different options of looking on the brighter side of things.

Ms. Wilson-Stepp stated soon after getting out of jail and going home, her mother passed away. She further stated at the time she had to either restore her life or continue following the cycle she was in.

Ms. Wilson-Stepp stated she took what she had learned in the program and applied them. She further stated that she completed probation eight to ten months early and had not gone back to jail.

Ms. Wilson-Stepp stated that as a single mother raising a son, it took the drive to do this. She further stated the classes in the program provided a safe place and taught her listening skills, listening to the stories of others.

Ms. Wilson-Stepp stated she learned how to relate and have empathy for others in a non-judgmental environment where she had been able to sit and think about her personal actions. She further stated she appreciated the Board of Commissioners as the program had made a significant impact on her life and her son’s.

Ms. Wilson-Stepp stated the program had been key to her being able to set an example for her son.

Ms. McHaney-Trice stated that she often did not know what happened to individuals once they left the jail. She further stated that two female individuals had been sentenced that day to mandatory life sentences.

Ms. McHaney-Trice stated when similar instances happened, those individuals’ sentences go into the circle devastated. She further stated Ms. Wilson-Stepp had applied the principles to her life.

Ms. McHaney-Trice asked Ms. Wilson-Stepp what the three key questions were.

Ms. Wilson-Stepp stated the three questions were what happened, who it affected, and how can it be restored. She further stated she had started a non-profit to help those coming out of jail due to lack of restoration.

Ms. Wilson-Stepp stated the access of the classes in jail allowed her to then go back to her cell and think about everything she had learned and heard during the program’s class.

Ms. McHaney-Trice stated they do not started conversations with “what are you in for” but by asking what happened. She further stated everyone had a “what happened” for their lives or a variation of it.

Ms. McHaney-Trice stated they then asked who has been affected and how. She further stated the “what happened” could not be undone but the harm that had been caused as a result of what happened could be fixed.

Ms. McHaney-Trice stated the concept was community-based. She further stated that those alienated long before incarceration due to demographics including race, poverty, mental health, class, gender that are all factors that impacts who ends up incarcerated.

Ms. McHaney-Trice stated that numerous individuals did not end up incarcerated for doing similar crimes dues to differences in their demographics. She further stated the program’s classes try to find the balance and talk through restorative practices used to help individuals deal with their circumstances of what happened to them.

Ms. McHaney-Trice stated that whether individuals come to one class or thirty, the program had impacted the jail as a whole. She further stated that prior to COVID-19, class sizes ranged up to 20 individuals and more classes had been added due to the millage funding.

Ms. McHaney-Trice stated the process that occurred every week changed the way people viewed things.

Ms. Wilson-Stepp stated the process made her grow and taught her how to move on from the baggage.

Sharon McWilliams, It Takes a Village, stated the key word was restorative. She further stated that having talked to individuals who had struggled with functioning in society, the program gave hope and tools they could use to begin to change the way they functioned and navigated the current system differently.

Ms. McWilliams stated all we could affect was ourselves and that had impact.

Ms. McHaney-Trice stated after class the tenor of attitudes changed. She further stated participants had to go back to their environments and apply what they had learned to their lives like listening, empathy, and understanding.

Ms. McHaney-Trice stated the classes taught individuals to hold themselves accountable to make the change and holding the system accountable in order to heal. She further stated that most life circumstances did not happen due to choice but the program taught individuals how to choose differently in their actions to life situations and recognize how choices affected them.

Ms. McHaney-Trice stated the program and classes was a process. She further stated the program’s hard question to the Board of Commissioners was how they could show data to show the impact of the program.

Ms. Wilson-Stepp stated that while she did not have a criminal background, her heart had gone out to those still in jail that were in there for different reasons but from all different walks of life.

Ms. McHaney-Trice asked what kind of quantitative and qualitative data would show the impact of the program and the classes in order to continue the program. She further stated some of the funding would go toward trying to obtain training opportunities for the staff.

Ms. McHaney-Trice discussed the letter distributed to the Committee.

Ms. McHaney-Trice stated questions she had received continuously were why individuals had never heard of restorative justice prior to their program. She further stated they were in the process of thinking of other avenues of connectivity.

Ms. McHaney-Trice stated a gentleman that was a felon had been a part of one of her first restorative justice classes and was now living in Chicago had been doing so well and was close to obtaining custody of his children.

Ms. McHaney-Trice stated she hoped the Board of Commissioners understood the impact the millage had and the work done.

Commissioner Schafer stated he has previously met Darrick Miller and was led to believe Mr. Miller had been in the process of setting people up with jobs and opportunities for those leaving jail.

Ms. McHaney-Trice stated it was not services of jobs she had meant but services to follow up on the restorative mindset. She further stated the restorative process worked on the need and want.

Ms. McHaney-Trice stated the pipeline back to re-entry was what was needed. She further stated restorative justice was about thinking of the next steps, even if short-term, to follow up.

Ms. Wilson-Stepp stated when she got out of incarceration the probation steps given to her were not what she needed. She further stated she needed help like Alcoholics Anonymous and help with things she never had a problem with prior to incarceration.

Ms. Wilson-Stepp stated she had needed restorative services to renew her mind. She further stated she had needed a support system having been thrown out into the world and forced to complete what the court ordered her to complete instead of services that would have kept her away from becoming incarcerated again.

Ms. McHaney-Trice spoke of an example of a woman who had been incarcerated again because she had gone to the wrong grocery store than what the court stated she could go to. She further stated the Commissioners were welcome in the circle at any time.

Ms. McHaney-Trice stated she was trying to bring more community into the program.

Commissioner Trubac thanked Ms. McHaney-Trice for the work she and others did. He further thanked them for attesting to how well the program worked with changing the environment in jail and out in the world.

Commissioner Trubac stated the jail was a good place for the program to occur as it had a line of individuals who needed the program who were taking their experiences from the program back into the world with them. He further stated it was powerful to have been told how important the program had been to people.

Commissioner Trubac asked Ms. McHaney-Trice about her question of how to show data of the program.

Ms. McHaney-Trice stated the data collected showed 10 women and 12 men who had participated in the program that day. She further stated during COVID-19, they had tried to have the program occur via Zoom but it had been less than optimal and was less effective.

Ms. McHaney-Trice stated moving back to pre-COVID-19 programs there were more opportunities.

Commissioner Trubac stated the data was hard to quantify but the impact of the stories showed the importance of the program.

Ms. McHaney-Trice stated punishing alone did not help with changing the incarcerated individuals' circumstances unless something happened while they were incarcerated.

Commissioner Trubac asked if there was data on recidivism for individuals having gone through the program.

Ms. McHaney-Trice stated there was not. She further stated that classes were a choice for participants to attend and she had not been given information on individuals who were a part of the classes and where they had ended up.

Ms. McHaney-Trice stated some individuals had found her after leaving the facility and told her about what happened in their life but nobody had been tracking the information. She further stated that the program impacted the guards as well.

Ms. McHaney-Trice stated the class had role played to find what needed to happen to seek out change in a positive way. She further stated the restorative program was more about proactivity then reactivity.

Commissioner Cahill thanked them for their work and stated she knew restorative justice worked in numerous venues. She further stated the testimonial was what the program was getting and showed the difference being made.

Teri Morton, Deputy Controller, stated the Jail and Sheriff's Department were those that had recommended the program and went out to bid for the Justice Millage programming.

Commissioner Maiville thanked them for their work and using their apparent gift for what they had been doing. He further stated, in follow up with Commissioner Trubac, the recidivism could not capture who went away but could follow up on those released.

Ms. McHaney-Trice stated it was not about her gifts but about the process of work and the need to fit the individuals when they left the jail.

Commissioner Maiville thanked Ms. Wilson-Stepp for speaking with the Board of Commissioners.

Vice Chairperson Polsdofer thanked Ms. Wilson-Stepp's son for taking the time to meet with the Board of Commissioners. He further stated the experiences mentioned of Ms. McHaney-Trice being stopped and thanked on the street and Ms. Wilson-Stepp setting up a nonprofit after going through the program and paying it forward and taking it into the world was a profound difference the Board of Commissioners could see of a program in the Jail having broad effects.

Commissioner Maiville asked if there was a similar program for youth programs in the County facilities.

Ms. McHaney-Trice stated yes and no. She further stated bringing community to the jail so those incarcerated still felt a part of the community upon leaving was important so it did not create the us versus them mentality.

Commissioner Trubac stated he understood how those individuals moving onto other facilities were hard to track but many individuals were released into the general public. He further stated he wondered if it could be possible to generate dialog with the Sheriff's Office about how to track out of those released came back to the jail.

Commissioner Trubac stated when speaking to the general public about the impact of the programs, simple metrics might be easier to discuss to show the impact on the Ingham County Jail.

Ms. McHaney-Trice stated proportionally, as the program had only helped men until the millage provided funding for the programs to be offered to women. She further asked how the programs could be seen to show meaningful data.

Ms. McHaney-Trice stated statistics meant something, but how data was not there for numeric sake but what it meant and helped understand. She further stated together they could figure out a way to show how the programs impacted the people at large.

Commissioner Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:44 p.m.

**MAY 12, 2022 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

2. *Sheriff's Office – Resolution to Retire and Replace ICSO K9 Brix*

This resolution will authorize a contract with Mid-Michigan Police K9 not to exceed \$13,500 to purchase a new Canine dog and to train its handler. This K9 would replace K9 Brix, who is retiring due to age. The Ingham County Sheriff's Office would like to transfer the ownership of Canine Brix for \$1 to his handler Deputy Scott Macomber upon his retirement effective September 9, 2022. Funds for this purchase are included in the Sheriff's 2022 budget.

See memo for details.

3. *Homeland Security and Emergency Management – Resolution to Authorize an Equipment Purchase Agreement with Galls, LLC for Ballistic Vests and Associated Accessories*

This resolution will authorize the purchase of new ballistic vests and associated accessories for the Ingham Regional Special Response Team Negotiators in the amount of \$9,735 from Galls, LLC utilizing funding from the FY2019 Homeland Security Grant Program. This grant was approved by Resolution #19-508. Up to eleven external carrier ballistic vests will be used by Crisis Negotiators assigned to the Ingham Regional Special Response Team, a multi-jurisdictional team comprised of officers from Ingham County Sheriffs' Office, Meridian Township Police Department, Michigan State University Police Department, and East Lansing Police Department.

See memo for details.

4a. *Circuit Court – Family Division – Resolution to Authorize a Line Item Transfer for Temporary Court Officer/Bailiff*

This resolution will authorize a transfer of \$10,000 from the Child Care Fund Administration Contractual Services line item to the Child Care Fund Administration Salary and Wages – Temporary line item. The Juvenile Division has seen a significant increase in juveniles in-custody at the Ingham County Youth Center who need acute psychiatric inpatient care. Juvenile Division staff provides hospital coverage with a patchwork of employees and this has impacted operations and programming at the Youth Center. The Juvenile Division wishes to hire a Temporary Court Officer/Bailiff, preferably a retired law enforcement officer, to work intermittently when hospital coverage is needed. This line item transfer would allow for this, and surplus funds are available in the contractual services line item.

See memo for details.

4b. Circuit Court – Family Division – Resolution to Accept a Grant from the Michigan State Police to Purchase Live Scan Fingerprint Hardware and Software

This resolution will authorize entering into a contract with ID Networks, Inc. in an amount not to exceed \$15,554, to provide and install a fingerprint system for the Ingham County 30th Circuit Court – Juvenile Division. The Juvenile Division was awarded a reimbursement grant from the Michigan State Police for this purchase. The Live Scan fingerprint hardware and software will reduce costs associated with transporting juveniles to the arresting law enforcement agencies. ID Networks, Inc. is an active vendor on the MiDEAL Extended Purchasing Program for fingerprinting systems and support, so no competitive quotes are required by the County’s Purchasing Policy.

See memo for details.

5. Community Corrections – Resolution to Authorize Submission of a Grant Application and to Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Program Subcontracts for FY 2022-2023

This resolution will authorize the annual submission of a grant application and a contract with the Michigan Department of Corrections for FY 2022-2023. The application request will provide funding in the amount of \$326,460, covering partial administration costs and all PA511 treatment and service programs for adult felony probationers. Funding requests include CHOICES programming, Relapse Prevention and Recovery treatment groups for men and women, a part-time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services.

See memo for details.

6. Controller’s Office – Resolution Authorizing Amendments to 2022 Agreements for Juvenile Justice Community Agencies

Resolution #21-507 approved 2022 agreements for Juvenile Justice Community Agencies, including agreements with Resolution Services Center of Central Michigan (RSCCM) for Restorative Justice (\$42,472.60) and Youth Diversion (\$24,472.60). Since that time, the Youth Diversion program is not having projected results, having received no referrals, and is unable to utilize current funding. However, the Restorative Justice Program has received a large increase in referrals from area schools and is in need of additional funding to meet current utilization rates.

This resolution will authorize an amendment to the agreement with RSCCM for its Restorative Justice Program to increase the amount of the agreement from \$42,472.60 to \$66,945.20. The additional funding will be transferred from the appropriation for Youth Diversion, and the Youth Diversion agreement will not be executed.

See memo for details.

PRESENTATION:

1. Public Defender’s Office – Update from Chief Public Defender Russel Church

Agenda Item 2

TO: Law & Courts and Finance Committees of the Ingham County Board of Commissioners
FROM: Sgt. Chad Doyle
DATE: April 19, 2022
SUBJECT: Request to retire and replace K9 Brix
For the meeting agendas of May 12 and May 18, respectively.

BACKGROUND

K9 Brix is approaching 10 years of age. Brix has served Ingham County since 2014 and is retiring due to age. The Ingham County Sheriff's Office (ICSO) would like to transfer the ownership of Canine Brix for \$1 to his handler Deputy Scott Macomber upon his retirement effective September 9, 2022.

ICSO would like the approval to enter into a contract to purchase and train a Narcotics/Patrol K9 with Mid-Michigan Police K9 to replace the retired K9.

ALTERNATIVES

The alternative is to not replace this Canine. ICSO currently has 4 Canine Teams assigned to road patrol. The teams are a regional asset utilized by every police agency in the County. If we do not replace the retired Canine we would have less availability to respond to the average 200 plus calls for service the Canine team handles annually.

There are no viable options other than transferring ownership. Deputy Macomber has provided a caring home for Brix for the past 8 years, and he is too old to reassign. Due to the dog's police training it is important that he be turned over to his handler upon retirement.

FINANCIAL IMPACT

The cost for the Canine and training is \$13,500. The training includes a 5-week handler course. The cost of this replacement was appropriated for in the ICSO 2022 budget.

STRATEGIC PLANNING IMPACT

The strategic plan may be impacted if this is not approved by reducing its current ability to locate missing and/or wanted persons, as well its continued efforts to combat the opiate epidemic.

OTHER CONSIDERATIONS

Our narcotics trained Canines are a frontline tool in fighting the opiate epidemic in the public and in our jail facility. The Sheriff's Office has a responsibility to use every tool at its disposal to maintain safety and security in the confines of our jail by conducting random Canine searches

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to retire K9 Brix and to enter into a contract with Mid-Michigan Police K9 to purchase and train a new Canine for the ICSO Canine team.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RETIRE AND REPLACE K9 BRIX

WHEREAS, the Ingham County Sheriff's Office has had, during Sheriff Scott Wriggelsworth's tenure as the Sheriff, a Canine Team; and

WHEREAS, Canine Brix was a member of the Ingham County Sheriff's Office with his handler Deputy Scott Macomber for the past 8 years where his duties entailed narcotics detection and patrol work; and

WHEREAS, the Canine Team has consisted of 4 canines assigned to road patrol that serve as a regional and Ingham County Jail asset; and

WHEREAS, Deputy Macomber and Canine Brix assisted every agency within Ingham County; and

WHEREAS, Canine Brix will be officially retired from the Ingham County Sheriff's Office on September 9, 2022 due to age; and

WHEREAS, the Sheriff's Office would like to transfer ownership of Canine Brix to Deputy Macomber for \$1 to ensure he has an enjoyable retirement; and

WHEREAS, Ingham County gives up all ownership rights and any liabilities and responsibilities that pertain to Canine Brix effective September 9th, 2022; and

WHEREAS, the Sheriff's Office would like to purchase and train a new K9 through Mid-Michigan Police K9; and

WHEREAS, the new Canine team would be trained to detect narcotics including opiates for detection in our jail, schools, and the public; and

WHEREAS, the Canine team would also be trained in obedience, article search, area search, and tracking for suspects and missing persons including children and adults.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the transfer of ownership of Canine Brix to Deputy Macomber for \$1 effective September 9th, 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to enter into a contract with Mid-Michigan Police K9 not to exceed \$13,500 to purchase a new Canine dog and to train its handler.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with the resolution and approved as to form by the County Attorney.

TO: Board of Commissioners: Law & Courts Committee and Finance Committee

FROM: Sergeant Bob Boerkoel, Office of Homeland Security & Emergency Management

DATE: May 3, 2022

SUBJECT: Resolution to authorize an Equipment Purchase Agreement with Galls, LLC. for ballistic vests and associated accessories.

For the meeting agendas of *May 12, 2022* and *May 18, 2022*

BACKGROUND

This Resolution is for the approval to utilize FY2019 Homeland Security Grant Program (HSGP) Funding to purchase external carrier ballistic vests for Crisis Negotiators on the Ingham Regional Special Response Team (IRSRT). Specifically, grant funding will be used to purchase up to eleven Guardian 3 external carrier ballistic vests to be issued to Crisis Negotiators assigned to the IRSRT, a multi-jurisdictional team comprised of officers from Ingham County Sheriffs’ Office, Meridian Township Police Department, Michigan State University Police Department, and East Lansing Police Department. Currently, assigned Crisis Negotiators are not issued ballistic vests beyond vests oriented towards patrol uniforms, which are not readily accessible when responding to calls off-duty. Issuing external carrier vests will not only serve to protect their life safety, but also allow for quicker off-duty response time during critical incidents.

ALTERNATIVES

Various ballistic vest options were considered for their functionality and features. The Guardian 3 Carrier Vest by Point Blank Enterprises was selected for its features and availability. Galls, LLC is a sales vendor of Point Blank Enterprises.

FINANCIAL IMPACT

The Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal. The vests will be purchased with FY19 HSGP grant monies previously accepted by the Board of Commissioners (Resolution #19-508). Furthermore, the purchase of this equipment provides an effective means to mitigate liabilities for potential hazards faced by negotiators responding to emergent situations.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as equipment purchased enables a more effective and efficient Negotiator response during critical life safety calls for service while mitigating the need for alternative levels of force or control and ensuring a safer community for our residents; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it utilizes available grant monies awarded to Ingham County Emergency Management.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to allow the Ingham County Sheriff’s Office to enter into a purchase agreement for ballistic vests and associated accessories with Galls, Inc.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH GALLS, LLC
FOR BALLISTIC VESTS AND ASSOCIATED ACCESSORIES**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2019 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the Ingham Regional Special Response Team (IRSRT) Negotiators are not currently issued tactical ballistic vests for responding during callouts; and

WHEREAS, HSGP grant funding is available to purchase ballistic vests and associated accessories for Crisis Negotiators on the Ingham Regional Special Response Team; and

WHEREAS, Galls, LLC. is a vendor of the Point Blank Enterprises, the manufacturer of the selected ballistic vest; and

WHEREAS, the total expenditure for this proposal is \$9,735; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of new ballistic vests and associated accessories for the Ingham Regional Special Response Team Negotiators in the amount of \$9,735.00 from Galls, LLC utilizing funding from the FY2019 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Law & Courts and Finance Committees
FROM: Scott LeRoy, Deputy Court Administrator
DATE: May 3, 2022
SUBJECT: Line Item Transfer for Temporary Court Officer/Bailiff
For the meeting agendas of Law & Courts Committee May 12 and Finance Committee May 18, 2022

BACKGROUND

The Juvenile Division has seen a significant increase in juveniles in-custody at the Ingham County Youth Center who need acute psychiatric inpatient care. The need, coupled with a shortage of psychiatric placements for justice involved youth, has led to long waits in the Emergency Departments at either Sparrow Hospital or McLaren Greater Lansing while Community Mental Health is searching for a psychiatric inpatient bed. Due to rules regulating Court Operated Juvenile Detention Facilities, juveniles must be supervised around the clock while in custody. In recent months, there were as many as three youth in the Emergency Department which required 24-hour supervision. It is common to wait up to 2 weeks for a psychiatric inpatient bed to become available.

When this situation arises, the Juvenile Division staffs hospital coverage with a patchwork of employees ranging from the Court Officer/Bailiff, Juvenile Development and Detention Specialist, Youth Center Supervisors, Managers, Senior Juvenile Court Officers and Juvenile Court Officers. Not having additional resources to draw from, Juvenile Division operations and programming, including safety and security at the Youth Center, have been greatly impacted.

The Juvenile Division wishes to hire a Temporary Court Officer/Bailiff, preferably a retired law enforcement officer, to work intermittently when hospital coverage is needed. This would improve Juvenile Division operations and save money on overtime paid to employees for working extra shifts. The Juvenile Division currently has a Temporary Court Officer/Bailiff position available but would need to complete a line-item transfer to fund the position.

There is currently an expected surplus in the Juvenile Division's Child Care Fund Administration, Contractual Services (10114006-818000) line item. The Juvenile Division wishes to transfer \$10,000 from this line item to Child Care Fund Administration, Salary and Wages – Temporary, in order to cover the cost to hire a Temporary Court Officer/Bailiff

ALTERNATIVES

Continue to have current Juvenile Division staff provide hospital coverage in addition to case management and Youth Center programming.

FINANCIAL IMPACT

Hiring a temporary Court Officer/Bailiff would reduce costs associated with paying individuals overtime. Furthermore, the Juvenile Division is not requesting additional funds for this position.

STRATEGIC PLANNING IMPACT

Completing a line item transfer in order to hire a Temporary Court Officer/Bailiff would support the County's Overarching Long-Term Objectives of assuring fair and efficient judicial processing and providing appropriate evidence-based treatment and sanctions for at-risk youth and juveniles.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LINE ITEM TRANSFER FOR TEMPORARY
COURT OFFICER/BAILIFF**

WHEREAS, the Juvenile Division has seen a significant increase in juveniles in custody at the Ingham County Youth Center who need acute psychiatric inpatient care; and

WHEREAS, the Juvenile Division staffs hospital coverage with a patchwork of employees ranging from the Court Officer/Bailiff, Juvenile Development and Detention Specialists, Youth Center Supervisors, Managers, Senior Juvenile Court Officers, and Juvenile Court Officers; and

WHEREAS, the Juvenile Division wishes to hire a Temporary Court Officer/Bailiff, preferably a retired law enforcement officer, to work intermittently when hospital coverage is needed; and

WHEREAS, the Juvenile Division wishes to transfer \$10,000 from the Child Care Fund Administration Contractual Services line item, 10114006-818000, to the Child Care Fund Administration Salary and Wages – Temporary line item, 10114006-705000 for this purpose.

THEREFORE BE IT RESOLVED, that the Controller's Office is authorized to transfer \$10,000 from the Child Care Fund Administration Contractual Services line item, 10114006-818000 to the Child Care Fund Administration Salary and Wages – Temporary line item 10114006-705000.

TO: Law and Courts and Finance Committees
FROM: Scott LeRoy, Deputy Court Administrator
DATE: May 3, 2022
SUBJECT: Michigan State Police Live Scan Grant
For the meeting agendas of Law and Courts Committee May 12 and Finance Committee May 18, 2022

BACKGROUND

Biometric data is defined as personal data generated from measurable human biological and behavioral characteristics, which can be used for identification. For purposes of this memo and resolution, biometric data refers to fingerprints and palm prints.

MCL 28.243 requires arresting law enforcement agencies to collect a person's biometric data and forward to the Michigan State Police within 72 hours after an arrest for any felony, any 93-day plus misdemeanor or any 93-day plus local ordinance misdemeanor.

MCL 712A.11(5) requires the court, after a petition is authorized, to examine the court file to determine if a juvenile has had his or her biometric data collected as required under MCL 28.243. If biometric data has not been collected, the court must do either of the following:

1. Order the juvenile to submit himself or herself to the police agency that arrested or obtained the warrant for the arrest of the juvenile so the juvenile's biometric data can be collected.
2. Order the juvenile committed to the custody of the sheriff for the collection of the juvenile's biometric data.

MCL 712A.18(10) states the court shall not enter an order of disposition for a juvenile offense as defined in section MCL 28.241, or a judgment of sentence for a conviction until the court has examined the court file and has determined that the juvenile's biometric data have been collected and forwarded as required by MCL 28.243, and the juvenile's fingerprints have been taken and forwarded as required by the sex offenders registration act.

Juveniles are not typically arrested at the time of the offense and consequently are not fingerprinted by the law enforcement agency. In cases where the juvenile was not arrested, pursuant to the above noted statutes, the court must enter an order requiring the juvenile to return to the law enforcement agency to have their fingerprints taken. If fingerprints are not taken, the Judge or Referee is unable to go to disposition (sentencing) on a juvenile case. Due to transportation barriers, most times, the Juvenile Court Officer transports the juvenile back to the arresting law enforcement agency to execute the fingerprint order. This has led to the Juvenile Division staff driving as far as Clare County to have fingerprints taken.

If the Juvenile Division obtained a Live Scan machine, juveniles could be fingerprinted after pre-trial as they would already be at the Grady Porter Building/Veterans Memorial Courthouse. This would reduce the need for the family to travel back to the law enforcement agency, increasing accessibility and compliance with court orders, and cut down on travel cost for mileage reimbursement when Juvenile Court Officers have to transport a juvenile. Additionally, the Juvenile Division having the Live Scan device would save law enforcement's time in having to fingerprint juveniles, new hires and interns within the police department.

The Juvenile Division was awarded a grant in the amount of \$15,545 from the Michigan State Police for the purchase of Live Scan fingerprint hardware and software, to include a palm-capable fingerprint scanner, PC/laptop, and mugshot camera. The grant would cover all costs to have a Live Scan machine, with the exception of an annual maintenance contract should we choose to go in that direction. This is a reimbursement grant where the Juvenile Division would be required to purchase the hardware and software first and provide a paid receipt before being reimbursed.

ALTERNATIVES

Continue to transport juveniles back to the arresting law enforcement agency to have fingerprints taken.

FINANCIAL IMPACT

Accepting the grant will cost the County no additional funds. The grant will generate \$15,545 in reimbursement for the purchase of Live Scan fingerprint hardware and software, to include a palm-capable fingerprint scanner, PC/laptop, and mugshot camera. There are costs associated with an annual maintenance contract should the court choose that option.

STRATEGIC PLANNING IMPACT

The Juvenile Division having a Live Scan would assist with the Overarching Long-term Objectives of the County by supporting public safety and assuring fair and efficient judicial processing.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Accept the Michigan State Police Live Scan grant and consider a maintenance contract in the 2023 budget.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A GRANT FROM THE MICHIGAN STATE POLICE TO PURCHASE LIVE SCAN FINGERPRINT HARDWARE AND SOFTWARE

WHEREAS, the Juvenile Division was awarded a reimbursement grant in the amount of \$15,545 from the Michigan State Police for the purchase of Live Scan fingerprint hardware and software, to include a palm-capable fingerprint scanner, PC/laptop, and mugshot camera; and

WHEREAS, the Live Scan fingerprint hardware and software would improve the fair and efficient judicial processing of juveniles; and

WHEREAS, the Live Scan fingerprint hardware and software would reduce costs associated with transporting juveniles to the arresting law enforcement agencies; and

WHEREAS, the Purchasing Department verified that ID Networks, Inc. is an active vendor on the MiDEAL Extended Purchasing Program for fingerprinting systems and support, Contract No. 071B660022, expiring on January 26, 2026; and

WHEREAS, Purchasing Policy does not require obtaining competitive quotes when piggybacking on a cooperative purchasing agreement, such as MiDEAL, which selects and awards its vendors through an open and competitive process; and

WHEREAS, Ingham County is an active member of the MiDEAL Extended Purchasing Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting a grant award from the Michigan State Police for the sum of \$15,545.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners do hereby authorize entering into a contract with ID Networks, Inc. in an amount not to exceed \$15,554, for providing and installing a fingerprint system for the Ingham County 30th Circuit Court – Juvenile Division.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2022 Circuit Court Juvenile Division budget.

BE IT FURTHER RESOLVED, that the Juvenile Division is authorized to pay invoices submitted to the Court as a result of the additional grant funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents related to the Michigan State Police Live Scan Grant on behalf of the County after approval as to form by the County Attorney.

Agenda Item 5

TO: Board of Commissioners Law and Courts and Finance Committees

FROM: Nicholas J. Hefty, CCAB Manager

DATE: May 3, 2022

SUBJECT: Resolution Authorizing Submission of Community Corrections State Grant Application and Entering MDOC Contract and Program Subcontracts for FY 2022-2023

For the meeting agendas of May 12 and May 18

BACKGROUND

Community Corrections submits an annual grant application for all PA511 MDOC-OCC State funded community based programs for eligible adult felony and misdemeanor probationers supervised by Circuit Court Probation and partial administrative costs. The funding request for FY2022-2023 includes CHOICES programming, Relapse Prevention and Recovery treatment groups for men and women, a part time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services.

ALTERNATIVES

Without these funds, programming will only be available on a client pay basis which will limit or preclude access to much needed treatment and services.

FINANCIAL IMPACT

The FY 2022-2023 Application request will provide funding in the amount of \$326,460, covering partial administration costs and all PA511 funded treatment and service programs for eligible adult felony and misdemeanor probationers supervised by Circuit Court Probation.

STRATEGIC PLANNING IMPACT

This resolution supports Board of Commissioners long term objectives of supporting public safety and providing appropriate evidence-based sanctions for adult offenders, by providing access to evidence based community- based program alternatives to incarceration and reducing residivism by effectively addressing barriers to offender success.

OTHER CONSIDERATIONS

The FY 2022-2023 Community Corrections Comprehensive Plan and annual Application are designed to result in the efficient use of State and local corrections resources. This saves jail beds and improves successful outcomes for participants, enabling them to become productive members of the community who are able to take responsibility for themselves and their families, as well as meet their court ordered obligations.

RECOMMENDATION

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution to support Community Corrections administration and programming for FY 2022-2023.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION AND TO CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND PROGRAM SUBCONTRACTS FOR FY 2022-2023

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board approved the Funding Application and Plan for FY 2022-2023; and

WHEREAS, the FY 2022-2023 Application provides for the following CCAB Plans and Service programming: Relapse Prevention and Recovery (\$71,918) to be provided by C-E-I CMH; MRT Cognitive Change Groups (\$22,000) to be provided by Prevention and Training Services; Domestic Violence Intervention Groups (\$31,903) to be provided by Prevention and Training Services; Opioid Specific Program services (\$30,000) to be provided by Tri County Community Adjudication Program (TRI-CAP); CHOICES programming (\$40,000) to be provided by Northwest Initiative — ARRO; and, Electronic Monitoring Services for Pretrial defendants (\$9,317) to be provided by Judicial Services Group, Ltd., for a subcontracted program total of \$205,138 for the time period of October 1, 2021 through September 30, 2022; and

WHEREAS, the FY 2022-2023 Application also provides funding for a special part-time Pretrial Services Investigator (\$26,197) to enhance the community supervision capacity of 30th Circuit Court Pretrial Services and for CCAB Administration in the amount of \$95,125, for a Plans and Services total of \$326,460 for the time period of October 1, 2022 through September 30, 2023; and

WHEREAS, pursuant to the FY 2022-2023 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes submission of the Grant Application and, upon State approval, entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY 2022-2023 in the amount of \$326,460 in CCAB Plans and Services and Administration funds for the time period of October 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2022 through September 30, 2023 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$22,000;

with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$31,903; with Tri County Community Adjudication Program (TRI-CAP) for the cost of Opioid Specific Program services not to exceed \$30,000; with CEI Community Mental Health for the cost of Relapse Prevention and Recovery services not to exceed \$71,918; with Northwest Initiative - ARRO for the cost of CHOICES program services not to exceed \$40,000; and with Judicial Services Group. Ltd. for the cost of electronic monitoring services for Pretrial defendants not to exceed \$9,317.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the continued funding of a special part-time (19 hours per week) Pretrial Services Investigator position at the ICEA PR006 salary grade not to exceed \$26,197.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

Agenda Item 6

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Teri Morton, Deputy Controller
DATE: May 3, 2022
SUBJECT: Resolution Authorizing Amendments to 2022 Agreements for Juvenile Justice Community Agencies

For the meeting agendas of May 12 and 18

BACKGROUND

Resolution #21-507 approved 2022 agreements for Juvenile Justice Community Agencies as follows:

- Child & Family Charities – Juvenile Screening & Assessment Program \$46,712.60
- Child and Family Charities – Teen Court \$31,869.60
- Resolution Services Center of Central Michigan – Restorative Justice \$42,472.60
- Resolution Services Center of Central Michigan – Youth Diversion \$24,472.60
- Small Talk – Health Boundaries/Mental Health Therapy \$29,472.60

Since that time, the Resolution Services Center of Central Michigan (RSCCM) – Youth Diversion program is not having projected results, having received no referrals, and is unable to utilize current funding. However, the RSCCM – Restorative Justice Program has received a large increase in referrals from area schools and is in need of additional funding to meet current utilization rates. RSCCM is requesting a reallocation of the \$24,472.60 in funding for its Youth Diversion program to its Restorative Justice Program. The agreement for the RSCCM - Restorative Justice Program would be increased from \$42,472.60 to \$66,945.20, with other conditions of the agreement to remain as authorized by Resolution #21-507. This adjustment would help RSCCM to meet the additional requests they are receiving from area schools, the families who are seeking services with their student and school personnel, and to continue offering these diversion services to additional schools who are requesting assistance, but don't currently have the funding.

ALTERNATIVES

The allocation for the RSCCM – Restorative Justice Program could remain at its current level, which would result in some services needs in this area being unmet. The \$24,472.60 allocated to RSCCM – Youth Diversion would remain in the Juvenile Justice Millage fund.

FINANCIAL IMPACT

The total 2022 allocation of \$175,000 for Juvenile Justice Millage Community agencies would remain unchanged.

OTHER CONSIDERATIONS

The agreement with Resolution Services Center of Central Michigan for its Youth Diversion Program will not be executed.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AMENDMENTS TO 2022 AGREEMENTS
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

WHEREAS, Resolution #21-507 approved 2022 agreements for Juvenile Justice Community Agencies as follows:

- Child & Family Charities – Juvenile Screening & Assessment Program \$46,712.60
- Child and Family Charities – Teen Court \$31,869.60
- Resolution Services Center of Central Michigan – Restorative Justice \$42,472.60
- Resolution Services Center of Central Michigan – Youth Diversion \$24,472.60
- Small Talk – Health Boundaries/Mental Health Therapy \$29,472.60; and

WHEREAS, since that time, the Resolution Services Center of Central Michigan (RSCCM) – Youth Diversion program is not having projected results, having received no referrals, and is unable to utilize current funding; and

WHEREAS, the RSCCM – Restorative Justice Program has received a large increase in referrals from area schools and is in need of additional funding to meet current utilization rates; and

WHEREAS, RSCCM is requesting an amendment to its Restorative Justice Program agreement, to increase the amount from \$42,472.60 to \$66,945.20; and is requesting that its agreement for Youth Diversion not be executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with Resolution Services Center of Central Michigan for its Restorative Justice Program to increase the amount of the agreement from \$42,472.60 to \$66,945.20, with other conditions of the agreement to remain as authorized by Resolution #21-507.

BE IT FURTHER RESOLVED, that the agreement with Resolution Services Center of Central Michigan for its Youth Diversion Program will not be executed.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$24,472.60 from the RSCCM Youth Diversion Program to the RSCCM Restorative Justice Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.