

AGENDA

Ingham County Parks & Recreation Commission
121 E. Maple Street, P.O. Box 178, Mason, MI 48854
Telephone: 517.676.2233; Fax: 517.244.7190

The packet is available on-line by going to bc.ingham.org, choosing the "Events Calendar," and clicking on Monday, December 11, 2023

Monday, December 11, 2023

5:30pm

PARKS & RECREATION COMMISSION MEETING

Meeting Location:
Human Services Building
Conference Room A
5303 S. Cedar St.
Lansing, MI 48911

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - A. Minutes of October 9, 2023 regular meeting will be considered - [Page 3](#)
 - B. Minutes of November 13, 2023 regular meeting will be considered - [Page 10](#)
4. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*
5. **APPROVE THE AGENDA**
Late Items / Changes/ Deletions
6. **CONSIDERATION OF CONSENT AGENDA ** (See below)**
7. **DISCUSSION ITEMS**
 - A. Trails and Parks Millage scoring review – [Page 43](#)
 - B. Discussion for next steps for round 8 - [Page 67](#)
8. **ACTION ITEMS/Staff Review Summary - [Page 70](#)**
 - A. 2024 Park Commission meeting dates - [Page 73](#)
 - B. Policy for Supplemental Requests for Trails and Parks Millage Projects-[Pg 74](#)
 - C. Lake Lansing North – MiDeal – [Page 78](#)
 - D. Holt to Mason – MiDeal – [Page 80](#)
 - E. Food truck - [Page 82](#)
 - F. Nominating committee for 2024 officers – [Page 84](#)
 - G. 2024 seasonal employee wage schedule - [Page 85](#)
9. **ADMINISTRATIVE REPORTS**
 - A. Director – [Page 90](#)
 - B. Park Managers - [Page 92](#)
 - C. Administrative Office - [Page 99](#)
 - D. Financial Report - [Page 100](#)
 - E. Millage Coordinator Report - [Page 102](#)

11. Board/Staff Comments

12. Limited Public Comment ~ *Limited to 3 minutes with no discussion*

13. Correspondence and Citizen Comment – [Page 103](#)

A. Lansing Oar and Paddle Club support letter

14. Upcoming Meetings

A. Date: **January 8**, 2024; Time: 5:30pm
Human Services Building Conference Room A
5303 S. Cedar St.
Lansing, MI 48911

15. Adjournment

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks & Recreation Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks & Recreation Commission by writing to the Ingham County Parks Department, P.O. Box 178, Mason, Michigan 48854, or by calling 517.676.2233.

Ingham County Parks & Recreation Commission Members: Chair Cherry Hamrick, Vice-Chair Stephanie Thomas, Secretary Steve James, Commissioner Simar Pawar, Commissioner Chris Trubac, Matthew Ferguson, Brett Marr, Paul Pratt, Nathan Triplett, Nickolas Lentz

**Whereas the Park Commissioners can adopt a procedure whereby we review a partial consent agenda in order to expedite our meetings, under this procedure we group some non-controversial action items together and deal with them in one motion without discussion. We keep out of this any items requiring a roll call vote or action items that need discussion or action items that may provide important information for disclosure. A single member of the Park Commission may pull any item off the consent agenda to discuss and vote separately.

DRAFT MINUTES OF THE MEETING
INGHAM COUNTY PARKS & RECREATION COMMISSION
121 E. Maple Street, Suite 102, Mason, Michigan 48854
October 9, 2023

The Ingham County Parks & Recreation Commission held a Regular Scheduled Meeting at the Human Services Building, Conference Room A, 5303 S. Cedar Street, Lansing, Michigan.

Board Members Present: Cherry Hamrick, Stephanie Thomas, Commissioner Pawar, Commissioner Trubac, Nathan Triplett, Paul Pratt, Nickolas Lentz, Bret Marr, Matthew Ferguson

Absent: Steve James

Also Present: Deputy Controller Jared Cypher, Administrative Office Coordinator Kelly Burkholder, Lake Lansing Manager Coe Emens, John Lazet (Vevay Township), Brett Kaschinske (City of Lansing), Dan Opsommer (Meridian Township), Commissioner Pena, Tom Kaiser

Call to Order: Chair Hamrick called the Regularly Scheduled Parks & Recreation Commission meeting to order at 5:30pm

Minutes: **Moved by Mr. Ferguson and Supported by Commissioner Pawar** to approve the September 11, 2023 minutes of the regular meeting as written:
Yes- 9 ; No-0. MOTION CARRIED.

LIMITED PUBLIC COMMENT

Commissioner Pena stated that he is appreciative of the work done along the river trail and that it is a pleasure to ride.

ACTION ITEMS

City of Lansing Bridges additional funding request

Brett Kaschinske offered to take any questions from the Park Commission.

Mr. Pratt stated that one of his concerns is with the lack of communication with the Parks Department, but doesn't feel the request is unjustified due to the craziness of Covid. Mr. Pratt stated that we need to tighten up procedure and asked Mr. Kaschinske to lay out what they did and suggest if anything could have been done better.

Mr. Kaschinske stated that right before they applied for the grant for the bridges they received the information from Tetra Tech (Engineering firm) which gave them the numbers that they used for the grant submission and then Covid hit. The City of Lansing went out for engineering and design and received those bids back in May of 2022. The original number was \$1,486,000 which was the grant request. Mannik Smith came back in May of 2022 and said they were looking more like \$2,239,000 for their estimates for the bridges. Mr. Kaschinske stated that when they received the construction bids back in July of 2022 that number went to \$3 million. Mr. Kaschinske stated that they have no problem sharing those bids with the County, but just asks that the County move it through the process fairly quickly because usually construction bids are only good for 90 days.

Commissioner Pawar asked Mr. Kaschinske when Tetra Tech and Mannik Smith found problems/changes, wouldn't this have been a good time to share with the granter? Commissioner Pawar stated this is crucial to the grant person and what was his take on that.

Mr. Kaschinske stated that he would be more than happy to share information with the granter.

Ms. Thomas asked if any alternate sources was looked into for this overage.

Mr. Kaschinske stated that they did not apply for any grants and that they did put \$400,000 towards the original amount, but did not go after any other funding sources for the overage.

Mr. Pratt stated the policy needs to be worked on and that he feels it is not fair to the communities trying to push this along. Mr. Pratt also feels it's not fair to the other communities where money is dangled out there and then we say we can't issue it because we are taking it to cover cost overruns.

Mr. Kaschinske stated that if you're doing the grants off construction bids, you are still going to have to have the funding for engineering and design estimates.

Conversation ensued.

Mr. Pratt stated he would like to pause these two requests because we have to solve the cash flow thing for the Controller's Office. At the same time, these are absolutely needed projects and we need to figure out a way to finance them.

Mr. Triplett stated that he felt that the Park Commission made the correct recommendation in August when they recommended this project be funded. He also stated that his personal preference is to fund them (City of Lansing and Meridian Township) but if others do not see it that way he would prefer it to be paused. Mr. Triplett stated that the fundamental problem that we are trying to solve is one of communication which seems to have been acknowledged by several around the table and that he worries that the policy that is proposed gets tied up in the communication issues and substantive value is lost and it ends up being an overreaction. Mr. Triplett worries about having too bright of line where we ask for the construction bid numbers and from the time the construction bid number is shared, new information is discovered and we adopt a policy that says your options at that point are, we won't fund anything or pause everything, potentially at the risk of an increase in cost. We should be cautious about recommending to the board such a hard lined policy that doesn't account for that level of flexibility. Mr. Triplett stated that he is not sure it makes a lot of sense to say that we are going to hold these two (City of Lansing & Meridian Township) while we have a broader conversation when we universally acknowledge that they are worthy projects that can be accommodated and would be delayed for a period of time and could not tell either of these applicants how long. He also stated that he wonders if we would be having this conversation at all if it had not been for the oddity of the communication around this request.

Conversation ensued.

Mr. Ferguson stated that we should not set an expectation for communities who receive a grant to think that if they have any cost overruns, no matter how large, that the County will automatically cover them. He stated we would like communities to come talk to us first and that the more we have substantial supplement requests it would bypass the good scoring process that has been set up. He doesn't necessarily object to funding projects that are already completed, but prefers to evaluate them along with all of the other priorities that are out there.

Mr. Pratt stated that the policy needs to get into the nitty gritty and that the current draft policy puts the kibosh on even change orders. He stated that the Board of Commissioners is likely going to try and find a way to pay for these (City of Lansing & Meridian Township) and he would like to hand it onto them, but if we don't want to, we should keep working on the policy.

Deputy Controller Cypher stated that the Park Commission could vote no tonight and it doesn't mean it is the end of the road for this request or Meridians request. Since the Park Commission is an advisory board, the Human Services Committee would still expect to see these requests on a future agenda. He stated that we make a notation in the agenda packet that these requests are coming forward absent the recommendation of the Park Commission.

Mr. Marr stated that he feels that it is the Park Commissions role to not kick it to the County Commissioners, but to have an opinion, one way or the other. He stated that he is going to support both requests since these were done before Covid and that we have to take into account those extra circumstances and fund the two projects and move on from there.

Ms. Thomas stated that two months ago she thought she was abstaining and that she fully intends to abstain tonight because while she would really love to be able to do it, fundamentally we are putting other future projects in jeopardy. She would like it to go to the Board of Commissioners so they can look at this and be aware of what we are currently struggling with and potentially help aid us in these requests in the future.

Motion to support the resolution requesting additional bridge funding as requested by the City of Lansing

MOVED BY Mr. Pratt, SUPPORTED BY Mr. Triplett

Yeas: Hamrick, Marr, Trubac, Thomas, Pawar, Triplett, Lentz

Nays: Ferguson

Abstain: Thomas

Absent: James

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

Meridian Township MSU to Lake Lansing Phase I additional funding request

Mr. Triplett stated that we should talk about as a commission and what we're asking the Board of Commissioners for is the cash flow issue is a function of how the County and this Commission has chosen to allocate projects since the inception of this millage and the decision to essentially build up things with the anticipation of future funding knowing we'll have to spend it down and have an impression of a deficit in addition to this communication issue. He stated that one thing that will be useful is to ask the board potentially to think about is if the County wants to continue to do it this way because it feels a little bit like we're asking the City of Lansing and Meridian Township to pay for a decision that was made years ago by the County Board of Commissioners and continues to remain today about how we budget for these things.

Chair Hamrick asked Mr. Triplett if he would like to see directives from the Board of Commission on changing how we go about this.

Mr. Triplett stated that he is not sure he would like a directive, but a lot of the conversation has been around what this means for future projects and that is not a function of either of these projects. It is a function of how we allocate money and we're about to do it again with another round of funding for a whole other set of projects that we don't have taxpayer authorization for yet. He stated that he isn't sure we need guidance because if the board wants to continue to operate this way, then we as a body making recommendations should consider the

policy that they have set about how they do this at the strong suggestion of a couple of commissioners and not hold individual applicants responsible.

Motion to support the resolution requesting additional funding as requested by Meridian Township

MOVED BY Mr. Pratt, SUPPORTED BY Mr. Marr

Yeas: Hamrick, Marr, Trubac, Thomas, Pawar, Triplett, Lentz

Nays: Ferguson

Abstain: Thomas

Absent: James

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

Policy for Supplemental Requests for Trails and Parks Millage Projects as reviewed by Policy Review Committee

Deputy Controller Cypher stated that at the September Park Commission meeting the Park Commission gave direction to work on a County policy for supplemental requests for Trails and Parks Millage Projects. Deputy Controller Cypher stated after the policy was drafted he had an internal review committee review as well as the Diversity, Equity and Inclusion Director. Mr. Cypher stated any overages would require a contract amendment and that we are trying to determine when is the right time for a community to come back and ask for that contract amendment and make that supplemental request and was looking for the Park Commission's feedback.

Mr. Pratt stated that he has no objection to the idea of the policy and that the policy is clear but, maybe it needs to be a twostep process. One where they are qualified, put into some kind of priority and then we wait for an award amount until they have actual bid numbers. He also stated we need to have meaningful contingencies and change orders and feels number two of the policy is overbroad and blows up change orders, but does he not oppose the 10% match. The other thought might be some statement, maybe waivable by the board, for smaller communities but some requirement or some form of the initial bidding or initial design be on the municipalities' dime because we're trying to guess the cost when trying to get it approved by the Park Commission and Board of Commissioner. Mr. Pratt stated that he is not prepared to approve this tonight but it's a good start.

Conversation ensued.

Commissioner Trubac asked for clarification on 2B which states the request for additional funding must be approved by the Park Commission and Board of Commission prior to the bid award for projects. Commissioner Trubac asked if it was turned down by the Park Commission would it be considered by the Board of Commission.

Deputy Controller Cypher stated correct. If the Commissioners adopt this policy by a resolution they would be ceding that authority to this Commission.

Mr. Trubac stated that it makes sense to have in the policy that funding will not be provided retroactively. In some unforeseen situation where the board really wanted to fund something and the thought that it was a good faith request and was what the Park Commission wanted, does the Board of Commission have the power to waive this policy and make exceptions or are we tied by this once we approve it?

Deputy Controller Cypher stated that the Board of Commissioners retains the power to waive any policy by resolution.

Commissioner Pawar asked Mr. Triplett if he sees this policy as flexible enough.

Mr. Triplett does not see the flexibility in this policy aside from number 4. He feels that the match makes a lot of sense and would like to explore putting that in the policy. What frustrates him the most is number 3 (bid awards for projects that exceed the approved budget prior to approval of additional millage funds from the county are not the responsibility of the county millage). Not new. Neither Meridian nor the City of Lansing have a claim on the funds that we recommended today. If the Board of Commission thought either of these requests are made in bad faith or are inappropriate, the Parks Commission and the Board of Commission could say no today and that he is unsure what the advantage is to the County besides potentially drawing attention to that. Everyone is acknowledging and no one is disagreeing that after the ribbon cutting is not an ideal time to share the need for more money. The County, by policy, unless waived, is forbidden to fund a project that was identified in the initial assessment document when this millage was adopted. Not sure it benefits the County/taxpayers to dictate that outcome. Mr. Triplett states that the County should have the flexibility to make that decision and consider those factors and not try and presuppose the right answer in a document like this. Mainly we are trying to put all communities on notice to stop treating supplemental requests like they are a guaranteed, they are not. They have never been. We need to pay closer attention to this and inquiring to the facts in circumstances and the good faith/bad faith but not saying our default rule is no, stop the project and potentially miss the construction season. Because of the flexibility, the County board has in allocating it and in doing this it feels like we were reporting some of the worst elements of the state and federal funding mechanisms that just draw bright line rules and then don't let elective officials make decisions about how best to allocate taxpayer resources on things like bridges that have been identified for years needing supplemental funding when unexpected circumstances come up. Mr. Triplett stated that he hasn't heard a strong case for why this solution is necessary to solve a problem that could hurt us more in the long run.

Commissioner Trubac stated that the intent here is to send a message to our communities to say we would really rather handle things this way. He feels this accomplishes that, but open-minded to other members of this body.

Ms. Pawar stated she feels having in a supplemental policy ensures that the community knows that they need communicate and she doesn't feel this is limiting but if a line needs to be added subject to Board of Commission discretion or soften the language she is fine with that but the message is clear.

Mr. Pratt stated that Jared can come up with a draft for next month's meeting.

Mr. Triplett recommended writing in a requirement that within some period of time from the discovery that an event has occurred that may require supplemental funding, the community must notify the county within X period of time. He also stated that if the community complies with the safe harbor and has a conversation with staff, there is a possibility it could be funded. Mr. Triplett recommends that an exclusion be written in that states if the community doesn't notify the county they would be ineligible for supplemental funding and that will be on them. He also recommends a statement stating that if the community gets new bids and they don't tell the Parks Departments, they have deprived themselves of the ability to get supplemental funding. This notification between county staff and municipalities is if it is construction season and at the stage where the community needs to keep moving or at a stage where they could afford to wait and go through the whole process where the Park Commission can deal with it on a case by case basis and then county staff has enough time to make responsible decisions rather than finding out last minute. If something changes they need to tell us, otherwise they assume the full risk.

Mr. Marr asked if there was another process out there and would it be a percentage change that requires a notification to the board?

Deputy Controller Cypher stated that we don't have another process in our County like this. One of the things he is looking for is allowing our park staff the ability to plan for the millage fund. We like to put accurate numbers in front of our Board of Commissioners and like to give solid recommendations to our Board of Commissioners. That is the most important thing to us as staff. When we put a resolution in front of the Board of Commissioners that allocates millage funding we want to know those numbers are solid, we don't want to be surprised two weeks after the Board of Commissioners passes a resolution that allocates a certain percentage of the millage funding that oh gosh here's another \$1.5 million that we didn't know about. Your idea gets to the heart of the issue and if you're comfortable with that it gives us the flexibility to still plan. I just don't want the board to pass a resolution with bad numbers in it and for us giving the board bad information.

Mr. Triplett stated that he thinks it needs to be put it on the applicant to decide whether or not they want to preserve the possibility of supplemental funding or do they want to forfeit it by not notifying. The other important caveat is clear notification doesn't mean guaranteed funding and what I am proposing just means you preserve the possibility to have that conversation based on what the discussion looks like, but we weed out challenging actors if we were to do that and still get to make it on a case by case basis unless of course we adopted that policy and the board decided.

Mr. Ferguson stated that he likes Mr. Triplett's proposal as it's a powerful incentive for good communication and asked if contingency amounts determined on a case by case basis stated in the contract.

Mr. Opsommer stated that he had conversations with Tim and Nicole after they received their bids and they were about 85-90% certain on costs at that point. The remaining 10-15% uncertainty is due to EGGLE and what they are going to require. He stated when you go out for construction bids that is when you would get a good snapshot of costs. He also stated as for the 10% he feels that gives locals incentive to go out and get additional funding and to bring 10, 20, 30 and in some cases 60% of the funding up front.

Motion to Table the Policy Review Committee's recommended policy until the next Park Commission meeting

MOVED BY Ms. Pawar, SUPPORTED BY Mr. Pratt

THE MOTION CARRIED UNANIMOUSLY. Absent: James. MOTION CARRIED.

DISCUSSION ITEMS

None.

BOARD/STAFF COMMENTS

Commissioner Pawar talked about the Women's Commission and one of the issues the committee has discussed and are looking for support with is the issue of availability of hygiene products in County facilities.

Commissioner Pawar also brought up the safety concerns at the entrance of Lake Lansing South.

Deputy Controller Cypher stated that one of the action items addressed this concerns, however he pulled it due unreliable numbers. He also stated he will work with the Parks Department on the budget of this topic and will bring it back to the Park Commission.

Commissioner Pawar recommended maybe the Friends could be of assistance as well.

LIMITED PUBLIC COMMENT

None.

Adjournment:

There being no further business, the meeting was adjourned at 7:00 pm.

Meeting adjourned

Minutes submitted by:

Kelly Burkholder, Administrative Office Coordinator

DRAFT MINUTES OF THE MEETING
INGHAM COUNTY PARKS & RECREATION COMMISSION
121 E. Maple Street, Suite 102, Mason, Michigan 48854
November 13, 2023

The Ingham County Parks & Recreation Commission held a Regular Scheduled Meeting at the Human Services Building, Conference Room A, 5303 S. Cedar Street, Lansing, Michigan.

Board Members Present: Cherry Hamrick, Stephanie Thomas, Commissioner Pawar (5:35pm), Nathan Triplett, Nickolas Lentz, Matthew Ferguson

Absent: Steve James, Bret Marr, Paul Pratt, Commissioner Trubac

Also Present: Director Timothy Morgan, Deputy Director Brian Collins, Administrative Office Coordinator Kelly Burkholder, Trails and Parks Millage Coordinator Natalie Trotter, Tanya Moore (Spicer Group) John Lazet (Vevay Township), Mary Ruttan (Vevay Township), Roger Cargill (Vevay Township), Pattie McNeilly (Vevay Township), Brett Kaschinske (City of Lansing), Dan Opsommer (Meridian Township), LuAnn Maisner (Meridian Township) Keith Creagh (Williamston Township), Wanda Bloomquist (Williamston Township), Travis Halsted (Village of Dansville), Marnie Anderson & Tracy Ayres (Aurelius), Jim Jennings & Justin Drwencke (City of East Lansing), Dallas Henney (Leslie Township), Ron Bogart & Alan Smaka (City of Leslie), Fred Cowels (MGROW), Kip Bohre (FLRT), Chris Abraham (Troop G3 Williamston BSA), J. Pearsall & Chris Silker (Red Cedar Trail), Amanda Hathaway (Tri County Regional Planning Commission), John Bollman (Rotary), Kip Bohne (FLRT)

Call to Order: Chair Hamrick called the Regularly Scheduled Parks & Recreation Commission meeting to order at 5:30pm

LIMITED PUBLIC COMMENT

None.

ACTION ITEMS

Spicer Group Contract Amendment

Motion to support the resolution amending the contract with Spicer Group, Inc.

MOVED BY Ms. Thomas SUPPORTED BY Mr. Triplett

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

Yes-6; No-0. MOTION CARRIED.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE
CONTRACT WITH SPICER GROUP, INC.**

WHEREAS, the Board of Commissioners passed Resolution #20-560 to authorize a three-year contract with Spicer Group Inc., for the purpose of providing consulting services to and assisting the Ingham County Parks staff of millage related items; and

WHEREAS, an additional \$40,000.00 may be necessary to complete additional tasks within the current contract scope for the balance of the 2023 year; and

WHEREAS, after careful review and evaluation it is recommended that additional funds are made available for the continuation of services with Spicer Group, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes additional funds not to exceed \$40,000.00 for an amendment to the contract with Spicer Group, Inc. to provide consulting services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$40,000.00 from the 228 Millage fund balance to line item 228-62800-802000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MILLAGE APPLICATION PRESENTATIONS


Aurelius Township

GLENNA DROSCHA COMMUNITY PARK
(trail extension)

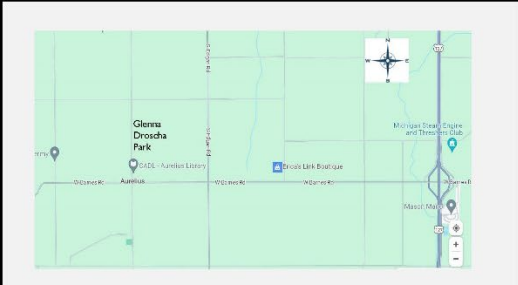
**GD COMMUNITY PARK – SOUTH DRIVE
(NEW PROPERTY)**



**EXISTING
GD PARK**




EXISTING PARK – PAVED TRAILS



**CONNECTING EXISTING TRAILS TO
NEW PROPERTY**

- End of trail from existing park
- Walk thru parking lot to new trail extension



CONNECTING PARKING LOT TO NEW PARK EXTENSION



PAVILION & TABLES
TRASH CANS & BENCHES

- 24'x50' Pavilion
- 8 - 8ft Picnic Tables
- 2 - ADA 8ft Picnic Tables
- 2 - Kid size tables
- 4 - 55 Gallon Trash cans
- 4 - Park Benches



PROPOSED NEW PARK LOOKING AT BARNES RD.



ACCESSORIES

8 - PICNIC TABLES



2 - ADA PICNIC TABLES



PROPOSED NEW PARKING LOT/TRAILS/PAVILION



ACCESSORIES

4 - 6FT PARK BENCHES



2 - KIDS SIZE TABLES





OBJECTIVES

- Current Concerns From Community Members
- Current Park Situations
- Projected Plan

CURRENT CONCERNS

- BASKETBALL COURTS ARE UNSAFE
- UNSAFE PLAYGROUND EQUIPMENT
- PLAYGROUND EQUIPMENT IS NOT INCLUSIVE
- PLAYGROUND IS LACKING EQUIPMENT
- THERE IS NOTHING TO BRING FAMILIES TO THE PARK

CURRENT PARK SITUATIONS

CURRENT BASKETBALL COURT

PLAYGROUND EQUIPMENT



SWINGS AND SLIDE



BASEBALL/SOFTBALL FIELD

BEHIND BATHROOMS/PAVILION



PROJECTED PLAN

THIS IS THE FUN PART!

2024 INTENDED CONSTRUCTION YEAR





PLAYGROUND

- NEW PLAYGROUND EQUIPMENT:
 - 2 – 5 YEAR OLD PLAYSET
 - 5 – 12 YEAR OLD PLAYSET
 - ROPE CLIMBER
 - SWINGS

2 – 5 YEAR OLD PLAYSET

5 – 12 YEAR OLD PLAYSET

ROPE CLIMBER

NEST SWING (X1) & TIRE SWING (X1)



“SEE ME” SWINGS (X2)



ADAPTIVE SWING (X2)



BELT SEAT SWINGS (X4)



BUCKET SEATS (X4)

EXTRAS

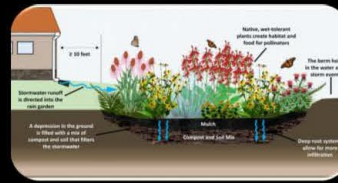


- ADA CERTIFIED ENGINEERED WOOD FIBER
- BORDER TIMBERS FOR PERIMETER OF PLAYGROUND AND SWING AREAS
- (2) ADA RAMP SYSTEMS FOR PLAYGROUND AND SWING AREAS





BASKETBALL COURTS



RAIN GARDEN

WALKING PATH

- 8' WIDE HARD SURFACE WALKING PATH AROUND ENTIRE PARK
- BENCHES PLACED AROUND WALKING PATH WITH ADA COMPANION SPOTS FOR EACH BENCH
- TRASH CANS PLACED AROUND THE PARK TO ENSURE ENVIRONMENTAL PROTECTION
- 5 YEAR PLAN TO ADD INCLUSIVE PLAY ITEMS ALONG THE WALKING PATH

BRINGING FAMILIES BACK TO THE PARK

- 6 FOOT BENCHES WITH ADA COMPANION SPOTS
- ADA 8' RECTANGULAR PICNIC TABLES
- PARK GRILLS
- TRASH/RECYCLING RECEPTACLES WITH STEEL DOME LIDS

Maintenance

Parks and Rec. volunteer to present annual budget for improvements and maintenance.

Shade Program

- Adopt a Tree Program at Development
- 10 Year Shade Program for Playset

WHY NOW?



Questions?

INGHAM COUNTY TRAILS AND PARKS MILLAGE
2023 EAST LANSING
NORTHERN TIER TRAIL
EXTENSION APPLICATION

**EAST LANSING
NORTHERN TIER TRAIL**

- 5.8 miles of 10' wide off-road trails.
- Accessible from 9 parking areas
- Connects 12 community parks and recreation facilities and 2 Elementary Schools
- Proposed trail extension is highly desired by area residents
- Provides potential for future non-motorized expansion to the west

PROPOSED INGHAM COUNTY TRAILS AND PARKS MILLAGE
2023 GRANT APPLICATION

Northern Tier Trail Extension to Coolidge Road

- Construct a trail from East Lansing Soccer Complex west to Coolidge Road
- 1.1 mile (5800 feet)
- Four different parcels, (locate away from houses, avoid large trees, use high ground, culverts, and boardwalks to mitigate sensitive wetland areas)
- 1,300 feet in Ingham County so is eligible for Ingham County Trails funds for this section
- Have received a 2022 Natural Resources Trust Fund grant and the Trails Millage Grant is proposed as an essential part of the local match.

ADDRESSING CONCERNS

Majority of area residents support the project however some residents expressed concerns.

A public meeting and opinion survey were conducted in 2022 in an effort to gather the opinions of area residents.

Based upon the public input East Lansing will work to address these concerns by:

- **Trail Alignment:** Trail will be positioned as far from residential property lines as feasible.
- **Privacy:** Existing vegetation will remain wherever feasible, additional buffer plantings will be added as needed.
- **Preservation of Natural Features:** Trail alignment will seek to minimize the disturbance to the existing natural areas.

Northern Tier Trail Extension to Coolidge Road

Project Features:

- Install 4,500 LF of asphalt pathway and 1,300 LF of boardwalk or turnpike trail, TBD
- boardwalk and turnpike trail (stone/limber), to be similar in design to White Park (to the right)
- Benches, trash/recycling containers, interpretive signs and wayfinding signage
- Estimated cost: \$949,500
 - \$300,000 MDNR (awarded in 2023)
 - \$259,500 Trails Millage
 - \$390,000 Contributions by others (City and developers)

Northern Tier Trail Extension to Coolidge Road

Northern Tier Trail Extension to Coolidge Road

Tentative Schedule


Task	Date
Park and Recreation Advisory Commission Action	March 15, 2023
City Council Action	April 4, 2023
Submit to Ingham County	May 1, 2023
Ingham County Park and Recreation Commission Review	November 2023
Ingham County Board Action	December 2023
Project Agreement Executed	July 2024
Project Design and Bidding	Aug 2024 – May 2025
Construction	June – August 2025

Thank You!

Photos: White Park Trails in East Lansing, partially funded by Ingham County Parks and Trails Millage

We could not have done this without you!

**City of Lansing
Parks & Recreation Department**



Andy Schor, Mayor


Elm Street Bridge Replacement (Bridge #12)




Bridge Elevation

- Amount - \$517,600
- Grant - \$400,000
- Match - \$117,600
- This project would remove the bridge and relocate on land.
- 2015 Evaluation found the decking and railing in fair condition and the piers in poor condition.
- The City is also applying for an MDOT grant in the amount of \$5.1 million for the vehicle bridge.
- Plan is to coordinate the two projects.


Elm Street Bridge (Bridge #12 - 2015)



Timber Pile Cap




Split in Timber Pile Cap



Typical Railing


Area Rivers Stewardship Regional River Clean-up



Debris Floating in River

- Amount - \$45,000
- Grant - \$45,000
- Match - \$0
- City of Lansing would be recipient of grant.
- Grant provided equipment would be utilized throughout Ingham County.
- Michigan Waterways Stewards and volunteers would coordinate river clean-up projects.

Proposed Needs



WJMS - Over 100 Scooters Pulled From River

- Enclosed Cargo Trailer \$5,500
- Honda 4 x 4 \$9,750
- Honda Pioneer Winch \$895
- DR Versa Trailer \$1,199.99
- 4 x 5' Steel Mesh Utility Trailer \$960
- Takacat T380 LX \$2,475
- Torqeedo Spare Battery Travel \$999
- Temo 490 Electric Outboard \$1,799
- Stihl 18" Chainsaw \$499
- Carrying case, fishing magnets, rope, grabbers, buckets, grasping hooks, various materials necessary for water access and cleanup

Red Cedar & Grand Rivers 2023




MiCorps Volunteer Stream Cleanup Program Grant between Michigan State University and City of Lansing/Michigan Waterways Stewards


Friends of the Lansing Regional Trails



Ingham County Parks & Recreation Commission Meeting

Friends of the Lansing Regional Trails History

Friends of the Lansing River Trails began in 2013



Friends of the Lansing Regional Trails History

Originally consisted of a 16 mile shared-use trail system


Friends of the Lansing Regional Trails History

The mission: To support and raise awareness for a safe, clean and thoughtfully expanded river trail system a 16 mile shared-use trail system




Friends of the Lansing Regional Trails History

FLRT was renamed Friends of the Lansing Regional Trails due to expanded trails through Ingham County



Friends of the Lansing Regional Trails Future

Expansion continues in all directions!





ADVOCATES HERE TODAY

<p>Ron Bogart City Manager, City of Leslie</p>	
<p>Alan Smako, P.E. City Engineer, City of Leslie</p>	
<p>Dalics Henney Township Supervisor, Leslie Township</p>	

The county trails and parks program has invigorated a sense of enthusiasm to improve the quality of life, grow, and seek a brighter "path" forward for the city.

2024 | Trail continuation project 2



LESLIE IN COLOR

- City of Leslie
- City of Leslie
- Leslie Elementary
- Leslie Township Hall
- Leslie Schools
- Leslie Middle School
- Leslie High School
- Woodworth Elementary
- Leslie Parks
- Tiffin Park
- Shawnee Park
- Leslie Centennial Park
- Leslie Township Ball Park
- Woodworth Ball Park
- Leslie Basketball Courts
- Leslie Board District
- Leslie Board District
- Greenleaf Grill and Bar
- Leslie Golf Community
- Happy Diner
- Leslie Municipal
- 2024 Leslie Library
- Leslie Police Department

2024 | Trail continuation project 4

LESLE HAS ENERGY THE MEDIAN AGE IS 33.7 YEARS

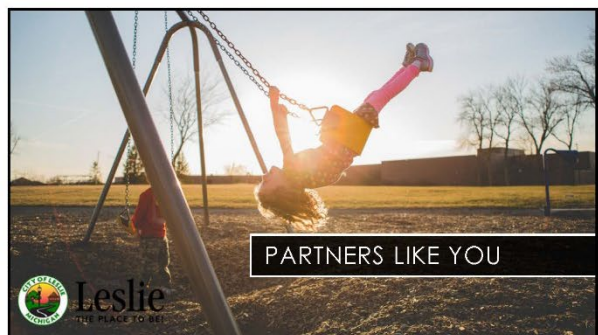
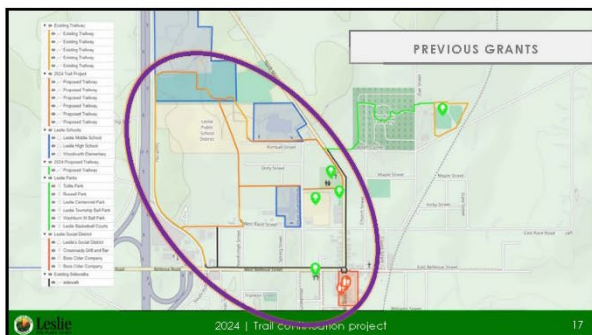
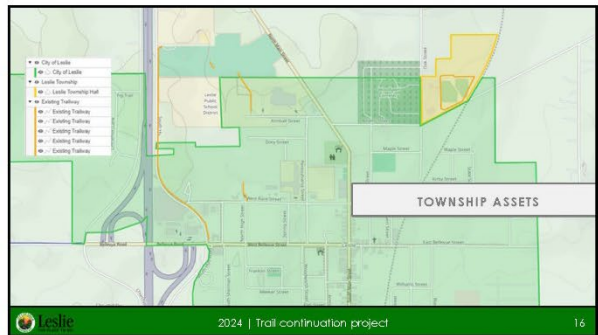
Michigan's median age is 39.6

2024 | Trail continuation project 5

LESLE IS GROWING POPULATION HAS INCREASED BY 0.62% SINCE 2020

Michigan's 10-year average is .2%

2024 | Trail continuation project 6



PROJECT HIGHLIGHTS AND BENEFITS

- ★ Integrated sustainable design elements for stormwater management
- ★ Increase accessibility for people of all types and ages
- ★ Minimal to no property acquisition requirements

PRIORITY ELEMENT NO. 1 – N MAIN TO TOWNSHIP HALL



Leslie 2024 | Trail continuation project 25

TRAIL SAFETY ENHANCEMENTS

- 15 solar-powered light fixtures and concrete bases for the school connecting routes
- 10 solar-powered light fixtures and concrete bases for the Hull Road route

Total estimated project cost = **\$307,000**

PRIORITY ELEMENT NO. 2 – TRAIL SAFETY ENHANCEMENTS



Leslie 2024 | Trail continuation project 26

PROJECT HIGHLIGHTS AND BENEFITS

- ★ Increased safety for children through the school campuses
- ★ Assault deterrent
- ★ Extended usability, especially in shortened daylight months

PRIORITY ELEMENT NO. 2 – TRAIL SAFETY ENHANCEMENTS



Leslie 2024 | Trail continuation project 27

ENHANCEMENTS

- 6 benches across both trail network
- 6 trash receptacles across trail network
- 2 Trailhead Signage at Township Hall and Russell Park

Total estimated project cost = **\$35,000**

PRIORITY ELEMENT NO. 3 – PROJECT AMENITIES



Leslie 2024 | Trail continuation project 28

PROJECT HIGHLIGHTS AND BENEFITS

- ★ Benches invite people to stay longer and go farther
- ★ Trash collection
- ★ Celebrate our amenities

PRIORITY ELEMENT NO. 3 – PROJECT AMENITIES



Leslie 2024 | Trail continuation project 29





OUR ASK IN BLACK & WHITE


Total Millage Funds Request Summary		
Part 1 - New trail		\$658,000.00
Part 2 - Safety lighting enhancements		307,000.00
Part 3 - Benches, trash cans, signs		35,000.00
Total Estimated Project Cost - Parts 1 through 3		\$1,000,000.00
Less City of Leslie Local Unit Match	10.00%	100,000.00
Total Millage Funds Requested		\$900,000.00









Eastern Third Regional Trail
November 13, 2023





Trail Facts

- Phase I is 1.08 miles long
- 10' wide asphalt trail
- Begins at Haslett Rd just west of Green Rd
- Ends at Tihart Rd just west of Cornell Rd
- Phase I starts out by taking users through an established neighborhood via the Consumers Energy right-of-way, and will cross Cliffdale Dr in the neighborhood using ADA ramps and crosswalk pavement markings (.11 miles)


Trail Facts

- Phase I will then become a very scenic experience for .97 miles as it will take users through an undeveloped HOA parcel (easement has been secured) and the Township-owned land preservation property
- Project Costs:
 - Acquisition: \$20,000
 - Construction: \$970,000
 - Construction Inspection: \$8,000
 - Wayfinding/Signage: \$1,000
 - Contingency: \$200,000
 - Other: \$1,000
 - TOTAL: \$1,200,000**

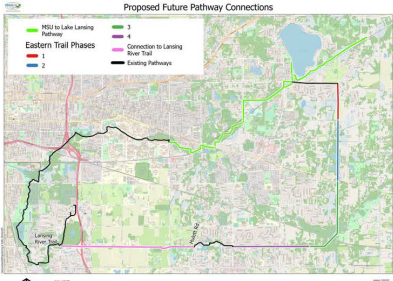
Funding

- \$30,000 - In-Kind Engineering, Construction Inspection, and Administrative Costs from the Township
- \$90,000 – Township Pathway Millage
- \$1,080,000 – Grant Request
- TOTAL: \$1,200,000**




Creating a loop from the MSU to Lake Lansing Trail, back to the Lansing River Trail

What makes this trail so unique is that it would create a loop where riders could ride the entire Lansing River Trail, the MSU Campus River Trail, the MSU to Lake Lansing River Trail (the highest scoring Round 1 application in 2016), and then connect back to the Lansing River Trail.

Proposed Future Pathway Connections

- MSU to Lake Lansing Pathway
- Eastern Trail Phases 1 & 2
- Connection to Lansing River Trail
- Existing Pathways



User Experience – Haslett Rd Trail Head



User Experience – Cliffdale Dr Crossing



User Experience – Scenic View to Tihart Rd



User Experience – Scenic View to Tihart Rd




User Exp. – Scenic View to Tihart Rd
Panoramic View

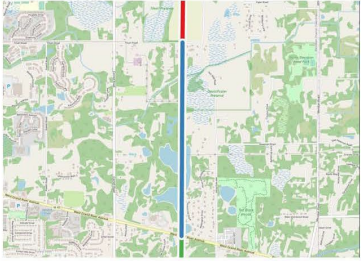



User Exp. – End of Phase I at Tihart Rd

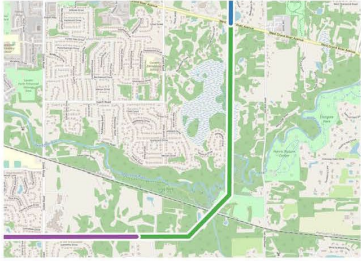







Phase II – Future Application

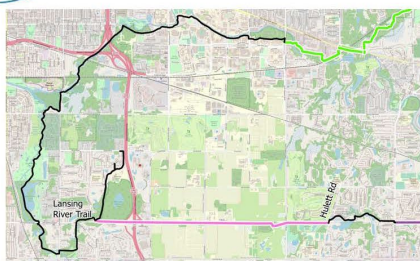

Phase III – Future Application

Phase IV – Future Application

Future Connection to Lansing River Trail

Estimated Construction Cost \$970,795

Item Code	Item Description	Quantity	Units	Unit Price	Amount
110001	Mobilization, Max 5	1	L5m	\$120,000.00	\$120,000.00
202006	Swamp, Rem, 0 inch to 56 inch	1	EA	\$2,500.00	\$2,500.00
202008	Swamp, Rem, 0 inch to 49 inch	10	EA	\$450.00	\$4,500.00
203003	Curb, Rem, Over 48 inch	1	EA	\$7,500.00	\$7,500.00
204002	Curb and Gutter, Rem	60	LF	\$20.00	\$1,200.00
205002	Shoulder, Rem	22	Syd	\$20.00	\$440.00
205011	Excavation, LM	1000	Cyd	\$20.00	\$20,000.00
205012	Excavation, 6 inch	2000	Cyd	\$30.00	\$60,000.00
205041	Backfill, Underdrain, Type II	300	Cyd	\$60.00	\$18,000.00
208002	Erosion Control, Check Dam, Stone	3140	LF	\$20.00	\$62,800.00
208016	Erosion Control, Grass Access Approach	4	EA	\$2,000.00	\$8,000.00
208020	Eros. Con. Inlet Protection, Fabric Strip	1	EA	\$20,000.00	\$20,000.00
209006	Erosion Control, 20' Fences	4,500.00	LF	\$4.00	\$18,000.00
209006	Aggregate, Surface Course	25,000	Ton	\$2.00	\$50,000.00
307929	3/4" C&G, 4 inch	1300	Syd	\$15.00	\$19,500.00
401007	C&G, 6 inch, 4 inch	60	LF	\$100.00	\$6,000.00
401074	C&G, C&G, 4 inch, 48 inch	60	LF	\$50.00	\$3,000.00
603002	Shoulder, Wearing Surface	60	LF	\$100.00	\$6,000.00
603002	Curb Ramp, Opening, Conc	60	LF	\$50.00	\$3,000.00
603002	Shoulder, Conc, 4 inch	2400	Syd	\$15.00	\$36,000.00
603202	Curb Ramp, Conc, 4 inch	615	Syd	\$30.00	\$18,450.00
606002	Shoulder and Path, Aggregate	2,800.00	Ton	\$10.00	\$28,000.00
606000	Shoulder and Path, Gravel	5,700.00	TON	\$15.00	\$85,500.00
606000	Shoulder and Path, 10%A	1,600.00	Ton	\$17.50	\$28,000.00
609701	Fences, Ornamental Aluminum, 42 inch	216	LF	\$70.00	\$15,120.00
614703	Traffic Control	1	L5m	\$20,000.00	\$20,000.00
617500	Tree, Centimeter & base	30	EA	\$2,000.00	\$60,000.00
618702	Channel Head Inletliner	32	EA	\$1,160.00	\$37,120.00
618705	Site Restoration	1	L5m	\$30,000.00	\$30,000.00
Total:					\$970,795.00



Thank you for your time this evening.
Happy to answer any questions you may have.




WHY?

- ▶ The Red Cedar River is an under-utilized recreation resource in our county.
 - **Navigability** – Multiple and ongoing log jams
 - **Accessibility** for greater public access – additional launch sites needed
 - **Water Trail designation** - MDNR


NAVIGABILITY

- Log jams prohibit safe passage for paddlers
- Volunteer efforts and service club support have been helpful.
- Funding is necessary to provide professional mechanical methods to address larger blockages.
- This project requires ongoing monitoring and support to maintain open waters.



ACCESSIBLE LAUNCH SITES

- There are no accessible launch sites Meridian Township.
- Wotch Park and Harris Nature Center are desirable and viable locations.
- Both sites have available parking, restrooms, and pavilions.
- Providing access through the installation of EZDOCKS in these locations, supports inclusion of persons of all abilities to enjoy and experience the river's natural beauty that currently does not exist in Meridian Township.



RED CEDAR LAUNCH MAP



The Red Cedar River is a tremendous water resource, stretching from Livingston County to the Grand River in Lansing. With a watershed of approximately 472 square miles, it provides many opportunities for recreation, education, nature observation and serves as an important drain way for the communities along the way. Experience the 23 mile-14 hour Red Cedar River Water Trail from Williamstown Township to the Grand River confluence and River Street Park/Sweeney's Landing.

COLLABORATION

EXCITEMENT!! COMMUNITY ENGAGEMENT!! IMPROVED ACCESSIBILITY!!
 Intergovernmental Cooperation
 Grass roots effort with multiple partners including:

- Middle Grand River Organization of Watersheds
- Michigan Trails and Greenway Alliance
- Williamston Rotary Satellite Club
- Williamston Sunrise Rotary
- Okemos-Hastlett Rotary
- Tri-County Regional Planning
- Michigan Waterways Stewards
- Friends of the Red Cedar.

MOMENTUM! -Good progress has been made this summer with volunteer support.

Meridian Township will serve as the fiduciary for this project and coordinate all efforts with our partners to monitor and prioritize projects to best meet the program's goals.



PROJECT GOAL

Increase accessible, recreational use of the Red Cedar River from Williamston to and through Meridian Township.

How:

- Ongoing log jam clearing projects
- Create Accessible launch sites
- Michigan Department Natural Resources Water Trail Designation

Vevay Township

Vevay Township Hall Park

Project Location

Project Area:

Park Master Plan

The Master Plan includes amenities such as a loop trail, a restroom building, playground expansion, pickleball courts, drinking fountain, shade structure, and a trailhead for the proposed shared-use path along Eden Road.

Cost Estimate

PHASE 1 \$290,000
 PHASE 2 \$290,000
 Phase 3 \$550,000
 Phase 4 \$255,000
TOTAL PROJECT \$1,385,000

Phase 1

- In 2023 Vevay Township applied for a Recreation Passport grant from the MDNR in the amount of a \$550,000 with a \$50,000 match (\$200k total).
- The Recreation Passport Grant application project includes an 8' wide paved loop trail, parking lot restriping, 2 benches, playground expansion, ball field adjustments, and a storybook walk.

Phase 1

(estimated \$290,000 project cost)

Includes:

- West Loop trail (8' wide asphalt)
- Playground Expansion
- ADA Parking Space Restriping
- Benches

Requested amount from the Ingham County Parks and Trails Millage = **\$240,000**
 (\$240k + \$50k match = \$290k)

*A MDNR Recreation Passport grant application was submitted in 2023 and is pending December notification for Phase 1 of this project. (\$150,000 grant + \$50,000 match = \$200,000 project)

If the Passport grant is awarded, the \$200,000 surplus would then be used for Phase 2 items:

- Drinking Fountain
- Additional Playground Expansion
- Shade structure

Thank You

Vevay Township Hall Park



Vevay Township

Eden Road Trail Connector
(Mason High School – Vevay Township Hall) plans
Southernmost point on the Hayhoe/Lansing
Regional Trail System



MAP OF PROPOSED REGIONAL TRAILS NETWORK



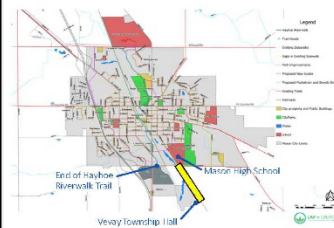
Regional Connections

The proposed section of trail is included in In-County Regional Planning Commission's Proposed Regional Trails Network plan.



Local Vicinity Map

Project Area

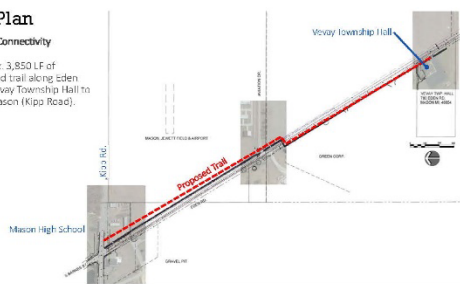


Trails of Mason

Project Plan

Non-Motorized Connectivity

- Construct approx. 3,850 LF of non-motorized trail along Eden Road from Vevay Township Hall to the City of Mason (Kipp Road).



Estimated Cost

Amount requested from Ingham County Parks and Trails Millage = \$1,170,000
\$1,170,000 request + \$30,000 match = \$1,200,000 Total project

*Township will continue to pursue additional grants such as a MDRR Trust Fund. (potential \$300,000)

Vevay Township Trail Development
2022-2023 Annual Cost Report

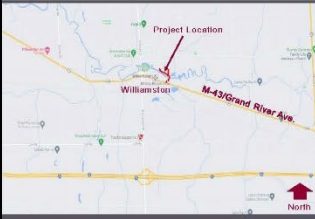
Activity	Q1	Q2	Q3	Q4	Annual
Trail Development					
Trail Construction	2,000,000	2,000,000	2,000,000	2,000,000	8,000,000
Trail Maintenance	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Trail Signage	500,000	500,000	500,000	500,000	2,000,000
Trail Safety	500,000	500,000	500,000	500,000	2,000,000
Trail Planning	200,000	200,000	200,000	200,000	800,000
Trail Operations					
Trail Maintenance	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Trail Signage	500,000	500,000	500,000	500,000	2,000,000
Trail Safety	500,000	500,000	500,000	500,000	2,000,000
Trail Planning	200,000	200,000	200,000	200,000	800,000
Trail Administration					
Trail Maintenance	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Trail Signage	500,000	500,000	500,000	500,000	2,000,000
Trail Safety	500,000	500,000	500,000	500,000	2,000,000
Trail Planning	200,000	200,000	200,000	200,000	800,000
Total	7,000,000	7,000,000	7,000,000	7,000,000	28,000,000

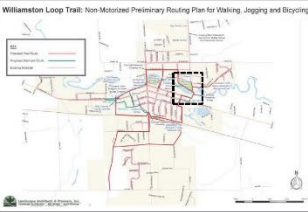
Thank You


Eden Road Trail Connector




<h1>MEMORIAL PARK TRAIL</h1> <p>City of Williamston, MI</p> 	
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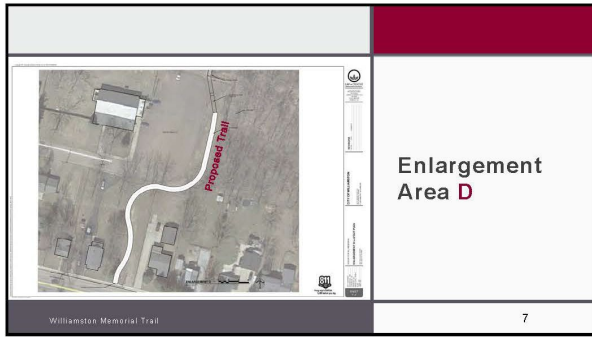
 <p>Project Location</p> <p>Williamston</p> <p>M-43 Grand River Ave.</p> <p>North</p>	<h2>Project Location</h2> <p>Grand River Ave. to Discovery Elementary School</p>
---	--

 <p>Williamston Loop Trail: Non-Motorized Preliminary Routing Plan for Walking, Jogging and Bicycling</p>	<h2>PROPOSED NON-MOTORIZED ROUTING</h2> <p>2014 Williamston Trail Plan</p>
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 <p>Elementary School</p> <p>Memorial Park</p> <p>Proposed Trail (1.07 mi.)</p> <p>Existing Pedestrian Bridge</p> <p>Red Cedar River</p> <p>M-43 Grand River Ave.</p>	<h2>Trail Plan</h2> <p>Grand River Ave. to Discovery Elementary School</p>
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 <p>Elementary School</p> <p>Proposed Parking Lot</p> <p>Proposed 14' wide Bridge</p> <p>Proposed Trail</p> <p>Red Cedar River</p> <p>Proposed Viewing/Fishing Deck</p>	<h2>Enlargement Area A</h2>
--	-----------------------------

 <p>Proposed Trail</p> <p>Proposed Trail</p>	<h2>Enlargement Areas B & C</h2>
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Estimated Cost

Estimated Project Cost = \$1,200,000
 *2024 MNRTF Grant = \$300,000
 In-kind Donations = \$100,000
Amount Requested = \$800,000

*Michigan Natural Resources Trust fund grant being applied for in 2024.
 **2026 anticipated construction

	QTY	UNIT	UNIT PRICE	AMOUNT
ESTIMATE TOTAL				
2024 MNRTF Grant	1	GRANT	\$ 300,000.00	\$ 300,000.00
Estimate Total				\$ 1,200,000.00
2024 MNRTF Grant	1	GRANT	\$ 300,000.00	\$ 300,000.00
Estimate Total				\$ 900,000.00
In-kind Donations				\$ 100,000.00
Amount Requested				\$ 800,000.00
2024 MNRTF Grant	1	GRANT	\$ 300,000.00	\$ 300,000.00
Estimate Total				\$ 1,100,000.00
In-kind Donations				\$ 100,000.00
Estimate Total				\$ 1,200,000.00

Williamston Memorial Trail 8

THANK YOU

City of Williamston

9

2023 INGHAM COUNTY ROUND 8 PROJECTS


Ingham County Parks & Recreation



PROJECT'S LIST 6 TOTAL

1. Old English Inn Bridge
 - > Removal of Bridge & safe navigable water trail between Eaton Rapids, Bunker Road Lansing, and Burchfield Park
2. Lake Lansing Park North
 - > Maintenance Barn
3. Lake Lansing Park North
 - > Playground Replacement
4. Burchfield Park
 - > Playground Replacement
5. Lake Lansing Park South
 - > Facility Study - LLS Carousel Building and Tike Track
6. Hawk Island
 - > Renovate/Larger Splash Pad

OLD ENGLISH INN BRIDGE



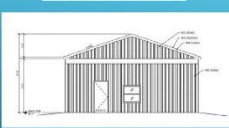
Bridge Obstruction Removal

Project Overview:

- > Project involves removing the Old English Inn Bridge.
- > Bridge is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The bridge is a concrete structure that is in poor condition and is a safety hazard.
- > The bridge is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The bridge is a concrete structure that is in poor condition and is a safety hazard.
- > The bridge is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The bridge is a concrete structure that is in poor condition and is a safety hazard.

EXPENSE	Quantity	Amount
1. Accountant/Field-Office/Leases/Permits		\$ 47,750.00
2. Design/Engineering		\$ 478,000.00
3. Construction		\$ 17,800.00
4. Construction/Engineering		\$ 56,750.00
5. Utility/Field/Signage		\$ 56,750.00
6. Contingency (20% of total construction cost)		\$ 56,750.00
7. Other		\$ 560.00
Other Fees (i.e., Permitting, etc.)		\$ 8,400.00
Total Project Expenses		\$ 250,000.00

LAKE LANSING PARK NORTH




New Maintenance Barn/Facility

Project Overview:

- > Project involves building a new maintenance barn/facility.
- > The barn/facility is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The barn/facility is a steel structure that is approximately 100 feet long and 30 feet wide.
- > The barn/facility is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The barn/facility is a steel structure that is approximately 100 feet long and 30 feet wide.
- > The barn/facility is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The barn/facility is a steel structure that is approximately 100 feet long and 30 feet wide.

EXPENSE	Quantity	Amount
1. Accountant/Field-Office/Leases/Permits		\$ 47,750.00
2. Design/Engineering		\$ 478,000.00
3. Construction		\$ 17,800.00
4. Construction/Engineering		\$ 56,750.00
5. Utility/Field/Signage		\$ 56,750.00
6. Contingency (20% of total construction cost)		\$ 56,750.00
7. Other		\$ 560.00
Other Fees (i.e., Permitting, etc.)		\$ 8,400.00
Total Project Expenses		\$ 300,000.00

LAKE LANSING PARK NORTH



New/Replace Playground

Project Overview:

- > Project involves building a new/replace playground.
- > The playground is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The playground is a steel structure that is approximately 100 feet long and 30 feet wide.
- > The playground is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The playground is a steel structure that is approximately 100 feet long and 30 feet wide.
- > The playground is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The playground is a steel structure that is approximately 100 feet long and 30 feet wide.

EXPENSE	Quantity	Amount
1. Accountant/Field-Office/Leases/Permits		\$ 47,750.00
2. Design/Engineering		\$ 478,000.00
3. Construction		\$ 17,800.00
4. Construction/Engineering		\$ 56,750.00
5. Utility/Field/Signage		\$ 56,750.00
6. Contingency (20% of total construction cost)		\$ 56,750.00
7. Other		\$ 560.00
Other Fees (i.e., Permitting, etc.)		\$ 8,400.00
Total Project Expenses		\$ 600,000.00

BURCHFIELD PARK



New/Replace Playground

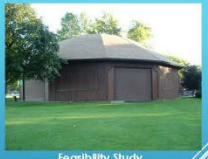
Project Overview:

- > Project involves building a new/replace playground.
- > The playground is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The playground is a steel structure that is approximately 100 feet long and 30 feet wide.
- > The playground is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The playground is a steel structure that is approximately 100 feet long and 30 feet wide.
- > The playground is located on the Ingham County Park between Eaton Rapids and Lansing, Michigan.
- > The playground is a steel structure that is approximately 100 feet long and 30 feet wide.

EXPENSE	Quantity	Amount
1. Accountant/Field-Office/Leases/Permits		\$ 47,750.00
2. Design/Engineering		\$ 478,000.00
3. Construction		\$ 17,800.00
4. Construction/Engineering		\$ 56,750.00
5. Utility/Field/Signage		\$ 56,750.00
6. Contingency (20% of total construction cost)		\$ 56,750.00
7. Other		\$ 560.00
Other Fees (i.e., Permitting, etc.)		\$ 8,400.00
Total Project Expenses		\$ 575,000.00

LAKE LANSING PARK SOUTH

Project background:
 > In 1988, the City of Lansing purchased the former building and the track. The building was converted to a storage facility with offices for the park staff. The building is a remnant of the park's rich history. In addition to the building, staff would like to evaluate the lake track which has been in existence since the park was developed and to determine if it is safe to use. The track is a long, narrow strip of land with some trees and a fence. There have been several reports of people using the building and the track for storage. The City would like to have a feasibility study completed for the building and the track to explore options for converting the building to a storage facility and to determine if it is safe to use. The track is a long, narrow strip of land with some trees and a fence. There have been several reports of people using the building and the track for storage. The City would like to have a feasibility study completed for the building and the track to explore options for converting the building to a storage facility and to determine if it is safe to use.



Feasibility Study



Scope Item(s)	Quantity	Amount
1-Acquire/Right of Way/Easement/Permits		
2-Design Engineering		\$ 35,000.00
3-Construction		
4-Construction Engineering		
5-Wayfinding/Signage		
6-Contingency (5% of overall construction engineering cost)		
7-Other		
Other Fees (i.e., Permitting, etc.)		
Total Project Expenses		\$ 35,000.00

HAWK ISLAND PARK



Replace/Upgrade Splash Pad



Project Includes:
 > Larger splash pad, 20 x 10 ft. lasting over 20 years, ADA, wheelchair accessible, to be small to accommodate the 4000 people visiting the park during summer months.
 > \$1,200,000
 > Grant to provide bridge, fence, Land & Water Conservation Fund 25%

Scope Item(s)	Quantity	Amount
1-Acquire/Right of Way/Easement/Permits		\$ 130,400.00
2-Design Engineering		\$1,576,040.00
3-Construction		\$ 130,400.00
4-Construction Engineering		
5-Wayfinding/Signage		
6-Contingency (5% of overall construction engineering cost)		\$ 138,160.00
7-Other		
Other Fees (i.e., Permitting, etc.)		\$ 5,000.00
Total Project Expenses		\$ 2,000,000.00

DISCUSSION ITEMS

None.

BOARD/STAFF COMMENTS

None.

LIMITED PUBLIC COMMENT

Fred Cowles, Chris Silker, Amanda Hathaway, Chris Abraham, J Pearsall spoke in support of the Red Cedar project. John Bollman and Kent Hall spoke in support of Williamston Township.

Adjournment:

There being no further business, the meeting was adjourned at 8:30 pm.

Meeting adjourned

Minutes submitted by:

Kelly Burkholder, Administrative Office Coordinator

**PROJECT SCORING SUMMARY - ALPHA ORDER
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Applicant	Project	Project Type		Match	Local Match Amount	Community Priority	Score	Amount Requested	\$\$ Cumulative
Aurelius Township	Glenna Droscha Community Park (trail extension)	TRAIL	NEW	13.82%	\$32,000.00	1	26.00	\$199,600.00	\$199,600.00
Village of Dansville	Dansville Park Redevelopment	OTHER	NEW	0.50%	\$4,900.00	1	26.00	\$978,200.00	\$1,177,800.00
City of East Lansing	Northern Tier Trail Extension to Coolidge Road	TRAIL	NEW	69.45%	\$590,000.00	1	31.00	\$259,500.00	\$1,437,300.00
Ingham County	Grand River Water Trail (Old English Inn Bridge)	BLUEWAY	REHAB/REPAIR	0.00%	\$0.00	1	31.17	\$250,000.00	\$1,687,300.00
Ingham County	Lake Lansing Park North - Maintenance Barn	OTHER	NEW	0.00%	\$0.00	2	14.83	\$302,400.00	\$1,989,700.00
Ingham County	Lake Lansing Park North - Playground	OTHER	REHAB/REPAIR	0.00%	\$0.00	3	14.67	\$600,000.00	\$2,589,700.00
Ingham County	Burchfield Park - Playground	OTHER	REHAB/REPAIR	0.00%	\$0.00	4	12.83	\$575,000.00	\$3,164,700.00
Ingham County	Hawk Island Park - Splash Pad Renovation	OTHER	REHAB/REPAIR	25.00%	\$500,000.00	5	20.00	\$1,500,000.00	\$4,699,700.00
Ingham County	Feasibility Study - LLS Carousel Bldg & Trike Track	OTHER	REHAB/REPAIR	0.00%	\$0.00	6	13.17	\$35,000.00	\$3,199,700.00
City of Lansing / FLRT	Trail Ambassador Coordinator	OTHER	N/A	27.27%	\$7,500.00	1	34.00	\$20,000.00	\$4,719,700.00
City of Lansing	Area Rivers Stewardship	BLUEWAY	REHAB/REPAIR	0.00%	\$0.00	1	30.33	\$45,000.00	\$4,764,700.00
City of Lansing	River Trail Bridge Relocation (Elm St/Red Cedar River)	TRAIL	REHAB/REPAIR	22.72%	\$117,600.00	2	35.17	\$400,000.00	\$5,164,700.00
City of Leslie	Trail Continuation Project from 2024	TRAIL	NEW	10.00%	\$100,000.00	1	37.83	\$900,000.00	\$6,064,700.00
Meridian Township	Eastern Third Regional Trail, Phase I	TRAIL	NEW	10.00%	\$120,000.00	1	18.50	\$1,080,000.00	\$7,144,700.00
Meridian Twp, Williamston Twp, City of Williamston	Red Cedar River Multi-jurisdictional Clearing Project **	BLUEWAY	NEW	9.09%	\$50,000.00	2	36.50	\$500,000.00	\$7,644,700.00
Vevay Township	Community Park Improvements	OTHER	REHAB/REPAIR	3.94%	\$50,000.00	1	27.50	\$240,000.00	\$7,884,700.00
Vevay Township	Hayhoe Trail Extension and Trailhead	TRAIL	NEW	2.14%	\$30,000.00	2	41.33	\$1,170,000.00	\$9,054,700.00
City of Williamston	Honor for All Memorial Trail	TRAIL	NEW	33.33%	\$400,000.00	1	35.50	\$800,000.00	\$9,854,700.00

TOTALS: \$2,002,000.00 \$9,854,700.00
 16.88% 83.12%

** Refer to project scoring sheets to see optional scoring for this project.

Max. Score = 50.00

2024 Contoller Recommended Amount Available

(based on renewal of millage in 2026 for funding in years 2027-2032)

2024	\$0.00
2025	\$0.00
2026	\$0.00
2027	-\$66,291.60
2028	\$3,986,734.86
2029	\$4,183,315.97
2030	\$4,389,581.08
2031	\$4,606,006.80
2032	\$4,833,093.10
TOTAL:	\$21,932,440.21

PROJECT SCORING SUMMARY - SCORING ORDER
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)

Applicant	Project	Project Type		Match	Local Match Amount	Community Priority	Score	Amount Requested
Vevay Township	Hayhoe Trail Extension and Trailhead	TRAIL	NEW	2.14%	\$30,000.00	2	41.33	\$1,170,000.00
City of Leslie	Trail Continuation Project from 2024	TRAIL	NEW	10.00%	\$100,000.00	1	37.83	\$900,000.00
Meridian Twp, Williamston Twp, City of Williamston	Red Cedar River Multi-jurisdictional Clearing Project **	BLUEWAY	NEW	9.09%	\$50,000.00	2	36.50	\$500,000.00
City of Williamston	Honor for All Memorial Trail	TRAIL	NEW	33.33%	\$400,000.00	1	35.50	\$800,000.00
City of Lansing	River Trail Bridge Relocation (Elm St/Red Cedar River)	TRAIL	REHAB/REPAIR	22.72%	\$117,600.00	2	35.17	\$400,000.00
City of Lansing / FLRT	Trail Ambassador Coordinator	OTHER	N/A	27.27%	\$7,500.00	1	34.00	\$20,000.00
Ingham County	Grand River Water Trail (Old English Inn Bridge)	BLUEWAY	REHAB/REPAIR	0.00%	\$0.00	1	31.17	\$250,000.00
City of East Lansing	Northern Tier Trail Extension to Coolidge Road	TRAIL	NEW	69.45%	\$590,000.00	1	31.00	\$259,500.00
City of Lansing	Area Rivers Stewardship	BLUEWAY	REHAB/REPAIR	0.00%	\$0.00	1	30.33	\$45,000.00
Vevay Township	Community Park Improvements	OTHER	REHAB/REPAIR	3.94%	\$50,000.00	1	27.50	\$240,000.00
Aurelius Township	Glenna Droscha Community Park (trail extension)	TRAIL	NEW	13.82%	\$32,000.00	1	26.00	\$199,600.00
Village of Dansville	Dansville Park Redevelopment	OTHER	NEW	0.50%	\$4,900.00	1	26.00	\$978,200.00
Ingham County	Hawk Island Park - Splash Pad Renovation	OTHER	REHAB/REPAIR	25.00%	\$500,000.00	5	20.00	\$1,500,000.00
Meridian Township	Eastern Third Regional Trail, Phase I	TRAIL	NEW	10.00%	\$120,000.00	1	18.50	\$1,080,000.00
Ingham County	Lake Lansing Park North - Maintenance Barn	OTHER	NEW	0.00%	\$0.00	2	14.83	\$302,400.00
Ingham County	Lake Lansing Park North - Playground	OTHER	REHAB/REPAIR	0.00%	\$0.00	3	14.67	\$600,000.00
Ingham County	Feasibility Study - LLS Carousel Bldg & Trike Track	OTHER	REHAB/REPAIR	0.00%	\$0.00	6	13.17	\$35,000.00
Ingham County	Burchfield Park - Playground	OTHER	REHAB/REPAIR	0.00%	\$0.00	4	12.83	\$575,000.00
TOTALS:					\$2,002,000.00			\$9,854,700.00

** Refer to project scoring sheets to see optional scoring for this project.

16.88%

83.12%

Max. Score = 50.00

2024 Contoller Recommer

(based on renewal of millage in 2026 for)

- 2024
- 2025
- 2026
- 2027
- 2028
- 2029
- 2030
- 2031
- 2032
- TOTAL:

PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)

Project: GLENNA DROSCHA COMMUNITY PARK (Trail Extension)
Community: AURELIUS TOWNSHIP

FINAL SCORE: **26.00**

Type of Application: TRAIL _____ NEW _____

PRIORITY: NJ/A _____
(if multiple projects)

Local Match Amount: 13.82 %

	n = 6	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		0.00	0.00	5.00	20.00	4.00	5.00	
Max		0.00	0.00	5.00	20.00	4.00	5.00	
Mean		0.00	0.00	5.00	12.00	4.00	5.00	26.00
Total		0.00	0.00	30.00	72.00	24.00	30.00	156.00
		No	No	Yes/No	Park Comm	0-1% = 5 pts	No	
		Yes	Yes	\$32,000	Score	>1-10% = 4 pts	Yes	
				Twp	0-5 = 10 pts	>10-20% = 3 pts		
					6-10 = 15 pts	>20-30% = 2 pts		
					11-14 = 20 pts	>30% = 1 pts		

SCORING NOTES:

- * Good match, ready to go for 2024.
- * Relatively small dollar amount. Would be a significant benefit to small, outlying community. Local match commitment demonstrates community support.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: DANSVILLE PARK REDEVELOPMENT
Community: VILLAGE OF DANSVILLE

FINAL SCORE: **26.00**

Type of Application: OTHER NEW

PRIORITY: N/A
(if multiple projects)

Local Match Amount: 0.5 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
n = 6								
Min		0.00	0.00	5.00	20.00	4.00	5.00	
Max		0.00	0.00	5.00	20.00	4.00	5.00	
Mean		0.00	0.00	5.00	12.00	4.00	5.00	26.00
Total		0.00	0.00	30.00	72.00	24.00	30.00	156.00
		No	No	Yes/No	Park Comm	0-1% = 5 pts	No	
		Yes	Yes	\$4,900	Score	>1-10% = 4 pts	Yes	
					0-5 = 10 pts	>10-20% = 3 pts		
					6-10 = 15 pts	>20-30% = 2 pts		
					11-14 = 20 pts	>30% = 1 pts		

SCORING NOTES:

- * Funds to smaller communities is important; money to a park is always good.
- * Cost is a concern. Would like to see more local match commitment.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: NORTHERN TIER TRAIL EXTENSION TO COOLIDGE ROAD
Community: CITY OF EAST LANSING

FINAL SCORE: **31.00**

Type of Application: TRAIL _____ NEW _____

PRIORITY: N/A _____
(if multiple projects)

Local Match Amount: 69.45 %

	n = 6	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		0.00	10.00	5.00	20.00	3.00	0.00	
Max		0.00	10.00	5.00	20.00	3.00	0.00	
Mean		0.00	10.00	5.00	13.00	3.00	0.00	31.00
Total		0.00	60.00	30.00	78.00	18.00	0.00	186.00
		No Yes	No Yes	Yes/No \$590,000	Park Comm Score 0-5 = 10 pts 6-10 = 15 pts 11-14 = 20 pts	0-1% = 5 pts >1-10% = 4 pts >10-20% = 3 pts >20-30% = 2 pts >30% = 1 pts	No Yes	

SCORING NOTES:

- * Already funding for the clinton County section; a connector; and not billed until 2025.
- * Appreciate collaboration with & connectivity to Clinton County, as well as significant match/DNR funding. Some concern about well-used trail segment will be, given lack of major destinations in this area. Also concern about apparent local resistance.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: GRAND RIVER WATER TRAIL - remove Old English Inn Bridge
Community: INGHAM COUNTY

FINAL SCORE: **31.17**

Type of Application: BLUEWAY REHAB/REPAIR

PRIORITY: 1
(if multiple projects)

Local Match Amount: 0 %

	n = 6	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		5.00	10.00	0.00	20.00	3.00	0.00	
Max		5.00	10.00	0.00	20.00	3.00	0.00	
Mean		5.00	10.00	0.00	13.17	3.00	0.00	31.17
Total		30.00	60.00	0.00	79.00	18.00	0.00	187.00
		No Yes	No Yes	Yes/No \$0	Park Comm Score 0-5 = 10 pts 6-10 = 15 pts 11-14 = 20 pts	0-1% = 5 pts >1-10% = 4 pts >10-20% = 3 pts >20-30% = 2 pts >30% = 1 pts	No Yes	

SCORING NOTES:

- * This project has been needed and discussed for years, and needs to be done for the safety of our Parks staff, as well as for paddlers. This section of the river is closed to used every spring and delays income for Parks by not being able to put paddlers on for paid trips from Bunker Landing.
- * Public afety issue, and compliments other proposals related to improved river access. Some concern about potential permitting complexities.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: LAKE LANSING PARK NORTH - MAINTENANCE BARN
Community: INGHAM COUNTY

FINAL SCORE: 14.83

Type of Application: OTHER _____ NEW _____

PRIORITY: 2
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
n = 6								
Min		0.00	0.00	0.00	20.00	3.00	0.00	
Max		0.00	0.00	0.00	20.00	3.00	0.00	
Mean		0.00	0.00	0.00	11.83	3.00	0.00	14.83
Total		0.00	0.00	0.00	71.00	18.00	0.00	89.00
		No Yes	No Yes	Yes/No \$(Amount)	Park Comm Score 0-5 = 10 pts 6-10 = 15 pts 11-14 = 20 pts	0-1% = 5 pts >1-10% = 4 pts >10-20% = 3 pts >20-30% = 2 pts >30% = 1 pts	No Yes	

SCORING NOTES:

- * Needed, are there other funds from general fund or somewhere to use if this doesn't get funded?
- * Relatively small dollar amount. Some concern that this request is more operational in nature and doesn't directly support public access.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: LAKE LANSING PARK NORTH - PLAYGROUND
Community: INGHAM COUNTY

FINAL SCORE: 14.67

Type of Application: OTHER REHAB/REPAIR

PRIORITY: 3
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
n = 6								
Min		0.00	0.00	0.00	20.00	3.00	0.00	
Max		0.00	0.00	0.00	20.00	3.00	0.00	
Mean		0.00	0.00	0.00	11.67	3.00	0.00	14.67
Total		0.00	0.00	0.00	70.00	18.00	0.00	88.00
		No	No	Yes/No	Park Comm	0-1% = 5 pts	No	
		Yes	Yes	\$(Amount)	Score	>1-10% = 4 pts	Yes	
					0-5 = 10 pts	>10-20% = 3 pts		
					6-10 = 15 pts	>20-30% = 2 pts		
					11-14 = 20 pts	>30% = 1 pts		

SCORING NOTES:

- * Always need to be updating and replacing Parks items.
- * Appreciate the coordination with LWCF grant. Also addresses portntial public safety issues with existing playground and boardwalk.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: BURCHFIELD PARK - PLAYGROUND
Community: INGHAM COUNTY

FINAL SCORE: 12.83

Type of Application: OTHER REHAB/REPAIR

PRIORITY: 4
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
n = 6								
Min		0.00	0.00	0.00	20.00	3.00	0.00	
Max		0.00	0.00	0.00	20.00	3.00	0.00	
Mean		0.00	0.00	0.00	9.83	3.00	0.00	12.83
Total		0.00	0.00	0.00	59.00	18.00	0.00	77.00
		No	No	Yes/No	Park Comm	0-1% = 5 pts	No	
		Yes	Yes	\$(Amount)	Score	>1-10% = 4 pts	Yes	
					0-5 = 10 pts	>10-20% = 3 pts		
					6-10 = 15 pts	>20-30% = 2 pts		
					11-14 = 20 pts	>30% = 1 pts		

SCORING NOTES:

- * Same note as LLN Playground; we need to keep working on repair and replacement throughout the Parks.
- * Adds needed amenities at Burchfield and helps continue access to the Grand River. Appreciate LWCF grant coordination.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: HAWK ISLAND PARK - SPLASH PAD RENOVATION
Community: INGHAM COUNTY

FINAL SCORE: **20.00**

Type of Application: OTHER REHAB/REPAIR

PRIORITY: 5
(if multiple projects)

Local Match Amount: 25 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
n = 6								
Min		0.00	0.00	5.00	20.00	3.00	0.00	
Max		0.00	0.00	5.00	20.00	3.00	0.00	
Mean		0.00	0.00	5.00	12.00	3.00	0.00	20.00
Total		0.00	0.00	30.00	72.00	18.00	0.00	120.00
		No Yes	No Yes	Yes/No \$500,000	Park Comm Score 0-5 = 10 pts 6-10 = 15 pts 11-14 = 20 pts	0-1% = 5 pts >1-10% = 4 pts >10-20% = 3 pts >20-30% = 2 pts >30% = 1 pts	No Yes	

SCORING NOTES:

- * This needs to be funded so we can go for the LWCF grant, and it won't be started until 2025 or 2026.
- * Appreciate coordination with LWCF grant. Attraction with significant public usage.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: LAKE LANSING PARK SOUTH - FEASIBILITY STUDY FOR CAROUSEL BUILDING AND TRIKE TRACK
Community: INGHAM COUNTY

FINAL SCORE: 13.17

Type of Application: OTHER REHAB/REPAIR **PRIORITY:** 6
(if multiple projects)

Local Match Amount: 0 %

	n = 6	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		0.00	0.00	0.00	20.00	3.00	0.00	
Max		0.00	0.00	0.00	20.00	3.00	0.00	
Mean		0.00	0.00	0.00	10.17	3.00	0.00	13.17
Total		0.00	0.00	0.00	61.00	18.00	0.00	79.00
		No	No	Yes/No	Park Comm	0-1% = 5 pts	No	
		Yes	Yes	\$(Amount)	Score	>1-10% = 4 pts	Yes	
					0-5 = 10 pts	>10-20% = 3 pts		
					6-10 = 15 pts	>20-30% = 2 pts		
					11-14 = 20 pts	>30% = 1 pts		

SCORING NOTES:

- * Let's get started on this project!
- * Small dollar feasibility study seems more operational in nature.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: TRAIL AMBASSADOR COORDINATOR
Community: CITY OF LANSING / FLRT

FINAL SCORE: **34.00**

Type of Application: OTHER

PRIORITY: 1
(if multiple projects)

Local Match Amount: 27.27 %

	n = 6	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		5.00	10.00	5.00	20.00	2.00	0.00	
Max		5.00	10.00	5.00	20.00	2.00	0.00	
Mean		5.00	10.00	5.00	12.00	2.00	0.00	34.00
Total		30.00	60.00	30.00	72.00	12.00	0.00	204.00
		No Yes	No Yes	Yes/No \$7,500	Park Comm Score 0-5 = 10 pts 6-10 = 15 pts 11-14 = 20 pts	0-1% = 5 pts >1-10% = 4 pts >10-20% = 3 pts >20-30% = 2 pts >30% = 1 pts	No Yes	

SCORING NOTES:

- * Good used of funds for work on promotion of trails, maintenance reporting, public awareness of trails and benefits, help with promoting the renewal of the millage, etc.
- * Small dollar amount, with potential to become self-supporting and promote overall cost savings.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: AREA RIVER STEWARDSHIP
Community: CITY OF LANSING

FINAL SCORE: **30.33**

Type of Application: BLUEWAY REHAB/REPAIR

PRIORITY: 1
(if multiple projects)

Local Match Amount: 0 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
n = 6								
Min		5.00	10.00	0.00	20.00	2.00	0.00	
Max		5.00	10.00	0.00	20.00	2.00	0.00	
Mean		5.00	10.00	0.00	13.33	2.00	0.00	30.33
Total		30.00	60.00	0.00	80.00	12.00	0.00	182.00
		No	No	Yes/No	Park Comm	0-1% = 5 pts	No	
		Yes	Yes	\$0	Score	>1-10% = 4 pts	Yes	
					0-5 = 10 pts	>10-20% = 3 pts		
					6-10 = 15 pts	>20-30% = 2 pts		
					11-14 = 20 pts	>30% = 1 pts		

SCORING NOTES:

- * Great idea and great help from Lansing to store equipment, etc. Very good county collaboration and finally using some funds for river projects!
- * Small dollar amount. Improvements in cleanliness of rivers will improve experience for uses of both the river and adjacent trails.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: RIVER TRAIL BRIDGE (ELM ST / RED CEDAR RIVER)
Community: CITY OF LANSING

FINAL SCORE: **35.17**

Type of Application: TRAIL REHAB/REPAIR

PRIORITY: 2
(if multiple projects)

Local Match Amount: 22.72 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
n = 6								
Min		5.00	10.00	5.00	20.00	0.00	0.00	
Max		5.00	10.00	5.00	20.00	0.00	0.00	
Mean		5.00	10.00	5.00	15.17	0.00	0.00	35.17
Total		30.00	60.00	30.00	91.00	0.00	0.00	211.00
		No	No	Yes/No	Park Comm	0-1% = 5 pts	No	
		Yes	Yes	\$117,600	Score	>1-10% = 4 pts	Yes	
					0-5 = 10 pts	>10-20% = 3 pts		
					6-10 = 15 pts	>20-30% = 2 pts		
					11-14 = 20 pts	>30% = 1 pts		

SCORING NOTES:

- * 2026-27 start date but need funding approved now.
- * Current boardwalk has public safety concerns. Significant opportunity with the forthcoming Elm St. bridge replacement. Positive collaboration between the City of Lansing and MDOT.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: TRAIL CONTINUATION PROJECT FROM 2024
Community: CITY OF LESLIE

FINAL SCORE: 37.83

Type of Application: TRAIL _____ NEW _____

PRIORITY: 1
(if multiple projects)

Local Match Amount: 10 %

	n = 6	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		0.00	10.00	5.00	20.00	5.00	5.00	
Max		0.00	10.00	5.00	20.00	5.00	5.00	
Mean		0.00	10.00	5.00	12.83	5.00	5.00	37.83
Total		0.00	60.00	30.00	77.00	30.00	30.00	227.00
		No Yes	No Yes	Yes/No \$100,000	Park Comm Score 0-5 = 10 pts 6-10 = 15 pts 11-14 = 20 pts	0-1% = 5 pts >1-10% = 4 pts >10-20% = 3 pts >20-30% = 2 pts >30% = 1 pts	No Yes	

SCORING NOTES:

- * Would like to see the project broken down; too big an ask.
- * Good match funding, good connector.
- * Good connectivity and destinations adjacent to trail. Support the inclusion of the cemetery as part of the trail route.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: EASTERN THIRD REGIONAL TRAIL, PHASE 1
Community: MERIDIAN TOWNSHIP

FINAL SCORE: **18.50**

Type of Application: TRAIL _____ NEW _____

PRIORITY: 1
(if multiple projects)

Local Match Amount: 10 %

	n = 6	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		0.00	0.00	5.00	20.00	2.00	0.00	
Max		0.00	0.00	5.00	20.00	2.00	0.00	
Mean		0.00	0.00	5.00	11.50	2.00	0.00	18.50
Total		0.00	0.00	30.00	69.00	12.00	0.00	111.00
		No Yes	No Yes	Yes/No \$120,000	Park Comm Score 0-5 = 10 pts 6-10 = 15 pts 11-14 = 20 pts	0-1% = 5 pts >1-10% = 4 pts >10-20% = 3 pts >20-30% = 2 pts >30% = 1 pts	No Yes	

SCORING NOTES:

* Concerns that trail doesn't have many adjacent destinations. Also, with completion of Lake Lansing trail, a higher priority should be connecting other parts of the county not connected to the trail system.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: RED CEDAR RIVER CLEARING (MULTI-JURISDICTIONAL)
Community: MERIDIAN TOWNSHIP (primary), WILLIAMSTOWN TOWNSHIP, CITY OF WILLIAMSTON

OPTION 1 SCORING **

FINAL SCORE: **36.50**

Type of Application: BLUEWAY NEW

PRIORITY: 2
(if multiple projects)

Local Match Amount: 9.09 %

	n = 6	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		5.00	10.00	5.00	20.00	2.00	0.00	
Max		5.00	10.00	5.00	20.00	2.00	0.00	
Mean		5.00	10.00	5.00	14.50	2.00	0.00	36.50
Total		30.00	60.00	30.00	87.00	12.00	0.00	219.00
		No	No	Yes/No	Park Comm	0-1% = 5 pts	No	
		Yes	Yes	\$50,000	Score	>1-10% = 4 pts	Yes	
					0-5 = 10 pts	>10-20% = 3 pts		
					6-10 = 15 pts	>20-30% = 2 pts		
					11-14 = 20 pts	>30% = 1 pts		

SCORING NOTES:

- * We need to earmark more funds for waterways, not much has been funded for water trails. I like the interaction with other local water groups and the river community. Good match source and maybe others can be found-?
- * Appreciate multi-jurisdictional collaboration aspect, and would like to see this expanded to include East Lansing and Lansing. The Red Cedar River as a whole is heavily under-appreciated and under-utilized.
- ** Option 1 uses the primary applicant's contribution (Meridian Township) to the millage for scoring Q5 and Q6:

	<u>Est. Millage Revenue Total</u>	<u>% of Total Collected</u>
Meridian Township	\$4,895,257	22.30%
Williamstown Township	\$681,392	3.10%
City of Williamston	\$312,274	1.40%

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: RED CEDAR RIVER CLEARING (MULTI-JURISDICTIONAL)
Community: MERIDIAN TOWNSHIP (primary), WILLIAMSTOWN TOWNSHIP, CITY OF WILLIAMSTON

OPTION 2 SCORING **

FINAL SCORE: 43.50

Type of Application: BLUEWAY NEW

PRIORITY: 2
(if multiple projects)

Local Match Amount: 9.09 %

	n = 6	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		5.00	10.00	5.00	20.00	4.00	5.00	
Max		5.00	10.00	5.00	20.00	4.00	5.00	
Mean		5.00	10.00	5.00	14.50	4.00	5.00	43.50
Total		30.00	60.00	30.00	87.00	24.00	30.00	261.00
		No	No	Yes/No	Park Comm	0-1% = 5 pts	No	
		Yes	Yes	\$50,000	Score	>1-10% = 4 pts	Yes	
					0-5 = 10 pts	>10-20% = 3 pts		
					6-10 = 15 pts	>20-30% = 2 pts		
					11-14 = 20 pts	>30% = 1 pts		

SCORING NOTES:

- * We need to earmark more funds for waterways, not much has been funded for water trails. I like the interaction with other local water groups and the river community. Good match source and maybe others can be found-?
- * Appreciate multi-jurisdictional collaboration aspect, and would like to see this expanded to include East Lansing and Lansing. The Red Cedar River as a whole is heavily under-appreciated and under-utilized.
- ** Option 2 uses the community with the lowest contribution (City of Williamston) to the millage for scoring Q5 and Q6:

	Est. Millage Revenue Total	% of Total Collected
Meridian Township	\$4,895,257	22.30%
Williamstown Township	\$681,392	3.10%
City of Williamston	\$312,274	1.40%

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: RED CEDAR RIVER CLEARING (MULTI-JURISDICTIONAL)
Community: MERIDIAN TOWNSHIP (primary), WILLIAMSTOWN TOWNSHIP, CITY OF WILLIAMSTON

OPTION 3 SCORING **

FINAL SCORE: **38.50**

Type of Application: BLUEWAY NEW

PRIORITY: 2
(if multiple projects)

Local Match Amount: 9.09 %

	n = 6	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		5.00	10.00	5.00	20.00	4.00	0.00	
Max		5.00	10.00	5.00	20.00	4.00	0.00	
Mean		5.00	10.00	5.00	14.50	4.00	0.00	38.50
Total		30.00	60.00	30.00	87.00	24.00	0.00	231.00
		No	No	Yes/No	Park Comm	0-1% = 5 pts	No	
		Yes	Yes	\$50,000	Score	>1-10% = 4 pts	Yes	
					0-5 = 10 pts	>10-20% = 3 pts		
					6-10 = 15 pts	>20-30% = 2 pts		
					11-14 = 20 pts	>30% = 1 pts		

SCORING NOTES:

- * We need to earmark more funds for waterways, not much has been funded for water trails. I like the interaction with other local water groups and the river community. Good match source and maybe others can be found-?
- * Appreciate multi-jurisdictional collaboration aspect, and would like to see this expanded to include East Lansing and Lansing. The Red Cedar River as a whole is heavily under-appreciated and under-utilized.

**** Option 3 Scoring uses the average contribution of all 3 communities to the millage for scoring Q5 and Q6:**

	<u>Est. Millage Revenue Total</u>	<u>% of Total Collected</u>
Meridian Township	\$4,895,257	22.30%
Williamstown Township	\$681,392	3.10%
City of Williamston	\$312,274	1.40%
Average % of all 3 communities:		8.90%

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: COMMUNITY PARK IMPROVEMENTS
Community: VEVAY TOWNSHIP

FINAL SCORE: 27.50

Type of Application: OTHER REHAB/REPAIR

PRIORITY: 1
(if multiple projects)

Local Match Amount: 17.24 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
n = 6								
Min		0.00	0.00	5.00	20.00	4.00	5.00	
Max		0.00	0.00	5.00	20.00	4.00	5.00	
Mean		0.00	0.00	5.00	13.50	4.00	5.00	27.50
Total		0.00	0.00	30.00	81.00	24.00	30.00	165.00
		No Yes	No Yes	Yes/No \$(Amount)	Park Comm Score 0-5 = 10 pts 6-10 = 15 pts 11-14 = 20 pts	0-1% = 5 pts >1-10% = 4 pts >10-20% = 3 pts >20-30% = 2 pts >30% = 1 pts	No Yes	

SCORING NOTES:

- * This project is a good one, and it's good to have some projects that are for parks, since most funding goes to trails.
- * Cost seems excessive. Possibly consider funding only a portion of the project. Would like to see more local match commitment.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: HAYHOE TRAIL EXTENSION AND TRAILHEAD
Community: VEVAY TOWNSHIP

FINAL SCORE: 41.33

Type of Application: TRAIL _____ NEW _____

PRIORITY: 2
(if multiple projects)

Local Match Amount: 2.5 %

		Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
n = 6								
Min		5.00	10.00	5.00	20.00	4.00	5.00	
Max		5.00	10.00	5.00	20.00	4.00	5.00	
Mean		5.00	10.00	5.00	12.33	4.00	5.00	41.33
Total		30.00	60.00	30.00	74.00	24.00	30.00	248.00
		No	No	Yes/No	Park Comm	0-1% = 5 pts	No	
		Yes	Yes	\$30,000	Score	>1-10% = 4 pts	Yes	
					0-5 = 10 pts	>10-20% = 3 pts		
					6-10 = 15 pts	>20-30% = 2 pts		
					11-14 = 20 pts	>30% = 1 pts		

SCORING NOTES:

- * So good to see this project moving along, it will be a big step in the link from Lansing to Mason and a great addition.
- * Would like to see more local match. However, could potentially support future trail connections to Stockbridge and Leslie.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: HONOR FOR ALL MEMORIAL TRAIL
Community: CITY OF WILLIAMSTON

FINAL SCORE: **35.50**

Type of Application: TRAIL _____ NEW _____

PRIORITY: 1
(if multiple projects)

Local Match Amount: 33.33 %

	n = 6	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		0.00	10.00	5.00	20.00	4.00	5.00	
Max		0.00	10.00	5.00	20.00	4.00	5.00	
Mean		0.00	10.00	5.00	11.50	4.00	5.00	35.50
Total		0.00	60.00	30.00	69.00	24.00	30.00	213.00
		No Yes	No Yes	Yes/No \$100,000	Park Comm Score 0-5 = 10 pts 6-10 = 15 pts 11-14 = 20 pts	0-1% = 5 pts >1-10% = 4 pts >10-20% = 3 pts >20-30% = 2 pts >30% = 1 pts	No Yes	

SCORING NOTES:

- * A good project but they need matching funds. Not looking at starting until 2026 so if we approve it then they can go out for other matching funds.
- * Improved access to local elementary school is an attractive aspect of this project, as well as nexus with Red Cedar clearing proposal. Cost is a concern.

**PROJECT SCORING SUMMARY
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project: (INSERT PROJECT NAME)
Community: (INSERT APPLICANT)

FINAL SCORE: 50.00

Type of Application: OTHER

PRIORITY: _____
(if multiple projects)

Local Match Amount: %

	n = 10	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min		5.00	10.00	5.00	20.00	5.00	5.00	
Max		5.00	10.00	5.00	20.00	5.00	5.00	
Mean		5.00	10.00	5.00	20.00	5.00	5.00	50.00
Total		50.00	100.00	50.00	200.00	50.00	50.00	500.00
		No Yes	No Yes	Yes/No \$(Amount)	Park Comm Score 0-5 = 10 pts 6-10 = 15 pts 11-14 = 20 pts	0-1% = 5 pts >1-10% = 4 pts >10-20% = 3 pts >20-30% = 2 pts >30% = 1 pts	No Yes	

SCORING NOTES:

- *
- *
- *

**PROJECT SCORING WORKSHEET
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Project:

Community:

FINAL SCORE: 0.00

Type of Application:

PRIORITY:
(if multiple projects)

Local Match Amount: %

n = 10	Q1. (Table 18) 0=no, 5=yes	Q2. Connectivity (Fig. 24) 0=no, 10=yes	Q3. Other Funding 0=no, 5=yes	Q4. Project Rating 20 point max.	Q5. Project Rating Equitable Distribution 5 point max.	Q6. Request by community contribute 5% or less 0=no, 5=yes	TOTALS
Min							
Max							
Mean							0.00
Total							0.00
	No Yes	No Yes	Yes/No \$(Amount)	Park Comm Score (# of checks) 0-5 = 10 pts 6-10 = 15 pts 11-14 = 20 pts	0-1% = 5 pts >1-10% = 4 pts >10-20% = 3 pts >20-30% = 2 pts >30% = 1 pts	No Yes	

SCORING NOTES:

**** QUESTION 4, Part 1 (Check all that apply)**

- Project area is under public ownership or is currently accessible for public use
- Does not require complex or lengthy acquisition process
- Does not require a complex or lengthy permitting process;
- Is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land
- There is an imminent threat to lose the project opportunity;
- Demonstrates cost efficiency
- Is appropriate and in line with available funds
- Has been prioritized in adopted plans;
- Has volunteer and/or partner organization support
- Is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities
- Has the support of multiple jurisdictions and/or stakeholders

- The project increases or improves access and provides low cost transportation and recreation options for low income populations
- Is located in a high use area
- Is located in an underserved area

Next Steps for Millage Round 8 Applicants

The Ingham County Trails & Parks Millage was started in 2014 and Ingham County residents voted to extend the Millage in 2020. Due to COVID, construction cost have skyrocketed which has made the Millage cost also increase a significant amount. If every project under contract is completed, the millage cash on hand will be depleted, and may require supplemental funding before 2026. Ingham County Staff are suggesting that Round 8 Applications receive funding only after the next Millage renewal in 2026.

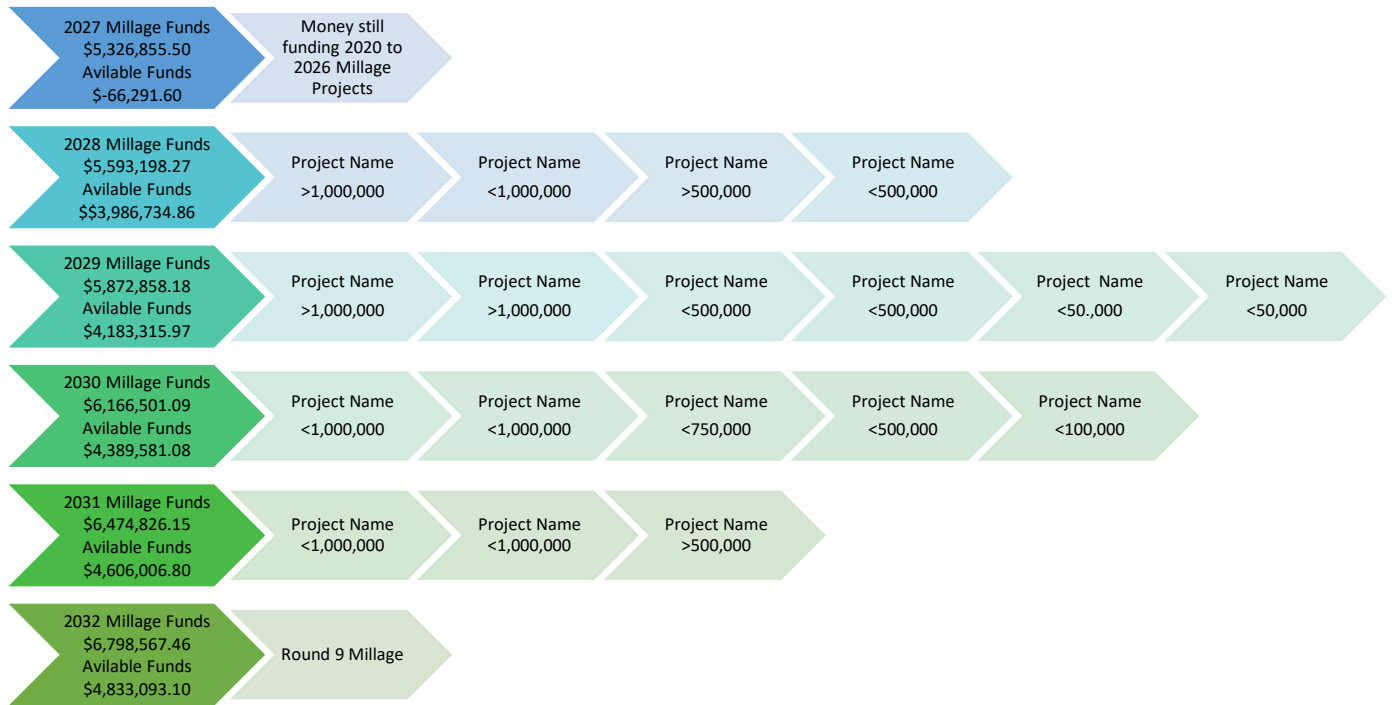
The Ingham County Trails & Parks Millage has funded over 114 projects totaling \$42,411,951.38 since inception; 60 of those projects have been closed and 54 of those projects are still open.

Here is the staff recommended plan:

- Millage Round 8 Applications amount \$10,834,400 (10 Communities with a total of 18 projects) requested. These will need to be programmed into future years of millage funding, or conditionally committed to base on the millage renewal for 2027-2032.
 - The Board of Commissioners may have to distribute Round 8 project funds between future years of the renewed millage (2027-2032).
- Millage Renewal (2027-2032) – The Trails and Parks Millage renewal needs to be promoted in 2025/2026. This can be done by:
 - Educating the public about projects the Millage has funded.
 - Determining future projects to show the need for the renewal.
- In Spring 2027 Ingham County will reach out to the Round 8 Applicants, to have the community update cost estimates and determine which projects are shovel ready. If costs will be increased from the original request, it will require an amendment.
 - Project Amendments - We expect a 3-6 month turn around process between gathering updated cost estimates from communities and final Board of Commission approval.

Ingham County appreciates all the hard work the Communities have put into the Millage Round 8 Applications. Ingham County understands we are asking you to wait a longer period of time for funding of your projects. We greatly appreciate your patience.

Chart showing example of how Round 8 money will be funded from 2026 to 2032, after the Trails & Parks Millage is renewed in 2026. First available funds in 2028.



If you have any concerns or questions, feel free to contact me.

Natalie Trotter, Trails & Parks Millage Coordinator
 Office #517-244-7195
 Cell #517-525-0452
ntrotter@ingham.org

**TRAILS AND PARKS MILLAGE
PROJECT STATUS / ACCOUNTING
INGHAM COUNTY, MI**

Project No.	Project Description	Contract Amount	Amended Contract Total	Actual Expend. 2015-2023	Encumbered 2015-2023	Projected Projects 2024-2026	Projected Projects 2027-2032	Total Reimbursed/ Paid Amount	Total Encumbered Balance	Left Over Balance	Expenditures To Date	Remaining Funds, Not Expended	2023 Projected Expenditures	2024 Projected Expenditures	2025 Projected Expenditures	2026 Projected Expenditures	Left Over Funds
	Total Budgeted	\$51,345,136.38	\$51,345,136.38							\$947,972.24	\$29,988,786.50	\$20,581,952.74	\$6,184,262.43	\$10,781,765.02	\$1,710,274.14	\$1,782,780.00	\$947,972.24
	Total Expended / Projected	\$16,817,282.39		\$29,988,786.50	---	\$1,625,534.85	\$10,434,691.29	\$29,988,786.50	\$20,581,952.72								
	Total Encumbrances	\$6,585,403.48		---	\$20,581,952.72	---	---										
	Actual Millage Collected (2015-2023)	\$33,824,250.17		\$33,824,250.17		---	---										
	Estimated Millage to Collect (2024-2026)	\$14,506,348.73				\$14,506,348.73	\$36,232,806.65										
	Fund Balance (Total Collected less Expend/Encumbered)	-\$16,413,659.36		-\$16,413,659.36													

Projected Cash on Hand - 2023-2026:

			Amount Available Per Year
Current Cash On Hand Amount	11/6/23	\$4,053,708.36	
Payments / Commitments made / pending	11/6/23	\$8,285.82	
Projected Expenditures (11/6/23 - 12/31/23)	12/31/23	\$6,184,262.43	
Projected Cash On Hand	12/31/23	-\$2,138,839.89	
Millage Revenue	1/31/24	\$4,601,538.06	
Projected Cash On Hand	1/31/24	\$2,462,698.18	-\$9,261,374.81
Projected Projects (2024)	12/31/24	\$942,307.97	
Projected Expenditures (2024)	12/31/24	\$10,781,765.02	
Projected Cash On Hand	1/1/25	-\$9,261,374.81	
Millage Revenue	1/31/25	\$4,831,614.96	
Projected Cash On Hand	1/31/25	-\$4,429,759.85	-\$6,668,752.42
Projected Projects (2025)	12/31/25	\$528,718.44	
Projected Expenditures (2025)	12/31/25	\$1,710,274.14	
Projected Cash On Hand	1/1/26	-\$6,668,752.42	
Millage Revenue	1/31/26	\$5,073,195.71	
Projected Cash On Hand	1/31/26	-\$1,595,556.71	-\$3,865,675.15
Projected Projects (2026)	12/31/26	\$487,338.44	
Projected Expenditures (2026)	12/31/26	\$1,782,780.00	
Projected Cash On Hand	1/1/27	-\$3,865,675.15	

Millage Summary - 2015-2026:

\$33,824,250.17	Millage Collected (2015-2023)
\$14,506,348.73	Millage Estimated to Collect (2024-2026)
\$48,330,598.90	TOTAL Millage Collected / Estimated to Collect (2015-2026)
\$29,988,786.50	Total Millage Expended to Date
\$20,581,952.72	Total Millage Committed to Date, not yet Expended (2015-2026)
\$50,570,739.21	TOTAL Expended / Committed to Date
-\$2,240,140.31	Remaining Actual Balance, not committed through Year 2026
\$1,625,534.85	Projected Expenditures (2024-2026)
-\$3,865,675.16	TOTAL Estimated Millage Funds Remaining, through Year 2026

Below is based on renewal of the millage in 2026 for funding in years 2027-2032:

Projected Cash on Hand - 2027-2032:

Projected Cash On Hand	1/1/27	-\$3,865,675.15	
Millage Revenue	1/31/27	\$5,326,855.50	
Projected Cash On Hand	1/31/27	\$1,461,180.35	-\$66,291.60
Projected Expenditures	12/31/27	\$1,527,471.95	
Projected Cash On Hand	1/1/28	-\$66,291.60	
Millage Revenue	1/31/28	\$5,593,198.27	
Projected Cash On Hand	1/31/28	\$5,526,906.67	\$3,986,734.86
Projected Expenditures	12/31/28	\$1,606,463.41	
Projected Cash On Hand	1/1/29	\$3,920,443.26	
Millage Revenue	1/31/29	\$5,872,858.19	
Projected Cash On Hand	1/31/29	\$9,793,301.45	\$4,183,315.97
Projected Expenditures	12/31/29	\$1,689,542.22	
Projected Cash On Hand	1/1/30	\$8,103,759.23	
Millage Revenue	1/31/30	\$6,166,501.09	
Projected Cash On Hand	1/31/30	\$14,270,260.32	\$4,389,581.08
Projected Expenditures	12/31/30	\$1,776,920.01	
Projected Cash On Hand	1/1/31	\$12,493,340.31	
Millage Revenue	1/31/31	\$6,474,826.15	
Projected Cash On Hand	1/31/31	\$18,968,166.46	\$4,606,006.80
Projected Expenditures	12/31/31	\$1,868,819.34	
Projected Cash On Hand	1/1/32	\$17,099,347.12	
Millage Revenue	1/31/32	\$6,798,567.46	
Projected Cash On Hand	1/31/32	\$23,897,914.57	\$4,833,093.10
Projected Expenditures	12/31/32	\$1,965,474.36	
Projected Cash On Hand	1/1/33	\$21,932,440.22	\$21,932,440.22

Millage Summary - 2015-2032:

\$48,330,598.90	Millage Collected (2015-2026)
\$36,232,806.65	Millage Estimated to Collect (2027-2032)
\$84,563,405.56	TOTAL Millage Collected / Estimated to Collect (2015-2032)
\$29,988,786.50	Total Millage Expended to Date (2015-2023)
\$20,581,952.72	Total Millage Committed to Date, not yet Expended (2024-2032)
\$50,570,739.21	TOTAL Expended / Committed to Date
\$33,992,666.35	Remaining Actual Balance, not committed through Year 2032
\$12,060,226.14	Projected Expenditures (2024-2032)
\$21,932,440.21	TOTAL Estimated Millage Funds Remaining, through Year 2032

December 9th, Park Commission AGENDA STAFF REVIEW SUMMARY ACTION ITEMS:

The Director of Parks is recommending approval of all action items; as well, I am endorsing staff's recommendation for 8th Round Trails and Parks Millage Application Programming Funding plan, for discussion:

9. From the agenda for the following; ACTION ITEMS:

A. 2024 Park Commission Meeting Dates:

If the Park Commission approves of the proposed dates in the packet then I support the Park Commission's decision. November 4th or 18th? The second Monday is November 11th which is Veterans Day.

B. Policy for Supplemental Requests for Trails and Parks Millage Projects:

This action item includes past Park Commission input that would clearly outline and define how communities could seek additional funds for unexpected costs to project awarded and contracted with Trails & Parks Millage funding. It also includes a detailed worksheet for communities to submit with their request.

C. Lake Lansing North Trail/Boardwalk (MiDeal)

Prime Professional Services - Spicer Group is part of MiDeal program accepted by Jim Hudgins from Purchasing. Spicer Group has been working with Ingham County on proposed improvements at Lake Lansing Park North to upgrade and provide better ADA accessibility along some of the trails. This work will include improving some of the existing dirt trails with crushed compacted stone surface, and replacing the existing aged boardwalks which traverse the wetlands. This work also includes connecting to the proposed MSU to Lake Lansing Trail, being developed by Meridian Township, which will be constructed in the Consumers Energy right-of-way along the south side of Lake Lansing Park North. Spicer Group assisted the County in securing three grants through the Michigan Department of Natural Resources (DNR) to fund these improvements. Spicer has already been awarded the work for Phase 1; this letter agreement is for phases 2 and 3, proposed to go through the state's MiDeal program. The three phases correspond with the DNR grants, as follows:

- Phase 1 (TF21-0057), approximately 600 LF stone path and 680 LF boardwalk (Spicer is already contracted for this phase)
- Phase 2 (LW22-0013/26-01880), approximately 6,720 LF of stone path and 1,010 LF of boardwalk
- Phase 3 (TF22-0076), approximately 5.500 LF of stone path
Phase 1 and 2 of the proposed improvements include complete boardwalk replacement and reconstruction of the existing dirt trail with crushed compacted stone surface of the 1.9-mile loop trail. Phase 3 includes improvements to the dirt trail with crushed stone surface to connect the loop trail with the MSU to Lake Lansing Trail. All phases of the improvements also include benches, interpretive signage, path mile markers, ethics signage, bike racks.

Proposed scope of work for phases 2 and 3 of this project:

1. Topographical Survey
2. Design Development
3. Bidding Phase
4. Construction Administration

5. Grant Administration

PROPOSED FEES are as follows (they coincide with the amounts previously approved with the grant application submittals):

Phase 2

- A. Design Development Task: A lump sum amount of \$87,800.00
 - B. Bidding Task: A lump sum amount of \$3,500.00
 - C. Grant Administration Phase: An estimated hourly amount of \$2,500.00
 - D. Construction Administration Task: An estimated hourly amount of \$36,600.00 (assumes a 20-week construction period with an approximate average of 12 hours spent on the project each week for approximately 240 hours)
- Estimated amount for phase 2: \$130,400.00**

Phase 3

- A. Design Development Task: A lump sum amount of \$43,900.00
 - B. Bidding Task: A lump sum amount of \$2,500.00
 - C. Grant Administration Phase: An estimated hourly amount of \$2,500.00
 - D. Construction Administration Task: An estimated hourly amount of \$29,300.00 (assumes a 20-week construction period with an approximate average of 10 hours spent on the project each week for approximately 200 hours)
- Estimated amount for phase 2: \$75,700.00**

Topographical survey

Phase 2: Topographical Survey Task: **A lump sum amount of \$ 7,500.00**

Phase 3: Topographical Survey Task: **A lump sum amount of \$15,000.00**

Proposed total estimate of services: \$228,600.00

D. Holt to Mason Trail (MiDeal)

Prime Professional Services - Spicer Group is part of MiDeal program accepted by Jim Hudgins from Purchasing. Spicer Group recently completed the Holt to Mason Feasibility Study, Phase 2, which was adopted by the Ingham County Board of Commissioners in August 2023. This feasibility study did an updated study on the Phase 1 study by Mannik & Smith, completed in 2014. The Phase 2 Study specifically focused on the best and most feasible route to cross the limited access right-of-way of US-127, specifically to fill in the missing link of the trail between College Road and Kerns Road. With the completion of the study finding the most feasible route to be crossing over US-127 at Howell Road, Ingham County Parks would like move forward with the project. Funding has been received from the Trails and Parks Millage (\$1.25 million), earmarked funds through Elysa Slotkin (\$2.75 million), and a donation from George Hayhoe (\$250,000). In order to close the gap in funding, the County would like to apply for an MDOT TAP grant, and the complete preliminary engineering work required for the project, necessary for the MDOT TAP 2 submittal. Listed below is the proposed scope of work for this project:

SCOPE OF SERVICES:

- V. Grant Preparation and Submittal
- II. Preliminary Engineering

This task is broken up into four (4) different phases as they relate to the project. 1. General; 2. Survey Phase; 3. Preliminary Site Design; 4. Preliminary Bridge Design

III. Final Engineering This will be a necessary phase of the project. The scope and fee for this phase of the project will be developed following the award of the MDOT TAP grant. At that point the project will be defined, and we can negotiate a more accurate work scope and fee.

IV. Bidding Phase This will be a necessary phase of the project. The scope and fee for this phase of the project will be developed following the award of the MDOT TAP grant. At that point the project will be defined, and we can negotiate a more accurate work scope and fee.

V. Construction Phase This will be a necessary phase of the project. The scope and fee for this phase of the project will be developed following the award of the MDOT TAP grant. At that point the project will be defined, and we can negotiate a more accurate work scope and fee.

PROPOSED FEE: There proposed fee shall for the above tasks shall be; the fees for the phases IIII-V will be determined after the MDOT TAP grant is awarded:

I. Grant Preparation and Submittal: An hourly estimated fee of \$15,000.00, and

II. Preliminary Engineering: An hourly estimated fee of \$215,000; for a Grand total not to exceed \$230,000.00

E. Food Truck:

Resolution to adopt fees for food truck vendors that participate in County sponsored events at all the Ingham County Parks. Due to the complexity and inefficiencies of the current food truck vendor contract, the Ingham County Parks Department is proposing charging food truck vendors a set fee for selling food at Ingham County sponsored events. We hope this change will encourage better participation in the program as well as simplify it for staff.

F. Nominating Committee:

To recommend individual(s) or committee to nominate a Chair, Vice-Chair, and Secretary for the 2024 January election of officers. These persons will get the slate of candidates to Kelly prior to the January PC meeting to include in the packet a slate to vote on then.

G. 2024 Seasonal Employee Wage Schedule:

This is the proposed wage rate indicated below, it would become effective on January 13, 2024.

Position	2023 1st year	2023 2nd year	2024 1st year	2024 2nd year
Lead Ranger	\$16	\$17	\$17	\$18
Park Intern	\$16	\$17	\$17	\$18
Naturalist	\$15	\$16	\$16	\$17
Lifeguard	\$14	\$15	\$15	\$16
Ranger	\$13	\$14	\$14	\$15

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 11, 2023
Resolution #

RESOLUTION TO COMPLY WITH PROVISIONS OF THE OPEN MEETINGS ACT SETTING PARKS & RECREATION COMMISSION MEETINGS FOR JANUARY 2024 THROUGH DECEMBER 2024

WHEREAS, it is necessary for the Parks & Recreation Commission to adopt an annual resolution to comply with the provisions of the Open Meetings Act of 1976, P.A. 267, as amended, and set dates, time, location and meeting rules and regulations of Ingham County Parks & Recreation Commission meetings for 2023 pursuant to the provisions of said Act.

THEREFORE, BE IT RESOLVED that the Parks & Recreation Commission adopts the following meeting dates for 2024, time, location and amended meeting rules and regulations, pursuant to provisions of the Open Meetings Act, Public Act 267 of the Public Acts of 1976, as amended:

I. The Ingham County Parks & Recreation Commission shall conduct meetings on Mondays as noted below unless otherwise posted.

Date	Time	Room/Shelter	Building/Park	City	Dept. Deadlines
Monday, January 8	5:30pm	Room A	Human Services Building	Lansing	Wednesday, January 3 by noon
Monday, February 12	5:30pm	Room A	Human Services Building	Lansing	Monday, February 5 by noon
Monday, March 11	5:30pm	Room A	Human Services Building	Lansing	Monday, March 4 by noon
Monday, April 8	5:30pm	Room A	Human Services Building	Lansing	Monday, April 1 by noon
Monday, May 13	5:30pm	Room A	Human Services Building	Lansing	Monday, May 6 by noon
Monday, June 10	5:30pm	Room A	Human Services Building	Lansing	Monday, June 3 by noon
Monday, July 8	5:30pm	Room A	Human Services Building	Lansing	Monday, July 1 by noon
Monday, August 12	5:30pm	Room A	Human Services Building	Lansing	Monday, August 5 by noon
Monday, September 9	5:30pm	Room A	Human Services Building	Lansing	Tuesday, September 3 by noon
Monday, October 14	5:30pm	Room A	Human Services Building	Lansing	Monday, October 7 by noon
Monday, November 4 or 18 th ??	5:30pm	Room A	Human Services Building	Lansing	
Monday, December 9	5:30pm	Room A	Human Services Building	Lansing	Monday, December 2 by noon

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 11, 2023

Motion to Support the Adoption of the Policy for Supplemental Requests for Trails and Parks Millage Projects

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

Introduced by the Human Services and County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A POLICY FOR SUPPLEMENTAL REQUESTS FOR TRAILS AND PARKS MILLAGE PROJECTS

WHEREAS, the policy for supplements requests for Trails and Parks millage projects applies to communities requesting reimbursements exceeding approved contractual terms; and

WHEREAS, the intent of this policy is to provide guidance to communities seeking additional funds for unexpected costs that occur during the scope of the project; and

WHEREAS, the Policy Review Committee has reviewed the policy; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commission hereby adopts the attached policy for supplemental requests for Trails and Parks millage projects.

Policy for Supplemental Requests for Trails and Parks Millage Projects

A. Purpose and Applicability

The purpose of this policy is to address supplemental Trails and Parks Millage requests from communities for reimbursements exceeding approved contractual terms.

B. Definitions

Supplemental request – Any additional request for funding not included in the original contract.

Bid Award – The time at which the advertised project is awarded to the lowest responsible bidder.

Retroactivity – Taking effect from a date in the past.

Completed – Project construction finished, ribbon cutting event or reimbursement request submitted to county.

C. Procedure

1. Supplemental requests that have already been completed are not eligible for the Trails and Park millage. Funding will not be provided retroactively for any project that has already been completed.
2. If you plan on seeking additional funds through the millage, you must submit the request for additional funds prior to award of the additional work, or within 30 days of the contract change.
 - a. To be considered for additional funding, communities are required to submit a contract amendment request.
 - b. Complete Ingham County Trails & Parks Millage Amendment Form and submit form to Millage@ingham.org.
 - c. Submit documentation to support the requested. (i.e., bid amount at the time of bid opening, estimated construction increases funds from contractor).
 - d. The request for additional funding must be approved by the Board of Commissioners, prior to a community awarding the bid to a contractor.
3. Bid awards for projects that exceed the approved budget prior to approval of additional millage funds from the County are not the responsibility of the County millage.
4. A minimum match of 10% must be provided by the local community of any request for additional funding. This match requirement is subject to waiver by the Ingham County Board of Commissioners upon request.

Ingham County Trails & Parks Millage Fund Amendment Request

Ingham County Trails & Parks Millage projects requesting an amendment from the original contracted amount approved by the Board of Commissioners must fill out and submit this form. Please include all documentation in your submittal to support your request.

E-mail form & documentation to: Millage@ingham.org.

APPLICANT		
Project Title:	Project #: TR	Community:
Contact Person:	Title of contact person:	
E-mail:	Phone #:	
PURPOSE OF AMENDMENT		
	Time Extension	
	Additional Funding	
	Scope of Work	
	Other	
ADDITIONAL FUNDING REQUEST		
A. Total Millage Funds (Original Contract):	B. Additional amount requested:	C. New Millage Total (A+B=C):
\$	\$	\$
JUSTIFICATION		
Justification for additional funding request (Please attach documentation supporting the request):		
A minimum match of 10% must be provided by local community of any request for additional funding. If you desire a waiver by the Ingham County Board Commission, you must justify and request this.		



If you have any question please contact:
 Natalie Trotter, Trails & Parks Millage Coordinator
 Office #517-244-7195
 Cell #517-525-0452
ntrotter@ingham.org

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 11, 2023

Motion to support the resolution to authorize an agreement with Spicer Group, Inc. for prime professional services for improvements at Lake Lansing Park North

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPICER GROUP, INC FOR PRIME PROFESSIONAL SERVICES FOR IMPROVEMENTS AT LAKE LANSING PARK NORTH

WHEREAS, Spicer Group, Inc. has been working with the Ingham County Parks on proposed boardwalk and trail improvements at Lake Lansing Park North; and

WHEREAS, the Parks Department recommends prime professional services for the topographical survey, design development, bidding phase, grant administration and construction administration; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals contract do not require three quotes; and

WHEREAS, Spicer Group, Inc., is on the MiDeals contract (#00899); and

WHEREAS, the Ingham County Parks Department recommends Spicer Group, Inc. for prime professional services for the topographical survey, design development, bidding phase, grant administration and construction administration for improvements at Lake Lansing Park North.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Spicer Group, Inc. for the topographical survey, design development, bidding phase, grant administration and construction administration for improvements at Lake Lansing Park North for an amount of \$228,600.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes a contingency not to exceed \$22,860.00 (10%) to cover any additional work items, expenditures of which must be mutually agreed upon in writing between the Parks Director (or designee) and Spicer Group, Inc. before work on such work items is begun.

BE IT FURTHER RESOLVED, that there is \$151,690.00 available in line item #228-62800-967000-TR088 and \$99,770.00 available in line item #228-62800-967000-TR102.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 11, 2023

Motion to support the resolution to authorize an agreement with Spicer Group, Inc. for prime professional services for preparation and submittal of a TAP Grant and preliminary engineering for the Holt to Mason Trail

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPICER GROUP, INC FOR PRIME PROFESSIONAL SERVICES FOR PREPARATION AND SUBMITTAL OF A TAP GRANT AND PRELIMINARY ENGINEERING FOR THE HOLT TO MASON TRAIL

WHEREAS, Spicer Group, Inc. recently completed the Holt to Mason Feasibility Study, Phase 2, which was adopted by the Ingham County Board of Commissioners in August 2023 (Resolution #23-328); and

WHEREAS, the study determined the most feasible route for the proposed trail to cross over the limited access right-of-way of US-127 is at Howell Road; and

WHEREAS, in order to close the gap in funding, the Ingham County Parks would like to apply for a Michigan Department of Transportation (MDOT) Transportation Alternatives Program (TAP) grant; and

WHEREAS, the Parks Department recommends prime professional services for grant preparation and submittal, preliminary engineering, final engineering, bidding phase and construction phase; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals contract do not require three quotes; and

WHEREAS, Spicer Group, Inc., is on the MiDeals contract (#00899); and

WHEREAS, the Ingham County Parks Department recommends Spicer Group, Inc. for prime professional services for preparation and submittal of a TAP grant and preliminary engineering for the Holt to Mason Trail.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Spicer Group, Inc. for grant preparation and submittal, preliminary engineering, final engineering, bidding phase and construction phase for an amount \$230,000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes a contingency not to exceed \$23,000 (10%) to cover any additional work items, expenditure of which must be mutually agreed upon in writing between the Parks Director (or designee) and Spicer Group, Inc. before work on such work items is begun.

BE IT FURTHER RESOLVED, that there is \$253,000 available in line item 228-62800-818000-TR114.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 11, 2023

Motion to support the resolution to adopt fees for food truck vendors that participate in County sponsored events at the Ingham County Parks

MOVED BY

SUPPORTED BY

To recommend forwarding the attached resolution to the Board of Commissioners which was supported by the Ingham County Parks and Recreation Commission with the passage of this motion.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT FEES FOR FOOD TRUCK VENDORS THAT PARTICIPATE IN COUNTY SPONSORED EVENTS AT THE INGHAM COUNTY PARKS

WHEREAS, the Board of Commissioners set various fees for county services in resolution #02-155; and

WHEREAS, the Board of Commissioners has directed the Controller's Office to establish a process for the annual review of these fees; and

WHEREAS, the Board of Commissioners approved resolution #22-266 approving fees be evaluated on a three year rotation by Committee; and

WHEREAS, the Parks Department's next fee review is scheduled for 2025; and

WHEREAS, the Parks Department currently uses a contract for food truck vendors to participate in County sponsored events; and

WHEREAS, the current food truck vendor contract is not conducive for doing business with the County due to the efficiency and timing of processing such contracts; and

WHEREAS, the Parks Department would like to propose a set of fees outside of the regular scheduled fee review for food truck vendors in place of a contract; and

WHEREAS, the food truck fee would be advantageous to the Parks Department to streamline the process and collection of fees, as well as, increasing access to available food truck vendors in short-term situations; and

WHEREAS, the food truck vendor will be required to adhere to any government policies and guidelines required by law, possess required insurances, and follow facility policies and guidelines. Food truck vendors may be required to submit proof of insurance and Health Department Certifications; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following food truck vendor fees for Parks sponsored events:

- \$40 fee for less than 4 hours
- \$75 fee for any session longer than 4 hours per day

BE IT FURTHER RESOLVED, that the fees shall become effective upon passing of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments required as a result of this resolution.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 11, 2023

Motion to Select a Nominating Individual or Committee for 2024 Election of Officers

MOVED BY

SUPPORTED BY

To recommend an individual or committee to nominate a Chair, Vice-Chair, and Secretary for the 2024 January election of officers

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 11, 2023
RESOLUTION #

RESOLUTION ADOPTING THE PARKS DEPARTMENT SEASONAL EMPLOYEE WAGE SCHEDULE

WHEREAS, the Ingham County Parks & Recreation Commission periodically adjusts seasonal wage rates; and

WHEREAS, the last seasonal wage rate review was approved by the Parks & Recreation Commission on December 12, 2023 (Resolution #01-23); and

WHEREAS, Resolution #21-152 was approved to increase the minimum wage rate each year until it reaches \$15 in fiscal year 2025; and

WHEREAS, Board of Commissioners Resolution #05-004 authorized the Ingham County Parks & Recreation Commission to establish seasonal wage rates, subject to restrictions established by the Ingham County Board of Commissioners through the adopted budget; and

WHEREAS, the 2nd year rate begins one year from the original start date of hire consistent with Ingham County policy; and

THEREFORE BE IT RESOLVED, that seasonal wage rate indicated below, will become effective on January 13, 2024.

Position	2023 1st year	2023 2nd year	2024 1st year	2024 2nd year
Lead Ranger	\$16	\$17	\$17	\$18
Park Intern	\$16	\$17	\$17	\$18
Naturalist	\$15	\$16	\$16	\$17
Lifeguard	\$14	\$15	\$15	\$16
Ranger	\$13	\$14	\$14	\$15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO INCREASE THE MINIMUM WAGE RATE FOR
INGHAM COUNTY EMPLOYEES**

RESOLUTION #21 – 152

WHEREAS, President Biden has made a national minimum wage of \$15 per hour a priority of his administration and the Ingham County Board of Commissioners supports this increase; and

WHEREAS, the Ingham County Board of Commissioners recognizes the financial struggles of Ingham County employees that make less than \$15 per hour; and

WHEREAS, the Michigan minimum wage law mandates yearly increases in the minimum wage above the current federal minimum wage (\$9.65 per hour in 2021) provided the state's unemployment rate is below a certain threshold, resulting in uncertainty that the minimum wage will increase; and

WHEREAS, the Ingham County Board of Commissioners desires to be proactive and not subject Ingham County employees to the uncertainty of national politics and therefore do not want to rely solely on the prospect of a proposed national \$15 per hour minimum wage; and

WHEREAS, the Ingham County Board of Commissioners proposes to address the circumstance of Ingham County employees making less than \$15 per hour by developing a plan to increase their hourly wages.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners proposes to establish minimum wages in the following manner:

Fiscal Year 2022 – \$12 per hour minimum wage; Fiscal Year 2023 – \$13 per hour minimum wage; Fiscal Year 2024 – \$14 per hour minimum wage; Fiscal Year 2025 – \$15 per hour minimum wage.

BE IT FURTHER RESOLVED, that the proposed increases will be subject to yearly approval of the Ingham County Board of Commissioners following budgetary reviews and revenue forecasts and will take effect only in the event that Ingham County collective bargaining units receive compensation increases for the budget year the minimum wage increase is proposed.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 03/16/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** None **Approved 03/17/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN ADJUSTMENT TO THE PARKS DEPARTMENT SEASONAL
EMPLOYEE WAGE SCHEDULE**

RESOLUTION #05-004

WHEREAS, the Ingham County Parks Board has recommended a 3% increase in the seasonal wage rates in order to remain competitive within the temporary job market; and

WHEREAS, the last seasonal wage rate increase was approved by the Board of Commissioners on January 28, 2003 (Resolution #03-007); and

WHEREAS, the following schedule reflects a 3% across the board increase and the reestablishment of the Environmental Day Camp Coordinator position; and

WHEREAS, it is desirable to retain exceptional seasonal employees to provide a continuous high level of service to the public.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopt the following wage rates to be effective the pay period beginning April 2nd, 2005 as recommended by the Parks Board.

	<u>1st year</u>		<u>2nd year</u>
Park Police Officers	10.76		12.04
Environmental Day Camp Coordinator			
Lifeguard Supervisor	11.08	to	16.14
Management Intern			
Chief Ranger II	9.97		10.52
Chief Ranger I,	9.30		9.81
Lifeguard	9.30		10.48
Clerk	8.17		9.34
Ranger, Bus Driver,	7.42		8.32
Shop Crew,			
Boat Launch Attendant,			
Playground Supervisor,			
Boat Rental Operators,			
Entrance Booth Personnel,			
Ski Rental Operators,			
Food Concession			

RESOLUTION #05-004

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Parks Board to establish seasonal wage rates in the future, subject to restrictions established by the Ingham County Board of Commissioners through the adopted budget.

COUNTY SERVICES: Yeas: Celentino, Copedge, De Leon, Schor, Severino, Vickers

Nays: None **Absent:** None **Approved 1/18/05**

FINANCE: Yeas: Dedden, Swope, Hertel, Schor, Thomas, Dougan

Nays: None **Absent:** None **Approved 1/19/05**

Directors Report
October 2nd- December 4th, 2023 (December 9th, 2023- Park Commission meeting)

Vision: Great Parks of Ingham County

Mission: The Ingham County Parks and Recreation Commission will provide quality outdoor recreation opportunities and facilities for all.

- Attended several BOC Committee and full meetings.
- Attended County Services meetings for past Emergency Purchases for work done from the Tornado in late summer at Burchfield Park.
- Meet again with staff and Deputy Controller concerning Trails and Parks Millage policy as directed by the Park Commission. That document is in your packets again as an action item.
- Kelly and I worked on several year-end items with the Friends of the Ingham County Parks and are helping them with the last quarterly meeting as well as Kelly is sending out their Park Patron Membership campaign and Board of Directors interest mailings.
- Worked with Kelly on our minimum wage documents.
- Helped Kelly and Natalie with Resolutions and various Administrative documents.
- Had Admin. Meetings and full staff meetings.
- Met with Spicer and Natalie for monthly Trails and Parks Millage meeting(s) and lots of round 8 items for current millage round and to discuss ongoing projects.
- Continued working with staff on a multitude of current and ongoing grant projects throughout the parks.
- Attended Controller's Senior Staff meeting(s) as well as Deputy Controller Direct report meetings.
- Attended several Board of Director's meetings and committee meetings for the National Association of County Parks and Recreation Professionals that I presently serve on.
- Helped onboard Natalie Trotter new Trails and Parks Millage Coordinator. She has hit the ground running and doing an outstanding job in her first month on the job. 😊
- Weekly visits to the parks, staff always does such outstanding job on every level, I have shared in the past but deserves repeating, please say thank you when you see them or send them a note! Much progress on all ongoing park projects seen in all the reports 😊
- Met with Tim Buckley and Consultant and Contractor for walkthrough for McNamara Landing Project. It is 98% completed some site restoration follow-up in the spring to make sure the seeding took then it will be ribbon cutting time in the spring.
- Met with Coe Emens, Brian Collins, and Consultant and Contractor for walkthrough of the LLS project and building and the building should be able to be open and occupied within a couple weeks. The project is 90% complete as seeding and site work is to be done as well as additional concrete flat work/sidewalks in the spring, once that is complete we will be scheduling a ribbon cutting for this project as well.
- As I close it beginning to look a lot more like winter and staff have been busy preparing for winter sports for when the weather cooperates! 😊
- Wishing everyone a Merry Christmas and a Happy New Year! Thanks to the Parks Commission for your dedication and commitment to GREAT PARKS in Ingham County! Thank You!



McNamara Landing improvements doubling the parking capacity and adding accessible parking spaces!



Lake Lansing South Concession and Bathroom Building looking like something from Parks and Recreation Magazine, a real showcase thanks to the MNRTF Funding and Land and Water Grants matched and made possible with the Trails and Parks Millage Funding

December 2023 Parks Commission

Meeting Monthly Report

Hawk Island County Park Staff

- Attended South Lansing Business Association Board Meeting, membership meeting
- Attended multiple meetings
- Started making snow for snowtube park
- Interviewed applicants for seasonal employment
- Prep for winter season
 - o Snow cat prep
 - o Began snow making
 - o Fire wood splitting
 - o Testing of Magic Carpet conveyor system
- Finished landscape improvements in Soldan Dog Park
 - o Small shelter
 - o Dead tree/hazard removal

Cleared an area between path and lake that was overgrown with vines and scrub trees and created a blindspot on a trail corner. We will be placing a couple benches overlooking the lake in the spring.



BEFORE



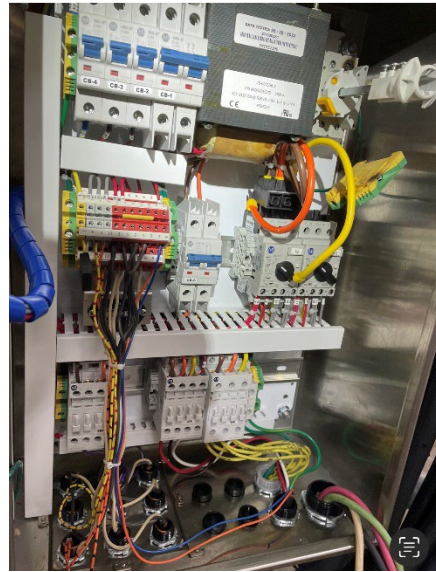
AFTER (most fall foliage dropped off)



New donation bench within Soldan Dog Park



2nd night of snowmaking



Internal "guts" of a snowmaker



New Dog Park shelter

Lake Lansing Park Report –October to December

Highlights:

Attended Staff and Manager Meetings

LLS project construction collaboration

Reviewed NCS Stewardship Plan draft

Helped with P/U of items sold in County auction

Helped put up Hawk Island winter sports building

Coordinated prescribed burn with Meridian Twp at LLN

Coordinated new Boat Launch pier delivery

Worked on Food Truck Fee vs. contract resolution draft

Inventoried brown Park POI signs and am working with the Road Dept sign shop for estimates

Started researching 2024/25 CIP and project items

Final checklist walkthrough with ROWE and Laux for LLS bathhouse project

Staff:

Put up winter sports building and moved equipment

Winterized parks

Installed 4 memorial benches

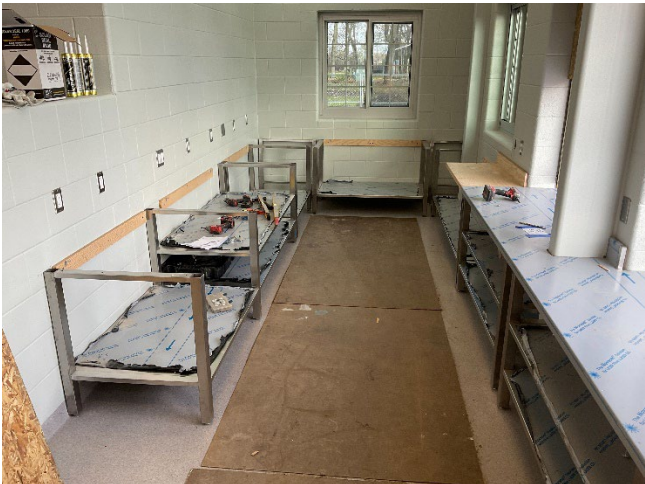
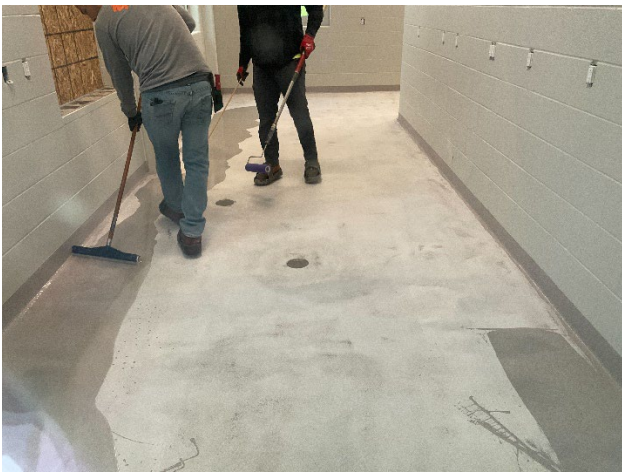
Took down old boat rental building

Brown POI signs



Construction Pics





Burchfield Park October/November/December Manager's Report

1. Dirt School MSU/MMMBA Volunteer Day (15 volunteers logged 106hrs.)-Oct. 7th
2. Continue employee training for new hires
3. Chip remaining brush piles from late summer storm
4. Phase I of Collin Simpson Memorial Sidewalk-Oct. 10th
5. Burchfield staff worked with MMMBA volunteers on new bridge feature-Oct. 11th
6. Mason High School Volunteer Work Day (43 volunteers logged 258hrs.)-Oct. 12th
7. "Thank You" letter to Micky23 Foundation for their generous donation to the Collin Simpson Nature Day Camp Scholarship Fund
8. Phase II concrete sidewalk pour with ICP staff from all 3 parks 😊
9. McNamara parking lot improvement project completed
10. Winterize bathrooms and waterlines
11. Remove laydown parking barriers and install cedar split rail fence at Pineknoll shelter
12. Pull out and store EZ Docks at McNamara and Burchfield for season -Nov. 9th
13. Parks 50th Anniversary Celebration planning
14. Finish prepping Burchfield ski rental building and assist Hawk Island with Redtail winter warming building wall sections
15. Emma Wallace checked and made sure all POS stations were ready to go for winter
16. EOY Budget discussion with management staff-Nov.29th
17. Start handrail project for new sledding hill sidewalk

Recent Park Events at Burchfield Park:

- BSA Chief Okemos District Camporee-Oct. 6th-8th
- CCR State Doubles Championship Disc Golf Tournament-Oct. 14th & 15th
- Dragon in the Woods 5K race-Oct. 21st
- Midwest Collegiate Doubles Disc Golf Tournament-Oct. 28th & 29th
- Triple Cs Boos and Birdies Disc Golf Tournament-Oct. 29th
- No Shave November Disc Golf Tournament-Nov. 4th
- BSA Troop #2 Annual Thanksgiving Campout-Nov. 10th-12th



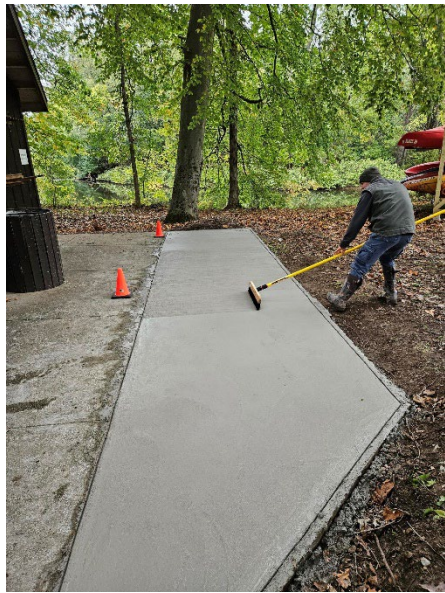
Power Buggy Moving Concrete



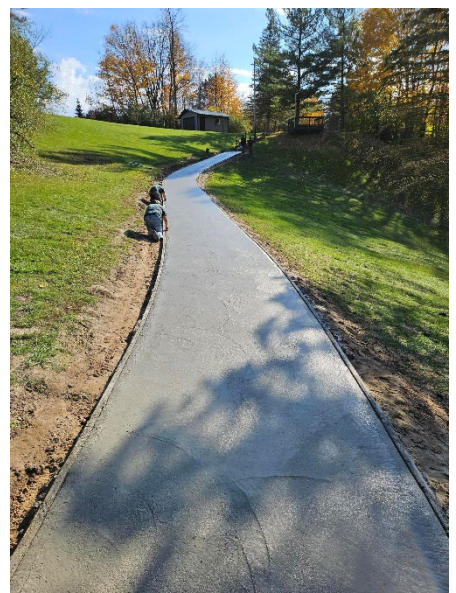
Forms in Place and Ready for Pour



Finish Work on First Section



Boathouse Add-on Pad



Second Pour



MMMBA Volunteers and Park Staff



New Mtn. Biking Feature Complete



McNamara Landing Site Prep



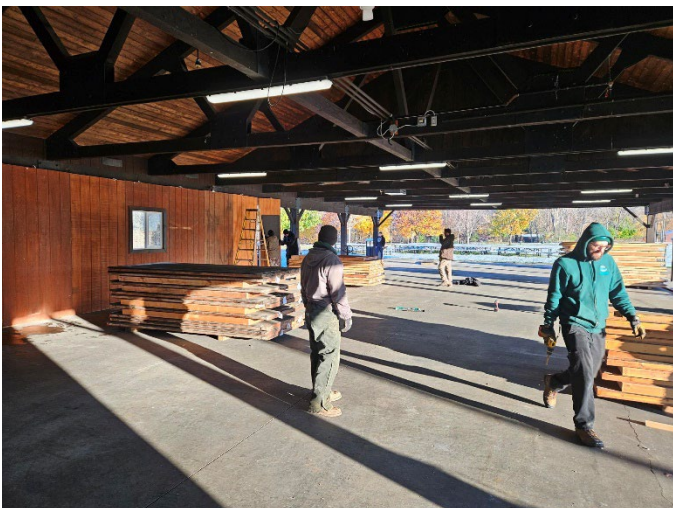
Completed McNamara Parking Improvements



Tons of Brush Piles to Chip



Pineknoll Split Rail Installation



Hawk Island Winter Warming Building



Sidewalk Completed Before Winter

October/November - Parks Office Monthly Report

Meetings/Trainings

Admin and full Staff Meeting
Spicer Meeting
Budget Discussions

Contracts/Resolutions

Drafted/edited/submitted the following resolutions:

- Emergency Purchase – Tree Removal at Lake Lansing North
- Emergency Purchase – Tractor Repairs – Lake Lansing Park
- Emergency Purchase – Storm Cleanup Equipment
- Mason Contract Modification

Customer Service

606 phone calls in October. 814 phone calls in November. Snow tubing reservations opened up.

Website

Continued to edit the website to keep the public informed of the status of the parks.

Accounting/Budget/Payroll

The attached report includes p-card purchases & revenue through October and invoices & payroll through November. We still expect to collect more revenue this year, but at this point we have collected the majority of this year's revenue. With that being said, the bottom line will depend mostly on year-end expenditures.

-Emma Wallace, Account Clerk

2023 Parks Budget as of 11/2/23

Revenue				
208 Fund	Original	Actual	Available	Percent
600000 Shelter Fees	108,500.00	85,204.50	(23,295.50)	78.53
600100 Disc Golf Fees	46,000.00	37,082.00	(8,918.00)	80.61
610100 Boat Rental	22,500.00	10,157.50	(12,342.50)	45.14
610200 Canoe/Kayak Rental	37,500.00	19,802.00	(17,698.00)	52.81
620000 Boat Launch Fees	17,000.00	13,433.00	(3,567.00)	79.02
630000 Ski Rental	13,000.00	4,576.50	(8,423.50)	35.20
641000 Food Concessions	56,150.00	56,036.41	(113.59)	99.80
641120 Snowshoe Rental	-	96.00	96.00	-
652000 Parking Fees	430,846.00	383,916.85	(46,929.15)	89.11
652100 HI Snow Hill Admissions	139,000.00	146,517.00	7,517.00	105.41
665000 Interest Revenue	-	796.99	796.99	-
669130 Game Rental	1,000.00	-	(1,000.00)	-
669140 BUR Tube Rentals	4,000.00	3,069.00	(931.00)	76.73
669141 Dog Park Revenue	16,000.00	13,822.50	(2,177.50)	86.39
669145 Park Patron Pass	-	68.00	68.00	-
671000 Day Camp	10,000.00	13,181.00	3,181.00	131.81
676020 Donations	-	167.50	167.50	-
688220 Misc Revenue	1,000.00	502.19	(497.81)	50.22
Total Collected Revenue	902,496.00	788,428.94	(113,569.25)	
698010 Carry Over Surplus Used	395,604.00	-	(395,604.00)	-
699000 Revenue TSF IN - F101	1,960,594.00	1,960,594.00	-	100.00
699228 Revenue TSF IN - Millage 228	51,500.00	51,500.00	-	100.00
699500 Revenue TSF IN - CAP IMP	-	-	-	-
Revenue Total	3,310,194.00	2,800,522.94	509,671.06	
Personnel Services				
208 Fund	Original	Actual	Available	Percent
704000 FT Wages	846,571.00	686,859.69	159,711.31	81.13
705000 Seasonal Wages	779,884.00	573,437.84	206,446.16	73.53
706000 FT Overtime	4,783.00	8,584.66	(3,801.66)	179.48
706100 On Call Payments	5,320.00	1,200.00	4,120.00	22.56
706700 Seasonal Overtime	1,787.00	1,186.47	600.53	66.39
708000 Meeting Fees	9,750.00	1,725.00	8,025.00	17.69
713000 Misc Fringes	(28,594.00)	-	(28,594.00)	-
714000 Unemployment	4,262.00	6,339.94	(2,077.94)	148.76
715000 Fica County Share	64,822.00	95,009.03	(30,187.03)	146.57
715050 Liability Insurance	2,207.00	7,662.62	(5,455.62)	347.20
716020 PHP Health Insurance	190,605.00	154,822.94	35,782.06	81.23
716030 Health Waiver	3,784.00	2,484.73	1,299.27	65.66
716035 Retiree Hlth Ins Chargeback	41,406.00	34,200.52	7,205.48	82.60
716040 Retiree Hlth Ins Trust Chg	38,350.00	32,534.87	5,815.13	84.84
716100 Dental Insurance	10,805.00	7,932.54	2,872.46	73.42
716200 Vision Insurance	1,555.00	1,141.06	413.94	73.38
716450 Separation Buyout Chgback	17,045.00	14,437.09	2,607.91	84.70
717000 Life Insurance	1,427.00	1,138.86	288.14	79.81
717100 Disability Insurance	1,158.00	613.74	544.26	53.00
718000 Retirement Program	209,545.00	147,584.47	61,960.53	70.43
718500 Retirement Defined Contr.	7,647.00	6,578.63	1,068.37	86.03
720000 Longevity	7,000.00	-	7,000.00	-
722000 Wkcpmp Insurance	4,574.00	8,019.68	(3,445.68)	175.33
Personnel Services Total	2,225,693.00	1,793,494.38	432,198.62	
Controllable Expenses				
208 Fund	Original	Actual	Available	Percent
726010 Supplies	-	-	-	-
726011 Concessions	33,400.00	27,233.76	6,166.24	81.54
728000 Printing & Binding	11,478.00	4,701.68	6,776.32	40.96
729000 Postage	4,500.00	2,966.30	1,533.70	65.92
730000 Office Supplies	2,800.00	1,315.16	1,484.84	46.97

2023 Parks Budget as of 11/2/23

731000 Photo-Copying & Supplies	-	-	-	-
22P07 Winter Rental Equipment	37,346.00	36,547.47	798.53	-
734000 Non-Capital Equipment	4,500.00	2,835.74	1,664.26	63.02
740000 Maintenance Supplies	129,444.00	128,125.09	1,318.91	98.98
743000 Other Supplies	27,031.00	16,767.09	10,263.91	62.03
743100 Small Tools	-	-	-	-
745000 Uniforms	8,792.00	8,483.30	308.70	96.49
746010 Clothing Allowance	600.00	750.00	(150.00)	125.00
747000 Gas-Grease-Oil-Antifreeze	38,000.00	28,947.79	9,052.21	76.18
23P10 5-Year Stewardship Plan	43,000.00	20,000.00	23,000.00	46.51
802800 Med Services - Physicals	1,000.00	-	1,000.00	-
815000 Memberships & Subscriptions	3,500.00	2,444.99	1,055.01	69.86
818000 Contractual Services	24,780.00	60,661.29	(35,881.29)	244.80
PAZO1 POS System	28,782.00	18,093.46	10,688.54	62.86
861000 Local Travel	3,000.00	2,275.11	724.89	75.84
861100 In state Travel	3,100.00	1,183.90	1,916.10	38.19
890080 Administrative Fees	12,500.00	22,298.36	(9,798.36)	178.39
901000 Advertising	10,750.00	1,249.50	9,500.50	11.62
921050 Telephone	7,900.00	7,156.33	743.67	90.59
921060 Telephone - Long Distance	-	-	-	-
931100 Maint-Related Contractual	56,227.00	40,789.19	15,437.81	72.54
932000 Equipment Repair & Maint	50,470.00	67,686.97	(17,216.97)	134.11
942000 Equipment Rental	8,138.00	9,627.45	(1,489.45)	118.30
957120 Sales Tax	3,650.00	3,526.44	123.56	96.61
957130 Other Taxes	-	1,936.34	(1,936.34)	-
960000 Training	5,300.00	3,942.80	1,357.20	74.39
974000 LL Disc Golf Course	6,208.00	6,234.87	(26.87)	-
21P03 Burchfield Dirt School	30,713.00	2,611.57	28,101.43	-
22P03 LL Tree & Dead Branch Removal	2,700.00	2,100.00	600.00	-
22P08 Bunker Road Landing	104,898.00	6,439.00	98,459.00	-
22P15 Safety Enhancements	110,430.00	106,607.14	3,822.86	96.54
20P02 HI Fence/Gates/Gatehouse	7,529.00	7,502.48	26.52	-
22P02 Pine Knoll Shelter Roof	9,700.00	-	9,700.00	1.00
22P05 Dog Park Floating Dock	34,228.00	5,598.00	28,630.00	2.00
22P06 Hawk Island Snow Gun	3,650.00	-	3,650.00	3.00
Controllable Expenses Total	870,044.00	658,638.57	169,398.91	
Non-Controllable Expense				
208 Fund	Original	Actual	Available	Percent
915050 Liability Insurance	-	-	-	-
921000 Utilities	82,651.00	74,915.75	7,735.25	90.64
921070 Courier Service	1,804.00	-	1,804.00	-
921150 Telephone Allocation Costs	2,608.00	1,957.32	650.68	75.05
943000 IT Operations	40,764.00	36,587.98	4,176.02	89.76
943010 Equip Service Charge	42,000.00	21,011.28	20,988.72	50.03
943020 Equip Service Charge PC	4,678.00	1,425.06	3,252.94	30.46
943100 Network Maintenance	19,415.00	16,192.15	3,222.85	83.40
944000 Vehicle Service Charge	18,999.00	19,178.52	(179.52)	100.94
944100 Copier Service Charge	1,538.00	-	1,538.00	-
Non-Controllable Expense Total	214,457.00	171,268.06	43,188.94	
Total Revenue	3,310,194.00	2,800,522.94	(509,671.06)	
Total Expenses	3,310,194.00	2,623,401.01	686,792.99	
Difference	-	177,121.93		

208 Fund Balance as of 1.1.23

\$164,022.08

Projected Fund Balance as of 11.2.23

\$341,144.01

***Please note that this is a calculation for tracking purposes and does not reflect our actual fund balance.*

Trails & Parks Millage Coordinator Report

November 2023

For: Park & Recreation Commission Meeting

December 11, 2023

- Learning the Role of Trails & Parks Millage Coordinator Position
- Attended Human Services/Finance/Park Commission/Board of Commission Meetings for November
- Meeting at the Spicer Office to meet with Tanya Moore to learn about Millage Program
- Learn about the Resolution process for Millage Project that include: Mason, Lansing & Meridian Twp.
- Working with the City of Mason on their 3 Millage Projects: signature change and resolutions.
- Learning about the Process for Ribbon Cutting Ceremony with Meridian Twp.
- Meeting with Tim, Kelly & Jared about Millage Finances
- Tim & I visited Lake Lansing South to check out the Millage Project at this park
- Worked with Tanya on Round 8 Millage submittals
- Worked with Tanya, Tim, Brain & Jared on Round 8 future plans
- Working on Round 8 and Millage Policy document
- Worked on finding a contact for Holt to Mason and communities on how to proceed on this project.
- Meeting on Millage Funding
- Visited Mason Millage Projects
- Worked on reimbursements for Leslie and 2 Lansing Projects
- Attended admin meeting
- Working on learning Millage Projects and organizing Millage Projects folders
- Working on Paser Pictures & working with Kim to name pictures
- Responding to e-mails and answering phones.
- Organizing Round 8 Projects and sending e-mails for reminders



Lansing Oar And Paddle Club

PO Box 26254 • Lansing MI 48909 • www.loapc.org • blog@loapc.org

December 1, 2023

To: Ingham County Parks & Recreation Commission

The Lansing Oar and Paddle Club wishes to voice its support for the expenditure of Parks and Recreation funds to remove the steel bridge structure on the Grand River, downstream from Bunker Road in front of the English Inn.

Since its installation in 1981, this structure has partially or completely blocked navigation on the Grand River for paddlers and anglers. The metal structure rests atop pilings that are much older; both were installed without the State of Michigan permitting process that would have prohibited them. The metal structure is of modern design and was moved to the pilings from another location. We have been told it has no historical value.

The metal structure creates an extremely dangerous entrapment situation on the river because:

1. The pilings are too short to provide clearance for boaters to float underneath the metal structure when the river rises;
2. The structure frequently traps large logs, entire trees, and other river debris floating downstream, requiring constant maintenance by Ingham County Parks staff to keep the river safe for its livery operation at Burchfield Park;
3. This stretch of the Grand River has swift current. The hydraulic force of the river flowing downstream can jam a paddler underneath the structure or collected debris with no means of escape. The only safe way to move downstream is to get out of the water on private property and portage around the hazard. Because of the speed of the current, it's a difficult exit and reentry for beginning paddlers. The swift current also challenges Parks staff tasked with keeping the area free-flowing.

This stretch of the Grand River has tremendous potential for recreational development, as acknowledged by the Middle Grand River Organization of Watersheds in its water trail development plan. However, LOAPC cannot in good conscience recommend this stretch for beginning paddlers until this hazard is removed.

The metal structure came to rest at this location because of bad decision making by individuals who are no longer alive or involved with the adjacent property. LOAPC supports the use of public funds to protect the public and open this stretch of the Grand River for safe recreational use.

Respectfully,

Jay Hanks, President
Loretta Crum, Secretary
Lansing Oar and Paddle Club