



ANIMAL CONTROL SHELTER ADVISORY BOARD

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THE INGHAM COUNTY ANIMAL CONTROL SHELTER ADVISORY BOARD WILL MEET ON MONDAY, JANUARY 25, 2016 AT 6:30 PM IN CONFERENCE ROOM C OF THE HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of Minutes
Additions to the Agenda
Limited Public Comment

1. Election of Officers
2. Advisory Board Composition
3. General Update
 - a. Preliminary Year End Numbers
 - b. All Nighter Adoption Event/Home for the Holidays
 - c. Christmas for Underprivileged Pets
4. Update on NACA Report Recommendations/Implementation
5. Update on Drafting and Implementation of Policies and Procedures
6. After Hours Access to Shelter for Area Law Enforcement Officials When Shelter is Closed (especially during times of extreme weather)

Announcements
Public Comment
Adjournment

**IF YOU WILL NOT BE AT THE MEETING, PLEASE CONTACT THE
BOARD OF COMMISSIONERS' OFFICE AT (517) 676-7200**

INGHAM COUNTY ANIMAL CONTROL SHELTER ADVISORY BOARD

November 23, 2015
Draft Minutes

Members present: Dr. Maria Iliopoulou, Tom Hess, Commissioner Todd Tennis, Katelyn Turner, Commissioner Kara Hope

Member absent: Diane Galbraith

Also present: Susan Steinke, Joan Austin, Karen Richardson, Rebecca Hall, Ann Scholberg, others

Call to Order

Vice Chair Tom Hess called the meeting to order at 6:32 p.m. in Conference Room C of the Human Services Building, 5303 South Cedar Street, Lansing.

Approval of Minutes

Moved by Commissioner Hope, supported by K. Turner, to approve the minutes as presented. MOTION CARRIED UNANIMOUSLY. (Absent: D. Galbraith)

Additions to the Agenda

None.

Limited Public Comment

None.

1. Introduction of members

Board members introduced themselves as did new Ingham County Animal Control Director John Dinon.

2. Election of Officers

No action taken on this item. Discussed with Agenda Item 3, below.

3. Status of Filling Advisory Board Vacancies

Members discussed the procedure for filling board vacancies. Commissioner Hope agreed to serve as secretary for Nov. 23, 2015, meeting only. Board consensus was to fill officer vacancies after board vacancies are filled.

4. Welcome New Director/Director's Report including inventory numbers

Director Dinon introduced himself and provided information about his professional background. He stated he will provide year-end statistics at the next meeting. No statistics were provided at this meeting. Director Dinon presented his report.

5. NACO Report and Discussion

Director Dinon distributed copies of the National Animal Care and Control Association's Animal Control and Shelter Study that was prepared for Ingham County. Along with that report, he also distributed a document entitled "Staff initial response/implementation plan" and presented on NACCA's recommendations along with what action ICAC has taken or will take in response to those recommendations.

6. Status and Response to April 6, 2015, MDARD Warning Letter

Director Dinon stated that he had reviewed the policy; there is an on-call foster coordinator now. If there is a judgment call regarding veterinary care for an animal in foster care, the director or deputy director should be contacted.

7. Policies and Procedures Update

T. Hess observed that many policy and procedure issues were touched on as part of Director Dinon's presentation on the NACCA report. Director Dinon stated that his goal is to address the most essential policy and training needs within the next six months.

8. Possibility of an Emergency Number for Law Enforcement to Contact ICAC when Shelter is Closed

T. Hess shared an email from East Lansing Police Officer Barb Hulliberger regarding, among other topics, after-hours shelter for animals picked up by law enforcement officers.

Announcements

Director Dinon announced the all-night adoption event scheduled for the shelter on Dec. 19.

Public Comment

Susan Steinke of Okemos addressed criteria for euthanizing animals for shelter space at ICAC. She also mentioned the need for temperament testing for cats and the need for protocol for animals that were pregnant or that had just given birth.

Discussion ensued regarding temperament testing for cats and dogs.

Joan Austin of Lansing discussed the need for the shelter to more readily provide outcomes to members of the public who inquire about animals in the shelter.

Karen Richardson of Lansing inquired about animal outcomes, a dog named "Mr. Fox," and trap-neuter-release. She also asked about what persons who find pets should do with animals over a holiday weekend when the shelter is closed.

Rebecca Hall of Lansing discussed the possibility of local veterinarians agreeing to temporarily hold "found" pets. She also commented on the ICAC's redemption fees.

Ann Scholberg of East Lansing commented on redemption fees, the length of time it takes cat owners to come to the shelter to look for their pets, and the need for clear photos of "found" pets and where the pets were found to be posted quickly to the ICAC website.

T. Hess announced that the next meeting of the advisory board is Jan. 25, 2016.

Adjourned at 8:11 p.m.