

CHAIRPERSON  
RYAN SEBOLT

VICE-CHAIRPERSON  
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

**LAW & COURTS COMMITTEE**  
MARK POLSDOFER, CHAIR  
GABRIELLE LAWRENCE  
VICTOR CELENTINO  
CHRIS TRUBAC  
IRENE CAHILL  
MYLES JOHNSON  
RANDY MAIVILLE  
MONICA SCHAFER

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, FEBRUARY 15, 2024 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order

Approval of the [February 1, 2024](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office – Resolution to Authorize the Use of Unspent Funds to Complete the 2022 Sheriff's Office [Fleet](#) Purchase Order
2. Circuit Court
  - a. Resolution to Authorize an Amendment to [Tyler Technology's](#) Jury Management Contract
  - b. Resolution to Authorize a Statement of Work with [Equivant](#) and the State Court Administrative Office to Provide for Conversion of Data from CourtView to WebTCS
3. 9-1-1 Dispatch Center – Resolution to Authorize Purchase of Equipment and Services to Record the [Disaster Recovery Phones](#) for the 9-1-1 Center

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## LAW & COURTS COMMITTEE

February 1, 2024

Draft Minutes

Members Present: Polsdofer, Celentino, Trubac, Cahill, Johnson, Lawrence, Maiville, and Schafer.

Members Absent: None.

Others Present: Chief Deputy Sheriff Darin Southworth, Gregg Todd, Ryan Watts, Keith Watson, Madison Hughes and others.

The meeting was called to order by Chairperson Polsdofer at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

### Approval of the January 11, 2024 Minutes

CHAIRPERSON POLSDOFER STATED, WITHOUT OBJECTION, THE MINUTES OF THE JANUARY 11, 2024 LAW & COURTS COMMITTEE MEETING WERE APPROVED AS SUBMITTED.

### Additions to the Agenda

1. Sheriff's Office
  - c. Resolution to Authorize a Project Agreement with Bluewater Technologies to Upgrade Emergency Operations Center Technology

### Limited Public Comment

Darin Southworth, Chief Deputy Sheriff, stated there was the 20<sup>th</sup> Annual Law Enforcement Polar Plunge for the Special Olympics at the Jackson Stadium, home of the Lansing Lugnuts. Chief Deputy Southworth further stated it was year number six that Jackson Stadium hosted the event and invited anyone to the event that would like to freeze for a reason and have a good time with a costume party and jumping into a large tank of cold water.

Chief Deputy Southworth stated the Polar Plunge was on Sunday, February 4, 2024 and they had surpassed their \$60,000 fundraising goal for the year and could potentially hit their record year, which was mid-\$80,000. Chief Deputy Southworth further explained the proceeds would benefit athletes with intellectual disabilities for the Special Olympics.

Chief Deputy Southworth thanked the Law & Courts Committee for the opportunity to let the public know about this event and further stated the plunging would start at 12:30 p.m. Chief Deputy Southworth further stated they would wear costumes and be judged on them and that the Lansing Lugnuts would have food available.

Discussion ensued regarding the Polar Plunge.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. JOHNSON, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Sheriff's Office
  - a. Resolution to Approve Reactivation of Law Enforcement Position for Village of Webberville Covering Current and Future Service Agreements
  - c. Resolution to Authorize a Project Agreement with Bluewater Technologies to Upgrade Emergency Operations Center Technology
2. Circuit Court – Juvenile Division
  - a. Resolution to Amend Resolution #23-429 to Increase Per Diem Rates for Various Residential Placements
  - b. Resolution to Authorize a Three-Year Contract with Various Residential Placements
3. 55<sup>th</sup> District Court – Resolution to Authorize a Contract with Resolution Services Center of Central Michigan to Support Small Claims Work
4. Community Corrections – Resolution to Amend Resolution #23-244 to Reflect the Awarded Funding Amounts from the State Grant under PA511 for FY 2023-2024 for Various Programming with Subcontractors Outlined Herein

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Sheriff's Office
  - b. Resolution to Authorize a Contractual Agreement between the Ingham County Sheriff's Office and Stryker to Purchase Automated External Defibrillators

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION.

Commissioner Trubac stated they had no problem supporting this resolution but wondered how they got to point to need to replace the equipment.

Chief Deputy Southworth stated they had found that the defibrillators were approximately 12 years old and could not get replacement parts for them, as the items made now were not interchangeable. Chief Deputy Southworth further stated they had thought that the best decision was to increase the number of defibrillators with the new facility and took the opportunity to change them all out.

Commissioner Trubac asked if the old ones still worked.

Chief Deputy Southworth confirmed that some of the old defibrillators did still work.

Commissioner Trubac stated that the defibrillators were rated to last five years and some had been purchased in 2008. Commissioner Trubac further asked how they knew when to replace them.

Chief Deputy Southworth stated that they did have a longer shelf life than recommended, though they would want to be careful with lifesaving devices and would not want them too far outside of compliance.

Ryan Watts, Community Corrections Manager, explained that in preparation to move facilities, they had audited their inventory and they found that majority of the automated external defibrillators (AEDs) were outside manufacturer recommended window for replacement. Watts further stated that some of the AEDs had been replaced, so they were newer, but were still outdated.

Watts explained that the AEDs in the Sheriff's Department, compared to other agencies, were outdated and the software was not compatible and could not get accurate tracking of information. Watts further explained that they would have outside agencies come in for an emergency and would use their own AEDs and the Sheriff's Department would not be able to pull an accurate report due to them being on a different software, as the new AEDs that other agencies used operated in the same eco-system and would provide the information from the event.

Watts explained they had looked at replacement costs and had a competitive bid process to update the stock. Watts further explained they had to add additional AEDs as well since the 55<sup>th</sup> District Court was brought in to the Sheriff's Department during the move and they did not want to use different devices in the courts as opposed to what was in the Jail and Patrol Vehicles.

Watts explained that training on one unit would be the best. Watts further explained they had been previously working on a grant through Firehouse Subs, who had unfortunately turned it down.

Commissioner Trubac asked if they were confident those devices would last the 10-year lease.

Watts confirmed, with continued maintenance they believed they would last.

Gregg Todd, Controller, stated they were getting the lease price that *Stryker* offered, but they would be purchasing the AEDs, not leasing them.

Watts stated that was another reason the County went with *Stryker* was due to the phenomenal pricing and the lifespan, with proper care and maintenance, should be of no concern.

Commissioner Maiville stated it was not uncommon that batteries were life-limited and it was not uncommon that the battery was unavailable. Commissioner Maiville further stated that there were several Out-County agencies that used *Stryker* devices that actually did compressions for them while the AED was providing defibrillation that was compatible with these, so that compressions did not have to stop.

Commissioner Maiville stated agreement that standardized devices and training was a big thing as well.

THE MOTION CARRIED UNANIMOUSLY.

5. Office of the Public Defender – Quarterly Report

Keith Watson, Chief Public Defender, provided a Quarterly Report regarding the Public Defender's Office. The Quarterly Report was provided in the minutes as Attachment A.

Commissioner Lawrence asked if the two Assistant Public Defender positions that were available were entry-level positions.

Watson stated they expected they would be, though the last time they filled these positions, they had well-experienced attorneys who were able to handle all levels of defense. Watson further explained they were expecting to hire at entry level to have movement internally.

Watson stated they had developed a stratified system and had docket attorneys assigned to each of the courts and had floating docket attorneys in two of the courts as well that would share from the same docket. Watson further explained that when a new, inexperienced attorney joined the office, they would move the other attorneys through the 54A District Court system into handling felony work.

Commissioner Lawrence asked for clarification on what a docket attorney was.

Watson explained what a docket attorney was.

Chairperson Polsdofer asked if the 58 denied cases were referred to private counsel.

Watson confirmed and stated they kept a roster of private attorneys who would accept cases at the rates that were approved by Michigan Indigent Defense Commission (MIDC) for various level cases.

Chairperson Polsdofer asked if that system worked well.

Watson stated they did their best and every once in a while, they had difficulty finding counsel from their roster, and they would then reach out to other counties for their roster of attorneys. Watson further explained that was pretty rare.

Commissioner Schafer asked for some examples of conflict cases that were denied and referred out.

Watson provided explanation for cases that were denied by the Public Defender's office and referred to private counsel.

Commissioner Schafer asked how the cases not meeting the income level would be referred out to others to receive representation.

Watson explained that the income qualifications would be anyone that was beyond the 200% of the Federal Poverty guideline, they would generally be considered not qualified according to the standards provided by the MIDC Act. Watson further stated they would take a second or third look to be sure and would ask for further information to verify income level, and part of the picture could be the number of people in the household and considering the expenses.

#### Announcements

Commissioner Johnson stated happy Black History Month, as February 1 was the first day.

Commissioner Cahill stated that they, along with Commissioner Johnson, had gone on a tour of the refugee center and it was unbelievable and amazing to see.

Discussion ensued regarding the refugee center.

#### Public Comment:

None.

#### Adjournment

The meeting was adjourned at 6:22 p.m.

## **Attachment A: Public Defender's Quarterly Report**

1<sup>st</sup> Quarter 2023-24 (October 1, 2023 – December 31, 2023) Report

- Our attorneys were appointed to a total of 1,533 cases during this quarter
- 58 of those cases were sent to conflict counsel
- 58 Cases were denied representation (majority due to not meeting income qualifications for representation)
- We have two Assistant Public Defender positions open currently, as well as a Clerk and a Social Worker position open.
- We are participating in 2 job fairs this month – at MSU and Cooley Law School.
- We have begun the referral process for the local Participatory Defense group.

**FEBRUARY 15, 2024 LAW & COURTS AGENDA  
STAFF REVIEW SUMMARY**

**RESOLUTION ACTION ITEMS:**

**The Controller recommends approval of the following resolutions:**

**1. Sheriff's Office – Resolution to Authorize the Use of Unspent Funds to Complete the 2022 Sheriff's Office Fleet Purchase Order**

This resolution authorizes the use of unspent General Fund dollars to pay the additional cost of Ford vehicles that were ordered in 2022 but not built/delivered due to supply chain issues. Ford can now fill the orders, but with 2024 vehicles at an increased cost of \$74,032 over the original cost of \$285,821 (\$359,853).

See memo for details.

**2a. Circuit Court – Resolution to Authorize an Amendment to Tyler Technology's Jury Management Contract**

This resolution authorizes an amendment to the jury management contract with Tyler Technology's to add a payment management program, which will eliminate the need for Jury Administration to send out checks for jury duty. Prepaid cards will be used instead through Tyler's Payment Management Program.

Estimated cost of \$5,000 annually is available in the Jury Administration budget.

See memo for details.

**2b. Circuit Court – Resolution to Authorize a Statement of Work with Equivant and the State Court Administrative Office to Provide for Conversion of Data from CourtView to WebTCS**

This resolution authorizes an agreement with Equivant for data conversion from CourtView to WebTCS, the State of Michigan's new court case management system. The conversion, which is estimated to cost around \$80,000, is entirely reimbursable by the State.

See memo for details.

**3. 9-1-1 Dispatch Center – Resolution to Authorize Purchase of Equipment and Services to Record the Disaster Recovery Phones for the 9-1-1 Center**

This resolution authorizes the purchase of equipment and services from INdigital and WSI to record the disaster recovery phone lines for the 9-1-1 Center.

Funding for the not to exceed \$18,000 expense is available in the 9-1-1 Emergency Telephone fund.

See memo for details.



## Agenda Item 1

**TO:** Board of Commissioners: Law & Courts Committee and Finance Committee

**FROM:** Undersheriff Andrew R. Bouck, Ingham County Sheriff's Office

**DATE:** February 5, 2024

**SUBJECT:** Resolution to authorize the use of Unspent Funds to complete the 2022 ICSO Fleet Purchase Order

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For the meeting agendas of *February 15, 2024* and *February 21, 2024*

### **BACKGROUND**

This resolution is for the approval to authorize a supplemental funding expenditure from unused General Funds in order to fulfill the Sheriff's Office 2022 fleet vehicle Purchase Order (PO) with Ford Motor Company. Annually, ICSO completes a PO for new vehicles to replace a portion of the fleet on rotating replacement schedule. In 2022, the Sheriff's Office was approved for and submitted a PO for six new vehicles from the General Funding and two vehicles from the Z-List Funding sources.

However, due to supply chain disruptions and global microchip shortages, Ford was unable to fulfill Government orders for model year (MY) 2022 in 2022 or 2023, ultimately converting the orders to be fulfilled with current MY vehicles. Additionally, Ford is unable to honor the original 2022 PO pricing, citing increased raw material costs and inflation, leading to a price increase above the originally submitted PO. Ford is now able to fulfill the 2022 PO with current MY vehicles but will only deliver upon agreement to pay the revised pricing for the vehicles.

### **ALTERNATIVES**

In the event the price increase is not paid, the vehicles from the PO will not be delivered and the PO will remain unfulfilled. The Ingham County Purchasing Office confirmed Ford is able to increase the costs under the circumstances.

### **FINANCIAL IMPACT**

The increased costs for the 2022 PO total an additional \$74,032 above the original PO.

### **STRATEGIC PLANNING IMPACT**

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as maintaining a reliable, robust fleet enables deputies to safely patrol and respond to emergent, potentially life-threatening calls for service for a safer community; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as new vehicles reduce county liability from aging equipment failure in high risk responses and reduces fleet maintenance expenses under warranty covered repairs.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize the General Fund balance to fulfill the 2022 ICSO Vehicle PO.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE USE OF UNSPENT FUNDS TO COMPLETE THE  
2022 SHERIFF'S OFFICE FLEET PURCHASE ORDER**

WHEREAS, Ingham County Sheriff's Office (ICSO) was approved for and placed a Purchase Order (PO) to purchase eight new fleet vehicles in 2022 for a total expenditure of \$285,821 as part of its rotating fleet replacement schedule; and

WHEREAS, Ford Motor Company was unable to fulfill the PO in 2022 or 2023 due to pandemic related supply chain and global microchip shortages; and

WHEREAS, Ford Motor Company is now able to fulfill the 2022 PO with the current model year vehicles at an increased cost per vehicle, citing impacts from raw material expenses and inflation; and

WHEREAS, the additional costs for the 2022 ICSO Fleet PO total an additional \$74,032 of expense; and

WHEREAS, Ingham County Sheriff's Office recommends the Board of Commissioners authorize utilizing unspent funds from Ingham County's General Fund balance for a total PO amount of \$359,853 for the 2022 ICSO Fleet order.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes using unspent funds from Ingham County's General Fund balance to cover the total PO amount of \$359,853 for the 2022 ICSO Fleet order.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

**TO:** Law & Courts and Finance Committees  
**FROM:** Scott LeRoy, Circuit Court / Jury Administrator  
**DATE:** February 2, 2024  
**SUBJECT:** **Amendment to Agreement with Tyler Technologies to add Payment Management Program**  
For the meeting agendas: Law and Courts Committee, February 15, 2024; and, Finance Committee, February 21, 2024

**BACKGROUND**

As authorized by MCL 600.1300, the Ingham County Jury Administration provides jury management services for the 30th Circuit Court, covering locations in Lansing and Mason, as well as for the Ingham County Probate Court, the 54A District Court within the City of Lansing, the 54B District Court within the City of East Lansing, and the 55th District Court in Mason.

Ingham County Jury Administration continues to utilize jury management software through a service contract with Tyler Technologies, formerly Courthouse Technologies. This software allows Jury Administration to upload pertinent juror information from the Secretary of State, send out jury questionnaires, and tag jurors for jury service. Additionally, with the juror software from Tyler Technologies, the Administration can swiftly scan a juror's summons during the check-in process.

Once a juror is instructed to report or serves on a jury, they are compensated according to a fee schedule ranging from \$15.00 to \$45.00. Presently, after a juror completes their jury duty, Jury Administration calculates the amount to be paid to each juror, then prints and physically mails a check. If a juror serves multiple weeks, separate checks are mailed for each week. On average, Jury Administration issues between 4,000 and 5,000 checks annually.

Tyler Technologies, through the Jury Software, is offering a new Payment Management Program to streamline the process of compensating recipients via an electronic funds transfer process utilizing prepaid cards and other digital solutions. This turnkey solution of paying jurors through an electronic funds transfer process, thus eliminating paper checks, will be made available should the current agreement with Tyler Technologies be amended. This will enable Jury Administration to quickly scan the juror's summons, followed by scanning a sleeve containing a debit card, thus linking the card to the juror's information. Instead of physically mailing checks, jurors will receive automatic payment through this new process. This approach will lead to cost savings and the conservation of valuable resources for Jury Administration, while providing jurors with immediate and convenient access to their funds.

**ALTERNATIVES**

Should the resolution not be approved, Jury Administration will continue to issue physical checks.

**FINANCIAL IMPACT**

The transition to using debit cards for disbursements will result in significant cost savings for Ingham County. The cost to load each individual debit card is \$0.67, while the current cost of US Postage is \$0.68. This switch eliminates the need to print checks, manage envelope stuffing, and handle the escheatment of funds. As a result, the overall administration costs related to disbursements will be substantially reduced.

**STRATEGIC PLANNING IMPACT**

Provide fair and efficient judicial processing.

**OTHER CONSIDERATIONS**

The Payment Management Program has been vetted and approved by the appointed Ingham County Jury Board, the Chief Judge of the Circuit Court, and Treasurer Alan Fox.

**RECOMMENDATION**

Jury Administration would recommend authorizing the recommended amendments to the Tyler Jury Management Software agreement.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO TYLER TECHNOLOGY'S  
JURY MANAGEMENT CONTRACT**

WHEREAS, as authorized by MCL 600.1300, Ingham County Jury Administration provides jury management services for the 30th Circuit Court, covering locations in Lansing and Mason, as well as for the Ingham County Probate Court, the 54A District Court within the City of Lansing, the 54B District Court within the City of East Lansing, and the 55th District Court in Mason; and

WHEREAS, Ingham County Jury Administration continues to utilize jury management software through a service contract with Tyler Technologies, formerly Courthouse Technologies; and

WHEREAS, once a juror is instructed to report or serves on a jury, they are compensated according to a fee schedule ranging from \$15.00 to \$45.00; and

WHEREAS, presently, after a juror completes their jury duty, Jury Administration calculates the amount to be paid to each juror, then prints and physically mails a check; and

WHEREAS, Tyler Technologies, through the Jury Software, is offering a new Payment Management Program to streamline the process of compensating jurors via an electronic funds transfer process utilizing prepaid cards and other digital solutions; and

WHEREAS, instead of physically mailing checks, jurors will receive automatic payment through this new process; and

WHEREAS, the Payment Management Program will lead to cost savings and the conservation of valuable resources for the Jury Administration, while providing jurors with immediate and convenient access to their funds; and

WHEREAS, Jury Administration recommends authorizing an amendment to the Tyler Technologies agreement dated March 29, 2016 to include the Payment Management Program; and

WHEREAS, funds to support the Payment Management Program are within the existing 2024 Jury Administration budget (Ord Code: 10115500).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the Tyler Technology agreement dated March 29, 2016 to include the Payment Management Program at an additional cost not to exceed \$5,000, effective until May 31, 2027.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Budget Director is authorized to transfer \$5,000 from the Jury Administration Postage line-item (1011500 – 729000) to the Jury Administration Contractual Services (1011500 – 818000) line-item.

**TO:** Law & Courts and Finance Committees  
**FROM:** Scott LeRoy, Circuit Court  
Krissy Brokenshire, Circuit and Probate Courts / Project Manager  
**DATE:** February 6, 2024  
**SUBJECT: Memo and Resolution Requesting Authorization to Enter Into an Agreement with Equivant for Data Migration**  
For the meeting agendas: Law and Courts Committee, February 15, 2024; and, Finance Committee, February 21, 2024

**BACKGROUND**

The State of Michigan is moving to have all courts on the same case management system and is offering the web-based WebTCS system to all Michigan courts free-of-charge. The State is reimbursing the costs of data migration/conversion. This system is currently being utilized by the 54A District Court in Lansing, the 54B District Court in East Lansing, and the 55<sup>th</sup> District Court in Mason.

The 30<sup>th</sup> Circuit and Probate Courts are currently using CourtView, an Equivant product, for all case-management purposes. The data currently contained within the system will need to be converted to be able to be utilized with the WebTCS system. With over 20 years of data, the conversion workload is too great to be done by court personnel. Without the conversion, the courts will not be able to access any historical case-related data.

The State of Michigan has, up to this point, used White Box as their preferred vendor for data conversion. The increase in the number of courts moving to WebTCS has prompted the State to contract with a second vendor, Slalom, in order to accomplish these migrations.

Equivant has provided a quote, and the State Court Administrative Office is estimating the data conversion cost will not exceed \$80,000. The State Court Administrative Office will be reimbursing 100% of the cost of data migration. Lastly, a previous Resolution #23-062 was passed authorizing a Statement of Work with White Box and the State Court Administrative Office. Due to the change in the State's vendor, it is recommended that the previous Resolution #23-062 be rescinded.

**ALTERNATIVES**

Should the resolution not be approved, the court wouldn't have access to 20+ years of historical case-related data.

**FINANCIAL IMPACT**

The State of Michigan is offering the WebTCS system free of charge. This includes annual licensing. The court is currently paying \$200,000 annually to Equivant for maintenance fees. Additionally, the State of Michigan will reimburse, in full, all costs associated with conversion.

**STRATEGIC PLANNING IMPACT**

Provide fair and efficient judicial processing.

**OTHER CONSIDERATIONS**

None.

**RECOMMENDATION**

To authorize the agreement with Equivant for the data extractions, and with Slalom for data conversion. Furthermore, to rescind Resolution #23-062.



Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A STATEMENT OF WORK WITH EQUIVANT AND THE STATE COURT ADMINISTRATIVE OFFICE TO PROVIDE FOR CONVERSION OF DATA FROM COURTVIEW TO WEBTCS**

WHEREAS, the Circuit and Probate Courts have embarked on a process to change court case management systems from CourtView by Equivant to WebTCS by the Michigan Supreme Court's Judicial Information Systems (JIS) at no cost to the courts; and

WHEREAS, over 20 years of historical data existing in CourtView will need to be converted into WebTCS so that the Circuit and Probate Courts will have access to that data; and

WHEREAS, Slalom is the new preferred conversion vendor for the Michigan Supreme Court; and

WHEREAS, the Supreme Court will pay for courts on case management systems other than one through JIS to change to WebTCS and to have data converted to WebTCS, and thus would have no financial implication to the court or the county; and

WHEREAS, to engage Equivant and Slalom to provide the conversions the Circuit and Probate Courts must enter into appropriate agreements; and

WHEREAS, previous Resolution #23-062 authorized conversion with a prior vendor (White Box) who is no longer being utilized; and

WHEREAS, the funds to support the case management migration, including data conversion, are within an existing CIP (Ord Code: 21413210-973000).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Equivant for data conversion at a cost not to exceed \$80,000, effective until December 31, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents related to this data conversion project after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby rescind Resolution #23-062.

### Agenda Item 3

**TO:** Board of Commissioners Law & Courts and Finance Committees  
**FROM:** Barb Davidson, Director 9-1-1  
**DATE:** February 5, 2024  
**SUBJECT:** Approval to authorize the purchase of the necessary equipment and services to record the disaster recovery phones at the 9-1-1 Center

*For the meeting agendas of Law & Courts on February 15, 2024, and Finance on February 21, 2024*

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#### **BACKGROUND**

Ingham County 9-1-1 transitioned from our analog copper 9-1-1 network to an Internet Protocol (IP)-based Next Generation 911 (NG911) infrastructure with the Board of Commissioner's approval of Resolutions #19-223 and #19-250, which identified Peninsula Fiber Network (PFN) as our 9-1-1 service provider.

PFN's NG911 services include a fully redundant, call-routing network, in and outbound texting, network management tools, and MEVO (message evolution) disaster recovery phones which are a hot standby at our 9-1-1 Center that can be utilized if we have a problem with our customer phone equipment (CPE). Our CPE also has redundancies built in, but having another avenue to receive phone calls is important to ensure that we can respond to those in need. We have 19 MEVO phones deployed at our primary 9-1-1 Center and 12 MEVO phones at our backup Center. If/when we need to utilize the MEVO phones, we need to have the phone traffic on these MEVO phones recorded. We consulted INdigital, which is the company that works with PFN, to install and configure the four needed Cisco switches (two at each site). They provided a quote for installation, configuration, and also for 5 years of prepaid maintenance, service, and support for the switches. We also had to consult NICE, who is the vendor of our recording equipment, and WSI, who is the vendor that services our NICE equipment. With the addition of these lines to record, we will require another channel license for our recorder. We will need to purchase that channel and WSI will also have installation fees.

#### **ALTERNATIVES**

We could not record the phone traffic on the MEVO phones.

#### **FINANCIAL IMPACT**

The quote received from INdigital is attached. The cost of the four Cisco switches, miscellaneous cables, installation, setup, labor, and 5 years of support, maintenance, and service come to a total of \$10,314.90. The quote received from WSI is also attached. The cost of the additional channel license, installation, labor, and warranty is \$5,991. The total of the quotes is \$16,305.90.

#### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to purchase the needed equipment and services to record the 9-1-1 Center disaster recovery MEVO phones.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE PURCHASE OF EQUIPMENT AND SERVICES TO  
RECORD THE DISASTER RECOVERY PHONES FOR THE 9-1-1 CENTER**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, in 2019, the Ingham County Board of Commissioners approved the improvement of the analog copper 9-1-1 network to an Internet Protocol (IP)-based Next Generation 911 (NG911) infrastructure from Peninsula Fiber Network (PFN), which became our primary 9-1-1 service provider and;

WHEREAS, PFN's NG911 services include a fully redundant, call-routing network, in and outbound texting, network management tools, and MEVO (message evolution), disaster recovery phones which serve as a hot ready standby at our primary 9-1-1 Center and backup 9-1-1 Center if there was a problem with our customer phone equipment (CPE); and

WHEREAS, while the MEVO disaster recovery phones are not often used, these phones are currently not being recorded; and

WHEREAS, to remedy this situation, equipment and services will need to be purchased and installed to achieve this from both INdigital, a service vendor utilized by PFN, and WSI, a service vendor utilized by NICE the company that provides our recording equipment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accept the 9-1-1 Director's recommendation and authorize an expenditure not to exceed \$18,000.00 from the 9-1-1 Emergency Telephone fund to fund the necessary equipment and services from INdigital and WSI to record the MEVO phones at both the primary 9-1-1 Center and the backup 9-1-1 Center.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.