



ANIMAL CONTROL SHELTER ADVISORY BOARD

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THE INGHAM COUNTY ANIMAL CONTROL SHELTER ADVISORY BOARD WILL MEET ON MONDAY, NOVEMBER 23, 2015 AT 6:30 PM IN CONFERENCE ROOM C OF THE HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of Minutes
Additions to the Agenda
Limited Public Comment

1. Introduction of Members
2. Election of Officers
3. Status of Filling Advisory Board Vacancies
4. Welcome New Director/Director's Report including inventory numbers
5. NACO Report and Discussion
6. Status of Response to April 6, 2015, MDARD Warning Letter
7. Policies and Procedures Update
8. Possibility of an Emergency Number for Law Enforcement to Contact ICAC When Shelter is Closed

Announcements
Public Comment
Adjournment

**IF YOU WILL NOT BE AT THE MEETING, PLEASE CONTACT THE
BOARD OF COMMISSIONERS' OFFICE AT (517) 676-7200**

Ingham County Animal Control Shelter Advisory Committee
Minutes
September 28, 2015

Board Members Present: Katelyn Turner, Dr. Maria Iliopoulou (Arrived at 6:46 p.m.), Tom Hess, Diane Galbraith, Commissioner Kara Hope, and Sean Haskin.

Board Members Absent: Angela Bouler, Commissioner Todd Tennis

Others Present: Interim Director Jodi LeBombard, Mattis Nordfjord, Maria Vandenboom, Dottie Berzins, Karen Richardson, Belinda Fitzpatrick and Joan Austin.

Call to Order

The Ingham County Animal Control Shelter Advisory Board meeting of September 28, 2015 was called to order by Vice Chair Tom Hess at 6:35 p.m. in Conference Room C of the Human Services Building at 5303 S Cedar Street in Lansing, Michigan.

Approval of Minutes

MOVED BY VICE CHAIR TOM HESS, SUPPORTED BY KATELYN TURNER TO APPROVE THE MINUTES AS SUBMITTED. MOTION CARRIED UNANIMOUSLY. Absent: Angela Bouler and Commissioner Todd Tennis

Additions to the Agenda

1. E-mails sent to Board Coordinator Becky Bennett regarding ICAC.
 - Will be discussed with new Director

Limited Public Comment

Maria Vandenboom discussed transparency between leadership at the Animal Control and the public. She also informed the Committee of a positive experience she recently shared with Dispatch at the Animal Control.

Belinda Fitzpatrick addressed the Committee regarding her rooster, which was in attendance, and requested a change in the chicken ordinance.

1. Brief Advisory Board Training

Mattis Nordfjord provided the advisory board with copies of resolution #03-165 and "Summary of the Open Meetings Act". Mr. Nordfjord reviewed what the board should be focusing on and the appropriate steps to do so.

2. Update on Open Director Position

Commissioner Hope stated that John Dinon would be the new ICAC Director with a tentative start date of October 21, 2015.

3. Interim Director's Report

Jodi LeBombard stated that she is currently compiling a list of questions/concerns for the new director to review. She also pointed out new improvements made to the shelter to be more customer friendly. Ms.

LeBombard noted that the part time veterinarian position at the shelter will be transitioning to a full time position starting next year.

Announcements

None

Public Comment

Dottie Berzins expressed concerns regarding shelter hours and inquired about procedures in place for animals when the shelter was closed.

Karen Richardson addressed the Committee regarding the lack of animal control officers on duty and the lack of animal control training provided to police officers.

Joan Austin discussed shelter hours and the need for change in policies and procedures.

Adjournment

The September 28, 2015 meeting was adjourned at approximately 8:19 p.m.