

CHAIRPERSON  
BRYAN CRENSHAW

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
ROBIN NAEYAERT

**LAW & COURTS COMMITTEE**  
DERRELL SLAUGHTER, CHAIR  
MARK POLSDOFER  
VICTOR CELENTINO  
CHRIS TRUBAC  
IRENE CAHILL  
RANDY SCHAFER  
RANDY MAIVILLE

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, NOVEMBER 10, 2022 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order

Approval of the [October 27, 2022 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Community Mental Health – Resolution to Authorize a Contract with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for [Correctional Assessment and Treatment Services](#) at the Ingham County Jail
2. Prosecutor’s Office
  - a. Resolution to Authorize a Memorandum of Understanding with the [Tri-County Metro Narcotics Squad](#) Under the 2023 Byrne JAG Grant
  - b. Resolution to Authorize a Memorandum of Understanding between the Department of the [Attorney General](#), the Ingham County Prosecutor’s Office, the Jackson County Prosecutor’s Office, and AWARE Inc.
3. Probate Court – Resolution to Extend the 2022 [Coronavirus Emergency Supplemental Funding Grant](#)
4. Community Corrections – Resolution to Authorize Contracts with [Northwest Initiative and Prevention and Training Services](#) for 2023 Community-Based Programming
5. Circuit Court – Resolution to Authorize an Agreement with Michigan State Police to Extend the Period of the Circuit Court’s [Coronavirus Emergency Supplemental Funding Grant](#)
6. Law & Courts Committee – Resolution Authorizing an Additional 2023 Agreement for [Juvenile Justice](#) Community Agencies

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

LAW & COURTS COMMITTEE  
October 27, 2022  
Draft Minutes

Members Present: Slaughter, Schafer, Cahill, Polsdofer, Maiville, and Trubac.

Members Absent: Celentino.

Others Present: Paige Swem, Teri Morton, Madison Hughes, and others.

The meeting was called to order by Chairperson Slaughter at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the October 13, 2022 Minutes

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. SHAFER, TO APPROVE THE MINUTES OF THE OCTOBER 13, 2022 LAW & COURTS COMMITTEE MEETING.

Commissioner Trubac asked to amend the previous minutes as follows:

He further stated that he was happy to see that dog fighting was specifically mentioned in the resolution, as those animals ~~were bred to kill people~~ **pose a danger to the public**.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

Additions to the Agenda

12. Controller's Office – Resolution to Authorize an Agreement with VitalCore Health Strategies for Correctional Health Services for the Ingham County Jail and Ingham County Youth Center

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Sheriff's Office – Resolution to Authorize a Contract with Deb Hart Yoga and Meditation, LLC
3. Homeland Security and Emergency Management
  - a. Resolution to Authorize a Contract with the State of Michigan to Accept the FY 2022 Homeland Security Grant Program Funds and Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1

- b. Resolution to Authorize a Contract with West Shore Services Inc. for the Purpose of Upgrading the Outdoor Warning Siren Controller Computer at the Ingham County 9-1-1 Dispatch Center
- 4. Prosecutor’s Office – Resolution to Authorize an Extension of the Coronavirus Emergency Supplemental Funding Grant from the Michigan State Police to the Ingham County Prosecuting Attorney’s Office
- 5. Circuit Court
  - a. Resolution to Accept the FY 2023 Michigan Mental Health Court Program Grant, Continue the Grant Funded Full-Time Mental Health Court-Court Services Coordinator Position, and Authorize Subcontracts
  - b. Resolution to Accept the FY 2023 Swift and Sure Sanctions Probation Program Grant (SSSPP), Continue the Grant Funded Three-Quarter Time SSSPP Case Management Coordinator Position, and Authorize Subcontracts
- 6. Circuit Court – Juvenile Division – Resolution to Authorize Project Change Request with i3-Imagesoft, LLC.
- 7. Probate Court – Resolution to Authorize Project Change Request No. 22702 to the Statement of Work No. 21771 with Imagesoft Corporation for the Probate Court Imaging Project
- 8. 55<sup>th</sup> District Court
  - a. Resolution to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office - Michigan Mental Health Court Grant Program, Continue a Probation Officer Position, and Authorize Subcontracts for 55<sup>th</sup> District Court
  - b. Resolution to Accept a Grant Award from the Michigan Supreme Court’s State Court Administrative Office - Michigan Drug Court Grant Program and Authorize Subcontracts for 55<sup>th</sup> District Court
- 9. Friend of the Court– Resolution Authorizing a Contract with Child and Family Charities for the Access and Visitation Grant Program
- 10. Animal Control and Shelter
  - a. Resolution to Approve the Purchase of a 2023 Ford Explorer Police Interceptor for Ingham County Animal Control and Shelter
  - b. Resolution to Create a Second Lead Animal Control Officer Designation
  - c. Resolution to Approve the Creation of a Veterinarian Assistant and Veterinarian Position for Ingham County Animal Control and Shelter
- 11. 9-1-1 Dispatch Center – Resolution to Authorize the Use of a Facility/Station Dog at the Ingham County 9-1-1 Center

12. Controller's Office – Resolution to Authorize an Agreement with VitalCore Health Strategies for Correctional Health Services for the Ingham County Jail and Ingham County Youth Center

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

1. Advance Peace Project – Update by Paige Swem, Ingham County Health Department

Paige Swem, Ingham County Health Department Policy Analyst, provided an update on Type A Crime Statistics from 2018 to 2021 in the City of Lansing. The statistics are reflected in the minutes as attachment A.

Ms. Swem stated that the local operator, Michigan Public Health Institute (MPHI), had hired Marlan Beard, Aaron Blankenburg, and Terrence Cooper as the three-field staff with the grant money provided.

Commissioner Schafer asked if there was any information on crimes involving knives.

Ms. Swem stated that information was very important but that the Advanced Peace initiative had only tracked information on fatal or non-fatal shootings. She further stated that she did not have these statistics available for this meeting, but that these crimes were being tracked and she could have them available in the future.

Chairperson Slaughter asked if the statistics reflected all of Ingham County.

Ms. Swem clarified these statistics were for the city of Lansing. She further stated that there were data meetings to attempt to pull the information for all of Ingham County.

Ms. Swem stated that some locations were not able to track retaliatory gun violence at this time but that was something the Health Department was working to improve.

Chairperson Slaughter asked for an update on the upcoming future of this project.

Ms. Swem stated that Ingham County's contract with MPHI would be terminated in February 2023, so she would be back soon to discuss a new contract for year two with the Law and Courts Committee. She further stated that MPHI had recently traveled to California for a week-long training.

Ms. Swem stated that Advanced Peace National had traveled to Lansing, Michigan to provide training and had also traveled to a site similar to Ingham County down south, which was approximately six months ahead of Ingham County. She further stated that approximately six weeks ago, the three Neighborhood Change Agent's (NCA) began knocking on doors to discuss the fellowship with community members.

Ms. Swem stated that there would be three NCA's who would recruit three to five others, each for an 18-month fellowship. She further stated that the NCA's talk to the fellows every day and had provided an improvement plan, called a life map, to improve their life with various resources.

Ms. Swem stated that Paul Elum, MPHI Chief Strategy Officer, would be the supervisor of the NCA's. She further stated that Mr. Elum had done a great op-ed piece in the Lansing State Journal on September 22, 2022 recalling his experience growing up in Detroit, Michigan and how his life, and the lives of those he knew, could have been different with a program such as this.

Ms. Swem stated that the Health Department had also held a press conference on September 22, 2022 that some Board of Commissioners had attended as well as Mayor Schor, Linda Vail, Ingham County Health Department Director, and Mr. Elum. She further stated that it had all been positive press coverage by FOX47, Lansing State Journal and WLNX centered around the three NCA's while slightly highlighting the panel.

Ms. Swem stated that Ingham County would never know the identification of the fellows. She further stated that she believed this was important for the expectations and security of the fellows and everyone else involved.

Ms. Swem stated that she would meet with MPHI every month to discuss what support or resources would be needed from the Health Department to serve the needs of the fellows. She further stated that MPHI had provided their new logo for approval at the previous meeting with her.

Commissioner Polsdofer asked what city they had gone to down south.

Ms. Swem stated she had not been provided the answer previously for safety purposes, but would have that answer when their expense report was received in the near future.

Commissioner Polsdofer stated that he would be interested to track their progress since they were approximately two steps ahead of Ingham County. He further asked if Ingham County would be made aware when new fellows were added and how many there were total.

Ms. Swem stated that the Health Department would be made aware of how many prospects MPHI had and the number of life maps that had been provided. She further stated that Ingham County would know the number of fellows but not their names.

Chairperson Slaughter reminded those present that it was very important to maintain the confidentiality of the fellows. He further stated that the relationship and trust the NCA establishes with the fellow is vital to the process and he appreciated MPHI maintaining that confidentiality.

Chairperson Slaughter stated he was comfortable remaining vague in terms of the names of the fellows.

Ms. Swem stated that it was important for the NCA's to know that Ingham County respects their model as this was the model that had been agreed to. She further stated that statistics, such as how many people have a life map or how many people had dropped out or stayed in the program, would be provided.

Commissioner Schafer asked if there was staff in every high school or only specifically the targeted high schools.

Ms. Swem stated that Mr. Cooper and Mr. Blankenburg were working in the schools currently but the budget only allowed for three full time positions. She further stated that there would not be enough funds to staff every school but that the NCA's worked closely with each school's guidance counselors and resource officers which was an important connection to be made.

Commissioner Schafer asked if there had been any relationship with The Village Lansing.

Ms. Swem stated that with this program, the funding provided under this contract would be directed towards the three NCA's only. She further stated that one part of the development with MPHI would be building capacity with these three NCA's because the training had been provided by Advanced Peace to these three individuals.

Commissioner Schafer asked if Peckham was involved in this project.

Ms. Swem stated that Peckham was not involved in this project and that the MPHI had taken the fiduciary role.

Commissioner Cahill stated that gangs were moving to other areas and were not specifically staying in Lansing. She further asked how soon this program could be implemented in other areas, and if funding would be required from those areas.

Commissioner Cahill stated that she did not want the public to believe Lansing was the only area affected by these crimes and become concerned with the area. She further stated that the problem had spread further than Lansing.

Ms. Swem stated that East Lansing had recently seen an increase in crimes this fall as well. She further stated with every new dollar, a new NCA could be hired.

Ms. Swem explained that most cities would have approximately five to ten NCA's and that Lansing currently had three out of the seven NCA's that had been recommended for the area by Advance Peace. She further stated that Mr. Elum would be the supervisor of the NCA's but would not be paid from the funding provided by Ingham County.

Chairperson Slaughter requested clarification on the future phases of this project.

Ms. Swem stated that in the future there would be a Project Manager for the NCA's to report to, two to three Peacekeepers to provide similar duties as the NCA's, and an administrative staff

member to provide the reporting and additional funding needed. She further stated that they could expand to more areas in Ingham County with increased funding in the future.

Ms. Swem stated that other counties in Michigan were looking at adopting this as well.

Chairperson Slaughter asked if the new positions and expansions would be a part of the next phases of the project.

Ms. Swem confirmed the new positions and expansions would be a part of the next phases. She further stated that if Washtenaw County moved forward with this project, they would not be included in Ingham County's reports but we would communicate with them regarding the project.

Ms. Swem stated that it was a scaling and funding issue. She further stated that the Health Department had been waiting on the \$500,000 from the Elissa Slotkin allocation as that would provide a substantial increase to double the staff, but Congress was waiting until after the Election season.

Commissioner Schafer stated that Representative Slotkin had been in Stockbridge recently and that she had stated those funds may not be available until March of 2023. He further stated that it would be a long process.

Ms. Swem stated that AmeriCorps programs had been recruited and that she personally had supervised the Program Coordinators. She further stated that a Violence Prevention Vista-Coordinator had been hired in July 2022 for a full year to conduct research on identifying state and local grants to assist with the funding issue.

Commissioner Polsdofer asked if the Slotkin allotment from Congress would cover the three fiscal years like the Ingham County allotment had.

Ms. Swem stated that it would not cover the three years and that the funds would have to be used by September 2023. She further stated that she had been preparing in advance to be ready to spend the \$500,000 in approximately six months or less.

Commissioner Cahill asked if it would be possible to shift other money around to have the ability to hold this funding until a decision was made on what to spend it on.

Ms. Swem stated that might be possible and that she had various projection scenarios ready. She further stated that, in the future, the funding that Ingham County had provided could potentially be moved to be received later to provide the ability to hire more staffing when possible.

Chairperson Slaughter thanked Ms. Swem for the update. He further stated that though he won't see the updates in the future, the Law and Courts Committee members that would be would look forward to future updates.

Ms. Swem stated that their website, [AdvancePeaceLansingIngham.org](http://AdvancePeaceLansingIngham.org), had gone live with the plan, statistics, and contact information for the Advance Peace NCA's. She further stated that the



life map mobile application that Ingham County had previously approved had been delivered to MPHI and they were pleased with the mobile app so far.

Announcements

Commissioner Schafer thanked AmeriCorp for being present at the Law and Courts Committee meeting and working through this long process to achieve a good solution to provide the most benefit for all of those involved. He further expressed his gratitude to the Law and Courts Committee for adding this item to the agenda tonight to move forward and begin getting the staff in place before the new facility opened.

Public Comment:

None.

Adjournment

The meeting was adjourned at 6:19 PM

Attachment A: City of Lansing Type A Crime Statistics from 2018-2021

City of Lansing Stats

Type A Crime Statistics from 2018-2021

Type A Crimes

	2018	2019	2020	2021	Change 18-19	Change 19-20	Change 20-21
Agg Assault	727	656	927	879	-10%	41%	-5%
Arson	21	22	45	40	5%	105%	-11%
Assault (Other)	98	178	163	237	82%	-8%	45%
Robbery	172	173	188	170	1%	9%	-10%
Burglary	932	793	725	749	-15%	-9%	3%
CSC	225	226	176	169	0%	-22%	-4%
MDOP	798	820	1004	964	3%	22%	-4%
Larcenies	1706	1682	1569	1346	-1%	-7%	-14%
Motor Vehicle (Theft)	487	419	631	563	-14%	51%	-11%
Retail Fraud	495	508	378	299	3%	-26%	-21%
Weapons Offenses	176	199	334	357	13%	68%	7%
Grand Total	7855	7695	8160	7794	-2%	6%	-4%

Domestic Violence Related Totals

	2018	2019	2020	2021
Agg Assault	376	303	420	399
Arson	2	4	5	4
Assault (Other)	71	134	106	153
Robbery	5	7	4	5
Burglary	37	36	39	53
CSC	27	33	31	21
MDOP	50	41	59	63
Larcenies	14	20	18	19
Motor Vehicle (Theft)	1	5	0	4
Retail Fraud	2	3	0	0
Weapons Offenses	5	7	12	4
Grand Total	590	593	694	725

	Shots Fired Calls	Fatal Shootings	NFS	Firearms Seized
Jan-18	52	0	3	22
Feb-18	37	0	4	15
Mar-18	41	0	3	23
Apr-18	37	0	2	17
May-18	51	2	4	20
Jun-18	60	0	2	19
Jul-18	72	0	6	22
Aug-18	51	0	1	14
Sep-18	59	0	5	20
Oct-18	82	1	2	16
Nov-18	53	0	3	10
Dec-18	61	2	3	13
<b>2018 Total</b>	<b>656</b>	<b>5</b>	<b>38</b>	<b>215</b>
Jan-19	67	1	6	18
Feb-19	39	0	4	14
Mar-19	59	1	6	18
Apr-19	53	0	5	20
May-19	66	0	5	22
Jun-19	64	1	0	15
Jul-19	68	2	4	23
Aug-19	80	3	4	26
Sep-19	57	0	0	25
Oct-19	50	2	4	16
Nov-19	46	1	1	14
Dec-19	67	0	8	17
<b>2019 Total</b>	<b>716</b>	<b>11</b>	<b>47</b>	<b>228</b>
Jan-20	84	0	4	20
Feb-20	59	0	7	18
Mar-20	82	1	5	25
Apr-20	92	0	3	16
May-20	145	2	7	32
Jun-20	128	1	7	45
Jul-20	128	1	8	28
Aug-20	154	2	15	37
Sep-20	185	0	6	30
Oct-20	136	1	6	19
Nov-20	162	4	12	23
Dec-20	135	1	5	29
<b>2020 Total</b>	<b>1490</b>	<b>13</b>	<b>85</b>	<b>322</b>
Jan-21	120	0	6	37
Feb-21	73	2	5	42
Mar-21	94	2	6	51
Apr-21	104	2	3	49
May-21	151	5	7	47
Jun-21	130	3	6	44
Jul-21	93	1	8	63
Aug-21	144	2	11	75
Sep-21	122	3	9	52
Oct-21	106	2	6	53
Nov-21	102	0	10	29
Dec-21	146	1	9	40
<b>2021 Total</b>	<b>1385</b>	<b>23</b>	<b>86</b>	<b>582</b>

### Nonfatal & Fatal Shooting Totals

	2018	2019	2020	2021	Percent Change from 2018-2019	Percent Change from 2019-2020	Percent Change from 2020-2021
<b>Nonfatal Shootings</b>	38	47	85	86	24%	81%	1%
<b>Fatal Shootings</b>	5	11	13	23	120%	18%	78%

Total Firearms Stolen by Year
2018 = 127 5 recovered
2019 = 142 6 recovered
2020 = 180 9 recovered
2021 = 189 0 recovered

Total Firearms Seized 2021=582	
Total Firearms Seized 2020=382	
Total Firearms Seized 2019=254	
The total number of firearms seized increased 52% from 2020 to 2021.	
<i>Numbers reflect firearms seized in criminal incidents only, including those seized by MSP/SCP</i>	
<b>Homicide Clearance Rates</b>	<b>Homicide Totals</b>
2021 = 62%	2021 = 25
2020 = 77%	2020 = 22
2019 = 84%	2019 = 13
2018 = 89%	2018 = 9

**NOVEMBER 10, 2022 LAW & COURTS AGENDA  
STAFF REVIEW SUMMARY**

**RESOLUTION ACTION ITEMS:**

**The Deputy Controller recommends approval of the following resolutions:**

1. *Community Mental Health – Resolution to Authorize a Contract with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for Correctional Assessment and Treatment Services at the Ingham County Jail*

This resolution will authorize a contract not to exceed \$775,400 with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) for Correctional Assessment and Treatment Services (CATS) at the Ingham County Jail for the period of January 1, 2023 through December 31, 2023. Since January 2019, the Board of Commissioners has allocated Justice Millage funding to CMH for CATS services. This contract will continue current services into the 2023 calendar year. The contract will include funding for three full-time mental health therapists, one full-time nurse case manager, one full-time mental health secretary, a full-time program manager, and a peer recovery coach.

See memo for details.

- 2a. *Prosecutor's Office – Resolution to Authorize a Memorandum of Understanding between the Tri-County Metro Narcotics Squad and the Ingham County Prosecutor's Office under the 2023 Byrne JAG Grant Program*

This resolution will authorize an agreement for the Tri-County Metro Narcotics Squad to disburse \$27,930 to the Ingham County Prosecutor's Office (ICPO) under the 2023 Byrne JAG Grant Program "*Building Investigative Capacity to Combat Dangerous Drugs and Violent Crime in Our Communities*" for the time period October 1, 2022 through September 30, 2023. The primary goal of this grant is to focus on heroin, fentanyl, and prescription opiates. The aim is to reduce overdoses, deaths, and criminal activity related to the sale of heroin and opiates. This grant funding will be used by ICPO to assist in obtaining technological equipment to efficiently meet its constitutional and statutory obligations to provide timely discovery in criminal matters and to offset the increased costs for Prosecuting Attorney's Association of Michigan (PAAM) interns for 2023.

See memo for details.

- 2b. *Prosecutor's Office – Resolution to Authorize a Memorandum of Understanding between the Department of the Attorney General, the Ingham County Prosecutor's Office, and the Jackson County Prosecutor's Office, and AWARE Inc.*

This resolution will authorize the Ingham County Prosecutor's Office (ICPO) to enter into a memorandum of understanding (MOU), effective October 1, 2022 through September 30, 2023, in the amount of \$401,103.39 with the Department of the Attorney General (AG), the Jackson County Prosecutor's Office, and AWARE Inc. The AG will provide reimbursement funding for all expenses charged under the MOU.

ICPO receives grant funding from the Michigan Department of the Attorney General to assist local prosecutors with the investigation, prosecution, and notification of victims in cases arising out of the statewide Sexual Assault Kit Initiative (SAKI). ICPO utilizes one Special Assistant Attorney General and one dedicated Ingham County Sheriff's Office detective to investigate those unsolved cases originating from Ingham County. Beginning in 2020, additional funds have been provided to expand the duties of the Ingham County based SAKI Assistant AG to include unresolved sexual assault kit cases originating from Jackson County. The ICPO SAKI prosecutor was authorized, under the powers of the AG, to prosecute cases in both counties. The Jackson County Prosecutor's Office provides office space and resources for the additional prosecutorial assistance. Further, the grant includes funds for a community-based Jackson County sexual assault advocate to provide victims with notification and services.

See memo for details.

3. *Probate Court – Resolution to Extend the 2022 Coronavirus Emergency Supplemental Funding Grant for Probate Court*

This resolution will authorize an extension of the 2022 Coronavirus Emergency Supplemental Funding (CESF) Grant with the Michigan State Police for the period of January 1, 2022 to September 30, 2023. The funds from this grant will be used to secure additional Personal Protective Equipment (PPE); secure kiosks for self-service and/or contactless response; assist with OnBase workflow and electronic case file processing through ImageSoft; and pay for temporary staffing and/or overtime costs to assist with any backlog resulting from the coronavirus pandemic. This extension provides no additional funding, but allows for additional time for grant permitted expenditures to be reimbursed.

See memo for details.

4. *Community Corrections – Resolution to Authorize Contracts with Northwest Initiative and Prevention and Training Services for 2023 Community-Based Programming*

This resolution will authorize entering into contracts with Northwest Initiative for Day Reporting services in an amount not to exceed \$52,000 and with Prevention and Training Services for Moral Reconciliation Therapy groups in an amount not to exceed \$18,600 for the performance period of January 1, 2023 through December 31, 2023. Funding for these contracts will come from the Justice Millage, and is included in the 2023 budget.

See memo for details.

5. *Circuit Court – Resolution to Authorize an Agreement with Michigan State Police to Extend the Period of the Circuit Court's Coronavirus Emergency Supplemental Funding Grant*

This resolution will authorize entering into an agreement with Michigan State Police (MSP) to extend the Circuit Court's CESF grant period to September 30, 2023. The funds from this grant (\$142,896) will be used in support of the Court's Visiting Judge project aimed at reducing a backlog of criminal jury trials. This extension provides no additional funding, but allows for additional time for grant permitted expenditures to be reimbursed.

See memo for details.

6. Law & Courts Committee – Resolution Authorizing an Additional 2023 Agreement for Juvenile Justice Community Agencies

This resolution will authorize a contract for the period of January 1, 2023 through December 31, 2023, for the Eastside Community Action Center’s “C.O.P.E. for Youth” program. Resolution #22-470 allocated 2023 funding for Juvenile Justice Community Agencies to four programs seeking continuation funding. A request for Juvenile Justice Millage Community Agency funding was also received from the Eastside Community Action Center (ECAC). The County Attorney’s office determined that this initial request did not meet eligibility requirements for funding from the Juvenile Justice Millage.

ECAC has submitted a revised request that is eligible for funding. The request is for \$45,000 for a “C.O.P.E. for Youth” program. Resolution #22-373 allocated \$185,000 for Juvenile Justice Community Agencies in 2023, and \$179,510 has been awarded through Resolution #22-470, leaving an available balance of \$5,490. The Board could increase the \$185,000 allocated in 2023 for Juvenile Justice Community Agencies.

If the Law & Courts committee would like to allocate funding to the ECAC’s “C.O.P.E. for Youth” program, the attached resolution has a blank for the allocation amount, and also includes a clause to allocate additional funding from the Juvenile Justice Millage if necessary.

See memo for details.

## Agenda Item 1

**TO:** Board of Commissioners Law & Courts and Finance Committees  
**FROM:** Teri Morton, Deputy Controller  
**DATE:** November 1, 2022  
**SUBJECT:** Resolution to Authorize a Contract with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for Correctional Assessment and Treatment Services at the Ingham County Jail

For the meeting agendas of November 10 and 16

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### **BACKGROUND**

On August 7, 2018, Ingham County voters approved the Justice Millage. In addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons.”

Beginning in January 2019, the Board of Commissioners has allocated funding to Community Mental Health (CMH) for Correctional Assessment and Treatment Services (CATS). This resolution would approve a contract to continue current services into the 2023 calendar year.

The contract will include funding for three full-time mental health therapists, one full-time nurse case manager, one full-time mental health secretary, a full-time program manager, and a peer recovery coach.

### **ALTERNATIVES**

There are many beneficial services and programs that could qualify under the millage language to treat substance addictions, mental illness, and reduce recidivism. CMH has been allocated Justice Millage funding for CATS programming at the Jail since 2019.

### **FINANCIAL IMPACT**

Continuation of the current services provided by this contract will total \$775,400 in 2023, to be paid from proceeds of the Justice Millage.

### **OTHER CONSIDERATIONS**

A total of \$1.9 million is budgeted in Justice Millage programming funds, including, in addition to this contract, funding for Community Based Programs, Ingham County Sheriff’s Office/Jail Programming, two Corrections Deputies to assist in facilitating inmate programming and a portion of the Inmate Programming Coordinator, the Ingham County Health Department Pathways to Care Program, a Pretrial Services Clerk, and a Pretrial Services Investigator.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution.



Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON, AND INGHAM COUNTIES FOR CORRECTIONAL ASSESSMENT AND TREATMENT SERVICES AT THE INGHAM COUNTY JAIL**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, in addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the 2023 Budget includes \$775,400 to contract with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for Correctional Assessment and Treatment Services at the Ingham County Jail; and

WHEREAS, these services will include three full-time mental health therapists, one full-time nurse case manager, one full-time mental health secretary, a full-time program manager, and a peer recovery coach.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$775,400 with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for Correctional Assessment and Treatment Services at the Ingham County Jail for the period of January 1, 2023 through December 31, 2023.

BE IT FURTHER RESOLVED, that funds for this contract will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2023 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**TO:** Board of Commissioners Law & Courts and Finance Committees

**FROM:** Mike Cheltenham, Chief Assistant Prosecuting Attorney

**DATE:** October 31, 2022

**SUBJECT:** Resolution to Enter into a Memorandum of Understanding between the Tri-County Metro Narcotic Squad and the Ingham County Prosecutor's Office under the 2023 Byrne Jag Grant Program  
*For the meeting agendas of November 10<sup>th</sup> and November 16<sup>th</sup>, 2022*

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**BACKGROUND**

Under the Urban Cooperation Act, MCL 124.501 et seq., the Michigan Department of State Police (MSP), the City of Lansing, County of Ingham, County of Eaton, and the County of Clinton are all participate in the Tri-County Metro Narcotics Squad (TCM). This task force combines law enforcement personnel and resources to investigate violations of the controlled substance laws of Michigan. TCM has been awarded funds under the 2023 FY Byrne Jag Grant Program "Building Investigative Capacity to Combat Dangerous Drugs and Violent Crime in Our Communities." The primary goal of this grant is to focus on heroin, fentanyl, and prescription opiates. The aim is to reduce overdoses, deaths, and criminal activity related to the sale of heroin and opiates. TCM has offered \$27,930 in grant funds to the Ingham County Prosecutor's Office (ICPO) to participate in this grant program in exchange for assistance in the prosecution of these cases in Ingham County.

**ALTERNATIVES**

None.

**FINANCIAL IMPACT**

The proposed agreement would have no financial impact. Currently, ICPO works with TCM and the other participating entities without financial remuneration. Under the proposed agreement, ICPO would receive a total disbursement of \$27,930 during the current grant cycle. Please note that this is the third year ICPO has received this grant.

**OTHER CONSIDERATIONS**

ICPO intends to use this funding to continue to purchase technological upgrades for our discovery unit. Additionally, ICPO will use this funding to offset the increased costs for Prosecuting Attorney's Association of Michigan (PAAM) summer interns. These 2<sup>nd</sup> and 3<sup>rd</sup> year law students, selected by PAAM, are put through the same basic training course offered to newly appointed APAs across the state. Once they have completed the course, these interns provide valuable courtroom assistance to our office. This year the cost of a PAAM intern increased to \$9,600 per intern.

**RECOMMENDATION**

Based on the information provided, I respectfully request approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH THE TRI-COUNTY METRO NARCOTICS SQUAD UNDER THE 2023 BYRNE JAG GRANT**

WHEREAS, the Tri-County Metro Narcotics Squad (TCM) has been approved under the 2023 Byrne JAG Grant Program “*Building Investigative Capacity to Combat Dangerous Drugs and Violent Crime in Our Communities*” to disburse \$27,930 in funds to the Ingham County Prosecutor’s Office (ICPO) for the fiscal year of October 1, 2022 through September 30, 2023; and

WHEREAS, the primary goal of the grant program is to focus on heroin, fentanyl, and prescriptions opiates to reduce overdoses, deaths, and other criminal activities related to the sale and distribution of heroin and opioids in Ingham County and the surrounding area; and

WHEREAS, ICPO currently assists TCM with the investigation and prosecution of controlled substance cases without financial remuneration and ICPO has agreed to assign a dedicated assistant prosecuting attorney to the investigation, warrant review, and prosecution of cases under the grant program; and

WHEREAS, the grant funding would assist ICPO in obtaining technological equipment to efficiently meet its constitutional and statutory obligations to provide timely discovery in criminal matters and to offset the increased costs for Prosecuting Attorney’s Association of Michigan (PAAM) interns for 2023; and

WHEREAS, the funds will be disbursed to ICPO prior to September 30, 2023.

THEREFORE, BE IT RESOLVED that the Ingham County Board of Commissioners authorize acceptance of the proposed agreement for the Tri-County Metro Narcotics Squad to disburse \$27,930 to the Ingham County Prosecutor’s Office under the 2023 Byrne JAG Grant Program “*Building Investigative Capacity to Combat Dangerous Drugs and Violent Crime in Our Communities*.”

BE IT FURTHER RESOLVED that the Controller/Administrator is authorized to make any necessary adjustments to the 2023 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**TO:** Board of Commissioners Law & Courts and Finance Committees

**FROM:** Mike Cheltenham, Chief Assistant Prosecuting Attorney

**DATE:** October 31, 2022

**SUBJECT:** Resolution to Authorize a Memorandum of Understanding between the Department of the Attorney General, the Ingham County Prosecutor's Office, and the Jackson County Prosecutor's Office, and AWARE Inc.  
*For the work session agendas of November 10th and November 16<sup>th</sup>, 2022*

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**BACKGROUND**

Our office receives grant funding from Michigan Department of the Attorney General to assist with the investigation, prosecution, and notification of victims in cases arising out of the statewide Sexual Assault Kit Initiative (SAKI). ICPO utilizes one Special Assistant Attorney General and one designated Ingham County Sheriff's Office (ICSO) detective to investigate unsolved Ingham county cases. In 2020, additional funds were provided to expand the duties of our Ingham SAKI prosecutor to include unresolved cases originating from Jackson county. The SAKI prosecutor is authorized, by the Attorney General's Office, to prosecute cases in both counties. The Jackson County Prosecutor's Office (JCPO) provides office space and resources for the additional assistance. Further, the grant includes funds for a Jackson county sexual assault advocate to provide victims with notification and services.

**ALTERNATIVES**

None at this time.

**FINANCIAL IMPACT**

There is no financial impact since the Department of the Attorney General will provide re-imburement funding for all expenses charged under a Memorandum of Understanding (MOU). The agreement requires Ingham county to process all billing from JCPO and AWARE Inc. The MOU also includes funding for an Ingham community-based sexual assault advocate and a crime analyst.

The total amount of funding is \$401,103.39. The MOU is for services provided on or after October 1, 2022 through September 30, 2023.

**OTHER CONSIDERATIONS**

Regionalized prosecution, investigation, and victim advocacy enhances the quality of these complex investigations. Currently, our SAKI team has multiple investigations on going in each county.

**RECOMMENDATION**

Based on the information provided, I respectfully request approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF THE ATTORNEY GENERAL, THE INGHAM COUNTY PROSECUTOR'S OFFICE, THE JACKSON COUNTY PROSECUTOR'S OFFICE, AND AWARE INC.**

WHEREAS, the Department of the Attorney General provides funds for local prosecutors to assist with the investigation, prosecution, and victim notification of cases arising from the testing of previously untested sexual assault kits through the 2015 Sexual Assault Kit Initiative (SAKI); and

WHEREAS, the Attorney General would designate a Special Assistant Attorney General to review these investigations and determine the viability of prosecution of these untested sexual assault kits for both Ingham and Jackson Counties; and

WHEREAS, the Special Assistant Attorney General will be working out of the Ingham County Prosecutor's Office (ICPO) yet also have access and work space in the Jackson County Prosecutor's Office (JCPO); and

WHEREAS, the Special Assistant Attorney General will be paid for duties performed in both Ingham and Jackson counties, including but not limited to salary, equipment, training, mileage, and any other funds approved by the Department of the Attorney General with all expenses, excluding salary, to be processed by Ingham County but paid for by the Department of the Attorney General; the total personnel costs, including advocates, a crime analyst, and all other miscellaneous costs for both counties is not to exceed \$401,103.39; and

WHEREAS, the Ingham County Prosecutor's Office is authorized to enter into a subcontract with an Ingham county-based advocacy organization, not to exceed \$33,758.40, for notification and advocacy services for sexual assault victims; and

WHEREAS, the Jackson County Prosecutor's Office will be entering into a subcontract with AWARE Inc., not to exceed \$33,758.40, for notification and advocacy services for sexual assault victims in Jackson county and AWARE Inc. will submit billing to be processed by Ingham County but paid by the Department of the Attorney General.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into a memorandum of understanding, effective October 1, 2022 through September 30, 2023, with the Department of the Attorney General, the Jackson County Prosecutor's Office, and AWARE Inc., consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**TO:** Board of Commissioners - Law & Courts and Finance Committees

**FROM:** *Morgan E. Cole, Probate Court Administrator/Register*

**DATE:** *October 27, 2022*

**SUBJECT:** **Extension of the 2022 Coronavirus Emergency Supplemental Funding (CESF) Grant for Probate Court**

*For the work sessions of November 10, 2022 and November 16, 2022*

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**BACKGROUND**

On November 17, 2021, the Ingham County Probate Court applied for funding through the 2022 Coronavirus Emergency Supplemental Funding Grant (CESF) offered by the Michigan State Police (MSP). The CESF Grant provides funding to Michigan Circuit, District, and Probate Courts to respond to the Coronavirus pandemic. On December 17, 2021, the MSP notified the Ingham County Probate Court was awarded a grant allocation of \$104,022 for the 2022 Fiscal Year. Pursuant to Resolution #22-039, the Ingham County Board of Commissioners approved Probate Court’s acceptance of the CESF Grant. The funds from this grant will be used to: secure additional Personal Protective Equipment (PPE); secure kiosks for self-service and/or contactless response; assist with OnBase workflow and electronic case file processing through ImageSoft; and pay for temporary staffing and/or overtime costs to assist with any backlog resulting from the coronavirus pandemic

In the past week, Probate Court received notice from MSP that the Probate Court is eligible for an extension of the current CESF grant through September 30, 2023. This extension provides no additional funding. However, this extension allows for additional time for grant permitted expenditures to be reimbursed.

**ALTERNATIVES**

None at this time.

**FINANCIAL IMPACT**

This extension provides no additional funds. The extension simply allows for the continued expenditure of the 2022 CESF grant amount of \$104,022 past the original closure date of December 31, 2022. This is a reimbursement grant – so there is no financial impact to the county.

**OTHER CONSIDERATIONS**

None at this time.

**RECOMMENDATION**

Based upon the information provided, I respectfully request approval of the attached resolution authorizing Probate Court’s extension of the 2022 Coronavirus Emergency Supplemental Funding (CESF) Grant to September 30, 2023.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO EXTEND THE 2022 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT FOR PROBATE COURT**

WHEREAS, on November 17, 2021, the Ingham County Probate Court applied for grant funding through the 2022 Coronavirus Emergency Supplemental Funding Grant (CESF) offered by the Michigan State Police (MSP) which provides funding to Michigan Circuit, District, and Probate Courts to respond to the Coronavirus pandemic; and

WHEREAS, on December 17, 2021, the MSP notified the Ingham County Probate Court that it was awarded a grant allocation of \$104,022 for the 2022 Fiscal Year; and

WHEREAS, on January 25, 2022, pursuant to Resolution #22-039, the Ingham County Board of Commissioners (BOC) authorized Probate Court's acceptance of the CESF grant allocation for \$104,022 to be expended by December 31, 2022; and

WHEREAS, this October 2022, MSP offered an extension of the CESF grant contract, which provided no additional funding but allowed for the continued expenditure of \$104,022 until September 30, 2023; and

WHEREAS, this funding is for expenses directly related to coronavirus issues affecting Michigan Courts; and

WHEREAS, funds from this grant will be used to: secure additional Personal Protective Equipment (PPE); secure kiosks for self-service and/or contactless response; and assist with OnBase workflow/electronic case file processing and software through ImageSoft; hire temporary staffing and/or overtime costs to assist with any backlog resulting from the coronavirus pandemic; and

WHEREAS, this extension extends the CESF grant from January 1, 2022 to September 30, 2023, and provides for reimbursement of expenses during such period.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Probate Court to enter into a grant extension with Michigan State Police for the total amount of \$104,022 for the period of January 1, 2022 to September 30, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

## Agenda Item 4

**TO:** Law & Courts and Finance Committees  
**FROM:** Nicholas J. Hefty, CCAB Manager  
**DATE:** November 1, 2022  
**SUBJECT:** Resolution to Authorize Contracts with Northwest Initiative and Prevention and Training Services for 2023 Community Based Programming  
For the meeting agendas of November 10 and November 16

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### **BACKGROUND**

The 2023 Budget (Resolution #22-484) adopted by the Board of Commissioners on October 25, 2022 approved Justice Millage funds in an amount up to \$475,600 for Community Corrections program contracts, including Day Reporting and MRT.

### **ALTERNATIVES**

Without these funds, Day Reporting and Moral Reconciliation Therapy (MRT) will only be available with State Community Corrections grant funding which imposes strict eligibility limitations; and, on a client pay basis which limits or precludes access for indigent users. Without these funds, Day Reporting and MRT will only be available on a self-pay basis, precluding access for indigent users.

### **FINANCIAL IMPACT**

All program expenditures will be covered by Justice Millage funding approved for this purpose. Day Reporting (\$52,000) will provide services on a fee for service basis for an estimated 40-50 participants; MRT group sessions (\$18,600) will be provided for an estimated 30 participants.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County, specifically section A 2. (e) of the Action Plan – Combine Jail sentences with substance abuse and other treatment programming when appropriate to reduce recidivism.

### **OTHER CONSIDERATIONS**

Day Reporting and MRT provide evidence-based curricula designed to decrease offender recidivism. Community-based programming frees up jail beds and allows appropriate participants to work, go to school, and take care of personal, family, and community obligations. Justice Millage funding for Community Corrections also included a \$400,000 allocation for Indigent Electronic Monitoring (EM) users, however, a contract with Judicial Services Group for EM is already in place and active through 2024.

### **RECOMMENDATION**

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution to support 2023 millage funded Day Reporting and MRT treatment services.



Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE CONTRACTS WITH  
NORTHWEST INITIATIVE AND PREVENTION AND TRAINING SERVICES FOR  
2023 COMMUNITY-BASED PROGRAMMING**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the Justice Millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the 2023 Budget adopted by Resolution #22-484 on October 25, 2022 includes Justice Millage funded contracts to provide community-based programs, including Day Reporting and Moral Reconciliation Therapy (MRT); and

WHEREAS, Justice Millage funded community-based program contracts for a performance period of January 1, 2023 through December 31, 2023 will include Northwest Initiative for Day Reporting services in an amount not to exceed \$52,000 and Prevention and Training Services for MRT groups in an amount not to exceed \$18,600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering a contract with Northwest Initiative for Day Reporting services in an amount not to exceed \$52,000 and a contract with Prevention and Training Services for MRT groups in an amount not to exceed \$18,600 for the performance period of January 1, 2023 through December 31, 2023.

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2023 budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**Agenda Item 5**

TO: Ingham County Board of Commissioners

FROM: George M. Strander  
Court Administrator, 30<sup>th</sup> Circuit Court

DATE: November 4, 2022

RE: Extension of Period of Michigan State Police Coronavirus Emergency Supplemental Funding Grant

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**BACKGROUND**

In December of 2021 the 30<sup>th</sup> Circuit Court was informed by the Michigan State Police (MSP) that it had been awarded \$142,896 in Coronavirus Emergency Supplemental Funding (CESF), to be used during the 2022 calendar year. Much of the grant award is earmarked for support of the Court’s Visiting Judge project aimed at reducing a backlog of criminal jury trials.

Recently MSP informed the Court that it would allow CESF grant recipients to apply for an extension of the grant period to September 30, 2023, to ensure awarded funds were used for intended purposes. The Circuit Court would benefit to having an extension of the grant period to ensure awarded grant funds are fully used.

To extend the grant period a contract extension would need to be executed by MSP and the County.

**ALTERNATIVES**

Should a contract extension not be entered into it is likely that some expenses that otherwise would be paid by the grant would need to be paid by other means.

**FINANCIAL IMPACT**

There is no financial impact for the County to extending the grant. All funds for items in the grant budget are paid for through MSP CESF.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

It is recommended that the County enter into a contract extension for the Circuit Court’s MSP CESF grant.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN STATE POLICE  
TO EXTEND THE PERIOD OF THE CIRCUIT COURT'S CORONAVIRUS  
EMERGENCY SUPPLEMENTAL FUNDING GRANT**

WHEREAS, in December of 2021 the 30<sup>th</sup> Circuit Court was informed by the Michigan State Police (MSP) that it had been awarded \$142,896 in Coronavirus Emergency Supplemental Funding (CESF), to be used during the 2022 calendar year; and

WHEREAS, much of the grant award is earmarked for support of the Court's Visiting Judge project aimed at reducing a backlog of criminal jury trials; and

WHEREAS, recently MSP informed the Court that it would allow CESF grant recipients to apply for an extension of the grant period to September 30, 2023, to ensure awarded funds were used for intended purposes; and

WHEREAS, the Circuit Court would benefit to having an extension of the grant period to ensure awarded grant funds are fully used; and

WHEREAS, to extend the grant period a contract extension would need to be executed by MSP and the County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MSP to extend the Circuit Court's CESF grant period to September 30, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

## Agenda Item 6

**TO:** Law & Courts and Finance Committees  
**FROM:** Teri Morton, Deputy Controller  
**DATE:** November 1, 2022  
**SUBJECT:** Resolution Authorizing an Additional 2023 Agreement for Juvenile Justice Community Agencies

For the meeting agendas of November 10 and 16

### **BACKGROUND**

Resolution #22-470 allocated 2023 funding for Juvenile Justice Community Agencies as follows:

- Child & Family Charities – Juvenile Screening & Assessment Program \$49,048
- Child and Family Charities – Teen Court \$33,462
- Resolution Services Center of Central Michigan – Restorative Justice \$67,000
- Small Talk – Health Boundaries/Mental Health Therapy \$50,000

A request for Juvenile Justice Millage Community Agency funding was also received from the Eastside Community Action Center (ECAC). The County Attorney's office determined that this initial request did not meet eligibility requirements for funding from the Juvenile Justice Millage.

ECAC has submitted a revised request that is eligible for funding. The request is for \$45,000 for a "C.O.P.E. for Youth" Program. This is a new program to be offered by ECAC whose goal is to actively engage delinquent or disturbed Ingham County youth in the pursuit of self-improvement, interpersonal development, mental health treatment, and the acquisition of critical life skills. See attached application for details.

### **FINANCIAL IMPACT**

For 2023, \$185,000 was allocated for Juvenile Justice Community Agencies, and \$179,510 has been awarded through Resolution #22-470, leaving an available balance of \$5,490.

### **OTHER CONSIDERATIONS**

This a first time funding request from ECAC for a new program. The Board may want to consider awarding an amount less than the total request in order to evaluate the program's effectiveness.

The Board could increase the \$185,000 allocated in 2023 for Juvenile Justice Community Agencies.

### **RECOMMENDATION**

Funding for agencies consistent with the provisions of the millage is at the discretion of the Board of Commissioners.

**II. APPLICANT INFORMATION**

1. Organization: Eastside Community Action Center
2. Contact Person: Dr. Stan Parker Title: Executive Director
3. Organization's Address: 1001 Dakin Street  
Lansing MI 48912
4. Phone Number: 517-853-0414 Fax Number: 517-853-0415
5. WEB: ecacclansing.org
6. Proposal Title: "C.O.P.E for Youth"
7. Grant Amount Requested: \$ 45,000
8. Federal Tax Identification Number: 65-1276049
9. Preference of receiving Ingham County communications regarding community agency grants:  
Please Check One -  
 U.S. Postal Services  
 Email  
 Email Address: ecacclansing@gmail.com
10. Please indicate the names and titles of persons who are authorized to execute agreements on behalf of your organization:  
Name: Dr. Stan Parker Name: \_\_\_\_\_  
Title: Executive Director Title: \_\_\_\_\_
11. Nonprofit Organization: Please Check One -  
 501(c)(2)  501(c)(3)  501(c)(4)  502(c)(3)  
 Other (specify)
12. Business organization (profit): \_\_\_\_\_
13. Unit of government including schools (specify): \_\_\_\_\_
14. Not incorporated (specify legal and/or professional status of the requesting individual):  
\_\_\_\_\_  
\_\_\_\_\_
15. How long has the applicant's organization been in business? 15 years
16. What is the number of full-time equivalent positions currently employed? 3
17. How many volunteers are currently involved? 25
18. How many Ingham County residents participated in the program last year? 0
19. What was the average cost per Ingham County resident? \_\_\_\_\_  
(Use the total program budget to determine the cost)

### **III. REQUIRED PROPOSAL INFORMATION**

1. Proposed Summary: Please provide a brief summary of what is proposed to be accomplished.

Our "C.O.P.E for Youth" initiative is intended to address the enormous gap left by the lack of support that delinquent youth in Ingham County under the age of 18 require. In order to create a successful pathway from delinquency to independence, our program's goal is to actively engage Ingham County youth who have been referred by the Lansing Police Department, Lansing School District, and the Ingham County Court System in the pursuit of self-improvement, interpersonal development, mental health treatment, and the acquisition of critical life skills. This aim will be accomplished by providing a personalized, self-paced program in an adaptable setting that is sensitive to the requirements and aptitude of each adolescent.

1. How does your agency's proposal address the County's objective of providing appropriate treatment of delinquent and disturbed youth as outlined in the Ingham County Board of Commissioners' Resolution to Adopt the 2023 Juvenile Justice Community Agency Process Calendar and how does it fit into the Ingham County Continuum of Care Model – *Resolution #06-002 - Resolution of Support for the Youth Violence Prevention Coalition's "Continuum of Care" Community Wide Model for Preventing and Treating Delinquency*. (See the attached Resolutions #22-373 and #06-002)

Rehabilitative Methods are a big focus of "C.O.P.E for Youth," with each client receiving individualized attention. Depending on the needs of the individual, treatment differs greatly. Our social workers are fully prepared to help young people in whichever way—or combination of ways—best suits their particular situation. These can include functional family therapy, group therapy, psychodynamic therapy, dialectical behavior therapy, or cognitive behavioral therapy, all of which take into account the unique collection of beliefs, cultures, needs, and barriers that each family has.

Because of this, our program may be used in a variety of ways, all of which tie in with the continuum of care, including as a community-based intervention tool, a court-sanctioned service, and an after-care/re-entry program that provides transitional support and responsive case management.

3. a. How does your proposal involve coordination or collaboration with County services, other local governments, or other agencies?

ECAC has a history of successful working relationships with the Ingham County Court System, City of Lansing Police Department, and the Lansing Public School District. Following discussions with the superintendent of the Lansing School District, community officers from the Lansing Police Department, and several judges from Ingham County, they are willing to work closely with ECAC to refer disturbed and delinquent youth to our "C.O.P.E for Youth" program for treatment.

- b. What other programs similar to your program are operating in the County?

The Village operates a Youth Academy, stating that "participants will build relationships with their peers, gain relevant life skills, and unlock their full potential as young people through carefully crafted lesson plans." Budget basics, opening a youth checking account, firearms safety, conflict resolution, communication skills, basic computer skills, the importance of community outreach, how to deal with an encounter with law enforcement, and the importance of mindfulness practice will be covered. Their program, however, only runs for two weeks every year. Our program is ongoing and takes place every day.

4. a. Is this your first request for funds from Ingham County?  
If not, please describe previous requests.

We have previously applied for the Local Operator – Lansing/Ingham Peacemaker Fellowship Packet #123-21 grant and were unsuccessful.

- b. How do you anticipate this proposal will be funded in future years?

Our Board of Directors is currently working with a management consultant from the Nonprofit Network to develop and implement a strategic fundraising plan that will include an expanded annual giving program. Building a larger individual donor base will complement ECAC's successful grant-seeking program and help to secure our financial future, allowing us to continue to support this and other projects.

5. a. Have you sought funds for this proposal or concept from any other entity? Please identify who and the response.

We have not sought funding for this proposal from any other entity as it is a newly devised plan set to launch in December 2022.

- b. Does the proposal anticipate utilizing funds from other sources?

We do anticipate utilizing funds via further grant proposals. At this time, we are yet to source potential sources for said funding.

- c. To what extent is the other funding assured?

Until the above mentioned funding is acquired we intend to draw revenue from our successful Housing Opportunity Program, as well as funds from private donations and fundraising events. Funding from these sources is 100% guaranteed. We hope this can constitute 50% of the total program costs.

#### **IV. DETAILED SCOPE OF WORK**

The Scope of Work should contain:

1. A statement regarding the general nature of the services and population with which your agency concerns itself.

The Eastside Community Action Center is a 501(c)3 non-profit service organization dedicated to improving the well-being and self-sufficiency of our Lansing neighbors in need by providing basic necessities such as food, clothing, and hygiene items, as well as running numerous programs and services for the betterment of our community. We are dedicated to treating everyone with dignity and respect. The majority of our clients have incomes below the federal poverty threshold and identify as BIPOC. The following is a breakdown of our demographics:

#### Gender

Female: 78%

Male: 21%

Other 1%

## Race/Ethnicity

Black: 55.6%

White: 24.4%

Hispanic: 8.7%

Mixed: 7.5%

Asian: 2.0%

Other: 1.8%

## Age

22-39yrs: 30.4%

0-17yrs: 29.4%

40-64yrs: 20.1%

18-21yrs: 14.8%

65yrs: 5.3%

2. A statement explaining how the proposal will address the objectives and specified areas of priority relating to the treatment of delinquent and disturbed youth.

C.O.P.E for Youth serves as an alternative to detaining juveniles who are disturbed or delinquent. We provide a brand-new, intense curriculum that is tailored to the care of such young people. Since the primary causes of recidivism are family and social factors—such as interpersonal conflicts and ineffective use of free time—as well as educational issues, substance abuse, and mental health issues—all of which are addressed in our program—our program can also be used to reduce recidivism after a juvenile has been released from a facility.

3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.

In essence, C.O.P.E for Youth comprises the following key areas:

- Mental Health counseling & rehabilitative counseling (as outlined in section III-2)
- Practical Case Management including assistance in obtaining an array of social and human services dependent on need, such as:
  - Basic necessities (food, hygiene & Clothing assistance)
  - Transitional and/or long-term housing options
  - Employment services (including job readiness, job search & job skills training)
  - Educational and vocational services (including GED attainment)
  - Obtaining identification & benefits
  - Transportation assistance (Bus passes, gas cards)
  - Telephone assistance
  - Medical Care & medications
  - Substance abuse and mental health referrals & treatment
  - Services for family reunification
- Individual skill assessment & development of a unique learning plan for acquiring needed skills, and reassessment once goals are met in the following functional areas:



1	Daily Living	Meal planning, cleaning and food storage, home maintenance, and computer & internet basics.
2	Self-Care	Healthy physical & emotional development such as personal hygiene, mental health, access to healthcare, and safe sex.
3	Relationships & Communication	Developing and sustaining healthy relationships, cultural competency, and permanent connections with caring adults.
4	Housing, Financial Literacy & Transportation	Banking and credit, practical housing solutions, budgeting, and access to reliable transportation.
5	Work & Study	Basics of employment, legal issues, study skills, and time management.
6	Career & Education Planning	Planning for career and professional development.
7	Civic Engagement	Engagement in the community and our monthly Teen Talk group, social & political issues.
8	Looking Forward	Self-confidence and internal feelings about their current and future life. Practical next steps.
9	Permanency	Connection to trusted adults, community of support, and overall interdependent connections.

4. A statement describing the eligibility criteria for these services. How does your proposal increase the capacity of the County’s juvenile justice system in the treatment of delinquent and disturbed youth with the intent to reduce the involvement of youth in the formal adjudication process? (One criteria must be that residents of Ingham County are eligible.)

Youth in Ingham County under the age of 18 who have been involved with the courts or identified as youth at-risk due to behavior are eligible to participate in C.O.P.E for Youth. Our program increases the treatment capacity of delinquent and disturbed youth in our county by offering multiple facets in which our program can be utilized – as a community-based intervention tool, a court-sanctioned service, and an after-care/re-entry program that provides transitional support and responsive case management.

5. A statement describing the time for the performance of these services.

C.O.P.E for Youth is an on-going, every day program which involve a number of staff. Our team is comprised of a:

- Program Coordinator who is responsible for service coordination and individualized learning plans.
- Social Worker/Counselor providing direct therapeutic mental health and/or substance misuse treatment, assessments, education, case management, advocacy and referrals.
- Trained volunteers to assist in teaching independent living skills.
- Youth Mentors, who will establish a trusting and dependable relationship that can assist youth in developing life skills such as self-confidence, self-esteem, academic excellence, and moral values.
- 

So, further to operating within the Eastside Community Action Center’s opening hours, we may see mentors visiting with youth at any time.

**V. PROJECT BUDGET**

The Proposed Line Item Budget should be structured to address three major areas: Personnel Services, Professional and Contractual Services, Operating Expenses. Examples of these groups are as follows:

**\*\*\* Double Click on the table to fill in appropriate amounts for your agency. Click outside of the table when finished entering information.**

	<b>COUNTY REQUESTED AMOUNT (\$)</b>	<b>OTHER SOURCES (\$)</b>
<b><u>Personnel Services</u></b>		
a. Salaries & Wages	\$25,000.00	\$15,000.00
b. FICA	\$4,000.00	\$2,000.00
c. Unemployment	\$0.00	\$0.00
d. Fringe Benefits (may be further	\$0.00	\$0.00
e. Overtime	\$0.00	\$0.00
f. Temporary	\$0.00	\$0.00
g. Work Study Wages	\$0.00	\$0.00
<b><u>Professional and Contractual</u></b>		
a. Medical Services (for recipient population)	\$0.00	\$0.00
b. Accounting Services	\$1,000.00	\$500.00
c. Membership/Subscriptions	\$0.00	\$0.00
d. Federal or State grant match	\$0.00	\$0.00
e. Office Equipment Leases	\$0.00	\$0.00
f. Maintenance Agreements	\$1,000.00	\$500.00
<b><u>Operating Expenses</u></b>		
a. Telephone	\$1,500.00	\$1,500.00
b. Rent	\$5,000.00	\$5,000.00
c. Utilities	\$2,500.00	\$2,000.00
d. Postage	\$500.00	\$0.00
e. Office Supplies	\$1,000.00	\$500.00
f. Travel	\$1,000.00	\$0.00
g. Insurance	\$0.00	\$2,000.00
h. Learning Materials	\$1,000.00	\$2,000.00
i. Rewards & Incentives	\$1,000.00	\$2,000.00
i. Food Costs	\$500.00	\$1,000.00
<b>TOTAL</b>	<b>\$45,000.00</b>	<b>\$34,000.00</b>

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING AN ADDITIONAL 2023 AGREEMENT  
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, 2016, and 2022 for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #22-397, reserving a pool of \$185,000 in Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2023 Juvenile Justice Community Agency process; and

WHEREAS, Resolution #22-470 allocated a total of \$179,510 for continuation funding of Juvenile Justice Community Agencies funded in previous years; and

WHEREAS, a request for Juvenile Justice Millage Community Agency funding was also received by the Eastside Community Action Center (ECAC), but this initial request did not meet eligibility requirements for funding from the Juvenile Justice Millage; and

WHEREAS, ECAC has submitted a revised request for a "C.O.P.E. for Youth" Program that is eligible for funding.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft a contract for the period of January 1, 2023 through December 31, 2023, for the Eastside Community Action Center's "C.O.P.E. for Youth" Program in the amount of \$\_\_\_\_\_ for the services to Ingham County residents previously approved by the Law & Courts Committee.

BE IT FURTHER RESOLVED, that additional funding of \$\_\_\_\_\_ will come from the Juvenile Justice Millage fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2023 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.