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VICE-CHAIRPERSON PRO-TEM
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LAW & COURTS COMMITTEE
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GABRIELLE LAWRENCE
VICTOR CELENTINO
CHRIS TRUBAC
IRENE CAHILL
MYLES JOHNSON
RANDY MAIVILLE
MONICA SCHAFER

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, APRIL 18, 2024 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order

Approval of the [March 28, 2024](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Ingham County Family Center Advisory Board – Interviews
2. Sheriff's Office – Resolution to Authorize the Purchase of a [2024 Ford Explorer](#) for the Ingham County Sheriff's Office
3. 55th District Court
 - a. Reorganization of the [55th District Court](#) (*Discussion*)
 - b. Resolution Honoring [Da'Neese Wells](#)
4. Probate Court
 - a. Resolution to Authorize Upgrade to [Courtroom Audio Processor](#) and Other Courtroom Technology in the Probate Court
 - b. Probate Court Update (*Presentation*)
5. Community Corrections Advisory Board – Resolution to Authorize the Submission of a Grant Application and to Contract with the Michigan Department of Corrections for Ingham County/City of Lansing [Community Corrections](#) and Program Subcontracts for FY 2024-2025
6. Homeland Security and Emergency Management
 - a. Resolution to Request the Governor to Authorize a Grant from the State Disaster Contingency Funds for the [August 2023 Storms](#)
 - b. Resolution to Authorize a [One-Year Agreement](#) with Perimeter Inc.
7. Facilities Department – Resolution to Authorize an Agreement with Fishbeck for Consulting Services to Conduct a [Feasibility Study](#) for the Ingham County Youth Center

8. 9-1-1 Dispatch Center
 - a. Call Diversion **Program Proposal** (*Presentation*)
 - b. 9-1-1 **Center Update** (*Presentation*)

9. Controller's Office – Resolution to Approve Additional Funding Authorization for the Ingham County **Justice Complex**

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE

March 28, 2024

Draft Minutes

Members Present: Polsdofer, Trubac, Cahill, Johnson, Lawrence, and Maiville.

Members Absent: Celentino and Schafer.

Others Present: Gregg Todd, Becky Pena, Denice VanLooy, Heidi Zabik, Steve Kwasnik, Adam Pfeiffer, Anika Ried and others.

The meeting was called to order by Chairperson Polsdofer at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the March 14, 2024 Minutes

CHAIRPERSON POLSDOFER STATED, WITHOUT OBJECTION, THE MINUTES OF THE MARCH 14, 2024 LAW & COURTS COMMITTEE MEETING WERE APPROVED AS SUBMITTED. Absent: Commissioners Celentino and Schafer.

Additions to the Agenda

None.

Limited Public Comment

Steve Kwasnik, Assistant Prosecuting Attorney (APA) and Ingham County Employees' Association (ICEA) Local 13 of the Prosecutors President, stated they had been an APA for 19 years and ICEA president for the last 10 years and, whenever there was a bargaining year, they would try to come to the Board of Commissioners Committee meetings to advocate on behalf of the prosecutors. Kwasnik further stated they were at a crisis point and hemorrhaging prosecutors, as they had lost 12 in the last three-year contract period to other Prosecutors' Offices, the Attorney General's Office, or the Federal system.

Kwasnik stated those prosecutors that left were in the prime of their careers and leaving to do prosecution work in other places. Kwasnik further stated it was creating a real nightmare because it hurt their ability to get people in and train them.

Kwasnik stated they recently had two openings and two applicants. Kwasnik further stated it was important to get people who knew what they were doing in court and provided an overview of their day and the cases they were working on.

Kwasnik stated that example was not an atypical Thursday for them. Kwasnik further stated there was nothing special about their abilities, but they had been there for 19 years and could walk in and handle cases that were complicated, as they had seen much of that kind of work.

Kwasnik stated that the cases they handled in Family Court were nuanced and very important. Kwasnik further stated that the public believed Prosecutors went for convictions, however Kwasnik explained they did not care if there was a conviction and that their job was to find the truth and the right outcome for, in their case, children.

Kwasnik stated the amount of work they could do was ramped up due to their experience level and they could manage multiple tasks at the same time. Kwasnik further stated they had good management in their office and that John Dewane, Ingham County Prosecuting Attorney, was an excellent prosecutor and Nicole Matusko, Chief Assistant Prosecutor, was an excellent manager of people.

Kwasnik stated management was not the issue and that they were losing people because they were not being paid enough because elsewhere they would get paid \$10,000 to \$12,000 more a year for the same level of work. Kwasnik further introduced Adam Pfeiffer, Assistant Prosecuting Attorney.

Pfeiffer stated they had been an APA for Ingham County for almost four years, and a lawyer for only five years. Pfeiffer further stated they had seniority over about 60% of the office and they would reach four years with the office on June 1, 2024.

Pfeiffer stated they would have seniority over more than 60% of the office in the following weeks as they had a new APA come onboard. Pfeiffer further stated that it was terrifying to them, though they were good at what they did and they were an expert and specialty prosecutor who only handled high lethality domestic violence cases, which had become a shockingly large percent of cases their office dealt with.

Pfeiffer stated that domestic violence cases had ramped up in terms of violence and complexity and that it used be the exception to the rule that a defendant might contact a victim from jail, violate a bond, and tell them not to come to court. Pfeiffer further stated it was now the opposite and they could safely say in the last four years, they could count on one hand the number of defendants that did not contact the victim.

Pfeiffer stated that finding that information was an insane amount of work for prosecutors because it did not stop once a defendant was charged or the crime was committed, because the defendant kept creating new evidence that was vital to the case when victims did not show up to court. Pfeiffer further stated that if they could find the defendant telling the victim not to come to court, they could still prosecute them, however it was an insane amount of work that Pfeiffer stated they dealt with more than most as it was the only thing they did.

Pfeiffer stated that when they started four years ago, they used to take on cases that were five year felonies, but now they would only take on 15 or 20 year felonies that had multiple files and histories of stopping victims from coming to court. Pfeiffer further provided an overview of their day and the cases they were working on.

Pfeiffer stated they had not eaten lunch or dinner yet and that was not an abnormal day for them. Pfeiffer further stated they spent that time finding communications that allowed them to add witness interfering charges and it was pretty standard for their work.

Pfeiffer stated that other counties did not deal with the same rate of complex cases and they were losing people to other places because they were being paid more money, had retention incentives, longevity incentives, and support staff like paralegals, that Ingham County did not have. Pfeiffer further stated they had some supports, who were great, but they had to coordinate their own witnesses, and do all the legal research, writing, pleadings, and drafting themselves.

Pfeiffer stated that they would be spending their Good Friday holiday doing nothing but writing and drafting motions that needed to be filed because they were in court for nine hours that day, which was time they were not able to spend working on that stuff. Pfeiffer further stated their office was a good one and they were treated with trust, respect, and support from the top down, and knew that was not the case for a lot of Prosecutor's Offices.

Pfeiffer stated the issue was there were counties paying significantly better that had less intensive work than Ingham County. Pfeiffer further stated that no prosecutor was in it for the money and private work that one could do in their sleep would easily pay double.

Pfeiffer stated it had gotten to the point where prosecutors still had to go to other places because it was simply that much more attractive, both financially and in terms of quality of life because there was less intensive work. Pfeiffer further stated it was a problem because they did not want someone fresh out of law school handling fragile or hostile victims, if they were being told to get the case dropped.

Pfeiffer stated someone with experience and that was trained to deal with that stuff should be doing the job and that they were the most experienced person in their office in regards to domestic violence. Pfeiffer further stated the person that trained them left to go work for the Attorney General because of the significantly better pay.

Pfeiffer stated their office was located in Lansing and the Attorney General was right next door. Pfeiffer further stated they had been approached by a neighboring county to see if they wanted to be hired.

Pfeiffer stated that they actually handled the special prosecution for a different county, where they argued the case, prosecuted it, and convicted it, for a pro se defendant who was serving nine different prison sentences. Pfeiffer further stated they were approached and asked if they wanted to work for that county, but they turned it down stating they wanted to work in Ingham County, and defend victims in Ingham County.

Pfeiffer stated they could not say it did not cross their mind because they knew they would pay five figures better. Pfeiffer further stated they agreed the office was at a crisis point and they should not have seniority over more than half of the office after being on the job for four years.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. LAWRENCE, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

3. Community Mental Health Authority – Resolution to Authorize a Contract with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for Correctional Assessment and Treatment Services at the Ingham County Jail
4. Sheriff's Office – Resolution to Authorize a Renewal of a Three-Year Contract Agreement with the Michigan State Police and Saginaw County for Participation in the Statewide Records Management System

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Celentino and Schafer.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Celentino and Schafer.

1. Community Corrections Advisory Board – Interviews

Becky Pena was interviewed for the Community Corrections Advisory Board.

2. Animal Control Shelter Advisory Committee – Interviews

Heidi Zabik was interviewed for the Animal Control Shelter Advisory Board.

Commissioner Johnson left at 6:29 p.m.

Commissioner Johnson returned at 6:35 p.m.

Denice VanLooy was interviewed for the Animal Control Shelter Advisory Board.

Announcements

Commissioner Cahill stated that Arbor Day was coming up on Friday, April 26, 2024 and there would be an event at Potter Park Zoo on Friday, April 26, 2024, and an event at Red Cedar Elementary School in East Lansing. Commissioner Cahill further stated there would be an event at Pattengill Biotechnical Magnet School, which had a Fraternity and Sorority from Michigan State University involved where they would plant two trees at the event.

Commissioner Cahill stated on the following day, Saturday, April 27, 2024, they were doing an event with the Capital Area Housing Partnership at the Neighborhood Empowerment Center. Commissioner Cahill further stated there would be a lot of trees planted.

Adjournment

The meeting was adjourned at 6:49 p.m.

**APRIL 18, 2024 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller recommends approval of the following resolutions:

2. Sheriff's Office – Resolution to Authorize the Purchase of a 2024 Ford Explorer for the Ingham County Sheriff's Office

This resolution authorizes the purchase of a 2024 Ford Explorer through the insurance proceeds of two recently totaled vehicles (deer strikes) along with funding from the Contingency Fund.

Total vehicle purchase price with emergency equipment is \$59,666.97 with \$31,000 from insurance and \$28,666.97 from the Contingency Fund.

See memo for details.

3. 55th District Court – Resolution Honoring Da'Neese Wells

This resolution honors Da'Neese Wells for her outstanding 20 years of service to Ingham County.

See memo for details.

4. Probate Court – Resolution to Authorize Upgrade to Courtroom Audio Processor and Other Courtroom Technology in the Probate Court

This resolution authorizes an agreement with Smart Home/Smart Office to Probate Court for courtroom technology. These upgrades will allow for a clearer and more accurate record of proceedings as well as increase the performance of other technology in the courtroom.

Funding is available in CIP projects for courtroom updates and court recording systems.

See memo for details.

5. Community Corrections Advisory Board – Resolution to Authorize the Submission of a Grant Application and to Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Program Subcontracts for FY 2024-2025

This resolution authorizes the 2024-2025 Community Corrections Plans and Services grant application in the amount of \$465,094, which includes:

- Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$27,250.
- Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$40,000.
- TRI-CAP for the cost of Opioid Specific Program services not to exceed \$30,000.
- CEI-CMH for the cost of Relapse Prevention and Recovery services not to exceed \$71,918.
- Northwest Initiative - ARRO for the cost of CHOICES program services not to exceed \$40,000.

- Judicial Services Group. Ltd. for the cost of electronic monitoring services for Pretrial defendants not to exceed \$9,317.
- Full-time Pretrial Services Investigator, ICEA Pro 06 not to exceed \$142,609 including fringe benefits.
- CCAB Administration in an amount not to exceed \$104,000.

See memo for details.

6a. Homeland Security and Emergency Management – Resolution to Request the Governor to Authorize a Grant from the State Disaster Contingency Funds for the August 2023 Storms

This resolution authorizes a grant request in the amount of \$874,065.92 to Governor Whitmer from the State Disaster Contingency Fund for reimbursement of costs associated with the August 2023 F4 tornado.

See memo for details.

6b. Homeland Security and Emergency Management – Resolution to Authorize a One-Year Agreement with Perimeter Inc.

This resolution authorizes a one-year agreement with Perimeter Inc., which is an innovative all-hazards collaboration software mapping solution to address effective life safety strategies during a disaster response and recovery, planned events, and day-to-day operations.

Funding for the one year, \$5,000 expenditure is available in the Emergency Management – Special Projects and Sheriff’s Office – Field Services accounts.

See memo for details.

7. Facilities Department – Resolution to Authorize an Agreement with Fishbeck for Consulting Services to Conduct a Feasibility Study for the Ingham County Youth Center

This resolution authorizes an agreement with Fishbeck for a feasibility study of the Ingham Academy site to determine if it is feasible to relocate the Youth Center there. If not, we will need to begin looking for alternative locations.

Funding for the \$49,800 expenditure is available in the 2024 CIP.

See memo for details.

9. Controller’s Office – Resolution to Approve Additional Funding Authorization for the Ingham County Justice Complex

This resolution authorizes an additional \$622,705 from the Justice Millage fund balance (\$3,216,632 2023 year-end balance) to complete the work at the Justice Complex. Additional work yet to be done is:

- | | |
|---|------------------|
| • Sanitary auger balance (structure over auger, pavement, etc.) | \$376,051 |
| • Projected remaining costs from the City of Mason | \$114,000 |
| • Misc. project additions (parking lot enhancement, technology expansion, etc.) | <u>\$132,654</u> |
| • TOTAL | \$622,705 |

See memo for details.

Additional Items:

1. ***Ingham County Family Center Advisory Board – Interviews***

- 3a. ***55th District Court – Reorganization of the 55th District Court (Discussion)***

- 4b. ***Probate Court – Update (Presentation)***

- 8a. ***9-1-1 Center – Call Diversion Program Proposal (Presentation)***

- 8b. ***9-1-1 Center – 9-1-1 Center Update (Presentation)***

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Captain Andrew Daenzer
DATE: March 21, 2024
SUBJECT: Purchase a 2024 Ford Explorer

BACKGROUND

The Sheriff's Office maintains a fleet of patrol vehicles for emergency and non-emergency response, traffic enforcement, and transports.

Michigan Municipal Risk Management Authority determined Vehicle 2, VIN 1FM5K8AB1LGA83203, a fully marked 2020 Ford Explorer was a total loss after a deer crash on February 1, 2024. Michigan Municipal Risk Management Authority determined Vehicle 8, VIN 1FAHP2MK8FG151826, a fully marked 2015 Ford Taurus was a total loss after a deer crash on February 2, 2024.

Ingham County Financial Services advised the county was paid \$31,000 for the insurance settlement for both vehicles.

The Ingham County Sheriff's Office would like to purchase one new 2024 Ford Explorer to replace Vehicle 2 and Vehicle 8.

ALTERNATIVES

Vehicles 2 and 8 would be replaced out of the annual vehicle order. A high-mileage, older vehicle would not be replaced. If this becomes a standard practice, the fleet will age over time.

FINANCIAL IMPACT

The cost of a 2024 Ford Explorer including adding the necessary equipment is \$59,666.97.

The county was reimbursed \$31,000 by Michigan Municipal Risk Management Authority. The remaining \$28,666.97 would need to be paid out of county contingency funds.

The vehicle will be purchased from Lunghamer Ford (previously Signature Ford) in Owosso for \$43,325. The emergency equipment and installation will be purchased from Mid-Michigan Emergency Equipment for \$16,341.97.

STRATEGIC PLANNING IMPACT

The purchase of the 2024 Ford Explorer will help to ensure deputies have a full, modern fleet which is necessary for proper call response, the safety of deputies, those needing transport, and the public.

OTHER CONSIDERATIONS

The Sheriff's Office is only requesting to replace one of the two totaled vehicles.

RECOMMENDATION

Based on the information contained herein, I respectfully recommend the approval of the purchasing and equipping a 2024 Ford Explorer.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF A 2024 FORD EXPLORER

WHEREAS, the Ingham County Sheriff's Office has a fleet of patrol vehicles used for calls for service, traffic enforcement, transportation, and service to the community; and

WHEREAS, Michigan Municipal Risk Management Authority determined Vehicle 2, VIN 1FM5K8AB1LGA83203, a fully marked 2020 Ford Explorer was a total loss after it crashed on February 1, 2024; and

WHEREAS, Michigan Municipal Risk Management Authority determined Vehicle 8, VIN 1FAHP2MK8FG151826, a fully marked 2015 Ford Taurus was a total loss after it crashed on February 2, 2024; and

WHEREAS, Michigan Municipal Risk Management Authority paid Ingham County \$31,000 as the insurance settlement for Vehicles 2 and 8; and

WHEREAS, the Ingham County Sheriff's Office would like to purchase and equip a 2024 Ford Explorer for \$59,666.97 to replace these vehicles with one new vehicle; and

WHEREAS, the vehicle will be purchased from Lunghamer Ford (previously Signature Ford), 1960 E. Main St. Owosso, MI 48867, for \$43,325 and the emergency equipment and installation will be purchased for Mid-Michigan Emergency Equipment, 6426 Savanna Way, Holt, MI 48842 for \$16,341.97; and

WHEREAS, the purchase of the vehicle is necessary to maintain a modern vehicle fleet; and

WHEREAS, the remaining amount of \$28,666.97 shall be deducted from county contingency funds #10194100-969220.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a 2024 Ford Explorer in an amount not to exceed \$43,325 from Lunghamer Ford and the equipping of the vehicle in an amount not to exceed \$16,341.97 from Mid-Michigan Emergency Equipment.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary adjustments to the 2024 Sheriff's Office budget consistent with this resolution.

TO: Law & Courts Committee
County Services Committee
Finance Committee

FROM: Michael J. Dillon, Court Administrator

DATE: April 5, 2024

SUBJECT: Reorganization Plan – 55th District Court Probation Department

NEED FOR THE REORGANIZATION PLAN

Change is necessary for organizations to succeed and grow. Sometimes, change occurs due to a transformational event, like navigating a pandemic or moving an organization into a new justice complex. Change is most often adaptive, with minor incremental changes that organizations adopt to address evolving operational needs. An example of adaptive change is changes in job duties and responsibilities. Over the past 15 years, we have adapted to numerous changes by implementing strategies to adjust to changes in the law, court rules, work culture, and operational needs. Cumulatively, the changes have significantly changed how our jobs look and how we perform them.

As a result of the adaptive changes we have made, there is a significant need to reorganize our probation department. With legislative and cultural changes, the demands and responsibilities of specialty court programs have significantly increased. The court instituted its first specialty court program, sobriety court, in 2004. With the inception of a mental health court in 2014, the chief probation officer/specialty court coordinator (CPO/SCC) became responsible as program director for both sobriety and mental health courts.

Over the years, the numerous changes in the probation field and the changing dynamics of specialty court programs have made it evident that the CPO/SCC does not have the time to serve both the general probation and specialty court systems adequately. If anything, the demands, and the complexity of the job of CPO/SCC will continue to increase and broaden. Moreover, specialty courts are here to stay and will continue to expand their perspective and depth.

REORGANIZATION PLAN

Creation of Specialty Courts Coordinator Position

The reorganization plan splits the CPO/SCC into two positions: chief probation officer and a newly created specialty court coordinator position. The splitting of the position does not increase the number of FTEs, as the positions will be filled with existing employees.

Currently, the CPO/SCC supervises all probation department activities, which include, but are not limited to, training and mentoring new probation staff, developing, and implementing probation department policies and procedures, evaluating, and improving probation department functions, and serving as a backup probation officer when needed. In addition to the chief probation officer duties, the CPO/SCC serves as project director for both the Sobriety Court and Mental Health Court. As project director, the CPO/SCC oversees all aspects of our specialty court programs, serves on both teams, and attends all program events.

We are incredibly proud of our highly successful specialty court programs and the work of our probation officers who supervise individuals on general probation (non-specialty court cases). Today, it is not possible for

our CPO/SCC to give the time and attention needed to both systems. Hence, the leadership in the probation department needs to be bifurcated. Therefore, we propose splitting the CPO/SCC position into two positions.

The probation field has changed considerably. The probation department plays a vital and active role in rehabilitating offenders. Although our goal of rehabilitating offenders hasn't changed over the years, how a probation officer accomplishes that goal has changed significantly. Over the past 25 years, courts have increasingly been relied upon to serve as the community's social safety net. The burden of carrying out that responsibility rests with our probation department. Besides monitoring compliance, our probation officers must identify a defendant's physical, mental, domestic, and social needs and know the available resources. More importantly, they are tasked with getting a person who is often resistant to understand the need for lifestyle changes and inspire them to take advantage of the recommended resources needed to make a change. Previously, the chief probation officer was assigned a probation supervision caseload. That is no longer feasible because of the increased duties and responsibilities of the specialty court programs. Maintaining a limited caseload allows the chief probation officer to stay abreast of the available resources for clients and their changing needs.

The reorganization of the probation department affects ICEA Court Professionals bargaining unit and calls for the following:

- Amend the job description for the chief probation officer/specialty court coordinator and rename the position to chief probation officer.
- Change Position 137011 (probation officer – Grade Level 9) to a newly created specialty court coordinator position and establish the position at Grade Level 10.

FISCAL IMPACT

The cost of the reorganization plan is \$10,998. The cost increase results from the difference between the wages and fringes in the ICEA grade levels. Wages and fringes were calculated using the highest pay step for the affected positions. Ingham County's Budget Office provided the financial data.

CURRENT ORGANIZATION

<u>Position #</u>	<u>Job Title</u>	<u>Unit</u> <u>Court Prof</u>	<u>Wage/Fringes</u>
137009	Chief Probation Officer/Specialty Court Coordinator	ICEA 12	\$ 194,441
137011	Probation Officer	ICEA 9	\$ 161,375
		TOTAL	\$ 355,816

REORGANIZATION PLAN

<u>Position #</u>	<u>Job Title</u>	<u>Unit</u> <u>Court Prof</u>	<u>Wage/Fringes</u>
137009	Chief Probation Officer/	ICEA 12	\$ 194,441
137011	Special Court Coordinator	ICEA 10	\$ 172,373
		TOTAL	\$ 366,814

REORGANIZATION COSTS \$ 10,998

HUMAN RESOURCES ANALYSIS & SUPPORT OF REORGANIZATION

The Ingham County Human Resources Department (ICHRD) analyzed the proposed reorganization. Their April 2, 2024 memorandum, Support for Reorganization of the District Court Office, is attached.

ICEA COURT PROFESSIONALS SUPPORT OF REORGANIZATION

On April 2, 2024, the ICEA Court Professionals bargaining unit advised the ICHRD of their support of the reorganization.

REORGANIZATION REQUEST

We respectfully request that the Ingham County Board of Commissioners adopt our reorganization, which will create more effective leadership in our general probation and specialty court systems and provide better probation services to the people of Ingham County.

DATE: April 2, 2024
TO: Michael Dillon, District Court Administrator
FROM: Joan Clous, Human Resources Generalist- Labor & Employee Specialist
SUBJECT: Support for reorganization of the District Court Office

Per your request, Human Resources has reviewed the information that was provided by the District Court to reorganize.

137009 Chief Probation Officer/Sobriety Court ICEA Court 12 (\$90,021.35 to \$108,088.35) will become Chief Probation Officer ICEA Court 12 no salary change.

137011 Probation Officer ICEA Court 9 (\$72,559.63 to \$87,128.10) to Specialty Court Coordinator ICEA Court 10 (\$78,369.72 to \$94,099.81).

Please use this memo as acknowledgement of Human Resources' participation and analysis of your proposed classification. You are now ready to complete the final step in the process: contact Budgeting, write a memo of explanation and prepare a resolution for Board approval.

If I can be of further assistance, please email or call me 887-4374.

From: [Luke Cloud](#)
To: [Elisabeth Bliesener](#)
Cc: [Joan Clous](#)
Subject: RE: District Court - Probation Department Reorganization
Date: Tuesday, April 02, 2024 11:24:53 AM

Hello Elisabeth and Joan:

The ICEA Court Professional Union supports the Re-Organization. Thank you.

From: Elisabeth Bliesener <EBliesener@ingham.org>
Sent: Tuesday, April 2, 2024 10:59 AM
To: Luke Cloud <LCloud@ingham.org>
Cc: Joan Clous <JClous@ingham.org>
Subject: District Court - Probation Department Reorganization

Luke,

Ms. Wells will be retiring from the Court on May 1, 2024. District Court would like to change her job description from Chief Probation Officer / Specialty Court Coordinator to Chief Probation Office which would remain an ICEA Court Pro 12 from the most recent re-class. They then would like to change position number 137011 Probation Officer Grade level 9 to a newly created position titled Specialty Court Coordinator which would be a ICEA Court Pro 10. I have attached the Job Descriptions for your review.

Does the Union support this Re-organization?

Please let us know if you have any questions.

Thanks
Beth and Joan

Transmission is Privileged and Confidential.

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Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE REORGANIZATION OF
THE 55th DISTRICT COURT**

WHEREAS, the proposed reorganization affects the chief probation officer/specialty court coordinator position and a probation officer position within the 55th District Court; and

WHEREAS, the two positions are within the Ingham County Employees Association – Court Professionals bargaining unit; and

WHEREAS, the Ingham County Human Resources Department and the ICEA – Court Professionals bargaining unit both support this reorganization; and

WHEREAS, the chief probation officer/specialty court coordinator supervises all probation department activities, which include supervising probation officers, developing and implementing probation department policies and procedures, and evaluating and improving probation department functions; and

WHEREAS, the chief probation officer/specialty court coordinator serves as project director for both sobriety court and mental health court, and as project director, the chief probation officer/specialty court coordinator oversees all aspects of specialty court programs, serves on both specialty court teams, and attends all program events; and

WHEREAS, the numerous changes in the probation field and the changing dynamics of specialty court programs have made it evident that the chief probation officer/sobriety court coordinator does not have the time to serve both the general probation and specialty court systems adequately.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the proposed reorganization of the 55th District Court with the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
137009	Chief Probation Officer/ Sobriety Court Coordinator	Change position title to Chief Probation Officer
137011	Probation Officer	Change position title to Sobriety Court Coordinator; Move from ICEA 09 to ICEA 10

The financial impact associated with the proposed reorganization is as follows:

<u>Position Title</u>	2024 <u>Current Grade, Step 5</u>	2024 <u>Proposed Grade, Step 5</u>	<u>Difference</u>
Chief Probation Officer	ICEA Court: 12: \$194,441	ICEA Court: 12: \$194,441	\$0
Sobriety Court Coordinator	ICEA Court: 09: \$161,375	ICEA Court: 10: \$172,373	\$10,998
TOTAL			\$10,998

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list.

BE IT FURTHER RESOLVED, that the reorganization shall be effective immediately.

TO: Law & Courts Committee
FROM: Michael J. Dillon, Court Administrator
DATE: April 9, 2024
SUBJECT: Resolution Honoring Da'Neese Wells

Da'Neese Wells began her tenure with the 55th District Court as a probation officer in 2003. She was promoted to chief probation officer/sobriety court coordinator in 2010. After twenty years of dedicated service to the 55th District Court and Ingham County residents, Ms. Wells will retire on April 26, 2024.

The Court respectfully requests the Ingham County Board of Commissioners honor Ms. Wells by adopting a retirement resolution.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DA'NEESE WELLS

WHEREAS, Da'Neese Wells began her career with Ingham County on November 10, 2003, as a Probation Officer for the 55th District Court and was promoted to Chief Probation Officer/Special Courts Coordinator in 2010; and

WHEREAS, Da'Neese was instrumental in designing, implementing, and coordinating the 55th District Court's Mental Health Court Program; and

WHEREAS, Da'Neese served as project director for the Court's Mental Health and Sobriety Court programs and was responsible for overseeing all aspects of the Court's specialty court programs; and

WHEREAS, Da'Neese's extensive knowledge, experience, and expertise served to enhance both specialty court programs and were invaluable in specialty court case management discussions; and

WHEREAS, Da'Neese served on several committees representing the 55th District Court, resulting in the advancement of the Court, its probation department, and the field of probation; and

WHEREAS, Da'Neese fostered and maintained numerous community partner relationships, which allowed for the availability of a wide array of community resources for individuals in need; and

WHEREAS, Da'Neese's passion and commitment to a Recovery Oriented Systems of Care (ROSC) model have been instrumental in assisting thousands of Ingham County residents who have struggled with substance use disorders to seek a life of recovery; and

WHEREAS, Da'Neese's passion and commitment to Mental Health Court have assisted Ingham County residents struggling with mental health issues to enhance their daily function and improve their quality of life; and

WHEREAS, Da'Neese has continually demonstrated leadership, teamwork, and a solid work ethic throughout her tenure with the Court; and

WHEREAS, Da'Neese's retirement as Chief Probation Officer/Specialty Court Coordinator is effective April 26, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Da'Neese Wells for twenty years of dedicated service to the 55th District Court and the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in her future endeavors.

TO: Law & Courts and Finance Committees
FROM: Krissy Brokenshire, Probate Court's Project Manager
DATE: March 21, 2024
SUBJECT: **Courtroom 1 Audio Processor and Other Courtroom Technology Upgrades**
For the meeting agendas of Law and Courts Committee April 18, 2024 and Finance Committee April 24, 2024

BACKGROUND

Each courtroom at the Veterans Memorial Courthouse is equipped with a series of interconnected hardware and software systems allowing the Courts to accommodate Americans with Disabilities Act (ADA) requests, keep a record of proceedings and increase access to court proceedings. Smart Home/Smart Office has been the vendor for installing and servicing courtroom technology for the past several years. This vendor is part of the MiDeal Extended Purchasing Program.

Aging and failing technology has caused numerous problems for Judges and court staff including inconsistent or incomplete recordings and audio lapses which have been ongoing for nearly two years. This instability has resulted in delayed hearings, adjournments, and complete relocation to another courtroom.

The attached resolution requests authorization to install and configure new audio processors for Courtroom 1. By upgrading these systems, the courtroom technology will perform faster with more stability. It will allow for a clearer and more accurate record of proceedings as well as increase the performance of other technology in the courtroom.

In addition to upgrading the audio processors in Courtroom 1, Smart Homes / Smart Office will be adding additional microphones for the Plaintiff and Defendant tables, witness box, and podium to facilitate clearing recordings. They will provide new cameras, replace the outdated hearing assist system, and update aging connections.

ALTERNATIVES

Technology in Courtroom 1 is currently lagging because the audio processors have not been upgraded, several speakers are not functional, and the recording equipment connections are faulty. It is possible for the court to continue with the current technology, but the lagging software and other continuing recording issues will continue to cause delays during proceedings.

FINANCIAL IMPACT

The Probate Court has an approved Capital Improvement Project to upgrade courtroom technology. Funds are available in 664-14899-979000 for courtroom updates and 664-14899-978000 for updates to court recording system.

STRATEGIC PLANNING IMPACT

Provide fair and efficient judicial processing.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Authorize the upgrade of audio processors and other technology in Courtroom 1.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE UPGRADE TO COURTROOM AUDIO PROCESSOR AND
OTHER COURTROOM TECHNOLOGY IN THE PROBATE COURT**

WHEREAS, like the Circuit Court, the Probate Court has an interconnected system of courtroom technology reliant on compatible hardware and software; and

WHEREAS, Smart Home/Smart Office is the current vendor servicing courtrooms at the Veterans Memorial Courthouse; and

WHEREAS, Smart Home/Smart Office is on the MiDeal Extended Purchasing Program for Conference Room/Training Room Audio Visual Equipment and Installation, Contract #190000001422 expiring on August 31, 2024; and

WHEREAS, Smart Home/Smart Office has submitted a proposal to upgrade the audio processor in Courtroom 1 to improve the functionality of recording technology; and

WHEREAS, Smart Home/Smart Office, in their scope of work, will provide four (4) cameras, add 10 new microphones and mixer, a new wireless microphone, a new assistive listening system and transmitters, among other items; and

WHEREAS, the technology is vital to efficient court processing and preserving a clear record of proceedings; and

WHEREAS, Capital Improvement Project funds are available to support the project: 664-14899-979000 (courtroom updates) and 664-14899-97800 (court recording upgrades).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with Smart Home/Smart Office for the work identified in their scope of work in an amount not to exceed \$30,923.09 to be paid from line items 664-14899-979000 and 664-14899-97800.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Ryan Watts, CCAB Manager
DATE: March 27, 2024
SUBJECT: Resolution Authorizing Submission of Community Corrections State Grant Application and Entering MDOC Contract and Program Subcontracts for FY 2024-2025
For the meeting agendas of April 18 and April 24, 2024

BACKGROUND

Community Corrections submits an annual grant application for all PA511 MDOC-OCC State-funded, community-based programs for eligible adult felony and misdemeanor probationers supervised by Circuit Court Probation and partial administrative costs. The funding request for FY2024-2025 includes CHOICES programming, Relapse Prevention and Recovery treatment groups for men and women, a full-time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services.

ALTERNATIVES

Without these funds, programming will only be available on a client pay basis which will limit or preclude access to much needed treatment and services.

FINANCIAL IMPACT

The FY 2024-2025 Application request will provide funding in the amount of \$465,094, covering partial administration costs and all PA511 funded treatment and service programs for eligible adult felony and misdemeanor probationers supervised by Circuit Court Probation.

STRATEGIC PLANNING IMPACT

This resolution supports Board of Commissioners long term objectives of supporting public safety and providing appropriate evidence-based sanctions for adult offenders, by providing access to evidence-based community-based program alternatives to incarceration and reducing recidivism by effectively addressing barriers to offender success.

OTHER CONSIDERATIONS

The FY 2024-2025 Community Corrections Comprehensive Plan and annual Application are designed to result in the efficient use of State and local corrections resources. This saves jail beds and improves successful outcomes for participants, enabling them to become productive members of the community who are able to take responsibility for themselves and their families, as well as meet their court ordered obligations.

RECOMMENDATION

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution to support Community Corrections administration and programming for FY 2024-2025.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE SUBMISSION OF A GRANT APPLICATION AND TO CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND PROGRAM SUBCONTRACTS FOR FY 2024-2025

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board (CCAB) approved the Funding Application and Plan for FY 2024-2025; and

WHEREAS, the FY 2024-2025 Application provides for the following CCAB Plans and Service programming: Relapse Prevention and Recovery (\$71,918) to be provided by Clinton, Eaton, and Ingham Community Mental Health Authority (CEI-CMH); Moral Recognition Therapy (MRT) Cognitive Change Groups (\$27,250) to be provided by Prevention and Training Services; Domestic Violence Intervention Groups (\$40,000) to be provided by Prevention and Training Services; Opioid Specific Program services (\$30,000) to be provided by Tri-County Community Adjudication Program (TRI-CAP); CHOICES programming (\$40,000) to be provided by Northwest Initiative — Advocacy Resources Re-entry Outreach (ARRO); and Electronic Monitoring Services for Pretrial defendants (\$9,317) to be provided by Judicial Services Group, Ltd., for a subcontracted program total of \$218,485 for the time period of October 1, 2024 through September 30, 2025; and

WHEREAS, the FY 2024-2025 Application also provides funding for a full-time Pretrial Services Investigator (\$142,609) to enhance the community supervision capacity of 30th Circuit Court Pretrial Services and for CCAB Administration in the amount of \$104,000 for a Plans and Services total of \$465,094 for the time period of October 1, 2024 through September 30, 2025; and

WHEREAS, pursuant to the FY 2024-2025 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes submission of the Grant Application and, upon State approval, entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY 2024-2025 in the amount of \$465,094 in CCAB Plans and Services and Administration funds for the time period of October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2024 through September 30, 2025 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$27,250; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$40,000; with TRI-CAP for the cost of Opioid Specific Program services not to exceed \$30,000; with

CEI-CMH for the cost of Relapse Prevention and Recovery services not to exceed \$71,918; with Northwest Initiative - ARRO for the cost of CHOICES program services not to exceed \$40,000; and with Judicial Services Group. Ltd. for the cost of electronic monitoring services for Pretrial defendants not to exceed \$9,317.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the increased CCAB Plans and Services funding of a full-time Pretrial Services Investigator position at the ICEA Pro 06 salary grade not to exceed \$142,609 including fringe benefits.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes CCAB Plan and Services funding in an amount not to exceed \$104,000 for CCAB Administration.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

TO: Board of Commissioners: Law & Courts Committee and Finance Committee

FROM: Sergeant Robert Boerkoel, Ingham County Emergency Management

DATE: April 9, 2024

SUBJECT: Resolution to request the Governor to Authorize a Grant from the State Disaster Contingency Funds for the August 2023 storms.

For the meeting agendas of *April 18, 2024* and *April 24, 2024*

BACKGROUND

This resolution is to request expense reimbursement from the State of Michigan’s State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976, as amended for the August 24, 2023 tornado and storms. Under Section 19, Ingham County may apply to receive up to \$1 million in expense reimbursement as a means to offset eligible expenses incurred while responding to the storm. The storm comprised of an EF-4 tornado touching down along the I-96 corridor through the Williamston and Webberville communities resulting in a fatality and several injuries. Additionally, the area sustained severe damage to residences, structures and county drains from wind, trees, and other debris. As a result of the storm, multiple county departments incurred additional expenses above and beyond their normal operating budget expenses.

As part of the application process, the Ingham County Board of Commissioners must approve the attached resolution to certify Ingham County sustained severe losses from the storm and authorize the application to the State Disaster Contingency Fund.

ALTERNATIVES

A state request to the Federal Emergency Management Agency (FEMA) for Federal Disaster Assistance related to this storm was denied by FEMA. Without a resolution and application, Ingham County will not be considered for reimbursement for any storm-related expenses from the State Disaster Contingency Fund.

FINANCIAL IMPACT

Ingham County may be reimbursed for incurred expenses up to \$1 million dollars, dependent upon application approval and availability of funds in the State Disaster Contingency Fund.

STRATEGIC PLANNING IMPACT

This resolution fits with Ingham County’s strategic plan as it helps to recover expenses incurred during an unplanned event with a significant financial impact across multiple county departments. Recovering expenses ensures that other county services are not disrupted or discontinued due to a financial strain.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to apply to the State Disaster Contingency Fund for storm expense recovery.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REQUEST THE GOVERNOR TO AUTHORIZE A GRANT FROM THE STATE
DISASTER CONTINGENCY FUNDS FOR THE AUGUST 2023 STORMS**

WHEREAS, the County of Ingham, Michigan is a political subdivision within the State of Michigan with an official Emergency Operations plan in compliance with Section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended; and

WHEREAS, the County of Ingham sustained severe losses of major proportions brought on by the August 24, 2023 tornado and severe storms resulting in the following conditions: numerous vehicles and semi-trucks being overturned along I-96 resulting in injuries and a fatality, damaged structures and residences, severe damage to trees and power lines, and heavy deposits of debris obstructing many roadways and county drains; and

WHEREAS, the County of Ingham certifies that the County Emergency Operations Plan was implemented at the onset of the disaster on August 24, 2023 at approximately 2100 hours and all applicable disaster relief forces identified therein were exhausted; and

WHEREAS, as a direct result of the disaster, public damage and expenditures were extraordinary and placed an unreasonably great financial burden on the County of Ingham totaling an estimated \$874,065.92.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners requests the Governor authorize a grant to the County of Ingham from the State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976, as amended.

BE IT FURTHER RESOLVED, that Emergency Manager Sergeant Robert Boerkoel is authorized to execute for and on behalf of the County of Ingham the application for financial assistance and to provide to the State any information required for that purpose.

TO: Board of Commissioners: Law & Courts Committee and Finance Committee
FROM: Sergeant Robert Boerkoel, Ingham County Emergency Management
DATE: April 9, 2024
SUBJECT: Resolution to enter into a one-year agreement with Perimeter Inc.

For the meeting agendas of *April 18, 2024* and *April 24, 2024*

BACKGROUND

This resolution is to enter into a one-year agreement with Perimeter Inc. for the Perimeter Platform and mapping software. Perimeter Platform is an innovative all-hazards collaboration software solution and mapping tool for use with emergent situations and times of disaster, planned events, and day-to-day operations. During times of disaster or emergency, the tool gives Emergency Management and First Responders the ability to visually track critical life safety information in real time, such as evacuation routes, flooding hazards, road closures, etc., in turn, achieving higher levels of situational awareness critical to managing an effective response. The software also allows for similar information to be shared with the public in real time, without the need to continually post, updated maps or changes in information to public notification platforms as is current practice. The tool aims to yield a higher level of community transparency through effectively empowering residents to make informed, timely decisions in times of disaster or emergency and everyday operations.

ALTERNATIVES

The Perimeter Inc. is a sole source vendor of the Perimeter Platform software with no other known similar software tools available.

FINANCIAL IMPACT

The Perimeter Platform pricing for our population size is \$50,000. Perimeter Inc. has obtained eligibility from Verizon for their Climate Resilience Prize match funds program, a 50% cost match program, reducing the cost to \$25,000. Additionally, Ingham County qualifies for the Early Adopter Incentive for an additional \$20,000. The total financial cost to Ingham County is \$5,000.

STRATEGIC PLANNING IMPACT

This technology fits with Ingham County’s strategic plan as it leverages the real time data of first responders in the field into one concise application to obtain better situational awareness and yield a more effective, swift response during potentially significant life safety, emergencies, or disasters. Additionally, the platform provides a simple, reliable tool to relay important life safety information to Ingham County residents and visitors, empowering them with up-to-date information, and increasing transparency during times of disaster or emergency.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorize a one-year agreement with Perimeter Platform.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A ONE-YEAR AGREEMENT WITH PERIMETER INC.

WHEREAS, the Ingham County Office of Emergency Management is tasked with coordinating an effective response during times of disaster and emergent situations and planned events; and

WHEREAS, leveraging innovative technology serves as a force multiplier to enhance and optimize the effectiveness of a response and recovery; and

WHEREAS, Perimeter Inc. offers an innovative all-hazards collaboration software mapping solution to address effective life safety strategies during a disaster response and recovery, planned events, and day-to-day operations; and

WHEREAS, the Perimeter Platform enhances Emergency Management, Incident Command and First Responder situational awareness to lead an effective response while mapping critical real-time information that can be provided to residents and visitors in Ingham County; and

WHEREAS, Perimeter Inc. is a sole source vendor for the Perimeter Platform with no other known similar software vendors; and

WHEREAS, the total expenditure for this proposal is \$5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one-year agreement with Perimeter Platform for \$5,000 utilizing funding from the Emergency Management - Special Projects and Ingham County Sheriff's Office - Field Services accounts.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners, Law & Courts, County Services & Finance Committees

FROM: Glenn Canning, Facilities Director

DATE: April 10, 2024

RE: Resolution to Authorize an Agreement with Fishbeck for Consulting Services to Conduct a Feasibility Study for the Ingham County Youth Center

For the meeting agendas of: April 18, 23 & 24

BACKGROUND

The Ingham County Youth Center was built in 1986 and is a 24 bed juvenile detention facility. The building is deteriorating and no longer meets the needs of the community.

Per the Ingham County Local Preference Policy, a local vendor can reduce their proposal to match the lowest non-local proposal if it is within 10%. Fishbeck, a local vendor matched the lowest non-local submitted proposal of \$49,800 for the consulting services to conduct a feasibility study for the Ingham County Youth Center.

ALTERNATIVES

The alternative would be to not approve further delaying the needs of the community to be met.

FINANCIAL IMPACT

Funds are available in approve 2024 CIP line item #264-66400-976000-24F12.

Project	Beginning Balance	Current Balance	Requested Amount	Remaining Amount
264-66400-976000-24F12	\$750,000	\$750,000	\$49,800	\$700,200
Juvenile Justice Mileage Fund				

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Fishbeck for consultation services to conduct a feasibility study of the Ingham County Youth Center.

TO: Glenn Canning, Facilities Director

FROM: Gregg Todd, Controller

DATE: April 3, 2024

RE: Memorandum of Performance for RFP No. 6-24 Professional Consulting Services to Conduct a Feasibility Study for the Ingham County Youth Center

Per your request, the Purchasing Department sought bids from experienced and qualified consulting firms for the purpose of entering into a contract to conduct a feasibility study for the Ingham County Youth Center.

The scope of services, includes, but is not limited to, developing estimates for construction and relocation costs, identifying site and environmental conditions, staffing or operational costs, reviewing existing plans, standards, and operations in comparison to future models; plus, evaluating current visitor population, parking, staffing, equipment, and storage. In addition, determining overall positive and negative issues, examining trends, and anticipating changes in legislation, procedures, funding, and technology while working with staff and stakeholders from the County to determine the feasibility of relocating the operations of and constructing a new Center. The consultant will deliver a comprehensive document that includes, but is not limited to, recommendations of their findings, costs, and timelines.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	120	47
Vendors responding	4	2

A summary of the vendors’ costs is located on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.

If further assistance is required, please contact jbuckmaster@ingham.org or by phone at 517-676-7222.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Base Costs	Reimbursable Expenses NTE	Grand Total NTE	Total Meetings Anticipated
DiClemente Siegel Design Inc.	No, Southfield MI	\$49,800.00	None	\$49,800.00	DSD anticipates an initial kick off meeting, two (2) meeting with operating administration, a meeting facilities, a 30% and 60% virtual presentation meeting, three (3) progress virtual touch points and final review meeting (along with field visits to the present facility and proposed site.
Fishbeck	Yes, Lansing MI	\$53,500.00	\$200.00	\$53,700.00	Currently we anticipate five (5) owner-architect meetings to conduct the feasibility study. Our work process is highly collaborative, as such during our kickoff meeting we will review the work plan and further refine the meeting cadence.
DLZ	Yes, Lansing MI	\$62,000.00	\$2,000.00	\$64,000.00	Up to four (4) meetings with applicable project stakeholders in person. Up to eight (8) additional meetings conducted via video conference
Abonmarche Byce	No, Kalamazoo MI	\$49,500.00	\$7,000.00	\$56,500.00	Eight (8) meetings from Initial kick-off to presentation of the study

The Local Purchasing Preference Policy Resolution #05-044, as amended by Resolution #10-359 allows for a registered local vendor who submits a responsive proposal within 10% of the lowest responsive proposal the opportunity to reduce its proposal to meet the lowest responsive proposal, and upon doing so shall be considered to be the lowest responsive proposal.

Fishbeck, a local register vendor, has agreed to match the lowest responsive proposal; therefore, is considered the lowest responsive bidder.

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH FISHBECK FOR CONSULTING SERVICES TO CONDUCT A FEASIBILITY STUDY FOR THE INGHAM COUNTY YOUTH CENTER

WHEREAS, the Ingham County Youth Center was built in 1986 and is a 24 bed juvenile detention facility; and

WHEREAS, the building is deteriorating and no longer meets the needs of the community; and

WHEREAS, the Purchasing Department solicited proposals from qualified vendors; and

WHEREAS, per the Ingham County Local Preference Policy, a local vendor can reduce their proposal to match the lowest non-local proposal if it is within 10%; and

WHEREAS, Fishbeck, a local vendor reduced their proposal to the lowest non-local bid of \$49,800; and

WHEREAS, the Facilities Department recommends entering into an agreement with Fishbeck for consulting services to conduct a feasibility study at an existing County property for the Ingham County Youth Center; and

WHEREAS, funds are available in the approved 2024 CIP Juvenile Justice Millage Fund Line item #264-66400-976000-24F12, which has a balance of \$750,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Fishbeck Inc., 5913 Executive Drive, Suite 100, Lansing, MI 48911, for consulting services to conduct a feasibility study for the Ingham County Youth Center at an existing County property for an amount not to exceed \$49,800.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

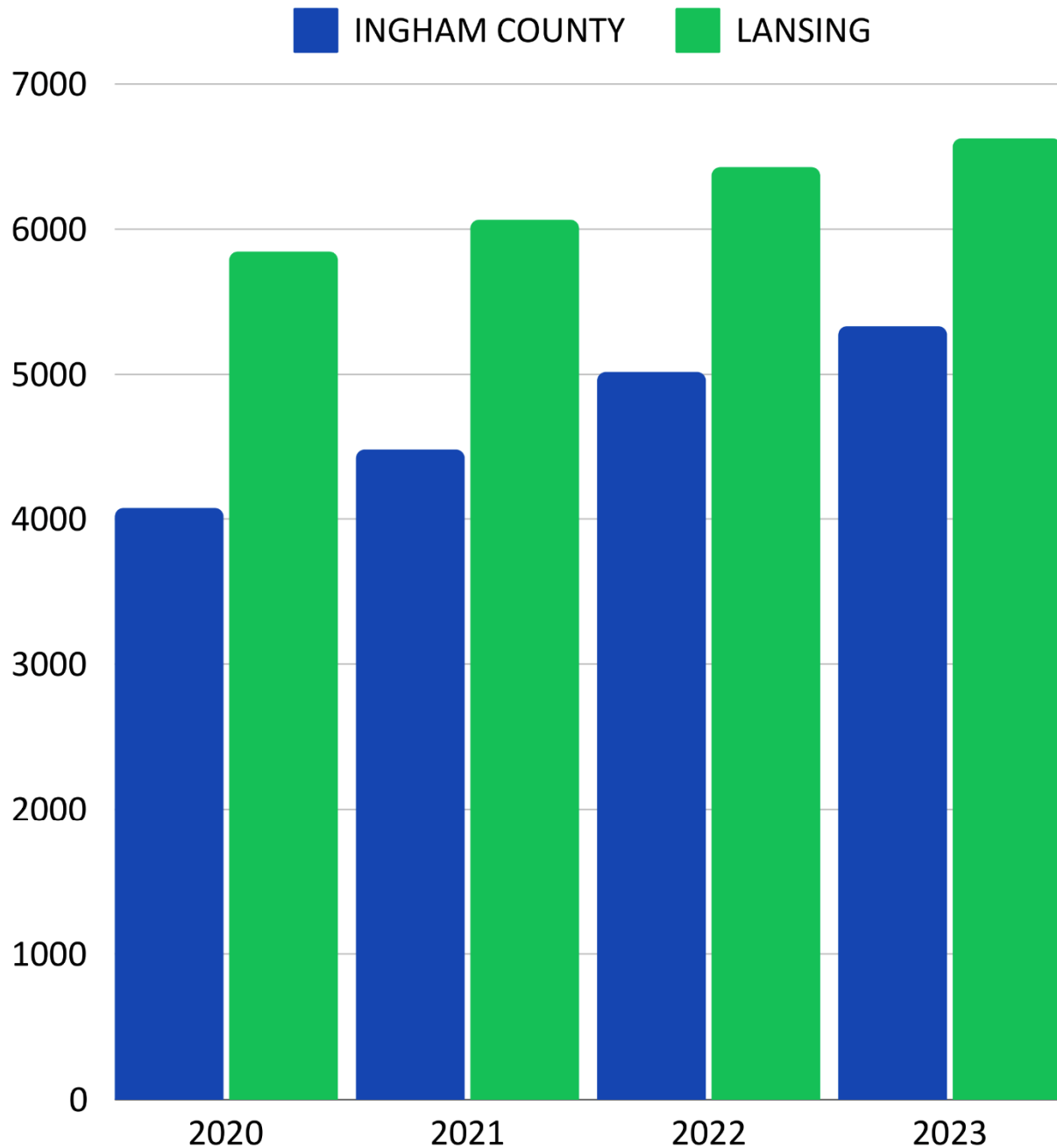
CALL DIVERSION PROGRAM PROPOSAL



MENTAL HEALTH CALLS IN PUBLIC SAFETY

Mental health calls have become an increasingly prevalent issue in the realm of public safety. In recent years, there has been a significant rise in the number of emergency calls related to mental health crises, placing a tremendous strain on the resources and capabilities of 9-1-1, law enforcement agencies, paramedics, and other first responders. Traditionally, public safety agencies have been primarily focused on addressing criminal activities and providing medical assistance in emergencies. However, the complex nature of mental health issues requires a more specialized approach, one that goes beyond the traditional scope of public safety duties. Individuals experiencing mental health crises often find themselves in situations where their behavior poses a risk to themselves or others. These situations can range from instances of severe anxiety or depression to more extreme cases involving suicidal ideation or aggression. Handling such incidents requires a delicate balance of compassion, empathy, and expertise. Specialized training and resources for dealing with mental health calls are being utilized by our public safety partners. There are situations where their response is not needed but the only resource available to provide. This could have some unintentional consequences for public safety and the individual in crisis. Moreover, the criminal justice system has become a de facto provider of mental health care, as those in crisis are often funneled into correctional facilities rather than receiving proper psychiatric evaluations and treatment. By addressing this issue at one of the first points of contact-9-1-1, we can work towards a system that prioritizes the well-being and safety of individuals experiencing mental health crises, while ensuring the effectiveness and efficiency of public safety responses.

The below graphs are trying to illustrate the rising numbers of “typical” mental health-related calls that were serviced in Ingham County and then breaking out the City of Lansing since 2020. Gathering the data was difficult because this is not something that is tracked by the 911 Center. Putting this program in place and working with our existing technology will help track data.



WHAT ARE POSSIBLE OUTCOMES OF POLICE INTERVENTIONS?



-**Crisis Intervention Trained Officer (CIT) Assessment** – Once a CIT arrives on scene, he/she will assess the situation for risk and/or suicidal (SI) or homicidal (HI) ideations. These specially trained responding officers must witness an individual experiencing a mental health crisis; police cannot solely rely on the verbal account of a third party. Officers must witness or view evidence indicating the individual has expressed SI, HI, psychosis, or other symptoms indicating the individual is a danger to themselves or others. If the CIT determines the citizen is in need of an involuntary mental health intervention, the CIT will follow their policy regarding Peace Officer Emergency Detentions (POED). If the CIT determines the individual does not meet the criteria for a POED, the CIT will provide a community resource referral sheet and advise the individual to contact referrals for further assistance.

-**Transport** to transport to Psychiatric Emergency Services (PES) or an emergency department – If a client does not meet the criteria for a POED, the patrol officer or CIT will follow their policy and request transport of the client to PES or an appropriate Hospital Emergency Room.

-**Crime** – If the responding police unit determines a crime was committed, officers will complete a report as per policy. If the individual who committed the crime is still on scene, officers may arrest the individual as per Department policy.

-**Warrant** – Officers may arrest wanted individuals even if the individual was not involved in criminal activity at the time.

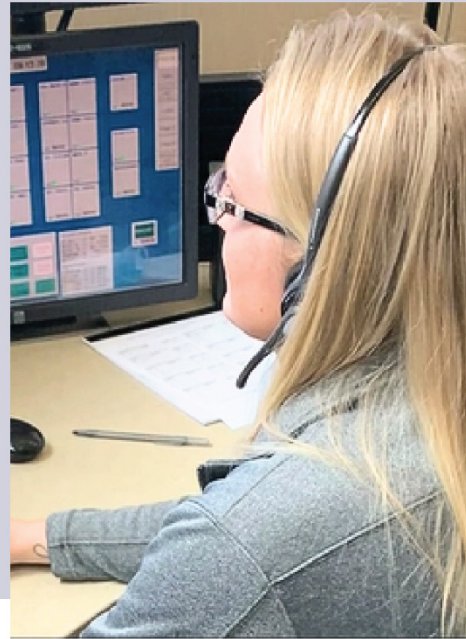




WHAT OPTIONS DO WE HAVE?

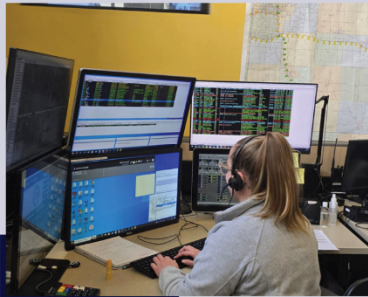
**Call diversion program
proposal**

OVERVIEW OF PROPOSAL FOR 911 CALL DIVERSION PROGRAM



In the Call Diversion Program, the main objective is to redirect appropriate mental health-related calls from the Ingham County 911 Center to a designated Crisis Call Taker (CCT) located on the Operations Floor. The aim is to involve the caller in addressing mental health issues within the mental health treatment system rather than the criminal justice system. Acting as an additional service, the CCT position will be present alongside a 911 Operator who receives a call involving a suspected or confirmed behavioral health crisis. The CCT would conduct comprehensive triage screenings, assist in crisis de-escalation, develop safety plans, and potentially coordinate the dispatch of mobile crisis teams or resources. Furthermore, the counselor will provide necessary community referrals. The main focus of the attached information centers on an overview of the CCT within the Center and the need for the position as demonstrated by the rise in calls for service relating to mental health.

CRISIS CALL DIVERSION PROCESS PROPOSED



How does a call get to a Crisis Call Taker (CCT)?

·Direct transfers of 911 Calls or Non-Emergency Calls

When a caller dials 911, Ingham County Central Dispatch (ICCD) 911 Dispatchers ask the caller if he/she/they need Police, Fire, EMS, or Mental Health Services.

If the Dispatcher determines the situation meets the elements of a non-emergency mental or behavioral health call, the Dispatcher will transfer the caller to a Crisis Call Taker (CCT) embedded within the Center. Likewise, if the caller requests Mental Health Services, the 911 Dispatcher will ask a series of questions to determine the nature of the situation and determine if the situation meets the elements of a non-emergency mental or behavioral health call and then conference in the CCT to handle instead of putting in a call for service for other public safety agencies.

Crisis Call Takers (CCT)

- CCTs would preferably be working on the premises of the 911 Center. Work hours to be determined.
- CCTs will be given access to the 911 Center's Computer Aided Dispatch (CAD) system and the Solacom (9-1-1) phone system. CAD and Solacom access allows a seamless call transfer from the 911 Dispatcher to the CCT.

CCTs will perform the following functions:

- Receive diverted non-emergent mental health calls for service.
- Complete triage screenings, assist with de-escalation of the crisis, complete safety planning, dispatch mobile units when appropriate, provide resources, and provide other community referrals as necessary.
- Provide consult to the 911 Dispatchers for active mental health calls requiring a police response providing additional information.
- Speak to first-party callers in an attempt to de-escalate the caller prior to police arrival; making the situation safer for the caller and police.



CRISIS CALL DIVERSION PROCESS PROPOSED

The following are potential Guidelines used to determine whether a 911 call is appropriate for CCT intervention.

CCT Intervention Exclusionary Criteria:

- An individual in physical possession of firearms, knives, or any other weapons (i.e. simply having a weapon in the home is not a disqualifier)
- An individual under the influence of alcohol or drugs to the extent requiring medical intervention (overdose or detox)
- An individual in the process of hurting/killing self or threatening to hurt/kill others
- An individual requiring medical attention because of a self-inflicted injury
- An individual with known violent tendencies or exhibiting violent behavior
- When the caller in crisis or another individual on scene has committed a violent crime (e.g. family violence assault)

Calls Appropriate for CCT Intervention:

- Callers experiencing a Mental Health (MH) crisis and NOT actively attempting suicide or physically violent toward themselves or others.
- Callers indicating there is a verbal dispute or disturbance only with a MH component, which a CCT can potentially resolve with intervention and there is no risk of violence.
- Callers requesting police due to psychosis or an altered mental state and are NOT physically violent towards themselves or others.
- Parent requesting police due to their child having behavioral issues, regardless of whether the child has a known MH diagnosis. Child behavioral issues can involve a MH related component.
- Parents requesting police to assist with child discipline or “parenting” issues.
- Repeat callers with a known MH history.
- Callers experiencing a MH crisis and requesting a CCT
- Callers experiencing a MH crisis and the call does not meet the transfer criteria, if the 911 Dispatcher believes the CCT could assist in de-escalation efforts prior to the officer’s arrival.



Job Title	Mental Health Therapist
Status	Exempt
Training Category	E

General Summary

Under the supervision of the Director or designee in a 24-hour work environment, the 911 Center Crisis Call Taker will receive and assess emergency and non-emergency calls related to mental health, social work, Social Determinants of Health and other types of non-violent/criminal crises. The role includes determining the nature and priority of the crisis, providing immediate mental health support, attempting to resolve the callers issue without emergency services, and coordinating with emergency and community services as needed. Responsible for carrying out all activities of the program in such a manner that fulfills the specific 911 Call Center Setting and CMHA-CEI’s mission, policies and procedures.

Essential Job Duties

- 1.** Respond to and manage incoming contacts and crisis requests, including making outbound communications, to coordinate care and effectively resolve crisis situations with compassion and efficiency.
- 2.** Employ engagement skills to inspire recovery and resilience, utilizing clinical assessment and intervention knowledge for crisis resolution and healthcare service provision.
- 3.** Screen and triage crisis requests using risk assessment tools to ensure safety and effective crisis management.
- 4.** Provide health education and appropriate community resources based on each intervention.
- 5.** Engage in continuous training and supervision to enhance skills in various areas such as suicide prevention, healthcare systems, communication, and recovery practices.
- 6.** Maintains clinical documentation related to consumer treatment and intervention in accordance with 911 and/or CMHA-CEI requirements, accreditation standards and third party billing standards in a timely manner.
- 7.** Offer training and guidance to 911 call takers on mental health issues.
- 8.** Adhere to the call center policies and procedures, and perform other duties as assigned
- 9.** Apply critical thinking and effective decision-making skills to manage high-acuity crisis requests that facilitate safety and crisis resolution.
- 10.** Demonstrates and maintains proficiency with technical, industry-specific knowledge about healthcare, behavioral health, crisis services, and clinical standards of practice. Includes



knowledge of Medicaid managed care, behavioral health, crisis assessment and intervention, suicide intervention, recovery concepts, and community resources.

11. May serve as a liaison representing CMHA-CEI in meetings with community groups and agencies.
12. Attends and participates in staff, team and/or interdisciplinary team meetings as required
13. Maintains familiarity with Michigan Mental Health Code.
14. Establishes and maintains appropriate working relationships with consumers, staff and outside agencies.
15. Maintains productivity standards relative to the requirements of the position.
16. Responsible for knowledge about consumer recipient rights and procedures governing them.
17. Responsible for knowledge and adherence to all CMHA-CEI policies and procedures.
18. Observes all rules of confidentiality as it relates to consumer information, both internally and in dealing with outside individuals and/or agencies.
19. Maintains an acceptable level of attendance and work performance.
20. Will perform all other essential job duties as assigned.

Performance Requirements

- **Age/Population Specific Indicators:** Demonstrates working knowledge of diagnoses for assigned population. Displays knowledge of growth and development and its applied relevance to the behavior of assigned population and is able to gather and interpret data in relation to the consumer's age. Demonstrates knowledge of the, cultural needs, range of treatment needed and the available treatment resources and their appropriate use for individuals diagnosed with developmental disabilities.
- **Confidentiality:** Observes all rules of confidentiality, both internally specified by policy and procedure and externally required by law.
- **Interpersonal Skills:** Interacts with others to enhance understanding and respect, develops cooperative working relationships, and deals effectively and productively with conflict.
- **Communication Skills:** Emphasizes clarity of information, both verbally and in writing.
- **Listening Skills:** Ability to listen carefully and openly.
- **Personal Adaptability:** Ability to respond appropriately to the demands of work challenges when confronted with change, ambiguity, adversity, increased work load or other pressures.
- **Personal Motivation:** Understands performance standards and works diligently to attain and maintain those standards. Takes initiative, and demonstrates commitment to professional growth and development.
- **Cognitive Skills:** Able to process information in order to recognize problems and solutions, make timely and sound decisions, draw accurate conclusions, develop original and successful responses, effectively manage detailed information
- **Work Planning:** Ability to develop work plans for the organized provision of clinical service to persons with developmental disabilities.



The job description is not intended as a complete list of specific duties and responsibilities. Nor is it intended to limit or modify the right of any supervisor to assign, direct and control the work of employees under their supervision. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of a similar kind or level of difficulty. As applicable to the work performed, will be knowledgeable about and actively support culturally competent recovery based practices, person centered planning as a shared decision making process with the individual, who defines his/her life goals and is assisted in developing a unique path toward those goals, and a trauma informed culture of safety to aid consumers in the recovery process.

Employment Requirements

Education: Possession of a Master's Degree in Social Work, Psychology, Counseling, or related field from an accredited college or university **OR** Bachelor's Degree in Social Work, Psychology, Counseling, or related field and three years' work experience within crisis intervention.

Experience:

- Three years' experience in crisis intervention and community mental health.

Additional Requirements:

- Possession of appropriate State of Michigan credential is required.
- Must pass background verification and credentialing procedure consisting of: Michigan State Police clearance check, verification of a professional license, Medicaid/Medicare verification, verification of an acceptable driving record, educational background check and verification of an acceptable work history.
- Possession of a valid Michigan driver's license is required.
- Access to reliable means of transportation for job related use required.
- Must pass a State of Michigan police clearance check.
- May be required to be fingerprinted.
- Must be able to communicate effectively with professionals and consumers/families verbally and in writing is required.
- May be required to operate a computer.
- Must possess strong communication skills and de-escalation skills.
- Must be able to prioritize work assignments and work under minimal supervision.
- Must be able to adapt to frequently changing work parameters. Ability to make sound decisions in emergency situations required.

Physical Requirements:

- Ability to remain calm when subjected to high level stressful crisis emergencies
- Ability to utilize verbal communication to de-escalate crisis emergencies

Environmental Factors

Working Conditions:

- Required to work a non-traditional schedule to included working a cross section of shift shifts, shifts of various lengths, working weekends and holidays, and mandatory overtime.
- Required to work ten hour shifts.
- Genera office setting
- Range of noise levels at the work place.
- Average lighting.

Physical Demands:

- Regular use of telephone and computers.

Created Date: March 11, 2024		
Review Log		
Review Date	Reviewed By	Changes (if any)

DRAFT

REPORTING AND TRACKING



The 911 Center will look to track the following data sets in comparison charts and incident mapping:

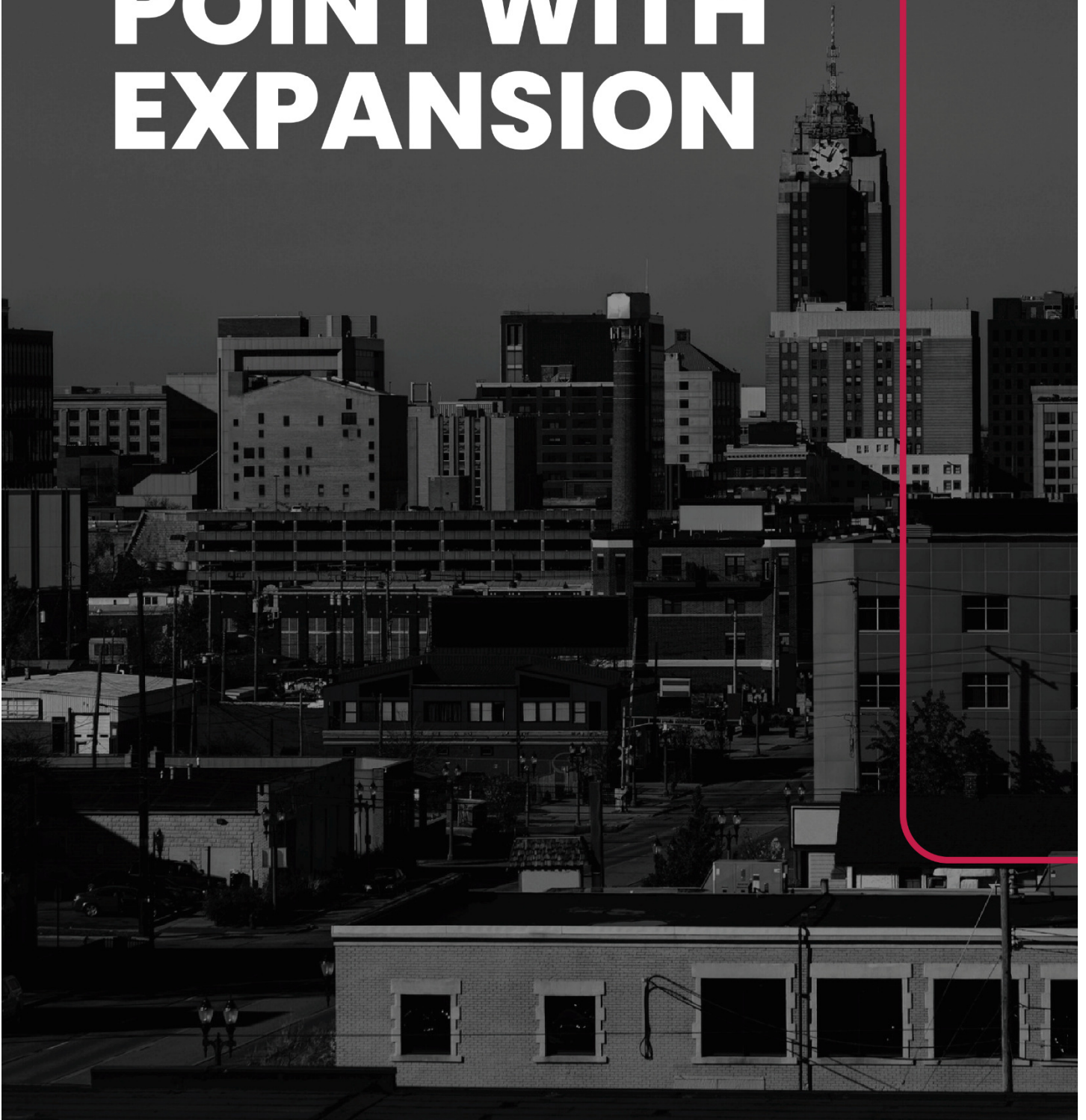
- All dispatched calls for service with a verified or suspected MH component
- Count of callers requesting Mental Health Services during the initial 911 triage
- CCT transferred calls
- CCT transfer eligible calls – CCT unavailable

PROGRAM ANALYSIS

This program will require continuous analysis to ensure the protocol and data collections are effective and efficient. This will be difficult for the 911 Center staff. Discussions were had with Crisis Response and Stabilization program with Wayne State University School of Social Work who have agreed to assist with the data processing and analysis. Continuous and daily communication with the CCT with the 911 Director or administration will occur to identify any issues or concerns. It is also proposed that monthly program and data analysis meetings occur with the 911 administration, CCTs, and Community Mental Health partners. If needed or areas of question arise, additional meetings with other stakeholders will be put in place.



STARTING POINT WITH EXPANSION



MOBILE UNIT RESPONSE



This proposal at this point focuses only on the 911 Center portion. Taking next steps to have the already existing mobile crisis units to be “dispatched” by the CCT is there. Further connecting individuals with more community resources can also be achieved. The partnerships with the existing County and Tri-Counties agencies is there.

COLLABORATION WITH MENTAL HEALTH PROS

In the realm of public safety, collaboration between agencies and mental health professionals is of utmost importance when dealing with mental health calls. These calls are unique and require a specialized approach that goes beyond traditional law enforcement tactics. Mental health professionals possess the expertise and knowledge to handle sensitive situations involving individuals in crisis. Their training enables them to understand the complexities of mental health disorders, de-escalate tense situations, and provide appropriate support and guidance to those in need. By partnering with mental health professionals, public safety agencies can ensure a more compassionate and effective response to mental health calls. This collaboration will allow for the implementation of proactive strategies. Collaboration could also help bridge the gap between the criminal justice system and mental health services by breaking the cycle of arrests and incarceration, which does little to address the underlying causes. By combining our expertise, resources, and approaches, we can provide a comprehensive and compassionate response that addresses the unique needs of those experiencing mental health crises. Together, we can unveil a new era of public safety that prioritizes mental health and works towards a more inclusive and supportive society.

INGHAM COUNTY 9-1-1 REPORT

April 2024





INGHAM COUNTY 9-1-1
MISSION STATEMENT

“Provide exemplary service, safeguard life and well-being, align resources with those in need”

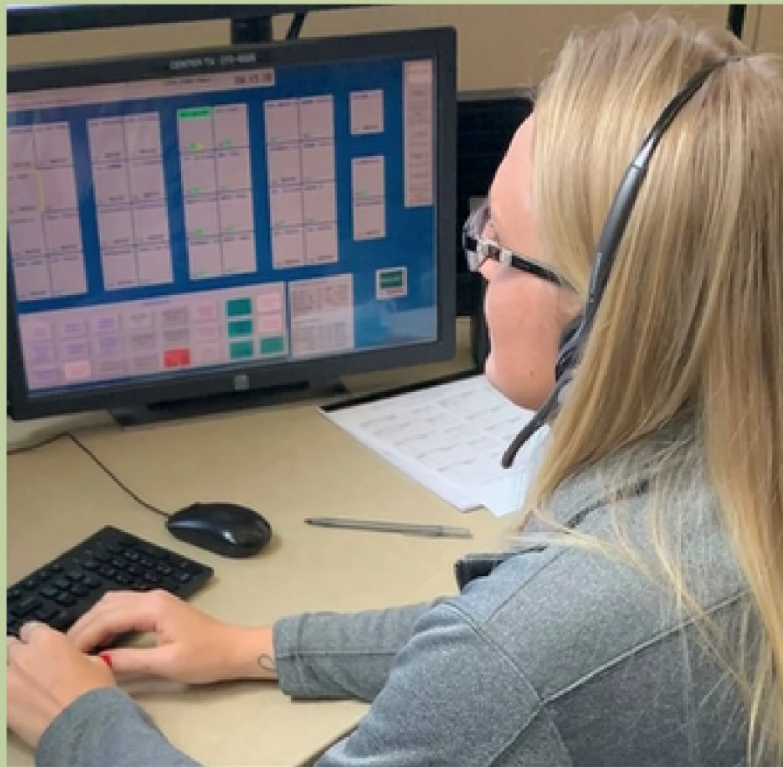


TABLE OF CONTENTS

1

LETTER FROM
THE DIRECTOR

2

EMPLOYEE
ACCOLADES

3

MILESTONES,
ACCOMPLISHMENTS,
AND TEAMWORK

4

ACHIEVEMENTS AND
RECOGNITION

5

EMPLOYEE ACTIVITIES AND
COMMUNITY ENGAGEMENT

6

911 TECHNOLOGY

7 - 9

STATISTICS

Letter from the Director

In response to the challenging events of the last year, such as the MSU shooting and the tornado, Ingham County 911 has demonstrated exceptional performance during these critical incidents. Our dedicated team has shown resilience and professionalism in handling emergencies not only during these high-profile events but also in the everyday situations they encounter.

We have made significant strides in staffing. We have been working tirelessly to enhance our workforce, ensuring that we have the right personnel to respond promptly and effectively to emergencies.

Moreover, we have made substantial technological advancements to bolster our capabilities. We are now utilizing Prepared Live, a cutting-edge platform that has improved our ability to engage the public. Additionally, we are in the process of transitioning to the RAVE platform, which will further enhance our communication and coordination efforts during emergencies.

I am proud to share these achievements with you, and I want to express my gratitude to the Ingham County Board of Commissioners for your continued support. We remain committed to providing the highest level of service to the residents of Ingham County and ensuring their safety and well-being.

Respectfully,



Barb Davidson, ENP
Director

Employee Accolades

PROGRESS AND GROWTH IS ONLY POSSIBLE WITH A DEDICATED STAFF. WE ARE PROUD TO CONGRATULATE OUR STAFF FOR THE WAY THEY WENT ABOVE AND BEYOND OVER THE LAST YEAR.

Dominic Pecora 2023 EMPLOYEE OF THE YEAR

Dom has been a dispatcher since August of 2010, starting his career at ELPD. He is a committed and valued team member. His awards are too many to list both from ICCD and our public safety partners.

Skye Rankens 2023 SUPERVISOR OF THE YEAR

Skye started as a dispatcher in 2017 and was promoted to supervisor in January of 2023. He's an all around leader in our agency with fresh ideas

Taylor Woog 2023 ROOKIE OF THE YEAR

Taylor has been with us for almost one year and is already a top performer.



MILESTONES, ACCOMPLISHMENTS, AND TEAMWORK

EMPLOYEE MILESTONES:

STACY HARVEY: 25 YRS
SHERRY LARNER: 25 YRS
JULIA JORDAN: 25 YRS
KRISTEN FELL: 20 YRS
JIM CLICKNER: 20 YRS
MISSY HARRIS: 15 YRS
DANIELLE HARRIS: 10 YRS
DAVID SHERIDAN: 10 YRS
BRITTNEI TORGERSON: 10 YRS
LEAH VALENTINE: 10 YRS

PEER SUPPORT/CISM

TEAM:

RICK COLE
KRISTEN FELL
CASSIE GASKILL
MISSY HARRIS
CRAIG PAYMENT
LEAH VALENTINE

TACTICAL DISPATCH

TEAM:

BOBBIE BOOKER
RICK COLE
KRISTEN FELL
CASSIE GASKILL
DAVID SHERIDAN
CHRIS THOMPSON
BRITTNEI TORGERSON

LEADERSHIP AWARDS:

THESE AWARDS WERE GIVEN TO STAFF THAT DEMONSTRATE EXEMPLARY SERVICE THROUGHOUT THE YEAR, EXEMPLIFY OUR MISSION, AND SHINE WITH POSITIVITY.

BOBBIE BOOKER
TRISHA GROSS
STACY HARVEY
EMMA LOCKHART
REYN SEMMLER
CHRIS THOMPSON
BRITTNEI TORGERSON
LEAH VALENTINE

EXCEEDS EXPECTATIONS:

THESE AWARDS WERE GIVEN TO STAFF THAT SETS GOALS, CONTINUALLY PRESSES FORWARD, AND ACHIEVES WHAT THEY SET OUT TO DO.

BRIANNA BERGMANN
RICK COLE
JULIE LIVERNOIS
KENDRA WOJNAROSKI

CATHY DEMERS

HUMANITARIAN OF THE

YEAR:

CATHY IS A RETIRED EMPLOYEE WHO ALWAYS PROMOTED POSITIVITY. THE AWARD IS GIVEN TO THE EMPLOYEE WHO EMBODIES QUALITIES SUCH AS KIND, SUPPORTIVE, HONEST, HELPFUL, AND CARING.

CASSIE GASKILL

COMMUNITY OUTREACH

TEAM:

BRIANNA BERGMANN
RICK COLE
BARB DAVIDSON
BEN HAMILTON
DANIELLE HARRIS
MISSY HARRIS
JULIE LIVERNOIS
CRAIG PAYMENT
DOMINIC PECORA
MILES SULLIVAN
LEAH VALENTINE

COMMUNICATION TRAINING PROGRAM:

TACUMA CLEMONS
JIM CLICKNER
RICK COLE
JULIA JORDAN
EMMA LOCKHART
CRAIG PAYMENT
SKYE RANKENS
REYN SEMMLER
CHRIS THOMPSON
BRIANNA TRIPLETT
LEAH VALENTINE
JORDAN WHEELER
KENDRA WOJNAROSKI

ACHIEVEMENTS AND RECOGNITION



Ingham County 911 has been awarded the Team of the Year by the Michigan APCO (Association of Public-Safety Communications Officials). In addition, our very own Barb Davidson has been recognized as the Director of the Year by the same association.

We are truly humbled and honored to receive these prestigious awards. It is a testament to the hard work, dedication, and professionalism of our team members. These recognitions highlight the exceptional service and commitment to public safety that Ingham County 911 have consistently demonstrated.



We look forward to continuing our commitment to providing exceptional service to the community and upholding the high standards that have earned us this recognition.



EMPLOYEE ACTIVITIES AND COMMUNITY ENGAGEMENT



WE HAD THE PRIVILEGE OF GOING TO MULTIPLE CLASSROOMS INCLUDING WILSON TALENT CENTER, EATON RESA, AND MUTIPLE ELEMENTARY SCHOOLS, HOSTING GIRL SCOUTS, AND MANY EVENTS INCLUDING: INGHAM COUNTY FAIR, TOUCH A TRUCK, NATIONAL NIGHT OUT ACTIVITIES IN DIFFERENT COMMUNITIES, DIVERSITY PICNIC, MSU STUDY BREAK, PUBLIC SAFETY PARTNERS OPEN HOUSES, AND HALLOWEEN EVENTS



9-1-1 TECHNOLOGY

Ingham County 911 has been utilizing new technology to enhance our emergency response capabilities. We have recently implemented Prepared Live, a cutting-edge platform that has given us the ability to receive pictures, pre-recorded video, and livestream with caller. It also allows us to share this information with our public safety partners. In addition, we are currently transitioning from Everbridge to Rave, as we believe that Rave will offer even better functionality and performance for our needs.

Recently, we had a success story which demonstrates the significant impact of our technological advancements. With the help of the Ingham County Sheriff's Office, Ingham Township Fire Department, MMR, and the ICSO Drone Program, we were able to execute a successful rescue operation utilizing What3Words, a geolocation application. This collaboration showcased the effectiveness of new technologies and the seamless coordination between multiple agencies involved.

These developments highlight how Ingham County 911 is moving in the right direction by leveraging innovative technologies to enhance emergency response and save lives. We are committed to continually improving our capabilities and ensuring the safety and well-being of our community.

NEWS

Ingham County uses drone, technology to locate 3

by: [Todd Heywood](#)

Posted: Mar 20, 2024 / 04:52 PM EDT

Updated: Mar 20, 2024 / 04:52 PM EDT



WHAT3WORDS

Keep yourself and loved ones safe with a Smart911® Safety Profile

Smart911 is a free service that allows you to share valuable information with 9-1-1 during an emergency.



ALLERGIES



HOUSEHOLD INFO



MEDICAL HISTORY



PETS & SERVICE ANIMALS



EMERGENCY CONTACTS



VULNERABLE NEEDS

Need assistance?

For seniors, we recommend having a friend or family member assist during sign up. They can provide the assistant's name and email address, so when it is time to update their Safety Profile, Smart911 will notify them to help ensure the profile up to date and accurate.

Sign up today or download the App.

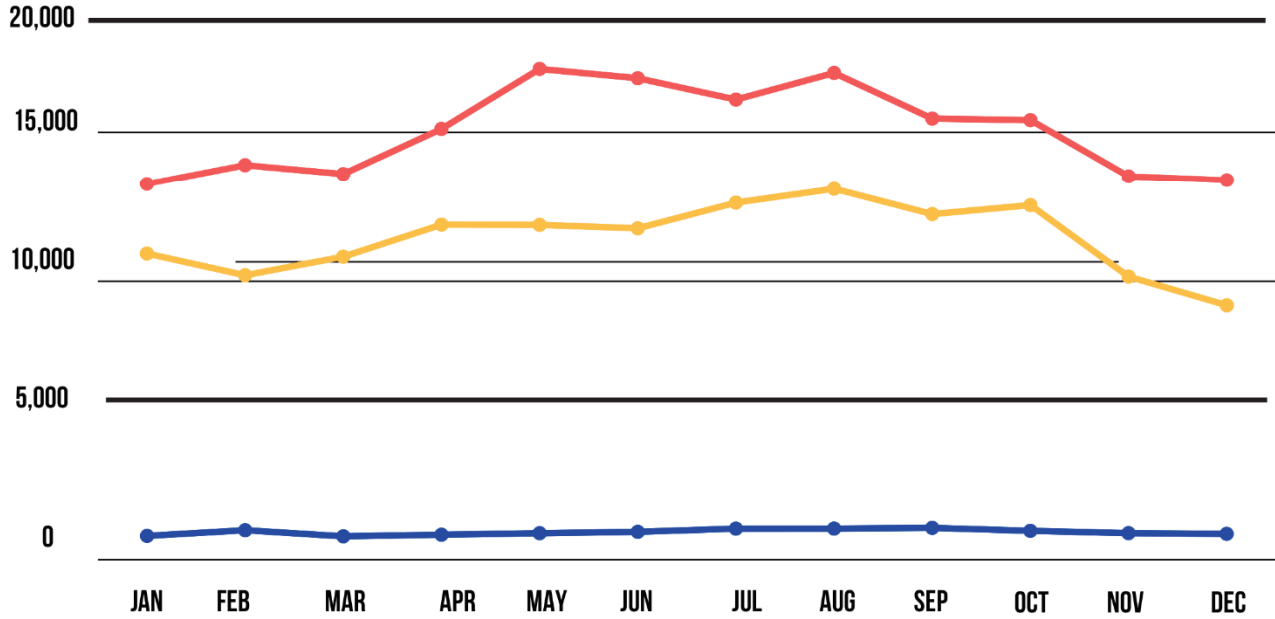


Smart911.com®



RapidSOS

2023 CALL STATS



ADMIN EMERGENCY
TOTAL: 11,078

911
TOTAL: 180,726

NON EMERGENCY
TOTAL: 137,348

2023 DISPATCH STATS



AVERAGE TIME TO ANSWER

5.2 seconds



AVERAGE TIME TO DISPATCH A PRIORITY ONE PD CALL:

0:01:35



AVERAGE TIME TO DISPATCH A PRIORITY ONE FIRE/EMS CALL:

0:00:41



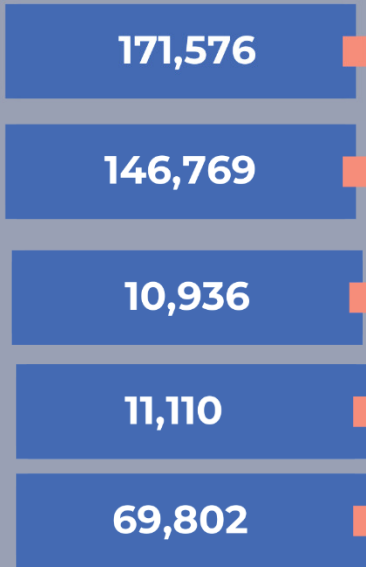
COMPARISON CHART



2022

VS

2023



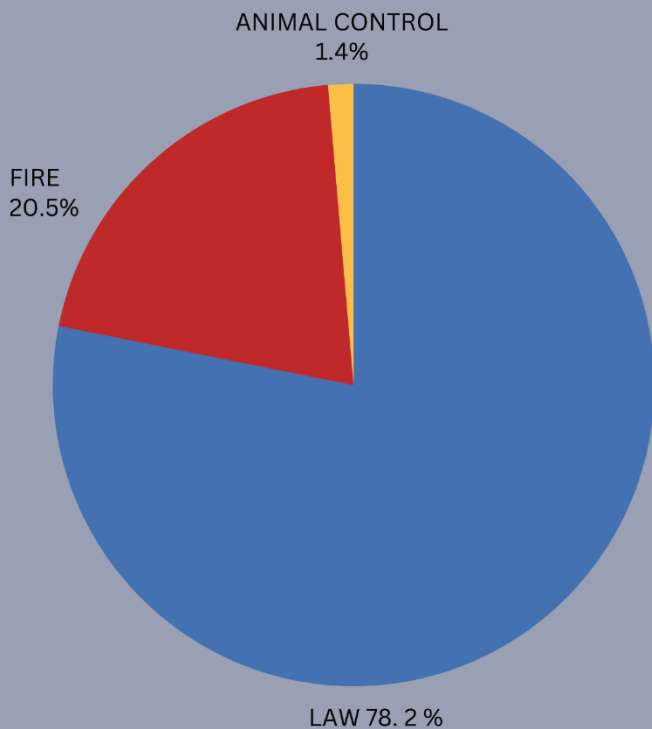
911 CALLS

NON EMERGENCY

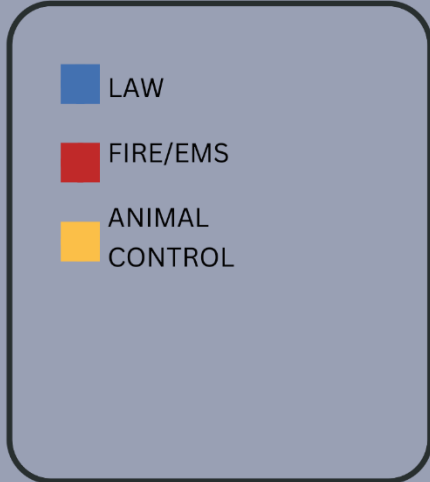
ADMIN EMERGENCY

TEXTS

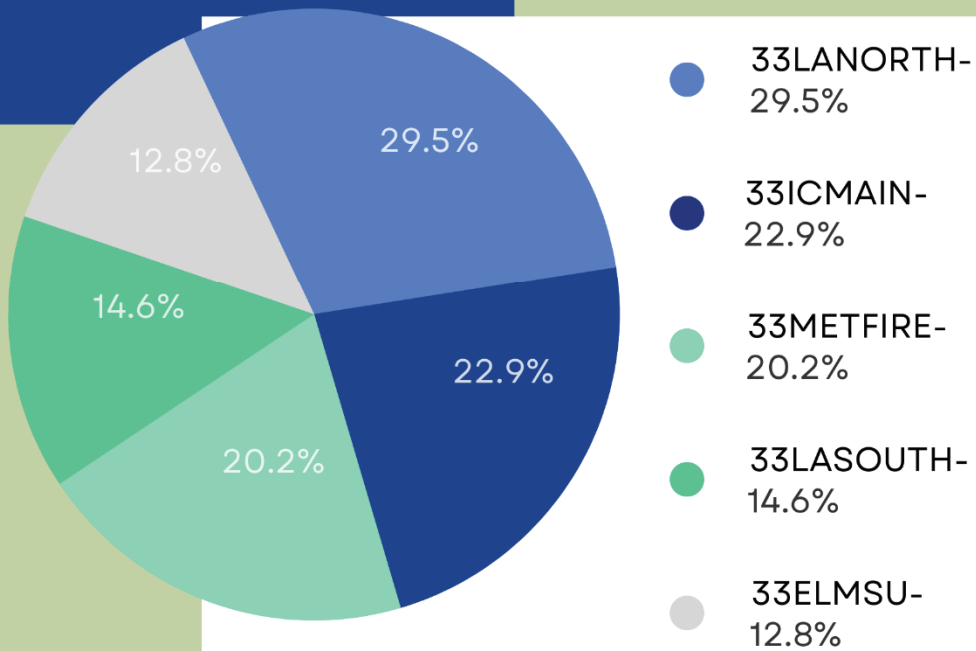
OUTGOING



CAD INCIDENTS BY DISCIPLINE



HIGHEST # OF TRANSMISSIONS PER TALKGROUP



TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Gregg Todd, Controller
DATE: April 10, 2024
SUBJECT: **Resolution to Approve Additional Funding Authorization for the Ingham County Justice Complex**
 For the meeting agendas of April 18 and 24, 2024

BACKGROUND

The Ingham County Justice Complex project has an approved budget of \$81,810,315, which includes the additional \$2,810,315 approved from the Justice Millage fund balance through the passage of Resolution #23-185. The expenses associated with #23-185 included:

- Sanitary auger system to reduce solids/trash going into municipal system \$1,150,000
- Allowances for abatement/unstable soils in Package 6 \$499,000
- Misc. project additions (maintenance pole bar, technology, shooting range, etc.) \$661,315
- Contingency \$500,000
- TOTAL \$2,810,315

During the early design phase of the sanitary auger system, the City of Mason experienced a failure of the equipment in their lift station near the Justice Complex. They determined the cause to be the trash from the new jail. An ordinance violation was issued to the County, and a temporary solution to capture and remove trash was implemented immediately. This “temporary” solution ended up being in place longer than expected due to the production timeline of the auger, and with the cost of repairs and maintenance of the City’s lift station the following costs were incurred:

- City of Mason Sewer Ordinance Violation temporary remediation \$530,114
- City of Mason Invoices for lift station repairs and maintenance \$360,371
- TOTAL \$890,000

Due the unexpected costs outlined above, the following are projected costs remaining to be committed, which will require additional funding authorization:

- Sanitary auger balance (structure over auger, pavement, etc.) \$376,051
- Projected remaining costs from the City of Mason \$114,000
- Misc. project additions (parking lot enhancement, technology expansion, etc.) \$132,654
- TOTAL \$622,705

Tom Shanley, Kramer Management Project Director, will be in attendance to discuss in further detail the project overages.

FINANCIAL IMPACT

2023 year-end fund balance in the Justice Millage is \$3,216,632, so funds are available.

RECOMMENDATION

Respectfully recommend the approval the resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE ADDITIONAL FUNDING AUTHORIZATION FOR THE INGHAM COUNTY JUSTICE COMPLEX

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage to build a new Ingham County Justice Complex (ICJC); and

WHEREAS, Resolution #18-391 authorized the construction of the ICJC with a projected cost to construct, equip, and finance (fees and borrowing costs) in an amount not to exceed of \$101,673,278; and

WHEREAS, Resolution #23-185 approved an additional \$2,810,215 in Justice Millage fund balance to bring the total project cost to \$81,810,315; and

WHEREAS, the ICJC is currently projected to exceed the \$81,993,020 budget by \$622,705 due to costs incurred as a result of the unforeseen failure of the city lift station during the design and construction of a permanent sanitary auger solution and non-budgeted project additions; and

WHEREAS, there is funding available in the Justice Millage, which has a 2023 year-end fund balance of \$3,216,632 to cover the \$622,705 projected overage.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Building Authority to utilize an amount not to exceed of \$622,705 from the existing Justice Millage fund balance to complete the ICJC project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.