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LAW & COURTS COMMITTEE
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VICTOR CELENTINO
CHRIS TRUBAC
IRENE CAHILL
MYLES JOHNSON
SIMAR PAWAR
MONICA SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, JUNE 1, 2023 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order
Approval of the [May 11, 2023](#) Minutes
Additions to the Agenda
Limited Public Comment

1. [Circuit Court](#) – Resolution to Reclassify the Full-Time Mental Health Court [Case Coordination Specialist](#) Position to Part-Time
2. [Human Resources Department](#) – Resolution to Approve Revisions to the [Animal Control Director](#) Job Description
3. [9-1-1 Dispatch Center](#) – Resolution to Authorize Payment of the [Inform CAD Training](#) and Test Systems Maintenance and Support for August of 2023 to August of 2024
4. [Controller’s Office](#) – Resolution to Authorize [Adjustments](#) to the 2023 Ingham County Budget

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE

May 11, 2023

Draft Minutes

Members Present: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer.

Members Absent: None.

Others Present: Keith Watson, Gregg Todd, Barb Davidson, Kaitlyn Hetfield, and others.

The meeting was called to order by Chairperson Polsdofer at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the April 27, 2023 Minutes

CHAIRPERSON POLSDOFER STATED, WITHOUT OBJECTION, THE MINUTES OF THE APRIL 27, 2023 LAW & COURTS COMMITTEE MEETING WERE APPROVED.

Additions to the Agenda

None.

Limited Public Comment

Ryan Watts, Community Corrections Advisory Board Manager, introduced himself to those present. He further stated he had large shoes to fill but was confident with his 11 years of experience with the Sheriff's Office Corrections Division and the last year in the Training Division.

Mr. Watts stated he had a lot of relevant experience and knowledge specifically on what the County needs and where the gaps were. He further stated his long term goal was to fill those gaps and was already starting to improve.

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. JOHNSON, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Sheriff's Office – Resolution to Authorize a Contract with PJ's Towing Service for Ingham County Sheriff's Office Vehicles and Seized Property or Evidence
3. Homeland Security and Emergency Management – Resolution to Authorize an Equipment Purchase Agreement with Innovare to Upgrade Emergency Operations Center Seating
4. Circuit Court – Resolution to Approve the Reorganization of the 30Th Circuit Court General Trial Division

5. Community Corrections – Resolution to Authorize the Submission of a Grant Application and to Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Program Subcontracts for FY 2023-2024

7. Board of Commissioner’s Office – Resolution Honoring Theodore “Ted” Harrison

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Office of the Public Defender – Update

Keith Watson, Chief Public Defender, stated he was proud to provide an update on what had occurred in the first quarter in the Office of the Public Defender.

Mr. Watson stated during that quarter the office had assigned 1,790 cases, including probation violations. He further stated of those cases only 64 were denied due to lack of qualification which normally would be the client being well beyond 250% of the federal poverty guideline.

Mr. Watson stated if it was a close call there were measures that were taken to ensure those people that need a lawyer assigned to them that they are able to get one that was well qualified and ready with resources and a well-funded office. He further stated he was proud of that team.

Mr. Watson stated 44 cases had been conflicted out of their office which meant assigning those cases to the conflict list of otherwise qualified attorneys that were Michigan Indigent Defense Commission Act (MIDC) qualified and MIDC compliant. He further stated they had reassigned some of their attorneys from docket to felony as part of their lawyer development measurer and as they brought new lawyers in.

Mr. Watson stated there were 29 attorneys on staff including himself and Steve Cornish, Deputy Chief Public Defender and had hired two attorneys in this quarter and still had an open position and interviews continued.

Mr. Watson stated they conducted case reviews of their entire team. He further stated ordinarily those were on Friday afternoons where they are able to discuss their cases and receive good team input.

Mr. Watson stated they had conducted additional training and in February they had received training on the use of pronouns. He further stated they took diversity, equity and inclusion (DEI) very seriously and were very careful on how their clients, and others, were treated.

Mr. Watson stated he made that training mandatory for his staff. He further stated it was important enough to him to make it a mandatory training for current and new staff.

Mr. Watson stated there would be other training available in the next quarter which included forensic interviews of a child, confidence and criminal responsibility issues and a presentation on four reasons for wrongful conviction. He further stated he had arranged for his staff to receive Continuing Legal Education (CLE) credits for attending the trainings.

Mr. Watson stated he was confident that the training the attorneys were receiving would benefit them in the court room and benefit their clients. He further stated they continued working with Citizens for Prison Reform of Michigan that related to the implementation of participatory defense group in the Lansing area and there would be more to follow as that developed.

Mr. Watson stated they were finalizing their emergency procedures manual and their office employee handbook. He further stated the employee handbook would be presented for approval prior to distribution.

Mr. Watson stated his staff had participated in Active Violence training at the Veterans Memorial Courthouse (VMC) and one hosted by the Sheriff's Department. He further stated he was excited they were taking a proactive approach to addressing safety and that was the utmost importance to him.

Mr. Watson stated they were updating job descriptions and working with some staff considering reclassifications. He further stated they had completed and submitted their compliance plan for 2023 and 2024.

Mr. Watson stated he was happy to answer any questions.

Commissioner Lawrence asked Mr. Watson to provide historical perspective of when his office was created.

Mr. Watson stated the office opened in April of 2019 and the Board of Commissioners had been working for about a couple of years prior to that with the MIDC to develop the office. He further stated the MIDC was an agency set up by the State of Michigan that approved grants and made sure attorneys live up to the standards set forth by the Michigan Indigent Defense Commission Act.

Mr. Watson stated he regularly turned to the MIDC if there was a question he was unable to find an answer to.

Commissioner Lawrence asked what would happen if someone was charged with a crime and could not afford representation before the Office of the Public Defender was created.

Mr. Watson stated at the Circuit Court level for felonies, a lawyer was appointed by the Court, utilizing a list of qualified attorneys that had been assigned to that tier of offense in an annual vote by the Judges. He further stated that process was related to the needs of the Court and not the needs of the client.

Mr. Watson stated that was identified in the 1930's and complained of in the 1960's and 1970's and the American Bar Association (ABA) had set rules that lawyers should practice and how cases should have been assigned. He further stated there was a study in 2008 that led to the forming of the MIDC Act and how cases would be assigned.

Mr. Watson stated the study talked about the willful state of affairs as far as how criminal defense representation in Michigan. He further stated that was how his office was formed and was one of the largest in the State of Michigan.

Mr. Watson stated he felt that his office should take a leadership role as far as other offices like his and that was what they were trying to do.

Commissioner Lawrence asked if every county had a similar office.

Mr. Watson stated every county did not. He further stated some had an assigned counsel administrator and a public defender rather than an office of a public defender.

Mr. Watson stated it would be similar to the position of the person that used to work at the Circuit Court assigning cases but instead it was a lawyer familiar with the MIDC requirements to assign cases appropriately. He further stated it was similar to how his office would send cases off to conflict counsel.

Commissioner Lawrence asked Mr. Watson to speak about the current specialty courts.

Mr. Watson stated his office was involved in sobriety court, drug court, and mental health court but not the veterans court. He further stated veterans court was sent to a private attorney who had a contract.

Mr. Watson stated the specialty courts were designed to meet the needs of the client and the community and created not necessarily a diversion but more likely a charge reduction upon completion of the plan. He further stated he recently added a lawyer to their team that was for the treatment team of the mental health court.

Commissioner Lawrence asked if there were any new specialty courts in the mix.

Mr. Watson stated under Carol Siemon, former Ingham County Prosecutor, there was a possibility of a specialty court but he did not believe that particular specialty court was going to go given John Dewane's, Ingham County Prosecutor, position on gun violence.

Commissioner Lawrence asked if that court would be a gun court.

Mr. Watson stated confirmation. He further stated that was something he and Ms. Siemon had spoken about and had also been working on the triaging of certain cases.

Mr. Watson stated they both believed that there were certain cases that looked worse on paper than they were in real life. He further stated triaging cases that had an immediate need as it related to mental health were important.

Mr. Watson stated Ms. Siemon was sensitive about that and he was working with Prosecutor Dewane. He further stated he had known Prosecutor Dewane for as long as he has been a lawyer and he was privileged to work with him.

Mr. Watson stated Prosecutor Dewane's approach was different than Ms. Siemon's and that was fine. He further stated that meant the Office of the Prosecuting Attorney spoke with a different voice and the Office of the Public Defender now spoke with a different voice than that of former Public Defender Russel Church

Mr. Watson stated he was trying to implement things that he believed served the community the best.

Chairperson Polsdofer stated that Mr. Church was still keeping his eyes on Mr. Watson.

Commissioner Schafer asked how the funding was done previously compared to now.

Mr. Watson stated previously under the court-appointed system, the court would seek money from the County to pay for Indigent Defense and the court would distribute that money to the lawyers. He further stated at that time there was a per case fee schedule.

Mr. Watson stated some cases were paid by the event and the district courts would hire contract lawyers and they would be paid a flat fee or a per case fee which encouraged the lawyer to hurry and get the case over with and did not take into consideration confident and prepared counsel. He further stated under the court-appointed system, if an investigator was needed, he would have to ask the Judge for it and justify why an investigator was needed.

Mr. Watson stated there was an inherent flaw in that. He further stated some lawyers were paid a small fee by the hour.

Mr. Watson stated the lawyers that accepted the appointed cases under the old system were in his office now and there was a reason for that. He further stated that lawyers who practice criminal law by assignment, or previously by appointment, they were the ones who were trying the cases and arguing the motions and it seemed natural that those lawyers were applying to his office who had a spirit for public service.

Gregg Todd, Ingham County Controller, clarified that out of the \$7 million budget, \$6.2 million was funded by the State of Michigan. He further stated the County provided about \$800,000 from the General Fund budget.

Commissioner Schafer clarified the funding for the Public Defender was a State of Michigan issue and not a County issue.

Mr. Watson stated confirmation. He further stated his office was primarily funded by the State of Michigan.

Commissioner Cahill stated when a lawyer had to go to court and talk to the Judge they had to reveal something about the case and why they needed what they were requesting.

Mr. Watson stated he would be careful of that. He further stated confirmation.

Commissioner Cahill stated it would be required to provide insight to the Judge they appeared before.

Mr. Watson stated in his personal experience he would do whatever it was he could to be as vague as possible, but back then the money was tight. He further stated that would cause an overworked investigator to provide minimal work and who was working for almost every lawyer that was receiving appointments.

Mr. Watson stated his office had two full time investigators that handled their cases. He further stated his office was an office of ready resources and they deployed those resources to the benefit of their clients every day.

Commissioner Pawar asked if the mandatory trainings were for new lawyers or every lawyer.

Mr. Watson stated it was for every lawyer. He further stated he could not see why any lawyer or staff member could not sit in a training to refresh themselves on to how they could benefit the community or how they could address people in a respectful way.

Commissioner Pawar asked if Mr. Watson found that the staff felt the trainings were a burden on them.

Mr. Watson stated he did not. He further stated his staff was eager for that.

Commissioner Pawar stated when university students were surveyed about having to attending sexual harassment training they stated it became a click and point thing and set them against the whole message behind it and made a mockery of the training.

Mr. Watson stated he should take that into consideration going forward. He further stated that was the first training of that nature.

Mr. Watson stated perhaps he should consider new employees attend the training in their first year and then a refresher from time to time and not make it tedious or a burden for his staff.

Chairperson Polsdofer thanked Mr. Watson for his presentation.

6. 9-1-1 Dispatch Center – Ingham County 2023 9-1-1 Report

Barb Davidson, Ingham County 9-1-1 Dispatch Center Director, provided an overview of the 2023 9-1-1 Report.

Commissioner Celentino left at 6:51 p.m.

Commissioner Trubac thanked Ms. Davidson for the update, all the ongoing work the 9-1-1 Center had been doing, and providing a cuddly friend for her staff. He further stated great things were going on with the center.

Commissioner Trubac stated he was interested in more information on the What3Words app. He further asked Ms. Davidson for a better sense of how that app was implemented among members of the public.

Ms. Davidson stated the 9-1-1 Center was working the app from every angle they possibly could. She further stated the What3Words company had a huge push in Detroit, Michigan with their Detroit police and fire.

Ms. Davidson stated the What3Words company helped the 9-1-1 Center develop the social media that they had put out about the app and its use.

Commissioner Trubac asked if she had data available for how many people utilize the app.

Ms. Davidson stated there had been three saves in which the app had provided a location for people who was in a location that was not traditionally addressed and emergency services was able to locate them.

Commissioner Celentino returned at 6:54 p.m.

Commissioner Trubac asked if Ms. Davidson knew how many people were walking around with the app on their phone.

Ms. Davidson stated she did not have that information.

Commissioner Trubac asked if it was necessary, or there was a benefit, to have the app because Ms. Davidson had stated 9-1-1 could send a link to someone that would generate the three words for their location.

Ms. Davidson stated she had found it beneficial as a mom. She further stated she was in Galveston, Texas on vacation and her children had gone to the beach and had given Ms. Davidson a ridiculous answer via text message as to where they were.

Ms. Davidson stated she told her children to pull up the app and tell her what the three words were and she was able to navigate herself to their location.

Commissioner Trubac stated even between people this concept of What3Words works.

Ms. Davidson stated confirmation. She further stated it did not just need to be public safety-related. She further stated she wished she had numbers on the app usage and she hoped that the amount of talking the 9-1-1 Center was doing about the app was working.

Commissioner Trubac stated he was interested in anything that could be done to support the campaign and get the word out for a lifesaving thing.

Commissioner Cahill stated she could see the app being so useful. She further stated with her job there was someone who had a heart attack and could not get emergency services to come to them unless someone had met emergency services.

Ms. Davidson stated it was not only them that had the app but the responders did too. She further stated she was a visual person and did not want to listen to a Dispatcher give verbal instructions to find a location, she would want to be able to see it.

Ms. Davidson stated the United States Parks Service uses the app. She further stated the app was prevalent on the West Coast.

Discussion.

Commissioner Schafer thanked Ms. Davidson for her presentation. She further stated she was proud of the 9-1-1 Center and it seemed like she was taking it from every angle and looking at the future of it.

Commissioner Schafer stated she had engaged with a new 9-1-1 Center employee who had stated she was excited to have received her first leaf.

Ms. Davidson stated they had a “Tree of Gratitude” hanging on a wall, and in an effort to humanize the job to the public and remind their staff how amazing they were, Dispatchers would receive a leaf to place on the tree for providing cardiopulmonary resuscitation (CPR) instructions that saved a person’s life or for delivering a baby over the phone.

Commissioner Schafer stated that had impacted that new Dispatcher she engaged with and she was excited and proud of her accomplishment. She further stated the Interim City Manager of East Lansing had also spoken very highly of the 9-1-1 Center.

Commissioner Schafer stated Ms. Davidson should be proud of the culture she was creating and that alone should have the 9-1-1 Center employee retention rate up.

Ms. Davidson stated they were trying and she was very proud of her staff. She further stated part of why Jessie, the Ingham County 9-1-1 Station Dog, was so important to the staff was that she was normal in an environment that was never normal.

Ms. Davidson stated being able to appreciate those things and reminding her staff that giving CPR instructions over the phone was kind of crazy but her staff did it every day.

Chairperson Polsdofer thanked Ms. Davidson for her presentation.

Announcements

Commissioner Schafer stated she and Commissioner Pawar visited the Family Center and it was very informational. She further stated she had attended the Active Shooter Training at the Sheriff's Department on May 10, 2023.

Commissioner Schafer stated the training was fantastic and had a wonderful turnout. She further stated the information was strong and spoke about calling 9-1-1, being proactive about reporting things that are seen, and being alert of your surroundings.

Commissioner Schafer stated the Sheriff's Office did a wonderful job providing the training and the attendance was filled.

Commissioner Cahill stated on Saturday, May 27, 2023 at 12:00 p.m. there would be a Memorial Day event at the Evergreen Cemetery World War II Memorial.

Public Comment:

None.

Adjournment

The meeting was adjourned at 7:02 p.m.

**JUNE 1, 2023 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller recommends approval of the following resolutions:

1. Circuit Court – *Resolution to Reclassify the Full-Time Mental Health Court Case Coordination Specialist Position to Part-Time*

This resolution reclassifies the current full-time Mental Health Court Case Coordination Specialist to a part-time position based on current need.

See memo for details.

2. Human Resources Department – *Resolution to Approve Revisions to the Animal Control Director Job Description*

This resolution approves revisions to the Animal Control Director job description to reflect the Michigan Department of Agriculture and Rural Development’s (MDARD) rules, which require that the administrator of an animal control shelter be certified or able to be certified as an animal control officer. MDARD also requires that this individual possess a Michigan Euthanasia Technician Certification or possess the ability to be so certified. In addition, it is desired to eliminate the alternative education requirement of an associate’s degree with additional years of experience, leaving a bachelor’s degree as the single educational requirement, aligning this requirement with the large majority of other County director positions.

See memo for details.

3. 9-1-1 Dispatch Center – *Resolution to Authorize Payment of the Inform CAD Training and Test Systems Maintenance and Support for August of 2023 to August of 2024*

This resolution authorizes payment for the Inform CAD Training and Test Systems maintenance and support for a one-year period from August 2023 to August 2024. These training and test systems are critical to allow the changing of configurations, updates, and other changes to the system to be tested and vetted to make sure they work prior to putting them into the training and production systems.

See memo for details.

4. Controller’s Office – *Resolution to Authorize Adjustments to the 2023 Ingham County Budget*

This resolution authorizes first quarter 2023 budget adjustments.

See memo for details.

Agenda Item 1

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Nicholas J. Hefty, Deputy Court Administrator - GTD
DATE: May 5, 2023
SUBJECT: Resolution to reclassify the full-time Mental Health Case Coordination Specialist position to part time
For the meetings of June 1 and June 7, 2023

BACKGROUND

In 2018, the full-time position of Mental Health Court Case Coordination Specialist was created to: 1. Establish, implement and monitor case plans for Mental Health Court (MHC) participants; 2. Coordinate court services to MHC participants; 3. Assist the MHC Services Coordinator in the collection and management of MHC program data.

In the beginning of 2020, at the request of the Mental Health Court Case Coordination Specialist, the position was decreased to be utilized part-time. In December of 2020, the Mental Health Case Coordination Specialist resigned from her role and the position was never re-hired.

Currently, the need for the Mental Health Court Case Coordination Specialist is present and MHC is looking to fill said position, however, the position has been determined to be needed on a part-time basis, as opposed to full-time. As such, MHC is requesting permission from the Board of Commissioner's to re-classify the position of Mental Health Court Case Coordination Specialist from full-time, to part-time.

ALTERNATIVES

If this request was not granted, the Mental Health Court Case Coordination Specialist could remain classified as a full-time position though the need for it to be full-time is not present.

FINANCIAL IMPACT

The Mental Health Court Case Coordination Specialist position is exclusively funded by the MHC Grant received by the State Court Administrators Office (SCAO). Funds for said position are already allocated for the current fiscal year and re-classifying the position to part-time would allow additional funds allocated for this position to be full-time to be utilized for treatment costs for MHC participants.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Respectfully recommend approval of the resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RECLASSIFY THE FULL-TIME MENTAL HEALTH COURT
CASE COORDINATION SPECIALIST POSITION TO PART-TIME**

WHEREAS, in 2018, the full-time position of Mental Health Court Case Coordination Specialist was created to: 1. Establish, implement, and monitor case plans for Mental Health Court (MHC) participants; 2. Coordinate court services to MHC participants; 3. Assist the MHC Services Coordinator in the collection and management of MHC program data; and

WHEREAS, in the beginning of 2020, the position was decreased to be utilized part-time, then in December of 2020, the Mental Health Case Coordination Specialist resigned and the position was never re-hired; and

WHEREAS, currently, the need for the Mental Health Court Case Coordination Specialist is present and MHC is looking to fill said position, however, the position has been determined to be needed on a part-time basis, as opposed to full-time; and

WHEREAS, MHC is requesting permission from the Board of Commissioner's to reclassify the position of Mental Health Court Case Coordination Specialist from full-time to part-time; and

WHEREAS, the Mental Health Court Case Coordination Specialist position is exclusively funded by the MHC Grant received by the State Court Administrators Office (SCAO); and

WHEREAS, funds for said position are already allocated for the current fiscal year and reclassifying the position to part-time would allow additional funds allocated for this position to be utilized for treatment costs for MHC participants.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the position of Mental Health Court Case Coordination Specialist to be classified from full-time to part-time

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.

Agenda Item 2

TO: Board of Commissioners Law & Courts and County Services Committees
FROM: Sue Graham, Human Resources Director
DATE: May 18, 2023
SUBJECT: Resolution to Approve Revisions to the Animal Control Director Job Description
For the meeting agendas of June 1 and June 6

BACKGROUND

Michigan Department of Agriculture and Rural Development (MDARD) rules require that the administrator of an animal control shelter be certified or able to be certified as an animal control officer. MDARD also requires that this individual possess a Michigan Euthanasia Technician Certification or possess the ability to be so certified. The Human Resources Department desires that the Animal Control Director job description be updated to reflect these requirements. In addition, it is desired to eliminate the alternative education requirement of an associate's degree with additional years of experience, leaving a bachelor's degree as the single educational requirement, aligning this requirement with the large majority of other County director positions. A copy of the proposed, revised Animal Control Director is attached.

ALTERNATIVES

These revisions are important to 1) reflect the current requirements of MDARD rules for this position and 2) align the educational requirement for this position with other County director positions. The Board of Commissioners could choose not to approve these revisions, leaving the position requirements out of compliance with MDARD rules and out of alignment with other County director positions.

FINANCIAL IMPACT

There are no financial impacts.

STRATEGIC PLAN CONSIDERATIONS

N/A

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

**INGHAM COUNTY
JOB DESCRIPTION**

ANIMAL CONTROL DIRECTOR

General Summary:

The Animal Control Director reporting to the County Controller/Administrator or his/her designee has the primary responsibility for managing and administering the County's domestic animal control program. In this capacity, the individual shall oversee employees engaged in the enforcement of State law and County ordinance and be responsible for the day to day operation of the county's animal shelter. The director will advise and consult with other County and State officials and concerned citizens with regard to animal welfare concerns and disease control, and must maintain effective working relationships with the public and local officials as related to the operation of the Animal Control Department.

Essential Functions:

1. Formulates and implements the strategic goals and objectives of the organization. Provides leadership toward the achievement of the organization's philosophy, mission, annual goals, objectives and growth.
2. Organizes, plans, and distributes work in such a way as to maximize the efficiency and effectiveness of the manpower, supplies, equipment and facilities used in the Animal Control Program.
3. Working through a lead person or subordinate supervisors, manages a group of employees to include animal care staff, Shelter Behaviorist, adoption staff, Shelter Veterinarian, Veterinary Assistant, Animal Control Officers, Community Outreach Manager and dispatch staff.
4. Performs personnel management functions, directly and through mid-level managers and supervisors. Examples include interviewing, selecting and training staff. Addresses employee relation issues including promotions and terminations. Works with multiple union groups and assists in negotiating contracts as requested.
5. Prepares budget request and administers the budget for the County Animal Control Program. Monitors expenditures through out the fiscal year.
6. Acts as the primary spokesperson for the County Animal Control program; provides oversight and direction for all communications representing the organization; maximizes public relations opportunities to enhance the image of Ingham County Animal Control and Shelter in the community; represents Ingham County Animal Control and Shelter before agencies and the public in delineating these positions affecting public policy, and assures the organization's mission, programs and services are consistently presented with a strong positive image.
7. Monitors animal welfare issues and ensures compliance with all applicable law and regulations; State and Federal law; networks with other local animal shelters, animal welfare and rescue groups establishing coalitions; and leads the development of community educational program promoting animal welfare.
8. Cultivate and maintains donors and prospective donors; works to develop, implement and oversee fundraising projects including, but not limited to special events, grant-writing, funding requests, and direct solicitations.

9. Ensures the accurate and timely maintenance of all records associated with programs and the preparation and issuance of recurring and special reports.
10. Enforces the County's Animal Control ordinance as adopted by the Ingham County Board of Commissioners.
11. Ability to establish working relationships with Board members, City and County officials, managers, staff volunteers and vendors.
12. Attend Ingham County Animal Shelter Advisory Committee Meetings, and The Ingham County Animal Shelter Fund Meetings
13. Maintain policies and procedures to remain compliant with regulations surrounding access to Criminal Justice Information per the Michigan State Police and the Federal Bureau of Investigation.

Other Functions:

- Performs other duties as assigned.
- Must adhere to departmental standards in regard to HIPAA and other privacy issues.
- During a public health emergency, the employee may be required to perform duties similar to but not limited to those in his/her job description.

(An employee in this position may be called upon to do any or all of the above tasks. These examples do not include all of the tasks which the employee may be expected to perform.)

Employment Qualifications:

~~A minimum of **one** of the following combinations is required:~~

A Bachelor's Degree in Animal Control Management, Law Enforcement Management, Business Administration, Public Administration or related field **AND** 3 to 5 years of experience in Animal Welfare and/or Animal Control including 1 year in a supervisory or management capacity.

~~OR~~

~~2. An Associate's Degree in Animal Control Management, Law Enforcement Management, Business Administration, Public Administration or related field **AND** 5 years of experience in Animal Welfare and/or Animal Control including 1 year in a supervisory or management capacity.~~

Other Requirements: Experience of dealing with collective bargaining agreements in the management and supervision of staff strongly desired. Must be eligible for and able to obtain F.D.A. and Michigan Controlled drug licenses. Must pass a background and security check. Must possess flexibility for night meetings. No felony convictions. **Certification or ability to be certified as an Animal Control Officer through the Michigan Department of Agriculture and Rural Development. Michigan Euthanasia Technician Certification or ability to be certified is required.**

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria)

Physical Requirements:

- Responsible for pushing, pulling and lifting weights up to 100lbs, occasionally.
- Work requires frequent periods of standing for 30 minute intervals though out the day and frequent periods of time sitting, bending and squatting.
- Walks on various types of terrain indoors and outdoors.
- May capture and restrain animals to assist the officers, kennel person and the general public.
- Sitting, walking, standing, bending over and lifting/holding/carrying objects found in an office environment.
- Ability to communicate and respond to co-worker and customer inquiries both in person and over the phone.
- Ability to operate a PC/laptop and to enter & retrieve information from a computer.
- Ability to handle varying and often high levels of stress.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

Working Conditions:

- Works in office conditions and the animal shelter.
- Regular exposure to odors of animals.
- Exposure to noise of the impounded animals.
- Exposure to disease communicated by animals.
- Exposure to the risk of being bitten by animals.
- Exposure to animal feces and urine.
- Exposure to fumes from cleaning products.
- Exposure to parasites (fleas, ticks, mites)

Introduced by the Law & Courts and County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE REVISIONS TO THE ANIMAL CONTROL DIRECTOR
JOB DESCRIPTION**

WHEREAS, Michigan Department of Agriculture and Rural Development (MDARD) rules require that the administrator of an animal control shelter be certified or able to be certified as an animal control officer; and

WHEREAS, MDARD also requires that this individual possess a Michigan Euthanasia Technician Certification or possess the ability to be so certified; and

WHEREAS, the Human Resources Department desires that the Animal Control Director job description be updated to reflect these requirements; and

WHEREAS, it is also desirable to eliminate the alternative education requirement of an associate's degree with additional years of experience, leaving a bachelor's degree as the single educational requirement, and aligning this requirement with the large majority of other County director positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves revisions to the Animal Control Director job description to reflect the requirement that the administrator of an animal control shelter be certified or able to be certified as an animal control officer and to possess a Michigan Euthanasia Technician Certification or the ability to be so certified.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby approves revisions to the Animal Control Director job description to eliminate the alternative education requirement of an associate's degree with additional years of experience, leaving a bachelor's degree as the single educational requirement.

Agenda Item 3

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Barb Davidson, Director 9-1-1
DATE: May 23, 2023
SUBJECT: Maintenance and support of CAD/Mobile Test and Training Systems

For the meeting agenda of Law & Courts- June 1, 2023, and Finance- June 7, 2023

BACKGROUND

The Center submitted a 2018 CIP project to purchase a test and training system for our CAD (Computer-Aided Dispatch) system and our Mobile, in-vehicle computer system that is used by Dispatch, all police, and some fire agencies in the County. This was approved.

We do a great deal of training with the hiring of staff as well as training of current staff. Having a training environment that mimics our live environment and can be used while accomplishing this goal while not interfering with our live CAD environment has been very useful.

Adding the test system has allowed the changing of configurations, updates, and other changes to the system to be tested and vetted to make sure they work prior to putting them into the training and production systems.

As far as the Mobile system, there was no training system in place. When the addition of this test and training environment occurred, it allowed us to test between the two systems which rely on each other to ensure that work on one system does not cause issues with the other. If needed this test Mobile system may also be used for training.

These additions have had nothing but positive effects on our operation and we wish to continue their use.

ALTERNATIVES

We could discontinue their use but will then lose their benefits.

FINANCIAL IMPACT

\$5,082. The term of this support and maintenance coverage is August 13, 2023 to August 12, 2024.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize payment for the support and maintenance of our Central Square Test and Training systems.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PAYMENT OF THE INFORM CAD TRAINING AND TEST SYSTEMS MAINTENANCE AND SUPPORT FOR AUGUST OF 2023 TO AUGUST OF 2024

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Computer Aided Dispatch (CAD)/Mobile systems through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech CAD System for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Inform CAD/Mobile Test and Training system for the Ingham County 9-1-1 Center under Resolution #18-404; and

WHEREAS, Trittech has since merged with two other companies to become Central Square Technologies; and

WHEREAS, the 9-1-1 Center acquired an Inform CAD & Mobile Test and Training Systems, to assist in the configuration changes, upgrades, and enhancement of the Central Square CAD/Mobile software in use by the Ingham County 9-1-1 Center and public safety agencies with their in-vehicle mobile computer systems; and

WHEREAS, the Ingham County 9-1-1 Center was invoiced for maintenance fees and support starting on August 13, 2023 to August 12, 2024 in the amount of \$5,082.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the payment of the maintenance and support fees to Central Square Technologies for the Inform CAD & Mobile Test and Training Systems at a cost not to exceed \$5,082.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/documents or purchase order, on behalf of the County after approval as to form by the County Attorney.

Agenda Item 4

TO: Finance and Liaison Committees
FROM: Michael A. Townsend, Budget Director
RE: First Quarter 2023 Budget Adjustments, Contingency Fund Update
DATE: May 8, 2023

Enclosed please find the recommended adjustments to the Ingham County budget for the first quarter of fiscal year 2023. The total increase to the General Fund is \$84,715.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

The majority of adjustments this quarter are reappropriations of funds budgeted but not spent in 2022. Some of the larger projects are as follows:

- Parks Playground Safety - \$110,430
- Parks Spicer, Crannie and Johnson Contracts - \$121,159
- Circuit Court Courtroom Technology - \$255,375
- Circuit Court Imaging/Scanning Project - \$330,281
- Probate Court Imaging/Scanning Project - \$121,268
- Clerk Imaging/Scanning Project - \$236,432
- DHHS Carpet Replacement - \$214,350
- CMHA Renovations - \$200,000
- IT Department Network Design - \$219,000
- IT Department Consulting - \$130,000
- IT Department Other Projects - \$225,000
- Retaining Wall Lake Lansing Project - \$624,243

In the General Fund, \$9,015 is re-appropriated for Cultural Diversity, Equity, and Inclusion funds not spent in 2022. The Controller's Office, on behalf of Environmental Affairs Commission, is requesting \$68,500 be rolled over from 2022, and 55th District Court is requesting that \$7,200 for storage fees not budgeted in 2023. The use of fund balance uncommitted will be increased to balance these changes.

Also included is an update of contingency fund spending so far this year. The current contingency amount is \$122,010. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$351,000.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ADJUSTMENTS TO THE 2023 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2023 Budget on October 25, 2022 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2023 BUDGET 04/11/23</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$95,353,682	84,715	\$95,438,397
208	Parks	\$2,914,590	352,604	\$3,267,194
215	Friend of Court	\$7,282,505	32,730	\$7,315,235
228	Trails & Parks Millage	\$1,211,712	845,873	\$2,057,585
245	Public Improvements	\$584,500	1,199,219	\$1,783,719
264	Juvenile Justice Millage	\$5,873,820	555,000	\$6,428,820
595	Jail Commissary Fund	\$586,691	26,465	\$613,156
631	Building Authority Operating	\$2,698,634	433,477	\$3,132,111
636	Innovation & Technology	\$6,246,877	931,700	\$7,178,577
639	Drain Revolving	\$2,387,234	144,000	\$2,531,234
664	Mach. & Equip. Revolving	\$1,477,343	1,094,141	\$2,571,484

GENERAL FUND REVENUES

	<u>2023 Budget –</u> <u>04/11/23</u>	<u>Proposed</u> <u>Changes</u>	<u>2023 Proposed</u> <u>Budget</u>
Tax Revenues			
County Property Tax	60,787,850	0	60,787,850
Property Tax Adjustments	(150,000)	0	(150,000)
IFT/CFT	275,000	0	275,000
Trailer Fee Tax/Other	200,500	0	200,500
Intergovernmental Transfers			
State Revenue Sharing	6,882,844	0	6,882,844
Convention/Tourism Tax - Liquor	1,429,381	0	1,429,381
Cigarette/Marijuana/SPP Tax	2,600,000	0	2,600,000
Court Equity Funding	1,250,000	0	1,250,000
Personal Property Tax Replacement	575,000	0	575,000
Use of Fund Balance – Uncommitted	803,922	84,715	888,637
Department Generated Revenue			
Animal Control	1,461,035	0	1,461,035
Circuit Court - Family Division	1,423,064	0	1,423,064
Circuit Court - Friend of the Court	804,104	0	804,104
Circuit Court - General Trial	1,646,046	0	1,646,046
Controller	0	0	0
Cooperative Extension	2,500	0	2,500
County Clerk	925,075	0	925,075
District Court	1,594,948	0	1,594,948
Drain Commissioner/Drain Tax	495,500	0	495,500
Economic Development	46,650	0	46,650
Elections	77,100	0	77,100
Homeland Security/Emergency Ops	56,000	0	56,000
Equalization /Tax Mapping	10,100	0	10,100
Facilities	0	0	0
Financial Services	75,285	0	75,285
Health Department	0	0	0
Human Resources	56,249	0	56,249
Probate Court	432,877	0	432,877
Prosecuting Attorney	826,665	0	826,665
Register of Deeds	2,950,200	0	2,950,200
Remonumentation Grant	85,000	0	85,000
Sheriff	4,814,800	0	4,814,800

Treasurer	2,634,565	0	2,634,565
Tri-County Regional Planning	60,555	0	60,555
Veteran Affairs	795,867	0	795,867
Total General Fund Revenues	95,353,682	84,715	95,438,397

GENERAL FUND EXPENDITURES

	<u>2023 Budget –</u> <u>04/11/23</u>	<u>Proposed</u> <u>Changes</u>	<u>2023 Proposed</u> <u>Budget</u>
Board of Commissioners	769,635	0	769,635
Circuit Court - General Trial	8,194,734	0	8,194,734
District Court	3,749,221	7,200	3,756,421
Circuit Court - Friend of the Court	1,992,335	0	1,992,335
Jury Board	1,190	0	1,190
Probate Court	2,281,533	0	2,281,533
Circuit Court - Family Division	6,791,901	0	6,791,901
Jury Selection	192,763	0	192,763
Elections	523,276	0	523,276
Financial Services	1,268,335	0	1,268,335
County Attorney	510,749	0	510,749
County Clerk	1,489,177	0	1,489,177
Controller	1,530,283	16,015	1,546,298
Equalization/Tax Services	865,556	0	865,556
Human Resources	1,595,705	-7,000	1,588,705
Prosecuting Attorney	9,241,119	0	9,241,119
Public Defender	890,347	0	890,347
Purchasing	402,364	0	402,364
Facilities	2,393,952	0	2,393,952
Register of Deeds	1,083,803	0	1,083,803
Remonumentation Grant	85,000	0	85,000
Treasurer	1,158,716	0	1,158,716
Drain Commissioner	1,293,291	0	1,293,291
Economic Development	105,000	0	105,000
Community Agencies	295,375	0	295,375
Ingham Conservation District Court	10,000	0	10,000
Equal Opportunity Committee	500	0	500
Women’s Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	107,446	0	107,446
Jail Maintenance	227,264	0	227,264
Sheriff	27,581,089	0	27,581,089
Metro Squad	31,057	0	31,057

Community Corrections	110,391	0	110,391
Animal Control	3,131,055	0	3,131,055
Emergency Operations	386,679	0	386,679
Board of Public Works	300	0	300
Drain Tax at Large	856,030	0	856,030
Health Department	7,269,830	0	7,269,830
CHC	4,225,149	0	4,225,149
Jail Medical	0	0	0
Medical Examiner	779,091	0	779,091
Substance Abuse	717,936	0	717,936
Community Mental Health	2,297,035	0	2,297,035
Department of Human Services	1,642,566	0	1,642,566
Tri-County Aging	73,833	0	73,833
Veterans Affairs	1,157,601	0	1,157,601
Cooperative Extension	473,419	0	473,419
Parks and Recreation	1,960,594	0	1,960,594
Contingency Reserves	226,610	0	226,610
Attrition	-3,931,898		-3,931,898
Legal Aid	20,000	0	20,000
Environmental Affairs	100,500	68,500	169,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	34,375	0	34,375
Capital Improvements	1,066,340	0	1,066,340
American Rescue Funds	-3,500,000	0	-3,500,000
Total General Fund Expenditures	95,353,682	84,715	95,438,397

General Fund Revenues

Use of Fund Balance Increase to offset shortages of \$84,715.

General Fund Expenditures

Board of Commissioners Re-appropriate Cultural Diversity, Equity, and Inclusion funds of \$9,015.

Controller Re-appropriate funds for Cultural Diversity, Equity, and Inclusion funds of \$7,000 from Human Resources Department to Controller's budget.

Environmental Affairs	Re-appropriate funds designed for the energy audit and re-designated them for energy efficiency improvements and saving projects (\$68,500).
55 th District Court	To appropriate \$7,200 for storage fees not budget in District Court.
Human Resources	Re-appropriate funds for Cultural Diversity, Equity, and Inclusion funds \$7,000 from Human Resources Department to Controller's budget.

Non-General Fund Adjustments

Parks (F208)	Re-appropriate funds for the following 2019 CIP projects: LL Roofs, Revenue Management System (\$5,202) and 2020 CIP projects: Hawk Island Fence (\$7,529), and 2021 CIP project: Burchfield Dirt School (\$30,713), 2022 CIP projects: Burchfield Pineknoll Roof (\$9,700), LL Tree and Branch Removal (\$2,700), HI Dog Park Dock (\$34,228), HI Snow Gun (\$3,650), Rental Equipment (\$37,346), Bunker Road Landing R21-379 (\$104,898), Playground Safety R22-242 (\$110,430), LL Disc Golf Course (\$6,208).
Friend of Court (F215)	Re-appropriate funds for the following CIP projects; Reinforcement of Doors (\$12,730) for CIP 2018 and Vehicle (\$20,000) from 2019.
Trails & Parks Millage (F228)	Re-appropriate remaining funds for Trails & Parks projects Re-appropriate funds for 2019 CIP projects, Crack Seal Lake Lansing (\$7,185), Retaining Wall Lake Lansing South (\$624,243), Lake Lansing South Topographic Survey (\$11,970), and CIP 2020 projects: Hawk Island Snowcat Building (\$8,253), Lake Lansing North Maintenance Facility (\$27,769), and CIP 2021 projects: Lake Lansing Boat Launch Improvements (\$45,294) Re-appropriate funds for 2022 Spicer, Crannie and Johnson Contracts (\$121,159).
Public Improvement (F245)	Re-appropriate funds for gravel road maintenance Lake Lansing South (\$7,000) and Burchfield (\$7,000). Concrete Replacement Mason (\$48,000). Re-appropriate funds for 2020 CIP: VMC Gate (\$35,000), Mason Courthouse Door Refinishing (\$18,000), Mason Fountain Replacement (\$40,000), and Mason Courthouse Swing Gates (\$5,000). Re-appropriate funds for 2021

CIP: HSB CMHA Renovations (\$200,000), Ingham County Family Center Fire Panel Assessment (\$8,000). Re-appropriate 2022 CIP Projects: CC Pretrial Services Officer Reconfiguration (\$65,569), CC Jury Assembly Room Improvements (\$75,000), VMC/GPB Parking Lot Replacement (\$175,000), VMC/Probate Carpet Replacement (\$30,000), FCHC RTU#4,#7,#9 Replacement (\$170,000), ICFC Domestic Hot Water Replacement (\$45,000), ICFC RTU MAU Replacements (\$210,650), BMS Tracer Summit Upgrade (\$60,000)

Juvenile Justice Millage
(F264)

Change funding for the Family Court 2022 Imaging
Re-appropriate funds for following CIP 2022 projects: Circuit Court Juvenile Parking Lot ICFC (\$330,000), CC Juvenile Parking Lot (\$225,000)

Jail Commissary Fund
(F595)

Re-appropriate funds for the following projects for Circuit Court; Floor Key Card Access, Court Room Gates, and Main Interior Security Door (\$6,465). Re-appropriate funds for the following project for Jail; Kitchen Tray Conveyor Replacement (\$20,000).

Bldg. Authority Operating
(F631)

Re-appropriate funds for the following projects at HSB; Replace Entrance Door (\$13,215) from CIP 2016, Concrete Repairs (\$20,074), Parking Lot Repairs (\$91,709), Door Replacement (\$21,685), New Blower Shaft (\$10,019), Drinking Fountain Replacement (\$5,975), Carpet Replacement (\$25,000), DHHS Carpet Replacement (\$214,350) from 2019 CIP. Re-appropriate funds from 2022 CIP projects: 22 HSB Server Liebert (\$31,450)

Innovation & Technology
(F636)

Re-appropriate remaining funds for the following projects: Probate Court scanning project (\$121,268) approved by 2014 capital budget and Resolution 11-120 and Clerk imaging project (\$236,432) approved by the 2014 – 2017 CIP and Resolution 13-199. Re-appropriate unspent network funds for the following projects budgeted but not completed in 2022; Network Redesign (\$219,000), Microsoft Licensing (\$80,000), Maintenance (\$125,000), Consulting (\$130,000), and Wiring Project (\$20,000).

Drain Office
(F639)

Re-appropriate remaining funds for the following projects:
Computer Replacement (\$20,000), Drain Camera (\$20,000), Hydro
Hoe (\$33,215), Overhead Garage Door (\$17,000), Community
Security Cameras (\$16,000), Garage Walls (\$13,785) from 2020
CIP. Tractor and Wheel Kit (\$24,000)

Mach./Equip. Revolving
(F664)

Re-appropriate Circuit Court's imaging/scanning project
(\$330,281), and E-filing software (\$10,000) from CIP 2014 and
R18-190, courtroom tech replacements (\$10,923), and phonic ear
(\$750) from 2017. Courtroom Technology Replacements
(\$255,375), Document Management System (\$50,000), Projectors
Jury Room (\$6,860) from 2019. Equalization's Software for
Online Mapping (\$4,118) District Court's Backup Audio System
(\$7,210) from 2019. FOC Scanner (\$7,500) from 2019. Probate
Court E Filing Case (\$30,000), Courtroom Updates (\$48,160),
2020 CIP Courtroom Gates (\$10,000), and Clerk's Electric
Document System (\$30,000), To re-appropriate (\$44,798) for
scanners Re-appropriate 2019 CIP: County Wide Fall Protection
(\$25,000), Mason Courthouse Client Room Tables (\$8,000), and
Veterans Affairs Transportation Vehicle (\$17,115). Re-appropriate
2020 CIP Projects: VMC/GPB Tracer Upgrades (\$15,000), VMC
Exterior Cameras (\$20,000), Re-appropriate 2021 CIP Projects:
District Court Ballistic Vest (\$3,625), Re-appropriate 2022 CIP
Projects: CC Pretrial Services Officer Reconfiguration (\$34,431),
Drain Scanner (\$15,000), AC Security Cameras (\$42,460), 55th DC
FTR Upgrade (\$19,565), HSB Server Liebert (\$5,550), Tractor
Replacement VMC (\$3,521), 2 Tractors Replacement (\$4,299),
Plow Salt Truck (\$28,600), Cube Truck HSB (\$6,000)