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LAW & COURTS COMMITTEE
MARK POLSDOFER, CHAIR
GABRIELLE LAWRENCE
VICTOR CELENTINO
CHRIS TRUBAC
IRENE CAHILL
MYLES JOHNSON
SIMAR PAWAR
MONICA SCHAFER

INGHAM COUNTY BOARD OF COMMISSIONERS
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THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, MARCH 16, 2023 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order
Approval of the [March 2, 2023](#) Minutes
Additions to the Agenda
Limited Public Comment

1. Sheriff's Office – Resolution to Authorize the Purchase of a 2023 [Ford Explorer](#) for the Sheriff's Office
2. Homeland Security and Emergency Management – Resolution to Accept and Adopt the 2023 [Tri-County Hazard Mitigation Plan](#) Update
3. Probate Court – Informational Presentation

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
March 2, 2023
Draft Minutes

Members Present: Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, and Schafer.

Members Absent: Lawrence.

Others Present: John Dewane, Darin Southworth, Teri Morton, Kaitlyn Hetfield, and others.

The meeting was called to order by Chairperson Polsdofer at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the February 16, 2023 Minutes

CHAIRPERSON POLSDOFER STATED, WITHOUT OBJECTION, THE MINUTES OF THE FEBRUARY 16, 2023 LAW & COURTS COMMITTEE MEETING WERE APPROVED.
Absent: Commissioner Lawrence.

Additions to the Agenda

Removed-

2. Circuit Court – Juvenile Division – Youth Center Replacement (Discussion)

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CAHILL, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Sheriff's Office
 - a. Resolution to Authorize a Contract with Baryames for Dry Cleaning, Laundering, and Garment Repair for Clothing or Uniforms Issued to Sheriff's Office Employees
 - b. Resolution to Authorize a Contract Renewal with LeadsOnline
 - c. Resolution to Authorize a Contract Renewal with Lexipol for the PoliceOne Academy Training Platform

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Lawrence.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Lawrence.

Announcements

Commissioner Cahill stated Recycle Rama would be held on April 22, 2023 from 9:00 a.m. to 2:00 p.m. at the Ingham County Human Services Building at 5303 South Cedar Street in Lansing. She further stated the event was a collaboration of the recycling groups from Ingham County and the City of Lansing.

Commissioner Cahill stated the event was seeking volunteers. She further stated it was a free event but there was a charge for some computers.

Public Comment:

None.

Adjournment

The meeting was adjourned at 6:01 p.m.

**MARCH 16, 2023 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

1. *Sheriff's Office* – *Resolution to Authorize the Purchase of a 2023 Ford Explorer for the Sheriff's Office*

This resolution will authorize the purchase of a 2023 Ford Explorer to replace a Sheriff's Office vehicle that was involved in a crash in September 2022. The total cost of the replacement is \$60,225.84, including emergency equipment and installation. Ingham County received \$18,500 from insurance proceeds, and the remaining cost of \$41,725.84 will be transferred from the 2023 contingency account.

See memo for details.

2. *Homeland Security and Emergency Management* – *Resolution to Accept and Adopt the 2023 Tri-County Hazard Mitigation Plan Update*

This resolution will adopt the 2023 Tri-County Hazard Mitigation Plan Update. Ingham County is required to maintain an active Hazard Mitigation Plan, which must be updated every five years. Ingham, Clinton, and Eaton Counties maintain a Tri-County Hazard Mitigation Plan, which was overdue for a review and update. The 2023 Tri-County Hazard Mitigation Plan Update has been reviewed by the Michigan State Police, Emergency Management and Homeland Security Division and the Federal Emergency Management Agency and has been approved pending adoption.

See memo for details.

PRESENTATION:

3. *Probate Court* – *Informational Presentation*

Agenda Item 1

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Captain Andrew Daenzer
DATE: February 23, 2023
SUBJECT: Replace ICSO Patrol Vehicle 56

BACKGROUND

The Sheriff's Office maintains a fleet of patrol vehicles for emergency and non-emergency response, traffic enforcement, and transports.

Michigan Municipal Risk Management Authority determined vehicle 56, VIN 1fm5k8ar9hgd25059, a fully marked 2017 Ford Explorer was a total loss by after it was crashed on September 9, 2022. Ingham County Financial Services advised the county was paid \$18,500 for the insurance settlement.

The Ingham County Sheriff's Office would like to purchase a new 2023 Ford Explorer to replace vehicle 56.

ALTERNATIVES

Vehicle 56 would be replaced out of the annual vehicle order. A high mileage, older vehicle would not be replaced. If this becomes a standard practice, the fleet will age over time.

FINANCIAL IMPACT

The cost of a 2023 Ford Explorer including adding the necessary equipment is \$60,225.84.

The county was reimbursed \$18,500 by Michigan Municipal Risk Management Authority. The remaining \$41,725.84 would need to be paid out of county contingency funds.

The vehicle will be purchased from Lunghamer Ford (previously Signature Ford) in Owosso for \$46,610. The emergency equipment and installation will be purchased from Mid-Michigan Emergency Equipment for \$13,615.84.

STRATEGIC PLANNING IMPACT

The purchase of the 2023 Ford Explorer to replace vehicle 56 will help to ensure deputies have a full, modern fleet which is necessary for proper call response, the safety of deputies, those needing transport, and the public.

OTHER CONSIDERATIONS

In the Sheriff's Office 2023 budget we reduced our new vehicle order due to the increase in vehicle costs. This loss of several replacement vehicles will age our fleet.

RECOMMENDATION

Based on the information contained herein, I respectfully recommend the approval of the purchasing and equipping a 2023 Ford Explorer.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF A 2023 FORD EXPLORER
FOR THE SHERIFF'S OFFICE**

WHEREAS, the Ingham County Sheriff's Office has a fleet of patrol vehicles used for calls for service, traffic enforcement, transportation, and service to the community; and

WHEREAS, Michigan Municipal Risk Management Authority determined Vehicle 56, VIN 1fm5k8ar9hgd25059, a fully marked 2017 Ford Explorer was a total loss after it was crashed on September 9, 2022; and

WHEREAS, Michigan Municipal Risk Management Authority paid Ingham County \$18,500 as the insurance settlement for Vehicle 56; and

WHEREAS, the Ingham County Sheriff's Office would like to purchase and equip a 2023 Ford Explorer for \$60,225.84 to replace Vehicle 56; and

WHEREAS, the vehicle will be purchased from Lunghamer Ford (previously Signature Ford), 1960 E. Main St. Owosso, MI 48867, for \$46,610 and the emergency equipment and installation will be purchased for Mid-Michigan Emergency Equipment, 6426 Savanna Way, Holt, MI 48842 for \$13,615.84; and

WHEREAS, the replacement of Vehicle 56 is necessary to maintain a modern vehicle fleet; and

WHEREAS, the remaining amount of \$41,725.84 shall be deducted from county contingency funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a 2023 Ford Explorer plus emergency equipment and installation in the amount of \$60,225.84, to be funded by \$18,500 in insurance funds and \$41,725.84 from the 2023 contingency account.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary adjustments to the 2023 Sheriff's Office budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law & Courts Committee
FROM: Sergeant Bob Boerkoel, Office of Emergency Management
DATE: March 6, 2023
SUBJECT: Resolution to Authorize Acceptance and Adoption of the 2023 Tri-County Hazard Mitigation Plan Update.

For the meeting agendas of *March 16*

BACKGROUND

Ingham County is required to maintain an active Hazard Mitigation Plan, which must be updated every five years. The goal of a Hazard Mitigation Plan is to identify threats and vulnerabilities in our communities and actions to minimize the vulnerabilities and make our communities more resilient. Ingham, Clinton, and Eaton Counties maintain a Tri-County Hazard Mitigation Plan, which was overdue for a review and update. In order to complete the update, Ingham County, along with Eaton and Clinton counties, applied for and were awarded the 2018 Pre-Disaster Mitigation Grant, which authorized a contract with Tidal Basin Group as a means to complete a comprehensive plan update. The 2023 Tri-County Hazard Mitigation Plan Update has been reviewed by the Michigan State Police, Emergency Management and Homeland Security Division and the Federal Emergency Management Agency and has been approved pending adoption.

ALTERNATIVES

Ingham County is required to maintain a Hazard Mitigation Plan.

FINANCIAL IMPACT

Maintaining a current, updated Hazard Mitigation Plan allows for Ingham County to apply for specific grant funding to accomplish objectives identified in the Hazard Mitigation Plan.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as it updates the Hazard Mitigation Plan, which seeks to lessen the impact of disasters and increase community resiliency; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it enables Ingham County to apply for additional grants that support objectives identified in the Hazard Mitigation Plan.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend adoption of the 2023 Hazard Mitigation Plan Update.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ACCEPTANCE AND ADOPTION OF THE
2023 TRI-COUNTY HAZARD MITIGATION PLAN UPDATE**

WHEREAS, Ingham County, with Eaton and Clinton counties, previously accepted the 2018 Pre-Disaster Mitigation Grant (Resolution #20-438) to update the Tri-County Hazard Mitigation Plan; and

WHEREAS, Ingham County contracted with Tidal Basin Group and Adjusters International for consulting services to update the Tri-County Hazard Mitigation Plan (Resolution #21-338); and

WHEREAS, the counties and communities in the Tri-County Region of Clinton, Eaton, and Ingham counties have gathered information and prepared an update to the 2015 Tri-County Hazard Mitigation Plan; and

WHEREAS, the 2023 Tri-County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 and Title 44 Code of Federal Regulations (CFR), Part 201; and

WHEREAS, the 2023 Tri-County Hazard Mitigation Plan has been approved by the Michigan State Police Homeland Security and Emergency Management Division and “approved pending adoption” by the Federal Emergency Management Agency (FEMA); and

WHEREAS, Title 44 CFR, Chapter 1, Part 201.6(c)(5) requires each local government participating in the preparation of a Multi-Jurisdictional Mitigation Plan or Plan Update to accept and adopt such plan; and

WHEREAS, Ingham County has reviewed the 2023 Tri-County Hazard Mitigation Plan Update, has found the document to be acceptable, and as a local unit of government, has afforded its citizens an opportunity to comment and provide input regarding the Plan Update and the actions included in the Plan; and

WHEREAS, Ingham County will consider the 2023 Tri-County Hazard Mitigation Plan Update during the implementation and updating of local planning mechanisms, and will incorporate the hazard assessment data, hazard vulnerabilities, and mitigation actions in these mechanisms, where applicable.

THEREFORE BE IT RESOLVED, that County of Ingham, as a participating jurisdiction, adopts the 2023 Tri-County Hazard Mitigation Plan Update.